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COMMONWEALTH FORCES.

The following orders of the Admiralty are promulgated for the Royal Australian Navy...

NAVY ORDERS,

1913.

NAVY OFFICE,

Melbourne, 11th January, 1913.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

CONTENTS.

The following orders are promulgated for the Royal Australian Navy...

N.O. 1 EPITOME OF REGULATIONS FOR PERMANENT
NAVAL FORCES (SEA-GOING).
1913.

The following epitome of existing regulations for the Royal Australian Navy is issued for the information and guidance of Commanding Officers of H.M.A. Ships, pending the issue of Revised Regulations for the Commonwealth Permanent Naval Forces (Sea-going):—

I. The Naval Board.

The Naval Board shall, subject to the control of the Minister, be charged with the Administration of all matters relating to the Naval Forces.

All orders, &c., for the Naval Forces will be issued by the Naval Board through the Naval Secretary, and are to be obeyed accordingly.

In the absence of the Naval Secretary, the Senior Clerk, Mr. G. L. Macandie, is authorized to sign orders on behalf of the Naval Board.

II. Appointment, &c., of Officers and Men.

The first appointment of Officers to the Naval Forces will be published in the Commonwealth of Australia *Gazette*, and every Officer will be notified of his appointment by the Naval Secretary, and, subject to the Financial and Allowance Regulations, all Officers will remain on full pay until properly discharged from the Sea-going Naval Forces.

Officers will retain the full authority, rank, and command of their respective ranks, while on full pay.

Appointments of Officers from one ship or particular duty to another will be issued by the Naval Board from time to time as necessary.

The entry, appointment, and promotion of Officers and the entry, drafting, and advancement of men are to be governed by the Regulations contained in the King's Regulations and Admiralty Instructions except in those cases where special regulations are made for the Royal Australian Navy.

III. Discipline.

The Regulations contained in Chapters XVII., XVIII., and Sections II., III., IV., and V. of Chapter XIX. of the King's Regulations and Admiralty Instructions, as amended by the Addenda and Admiralty Circular Letters relating thereto (particularly Admiralty Circular Letters No. 32, dated 7th September, 1912, and No. 35 of 27th September, 1912) shall apply to the Naval Forces subject to the following modifications:—

The following articles and clauses are not to apply:—

Article 721.

Article 727, paragraphs 2 and 4, and Article 728, clause 2 (b); subsequent articles being amended as necessary in consequence.

Article 737.

Article 738, clauses 7 to 16 and 22, and all reference to Gratuity.

Article 744, Table II., Punishments 15, 18, 19, 20, 21, and 22. **N.O. 1**

Articles 784, 785, 787, 788, 789. **1913,**

(NOTE.—The punishments contained in Table II. are not applicable to boys under training in H.M.A. Training Ships and Establishments, for whom special Regulations have been adopted, but, subject to the omissions referred to above, they apply to all other ratings). *continued.*

All reference to the Royal Marines is to be cancelled.

Wherever the words "Home," "United Kingdom," "England," or similar words occur, the words "Commonwealth of Australia" are to be read.

Wherever reference to the Admiralty, Commander-in-Chief, or other Flag Officer is necessary, reference is, for the present, to be made to the Naval Board.

IV. Divine Service.

The Ship's Company is not to be employed on Sundays in any work or duty other than that which may be strictly necessary for the Public Service.

Divine Service is to be performed every Sunday according to the manner and forms adopted for the Royal Australian Navy; if the duties of the Ship and state of the weather do not absolutely prevent it, a sermon is to be preached, unless otherwise directed by the Senior Officer present. The Captain and all Officers and Men not on duty are expected to attend this service, unless permission to be absent has been formally obtained on the ground of religious scruples.

On every week day after morning quarters or divisions, short prayers from the same order of service are to be read.

When no Chaplain is on board, the best arrangements practicable are to be made to give effect to these instructions as to Divine Service and Morning Prayers.

The Senior Officer present is to make arrangements for so many of the Officers and Men of Ships in which no Chaplain is borne as are not on duty to attend Divine Service on Sundays, either by the Service being conducted by the Chaplain belonging to another Ship present or by Officers and men attending on board Ships or at Naval Shore Establishments in which Chaplains are borne. In arranging the hours and Ships in which Divine Service shall be performed Officers and Men should be brought together in large congregations rather than that more numerous services should be held at less convenient hours.

Similar arrangements are to be made in regard to Divine Service for Roman Catholics when a Roman Catholic Chaplain is present in any of H.M.A. Ships or Establishments. Roman Catholics are not to be required to attend the Divine Service referred to in the foregoing paragraphs.

(NOTE.—A special Protestant Prayer and Hymn Book will shortly be supplied for use in the Royal Australian Navy. Arrangements for the supply of Roman Catholic Prayer Books will also be made.)

N.O. 1

V. Cash, Pay, and Pay Accounts.

1913, Regulations in regard to Cash, Pay, and Pay Accounts are contained in the Financial and Allowance Regulations.

VI. Victualling.

Instructions in regard to Victualling are contained in the Financial and Allowance Regulations.

VII. Correspondence.

Article 1859 of the King's Regulations is to be generally observed in regard to correspondence, except where at variance with orders issued by the Naval Board.

All letters and minutes addressed to the Naval Secretary or Departmental Officers at Navy Office are to be forwarded in duplicate.

All letters and telegrams are to be fully prepaid with postage stamps perforated "O.S.," supplies of which are to be obtained by Accountant Officers of H.M.A. Ships by requisition on the Director of Navy Accounts, Navy Office, Melbourne.

VIII. Uniforms.

Officers shall wear the uniform prescribed in the Uniform Regulations for Officers of the Royal Navy, with the exception that the buttons are to be of the special design adopted for the Permanent Naval Forces.

Officers of the Royal Navy serving temporarily in the Permanent Naval Forces shall wear the distinctive stripes according to the rank held by them in the Permanent Naval Forces, but will not be required to alter the buttons of their uniform.

The uniform for Petty Officers, Men, and Boys is to be the same as in the Royal Navy, except as provided in Tables I., II., and III., and except that cap ribbons shall bear the designation H.M.A. Naval Forces or H.M.A.S. followed by the name of the ship to which the member may be attached, and buttons are to be of the special design.

The kit for Petty Officers, Men, and Boys shall be as prescribed in Tables I., II., and III.

Petty Officers and Men of the Royal Navy serving temporarily in the Royal Australian Navy shall wear the uniform of their rating in the Royal Australian Navy, but will not be required to alter the buttons of their uniform; and it shall be optional for Artisan ratings dressed as Seamen to provide themselves with the Class 3 rig.

Boys in the Training Ships shall wear the uniform prescribed in the Training Ship Regulations.

Compulsory Kit for Chief Petty Officers.

N.O. 1

TABLE I.

1913,
continued.

1	Jacket, D.B. Cloth.
1	Jacket S.B. Serge.
2	Jackets, S.B. Duck.
2	Tunics, Drill.
1	Waistcoat, Serge.
1	Waistcoat, Cloth.
1	Pair Cloth Trousers.
1	Pair Serge Trousers.
4	Pairs Duck Trousers.
2	Caps, Cloth, Peak.
3	Covers for Caps.
3	Flannel Vests.
2	Pairs Drawers.
2	White Shirts.
6	White Collars.
2	Neckties, Black Silk.
2	Bows, Black Silk.
4	Blue Check Shirts.
6	Check Collars.
2	Pairs Socks.
1	Pair Half Boots.
1	Blue Jean Suit (for E.R.As)
1	Pair Braces.
1	Clothes Chest.
1	Bed.
1	Blanket.
2	Bed Covers.
1	Bathing Drawers.
2	Soft White Shirts.

Optional Kit.

1	Pair Cloth Trousers.
1	Pair Serge Trousers.
1	Overcoat.
1	Waterproof Coat.
1	Sou-Wester.
1	Pair Leggings.
1	Pair Black Leather Shoes.
1	Pair Brown Canvas Shoes.
2	Cholera Belts.

Notes—

(1) In addition to above, if ordered, 1 Helmet, White (Pug-garee to be white).

(2) Duck Jackets are not compulsory for Ships' Stewards, Chief Writers, or E.R. Artificers.

(3) Each man will be supplied with 2 Hammocks, 1 set of Clews, 1 Lashing, 1 Bed, 1 Blanket, and 2 Bed Covers on joining, for which he will be responsible. When a man leaves

N.O. 1 the Service these articles to be returned to the Accountant
 1913, Officer, who will take them on charge.
continued. (4) Brown canvas shoes may be worn on board with white
 trousers.

Compulsory Kit for Petty Officers and Men Dressed as Seamen.

TABLE II.

3	Serge Jumpers, without Cuffs.
3	Serge Trousers.
2	Duck Uniform Jumpers.
3	Duck Working Jumpers.
4	Duck Trousers.
3	Blue Jean Collars.
2	White Duck Caps.
1	Cap Box.
1	Sennet Hat.
1	Hat Case.
2	Cap Ribbons.
2	Black Silk Handkerchiefs.
2	Pairs Socks.
1	Pair Half Boots.
1	Bed.
1	Blanket.
2	Bed Covers.
3	Flannel Vests.
1	Jersey.
1	Knife.
2	Lanyards.
1	Soap Bag.
1	Horn Comb.
1	Hair Brush.
1	Tooth Brush.
1	Set Boot Brushes.
1	Clothes Brush.
1	Type.
1	Ditty Box.
24	Clothes Stops.
2	Pairs Drawers.
2	Towels.
1	Belt with leather pocket.
1	Pair Bathing Drawers.
1	Pair Fearnought Trousers (Stoker Ratings only).
1	Housewife (for Men and Boys below the rating of Leading Seamen).

Optional Kit.

1	Overcoat.
1	Waterproof Coat
1	Pair Leggings.
1	Sou-Wester.
1	Pair Black Leather Shoes.
1	Pair Brown Canvas Shoes.
2	Check Shirts.

} See footnote (3) of Table I.

- 1 Razor.
- 1 Pair Scissors.
- 1 Pair Gloves or Mitts.
- 1 Housewife.
- 1 Comforter.
- 2 Cholera Belts.
- 1 Canvas Overall Suit.

N.O. 1

1913,
continued.

Notes—

(1) Each Petty Officer and man will be supplied with a Canvas Waterproof Clothes Bag at Government expense, in which to stow his kit.

(2) Of Table I., Footnote (4).

Compulsory Kit for other Ratings (Class 3).

TABLE III.

