

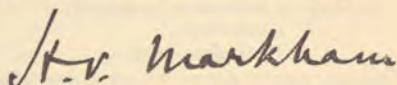
RESTRICTED(FOR OFFICIAL USE ONLY)*Not to be communicated to anyone outside H.M. Service***ADMIRALTY FLEET ORDERS****W.R.N.S. RATINGS—UNIFORM KITS****W.R.N.S. RATINGS—BADGES**

ADMIRALTY, S.W.1

2nd August, 1945.

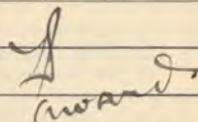
The following Orders having been approved by My Lords Commissioners of the Admiralty are hereby promulgated for information and guidance and necessary action.

By Command of Their Lordships,



To Commanders-in-Chief, Flag Officers, Senior Naval Officers, Captains and Commanding Officers of H.M. Ships, Vessels and C.O. Craft (see A.F.O. 1628/45), Superintendents or Officers in Charge of H.M. Naval Establishments, and Admiralty Overseers concerned.

NOTE:—The scale of distribution is shown in the Admiralty Fleet Order Volume, 1941, Instructions, paragraph 10.



## 4224.—W.R.N.S. Ratings—Uniform Kits

(V/1/4643/45.—2 Aug. 1945.)

The following is a consolidation and re-issue of current orders concerning W.R.N.S. ratings' uniform kits and the procedure for supply.

2. The approved kits for W.R.N.S. ratings are shown in the appendix to this order.

*Issues to New Entries*

3. Ratings are not to receive an issue of clothing until they have satisfactorily served their probation, and final enrolment has been completed, but all probationers whose duties do not as a matter of course involve the use of loan clothing will be required to wear a uniform blue overall during hours of duty, and an issue on loan of one for this purpose is to be made to each probationer on entry. If the candidate is not finally enrolled on completion of probation the overall is to be recovered, laundered and returned to store for re-issue; if she is finally enrolled, and if she is then entitled to a gratuitous issue of navy blue overalls, the loan overall will become one of the two allowed in her kit and is to be issued off charge accordingly.

*Underwear Grant on Entry*

4. All new entries who are certified by the appropriate W.R.N.S. administrative officer on enrolment to be in possession of the undermentioned underwear and personal necessaries may be credited with 45s. :—

- 2 pairs pyjamas or 2 nightdresses.
- 3 vests or combinations.
- 3 brassieres
- 2 pairs corsets } or 2 pairs corselette
- 3 pairs knickers (navy or black).
- 12 handkerchiefs
- 1 hairbrush.
- 1 comb.
- 1 bootbrush (blacking).
- 1 bootbrush (polishing).
- 1 housewife.
- 1 pair shoe laces.

Ratings not in possession on entry of the authorized items may be issued with service pattern articles to make up the full outfit, the cost of such issues being debited in the rating's pay account but ignored for pay purposes until the credit of 45s. is authorized, i.e. when the W.R.N.S. administrative officer certifies that the rating is in possession of the full amount of underclothes. Payment of the grant is to be noted in the rating's pay book.

*Trousers and Jerseys*

5. Ratings who receive trousers and jerseys as part of their uniform kit (Classes C and D), or on loan (Class B), are to wear them only when actually employed on the duties indicated.

*Wearing of Blue Cloth Caps*

6. Blue cloth caps are to be worn fairly well forward and are not to be tilted at an angle of more than 15° either to the left or right. On occasions of ceremony the tilt of the cap should invariably be to the right.

*Protective Clothing*

7. Ratings may be supplied on loan with the protective clothing indicated below whenever this is certified by the Commanding Officer of the establishment to be rendered necessary by the nature of the duties undertaken :—(See paragraph 14 for authorized issues of clothing on personal loan)

- 1 sou'wester.
- 1 oilskin coat or jacket and trousers.
- 1 pair sea boots (or clogs or galley shoes if sea boots are not essential but a stout working shoe is required). The sea boots supplied on loan as victualling stores are only intended for wear by boats' crews and ratings who are subjected by the nature of their duties to exceptional exposure, and for passive defence purposes.
- 1 navy blue overall (only to ratings who are not already supplied with any type of overall or overall suit).

The articles are to be retained on charge in the supply officer's loan clothing account in the usual way.

*Warm Clothing*

8. An initial free issue of one comforter and one pair of mitts may be made to all W.R.N.S. personnel serving in exposed positions at Scottish bases. The issue is to be made only during the period 1st September to 30th April of each year and a note of it is to be made in every instance on the appropriate page of the pay book (Form S.43A). No further free issue is to be made to any individual after the first supply. Replacements are to be provided by ratings out of their kit upkeep allowance.

*Clothing on Advancement*

9. A tricorne hat is to be given to all Leading Wrens on advancement to the petty officer rate, together with a first free issue of gilt buttons, an appropriate number of black buttons being withdrawn. For the period of the war gilt cuff buttons are not to be issued to Petty Officer Wrens, but those who already have cuff buttons on their jackets may continue to wear them until their jackets are worn out.

10. Petty Officer Wrens on advancement to Chief Wren are to be given a first free issue of one dozen gilt buttons, eight cuff buttons being withdrawn if originally supplied as a free issue.

*Recording of Issues*

11. Form S.98B is to be used for recording the issue of articles of kit to W.R.N.S. ratings. Instructions for its use are printed on the form. Supplies should be demanded from the R.N. Store Depot, Elveden Road, London, N.W.10, by Supply Officers of all establishments at which W.R.N.S. ratings are entered, demands should be restricted to six months' estimated requirements.

*Accounting Procedure*

12. Existing forms and accounts should be utilized for W.R.N.S. clothing, any amendments necessary being made in manuscript. Form V.97 is to be used for receipts for kit supplied to W.R.N.S. ratings.

