

NAVY ORDERS

1911.

Navy Orders of this year still
in force are reprinted in
consolidated Navy Orders
1911-1913, amendments are
therefore made in the latter
only.

Secretary, Naval Reserves

See Consolidated Navy Orders
1911/1920.

Director of Naval Reserves.

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to

NAVY ORDERS,

1911.

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NO 135/1912

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C1349



COMMONWEALTH FORCES.

**NAVY ORDERS,
1911.**

NAVY OFFICE,

Melbourne, 11th April, 1911.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board.

H. W. E. MANISTRY.

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ISSUE OF NAVY ORDERS.

N.O. 1

1911.

Navy Orders will be issued as necessary from time to time in a numbered series, and will be supplied to the Director of Naval Reserves, Naval Commandants, the Officer in Charge of the Destroyer Service, and to Officers commanding ships. These Officers will be held responsible that the orders are made known to all persons under their command whom the orders may concern.

APPOINTMENT OF THE NAVAL BOARD.

N.O. 2

1911.

Under the powers conferred by Section 7 of the *Naval Defence Act 1910*, a Board of Administration for the Commonwealth Naval Forces has been appointed, to be called the Naval Board, with members as follow:—

- The Minister of State for Defence, President.
- Rear-Admiral W. R. Creswell, C.M.G., First Naval Member.
- Captain B. M. Chambers, R.N., Second Naval Member.
- Engineer Captain W. Clarkson, Third Naval Member.
- Staff Paymaster H. W. E. Manisty, R.N., Finance and Civil Member.

Mr. Manisty will also perform the duties of Naval Secretary of the Board.

POWERS AND FUNCTIONS OF THE NAVAL BOARD.

N.O. 3

1911.

Under Statutory Rule No. 32 of 1911, the powers and functions of the Naval Board in its relation to the Naval Forces of the Commonwealth are defined as follow:—

“The Naval Board shall, subject to the control of the Minister, be charged with the administration of all matters relating to the Naval Forces. The members of the Board shall act as a whole, its orders being issued over the signature of the Naval Secretary.”

Navy Order 3 of 1911.]

N.O. 3 All orders, &c., for the Naval Forces will in future be issued by the Naval Board through their Secretary, and are to be obeyed accordingly. Such orders will be issued to or through the Director of Naval Reserves, Naval Commandants, or the Officer in Charge of the Destroyer Service; and these officers may communicate direct with the Naval Board, addressing their communications to—

The Naval Secretary,
Navy Office,
Melbourne.

Telegrams to—

Navy,
Melbourne.

Other officers must communicate through the Naval Commandant or officer under whose orders they are serving.

Communications for the Naval Board should be headed—

From
Naval Commandant,
Officer in Charge of Destroyer Service. }

To Naval Secretary.

Submitted for the { information }
{ consideration } of the

Naval Board:—
(then as necessary),

and should be typewritten in duplicate when practicable. They should be numbered consecutively, commencing from receipt of this order, and again on 1st January, 1912, being distinguished as follows:—

- New South Wales.—N.S.W.1, N.S.W.2, &c.
- Victoria.—V1, V2, &c.
- Queensland.—Q1, Q2, &c.
- South Australia.—S.A.1, S.A.2, &c.
- West Australia.—W.A.1, W.A.2, &c.
- Tasmania.—T1, T2, &c.
- Destroyers.—D1, D2, &c.
- Director of Naval Reserves.—N.R.1, N.R.2, &c.

61.

[Navy Orders 4, 5, and 6 of 1911.

UNIVERSAL TRAINING.—REGISTRATION OF NAVAL VOLUNTEER CADETS. N.O. 4 1911.

With reference to Minute No. N.151 of 7th February, 1911, care should be taken that all Naval Volunteer Cadets are duly registered with the Military Area Officer, though they will be appropriated for Naval training. The Military Area Officer registers both Naval and Military Cadets.

MONTHLY STATEMENT OF EXPENDITURE. N.O. 5 1911.

Naval Commandants are to furnish the following additional information in their returns for 31st March, 1911:—

To be shown for each subdivision, and numbered items in a subdivision—

- (a) The amount expended up to 31st March.
- (b) The further amount anticipated, as far as can be foreseen, to be spent between 1st April and 30th June.
- (c) The balance which, as far as can be foreseen, will not be required.

Should it be found later that (b) is likely to be exceeded, Naval Commandants are to report at once to the Naval Board.

SALUTES ON BRITISH ANNIVERSARIES. N.O. 6 1911.

Intimation has been received from the Secretary of State for the Colonies that His Majesty the King has approved of clause 1 of Article 49 of the King's Regulations and Admiralty Instructions as to the firing of salutes on British Anniversaries being amended, so as to run as follows:—

"49. The fixed dates for firing salutes in celebration of British Anniversaries are as follows, viz.:—

- (a) The Anniversaries of the Birth, Accession, and Coronation of the reigning Sovereign;
- (b) The Birthday of the Consort of the reigning Sovereign;
- (c) The Birthday of the Queen Mother;

(N.O. 3)
1913

Navy Orders 6, 7, 8, 9, and 10 of 1911.]

N.O. 6 on which days a Royal salute shall be fired at
1911, Noon from all His Majesty's ships in port, and
continued. from all the forts and batteries from which
Triumph salutes are usually fired."

It is also notified that it is His Majesty's wish
that his Birthday should be officially celebrated on
the actual date of the anniversary, viz., 3rd June.

N.O. 7 Engineer Sub-lieutenant Archibald Macmillan is
1911. appointed to H.M.A.S. *Warrego*, building and on
commissioning.

Dated 29th March, 1911.

N.O. 8 Engineer Commander Barnes, Cockatoo Island,
1911. Sydney, is to arrange for the performance of any
engineering work in connexion with the inspection
and supervision of repairs of Commonwealth vessels
in New South Wales waters, on receipt of requisitions
from the Works Director of that State.

N.O. 9 Engineer Commander Arthur S. Crisp, R.N., has
1911. been appointed to H.M.A.S. *Australia*, building in
Great Britain.

N.O. 10 STATUTORY RULE No. 33.

1911. (Approved 3rd March, 1911, to come into operation
on 1st February, 1911, as a Provisional Regulation.)

*Financial and Allowance Regulations for the Naval
Forces of the Commonwealth.*

ADDITION.

Add to Regulation 77 the following:—

Officers and men of torpedo boat destroyers
in commission shall be granted an allowance
to cover wear and tear of clothing for the
periods during which they are actually living
on board, at the following rates, viz.:—

Officers and warrant officers, rs. per diem.
Petty officers and men, 6d. per diem.

By Authority: J. KEMP, Government Printer, Melbourne.

Office copy.
Direct Naval Reserve

OFFICE OF DIRECTOR OF NAVAL RESERVES.



COMMONWEALTH FORCES.

NAVY ORDERS,

1911.

NAVY OFFICE,

Melbourne, 1st May, 1911.

The following Orders are promulgated for the
information and guidance of the Commonwealth Naval
Forces.

By direction of the Naval Board.

H. W. E. MANISTY.

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C.6149.

APPOINTMENT OF, AND FUNCTIONS OF, THE DIRECTOR OF NAVAL RESERVES. **N.O. 11**
1911.

1. The appointment of Director of Naval Reserves has been established, and Captain F. Tickell, C.M.G., has been selected for the appointment.
2. The Director of Naval Reserves will, subject to the control of the Naval Board, be charged with the administration of all matters relating to the Citizen Naval Forces.
3. On all matters connected with the training &c., of the Citizen Naval Forces, Naval Commandants and other Naval Officers employed with those Forces are to act under the instructions of the Director of Naval Reserves.
4. The postal address of the Director of Naval Reserves will be:—

Director of Naval Reserves,
Navy Office,
Melbourne,

and telegraphic address:—

Naval Reserves,
Melbourne.

Telegrams from the Director of Naval Reserves will be signed "Naval Reserves."

*see N.O. 33
1911*

THE CITIZEN NAVAL FORCES. **N.O. 12**

1. Under section 21 of the Naval Defence Act of 1910, the Citizen Naval Forces are divided into the Naval Reserve Forces and the Naval Volunteer Reserve Forces.

1911.

6.

Navy Order 12 and 13 of 1911.]

N.O. 12 2. Under section 23 of that Act, members of the
1911, Naval Militia Forces are transferred to the Naval
continued. Reserve Forces; the use of the word "Militia" is,
accordingly, to cease forthwith, and the word
"Reserve (M)" is to be substituted, that branch
of the Citizen Naval Forces being designated in
future as the "Commonwealth Naval Reserve
(M)."

3. Under section 40 of the Naval Defence Act of
1910, "persons who are liable under the Defence
Act to be trained in the Citizen Forces, and who are
allotted to the Naval Forces, shall be subject to
training as prescribed, and shall be subject to this
Act and the regulations, and shall while undergoing
training be deemed to be members of the Citizen
Naval Forces."

This branch of the Citizen Naval Forces will be
designated as the "Commonwealth Naval Reserve
(O)," and will be subdivided into—

- (a) Junior Cadets.
- (b) Senior Cadets.
- (c) Adults.

N.O. 13 **COMMONWEALTH NAVAL RESERVE (M),**
LATE MILITIA.

1911. 1. The existing regulations for the Naval Militia
are to continue to apply to the Naval Reserve (M)
pending further orders.

2. The entry of men into this branch of the Re-
serve is to cease, except that Senior Cadets *now*
serving in the Naval Volunteer Cadets who reach
the age of 18 in 1911 may, on reaching that age,
if they so desire and are in all respects suitable, be
entered into the Naval Reserve (M), between 1st
July, 1911, and 31st December, 1911.

NOTE.—Those Senior Cadets who reach the age
of 18 in 1912 and subsequent years, will be ad-
vanced to the Adult Section of Naval Reserve (O).

(N.O. 77)
1911

[Navy Orders 14, 15, and 16 of 1911.]