1	Jacket, D.B. Cloth.
1	Waistcoat, Cloth.
1	Pair Trousers, Cloth.
1	Pair Trousers, Serge.
1	Jacket, S.B. Serge.
1	Waistcoat, Serge.
2	Jackets, S.B. Duck.
4	Pairs Trousers, Duck.
2	Tunics, Drill.
2	Peak Caps.
3	Drill Cap Covers.
3	Flannel Vests.
2	Pairs Drawers.
2	White Shirts.
6	White Collars.
2	Check Shirts.
6	Check Collars.
2	Bows, Black Silk.
2	Neckties, Black Silk.
2	Pairs Socks.
1	Pair Half Boots.
1	Bed.
1	Blanket.
2	Bed Covers.
2	Towels.
1	Type.
1	Soap Bag.
1	Horn Comb.
1	Hair Brush.
1	Tooth Brush.
1	Set Boot Brushes.
1	Clothes Brush.
1	Ditty Box.
24	Clothes Stops.
1	Pair Braces.
1	Cap Box.
1	Pair Bathing Drawers.
2	Soft White Shirts.

} See Footnote (3) of Table I.

[Navy Order 1 of 1913.]

N.O. 1

1913,
continued.*Optional Kit.*

- 1 Pair Trousers, Cloth.
- 1 Pair Trousers, Serge.
- 1 Overcoat.
- 1 Waterproof Coat.
- 1 Pair Leggings.
- 1 Canvas Overall Suit.
- 1 Pair Black Leather Shoes.
- 1 Pair Brown Canvas Shoes.
- 1 Pair Gloves or Mitts.
- 1 Razor.
- 1 Pair Scissors.
- 1 Comforter.
- 2 Cholera Belts.
- 1 Small Clothes-Chest.
- 1 Sou'Wester.

Notes—

(1) Cloth Suits are not Compulsory for Officers' Stewards and Cooks, 3rd Class.

(2) Duck Jackets are not Compulsory for Ships' Stewards, Writers, and E.R. Artificers.

(3) Officers' Stewards will not wear a distinguishing Badge of Rating on the right arm.

(4) All Artisan Ratings other than those holding C.P.O. ratings will wear the Class 3 Rig.

(5) Footnote (1) of Table II.

(6) Footnote (4) of Table I.

IX. Flags.

All ships and vessels of the Royal Australian Navy in commission shall fly at the stern the White Ensign as a symbol of the authority of the Crown, and at the jack staff the distinctive flag of the Australian Commonwealth.

The pendant, broad pendant, or burgee shall be according to H.M. Naval Service pattern.

X. Discharge from the Service.

No Petty Officer, Man, or Boy is to be discharged from the Service without the approval of the Naval Board.

In case of men reported unfit for service by a Medical Board, the Report of Survey is to be submitted to the Naval Board.

XI. General.

Any matter affecting the Permanent Naval Forces (Sea-going), not referred to in Navy Orders as issued from time to time nor in the Financial and Allowance Regulations, is to be dealt with as nearly as possible in accordance with the King's Regulations and Admiralty Instructions, the "Naval Board" being substituted for "Admiralty" or "Commander-in-Chief," and the "Royal Australian Naval Departmental Officers" for "Admiralty Departmental Officers."

The King's Regulations and Admiralty Regulations shall, however, constitute no authority for expenditure.

By Authority: ALBERT J. MULLETT, Acting Government Printer,
Melbourne.



COMMONWEALTH FORCES.

NAVY ORDERS,

1913.

NAVY OFFICE,

Melbourne, 8th February, 1913.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

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**QUESTIONS TO BE PUT TO RECRUITS RELATIVE TO N.O. 2
FORMER NAVAL OR MILITARY SERVICE. 1913.**

The following questions are to be entered on the back of the Engagement Forms (A.S. 55, A.S. 55a, and A.S. 55b), and all recruits for the Royal Australian Navy are to be required to answer them and subscribe their signature to the answers entered against the questions:—

(a) Do you belong to any of His Majesty's Naval or Military Forces (Active or Reserve), or to the Naval or Military Forces of any of His Majesty's Dominions or Colonies?

If so, what branch, &c.?

(b) Have you ever served in any of the above-mentioned Forces?

If so, particulars to be stated

(c) Have you ever been rejected as unfit for any of the above-mentioned Forces?

Signature

Should the answer to any of the above questions be in the affirmative, the man is not to be entered without the authority of the Naval Board, except as regards men belonging to the Citizen Forces of the Commonwealth, for whom special regulations have been promulgated. (12/7147.)



COMMONWEALTH FORCES

NAVY ORDERS

1913.

NAVY OFFICE

Melbourne, 28 February 1913.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces by direction of the Naval Board:

H. W. M. MANISTY, C.P.O.

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N.O. 3 SALUTES ON BRITISH ANNIVERSARIES.

1913. With reference to Navy Order No. 6 of 1911, in regard to Salutes on British Anniversaries, it is to be noted that, when an Anniversary falls on a Sunday, Ships are to be dressed and salutes fired on the following day. (N. 12/8849).

N.O. 4 DISTRICT NAVAL OFFICER, FREMANTLE.

1913. Lieutenant J. A. H. Beresford is appointed Acting District Naval Officer at Fremantle, as from 18th January, 1913, for six weeks, during the absence, on leave, of the District Naval Officer. (N. 12/8817.)

N.O. 5 EXAMINATION OF ENGINE-ROOM ARTIFICERS LENT FROM ROYAL NAVY FOR RANK OF ARTIFICER ENGINEER.

1913. In order that the procedure laid down in Articles 341 and 342a of K.R. and A.I. may be carried out, applications from E.R.A's. lent from R.N. who are qualified and are desirous of being examined for the rank of Artificer Engineer are to be forwarded in time to reach the Navy Office by 1st June in each year.

On receipt of the examination papers from the Admiralty, the necessary arrangements will be made for conducting the examination; any case, in which an E.R.A. who is a candidate for examination, is transferred from one ship to another after his application has been forwarded, is to be reported immediately to Navy Office. (N. 12/8966.)

N.O. 6 GUNNERY AND TORPEDO HISTORY SHEET.

1913. The attention of Commanding Officers of H.M.A. Ships is drawn to Article 821, King's Regulations and Admiralty Instructions relative to providing a Gunnery and Torpedo History Sheet (Form A.S. 1245) for each seaman when he is first rated Able Seaman, and also to the instructions relative to acting Gunnery Ratings contained thereon and those contained in Chapter III., Gunnery Manual, Volume III. (N. 12/8834.)

N.O. 7 D.N.O.'s., S.D.N.O.'s., ETC., TO BE BORNE ON SHIPS' BOOKS.

1913. District Naval Officers and their Assistants, Sub-District Naval Officers, and all Chief Petty Officer Insructors, Storekeepers, Armourers, Messengers, General Workmen and Storemen are to be borne on the books of one of H.M.A. Ships from 1st January, 1913.

2. Those belonging to the Brisbane District are to be entered in the books of the *Gayundah*, those belonging to other Districts on the books of the *Protector*.

3. Their names and ranks or ratings only need be entered (on List 13 (a) Sydney District, 13 (b) Port Melbourne District, &c.), but all alterations in name, ranks, or ratings, dates of discharge are to be communicated by the D.N.O. to the Ship concerned. Records of service and pay accounts are to continue to be kept in each D.N.O.'s office.

4. Matters of discipline, pay, &c., are to be dealt with by D.N.O.'s. as hitherto.

N.O. 7
1913,
continued.

LONG SERVICE AND GOOD CONDUCT MEDALS.

Commanding Officers of H.M.A. Ships are to forward direct to the Secretary of the Admiralty, London, applications for issue of Long Service and Good Conduct Medals (S. 218) to R.N. ratings lent to the Royal Australian Navy. Applications must be accompanied by a certified copy of the certificate of service of the rating. A duplicate of the form is to be sent to Navy Office. (N. 9636/12.)

N.O. 8
1913.

APPOINTMENT OF DRAUGHTSMEN.

The following are appointed Draughtsmen at Navy Office under the *Naval Defence Act 1910-1911*, on probation, for six months:—

Class B.

C. E. M. Whyte, as from 17th October, 1912.
Frank Nicoll, as from 1st November, 1912.
J. H. Haycraft, as from 1st November, 1912.
E. J. Doig, as from 16th October, 1912.

Class C.

J. E. D. McMeekin, as from 8th October, 1912.
W. R. Rodgers, as from 19th November, 1912.
C. C. Wright, as from 8th October, 1912.
Harold Townsend, as from 16th October, 1912.

N.O. 9
1913.

N.O. 10 APPOINTMENTS, ETC.

1913. The undermentioned Officers of the Royal Navy have been appointed to the Royal Australian Navy for a period of three years from the dates, and with the rank and seniority, noted against their respective names, and have further been appointed to the Ships and for the duties noted:—

Officer's Name, &c.	Date of Appointment.	Rank in R.A.N.	Seniority in Rank.	Ship or Duty and Date for Appointment.
Captain M. L'E. Silver, R.N.	14.8.12	Captain ..	30.6.08	Melbourne, in command, 18.1.13
Lieutenant M. A. Blomfield, R.N.	25.10.12	Lieutenant	30.6.06	Melbourne, 18.1.13
" E. R. Gloag, R.N.	16.10.12	"	30.5.07	Melbourne, for (G.) duties, 18.1.13
" J. E. Grey-Smith, R.N.	25.10.12	"	30.12.07	Melbourne, 18.1.13
" D. B. Cooper, R.N.	1.9.12	"	1.4.10	{ Encounter, 4.11.12 Cerberus for Yarra, 1.1.13
Engineer Commander F. Pring, R.N.	1.10.12	Engineer Commander	1.7.09	Melbourne, 18.1.13
Engineer Lieutenant H. A. Little, R.N.	1.10.12	Engineer Lieutenant	1.8.05	Melbourne, 18.1.13
Staff Paymaster R. R. Hoare, R.N.	2.11.12	Staff Paymaster	5.6.11	Encounter, 2.11.12
Gunner A. Brown, R.N.	1.10.12	Gunner ..	8.4.03	Melbourne, 18.1.13
" P. W. Tregillis, R.N.	1.9.12	" ..	29.10.03	Encounter, 4.11.12
" C. H. Coles, R.N.	1.9.12	" ..	19.10.10	Encounter, 4.11.12
Boatswain S. Waugh, R.N.	1.9.12	Boatswain ..	5.8.11	Cerberus, 4.11.12
Carpenter E. E. Bush, R.N.	1.10.12	Carpenter ..	10.8.00	Melbourne, 18.1.13
Art. Eng. T. W. Thorn, R.N.	1.9.12	Acting Chief Art. Engineer	1.9.12	Encounter, 1.9.12
" E. Baker, R.N.	1.10.12	Art. Eng. ..	25.3.05	Melbourne, 18.1.13
" A. E. Marden, R.N.	6.9.12	" ..	24.2.06	Cerberus, for R.A.N. College, 4.11.12
" A. E. Creal, R.N.	1.9.12	" ..	1.11.09	Encounter, 4.11.12
" H. J. B. Gould, R.N. (acting)	17.10.12	" (acting)	1.5.12	Melbourne, 18.1.13