13. Articles of loan clothing, both W.R.N.S. pattern and the ordinary Service pattern, within the scale authorized, should be supplied and accounted for by the Supply Officer of the depot or base as in the case of loan clothing for other approved services. Personal loan issues should be accounted for in the manner indicated in paragraphs 14, 15 and 16 below.

*Clothing issued on Personal Loan—Method of Issue*

14. When the following items of clothing are supplied to ratings as part of their equipment they are to be issued on personal loan :—

- Overalls, cooks'.
- Overalls, stewards'.
- Overall suits, one-piece and two-piece (naval pattern).
- Aprons, white.
- Caps, cooks'.
- Caps, chefs'.
- Caps, stewards'.
- Caps, peaked, safety—ratings working on or in the vicinity of moving machinery.
- Galley shoes.
- Boots, black leather
- Crash helmets
- Goggles
- Gloves, leather gauntlet—motor transport drivers' and despatch riders'.
- Trousers, serge, for ratings dressed in Class "B" uniform.

15. Each rating will be held responsible for the proper care and custody of the articles in her possession, and charges for losses and damage due to neglect will be raised in the normal way. Each rating is to ensure the safe return of all articles issued on personal loan when by reason of change of category, promotion or discharge she is no longer entitled to them. On transfer in the same category to another establishment a rating will take with her all articles issued to her on personal loan.

16. The articles are to be taken off charge in the Loan Clothing Account at the time the issue is made, and the issues entered on the rating's Kitting-up Card (Form S.98B) and also on her Pay and Identity Book (Form S.43A).

*Supply Arrangements*

17. Demands.—(i) *At home.*—All demands for W.R.N.S. uniform at home are to be forwarded in duplicate by Supply Officers to the Director, W.R.N.S., Admiralty, London, who will inform the officer demanding of the source from which supply

will be made. All demands should specify whether the requirement is for foreign drafts kitting up new entries, or for issue on repayment. All articles of seamen's clothing for the use of W.R.N.S. personnel are to be supplied from the stock held by the Supply Officer for general issue, and any demands for such clothing are to be made in the usual way and *not* sent to Director, W.R.N.S.

(ii) *Abroad*.—Demands are to be forwarded to the nearest (Superintending) Victualling Store Officer.

18. Supplies are normally to be demanded monthly and on the basis of completing existing stocks to two months' requirements if storage is available. The date to which the demand will complete is to be stated on it.

19. Badges are to be demanded by pattern numbers and on a separate demand note.

20. Any items not available for supply when the demand is dealt with will be supplied without further demand if they become available within two months after the date shown on the store issue note. Thereafter they will not be considered as outstanding and should be re-demanded if still required.

#### Special Sizes

21. The following procedure is to be followed at home in demanding special size overcoats, raincoats, jackets, skirts, overalls and gaiters for despatch riders:—

(a) All demands for the above items are to be forwarded to the Director, W.R.N.S., Admiralty, London, from whom measurement forms may be obtained. Great care should be exercised when measuring for special sizes, since in a number of cases garments have been unsatisfactory owing to incorrect measurements having been given.

(b) Special size garments are delivered direct from the manufacturers to the Supply Officer of the establishment demanding. Full instructions are sent out from W.R.N.S. headquarters in respect of any special sizes ordered, including details of the action to be taken in the event of the garments being unsatisfactory through negligence on the part of the contractors.

(c) Special sizes should be received within 21 days from date of demand and the Director, W.R.N.S., should be notified if they are not delivered within this time.

22. Special size shoes are normally to be demanded from the Director, W.R.N.S., Admiralty, London, who will, if practicable, arrange purchase and supply. Full particulars of the measurements required are to be given on a special form obtainable from the Director, W.R.N.S., together with outline tracing of each foot. W.R.N.S. ratings who on entry cannot be fitted with shoes may, if they provide their own shoes, be credited with the value of two pairs of W.R.N.S. shoes at the current issuing price, instead of receiving a free issue. Shoes must conform to the sealed pattern and no deviations will be permitted.

23. Special size shirt blouses and collars may be purchased locally if requirements cannot be met from the sizes stocked (12 in. to 15½ in., rising by half sizes) or by the supply of soft white shirts and collars as provided for issue to men in Class I and Class III uniform. If local purchase is made, in no case should the price per shirt exceed 9s. 6d. without prior approval of the Director of Victualling.

#### Alterations

24. Necessary minor alterations may be made to uniforms to meet individual requirements of ratings who are not stock size whether the garments are required for kitting up new entries or for issue on repayment. Reasonable charges are to be paid by the Supply Officer, but special sizes should be demanded where alterations to stock sizes are likely to exceed the following amounts:—

	s.	d.
Jackets ... ..	3	6
Skirts ... ..	2	0
Overcoats ... ..	4	0
Raincoats ... ..	4	0

#### Physical Training Kit

25. Trainees and permanent staff (ratings) at W.R.N.S. Training Establishments may be issued with the following articles on personal loan:—

- 1 Skirt divided, P/T.
- 2 Shirts P/T (one white, one blue).
- 1 Pair shoes, gymnastic.

Each rating will be held responsible for keeping the articles clean and in good order while they are in her possession. Charges for losses and damage due to neglect will be raised in the normal way.

26. The minimum qualifying period for an issue of physical training kit is 14 days. When ratings leave the training establishment the physical training kit will be withdrawn and taken on charge by the Supply Officer. Local arrangements are to be made on the best terms obtainable for cleaning the clothes before re-issue.

27. Demands for physical training kit should be forwarded in accordance with paragraph 17. A 50 per cent. reserve will be allowed over and above actual requirements and all demands for physical training kit must indicate the number of trainees and of permanent staff (ratings) borne.

#### Working Head-dress

28. Gaberdine hats of the type supplied before the introduction of blue cloth caps may be worn *only as working rig* by ratings working under such conditions as to render the gaberdine hat more practical. For this purpose a small stock of gaberdine hats will be maintained for issue on repayment to Leading Wrens and Wrens.