COMMONWEALTH NAVAL RESERVE (O). **N.O. 14**

1911. 1. All youths now serving as Naval Volunteer
Cadets, who have been required, under section
142 of the Defence Act, to register in 1911 as
Senior Cadets, will be appropriated to the Naval
Reserve (O), and will remain in that reserve for the
whole of their obligatory training as Senior Cadets,
and, subsequently, as adults.

2. Senior Cadets required, in addition to those
mentioned in the above paragraph, for the Naval
Reserve (O), will be selected by the local Naval
Officers, in consultation with the Area Officers, from
the Senior Cadets registered in the Areas affected.

The numbers required, and the places from which
Senior Cadets are to be drawn for Naval Service,
are shown in Navy Order 16.

3. Any arrangements that may be necessary for
affording naval training to Junior Cadets will be
decided later.

4. The training of adults in the Naval Reserve
(O) will commence on 1st July, 1912.

TRAINING, &c., OF SENIOR CADETS IN THE **N.O. 15**
NAVAL RESERVE (O). **1911.**

The training, &c., of the Senior Cadets appro-
priated to the Naval Reserve will commence on 1st
July, 1911; further instructions as to the system
of training, issue of kit, &c., will be issued in due
course.

ALLOCATION OF SENIOR CADETS IN THE **N.O. 16**
NAVAL RESERVE (O) ON 1st JULY, 1911. **1911.**

Senior Cadets will be required for the Naval
Reserve at the places, and in the numbers, shown
below.

Navy Orders 16 and 17 of 1911.]

N.O. 16 Further directions as to the arrangements to be made at each place for the selection of the Cadets will be issued later.

continued.

The number shown in each column is to be regarded as the minimum; it may be exceeded slightly if, owing to the numbers now in the Naval Volunteer Cadets of any particular age, or for other reasons, the local Naval and Military Officers consider it desirable.

	Total.	AGE REACHED DURING 1911.			
		First Year— Age 14.	Second Year— Age 15.	Third Year— Age 16.	Fourth Year— Age 17.
Thursday Island	25	8	6	6	5
Cairns	25	8	6	6	5
Townsville	25	8	6	6	5
Rockhampton	50	16	12	12	10
Bundaberg	25	8	6	6	5
Maryborough	25	8	6	6	5
Brisbane	300	90	80	70	60
Newcastle	300	90	80	70	60
Sydney	700	210	180	160	150
Melbourne	600	180	160	140	120
Port Fairy	50	16	12	12	10
Portland	50	16	12	12	10
Hobart	100	30	26	24	20
Launceston	100	30	24	26	20
Adelaide	300	90	80	70	60
Albany	50	16	12	12	10
Fremantle	300	90	80	70	60
Geelong	400	120	108	92	80
Totals...	3,225	974	852	754	645

*N.O. 18
1912*
*(N.O. 56
1913)*

[Navy Order 17 of 1911.

Maps showing the geographical boundaries of each District and Sub-District will be promulgated later.

1911,
continued.

Districts.	Affiliated Sub-Districts.
Brisbane	Thursday Island. Cairns. Townsville. Rockhampton. Bundaberg. Maryborough. Brisbane.
Sydney	Newcastle. Sydney and suburbs.
Melbourne (Head-Quarters, Williams-town)	Melbourne (including Port Melbourne, Williams-town and Geelong). Port Fairy. Portland.
Hobart	Launceston. Hobart.
Port Adelaide	Adelaide (including Port Adelaide & Largs Bay).
Fremantle	Albany. Fremantle.

*(N.O. 18
1912)*

2. A Commissioned Officer will be appointed by 1st July next as District Naval Officer to each of the Districts named, and such Officers will be under the orders of the Director of Naval Reserves, and will communicate directly with him. (The term "Naval Commandant" will cease to be used after 30th June, 1911.)

3. A Commissioned or Warrant Officer will be appointed by 1st July next as Sub-District Naval Officer to each of the Sub-Districts named. Such Officers will be under the orders of the District Naval Officer of their District, and will communicate directly with him (except in cases of emergency, when they may communicate direct with the Director of Naval Reserves, notifying the District Naval Officer at the same time of their action).

N.O. 17 ORGANIZATION OF THE ADMINISTRATIVE AND INSTRUCTIONAL STAFF FOR THE NAVAL RESERVE.

1. The administration and instruction of the Naval Reserves (both branches) will be carried out by a special staff of Officers and Petty Officers, to be organized as follows under the Director of Naval Reserves.

Navy Orders 17 and 18 of 1911.]

N.O. 17 4. The abbreviations "D.N.R.," "D.N.O.,"
1911, "S.D.N.O.," may be used to denote the Director
continued. of Naval Reserves, District Naval Officer, and Sub-
District Naval Officer, respectively.

5. Warrant Officer Instructors and Petty Officer Instructors, as necessary, will be detailed to assist Sub-District Naval Officers.

6. Such accountant and clerical assistance as is necessary will be provided for District and Sub-District Naval Officers.

N.O. 18 **ADDITIONAL DUTIES TO BE PERFORMED BY**
1911. **THE DIRECTOR OF NAVAL RESERVES,**
AND DISTRICT AND SUB-DISTRICT NAVAL
OFFICERS.

6. 1. In addition to the duties of entering, organising, and training the Naval Reserves, allotted to their Districts, each District Naval Officer is (under the D.N.R.), and within his own District, to carry out the following duties, utilizing the Sub-District Naval Officers and their Staffs as necessary:—

- (a) Recruiting for the Permanent Naval Forces.
- (b) General responsibility as far as naval interests are concerned, for the coast-line within his District, including the arrangements for rendering the Signal Station service efficient for naval purposes in case of war.
- (c) Responsibility for the efficiency of the Examination Service at those ports in their District at which the Navy is required to carry out this service.
- (d) General naval intelligence duties as far as his district is concerned.

2. D.N.O.'s, and S.D.N.O.'s, are also to render any assistance required to H.M.A. ships visiting the ports in their District or Sub-District.

[Navy Orders 19, 20, 21, and 22 of 1911.]

H.M.A.S. "PROTECTOR" AND "GAYUNDAH." N.O. 19
1911.

H.M.A.S. *Protector* and *Gayundah* will be employed as sea-going training ships for the Naval Reserves, and for general service under the Director of Naval Reserves, and are, from 1st July, 1911, placed directly under the orders of that Officer.

PAY OF DISTRICT NAVAL OFFICERS AND N.O. 20
STAFFS. 1911.

The rates of pay of D.N.O.'s, S.D.N.O.'s, and their staff, will be promulgated later.

WAR RAILWAY COUNCIL. N.O. 21

6. Captain F. Tickell, C.M.G., Director of Naval Reserves, is to act as Naval Representative on the War Railway Council. 1911.

RE-ENGAGEMENT OF MEN DISCHARGED AT N.O. 22
OWN REQUEST. 1911.

Men who have been discharged from the Naval Forces of the Commonwealth at their own request are not to be allowed to re-engage for further service except under the approval of the Naval Board.



COMMONWEALTH FORCES.

NAVY ORDERS,
1911.

NAVY OFFICE,

Melbourne, 9th June, 1911.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board.

H. W. E. MANISTY.

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PAY AND ALLOWANCES—PERMANENT NAVAL FORCES N.O. 23
(SEA-GOING). 1911.

Under Statutory Rule No. 87 of 9th June, 1911, new rates of "Active Pay," "Deferred Pay," and "Allowances" are prescribed for officers, warrant and petty officers, and men appointed for sea-going service to the Permanent Naval Forces on or after 1st July, 1911.

A copy of the new rates is attached.

Each officer, including warrant officer, now serving in the Commonwealth Naval Forces, is to report in writing, through his superior officer, to the Secretary of the Naval Board, not later than 30th June, 1911, whether he wishes to come under the new rates of pay and the conditions governing same, or whether he prefers to remain under the rates of pay existing at 30th June, 1911.

In respect to petty officers and men now serving, each Naval Commandant or Commanding Officer of a ship is to render to the Secretary of the Naval Board not later than 30th June, 1911, lists showing:—

1. Names and ratings of petty officers and men serving under his orders, who wish to come under the new rates of pay and the conditions governing same.
2. Names and ratings of petty officers and men, serving under his orders, who *do not* wish to come under the new rates of pay and the conditions governing same.

(N.O. 35)
1911

PAY OF ADMINISTRATIVE AND INSTRUCTIONAL
STAFF. N.O. 24
1911.

Under Statutory Rule No. 85 of 9th June, 1911, the following rates of pay, inclusive of all allowances, except travelling, have been approved to come into operation from 1st July, 1911, for the Administrative and Instructional Staff referred to in N.O. 17/1911:—

OFFICERS.

District Naval Officers (rank of Captain), £625 to £700 per annum.

District Naval Officers (rank or relative rank of Commander), £525 to £600 per annum.

Three annual increments of £25 per annum, subject to such conditions as may be prescribed.

Navy Orders 24 and 25 of 1911.]

N.O. 24 SUB-DISTRICT NAVAL OFFICERS AND OFFICER INSTRUCTORS.1911,
continued.

Rank or relative rank of Senior Lieutenant, £425 to £500 per annum.

Rank or relative rank of Junior Lieutenant, £325 to £400 per annum.

Rank or relative rank of Sub-Lieutenant, £250 to £300 per annum.

Biennial increments of £25 per annum, subject to such conditions as may be prescribed.

Rank or relative rank of Commissioned Warrant Officer, £229 to £256 per annum.

Rank or relative rank of Warrant Officer, £192 to £219 per annum.

Three biennial increments of £9 per annum, subject to such conditions as may be prescribed.

PETTY OFFICER INSTRUCTORS.

Rating of Chief Petty Officer, £156 to £183 per annum.

Three biennial increments of £9 per annum, subject to such conditions as may be prescribed.