The following have been appointed Officers in the Royal Australian Navy in the rank and with the seniority noted against their respective names; and have further been appointed to the ships and for the duties noted:—

Officer's Name, &c.	Date of Appointment.	Rank in R.A.N.	Seniority in Rank.	Ship or Duty and Date of Appointment.
R. C. F. Ryan (Sub-Lieut., retired, R.N.)	13.5.12	Lieutenant ..	13.5.12	Cerberus, 12.8.12
J. S. MacFarlane, M.B. ..	1.11.12	Surgeon ..	1.11.12	Encounter, 1.11.12
A. S. Mackenzie	9.12.12	" ..	9.12.12	Cerberus, 9.12.12
F. Knight ..	26.7.12	Gunner (T.), (acting)	26.7.12	Melbourne, 18.1.13
G. A. Hutchinson ..	1.12.12	Art. Engr. (acting)	1.12.12	Cerberus additional, 1.12.12, and Sydney, on commissioning

The following appointments of Officers have been made:— N.O. 10

Name.	Rank.	Appointed.		
		From.	To.	Date.
J. B. Stevenson ..	Commander	Encounter	Encounter, in command as Acting Captain	1.1.13 (temporarily)
W. Burrows ..	Lieutenant ..	Cerberus ..	Cerberus, in command as Acting Commander	21.12.12 (temporarily)
T. W. Biddlecombe	" ..	Yarra ..	Warrego, in command, and in charge of Destroyer Flotilla, as Acting Commander	24.12.12 (temporarily)
S. Keightley ..	" ..	Parramatta	Yarra, in command	1.1.13
N. Clover ..	" ..	Warrego ..	Protector ..	4.1.13
C. W. Stevens ..	" ..	Protector ..	Warrego ..	" ..
C. J. P. Hill ..	Acting Lieut. R.N.R.	{ Drake ..	Encounter ..	18.9.12
		{ Encounter ..	Parramatta ..	1.1.13
W. R. Arkins ..	Eng. Lieut.	Protector ..	Cerberus, for duty at Navy Office, in connexion with construction and repair of Commonwealth vessels and launches	18.1.13
E. W. Trivett ..	Asst. Paymaster	Gayundah	Cerberus, for R.A.N. College	—, 12.12
E. Kingsford-Smith	" ..	Cerberus ..	Gayundah, as Asst. Paymr. in charge	" ..
S. T. P. Yeo ..	Acting Gunner	Tingira ..	Confirmed in rank	12.2.12

Mr. James William Clark is appointed Constructor Overseer for a period of three years, as from 20th September, 1912.

Extension of Service.

Chief Gunner John Arthur Bates, Permanent Naval Forces, for one year, as from 20th March, 1913.

Leave of Absence.

Six months' leave of absence is granted to the undermentioned:—

Chief Stoker William Freeman, as from 18th November, 1912.

Chief Engine-room Artificer Edward Griffiths, as from 1st December, 1912.

Chief Ship's Cook George Kirby, as from 1st December, 1912.

NAVAL RESERVE STOREKEEPING.

Instructions for Naval Reserve Storekeeping, to come into operation from 1st January, 1913, in all Naval Reserve Districts and Sub-Districts, have been promulgated, and are to be strictly observed by all concerned.

These instructions cancel Naval Order No. 1 of 11/7/1907.

1913, continued.

N.O. 11 1913.

N.O. 12 SEAMANSHIP MANUAL, VOLUME I.—ISSUE TO RECRUITS.

1913. It has been decided that each Seaman rating recruited for the R.A.N. is to be supplied gratuitously with a copy of Volume I, *Seamanship Manual*. This book is to be supplied to each man or boy recruited for the Seaman Class when he is first kitted up, and is to be considered as part of his kit, and is to be produced by him whenever his kit is mustered. (N. 12/7334.)

N.O. 13 AMENDMENT OF FINANCIAL REGULATIONS.

1913. Various amendments to Financial Regulations have been promulgated in Statutory Rules Nos. 239 and 240 of 1912. Copies of Financial Regulations are to be revised accordingly.

N.O. 14 RECORD OF OFFICERS' SERVICES.

1913. With reference to Navy Order No. 3 of 1912, all entries in columns 1 to 6 (inclusive) of Form A.S. 206, "Report on Officers," are to be made by the Commanding Officer in his own handwriting.

2. Reports on Officers lent from the Active Service of the Royal Navy, or from the Royal Naval Reserve, are to be rendered in duplicate, one copy of which will be forwarded to the Admiralty.

3. In regard to Reports on Officers on discharge from a Ship, or on supercession of Commanding Officer, the remarks in column 6 are to include a copy of the remarks inserted on the Officer's Certificate of Service (Form A.S. 450). (No. 13/07.)

N.O. 15 HOME PORTS FOR H.M.A. SHIPS.

1913. The "Home Ports" of H.M.A. Ships, for manning purposes, will be as follows:—

H.M.A.S. *Australia*

H.M.A.S. *Sydney*

Submarine AE1

Submarine AE2

H.M.A.S. *Melbourne*

H.M.A.S. *Encounter*

H.M.A.S. *Warrego*

H.M.A.S. *Yarra*

H.M.A.S. *Parramatta*

Sydney.

Melbourne.

As far as practicable, Sydney will be regarded as the "Home Port" for persons recruited in New South Wales and Queensland, and Melbourne for persons recruited in other States. (N. 12/8965.)

ROYAL AUSTRALIAN NAVAL COLLEGE.**N.O. 16**

All ranks and ratings serving in the Royal Australian Naval College are to be borne on the books of H.M.A.S. *Cerberus*, from the 1st January, 1913.

Their names and ranks or ratings only are to be entered on a special section of the Ledger.

The Commanding Officer of H.M.A.S. *Cerberus* is not to exercise any disciplinary control over ranks and ratings borne for duty at the R.A.N. College, who will be directly under the orders and command of the Captain of the College.

As regards discipline, correspondence, returns, and all other matters, the R.A.N. College is to be considered as a separate Naval Establishment under the Command of the Captain of the College. (N. 12/9718.)

MESS LINEN, ETC., FOR H.M.A. SHIPS.**N.O. 17**

All bedding, mess linen, &c., for H.M.A. Ships are to be issued as provided for Ships in the Royal Navy.

Towels and sheets are not to be issued to Officers of H.M.A. Ships or Naval Establishments at Government expense. (N. 12/2421.)

AMENDMENT OF REGULATIONS FOR THE NAVAL FORCES.**N.O. 18**

Regulations for the Naval Forces affecting Appointments, Entries, Discharges, Retirements, Dismissals, Discipline, &c., have been amended by Statutory Rule No. 241 of 1912. Copies of the Regulations are to be revised accordingly.

Special attention is directed to the alteration in the amounts to be paid for purchase of Discharge, in respect of those entered or re-engaged on or after 1st December, 1912.

CONTENTS.



Navy Order 19 of 1913

N.O. 19
1913.

COMMONWEALTH FORCES.

1. Under Section 4 of the Naval Discipline Act 1912, the Naval Discipline (Commonwealth Naval Forces) Act 1912 (No. 1, and H. Gen. V., Cap. 17) applied to the Commonwealth Naval Forces.

2. As a result, the Naval Discipline Act (Impartial), which was made in 1912, shall have effect as if referred to in H.M. Navy and H.M. Ships included H.M. Australian Navy and U.M.A. Ships.

NAVY ORDERS,
1913.

3. Further in the Naval Discipline Act in H.M. Navy and U.M.A. Ships, the Governor-General in Council is given the power to make regulations or require anything which under the Naval Discipline Act would be done by or to the Admiralty or the Secretary of the Admiralty, to be done by or to the Governor-General in Council in such manner as may be vested with the authority of the Governor-General in Council.

4. Further detailed instructions will be issued in regard to the Naval Discipline Act 1912.

NAVY OFFICE,

Melbourne, 28th February, 1913.

5. By Statutory Rule No. 24 of 13th December, 1912, the previous Regulations in H.M. Navy and U.M.A. Ships, 1904 and Admiralty Instructions, 1904.

6. As a result of the above, the following orders of the Governor-General in Council are promulgated for the information and guidance of the Commonwealth Naval Forces.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

CONTENTS.

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Navy Order 20.—The Naval Station of the Commonwealth of Australia	6

C.1287.

PAGE.

Navy Order 12, 13, 14, and 15 of 1913
Navy Order 16, 17, and 18 of 1913

REGULATIONS FOR THE NAVAL FORCES

1. The Regulations for the Naval Forces, 1904, shall have effect as if referred to in H.M. Navy and U.M.A. Ships included H.M. Australian Navy and U.M.A. Ships.

2. Further detailed instructions will be issued in regard to the Naval Discipline Act 1912.

3. By Statutory Rule No. 24 of 13th December, 1912, the previous Regulations in H.M. Navy and U.M.A. Ships, 1904 and Admiralty Instructions, 1904.

4. As a result of the above, the following orders of the Governor-General in Council are promulgated for the information and guidance of the Commonwealth Naval Forces.

- H.M.A.S. Sydney } Sydney.
- H.M.A.S. Parramatta } Sydney.
- H.M.A.S. Melbourne } Melbourne.
- H.M.A.S. Fremantle } Melbourne.
- H.M.A.S. Perth } Melbourne.
- H.M.A.S. Fremantle } Melbourne.

As far as practicable, Sydney will be regarded as the "Home Port" for purposes mentioned in New South Wales and Queensland, and Melbourne for purposes mentioned in Victoria, South Australia, and Western Australia.

By Authority: GEORGE J. HAYES, Chief Government Printer, Melbourne.

500 2

NAVAL COURTS MARTIAL.

1. Under Section 3 of the *Naval Defence Act 1912*, the *Naval Discipline (Dominion Naval Forces) Act 1911* (Act I. and II., Geo. V., Cap. 47) is applied to the Commonwealth Naval Forces.

2. As a result, the *Naval Discipline Act (Imperial)*, which was made applicable to the Commonwealth Naval Forces by Section 36 of the *Naval Defence Act 1910*, shall have effect as if references therein to H.M. Navy and H.M. Ships included H.M. Australian Navy and H.M.A. Ships.

3. Further, in the application of the *Naval Discipline Act* to H.M.A. Navy and H.M.A. Ships, power is given to the Governor-General in Council to authorize or require anything which under the *Naval Discipline Act* would be done by or to the Admiralty or the Secretary of the Admiralty, to be done by or to the Governor-General or by or to such persons as may be vested with the authority of the Governor-General in Council.

NOTE.—Further detailed instructions will be issued as regards the Sections of the *Naval Discipline Act* which will require to be adapted as above.

4. By Statutory Rule No. 241 of 12th December, 1912, the previous Regulations as to Naval Courts Martial have been cancelled, and the Regulations contained in the King's Regulations and Admiralty Instructions substituted.