29. Chief and Petty Officer Wrens dressed in Class C kit may wear when in working dress Navy blue berets of the same pattern as those authorized for wear by officers. The berets are issued on repayment only and may be worn by these ratings only when wearing working dress (jacket and trousers). The head-dress worn with jacket and skirt is always to be the standard pattern tricorn hat. Metal badges, Pattern Nos. 53 and 54, as provided for wear on sun helmets, are to be worn on the left side of the beret by Chief and Petty Officer Wrens respectively.

#### Marking of Clothing

30. Sets of wood type letters are provided at establishments where W.R.N.S. ratings are entered, on the basis of one set for every 200 W.R.N.S. ratings.

31. Each set consists of the following number of letters, together with plywood strips:—

A	B	C	D	E	F	G	H	I	J	K	L
4	3	3	4	5	2	3	4	3	2	3	3
M	Mc	N	O	P	Q	R	S	T	U	V	W
4	1	4	4	2	1	4	4	4	2	1	3
			X	Y	Z	Full Stops					
			1	1	1	4					

#### Withdrawals of Clothing

32. Uniform clothing withdrawn from ratings is to be taken on charge by the supply officer and, if in new condition and unworn, it is to be utilized for kitting up new entries or for repayment issue in the ordinary way. If worn but otherwise in good condition and fit for further use it is to be cleaned and subsequently utilized for repayment issue at two-thirds of the ordinary prices.

33. Local arrangements are to be made on the best terms obtainable for the cleaning of the clothing, the cost being charged to Vote 2M.

34. Articles not in sufficiently good condition to be dealt with as above are to be returned to a victualling yard for disposal in the usual way.

#### W.R.N.S. Ratings Drafted Overseas

35. W.R.N.S. ratings drafted abroad are to be provided with a special pattern transport kitbag on personal loan. These kitbags are not to be withdrawn on completion of the voyage in accordance with B.R.93, Chapter X, Section 28, but are to be retained by the ratings until completion of their service abroad and withdrawn on their return to the United Kingdom.

36. A pair of serge trousers is to be included in the regulation kit of all ratings drafted abroad and a free issue of one pair of Naval pattern (Class II) serge trousers is to be made to all W.R.N.S. ratings on being drafted for foreign service, provided that they have not already been supplied with a pair gratuitously as an item of kit. W.R.N.S. ratings on passage are to sleep in trousers when directed to do so by the officer in charge of the draft.

*Tropical Kit*

37. Ratings drafted to stations where tropical kit is worn are to be supplied gratuitously with the following articles of clothing :—

- 3 dresses, white cotton.
- 6 shirt blouses, white cotton, tropical
- 6 skirts, white drill.
- 2 pairs shoes, white canvas.
- 2 pairs stockings, lisle tropical.
- (a) 4 pairs socks, ankle, white.
- (b) 2 overalls, navy, tropical.
- 1 hat, white felt, tropical (Chief and P.O. Wrens only).
- (c) 1 cap, white, tropical (ratings below P.O. Wren only).

Badges as appropriate.

*Notes.*—(a) If desired, lisle tropical stockings may be substituted for any or all of the four pairs of ankle socks.

(b) Two navy blue overalls are to be withdrawn if included in regulation kit.

(c) The cap is to be worn in the same manner as blue cloth caps, i.e. fairly well forward and tilted at an angle of not more than 15° to the right or left. On occasions of ceremony the tilt of the cap should invariably be to the right.

38. A set of six white horn buttons with split rings for attachment to dresses is to be supplied gratuitously to Leading Wrens and Wrens. Chief and Petty Officer Wrens are to be given a first issue of any additional gilt buttons required for wear with tropical kit.

39. All ratings will be supplied with tropical kit and transport kitbags at the Central Training and Drafting Depot, London, where they are drafted pending embarkation.

40. Replacements of tropical kit worn out are to be made to ratings on repayment in the usual way.

*Ratings at R.N. Air Stations Abroad*

41. Ratings drafted for service at R.N. Air Stations where khaki tropical kit is worn are to be supplied gratuitously with the following items of kit :—

- 6 shirts, tropical, cellular
- 6 skirts, khaki drill
- 4 pairs stockings, khaki lisle
- or 4 pairs socks, ankle, khaki } rating's option.

42. The undermentioned articles are to be withdrawn on issue of the khaki clothing and dealt with in the usual way :—

- 6 shirts, white, tropical.
- 6 skirts, white drill.
- 2 overalls, navy, tropical.
- \*4 pairs stockings, lisle, or socks, ankle, white.

\* Ratings must remain in possession of 2 pairs lisle tropical stockings for wear with No. 1 white uniform dress on special occasions.

43. Black shoes or white canvas shoes dyed with khaki "Blanco" are to be worn with khaki clothing but ratings must be in possession of 1 pair white canvas shoes for wear with No. 1 white uniform dress.

44. Ratings serving at R.N. Air Stations in the Middle East are to be supplied with two khaki battledress tunics and skirts for working rig during the winter months.

45. Supplies of khaki clothing for both initial and replacement issues should be obtained from the local military authorities. Replacements of articles worn out are to be made to ratings on repayment in the usual way.

46. Ratings required to work on aircraft are to be provided with khaki sun helmets on loan. Supplies of sun helmets for this purpose should be obtained from the local military authorities or, failing this, by local purchase.

*Additional Underwear Grant*

47. Ratings drafted to stations where tropical uniform is worn are to be given an additional underwear grant of £1 1s. 0d., and are to provide themselves with the following additional articles of clothing :—

- 1 brassiere.
- 4 pairs knickers, rayon, white,
- 4 vests, tropical.

Payment of this additional grant is to be made at the establishment in which the ratings are kitted up for service abroad and is to be noted in the rating's Pay Book.

*Kit for Ratings Serving Afloat*

48. W.R.N.S. ratings drafted for *special duties afloat* are to receive a gratuitous issue of tropical clothing in accordance with paragraphs 37 and 38 above and also the grant for tropical underwear (paragraph 47). Issue of tropical kit and payment of the grant are to be noted in ratings' Pay Books in the usual way.