Officers and men of the Permanent Naval Forces, or of the Citizen Naval Forces, whether on the "active" or "retired" list, and officers and men who have served in the Royal Navy, are eligible for appointment to the Administrative and Instructional Staff within the age limits laid down in Art. 55 of the Regulations of the Naval Forces.

Candidates desirous of appointment in ranks of Captain, Commander, Lieutenant, or Sub-Lieutenant should apply by letter direct to the Secretary of the Naval Board. Candidates for appointment in rank of Commissioned Warrant Officer, Warrant Officer, or Petty Officer Instructor, should apply by letter direct to the Director of Naval Reserves (through their Commanding Officer in the case of those now serving in the Commonwealth Naval Forces).

Applications should reach the Navy Office not later than 30th June, 1911.

NAVAL STAFF CLERKS.

N.O. 25
1911.

Under Statutory Rule No. 86 of 9th June, 1911, the appointment of Naval Staff Clerks under the Naval Defence Act has

[Navy Order 25 of 1911.

been approved, and applications are invited from persons qualified for appointment as such. Rates of pay are as follow:—

N.O. 25
1911,
continued.

Class.	Annual Salary of Subdivision of Class.					
	First Sub-division.	Second Sub-division.	Third Sub-division.	Fourth Sub-division.	Fifth Sub-division.	Sixth Sub-division.
I.	£ 310	£ 335	£ 360	£ 380	£ 400	£ —
II.	185	210	235	260	285	—
III.	{ 40 50 60 }	80	100	120	140	{ 160 170 180 }

The minimum and maximum rates shown indicate the limits of pay for each class, and appointments may be made by the Minister at any salary within those limits.

First appointments, which will be restricted to Classes II. and III., will be made as soon as possible after 1st July, 1911, as follows:—

Class II.—Minimum, £185 per annum; maximum, £285 per annum 14

Class III.—Minimum, £40 per annum; maximum, £180 per annum 10

(Appointments to Class I. will be made as required later by advancement from Class II.)

The following qualifications are necessary for appointment:—

CLASS II.

- Age not less than twenty-two, nor more than forty years on 1st July, 1911.
- Must have had clerical experience in the service of an Australian Government Department, or of the Imperial Navy.
- Must produce satisfactory references covering his employment during the last five years (copies only of testimonials to be forwarded).
- Must be a natural born or naturalized British subject.

CLASS III.

- Age not less than sixteen, nor more than twenty-two, years on 1st July, 1911.
- Must have passed one of the following examinations:—

- Commonwealth Public Service Examination.

Navy Orders 25, 26, 27, 28, 29, and 30 of 1911.]

N.O. 25

1911,

continued.

2. A State Public Service examination.
3. Junior public or matriculation examination of any University.
4. The preliminary examination of any Bankers' or Accountants' Institute.

(c) Must be a natural born or naturalized British subject.

Successful applicants may be appointed to any State, and will be required to pass a medical examination as to physical fitness before appointment, which will be on probation for six months, and subject to confirmation at the end of that period.

Applications in the candidate's own handwriting, giving date and year of birth, must be sent direct to the Naval Secretary, Navy Office, Melbourne, so as to reach him not later than 30th June, 1911.

N.O. 26

1911.

NAVAL BOARD.

Captain B. M. Chambers, R.N., has arrived in Melbourne, and taken up his duties as 2nd Naval Member of the Board. Engineer-Captain Clarkson, 3rd Naval Member of the Board, is due to arrive in Melbourne on 19th June, 1911.

N.O. 27

1911.

NAVAL ACCOUNTANT.

Mr. A. Martin has been appointed Naval Accountant in the Navy Administration from 1st May, 1911.

N.O. 28

1911.

APPOINTMENT.

Artificer Engineer C. Allard is lent to H.M.A.S. *Gayundah* for temporary service, from 8th April, 1911.

N.O. 29

1911.

CAP RIBBONS WORN BY CITIZEN NAVAL FORCES.

Cap ribbons worn by members of the Commonwealth Naval Reserve (M) and Commonwealth Naval Reserve (O), and by Senior Naval Cadets, are to bear the designation "H.M.A. Naval Reserve."

N.O. 30

1911.

SMALL ARMS AMMUNITION.

Supplies of small arms ammunition required by the Naval Forces in Western Australia or Tasmania can be obtained from the local military stores by purchase on requisition. (This is already the practice in the other four States.)

[Navy Orders 31 and 32 of 1911.]

CLOTHING GRATUITIES.

N.O. 31

1911.

Men and boys on first joining the Permanent Forces shall be credited with clothing gratuities as follows:—

Petty Officers and Men ... £9 2 6

Boys— { On entry ... 5 0 0
 { After 6 months' service ... 4 2 6

This money shall not be paid to the individual man or boy, except as hereinafter provided, but shall be used in payment of uniform clothing issued to each individual, the cost of which shall be charged against the gratuity. Men promoted to warrant rank shall on promotion be paid any balance standing to their credit in the clothing account.

The kit to be maintained by each man or boy shall be that laid down in the Uniform Regulations. Any clothing required by a man or boy during the first twelve months of his service, in addition to that paid for as above, shall be provided at his own expense.

After completion of fifteen months' service, a further sum of £2 5s. 7d. shall be credited to each man or boy and utilised as above; after another three months' service, a further sum of £2 5s. 7d., and so on, quarterly, the money being used in payment of uniform clothing issued to the individual.

As regards men and boys serving in the Permanent Forces (Sea-going) on 1st July, 1911, the first credit shall be made on 1st July, 1911 and will cover the period 1st July, 1911—30th June, 1912, except that for men and boys serving in the destroyers *Yarra* and *Parramatta*, the first gratuity shall be credited on 1st July, 1911, at the rate of 6d. per diem for the period 1st April, 1911, to 30th June, 1912, or from the date of joining, if such date is subsequent to 1st April, 1911.

The above will be included in the amended Financial Regulations shortly to be promulgated.

APPOINTMENT OF OFFICER TO COMMAND BOYS' TRAINING SCHOOL.

N.O. 32

1911.

Commander Charles L. Lewin, R.N., has been appointed to the Commonwealth Naval Forces to command the Boys' Training School. Pending the establishment of the School, Commander Lewin will do duty at the Navy Office, Melbourne, and will also visit the various States in connexion with recruiting; Naval Commandants are to afford him every facility for carrying out his enquiries.



COMMONWEALTH FORCES.

NAVY ORDERS,

1911.

NAVY OFFICE,

Melbourne, 17th June, 1911.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTRY.

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C.8913.

[Navy Orders 33, 34, 35, and 36 of 1911.]

TELEGRAMS.**N.O. 33**61.

Telegrams for the Naval Board are to be addressed—

Navy Office,
Melbourne;**1911.**

telegrams for the Director of Naval Reserves are to be addressed—

Reserves,
Navy Office,
Melbourne;

Navy Orders Nos. 3 and 11 are to be altered accordingly.

Telegrams from the Naval Board will be signed "Navy Office."

CORONATION DAY.**N.O. 34**

In celebration of the Coronation of His Majesty King George V., ships are to be dressed, and a royal salute fired by saluting batteries and saluting ships, at noon, on Thursday, 22nd June, 1911.

1911.**PERIOD OF ENGAGEMENT.****N.O. 35**

With reference to Navy Order No. 23 regarding the new rates of pay and allowances for the Permanent Naval Forces (sea-going), it is to be made a condition of acceptance of these new rates of pay by Petty Officers and men now serving, that they re-engage to serve for five years or seven years from 1st July, 1911. (Able Seamen and Stokers who engage for seven years will receive the higher rates of pay as shown in Statutory Rule No. 87.)

1911.(N.O. 92)
1911.

Every person engaging under this Order is to be required to take and subscribe an oath or affirmation in accordance with the form in the second schedule of the *Naval Defence Act* 1910.

Forms of engagement are being printed, and will be issued shortly. All particulars required by the form should also be completed at the same time.

ENTRY OF EX-ROYAL NAVAL MEN.**N.O. 36**

Candidates for entry into the Commonwealth Permanent Naval Forces who have served in the Royal Navy may be enrolled, with the sanction of the Naval Board, in the rating last held by them in the Royal Navy or in such rating as the Naval Board may approve. Officers who submit applications for entry for such men should state for what ratings vacancies exist, and whether or not there are men already in the Commonwealth Naval Forces qualified to fill such vacancies.

1911.LM.(N.O. 69)
1911
(11)
1912



COMMONWEALTH FORCES.

NAVY ORDERS,

1911.

NAVY OFFICE,

Melbourne, 6th July, 1911.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

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[Navy Orders 37, 38, and 39 of 1911.]

ERRATA TO PAY AND ALLOWANCES—PERMANENT NAVAL FORCES (SEA GOING). N.O. 37
1911.

The following correction is to be made in Statutory Rule No. 87 of 1911, issued with Navy Order No. 23 :—

Page 11. *Substitute—*

	Active Pay. One day.	Total. One day.
	<i>s. d.</i>	<i>s. d.</i>
" Carpenter's mate over 3 years ...	6 10	10 1
" Armourer over 3 years ...	5 10	9 1

For—

" Carpenter's mate over 3 years ...	5 8	8 11
" Armourer over 3 years ...	5 8	8 11

The necessary amendment will be embodied in the revised Financial and Allowance Regulations.

ALLOWANCES TO ROYAL NAVAL REGISTRARS AND CLERKS TO ROYAL NAVAL REGISTRARS. N.O. 38
1911.

The allowance of £100 per annum paid to Naval Officers performing the duties of Royal Naval Registrars at Largs Bay, Williamstown, Sydney, and Brisbane, and of £30 per annum paid to Clerks to these Royal Naval Registrars will cease on 30th June, 1911. The duties for which these allowances have been paid will, from 1st July, 1911, be regarded as part of the Naval duties of the District Naval Officers and Naval Accountant Officers (or Naval Staff Clerks) respectively. District Naval Officers will, in their capacity as, and on all matters connected with their duties as, Royal Naval Registrars, carry out the instructions of, and report to, the Captain-in-Charge of Naval Establishments at Sydney (as Registrar-General).