5. As a result of the above, the following *précis* of the procedure is issued for the information and guidance of Officers Commanding H.M.A. Ships.

PROCEDURE.

1.—*Convening Authority.*

(a) Under Section 58, Clause 9, of the *Naval Discipline Act*, "The Admiralty shall have power to order courts martial to be held for the trial of offences under this Act and to grant commissions to any officer of Her Majesty's Navy on full pay authorizing him to order courts martial to be held for the trial of such offences." This power has been delegated by the Governor-General (acting under the power referred to in paragraph 3 above) to the Naval Board in regard to H.M.A. Ships. The Naval Board will, therefore, be the convening authority as regards H.M.A. Ships serving under the Board's orders.

(b) When H.M.A. Ships have been placed temporarily under the orders of the Admiralty, the *Naval Discipline Act* will apply without modification (*i.e.* the Admiralty, or an officer holding authority from the Admiralty under Section 58 of the *Naval Discipline Act* will be the convening authority).

(c) When H.M.A. Ships have been placed temporarily under the orders of an officer of the Royal Navy by the Governor-General in writing, such officer of the Royal

N.O 19
1913,
continued.

Navy has power under Section 44.B. of the *Naval Defence Act 1910-1912* to convene courts martial for the trial of persons serving in such ships, and will act accordingly in respect of H.M.A. Ships, stating in his warrant to the President of the Court that such warrant is in exercise of the power so conferred.

NOTE.—Instructions as to the procedure when H.M. Ships are serving under an officer of the Royal Australian Navy will be issued later.

II.—*Constitution of Courts Martial.*

When a court martial is ordered to take place under proper authority (by an officer holding a proper authority from a Dominion Government, or from the Admiralty) officers of H.M. Ships and H.M.A. Ships (or ships of any other self-governing Dominion) present are eligible and bound to sit according to their seniority on the court martial, whether the accused belongs to the Royal Navy or to a Dominion Naval Force.

NOTE.—The number, rank, &c., of the officers forming the court are to be as laid down in Section 58 of the *Naval Discipline Act*.

III.—*Instructions Issued by the Admiralty.*

The following instructions as regards "combined" courts martial have been issued by the Admiralty for the guidance of Commanders-in-Chief and Officers Commanding H.M. Ships in regard to—

A.—*Where accused Persons belonging to the Royal Navy are concerned.*

The usual procedure is to be followed, except that it may be that one or more officers on the court will belong to the Dominion Force. Commanders-in-Chief are therefore to consider this possibility in selecting the President of any court, but are not to take steps in ordinary cases which would have the effect of excluding officers of the Dominion Force who may be "present at the place where the court martial is held."

B.—*Where Offenders belonging to the Dominion Naval Forces are concerned.*

(a)—Where vessels of a Dominion Force are attached to a fleet or squadron of the Royal Navy, or are temporarily under the orders of an officer of the Royal Navy:—

- (1) No court martial should be ordered unless the officer ordering it is either in possession of a warrant issued by the proper authority of the Dominion in whose service the accused is, or is expressly authorized by the legislation of the Dominion to order courts martial. The warrant to the President should state that it is issued in exercise of the power so conferred.

N.O. 19
1913,
continued

- (2) It is desirable but not essential that one officer at least belonging to the same force as the offender should sit as a member of the court martial. When possible the President should be selected from that force

- (3) At the conclusion of the court martial the minutes should be sent by the convening authority to the Minister of the Dominion concerned, and a copy forwarded to the Admiralty for information.

- (4) Where detention or any greater punishment is awarded by the court martial the offender is to be dealt with in all respects as if he belonged to the Royal Navy except that if, as is generally desirable, it is intended that he should serve his sentence in the Dominion, arrangements should be made for the issue of a warrant for his detention and imprisonment by the proper authority on his arrival in the Dominion to which he belongs. If dismissed from the Service he is entitled to a free passage to a port of the Dominion to which he belongs.

- (5) In the case of offenders sentenced to be dismissed from H.M. Service with or without disgrace the offender is to be sent by the first Government opportunity to the Dominion to which he belongs.

(b)—Where officers and men of a Dominion Naval Force are borne on one of the ships of the Royal Navy:—

- (1) Offenders belonging to the Dominion Forces borne on the books of a ship of the Royal Navy are subject to the *Naval Discipline Act* and *King's Regulations and Admiralty Instructions* in the ordinary way; but the instructions contained in a (2) and (3) should be followed in their cases.

- (2) The convening authority should issue the warrant for imprisonment, in respect of which the routine usual in the case of offenders belonging to the Royal Navy should be followed.

- (3) In the case of an offender sentenced to dismissal from H.M. Service either at once or at the expiration of a term of imprisonment he is entitled to a free passage to a port of the Dominion to which he belongs.

C.—*Relations in Time of War.*

In time of war when Dominion ships and men have been placed at the disposal of the Admiralty, the *Naval Discipline Act* applies exactly in the same manner as to the officers and men of the Royal Navy, and the usual routine is to be followed without any modification.

N.O. 20 THE NAVAL STATION OF THE COMMONWEALTH OF AUSTRALIA.

1913.

The following are the limits of the Naval Station which, after 1st July, 1913, will be controlled by the Commonwealth Government, acting through the Naval Board:—

On the North.—From 95 deg. east longitude by the parallel of 13 deg. south to 120 deg. east longitude, thence north to 11 deg. south latitude, thence to the boundary with Dutch New Guinea on the south coast in about longitude 141 deg. east, thence along the coast of British New Guinea (Papua) to the boundary with German New Guinea in latitude 8 deg. south, thence east to 155 deg. east longitude.

On the East.—By the meridian of 155 deg. east longitude to 15 deg. south latitude, thence to 28 deg. south latitude on the meridian of 170 deg. east longitude, thence south to 32 deg. south latitude, thence west to the meridian of 160 deg. east longitude, thence south.

On the South.—By the Antarctic circle.

On the West.—By the meridian of 95 deg. east longitude.

2. In the event of the Commonwealth Government desiring to send ships to a part of the British Empire outside the Australian Naval Station, they will notify the British Admiralty.

3. In the event of the Commonwealth Government desiring to send ships to a foreign port, they will obtain the concurrence of the Imperial Government, in order that the necessary arrangements with the Foreign Office may be made, as in the case of ships of the British Fleet, in such time and manner as is usual between the British Admiralty and the Foreign Office.

4. In the event of H.M.A. Ships being at a foreign port, Reports of Proceedings are to be forwarded by the Officer in command to the Commander-in-Chief of the Station, or to the British Admiralty; a copy of such Reports of Proceedings is to be forwarded to the Secretary of the Naval Board, Melbourne. The Officer in command of H.M.A. Ship, so long as he remains in the foreign port, will obey any instructions he may receive from the Government of the United Kingdom through the British Admiralty as to the conduct of any international matters that may arise, and he is to keep the Naval Board informed of all such instructions received.

5. Should the Commanding Officer of one of H.M.A. Ships have to put into a foreign port without previous arrangement on account of stress of weather, damage, or any unforeseen emergency, he is to report his arrival and reason for calling (by telegraph, if practicable) to the Commander-in-Chief of the Station, or to the Admiralty, and is to obey, so long as he remains in the foreign port, any instructions he may receive from the Government of the United Kingdom as to his relations with the authorities, keeping the Naval Board informed of all such instructions received.

6. When ships of the British Admiralty and ships provided and maintained by the Dominions, or ships provided and maintained by two or more Dominions, meet in a British port, the senior officer will have the right of command in matters of ceremony or international intercourse, or where united action is agreed upon, but will have no power to direct the movement of ships of the other service or services unless the ships are ordered to co-operate by mutual arrangement.

7. In foreign ports the senior officer will, in addition to the above, take command, but not so as to interfere with the orders that the junior may have received from his own Government.

8. In order to determine all questions of seniority that may arise, the names of all officers will be shown in the Navy List, and their seniority will be determined by the date of their commissions or promotion to their several ranks in the British or Dominion Naval services, whichever is earlier.

9. While ships of the Royal Navy and of the Dominion Naval Forces are taking part in Fleet exercises, or joint training, all such ships will be under the command of the Senior Naval Officer, but such Senior Naval Officer is not to interfere in the internal economy of the ships of another service further than is absolutely necessary.

10. The procedure as to joint courts martial will be as laid down in Navy Order No. 19/1913.

11. H.M.A. Ships are to report their arrivals and departures by telegraph to—

Admiralty, London	} From ports embraced in the Commonwealth Naval Station.
Navy Office, Melbourne	

Admiralty, London	} From ports outside the Commonwealth Naval Station.
Commander-in-Chief of the local Naval Station	
Navy Office, Melbourne	

Messages are to be abbreviated as shown in the Economic Code.

NOTE.—It is intended in future that all British Naval Officers, whether belonging to the Royal Navy or the Permanent Naval Forces of the self-governing British Dominions shall receive "Imperial" Commissions; these commissions, whether issued by the British Admiralty or by the Dominion Governments, will be of one form extending to service in all the Naval Forces of the Crown, including the Royal Navy and any Dominion Fleet. It will, therefore, be unnecessary for temporary commissions to be granted by the Admiralty to Officers of a Dominion Naval Force detached for service in the Royal Navy, or by a Dominion Government to Officers of the Royal Navy detached for service in a Dominion Naval Force.

When ships of the British Admiralty and ships provided and maintained by the Admiralty are sent to a British port... In addition to the... The following provisions... The procedure in... H.M.A. Ships... Navy Office, Melbourne... Admiralty, London... Navy Order 21 of 1913.



COMMONWEALTH FORCES.

NAVY ORDERS,

1913.

NAVY OFFICE,

Melbourne, 27th March, 1913.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTRY.

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COMMONWEALTH FORCES

NAVY ORDERS

1913.

NAVY OFFICE

Melbourne, 27th March, 1913.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces. By direction of the Naval Board.

H. W. E. MANISTY.

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PISTOL FOR H.M.A. SHIPS.

N.O. 21

H.M.A. Ships and Naval Establishments are to be supplied with the Automatic Webley-Scott Pistol. (N.12/4614.) 1913.

CHAPLAINS, R.A.N.R.

N.O. 22

1913.

In addition to the Chaplains R.A.N. appointed to the Permanent Naval Forces (Seagoing), Chaplains, R.A.N.R., will be appointed at certain Ports for duty with the Naval Reserves Forces and also for certain duties in connexion with the Permanent Naval Forces.

2. These appointments will be made, as in the case of Chaplains, R.A.N., on the nomination of the Committee representing the Protestant Churches in Australia, or, in the case of Roman Catholic Chaplains, of the Representative of the Roman Catholic Church at the Federal Capital representing the Roman Catholic Church in Australia.