49. On completion of service afloat ratings subsequently drafted to a station where tropical clothing is worn will not receive another free issue of this clothing or payment of the extra underwear grant. If, on termination of service afloat, a rating reverts to shore duty at home without having had occasion to use her tropical kit, it should be withdrawn and taken into store for re-issue. In this event a suitable entry is to be made in her Pay Book.

50. In addition, ratings are to receive the following articles of clothing :—

*Gratuitous Issue.*—

- 2 pairs knickers, woollen.
- 2 pairs stockings, woollen.

*Personal Loan Issue.*—

- \*†2 pairs trousers, serge (Class II pattern).
- †1 jersey.
- †1 oilskin suit and sou'wester.
- †1 pair sea boots.
- †2 pairs seaboot stockings.

\* The gratuitous issue of one pair of trousers under paragraph 36 above is not to be given.

† Naval uniform pattern.

51. Transport kit bags are to be supplied on loan in accordance with paragraph 35 above.

52. Each rating will be responsible for keeping clean and in good order the articles of clothing issued to her on personal loan and charges for losses or damage due to neglect are to be raised in the normal way. On termination of service afloat the loan clothing is to be withdrawn and cleaned ready for re-issue.

53. Ratings will be supplied with necessary items of kit in the Western Approaches Command where they will be drafted prior to embarkation.

*APPENDIX**Class A (General Scale)*

For all ratings other than those specified under Classes B, C and D

*Free Issue*—

- 1 overcoat.
- 1 raincoat.
- 2 jackets, serge.
- 2 skirts, serge.
- 4 Shirts, white (2 white and 2 blue for couriers, mail clerks, victualling and clothing ratings).
- 9 collars, white (5 white and 4 blue for couriers, mail clerks, victualling and clothing ratings).
- 1 tie, black.
- 2 pairs shoes, black leather.
- 3 pairs stockings, black lisle.
- 1 hat, tricorne (chief and P.O. Wrens only).
- 1 cap, blue cloth (ratings below P.O. only).

- (a) † 1 cap ribbon (ratings below P.O. only).  
1 pair gloves, navy woollen.  
2 overalls, navy blue (Ciné gun Assessors; D.G. Recorders; Fabric Workers; Hairdressers; \*Mail Clerks; Photographers; Photographic Assistants; Printers; Store ratings (clothing and victualling); Teleprinter Operators (M)).  
1 brush, tooth.
- (b) Gloves, india rubber, medium weight, roughened (photographic assistants only).
- (c) 1 bag, utility.  
Badges as appropriate.
- Loan Issue*—Applicable only to categories shown below :—  
Aprons, white (3 for cooks and stewards, all classes).
- (d) Overalls, cooks' (4 for cooks, stewards (general) and P.Os. messmen; 3 for laundry maids; 2 for officers' stewards, W.R.As. and wine stewards).  
Overalls, stewards' (3 for officers' stewards, W.R.As. and wine stewards).  
Caps, chefs' (3 for Chief Wren cooks and P.O. Wren Cooks only).  
† Caps, cooks' (3 for cooks below P.O. only).  
Caps, stewards' (3 for stewards, all classes).
- (e) Shoes, galley (1 pair for cooks; ratings employed in galleys, mess ser-  
veries and laundries where floor conditions warrant such issue).

#### Notes

\*A modified pattern navy blue overall is to be issued to Mail Clerks and demands are to be endorsed in red "For use of Mail Clerks".

† Naval uniform pattern.

(a) Ratings below the rank of Petty Officer serving in Royal Marine establishments and *all* writers (R.M.) whether serving in Royal Naval or Royal Marine establishments are to wear a Royal Marine cap badge with red flash underneath.

In Naval establishments ratings below the rank of Petty Officer, except writers (R.M.) are to wear the cap ribbon in current use for the establishment.

A red flash to be worn underneath the R.M. cap badge will be included in the kit of entries for service in R.M. establishments. Material will be provided by the R.M. division concerned and will be sewn on locally.

(b) Four pairs per annum will be supplied to each W.R.N.S. Photographic Assistant handling developing solution. Demands for one year's supply, stating the size required, should be sent to the Medical Director-General, Admiralty.

(c) Date of issue is to be noted in rating's Pay Book.

(d) *Establishments* may be given the option of a loan issue of either 4 striped overalls or 2 striped and 2 navy blue overalls for each Cook and Steward (other than Officers' Stewards, W.R.As. and Wine Stewards).

(e) If by reason of the floor conditions in certain establishments stouter footwear than the standard pattern galley shoe is required, service pattern clogs may be issued in lieu. In no case are uniform black leather shoes to be issued on loan to W.R.N.S. ratings for wear as galley shoes.

#### Class B

For M/T Personnel (not Despatch Riders); Minewatchers; Aircraft Direction Ratings on Bearing Plate Duties

#### Free Issue

- 1 overcoat.
- 1 raincoat.
- 2 jackets, serge.
- 2 skirts, serge.
- 4 shirts, white (2 white and 2 blue for M/T personnel).
- 9 collars, white (5 white and 4 blue for M/T personnel).
- 1 tie, black.
- 2 pairs shoes, black leather.
- 2 pairs stockings, black lisle.
- 2 pairs stockings, black woollen.
- 1 hat, tricorne (Chief and P.O. Wrens only).
- 1 cap, blue cloth (ratings below P.O. only).

- (a) † 1 cap ribbon (ratings below P.O. only).  
1 pair gloves, navy, woollen.  
2 overalls, navy blue (Minewatchers only).
- (b) 1 jersey, roll collar (M/T personnel only).  
† 1 jersey, navy blue (not for M/T personnel).  
2 pairs knickers, Navy woollen.  
1 brush, tooth.
- (c) 1 bag, utility.  
Badges as appropriate.