2. The District Naval Officers at Hobart and Fremantle, and the Naval Staff Clerks at these ports, will be required to take over similar duties at a later date, as to which further orders will be issued.

CLOTHING TRUST FUND.

N.O. 39
1911.

The Treasurer has approved of the establishment of a Trust Fund, for the following purposes :—

- Permanent Forces—Purchase of any article of uniform or necessities, which are issued on payment, required on board H.M.A. ships.
- Naval Reserves and Senior Naval Cadets—Purchase of uniform material (serge, duck, flannel, &c.)

The proceeds of sale of any article purchased from the Trust Fund are to be credited to the Trust Fund.

Navy Orders 39, 40, 41, and 42 of 1911.]

N.O. 39 All future supplies of articles referred to above will be purchased from the Trust Fund, and provision will be made on **1911,** Estimates 1911-12 for the necessary funds to be paid into *continued.* Trust Fund.

The fund will be designated—"Trust Fund—Uniform, Clothing, and Necessaries (Naval) Account."

Proceeds of sale of serge, duck, flannel, &c., already purchased from the Military Trust Fund—Defence Clothing Material Account, are to be paid as heretofore to the credit of such account until stocks purchased from such funds are exhausted.

N.O. 40 BOOKS FOR ISSUE OF CLOTHING TO PERMANENT NAVAL FORCES.

1911. Suitable books and forms in connexion with the supply and issue of clothing to members of the Permanent Forces are in course of preparation, and will be issued shortly.

N.O. 41 RECEIPTS FOR PUBLICATIONS RECEIVED FROM HIGH COMMISSIONER.

1911. *63.* The High Commissioner has called attention to the delay which has occurred in some instances in the return of receipts for publications sent out from the London Office; care is to be taken that these receipts are signed and posted to the High Commissioner *on the same day* as that on which the publications are received.

N.O. 42 ADMINISTRATIVE AND INSTRUCTIONAL STAFF.

1911. The following officers are detailed for duty with the Administrative and Instructional Staff at the places named, and are to commence duty in the respective ranks shewn as early as possible. The appointments will be gazetted in due course:—

APPOINTMENTS.

District Naval Officers.

Sydney.—Commander F. H. C. Brownlow.
Melbourne.—Captain J. T. Richardson (temporary).
Brisbane.—Commander G. A. H. Curtis (Lieutenant Beresford will act until Commander Curtis returns).
Adelaide.—Commander (acting) O. L. A. Burford.
Fremantle.—Captain C. J. Clare, C.M.G.
Hobart.—(will be notified later.)

Sub-District Naval Officers.

Newcastle.—Lieutenant L. S. Bracegirdle.
Portland.—Gunner O. Jones.
Port Fairy.—Gunner W. Robertson.
Cairns.—Gunner F. W. Ahrens.
Townsville.—Chief Gunner E. Pember.
Rockhampton.—Chief Gunner G. J. Jones.

[Navy Order 42, 43, 44, and 45 of 1911.

APPOINTMENTS—*continued.**Sub-District Naval Officers—continued.*

Bundaberg.—Chief Gunner P. Keane.
Maryborough.—Chief Gunner W. Phillips.
Albany.—Chief Gunner E. S. Mutton.
Launceston.—Chief Gunner J. White.

Assistants to D.N.O.'s and to S.D.N.O.'s.

Sydney.—Chief Gunner E. Argent.
Newcastle.—Gunner G. Leaver.
Melbourne.—Chief Gunner J. Bates, Gunner W. Monteith.
Brisbane.—Chief Gunner J. Rogers, Chief Gunner J. Thorne.
Adelaide.—Chief Gunner J. D. Turner.
Fremantle.—Chief Gunner R. Fulton.
Hobart.—Gunner G. Carter.

N.O. 42**1911,***continued.*

FINANCE AND CIVIL MEMBER.

Staff-Paymaster H. W. E. Manisty has been granted the temporary rank of Paymaster-in-Chief while holding the appointment of Finance and Civil Member of the Naval Board, to date from 1st March, 1911.

N.O. 43**1911.**

NAVAL STORE OFFICER AT WILLIAMSTOWN.

Engineer-Lieutenant John W. Owen has been appointed Naval Store Officer at Williamstown Naval Depot from 1st July, 1911. He is to act under the orders of the Officer Commanding the Williamstown Naval Depot, and, in addition to his store duties, he is to carry out those of Engineer Officer of the Depot.

N.O. 44**1911.**

DISMISSAL FOR MISCONDUCT.

52. With reference to Statutory Rule No. 87, page 16, Clause "c", in which it is stated that persons dismissed from the Navy for misconduct will forfeit claim to "deferred" pay, it is to be pointed out to those concerned that "misconduct" as used in this clause means a very serious disciplinary offence, and that under Article 62 of the Naval Forces Regulations such dismissal requires the authority of the Governor-General, and must be notified in the *Gazette*.

Men discharged as unfit or unsuitable for the Navy, at their own request, or for reasons other than for a very serious disciplinary offence, would receive their "deferred" pay on discharge in the ordinary course.

N.O. 45**1911.**

*7.0. 46-56/8
30.6.18*



COMMONWEALTH FORCES.

NAVY ORDERS, 1911.

NAVY OFFICE,

Melbourne, 27th July, 1911.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board.

H. W. E. MANISTY.

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[Navy Order 46 of 1911.]

**APPOINTMENT OF MESSENGERS, STOREMEN, AND
GENERAL WORKMEN AND CARETAKERS.**

**N.O. 46
1911.**

Applications are invited from members of the Naval Forces desirous of appointment as Messengers, Storemen and General Workmen and Caretakers in the several States in connexion with the Administrative and Instructional Staff of the Naval Reserves, and as Messengers in the Navy Office.

The rates of pay are as follows, and appointments may be made at any salary within the limits of each grade. Successful applicants, at present serving in the Permanent Naval Forces, who are in receipt of pay and allowances not exceeding £150 per annum, will on appointment receive consolidated pay not less than their existing pay and allowances; in case of those whose present pay and allowances exceed £150 per annum, they will receive consolidated pay of £150.

Applications stating age, rating, and length of service in Commonwealth Naval Forces, should be addressed direct to the Director of Naval Reserves, Navy Office, Melbourne, to reach him not later than 15th August.

The appointments of Messengers in the Navy Office will be restricted to candidates not below the rating of Petty Officer.

Grade.	Minimum Salary of Grade.	Increments.	Maximum Salary of Grade.	Office.	Remarks.
III.	£ 120	£ 6 (Biennial)	£ 126	Messenger ... Storeman ... General Workman and Caretaker	} To be advanced to the next higher grade after two years' service at maximum.
IV.	132	6	150	Messenger ... Storeman ... General Workman and Caretaker	

When Government quarters are occupied, a deduction of one-tenth shall be made from pay,

*N.O.
30-45
18-6-18*

Navy Orders 47, 48, 49, 50, and 51 of 1911.]

N.O. 47 GUARDS OF HONOUR—NAVAL RESERVE (M).

1911. With reference to paragraph 62 of Financial and Allowance Regulations, Members of the Naval Reserve (M) detailed for duty in connexion with Guards of Honour, will be paid for a whole day parade $\frac{1}{2}$ of the total Annual Militia Pay, including retainer, and for a half-day parade one-half of the full day's pay as hereinbefore specified.

N.O. 48 SALUTING FLAG.

1911. The Australian Flag is to be the Saluting Flag at all reviews and ceremonial parades on shore.

The Union Jack is also to be flown at the saluting point on all occasions when representatives of His Majesty the King review the Commonwealth Forces.

N.O. 49 CLOTHING GRATUITIES.

1911. The Clothing Gratuities prescribed in N.O. 31/1911 are to apply to all sea-going ratings, whether coming under the new rates of pay or not.

N.O. 50 FREE ISSUE OF HAT RIBBONS.

1911. Two Hat Ribbons are to be supplied, free of charge, to every man on joining a Ship or Establishment when an alteration in the name on the Hat Ribbon is necessary.

N.O. 51 APPOINTMENT TO PERMANENT NAVAL FORCES (SEA-GOING).

1911. Commander Alfred C. Dunn, R.N. (Retired), is appointed as Commander, with seniority of 14th July, 1911, and in command of H.M.A.S. *Protector*, as from the same date.

[Navy Orders 52 and 53 of 1911.

APPOINTMENTS—ADMINISTRATIVE AND INSTRUCTIONAL STAFF. N.O. 52

1911.

Captain Walton Drake, Retired List, to be District Naval Officer at Hobart, as from 17th July, 1911.

Lieutenant Joseph A. H. Beresford, to be attached for duty with the Director of Naval Reserves; to take up this appointment on Commander Curtis' return to Brisbane.

Chief Gunner W. Mudford, Retired List, to be Assistant to the District Naval Officer, Sydney, as from 17th July, 1911.

RETIREMENTS.

N.O. 53

The following officers are placed on the Retired List:—

1911.

Lieutenant V. G. Lindeman, Naval Reserve Forces, with the Honorary rank of Commander, as from 1st July, 1911.

Chief Gunner H. B. Miles, Permanent Naval Forces, with the Honorary rank of Lieutenant, as from 1st March, 1911.



COMMONWEALTH FORCES.

**NAVY ORDERS,
1911.**

NAVY OFFICE,

Melbourne, 16th August, 1911.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

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[Navy Orders 54, 55, 56, and 57 of 1911.]

TELEGRAPHIST BRANCH.**N.O. 54**

21. With reference to Navy Order No. 35, men joining the Telegraphist Branch of the Permanent Naval Forces will be required to engage for seven years; Boy Telegraphists will be required to engage to complete seven years from the age of eighteen.