3. The following payments have been authorized for Chaplains, R.A.N.R. under the conditions noted. (Statutory Rule No. 239 of 12th December, 1912)—

(a) In the case of occasional ministrations, e.g., at ports which are not regularly visited by a ship or squadron, at the rate of 6d. per head per service of those actually attending the services.

(b) At ports where ships are more or less permanently stationed, and the duties performed include visitation of the crews and the sick in hospital in addition to the conduct of Divine Service, at the rate of 26s. per head per annum based on the average number, taken quarterly, of Officers and Men of the particular denomination present at the port on each Sunday morning during the period the ministrations are given. The numbers shall be communicated by the Senior Officer to the Chaplain on his requisition. (This will apply, for the present, to Sydney, Port Melbourne, Williamstown, and Geelong.)

Where it is necessary for the Chaplain to hold a special service, exclusively for the benefit of seamen, an addition of £1 for each such service may be paid in addition to the Capitation Allowance.

4. The Commanding Officers of Ships in which no Chaplain is borne are to render Returns on the first day of each quarter, separate Returns being rendered in regard to each Port visited during the quarter, showing—

(a) In regard to Sydney, Port Melbourne, Williamstown, and Geelong the total number of each denomination present at the port on each Sunday morning on which the vessel was at the port;

N.O. 22
1913,
continued.

(b) In regard to other ports, the total number who attended services conducted by the Chaplain, R.A.N.R.;

(c) In regard to all Ports, occasions on which special services were conducted exclusively for the benefit of seamen, noting the special circumstances which necessitated these services and reasons why it was impracticable for Officers and Men to attend the ordinary services.

(NOTE.—With reference to Section IV. of Navy Order No. 1 of 1913, when ships without Chaplains are present with other ships in which Chaplains are borne, as a general rule, the services of the Chaplain, R.A.N.R., should not be required, and no payments should be necessitated.)

Similar Returns are to be rendered by Ships in which Chaplains are borne, when it has been necessary for the Chaplain, R.A.N.R., to conduct services for seamen, or when seamen have attended services conducted by the Chaplain, R.A.N.R., the reasons which necessitated this arrangement being fully stated (*e.g.*, when Roman Catholics attend service ashore from a ship bearing a Protestant Chaplain).

Returns are to be rendered to the following Officers:—

For Sydney—to the Commanding Officer, H.M.A.S. *Tingira*.

For Port Melbourne and Williamstown—to the Commanding Officer, Naval Depôt, Williamstown.

For Geelong—to the Commanding Officer, R.A.N. College.

For other Ports—to the District or Sub-District Naval Officer.

These Officers are to prepare digests of the Returns received, and forward the Returns and digest quarterly to the Naval Secretary, together with a statement of the sum due to each Chaplain R.A.N.R.

5. The following are the ports at which Chaplains, R.A.N.R., will be appointed:—

Brisbane,	Portland,
Bundaberg,	Port Fairy,
Rockhampton,	Geelong.
Townsville,	
Maryborough,	Port Adelaide.
Cairns,	
Thursday Island.	
Sydney,	Fremantle,
Newcastle.	Albany.
Port Melbourne,	Hobart,
Williamstown,	Launceston.

APPOINTMENT OF CHAPLAINS, R.A.N.R.

N.O. 22

6. The following have been appointed Chaplains. **1913,**
R.A.N.R.:— *continued.*

Name, Place (and address), Denomination, Date of Appointment.

Rev. Canon Frederick G. Williams, Townsville, Church of England, 1st July, 1901

Rev. Canon John C. Carmichael, Portland, Church of England, 23rd May, 1908.

Rev. Allan F. Pain, Sydney, Church of England, 16th December, 1909.

Rev. A. G. Goldsmith, M.A., Melbourne (Seaman's Institute, Australian Wharf), Church of England, 1st February, 1913.

Rev. John Buntine, M.A., Port Melbourne (The Manse), Presbyterian, 1st February, 1913.

Rev. A. Law, Williamstown (Holy Trinity), Church of England, 1st February, 1913.

Rev. Canon Snodgrass, M.A., Geelong (St. Paul's Vicarage), Church of England, 1st February, 1913.

Rev. Robert M. Fergus, M.A., Geelong (St. Andrew's Manse), Presbyterian, 1st February, 1913.

Rev. Canon Robert H. Moon, M.A., Fremantle (Rector of Fremantle), Church of England, 1st February, 1913.

Rev. Francis B. G. Birch, Launceston, Church of England, 1st February, 1913. (N. 12/5764.)

DISTRIBUTION OF NAVY ORDERS, ETC.

N.O. 23

In regard to the distribution of Navy Orders, &c., to H.M.A. Ships, a sufficient number of copies will be supplied in future to allow of the issue of one copy of each to the following:—Captain of Ship, Executive Officer, Engineer Officer, Accountant Officer, Captain's Clerk, Ship's Office, Wardroom Library, Gunroom Library, Warrant Officers' Library, One spare. (N. 13/1549.)

PROTESTANT PRAYER BOOK FOR USE IN ROYAL AUSTRALIAN NAVY.

N.O. 24
1913.

A preliminary supply of the Prayer and Hymn Book for use in the Royal Australian Navy has been received from the printers, which has been distributed as follows:—

Naval Depôt, Williamstown	50
Parramatta	10
Warrego	10
Yarra	10
R.A.N. College	40
<i>Tingira</i>	80

Navy Orders 24, 25, 26, and 27 of 1913.]

N.O. 24	<i>Protector</i>	20
1913,	<i>Gayundah</i>	10
<i>continued.</i>	<i>Encounter</i>	50
	<i>Melbourne</i>	50
	Naval Representative, London, for—	
	<i>Australia</i>	100
	<i>Sydney</i>	50

The establishment of these books has been laid down at 75 per cent. of the total number of officers and men allowed in the complement. Shore Establishments and Training Establishments may demand additional supplies as required.

Further supplies will be obtained and will be in charge of the Naval Store Officer, Williamstown, on whom demands should be made to complete to establishment. The preliminary supplies referred to above are to be taken on charge by the Accountant Officer of the Ship or Establishment to which the supply has been made.

N.O. 25 TESTAMENT AND PRAYER BOOK FOR USE OF ROMAN CATHOLICS IN ROYAL AUSTRALIAN NAVY.

1913.

A supply of Testaments and Prayer Books for use of Roman Catholics in the Royal Australian Navy has been ordered and will be available for issue to H.M.A. Ships shortly. Demands for the number required are to be made on the Naval Store Officer, Williamstown, who will issue the books as soon as they are available. (12/7134.)

N.O. 26 RECEIPT FOR PACKAGES.

1913.

Officers in charge of stores are instructed that, when it is necessary to give receipts for packages delivered by shipping companies, railways, &c., which cannot be immediately opened up and inspected, the receipt is to be stamped with the words "Package externally in good condition, condition of contents unknown." (N. 12/9829.)

N.O. 27 APPOINTMENTS, ETC.

1913.

The undermentioned Officers of the Royal Navy and Royal Naval Reserve have been appointed to the Royal Australian Navy for a period of three years from the dates, and with the rank and seniority noted against their respective names, and

have further been appointed to the Ships and for the duties noted:—

Officer's Name, &c.	Date of Appointment.	Rank in R.A.N.	Seniority in Rank.	Ship or Duty and Date for Appointment.
Lieutenant George P. M. Fitzgerald, R.N.	19.9.12	Lieutenant	1.4.07	<i>Gayundah</i> in command, 4.11.12
Lieutenant Charles F. Stow, R.N.	14.9.12	"	1.4.07	<i>Encounter</i> , 4.11.12
Lieutenant Chas. B. Ellwell, R.N.	1.10.12	"	30.6.04	<i>Melbourne</i> , 18.1.13
Lieutenant Leslie C. Bott, R.N.	1.10.12	"	15.7.07	" "
Assistant Paymaster Shelley B. A. Stuart, R.N.	1.1.13	Asst. Paymaster	22.9.04	" "
Assistant Paymaster Geoffrey B. J. Stuart, R.N.	1.1.13	" "	1.7.09	" "
Lieutenant Herbert W. Goodchild, R.N.B.	1.1.13	Lieutenant ..	1.1.13	" "

* As Acting Paymaster.

The following have been appointed Officers in the Royal Australian Navy in the rank and with the seniority noted against their respective names, and have further been appointed to the ships and for the duties noted:—

Name, &c.	Date of Appointment.	Rank in R.A.N.	Seniority in Rank.	Ship or Duty and Date of Appointment.
Wm. J. Carr, B.A., M.R.C.S.	9.12.12	Surgeon ..	9.12.12	<i>Melbourne</i> , 18.1.13
Rev. Vivian A. Little, M.A.	17.12.12	Chaplain ..	17.12.12	<i>Encounter</i> , 17.12.12
Rev. Fredk. Riley, M.A.	4.2.12	" ..	4.2.12	<i>Cerberus</i> , 4.2.12, and <i>Australia</i> on commissioning
Edward Mills ..	22.1.13	Gunner ..	22.1.13	<i>Protector</i> for duty as Assistant to D.N.O., Adelaide
John C. Macfarlane ..	11.10.12	Acting Gunner (T)	11.10.12	<i>Sydney</i> on commissioning
Frank E. Price ..	10.9.12	Writer	10.9.12	<i>Cerberus</i> , 10.9.12
Otto E. Albert ..	31.12.12	Cadet Midshipman	31.12.12	R.A.N. College
George W. T. Armitage ..	"	"	"	"
Joseph Bennett ..	"	"	"	"
Norman K. Calder ..	"	"	"	"
John A. Collins ..	"	"	"	"
Alfred D. Conder ..	"	"	"	"
Ernest S. Cunningham ..	"	"	"	"
John C. D. Esdaile ..	"	"	"	"
Harold B. Farnecomb ..	"	"	"	"
Eric A. Feldt ..	"	"	"	"
Frank E. Getting ..	"	"	"	"
Lloyd F. Gillig ..	"	"	"	"
Paul H. Hirst ..	"	"	"	"
Elmer B. Howells ..	"	"	"	"
Peyton J. Kimlin ..	"	"	"	"
Frank L. Larkins ..	"	"	"	"
John V. S. Lecky ..	"	"	"	"
Rupert B. M. Long ..	"	"	"	"
Hugh A. McKenzie ..	"	"	"	"
Jack B. Newman ..	"	"	"	"
Edwin S. Nurse ..	"	"	"	"
Winn L. Reilly ..	"	"	"	"
Cyril A. R. Sadlier ..	"	"	"	"
Henry A. Showers ..	"	"	"	"
Horace J. H. Thompson ..	"	"	"	"
Harry B. Valentine ..	"	"	"	"
Llewellyn L. Watkins ..	"	"	"	"
Adrian J. B. Watts ..	"	"	"	"

Navy Orders 27, 28, and 29 of 1913.]