*Loan Issue*—Applicable only to categories shown below :—

- (d) 1 pair gloves, leather gauntlet (M/T personnel).  
† 1 overall suit, two-piece (M/T personnel).  
† Watchcoats (Minewatchers, on a communal basis).  
† 1 pair trousers, serge (for all Minewatchers and Aircraft Direction ratings on bearing plate duties; for M/T personnel only if regularly employed driving trucks and lorries, or night driving).

#### Notes

† Naval uniform pattern.

(a) Ratings below the rank of Petty Officer serving in Royal Marine Establishments and *all* Writers (R.M.) whether serving in Royal Naval or Royal Marine Establishments are to wear a Royal Marine cap badge with red flash underneath.

In Naval Establishments ratings below the rank of Petty Officers, except Writers (R.M.) are to wear the cap ribbon in current use for the establishment.

A red flash to be worn underneath the R.M. cap badge will be included in the kit of entries for service in R.M. establishments. Material will be provided by the R.M. Division concerned and will be sewn on locally.

(b) Seamen's pattern will be issued when present stocks of roll collar jerseys are exhausted.

(c) Date of issue is to be noted in rating's Pay Book.

(d) The leather gauntlet gloves issued on loan are to be of a size large enough to be worn over woollen gloves.

#### Class C

*Group I*.—Visual signallers, S/M attack teacher crews, messengers whose duties take them on board ships and cyclist messengers.

*Group II*.—Boom defence ratings, gardeners (including groundsmen), bomb range markers, range labourers, safety equipment workers and assistants, A.A. target operators.

*Group III*.—\*Boats' crews, \*Boat drivers, Wrens "M", Wrens "MQ", Wrens "T", Wrens "QO", ship mechanics (L.C.), Wrens "N.D.", gunnery control ratings and gunnery experimental assistants, ratings working on aircraft, air synthetic trainers, \*cinema operators (including dome A.A. operators), \*air store ratings, \*naval store rating, \*storekeepers, radio mechanics.

#### Free Issue

- 1 overcoat
- 1 raincoat
- 2 jackets, serge
- 1 skirt, serge
- \*2 pairs trousers, serge
- 2 shirts, white (4 for ratings in Group I)
- 5 collars, white (9 for ratings in Group I)
- 2 shirts, blue (for ratings in Group II)
- 4 collars, blue (for ratings in Group II)
- \*2 cotton flannels (for ratings in Group III)
- 1 tie, black
- 2 pairs shoes, black leather
- 1 pair boots, black leather (gardeners (including groundsmen) and tractor drivers only)

- \*1 pair gymnasium shoes (boats' crews, boat drivers and boom defence ratings only).
  - 2 pairs stockings, black lisle
  - 2 pairs stockings, black woollen, or } at rating's option
  - \*2 pairs socks, thin
  - 1 hat, tricorne (Chief and P.O. Wrens only)
  - 1 cap, blue cloth (ratings below P.O. only)
  - (a) \*1 cap ribbon (ratings below P.O. only)
  - 2 kerchiefs, navy blue (in workshops where protection is required to hair against dust and dirt and no peaked safety cap is issued (see loan issue))
  - 1 pair gloves, navy, woollen
  - (b) 2 pairs knickers, navy, woollen (not to cinema operators) including dome A.A. operators))
  - 2 overalls, navy blue (gardeners (including groundsmen) only))
  - \*1 knife } Boats' crews, boat drivers and boom defence ratings only
  - \*1 lanyard }
  - \*1 Jersey, navy blue (not for cinema operators (including dome A.A. operators))
  - 1 pair gymnastic or rope-soled shoes (air mechanics, radio mechanics (A.W.M. and A.R.M.) and safety equipment workers)
  - 1 brush, tooth
  - (c) 1 bag, utility
  - Badges as appropriate
- Loan Issue.*—Applicable only to categories shown below
- \*2 overall suits, two-piece (boat drivers and boom defence ratings)
  - \*1 overall suit, two-piece (coxswains and deckhands)
  - \*2 overall suits, one-piece (safety equipment workers and assistants); all ratings in Group III except those marked with an \*)
  - \*1 overall suit, one-piece (ratings employed on ranges; S/M attack teacher crews; A.A. target operators; cinema operators (including dome A.A. operators); air store and naval store ratings; store-keepers)
  - \*2 pairs stockings, sea boot (boats' crews, boat drivers; boom defence ratings and A.A. target operators).
  - \*1 watchcoat (boats' crews, boat drivers, boom defence ratings and A.A. target operators).
  - (d)\*1 pair gaiters, web (gardeners (including groundsmen)); tractor drivers ratings employed on aircraft and air synthetic trainers, cyclist messengers and radio mechanics).
  - (e) 1 pair leather gloves, N.S. Pattern 99/100 (Wrens "N.D.").
  - 2 caps, peaked safety (ratings working on or in the vicinity of moving machinery).

#### Notes

##### \* Naval uniform pattern.

(a) Ratings below the rank of Petty Officer serving in Royal Marine Establishments and all Writers (R.M.) whether serving in Royal Naval or Royal Marine Establishments are to wear a Royal Marine cap badge with red flash underneath.

In Naval Establishments ratings below the rank of Petty Officer, except Writers (R.M.) are to wear the cap ribbon in current use for the establishment.

A red flash to be worn underneath the R.M. cap badge will be included in the kit of entries for service in R.M. establishments. Material will be provided by the R.M. Division concerned and will be sewn on locally.

(b) Naval uniform pattern long drawers may be issued in lieu to boom defence ratings and boats' crews.

(c) Date of issue to be noted in rating's Pay Book.

(d) The web leggings are to be supplied on loan from the stock held in establishments for issue to patrols and with web equipment, etc. At establishments where such stocks are not held the web leggings should be demanded from the nearest R.N. Armament Depot. Demands should be endorsed "For use of W.R.N.S. Gardeners; Groundsmen, Tractor Drivers, etc." (as appropriate) and should indicate the sizes required, viz., 1, 2, 3 or 4.