1911.**OFFICIAL SECRETS ACT.****N.O. 55**

District Naval Officers and Commanding Officers of Ships, and Naval Establishments, are to call the attention of officers and men under their command to the *Official Secrets Act* 1889, which has full force and effect in Australia.

1911.

Copies of the Act are to be placed in conspicuous positions in Naval Establishments and H.M.A. Ships. They can be obtained from the Government Printer, Melbourne.

(N.O. 1
1912)**APPLICANTS FOR INFORMATION REGARDING NAVAL COLLEGE.****N.O. 56****1911.**

District Naval Officers are instructed that, when requests are received for particulars as to entrance into the Naval College, the applicants are to be informed that the regulations on this subject have not yet been formulated, but the conditions of entry, &c., will be notified in the press in due course.

(N.O. 21
1912)**STOCK SIZES OF CLOTHING.****N.O. 57**

Certain sizes of clothing have been adopted as "Stock Sizes," and copies of the tables have been forwarded to each District Naval Officer and Commanding Officer. Contractors for making up clothing have been informed that a small piece of cardboard bearing the number (which denotes the size of garment) should be securely tacked on to the Serge and Duck Clothing so that the number will show when the garment is folded, and that in the case of the Flannel Vest, the number should be stamped on the tail.

1911.

Navy Orders 58 and 59 of 1911.]

N.O. 58 PERIOD OF ENGAGEMENT—A. AND I. STAFF.

1911. The period of engagement, or re-engagement, for Chief Petty Officer Instructors, and other ratings of the Administrative and Instructional Staff, is to be three years.

N.O. 59 NAVAL STAFF CLERKS.

1911. The appointment of the following Naval Staff Clerks under the *Naval Defence Act 1910* has been approved:—

NAME, AND WHERE EMPLOYED.

Class II.

George Sharp, Navy Office, Melbourne.
 Ralph Abercrombie, Navy Office, Melbourne.
 John Frederick Barber, Navy Office, Melbourne.
 Frederic William Thomas, Navy Office, Melbourne.
 Alfred Roy Nankervis, Naval Office, Largs Bay, S.A.
 George William Mitchell, Naval Office, Williamstown, Vic.
 Alexander Bruce Harvey, Naval Office, Fremantle.
 Raymond Anthony, Naval Office, Hobart.
 George Frier Grahame, Naval Office, Sydney.
 David Flynn O'Donoghue, Navy Office, Melbourne.
 Henry Howard, Navy Office, Melbourne.
 Albert John Wingfield, Navy Office, Melbourne.
 Roy Stuart McKay, Naval Office, Brisbane.

Class III.

George Percival Norman Watt, Navy Office, Melbourne.
 William Lloyd Thomas, Navy Office, Melbourne.
 William Jennings McPherson, Navy Office, Melbourne.
 Claude Massey, Navy Office, Melbourne.
 Philip Charleston Tierney, Navy Office, Melbourne.
 James Dunlop Jackson, Navy Office, Melbourne.
 Aubrey Holmes, Navy Office, Melbourne.
 Roy Barwell, Navy Office, Melbourne.
 Geoffrey Gladstones, Naval Office, Williamstown.
 Reginald Arnold Ball, Navy Office, Melbourne.

[Navy Order 60 of 1911.

ADMINISTRATIVE AND INSTRUCTIONAL STAFF. N.O. 60

VACANCIES FOR INSTRUCTORS, ARMOURERS AND STOREKEEPER. 1911.

Applications are invited from persons qualified for appointment to the following positions on the Administrative and Instructional Staff of the Naval Reserve, viz. :—

Position.	Locality.	Salary.
✓ Storekeeper	Sydney	£156 to £183 per annum, inclusive of all allowances except travelling.
✓ Armourer	Sydney	
✓ Armourer	Melbourne	
✓ Armourer	Fremantle	
✗ Armourer	Hobart	
Instructors—		
✓ 1 Signals	Brisbane	
✓ 3 Gunnery	Brisbane	
✓ 2 Signals	Sydney	
✓ 3 Gunnery	Sydney	
✓ 1 Gymnastic	Sydney	
✓ 1 Signals	Newcastle (N.S.W.)	
✓ 1 Gunnery	Newcastle (N.S.W.)	
✗ 1 Signals	Melbourne	
✗ 1 Gunnery	Melbourne	
✓ 1 Gunnery	Portland (Vic.)	
✓ 1 Signals	Fremantle	
✓ 2 Gunnery	Fremantle	
✓ 1 Gunnery	Albany (W.A.)	
✓ 1 Gunnery	Hobart	
✓ 1 Gunnery	Adelaide	

Particulars regarding the above-mentioned positions may be obtained on application to the Director of Naval Reserves, Navy Office, Melbourne, or at the offices of the District Naval Officers, Sydney, Melbourne, Brisbane, Adelaide, Fremantle, and Hobart.

Appointees will hold the rating and wear the uniform of Chief Petty Officer. They will retire at the age of 57 years. Applicants must be between the ages of 25 and 40 years, and must produce a certificate from a Medical Practitioner that they are medically fit in every respect.

Applicants must state their qualifications for the position they seek, and forward copies of testimonials or certificates. Date and year of birth must be stated, and applications must be in applicants' handwriting. Before an appointment is made, a certificate of birth, or other *bonâ fide* evidence of date of birth, must be produced.

Successful applicants must pay their own expenses to the place of appointment.

Navy Orders 60, 61, and 62 of 1911.]

N.O. 60

QUALIFICATIONS.

1911,

*continued.**Storekeeper.*

To have a fair knowledge of books in connexion with the receipt and issue of Stores.

Armourer.

Must have held the rating and performed the duty of Armourer's Assistant or higher rating within the last five years in the Royal Navy or Commonwealth Naval Forces, or be a Fitter by trade, and have a good knowledge of Small Arms and Naval Ordnance up to 6 inch.

Instructors.

Must have held such gunnery or other rating as qualifies for the duties of an Instructor in the Royal Navy or Commonwealth Naval Forces, within the last five years.

Applications must reach the Director of Naval Reserves, Navy Office, Melbourne, not later than Monday, 4th September, 1911.

N.O. 61

COALING DUCK.

1911.

Financial and Allowance Regulation 78, providing for the issue of coaling duck to members of the Permanent Naval Forces, is suspended, in view of Clothing Allowance being granted under amended Financial and Allowance Regulation 49.

N.O. 62

APPOINTMENTS, PROMOTIONS, ETC.

1911.

The following appointments, promotions, &c., are notified for general information:—

Appointments.

Engineer Commander Alfred Allen Barnes, Permanent Naval Forces, is appointed for Engineering duty in Naval Establishments on Shore, as from 1st July, 1911.

Chief Petty Officer Patrick Shenn, Permanent Naval Forces, to be Head Messenger and Hall Porter at the Navy Office, Melbourne, as from 1st July, 1911.

[Navy Orders 62 and 63 of 1911.]

Promotions.

N.O. 62

Chief Petty Officer Hjalmar Petterson, Permanent Naval Forces, is promoted to the rank of Gunner (T.). Dated 1st July, 1911. *continued.*

Chief Carpenter's Mate Samuel Gammon, Permanent Naval Forces, is promoted to the rank of Carpenter, as from 1st July, 1911.

Engine-room Artificer Albert Henry Vary, Permanent Naval Forces, is promoted to the rank of Artificer Engineer, as from 1st July, 1911.

Chief Armourer George Prideaux, Permanent Naval Forces, is promoted to the rank of Warrant Armourer, as from 1st July, 1911.

Transfer.

Staff Paymaster James Albert Ross, Naval Reserve Forces, is transferred to the Retired List, with the honorary rank of Fleet Paymaster, and with permission to retain such rank and wear the prescribed uniform on retirement, as from 1st July, 1911.

DIRECTOR OF NAVAL WORKS.

N.O. 63

Mr. H. H. Fanstone has been appointed Director of Naval Works from 1st August, 1911, and has taken up duty at the Navy Office, Melbourne. *1911.*

APPOINTMENT OF ASSISTANT EXAMINERS OF STORES AND EQUIPMENT. N.O. 64

1911.

Applications are invited from members of the Permanent Naval and Military Forces and civilians permanently employed in the Department of Defence, who possess the necessary qualifications, and are desirous of appointment as Assistant Examiners of Stores and Equipment, Central Staff.

Appointees will be required to examine and pass supplies manufactured by local contractors, and must be practical tradesmen possessing a sound general knowledge of the work with which they will have to deal in the course of their duties.

Navy Order 64 of 1911.]

N.O. 64 The following are the appointments to be filled:—

- 1911,**
continued.
- 1 Assistant Examiner, for iron, steel, and general metal work ;
 - 1 Assistant Examiner, for timber and general woodwork ;
 - 1 Assistant Examiner, for harness, saddlery, and general leather work.

Appointments will be made to the staff of the Examiner of Stores and Equipment, under section 63, sub-sections (1) and (2) of the *Defence Act* 1903-1910.

Salary—Minimum, £180, maximum £210 per annum.

Applications must reach the Secretary, Department of Defence, Melbourne, not later than 11th September, 1911, and are to contain the following particulars:—

- Position applied for,
- Date of birth,
- Present pay,
- Qualifications.



COMMONWEALTH FORCES.

NAVY ORDERS,

1911.

NAVY OFFICE,

Melbourne, 22nd September, 1911.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

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PARCHMENT SERVICE CERTIFICATES.

N.O. 65

1911.

1. Parchment Service Certificates (Form No. S.459) are to be prepared by the Paymasters concerned in respect of every Petty Officer and man serving in the Permanent Naval Forces (including the Administrative and Instructional Staff paid by them) on 30th September, 1911, and are to be forwarded through the Officer Commanding, to the Naval Secretary, Navy Office, Melbourne, immediately after that date. An official number will then be allotted to each Petty Officer and man and noted on his Service Certificate; the certificate will be returned after particulars have been abstracted in the Navy Office for record purposes.