N.O. 27 To be Assistant Shipyard Overseers:—Frederick Fraser, as from 1st January, 1913; Andrew Auchterlonie, as from 6th January, 1913. (On probation for 6 months.)

1913, George W. Bloomfield, Engineer Sub-Lieutenant, to be continued. Engineer-Lieutenant and appointed to H.M.A.S. *Protector* as from 1st January, 1913.

Engineer-Lieutenant Samuel Johnson, R.A.N.R., promoted to rank of Engineer-Commander, R.A.N.R., with seniority as from 1st July, 1912.

CONFIRMATION OF APPOINTMENT.

The provisional appointments of the undermentioned officers are confirmed:—Engineer-Lieutenant Percival E. McNeil as from 14th November, 1911; Engineer-Lieutenant James C. Brand as from 1st December, 1911.

N.O. 28 NAVAL STAFF CLERKS.

1913. The appointments of the following Naval Staff Clerks under the *Naval Defence Act 1910* have been approved, as from dates shown opposite their respective names:—

Name.	To date from.
Class III.	
Harry C. Allen	7.11.12
John O. Alexander	12.11.12
Percival W. Mason	1.1.13

To be Naval Staff Clerk, on probation, for a period of six months:—

Name.	To date from.
David Little	16.12.12

CHARGE OF MESS TRAPS.**N.O. 29**

1913. The allowance prescribed in Amended Financial Regulation 43 (v.) (Statutory Rule 239 of 1912) for charge of Mess Traps shall be payable only under the following conditions:

- (a) The allowance is to be paid to the person or persons in actual charge of the articles, and not necessarily to the Steward of the Mess.

[Navy Orders 29, 30, and 31 of 1913.]

(b) The allowance may be paid to one person, or divided between two (but not more than two) persons, and if divided between two persons, it shall be in the fixed proportion of one-half each. **N.O. 29**
1913, continued.

(c) The Mess Committee, or, in the case of Flag Officers and Commanding Officers' Messes, the Flag Officer or Commanding Officer respectively, shall decide on the apportionment of the allowance under the above clause.

(d) Payment is to be made by the Accountant Officer only on the production of a certificate that the duties have been performed satisfactorily. (N. 12/5665.)

TELEGRAPHIC ADDRESSES.**N.O. 30****1913.**

The following telegraphic addresses are published for information:—

Officer.	Telegraphic Address.
Commanding Officer, R.A.N. College, "Osborne House," Geelong.	Naval College, Geelong. <i>via Nowra</i>
Commanding Officer, H.M.A.S. <i>Tingira</i> , Boy's Training Ship, Edgecliff, Sydney.	<i>Tingira</i> Edgecliff, Sydney.
Mr. J. W. Clark, Constructor Overseer, Commonwealth Dockyard, Cockatoo Island, Sydney.	Commonwealth Overseer, Clark, Cockatoo Island, Sydney.
Engineer Commander Barnes, Engineer Overseer, Commonwealth Dockyard, Cockatoo Island, Sydney.	Commonwealth Overseer, Barnes, Cockatoo Island, Sydney.

(N. 12/9832.)

COMMISSIONING OF H.M.A.S. "MELBOURNE."**N.O. 31****1913.**

H.M.A.S. *Melbourne* was commissioned at Birkenhead on 18th January, 1913. (N. 13/1466.)

C.2881.

B

N.O. 32 **MAILS FOR H.M.A. SHIPS.**

1913.

I.—Letters posted in the United Kingdom.

The General Post Office, London, has been requested to deal with letters for H.M.A. Ships in exactly the same way as letters for H.M. Ships abroad, viz. :—

All letters to be collected at the G.P.O., London, and forwarded weekly with the Australian mail, each ship's letters sealed in a separate bag, in which will be enclosed letter bill, list of registered letters, and list of letters underpaid postage.

Registered letters to be dealt with in the same way as in H.M. Ships, *i.e.*, a book to be kept by the Commanding Officer, in which each letter and the addressee's receipt is recorded.

Underpaid postage to be collected by the Accountant Officer, and remitted to the Accountant-General of the Navy, Admiralty, London, quarterly.

If the G.P.O., London, agrees to the above, all bags containing letters from England for H.M.A. Ships will be forwarded by the G.P.O., London, to the post-office at Fremantle, Western Australia. The post-office at Fremantle will be informed by Navy Office, Melbourne, of the places to which the bag for each ship should be forwarded, and will arrange for these to be re-shipped immediately as necessary.

II.—Letters posted in Australia.

Arrangements have been made for all letters for H.M.A. Ships posted at any place within the Commonwealth of Australia to be forwarded, in the first instance, to the General Post Office of the capital of the State in which the letter is posted.

The General Post Office of each State will be kept informed by the Navy Office, Melbourne, of the place to which letters for each ship should be forwarded, daily. In the absence of definite information, all letters will be forwarded to the General Post Office, Melbourne, to be retained until definite information is available. (Note.—This will be necessary only when any of H.M.A. Ships is cruising under an indefinite programme, or outside the limits of Australian waters.)

Each ship is to detail a petty officer to act as post-office orderly, who will be sent to the post office at such times as may be arranged between the Commanding Officer of the ship and the postmaster of the port, to receive all letters for the ship. If practicable, the postmaster will place all letters in a bag, and seal it ready for the post-office orderly to remove at the arranged times.

All registered letters will be fastened together and placed in the bag, accompanied by a detailed list of the same, which, on arrival on board, the Commanding Officer is to sign and forward immediately to the postmaster. The receipt of the Commanding Officer will be accepted by any postmaster as a

clearance in regard to registered letters contained on the list addressed to any person in the ship, but in case of "*Avis de Reception*" correspondence, the receipt of the addressee must be obtained on the prescribed form, which, on due completion, must be returned to the postmaster. Should it happen that any person to whom a registered letter is addressed has left the ship, and it is necessary to forward the letter to him *through the post*, the letter is to be re-addressed and returned to the postmaster in a sealed bag, accompanied by the list of registered letters referred to above, on which the Commanding Officer is to note in red ink against the entry relating to the package that it has been re-addressed and returned. The list and the returned registered letter, in this case, is to be returned to the postmaster by the hand of the post-office orderly.

In regard to letters on which any charge is levied by the post-office, whether postage has been insufficiently prepaid or for any other reason, these letters will be fastened together, with a list of the charges for each letter, and placed in the bag for the ship. These charges are to be collected by the Accountant Officer of the ship, who is to remit quarterly to the Secretary, General Post Office, Melbourne, the total sum so collected, accompanied by the lists referred to.

In the event of an addressee refusing to pay the charge, the letter is not to be delivered to him, but is to be forwarded to the Secretary, General Post Office, Melbourne, accompanied by a report; and a notation that this has been done is to be made against the entry on the list relating to that letter.

III.—Letters from Countries other than the United Kingdom and the Commonwealth of Australia.

All letters addressed to H.M.A. Ships from any place outside the Commonwealth of Australia (except those from the United Kingdom enclosed in special bags) will, on arrival in Australia, be dealt with in exactly the same way as if posted within the Commonwealth, *i.e.*, under Section II.

IV.—Parcels by Parcels Post.

Persons serving in H.M.A. Ships to whom parcels are addressed must make their own arrangements for obtaining the parcels from the post-office, and in clearing through the Customs parcels from places outside the Commonwealth.

If a notification from the post-office that a parcel is awaiting removal is received on board addressed to a person who has left the ship, the Commanding Officer is to return the notification to the post-office endorsed with a note to that effect, and the address to which the parcel should be forwarded.

Arrangements have been made with the post-office for parcels for H.M.A. Ships to be forwarded, if possible, to the post town to which letters are forwarded under Section II above.

N.O. 32

1913,

continued.

Navy Order 32 of 1913.]

N.O. 32

V.—General.

1913.
continued.

All letters posted in H.M.A. Ships while within waters of the Commonwealth are to have the postage prepaid by means of Commonwealth postage stamps, and Accountant Officers are to obtain postage stamps for sale to the ships' companies for this purpose. Ships outside Commonwealth waters may take advantage of the usual arrangement whereby bags are made up on board H.M. Ships and delivered to the mail officer on board any mail ship. In such cases postage should be prepaid by means of the postage stamps of the country to which the bag is addressed; e.g., separate bags should be made containing letters for the United Kingdom (bearing English postage stamps), and for Australia (bearing Commonwealth stamps), otherwise letters must be posted in the ordinary way through the post-office of the country in which the ship happens to be. N.B.—*Parcels must not be enclosed in these bags, but must be posted on shore.*

Ships are to report by telegraph to the Naval Secretary, Melbourne, all changes of postal address, giving as long notice as possible, so as to avoid letters being forwarded to arrive at a place after the ship has left.

On leaving a port Commanding Officers are to leave definite notice with the postmaster as to where any letters are to be forwarded that may arrive after the ship has left, otherwise such letters will be forwarded to the General Post Office of the State as arranged in Section II., paragraph 1.

By Authority: ALBERT J. MULLETT, Acting Government Printer
Melbourne.



COMMONWEALTH FORCES.

NAVY ORDERS

1913.

NAVY OFFICE,

Melbourne, 15th May, 1913.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

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C.4845.

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DUTIES OF NAVAL CHAPLAINS.

N.O. 33
1913.

1. The Chaplain is to conduct the daily morning prayers, and to perform the duties of the Lord's Day, whether in his own ship, or in any other to which he may be appointed by the Senior Officer, with due solemnity, and in such a manner that his hearers may be impressed with devotion; he will be careful to adapt his sermons to their capacity and situation in life, so that his teaching may be at once intelligible and beneficial to them.

2. The Protestant Chaplain shall conduct Public Worship according to the manner and forms adopted for the Royal Australian Navy, but may, at times approved by the Captain, hold voluntary services according to the manner and forms of the Church of which he is a Minister. The Roman Catholic Chaplain shall conduct Public Worship according to the manner and forms of the Roman Catholic Church as prescribed for the Royal Australian Navy by the head of the Roman Catholic Church at the Federal Capital, representing the Roman Catholic Church in Australia.

3. The Chaplain shall facilitate, as far as possible, the performance of Divine Service by ministers of churches other than his own, who may be permitted by the Captain to visit the ship for that purpose. Special facilities for that purpose shall be given to Chaplains belonging to other ships or establishments of the Royal Australian Navy.

4. He is to give religious instruction, at such times as the Captain may order, to all men and boys who may voluntarily attend.

5. He is to visit the sick on board frequently, unless their condition renders such visits inadvisable.

He is also to visit the sick, and others who may require spiritual assistance, on board other ships or in hospitals, or elsewhere on shore, where there is no Chaplain.

6. He is to supervise and report upon the work of the Naval Schoolmaster if one is borne.

If no Naval Schoolmaster is borne, he is to arrange for the instruction of such persons in the Navy as are deficient in reading, writing, arithmetic, and geography. He shall report in writing to the Captain at the end of each Quarter the character of the instruction given, the number of hours of instruction, and the progress made by each person.