(e) Demands for these gloves are to be endorsed "For use of W.R.N.S. "N.D." and should be forwarded to the nearest R.N. Store Depot.

*Note.*—Boats' crews are to wear lifebelts whenever sea boots are worn afloat. In very cold weather boats' crews may, at the discretion of the Commanding Officer, receive a loan issue of leather gauntlet gloves similar to those worn by M/T personnel. The gloves are to be supplied in a size large enough for them to be worn over blue woollen gloves.

#### Class D (Despatch Riders only)

##### Free Issue.—

- 1 overcoat or raincoat (at rating's option).
- 1 jacket, serge.
- 1 skirt, serge.
- 1 jacket, single-breasted, serge.
- 2 pairs breeches, serge.
- 1 jacket, rubber-proofed.
- 1 pair leggings, rubber-proofed.
- 2 shirts, white.
- 5 collars, white.
- 2 shirts, navy blue.
- 4 collars, navy blue.
- 1 tie, black.
- 2 pairs shoes, black leather.
- 2 pair stockings, black lisle.
- 2 pairs stockings, black woollen.
- 1 pair gaiters, black leather.
- (a) 1 cap, peaked.
- †(b) 1 cap, ribbon.
- (c) 1 jersey, roll collar.
- 2 pairs knickers, navy, woollen.
- 1 pair gloves, navy, woollen.
- 1 brush, tooth.
- (d) 1 bag, utility.
- Badges as appropriate.

##### Loan issue

- †1 overall suit, 1-piece.
- 1 crash helmet.
- 1 pair goggles.
- 1 pair boots, black, leather.
- (e) 1 pair gloves, leather, gauntlet.

#### Notes

† Naval uniform pattern.

(a) One cap, blue, will be issued when present stocks of peaked caps are exhausted.

(b) Ratings below the rank of Petty Officer serving in Royal Marine Establishments and all Writers (R.M.) whether serving in Royal Naval or Royal Marine Establishments are to wear a Royal Marine cap badge with red flash underneath.

In Naval Establishments ratings below the rank of Petty Officer, except Writers (R.M.), are to wear the cap ribbon in current use for the establishment.

A red flash to be worn underneath the R.M. cap badge will be included in the kit of entries for service in R.M. establishments. Material will be provided by the R.M. Division concerned and will be sewn on locally.

(c) Seamen's pattern will be issued when present stocks of roll collar jerseys are exhausted.

(d) Date of issue is to be noted in rating's Pay Book.

(e) The leather gauntlet gloves issued on loan are to be of a size large enough to be worn over the woollen gloves.

(K.R. & A.I., Arts. 1617 and 1883.)

(B.R. 93, Chap. X, Section 28.)

- (A.F.Os. 2830/43, 5817/43, 96/44, 1666/44, 2796/44, 3803/44, 5508/44, 5939/44, 6475/44, 342/45, 670/45, 1286/45, 2357/45, 3080/45, 3408/45 and 4225/45.)
- (A.F.Os. 1303/42, 3165/42, 4193/42, 2427/43, 3748/43, 4868/43, 5009/43, 5909/43, 880/44, 1048/44, 1415/44, 2399/44, 2525/44, 2527/44, 2929/44, 3210/44, 3450/44, 3585/44, 4025/44, 5097/44, 5218/44, 6878/44, 80/45, 214/45, 215/45, 2581/45, 3250/45 and 3797/45 are cancelled.)

## 4225.—W.R.N.S. Ratings—Badges

(V. 1/4643/45.—2 Aug. 1945.)

The following is a consolidation and re-issue of current orders concerning the wearing of substantive and non-substantive badges by W.R.N.S. ratings.

**Chief Wrens.**—The rating of Chief Wrens is denoted by their distinctive hat badges and by the three large gilt buttons on their cuffs.

Non-substantive badges are worn on each side of the collar of serge jackets and tropical dresses and on the right cuff of overalls and overall suits. They are not to be worn on short-sleeved overalls.

**Petty Officer Wrens and Leading Wrens.**—Substantive badges are worn on the left arm of overcoats, serge jackets, tropical dresses, tropical shirts, overalls and overall suits. The centre of the device is to be midway between the shoulder and the elbow, except as stated in paragraph 7 (a) below.

Non-substantive badges are worn on the right arm of serge jackets, tropical dresses, overalls and overall suits. The badges are worn with the centre of the device midway between the shoulder and elbow.

**Wrens.**—Non-substantive badges are worn on the right arm of serge jackets, tropical dresses, overalls and overall suits. The badges are worn with the centre of the device midway between the shoulder and elbow.

2. Non-substantive badges are *not* worn on overcoats and tropical shirts.

3. **Ratings Authorized to Wear Khaki Clothing.**—Petty Officer Wrens and Leading Wrens will wear substantive badges on the left arm of bush shirts and battledress tunics; Chief Wrens will be distinguished by their cap badges. Non-substantive badges will be worn on the right arm of khaki bush shirts and battledress tunics but *not* on khaki tropical shirts.

4. A free issue of non-substantive badges is to be made to all ratings on entry, and any substantive or non-substantive badges necessary for wear with the first issue of tropical clothing are to be issued gratuitously. On advancement to a higher rating a first free issue of substantive and non-substantive badges, where the latter differ in type from those of the lower rating, is to be made but no free issue of non-substantive badges denoting a higher non-substantive qualification will be made.

5. When ratings transfer from one category to another at their own request, they are to provide themselves with the badges of the new category at their own expense.

6. Good conduct badges are to be worn on the left arm of serge jackets and tropical dresses by Petty Officer Wrens, Leading Wrens and Wrens entitled to wear them. All good conduct badges are to be issued on repayment.