2. As regards men entered after 30th September, 1911, a monthly return is to be rendered on 1st November, 1911, and subsequently on 1st of each month (on Form A.S.52), showing name, rating, &c., of each man entered during the preceding month, the engagement forms being attached. The official number of each man will then be notified to the Officer Commanding. Copies of Form A.S.52 will be issued in due course.

3. All changes in rating, grant of badges, examinations, &c., in respect of Petty Officers and men (sea-going) are to be recorded in the Quarterly Ledger; and in respect of Naval Staff Clerks and of ratings of the Administrative and Instructional Staff doing duty with Naval Reserves, are to be reported to the Naval Secretary, through the Director of Naval Reserves, monthly in such form as may be prescribed by the Director of Naval Reserves.

APPOINTMENT.

N.O. 66

1911.

Lieutenant William H. F. Warren is appointed to command H.M.A.S. *Gayundah*, as from 21st August, 1911. (N.1366.)

DEFENCE DEPARTMENT IN RELATION TO SECTION 84
OF CONSTITUTION ACT.

N.O. 67

1911.

69.
In connection with Section 84 of the Constitution Act, the Department of Defence is a Department of the Public Service within the meaning of the Constitution Act (see Section 69), and all persons employed in that Department are employed in the Public Service of the Commonwealth within the meaning of Section 84 of the Constitution Act. (N.1269.)

N.O. 68 ROYAL NAVAL REGISTRARS—FREMANTLE AND HOBART.

1911.

With reference to Navy Order 38/1911, the District Naval Officers at Fremantle and Hobart are to take over, on 15th October, 1911, the duties of Royal Naval Registrars from the Officers now acting as R. N. Registrars at those ports. The instructions in Navy Order 38/1911 are to apply. (N.1932.)

N.O. 69 SENIORITY OF PETTY OFFICERS AND MEN ENTERED FROM ROYAL NAVY.

1911.

Petty Officers and men who transfer *directly* from the Royal Navy to the Australian Navy will be entered in the latter service with the rating and seniority held by them in the former. A similar procedure will be followed in the cases of men lent from the Royal Navy to the Australian Navy.

2. The instructions contained in Navy Order 36/1911 are to be followed in the cases of men who have had previous service in the Royal Navy, but who have been out of the Navy for an intervening period. (N.1682.)

N.O. 70 RAILWAY WARRANTS IN NEW SOUTH WALES.

1911.

Notification has been received from the Traffic Auditor, New South Wales Government Railways, that railway warrants for presentation at railway stations in New South Wales for journeys within that State are in future required to be made out in duplicate. It is intimated also that *return* tickets are not now issued over the railways of the State mentioned. (N.1583.)

N.O. 71 TELEGRAPHIC ADDRESSES OF D.N.O.'s.

1911.

The telegraphic addresses of District Naval Officers are as follows:—

- District Naval Officer, Sydney.
- Naval Office, Williamstown (Vic.).
- Naval Office, Brisbane.
- Naval Office, Largs Bay (S.A.).
- Naval Office, Fremantle.
- Naval Office, Hobart.

(N.O. 22/1914)

(N.1151.)

VACANCIES FOR ENGINEER LIEUTENANTS.

N.O. 72

There are two vacancies for Engineer-Lieutenants in the Australian Navy.

1911.

The qualifications required are shown in the *Commonwealth Gazette* of 16th September, 1911.

Applications should reach the Naval Secretary not later than 14th October, 1911.

NAVAL STAFF CLERKS.

N.O. 73

The appointment of the following Naval Staff Clerks under the *Naval Defence Act* 1910 has been approved:—

1911.

CLASS II.

Albert F. D. Brewster, Naval Store Department, Sydney.

CLASS III.

Joseph Roger Flynn, Naval Office, Sydney.

APPOINTMENTS, ETC.

N.O. 74

Robert Charles Negus, to be Clerk, Permanent Naval Forces (Sea-going), as from 1st July, 1911, and to be promoted to Assistant Paymaster, as from 20th July, 1911.

1911.

The seniority of the following Officers of the Permanent Naval Forces (Sea-going) has been antedated as stated against their respective names:—

- Lieutenant T. W. Biddlecombe. 11th July, 1906.
- Lieutenant H. J. Feakes. 17th June, 1907.
- Lieutenant W. H. F. Warren. 1st December, 1908.
- Lieutenant S. Keightley. 1st July, 1910.
- Assistant Paymaster J. Crow. 1st July, 1907.
- Assistant Paymaster H. M. Ramsay. 1st July, 1907.

WARRANTS FOR ARREST OF DESERTERS.

N.O. 75

In accordance with Statutory Rule No. 31 of 1911, the following alteration is to be made in the Naval Forces' Regulations:—

1911.

PART IV.—DISCIPLINE.

After Regulation 167, add the following:—

"167A. Warrants for the arrest and detention of any member of the Naval Forces who absconds or deserts may be issued by a member of the Naval Board, or a Naval Commandant, or a Commanding Officer, and should, if possible, be on the authorized form; but the use of any particular form shall not be necessary for the validity of any such Warrant."

2. Specimen forms of Warrant will be supplied to Officers concerned. (N.2274.)

(N.O. 89/1913)

Navy Orders 76 of 1911.]

N.O. 76

ISSUE OF BEDDING.

1911.

Pending further orders, the following articles of Bedding will be lent to men on joining the Permanent Forces (Seagoing), and will be replaced when found on survey to be worn out:—

- (N.O. 93 / 1911)
- 1 Hair Mattress.
 - 1 Blanket.
 - 1 Bed Covers.
 - 1 Kit Bag.
 - 2 Hammocks.
 - 1 Set Clews and Lashings.
- (N.O. 69 / 1912)

2. These articles will be stamped with the Government Mark and are to be retained in the charge of the Accountant Officer, who will show them in his Clothing Accounts as bedding in use. They should be transferred from ship to ship with the men, provided that no extra cost is incurred thereby.

3. The men will be held responsible for these articles whilst in their charge and will be required to defray, from their clothing allowance, any loss or damage due to their own negligence. (N.1438A.)

By Authority: J. KEMP, Government Printer, Melbourne.



COMMONWEALTH FORCES.

DESIGNATION OF THE NAVAL FORCES OF THE COMMONWEALTH.

NAVY ORDERS,
1911.

NAVY OFFICE,

Melbourne, 5th October, 1911.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

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Navy Order 78.—Flags to be worn by H.M.A. Ships	3
Navy Order 79.—Uniform of Officers of the Royal Australian Navy	3

C.14456.

omit
N.O. 77
1911.

**DESIGNATION OF THE NAVAL FORCES OF THE
COMMONWEALTH.**

omit
3

His Majesty the King has been graciously pleased to approve of the Permanent Naval Forces of the Commonwealth being designated the Royal Australian Navy, and of the ships of that Navy being designated as His Majesty's Australian Ships.

The Citizen Naval Forces of Australia will receive the Official title of the Royal Australian Naval Reserve.

2. The abbreviations "R.A.N.," "H.M.A.S.," "R.A.N.R.," will be used. (N^o 2382.)

TOP NO. 559./201/574.
omit

N.O. 78

FLAGS TO BE WORN ON H.M.A. SHIPS.

The following alteration to the Naval Forces Regulation 200 has been approved by Statutory Rule No. 149:—

1911.

PART IX.—DISTINGUISHING FLAGS AND PENDANTS.

200. All ships and vessels of the Royal Australian Navy shall fly at the stern the White Ensign as the symbol of the authority of the Crown, and at the Jack Staff the distinctive flag of the Australian Commonwealth.

N.O. 79
1911.

**UNIFORM OF OFFICERS OF THE ROYAL AUSTRALIAN
NAVY.**

Officers of the Royal Australian Navy shall wear the same uniform as prescribed for Officers of the Royal Navy, except that the buttons worn by the former shall be of a special design (information as to which will be communicated later).

2. Officers of the Royal Navy lent for temporary service to the Royal Australian Navy will not be required to alter the buttons of their uniforms.

3. Officers of the Royal Australian Naval Reserve (M) shall continue to wear the uniform prescribed in the Naval Forces Regulations, except that the buttons shall be of special design (information as to which will be communicated later).

4. The necessary alterations to the Naval Forces Regulations will be made in due course.



COMMONWEALTH FORCES.

The Government of the Commonwealth of Australia...

NAVY ORDERS,

UNIFORM ALLOWANCE—ADMINISTRATIVE AND INSTRUCTIONAL STAFF.

1911.

In accordance with the provisions of the Naval Regulations...

Part II.—Pay of Permanent Forces.

NAVY OFFICE,

Melbourne, 21st October, 1911.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

CONTENTS.

Table with 2 columns: Order Number and Page. Includes Navy Order 80 (Observance of Neutrality), Navy Order 81 (Uniform Allowance), Navy Order 82 (Vacancies for Telegraphist Ratings), Navy Order 83 (Appointments, etc.), and Navy Order 84 (Requisitions on the Department of Home Affairs).

C.15710.

[Navy Orders 77, 78, and 79 of 1911.]

DESIGNATION OF THE NAVAL FORCES OF THE COMMONWEALTH.

His Majesty the King has been graciously pleased to approve of the Permanent Naval Forces of the Commonwealth...

FLAGS TO BE WORN ON H.M.A. SHIPS.

The following attention to the Naval Forces Regulation 1911... Part IX.—Distinguishing Plans and Emblems.

UNIFORM OF OFFICERS OF THE ROYAL AUSTRALIAN NAVY.

Officers of the Royal Australian Navy shall wear the uniform as prescribed for Officers of the Royal Navy...

By Authority: J. King, Government Printer, Melbourne.