He is to supervise the Ship's Library, making such suggestions as he considers necessary for its improvement.

7. At quarters he shall report to the Commanding Officer. His duty in battle is to aid the wounded, and his station at quarters for battle and for inspection shall be as the Captain may direct.

8. He shall render an annual report to the Naval Secretary, through his Captain, as to the official services performed by him, with any remarks or recommendations he may wish to make.

N.O. 33 9. A Chaplain, while serving in one of H.M.A. ships or establishments, is not to undertake duty on shore for which payment is received; but he may assist occasionally, without remuneration, in churches on shore, at such times as may not interfere with his duties in the Fleet.

1913,
continued.

10. Chaplains shall not hold any Naval rank, but shall retain, when afloat, the position to which their office would entitle them on shore. (N.12/5497.)

N.O. 34 **ASSESSMENT OF CHARACTER AND ABILITY OF ORDINARY SEAMEN, 2nd CLASS.**

1913. The character and ability of Ordinary Seamen, 2nd Class, are to be assessed on the day before they attain the age of 18, and not on the 31st December of each previous year. (N.13/1411.)

N.O. 35 **REDUCTION OF PAY WHILE IN SECOND CLASS FOR CONDUCT.**

1913. The following instructions are to be observed in bringing to account deductions from pay of Seamen while in Second Class for Conduct. Statutory Rule 241 of 1912. (Art. 770, King's Regulations.)

The total daily pay of seamen in the Second Class for Conduct is to be credited on the ship's ledger at the full rate of pay, and a charge of one-sixth shown in the fines column, with the letters C.D., and brought to account as a fine.

This deduction refers only to active pay and non-substantive allowances.

Credits for deferred pay, and for allowance in lieu of rations, and allowances of a temporary nature, such as lodging allowance, &c., are not to be subjected to the above deduction.

While ratings are thus paid the words "2nd Class for Conduct" are to be noted in red ink after their ratings on the ship's ledger, transfer lists, &c., and the instructions laid down in the King's Regulations and Admiralty Instructions, Art. 770, are to be fully observed. (N.12/9835.)

H.M.A.S. "PIONEER."

N.O. 36

The cruiser *Pioneer* having been presented by the Admiralty to the Commonwealth Government, was taken over by the Naval Board on 1st March, 1913, and a care and maintenance party has been provided by Naval Depôt, Williamstown, during refit. She is to be considered as being in commission with a nucleus crew from 1st March, 1913.

1913.

2. From 1st April, 1913, her nucleus crew is to be borne on the books of the *Tingira* on a separate ledger, and the Commanding Officer of the *Tingira* is to exercise general supervision over the vessel until she is commissioned with full crew.

3. On the completion of her refit, the *Pioneer* will be re-commissioned with the crew of the *Protector* (augmented as necessary) for service as a Naval Reserve Training Ship. The *Protector* will then be re-commissioned for service as Gunnery Tender to the Naval Depôt at Williamstown.

4. The date of re-commission and appointments of officers will be communicated later. (N.13/2133.)

ACCOMMODATION FOR LIBERTY MEN ON SHORT LEAVE FROM H.M.A. SHIPS.

N.O. 37
1913.

With reference to Admiralty Circular Letter, No. 31 (N.11,829/12), dated 4th September, 1912, relative to accommodation on shore for Liberty men on short leave from H.M. ships, it has been decided that the scheme therein defined shall be applied, as far as practicable, to the Royal Australian Navy and Ports in Australia.

At places where District or Sub-District Naval Offices are established, the Officers and Petty Officers of the A. & I. Staff are to undertake the duties defined in paragraph 4 of the Admiralty Circular Letter which are performed by the Coast Guard in the United Kingdom, with any voluntary assistance of officers and men of the R.A.N.R., which the latter may be willing to afford.

Commanding officers of H.M.A. ships about to visit one of these ports, are to communicate as necessary with the D.N.O. or S.D.N.O., so that the accommodation registers may be ready for use on their arrival. At other ports Commanding Officers are to carry out the arrangements as detailed in paragraph 3 of the Admiralty Circular Letter. (N.13/2401.)

WIRELESS TELEGRAPHY INSTALLATIONS IN H.M.A. SHIPS.

N.O. 38

1913.

The special attention of Commanding Officers is drawn to Admiralty Weekly Order, No. 6, of 10th January, 1913, relative to the confidential nature of wireless telegraphy installations in the Naval Service.

**N.O. 39 CLOTHING GRATUITY ACCOUNTS OF RECOVERED
1913. DESERTERS.**

Clothing accounts of ratings recovered from desertion are to be dealt with as follows:—

1. Recovered deserters are not in any circumstances to be treated as new entries nor to be credited with a further £9 2s. 6d.—clothing gratuity.

2. Clothing gratuity account is to stand in ledger as at date of desertion, except that the "date to which credited," as shown in ledger at date of desertion, is to be extended by the period of the deserter's absence from the Royal Australian Navy.

3. "Date to which credited" is to be extended in months, part of a month being considered as one month, e.g., a rating with gratuity credited to 25/9/13 deserts on 1st February, 1913, and is recovered on 6th June, 1913. Period of absence 4 months and 6 days. "Date to which credited" is to be extended 5 months, i.e., altered to 25/2/1914.

4. The kit of a deserter, if not sold before his recovery, may be restored to him. If his kit has been sold, he should be supplied with a reduced kit (as laid down in Uniform Regulations) to be charged against any credit on clothing account as in (2) above, or against pay. (N.12/8335.)

N.O. 40 CLOTHING ALLOWANCE—PETTY OFFICERS AND MEN.

1913.

1. Australian Naval Force ratings, and other ratings, transferring direct from the Royal Navy to the Royal Australian Navy, or ratings lent from the Royal Navy, who are in possession of a complete kit on joining the Royal Australian Navy, are not to be credited with a full year's clothing allowance of £9 2s. 6d. in kind on entry, but are to be credited in arrear on the last day of each quarter at the rate of 6d. per day, as laid down in Financial Regulation No. 43, III., paragraph 2. (N.12/7839.)

2. In order to encourage ratings to exercise economy as regards their expenditure on clothing, the balance of clothing allowance, earned by any rating up to 31st December in each year, may be paid to him on that date, subject to a certificate from the officer of his division to the effect that his kit, as prescribed, is complete and in good order. Payment in cash of any balance due may also be made on discharge of a rating to the shore.

3. No cash payment of the allowance is, however, to be made until at least a year's service has been completed.

4. The following procedure is to be observed in adjusting clothing accounts on ledger, in the quarter in which payments in cash are made, where payments in cash have been approved:—

The balance of clothing account as shown on ledger will not be carried to next account, but the words "paid in cash" are to be written underneath the amount, and a credit of a corresponding sum made on ledger under column "Uniform Allowance in Cash," the amount being paid in usual way on settlement at each of the December quarters. The notation "Date to which credited" should be carried forward to next ledger, though no figures will appear in money columns of Gratuity Account. (N.12/8335.)

**N.O. 40
1913.**

continued.

LONG SERVICE PENSIONS.

N.O. 41

Commanding officers of H.M.A. ships are to forward direct to the Accountant-General of the Navy, London, on Form S. 409, applications for Long Service Pension from R.N. ratings who are lent to the R.A.N. A certified copy of the rating's certificate of service is to accompany the application form; a duplicate copy of the latter is to be transmitted to the Navy Office. (N.13/1563.)

1913.

SALUTING PORTS.

N.O. 42

With reference to Navy Order No. 120 of 1912, relative to Saluting Ports, the following amendment is to be noted in the list of stations at which salutes are authorized to be fired by the Military Forces:—

1913.

5th Military District.

Cancel "Fort Arthur's Head" and substitute "Artillery Barracks, Fremantle."

Cancel "Terrace, near Parliament House, Perth" and substitute "Esplanade, near Law Courts, Perth."

ANNIVERSARY DAYS.

N.O. 43

H.M.A. ships, when at one of the ports of the particular State whose Anniversary Day it is, are to be dressed with flags over all, from 8 a.m. until sunset. The following are the dates of the anniversary days:—

1913.

New South Wales.—26th January.

Victoria.—26th January

Tasmania.—26th January.

Western Australia.—1st June.

Queensland.—10th December.

South Australia.—28th December

New Zealand—

Dominion Day.—26th September.

Wellington.—22nd January.

Auckland.—29th January.

2. Commonwealth Day, 1st January, is to be similarly observed in all ports of the Commonwealth.

3. Should the anniversary be celebrated on any other date (e.g., when the date falls on a Sunday), the local practice is to be followed. (N.12/464.)

Navy Orders 44, 45, and 46 of 1913.]

N.O. 44 WIRELESS TELEGRAPHY EXERCISES BETWEEN H.M.A. SHIPS AND BRITISH MERCHANT VESSELS.

1913.

Commanding officers of H.M.A. ships are informed that Admiralty Circular Letter, No. 30, of 31st August, 1912, regarding wireless exercises between H.M. ships and British Merchant vessels, is to apply also to H.M.A. ships (including destroyers). (N.13/529.)

N.O. 45 LEAVE TO R.N. OFFICERS AND MEN LENT TO R.A.N.

1913.

Officers, Petty Officers, and men lent to the Royal Australian Navy from the Royal Navy, (whether Active Service, Pensioners, Royal Fleet Reserve, or Royal Naval Reserve) will be allowed Foreign Service leave, on their return to the United Kingdom, according to the scale and under the conditions laid down in Article 855, Clause 1, King's Regulations and Admiralty Instructions (Addenda).

2. In the case of Officers, Forms S. 48 and S. 227, and of Petty Officers and men, Form S. 505, are to be prepared as laid down in the King's Regulations and Admiralty Instructions, and forwarded to the Naval Representative, Commonwealth Offices, London, who will transmit the duplicate of Forms S. 48 and S. 227 to the Admiralty.

3. All ranks and ratings who have completed their period of service in the Royal Australian Navy, and are returning to the United Kingdom, are to be discharged to the books of H.M.A.S. *Cerberus*, to be borne nominally for time on passage and Foreign Service leave. They will be borne on the books of the London Depot for pay, &c., during this period, and their pay accounts are to be forwarded to the Naval Representative for this purpose, a nominal Transfer List being sent to the Commanding Officer, H.M.A.S. *Cerberus*.

(NOTE.—See Navy Order 37/1912 as to dates of commencement and termination of period of service in the Royal Australian Navy.) (N.12/9094.)

N.O. 46 ENTRY OF RECRUITS.

1913.

In connection with the entry of Recruits into the Royal Australian Navy, the date of first application is to be regarded as the date for determining the ages of those candidates who would be too old for entry if their ages were determined from date of engagement.