7. Good Conduct badges are to be worn as follows:—

(a) **Substantive and Good Conduct Badge(s).**—The base of the substantive badge to be in line with the upper points of the first Good Conduct badge and the centre of the total device to be midway between the point of the shoulder and the point of the elbow.

(b) **Good Conduct Badge(s) without Substantive Badge.**—The centre of the device to be midway between the point of the shoulder and the point of the elbow.

8. The badges and distinguishing marks of W.R.N.S. ratings are generally similar in design to those worn by naval ratings, but badges worn with blue uniform have the design in light blue instead of red. Badges bearing pattern numbers lower than 600 are naval pattern "blue on white ground" badges.

9. The only badges at present approved for wear by W.R.N.S. ratings are set out in the appendix to this Order (Sections 1 and 2), and these ratings are not permitted to wear unauthorized badges including Naval ratings "red" badges. Particulars of any further badges approved for wear by W.R.N.S. ratings will be promulgated by A.F.O.

APPENDIX  
Section 1. (Description of Badges)

Pattern No.		Description.	Rating.
On blue ground.	On white ground.		
600A	600B	<i>Hat Badges—Substantive</i> Anchor encircled by one row of embroidery and a laurel wreath, with a crown above; the design embroidered in blue.	Chief Wren.
601A	601B	Anchor encircled by two rows of embroidery, with crown above; the design embroidered in blue.	Petty Officer Wren
53 } 54 }	—	Sun helmet badges (metal, for wear on W.R.N.S. berets).	{ Chief Wren. P.O. Wren.
602A	X.1B	<i>Arm Badges—Substantive</i> Crossed anchors with a crown above, for left arm.	Petty Officer Wren.
603A	X.3B	Anchor for left arm ... ..	Leading Wren.
625A	X.76B	<i>Good Conduct Badge</i> Single chevron ... ..	All ratings.
610A	X.138B	<i>Badges—Non-Substantive</i> Star with O.S. in centre ... ..	Mess Caterer Officer's Steward (including W.R.A. Wine Steward).
611A 612A	X.139B X.137B	Star with O.C. in centre ... .. Star with C in centre ... ..	Officer's Cook. Cook.
613A	X.136B	Star with S in centre ... ..	Quarter's Assistant Stores Ratings (Clothing, Victualing, Air Stores and Naval Stores).
614A	X.135B	Star with W in centre. ... ..	Book Corrector. Chart Corrector. D.G. Recorder. Mail Clerk. Writer (General). Writer (Shorthand). Writer (Pay). Writer (R.M.).
616A	X.616B	Star with G in centre ... ..	Boat's Crew. Laundry Maid. Maintenance. Wrens (N.D.). Messenger (including Hall Porter and Postman). Steward (G) (including P.Os. Messman and Night Porter).

APPENDIX—contd.  
Section 1. (Description of Badges)—contd.

Pattern No.		Description.	Rating.
On blue ground.	On white ground.		
616A— contd.			General Duties (to include all unspecialized Wrens not shown above).
617A	617B	Star with M.T. in centre ...	Motor Driver. Despatch Rider.
618A	618B	Crossed flags, small, in pairs ...	Chief Wren, Communications Branch:— A/M. Classifier (including Ionospheric Plotter). Coder. S.D.O. Watchkeeper Switchboard Operator. T/P Operator. Visual Signaller.
619A	X.20B	Crossed flags, large, for right arm	Ratings other than Chief Wren in Communications Branch:— A/M. Classifier (including Ionospheric Plotter). Coder. S.D.O. Watchkeeper. Switchboard Operator. T/P Operator. Visual Signaller.
620A	X.60B	Wings, crown above, small, in pairs.	Chief Wrens W/T prior to 17th April, 1942.
621A	X.64B	Wings only, large, for right arm	Radio Mechanic (R.R., W.M., A.R.M., A.W.M. and A.C.M.). Radar Operator. S.O. W/T
622A	—	Crown with laurel, in pairs ...	Chief Wren, Regulating.
623A	247B	Crown, for right arm ...	P.O. Wren, Regulating.
624A	X.249B	Pair of dividers ...	Bomb-range Marker. Plotter.
626A	X.145B	Single gun with star above and letter "Q" below.	Q.O.

APPENDIX—contd.  
Section 1. (Description of Badges)—contd.

Pattern No.		Description.	Rating.
On blue ground.	On white ground.		
627A	X.134B	Single torpedo with star above ...	Torpedo.
628A	X.330B (with addition of appropriate letter A, E, L or O).	Two-bladed airscrew (horizontal), and the appropriate letter A, E, L or O below.	Air Mechanic (A) Air Mechanic (E). Air Mechanic (L). Air Mechanic (O).
629A	X.119B	Letter A ...	—
630A	X.332B	Letter E ...	—
631A	X.333B	Letter O ...	—
632A	X.117B	Letter L ...	—
633A with addition of Letter C.	X.157B	Single gun with star above and letter C below.	Gunnery Control rating.
634A	—	Letter Q ...	—
635A	—	Letter C ...	—
636A (with addition of appropriate letter L or W.)	X.123B	Crossed torpedoes with a star above and addition of appropriate letter L or W below.	Leading Wren T (L) or T (W).
637A	X.637B	Letter W ...	—
638A	X.46B	Star ...	—
†640A	X.213B	Spider's web with crossed flashes of lightning.	Aircraft Direction ratings.
641A	X.105B	Letter M ...	—
642A	X.80B	Camera ...	Photographic Assistants.

† This badge has been approved but is not yet obtainable from Service sources. A further A.F.O. will be issued as soon as stock is available.