OBSERVANCE OF NEUTRALITY.**N.O. 80**

The Instructions regarding the observance of neutrality during the existence of the war between the Kingdom of Italy and the Empire of Turkey, as contained in the *Commonwealth Gazette* of 9th October, are to be complied with by Officers of the Commonwealth Naval Forces. (N. 2930.)

1911.**UNIFORM ALLOWANCE—ADMINISTRATIVE AND INSTRUCTIONAL STAFF.****N.O. 81**

In accordance with Statutory Rule No. 136 of 1911, the following alteration is to be made to the Financial Regulations of the Naval Forces:—

1911.**PART II.—PAY OF PERMANENT FORCES.**

Add the following:—

“50E. Uniform Allowance not exceeding the rates shown below shall be paid to members of the Administrative and Instructional Staffs—

Messengers, Storemen, and General Workmen and Caretakers on appointment ...	£5
Chief Petty Officers on appointment ...	£7
Warrant Officers on promotion from Chief Petty Officers or Petty Officers ...	£25.”

“Each claim must be supported by vouchers, and be approved by the District Naval Officer.”

VACANCIES FOR TELEGRAPHIST RATINGS.**N.O. 82**

There are vacancies in the Naval Forces of the Commonwealth for 1 Chief Petty Officer Telegraphist; 1 Leading Telegraphist; and 8 Ordinary Telegraphists.

1911.

The qualifications required are shown in the *Commonwealth Gazette* of 14th October, 1911.

Applications should reach the Naval Secretary not later than 31st October, 1911.

APPOINTMENTS, ETC.**N.O. 83**

Lieutenant Charles Whettnall Stevens, from Royal Naval Reserve, to be a Lieutenant in the Royal Australian Navy, and to H.M.A.S. *Protector*, as from 12th September, 1911.

1911.

Paymaster E. C. Norton to the Boys' Training Ship, Sydney, as from 1st December, 1911.

Assistant Paymaster William Robson Scotland to be Naval Secretary to the Director of Naval Reserves, as from 1st September, 1911.

Navy Orders 83 and 84 of 1911.]

- N.O. 83** Assistant Paymaster E. W. Trivett to H.M.A.S. *Gayundah*, as from 1st October, 1911.
- 1911,** Assistant Paymaster J. Crow to H.M.A.S. *Protector*, as from 1st December, 1911.
- continued.* Assistant Paymaster R. C. Negus to Naval Depot, Williams-town, as from 23rd October, 1911.
- Mr. Richard Frevost to be Surgeon, Naval Reserve Forces, as from 1st July, 1911.
- Artificer Engineer Charles Allard, to be Chief Artificer Engineer, Administrative and Instructional Staff, as from 1st October, 1911.
- Ships' Steward Richard William Collins to the Boys' Training Ship, with the temporary rank of Head Steward (Warrant Officer), as from 1st October, 1911.

EXTENSION OF SERVICE.

Chief Gunner Robert Kearns, for one year, as from 5th August, 1911.

N.O. 84 REQUISITIONS ON THE DEPARTMENT OF HOME AFFAIRS.**1911.**

District Naval Officers, when forwarding requisitions for work to be carried out by the Department of Home Affairs, are to see that these are made out in strict compliance with the instructions contained in the Public Works Regulations, and they should also take steps to insure that particulars of the service required are fully set forth on the requisition. Unless this is done further inquiry and consequent delay are entailed.

2. The attention of District Naval Officers is specially directed to the undermentioned sections of the Public Works Regulations referring to Requisitions:—

- Section 5, Sub-Section I., Clauses 28-33, Classification;
 Section 6, Sub-Section I., Clauses 49-52, General Instructions;
 Section 6, Sub-Section II., Clause 53, "Ordinary" Requisitions.
 Section 6, Sub-Section VI., Clause 61, "New Works" Requisitions.

3. Requisitions for new works are, in all circumstances, to be submitted to the Secretary of the Naval Board, through the D.N.R., and are to contain the fullest information obtainable regarding the site, probable cost, dimensions, &c., of the "new work."

By Authority: J. KEMP, Government Printer, Melbourne.



COMMONWEALTH FORCES.

NAVY ORDERS,

1911.

NAVY OFFICE,

Melbourne, 18th November, 1911.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

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Navy Order 90.—Uniform Regulations	4

C.16484.

RAILWAY WARRANTS AND TRAVELLING EXPENSES. N.O. 85

- 57.
1. Charges for railway travelling, also freight, are in future to be paid by the District Naval Officer in the State in which the expenditure is incurred (*i.e.* the State in which the Warrant is issued) and charged to the Vote concerned. 1911.
 2. Railway Warrants are to be signed only by the District Naval Officer, or Officer acting as such.
 3. The above does not apply to Warrants issued in respect of the Navy Office, accounts for which should be forwarded direct to the Naval Accountant, Navy Office, Melbourne.
 4. District Naval Officers are to forward to the Director of Naval Reserves a monthly return of Railway Warrants for journeys of over 10 miles, showing name of person travelling, nature of duty, period of absence, &c. H.D.
92
1918
 5. The attention of all Officers is directed to the necessity of restricting the expenditure on travelling as much as possible; District Naval Officers and Commanding Officers will be held responsible for all travelling expenditure ordered by them.

CLOTHING GRATUITY. N.O. 86

In the case of Ratings in the Permanent Naval Forces (Sea-going) discharged to shore or transferred to the Administrative and Instructional Staff after only a few months' service, and who have received clothing the cost of which exceeds the value of the allowance to which they are entitled for the period of time served, the value of the clothing issued in excess is to be recovered. (N.2543.) 1911.

BOYS' TRAINING SHIP. N.O. 87

The Boys' Training Ship is to be named H.M.A.S. *Tingira*. 1911.

APPOINTMENTS, ETC. N.O. 88

Carpenter Samuel Gammon, to the Boys' Training Ship, to date 25th October, 1911. 1911.

EXTENSION OF SERVICE.

Chief Gunner John Blair, for six months, as from 15th November, 1911.

RESIGNATION.

Carpenter Samuel Jeanes, Permanent Naval Forces (sea-going), as from 25th October, 1911.

N.O. 89

NAVAL FORCES LIST.

1911.

A revised edition of the Royal Australian Naval Forces List, corrected to 1st November, 1911, is now ready for issue, and official copies will be supplied to District Naval Officers and Commanding Officers.

Copies will also be on sale (price 1s.) at the Government Printing Office, Melbourne.

N.O. 90

UNIFORMS.

1911.

Attention is directed to Statutory Rule No. 178 of 1911, stating the uniform to be worn by officers, petty officers, men, and boys of the Royal Australian Navy, and by officers of the Royal Australian Naval Reserve; and Regulations 78-81, and 139 for the Naval Forces of the Commonwealth are to be amended accordingly. (N.2684.)

TOP NO. 434/201/1349



COMMONWEALTH FORCES.

NAVY ORDERS,

1911.

NAVY OFFICE,

Melbourne, 5th December, 1911.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

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[Navy Orders 91, 92, 93, and 94 of 1911.]

**RE-ENGAGEMENT OF MEN SENT TO ENGLAND FOR INSTRUCTION. N.O. 91
1911.**

21. Men recommended to be sent to England to qualify for higher ratings will be required to re-engage for service in Royal Australian Navy for a period of seven (7) years before leaving Australia. (N.1925.)

**OFFICERS' STEWARDS AND COOKS. N.O. 92
1911.**

With reference to Navy Order No. 35, Officers' Stewards and Cooks may be engaged to serve for a period of not less than three years. (N.2542.)

**ISSUE OF BEDDING. N.O. 93
1911.**

With reference to Navy Order No. 76/1911, the following procedure is to be adopted in respect to issue of bedding:—

- (1) Receipt from each man is to be obtained in duplicate when first supply is made.
- (2) Original receipt is to be retained by Accountant Officer who issued bedding; the bedding to remain on that Officer's charge as "lent"; the duplicate receipt to be attached to the man's service certificate.
- (3) On discharge of the man or his advancement to Warrant rank, the bedding to be returned to the nearest depôt; the duplicate receipt then to be forwarded by the receiving Accountant Officer to the issuing Accountant Officer, and the bedding to be transferred to the former's charge. (N.3636.)

**APPOINTMENTS, ETC. N.O. 94
1911.**

Captain John Tracy Richardson is appointed District Naval Officer at Melbourne, as from 1st November, 1911.

Sub-Lieutenant Rowland Griffith Bowen, Naval Reserve Forces, is transferred to the Permanent Naval Forces, with the rank of Lieutenant, and appointed as Sub-District Naval Officer at Thursday Island, as from 1st November, 1911.

Mr. Percy James Nelson Hogan is appointed Engineer Sub-Lieutenant, Permanent Naval Forces, as from 19th May, 1909.



COMMONWEALTH OF AUSTRALIA

NAVY ORDERS,

1911.

NAVY OFFICER

Melbourne, 21st December, 1911.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

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COMMONWEALTH FORCES.

NAVY ORDERS,

1911.

NAVY OFFICE,

Melbourne, 22nd December, 1911.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

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C.18600.

Navy Orders 94, 95, 96, 97, and 98 of 1911.]

N.O. 94

PROMOTION.

1911, continued. Engineer Sub-Lieutenant P. J. N. Hogan is promoted to the rank of Engineer Lieutenant, Permanent Naval Forces, as from 12th December, 1910.

RETIREMENT.

Surgeon Richard Alfred O'Brien, Reserve of Officers, is placed on the Retired List, as from 1st November, 1911.

N.O. 95 AUTHORITY TO BE OBTAINED FOR REPAIRS, ETC., TO VESSELS.

1911.

1. No repairs to vessels, nor alterations nor additions, are to be put in hand until definite written authority is obtained from the Naval Board for the work to be carried out.
2. As a general rule, no such authority will be given until an estimate of the work has been furnished to the Naval Board.
3. In cases of emergency, Commanding Officers of vessels must use their own discretion; but, if time admits, reference is to be made to the Naval Board before any financial liability is incurred.
4. No payments for repairs, &c., are to be made without the authority of the Naval Board. (N.3792.)