## APPENDIX—contd.

## Section 2. Alphabetical list of categories giving badges authorized

Category	Badge		Description	Remarks
	Blue on Blue	Blue on White		
			<i>Specialized</i>	
Aircraft Direction ...	640A	X.213B	Spiders web with crossed flashes of lightning.	
Air Mechanic (L) ...	628A	X.330B	Two-bladed airscrew (horizontal) with addition of letter L, A, E or O.	
	632A	X.117B		
Air Mechanic (A) ...	628A	X.330B		
	629A	X.119B		
Air Mechanic (E) ...	628A	X.330B		
	630A	X.332B		
Air Mechanic (O) ...	628A	X.330B		
	631A	X.333B		
A/M ...	619A	X.20B	Crossed flags, large, for right arm.	Chief Wren—618A and 618B.
Bomb Range Marker	624A	X.249B	Pair of dividers ...	
Book Corrector ...	614A	X.135B	Star with W in centre ...	
Chart Corrector ...	614A	X.135B	Star with W in centre ...	
Classifier (including Ionospheric Plotter)	619A	X.20B	Crossed flags, large, for right arm.	Chief Wrens—618A and 618B.
Coder ...	619A	X.20B	Crossed flags, large, for right arm.	Chief Wrens—618A and 618B.
Cook (O) ...	611A	X.139B	Star with OC in centre	
Cook (S) ...	612A	X.137B	Star with C in centre ...	
D.G. Recorder ...	614A	X.135B	Star with W in centre ...	
Despatch Rider ...	617A	617B	Star with MT in centre	
Gunnery Control ...	633A	X.157B	Single gun with star above and letter "C" below.	
Mail Clerk ...	614A	X.135B	Star with W in centre ...	
Mess Caterer ...	610A	X.138B	Star with OS in centre	
M/T Duties ...	617A	617B	Star with MT in centre	
Photographic Assistant	642A	X.80B	Camera ...	Ldg. Wren—642A (with addition of star above) and X.79B. P.O. Wren—642A (with addition of Crown above) and X.78B.
Plotter ...	624A	X.249B	Pair of dividers ...	
Q.O. ...	626A	X.145B	Single gun with star above and letter Q below.	
Quarters Assistant ...	613A	X.136B	Star with S in centre ...	
Radio Mechanic ...	621A	X.64B	Wings only, large, for right arm.	P.O. and Ldg. Wren (G.S.) 621A and X.64B with addition of letter "M" below. P.O. and Ldg. Wren (N.A.A.) 621A and X.64B with addition of letter "A" above and letter "M" below.
Radar Operator ...	621A	X.64B	Wings only, large, for right arm.	
Regulating P.O. ...	623A	247B	Crown for right arm ...	Chief Wren—622A.
S.D.O. Watchkeeper	619A	X.20B	Crossed flags, large, for right arm.	Chief Wren—618A and 618B.
S.O. ...	621A	X.64B	Wings only, large, for right arm.	

## APPENDIX—contd.

## Section 2. Alphabetical list of categories giving badges authorized—contd.

Category	Badge		Description	Remarks
	Blue on Blue	Blue on White		
Stores (Clothing) ...	613A	X.136B	Star with S in centre ...	
Stores (Naval Stores)	613A	X.136B	Star with S in centre ...	
Stores (Victualling) ...	613A	X.136B	Star with S in centre ...	
Stores (Air Stores) ...	613A	X.136B	Star with S in centre ...	
Switchboard Operator	619A	X.20B	Crossed flags, large, for right arm.	Chief Wren—618A and 618B.
Torpedo ...	627A	X.134B	Single torpedo with star above.	Ldg. Wren. T(L) or T(W) 636A and X.123B with addition of letter "L" or "W". P.O. Wrens T(L) or T(W) 636A and X.123B with addition of 638A or X.46B and appropriate letter "L" or "W".
T/P Operator ...	619A	X.20B	Crossed flags, large, for right arm.	Chief Wren—618A and 618B.
Visual Signaller ...	619A	X.20B	Crossed flags, large, for right arm.	Chief Wren—618A and 618B.
Writer (General) (including Librarian).	614A	X.135B	Star with W in centre ...	
Writer (Pay) ...	614A	X.135B	Star with W in centre ...	
Writer (R.M.) ...	614A	X.135B	Star with W in centre ...	
Writer (Shorthand)	614A	X.135B	Star with W in centre ...	
W/T ...	621A	X.64B	Wings only, large, for right arm.	Chief Wrens prior to 17 Apr. 1942—620A and 60B.
			<i>Unspecialized</i>	
Boats' Crew ...	616A	X.616B	Star with G in centre ...	
Laundry Maid ...	616A	X.616B	Star with G in centre ...	
Maintenance ...	616A	X.616B	Star with G in centre ...	
Wrens (N.D.) ...	616A	X.616B	Star with G in centre ...	
Messenger (including Hall Porter and Postman).	616A	X.616B	Star with G in centre ...	
Steward (G) (including P.Os. Messman and Night Porter).	610A	X.138B	Star with OS in centre	
Steward (O) (including W.R.A.).	616A	X.616B	Star with G in centre ...	
General Duties (to include all Wrens not shown above).				

A.F.Os. 3271/43, 96/44, 1416/44, 2795/44, 3803/44, 3813/44, 4874/44, 5870/44, 670/45, 674/45, 675/45, 1698/45, 1620/45, 2131/45 and 4424/45.

(A.F.Os. 6033/43, 2397/44 and 4311/44 are cancelled.)

1

Date	Description	Debit	Credit	Balance
1880				
Jan 1	Balance			
Jan 2	...			
Jan 3	...			
Jan 4	...			
Jan 5	...			
Jan 6	...			
Jan 7	...			
Jan 8	...			
Jan 9	...			
Jan 10	...			
Jan 11	...			
Jan 12	...			
Jan 13	...			
Jan 14	...			
Jan 15	...			
Jan 16	...			
Jan 17	...			
Jan 18	...			
Jan 19	...			
Jan 20	...			
Jan 21	...			
Jan 22	...			
Jan 23	...			
Jan 24	...			
Jan 25	...			
Jan 26	...			
Jan 27	...			
Jan 28	...			
Jan 29	...			
Jan 30	...			
Jan 31	...			

Total Debit: \$100.00  
 Total Credit: \$100.00  
 Balance: \$100.00