N.O. 96 DIRECTOR OF STUDIES AT NAVAL COLLEGE.

1911.

Applications are invited from persons qualified for appointment to the position of Director of Studies, Royal Australian Naval College.

The qualifications required are set out in *Commonwealth Gazette* No. 88 of 25th November, 1911.

Applications should reach the Naval Secretary, Melbourne, not later than 31st January, 1912.

N.O. 97 POWERS OF DISTRICT NAVAL OFFICERS, ETC.

1911.

District Naval Officers, the Officer in Charge of the Destroyer Service, or the Commanding Officer of a Ship on independent service, have been authorized to exercise, in relation to their District, Service, or Ship, respectively, any or all the powers and functions which may be exercised under the Regulations by a Commandant with respect to a State Division of the Naval Forces.

N.O. 98 NAVAL REPRESENTATIVE IN LONDON.

1911.

Captain Francis F. Haworth-Booth, R.N., has been appointed as the representative of the Naval Board in London, and he will be attached to the staff of the High Commissioner.



Naval Orders 94, 95, 96, 97, and 98 of 1911

COMMONWEALTH FORCES

N.O. 94
1911. Engineer Sub-Lieutenant T. J. N. Hogan is promoted to the rank of Engineer Lieutenant, Commonwealth Naval Forces, on 12th December, 1910.

Surgeon **NAVY ORDERS** is placed on the Retired List, as from 1st November, 1911.

N.O. 95 AUTHORITY TO BE OBTAINED FOR REPAIRS, ETC. TO VESSELS.

1. No repairs to vessels or alterations or additions are to be put in hand until authority is obtained from the Naval Board for the work to be done.
2. As a general rule, the Naval Board will be given notice of the proposed work by the Commanding Officer of the vessel.
3. In cases of emergency, the Commanding Officer of the vessel may proceed with the work, but he must refer to the Naval Board as soon as possible.

The following Orders are promulgated for the information and guidance of the Commanding Officers of the Naval Forces.

N.O. 96

By direction of the Naval Board, the following Orders are promulgated for the information and guidance of the Commanding Officers of the Naval Forces.

N.O. 97 POWERS OF DISTRICT NAVAL OFFICERS, ETC.

1911. The Officer in Charge of the District Service, or the Commanding Officer of a Ship or independent party, has been authorized to exercise the following powers in relation to the Naval Forces under his command.

ALTERATIONS AND ADDITIONS—STRUCTURAL OR SHIP'S N.O. 99 FITTINGS. 1911. 50

The Commanding Officer of one of H.M.A. ships is not, except in case of absolute necessity, to make, or permit to be made, any alteration or addition whatsoever in the ship's machinery, hull, decks, cabins, storerooms, or other external or internal fittings or arrangements.

2. Any alterations and additions in H.M.A. ships which experience suggests as being desirable are to be reported by letter to the Naval Board.

3. In forwarding proposals for alterations and additions, it should be stated whether it is proposed that the work involved shall be carried out by Ship's Artificers, and in such cases a demand for materials as are necessary should be prepared and accompany the report. (N.4345.)

TRANSMISSION OF SHIP'S LOG, ENGINE-ROOM REGISTER, N.O. 100 ETC. 1911.

At the end of each calendar month the Navigating Officer is to transmit, through the Commanding Officer, to the Naval Secretary, a complete copy of the Log Book for the period signed by himself. The Navigating Officer is to deliver the original Log Book, signed by himself, to the Captain when it is filled up, for transmission to the Naval Store Officer, Williamstown, for custody as a permanent record.

2. The Engineer Officer will keep the Engine-room Register, filling up the several columns daily, and carefully follow the directions given in the book. On completion it is to be delivered to the Captain for transmission to the Naval Secretary, and should be despatched not later than the 7th day of the first month of each quarter.

3. While the ship is in commission the Captain's Ship's Book is to be kept under the immediate supervision of the Officer in command as directed therein. Copies of all returns placed in the Ship's Book are to be forwarded to the Naval Secretary.

On paying off the Book is to be completed and forwarded to the Naval Secretary.

4. The King's Regulations and Admiralty Instructions are to be complied with generally as regards logs, registers, and other ships' books. Commanding Officers are to report whether they are supplied with the necessary forms and are to enclose demands for any required. (N.4597.)

666.

(N.O. 43)
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N.O. 101**ISSUE OF BOOKS AND FORMS.**

1911. No book or form is to be initiated or adopted, or any reprint obtained of existing books or forms (excepting those under Treasury or Public Works Regulations), without the approval of the Naval Board.

Supplies of ships' books or forms as approved will be made available at the Naval Depot, Williamstown, and will be issued by the Naval Store Officer to H.M.A. ships as required on demand.

The following ships' forms have been adopted, and are available for issue:—

A.S. 41, 41A.—Quarterly Ledger (revised form).

A.S.45.—Transfer List.

A.S.52.—Return of Engagements, &c.

A.S.55.—Engagement Form (five years).

A.S.55A.—Engagement Form (seven years).

A.S.162.—Return of Numbers borne, &c.

A.S.244.—Warrant to Arrest Deserters.

A.S.459.—Parchment Service Certificate (Seamen).

A.S.1243.—Copy of Certificate of Service (Seamen).

The Quarterly Ledger (Form A.S.41, 41A) has been revised, and the new form is to be used from 1st January, 1912.

N.O. 102**BOOKS AND FORMS—CLOTHING AND VICTUALLING.**

1911. Books and forms for clothing and victualling as per following list have been adopted and are to be used in H.M.A. ships from 1st January, 1912. Supplies will be made available at the Naval Depot, Williamstown:—

A.S.71y .. Daily Number Victualled.

A.S.71z .. Fresh Provisions remaining, &c.

A.S.72A .. Abstract of Provisions Issued. (Long and short forms).

A.S.72y .. Monthly Issues to Messes, &c.

A.S.72z .. Provisions Issued Daily, &c.

A.S.73 .. Mess Account.

A.S.77 .. Mess Account with Paymaster.

A.S.78 .. Issues of Soap and Tobacco.

A.S.79 .. Clothing Issue List.

A.S.80 .. Casual Issue Note.

A.S.81 .. Mess Book.

A.S.83 .. (Part 1.) Provision Account.

A.S.83 .. (Part 2.) Clothing Account.

A.S.84 .. Demand, &c., for Provisions.

A.S.85 .. Demand, &c., for Clothing.

A.S.87 .. Demand, &c., for Occasional Supplies (long and short forms).

A.S.92 .. Fresh Provisions received from Contractor.

A.S.104 .. Numbers and Contents Book.

A.S.105 .. Issue Note, &c., of Hat Ribbons.

A.S.107 .. Clothing, &c., Issued, &c.

A.S.108 .. Seamen's Library—Books Lost.

A.S.257 .. Gangway Victualling Book, &c.

A.S.330 .. Reports of Survey.

For Torpedo Boat Destroyers only.

A.S.461 .. Mess Book.

A.S.461z .. Daily Number Victualled.

A.S.462z .. Mess Utensils and Clothing.

A.S.1247 .. Book of Provisions.

These books and forms are to supersede those hitherto used in H.M.A. ships for clothing and victualling.

REVISED FINANCIAL REGULATIONS.**N.O. 103**

Financial Regulations for the Naval Forces have been revised and amended, and will come into operation on 1st January, 1912.

1911.

Official copies will be supplied to District Naval Officers, Commanding Officers, and Paymasters.

Copies will also be on sale shortly at the Government Printing Office, Melbourne; price 1s.

SELECTION OF PORT DIVISION.**N.O. 104**

Officers and men now in the Permanent Naval Forces (sea-going) who were serving on 30th June, 1911, are to be allowed to select Sydney or Melbourne as their "home" port, and will be allowed travelling expenses for themselves, their wives, and children, and also allowance to cover cost of removal of furniture as prescribed in Financial Regulation 75 (3) as amended by Statutory Rule shortly to be published.

1911.

No further removal expenses will be granted for families of Officers and men of the Permanent Forces (sea going), except in the event of their transfer to the Administrative and Instructional Staff.

Commanding Officers are to submit a list to the Naval Secretary not later than 7th January, 1912, made out in the following form:—

Name.	Rank or Rating.	Where stationed at 30/6/11.	Port Selected.	Estimated Cost of Removal.
				£

(N.O. 8)
1912

N.O. 105 AGE FOR RETIREMENT—PETTY OFFICERS AND MEN SERVING ON THE ADMINISTRATIVE AND INSTRUCTIONAL STAFF. 1911.

Petty Officers and men serving on the Administrative and Instructional Staff will be retired at the age of 57.

(N.O. 76 / 1912)

N.O. 103 REVISED FINANCIAL REGULATIONS. 1911.

Financial Regulations for the Naval Forces have been revised and amended and will come into operation on 1st January 1912. Official copies will be supplied to District Naval Officers, Commanding Officers, and Paymasters. Copies will also be on sale shortly at the Government Printing Office, Melbourne; price 1s.

N.O. 104 SELECTION OF PORT DIVISION. 1911.

Officers and men now in the Retired Naval Force (see going) who were serving on 30th June 1911 are to be allowed to select Sydney or Melbourne as their "home" port, and will be allowed travelling expenses for their wives, and children, and also allowance to cover cost of removal of furniture as prescribed in Financial Regulation 75 (3) as amended by Statutory Rules, to be published. No further removal expenses will be granted for families of Officers and men of the Retired Naval Force (see going) in the event of their transfer to the Administrative and Instructional Staff. Commanding Officers are to submit a list to the Naval Secretary not later than 1st January 1912, made up in the following form:—

Name	Rank in Retired Naval Force	Home Port	Family	Remarks

(N.O. 76 / 1912)

Director of Naval Reserves.