The ages between which candidates for entry as Stoker, 2nd Class, may be accepted, which were temporarily reduced, have been raised to former standard, namely, 18 to 25. (N.13/2260.)

[Navy Order 47 of 1913.]

APPOINTMENTS, ETC.

N.O. 47

The following have been appointed officers in the Royal Australian Navy:—

1913.

Name.	Date of Appointment.	Rank in R.A.N.	Seniority in Rank.	Duty.	
				Ship, &c.	Date.
William E. Roberts	1.1.13	Surgeon ..	1.1.13	<i>Australia</i> ..	On commissioning
William D. Hunter	1.1.13	Sig. Boat-swain (Acting)	1.1.13	"	"
Francis J. H. Davies	1.1.13	Warrant Writer	1.1.13	<i>Cerberus</i> , for duty at Navy Office	1.1.13
Henry Macdonald ..	10.3.13	"	10.3.13	<i>Cerberus</i> ..	10.3.13 temporarily

The following officers have been promoted:—

Name.	Rank.	Promoted to.		Ship.
		Rank.	Seniority.	
Reginald C. Creer ..	Sub-Lieut. ..	Lieutenant (Prov'l.)	3.11.12	<i>Encounter</i>
Herbert V. Creer ..	"	"	1.12.12	<i>Gayundah</i>
Sammuel C. L. Hodgkinson	"	Lieutenant	1.12.12	<i>Protector</i>
Ernest C. Norton ..	Paymaster ..	Staff Paymaster	1.8.12	<i>Tingira</i>

The following appointments have been made:—

Name.	Rank.	Appointed.		Date.
		From.	To.	
H. N. M. Hardy ..	Lieutenant ..	<i>Cerberus</i> ..	<i>Tingira</i> , additional for <i>Pioneer</i> , in command (temporarily)	1.4.13
Lancelot A. W. Spooner	"	<i>Encounter</i>	<i>Cerberus</i> for (G.) duties	17.3.13
Hugh M. Ramsay ..	Acting Paymaster	"	<i>Cerberus</i> , additional for duty at London Depot	1.1.13
Geoffrey B. J. Stuart ..	Asst. Paymaster	<i>Melbourne</i>	<i>Cerberus</i> ..	7.4.13
Wellington T. Hogan ..	"	<i>Cerberus</i> ..	<i>Melbourne</i> ..	7.4.13
John Hayes ..	Ch. Gunner ..	<i>Paluma</i> ..	<i>Cerberus</i> , for <i>Countess of Hopetoun</i> , in command, and for duty at Naval Depot	4.3.13
Frederick Bolt ..	Gunner ..	<i>Countess of Hopetoun</i>	<i>Cerberus</i> , for (T.) duties	4.3.13
Charles Allard ..	Ch. Art. Engineer	Sydney Dockyard	<i>Tingira</i> , additional for <i>Pioneer</i>	1.4.13

Navy Orders 48 and 49 of 1913.]

N.O. 48

STOPPAGE OF DEFERRED PAY.

1913.

In all cases where active pay is stopped (except as in paragraph 3 of this Order), deferred pay shall also be discontinued. In the following circumstances neither active nor deferred pay is to be credited:—

- I. During imprisonment or detention (either summarily or by court martial).
- II. Imprisonment after conviction by civil power.
- III. Confinement in cells.
- IV. Sick leave granted without pay.

2. In every case where active pay is drawn deferred pay should be credited.

3. Mulcts for leave-breaking, &c., deductions on account of being in 2nd Class for Conduct, and sick leave granted on reduced pay, do not affect deferred pay. When any deduction or alteration in deferred pay is made, an explanatory note must be shown in the remarks column of the ledger. (N.13/1849.)

N.O. 49

PHYSICAL TRAINING INSTRUCTORS.

1913.

The Physical Training School has been established at the Naval Depôt, Williamstown, and a half-yearly return is to be rendered to the Commanding Officer, H.M.A.S. *Cerberus*, from all H.M.A. ships containing a list of petty officers and leading seamen who are volunteers and are recommended to qualify as physical training instructors. The first return is to be rendered forthwith, and future returns on 1st January and 1st July in each year.

A copy of the Service Certificate of each volunteer, when recommended for the first time, is to accompany each return.

Candidates must have the qualifications required by Article 385, clause 1, King's Regulations and Admiralty Instructions.

Ratings selected to qualify for physical training instructors will be required to execute a fresh engagement for 5 years' service in the Royal Australian Navy from the date of commencing the qualifying course. (N.13/2187.)

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.



COMMONWEALTH FORCES.

NAVY ORDERS,

1913.

NAVY OFFICE,

Melbourne, 31st May, 1913.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

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N.O. 48

STOPPAGE OF PAY.

1913.

In all cases where active pay is stopped (except as in paragraph 3 of this order) the payee shall be entitled to pay in the following circumstances unless otherwise directed by the Admiralty:—

- I. During imprisonment or detention (other than during a trial).
- II. In any case where active pay is stopped by the Admiralty.
- III. In any case where active pay is stopped by the Admiralty.
- IV. Sick leave.

In every case where active pay is stopped the payee should be entitled to pay in the following circumstances unless otherwise directed by the Admiralty:—

1. In any case where active pay is stopped by the Admiralty.
2. In any case where active pay is stopped by the Admiralty.
3. In any case where active pay is stopped by the Admiralty.

Melbourne, 31st May, 1913.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

N.O. 49

1913.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

1. A copy of the Service Certificate of each volunteer, when received, to be forwarded to the Admiralty.
2. Candidates for the Royal Naval Reserve to be appointed to the Commonwealth Naval Forces to be appointed to the Commonwealth Naval Forces.
3. Candidates for the Royal Naval Reserve to be appointed to the Commonwealth Naval Forces to be appointed to the Commonwealth Naval Forces.
4. Candidates for the Royal Naval Reserve to be appointed to the Commonwealth Naval Forces to be appointed to the Commonwealth Naval Forces.
5. Candidates for the Royal Naval Reserve to be appointed to the Commonwealth Naval Forces to be appointed to the Commonwealth Naval Forces.
6. Candidates for the Royal Naval Reserve to be appointed to the Commonwealth Naval Forces to be appointed to the Commonwealth Naval Forces.
7. Candidates for the Royal Naval Reserve to be appointed to the Commonwealth Naval Forces to be appointed to the Commonwealth Naval Forces.
8. Candidates for the Royal Naval Reserve to be appointed to the Commonwealth Naval Forces to be appointed to the Commonwealth Naval Forces.
9. Candidates for the Royal Naval Reserve to be appointed to the Commonwealth Naval Forces to be appointed to the Commonwealth Naval Forces.
10. Candidates for the Royal Naval Reserve to be appointed to the Commonwealth Naval Forces to be appointed to the Commonwealth Naval Forces.
11. Candidates for the Royal Naval Reserve to be appointed to the Commonwealth Naval Forces to be appointed to the Commonwealth Naval Forces.

BOOKS OF REFERENCE AND INSTRUCTION.

N.O. 50

1. A revised edition of each of the following books has been issued:—

1913.

- (a) Handbook of the 0.45-in. or 0.303-in. Maxim Gun (published 1912).
- (b) House Flags and Funnels of the Steamer Lines of the Mercantile Marine (published December, 1912).
- (c) The Mercantile Navy List and Maritime Directory for 1913.

2. Commanding Officers of H.M.A. Ships and Establishments are to report forthwith to the Naval Secretary the number of copies required in accordance with the established allowance for books of reference. (13/3121.)

REPORT OF MOVEMENTS OF H.M.A. SHIPS.

N.O. 51

1913.

With reference to the directions for reporting movements of H.M.A. Ships to the Admiralty contained in paragraph 11 of Navy Order 20/1913, telegraphic reports need not be sent to the Admiralty when a ship leaves a port and will return within a few days to the same port or immediate vicinity (e.g., movements inside Port Phillip need not be reported to the Admiralty). (13/051.)

CHAPLAINS, R.A.N.R.

N.O. 52

1913.

Paragraph 3 of Navy Order No. 22 of 1913 is to be amended by adding the following words after the word "payments" in the first line of that paragraph:—"In connexion with the Permanent Sea-going Forces." (N.12/5764.)

NAVAL DETENTION QUARTERS, SYDNEY.

N.O. 53

1913.

The Naval Detention Quarters, Garden Island, Sydney, have been appointed, under Section 116 of the *Defence Act* 1903-1912, as a place in which Naval ratings sentenced to detention under Sections 52 and 53 of the Naval Discipline Act may be confined.

2. Before issuing the Imprisonment Warrant for detention in the Naval Detention Quarters, Sydney, Commanding Officers of H.M.A. Ships are to ascertain that accommodation is available and obtain the approval of the Senior Naval Officer at Sydney. The Punishment Warrant is also to be submitted to the Senior Naval Officer present for approval in accordance with article 756, clause 5, King's Regulations and Admiralty Instructions.

3. In the case of the punishment of detention being awarded to a man when his ship is away from Sydney, instructions as to place of detention are to be asked for from the Naval Secretary, by telegraph if necessary. (N.13/1349.)

N.O. 54 BOOKS OF INSTRUCTION STEAM MANUALS.

1913. Commanding Officers of H.M.A. Ships are to forward demands to the Officer Commanding H.M.A.S. *Cerberus*, for the number of copies of Steam Manual required in accordance with Article 3, Steam Manual, for the personal use of Engineer Officers, Engine-room Artificers, and Mechanics serving in H.M.A. Ships under their command. (N.13/2549.)

N.O. 55 SALUTING FLAG ON SHORE.

1913. The attention of Commanding Officers is drawn to Navy Order No. 48 of 1911, which is as follows:—

“The Australian Flag is to be the Saluting Flag at all reviews and ceremonial parades on shore.

“The Union Jack is also to be flown at the saluting point on all occasions when representatives of His Majesty the King review the Commonwealth Forces.” (N.13/2763.)

N.O. 56 SENIOR NAVAL CADETS.

1913. With reference to Navy Order No. 16 of 1911, regarding the allocation of Senior Cadets in the Naval Reserve (O.), the numbers for Sydney, Newcastle, Melbourne, and Geelong have been altered to the following:—

	Age reached during—			
	1st Year. Age 14.	2nd Year. Age 15.	3rd Year. Age 16.	4th Year. Age 17.
Sydney	700	210	185	140
Newcastle	300	90	80	60
Melbourne	750	220	200	150
Geelong	250	80	65	50

N.O. 57 NOMENCLATURE OF CRUISERS.

1913. It has been decided to discontinue the use of the terms “Armoured Cruiser,” “Protected Cruiser, 1st Class,” “Protected Cruiser, 2nd Class,” “Protected Cruiser, 3rd Class,” “Unarmoured Cruiser,” and “Scout.”

2. In future Cruisers will be officially divided into three classes, namely, “Battle Cruisers,” “Cruisers,” and “Light Cruisers.”

3. The term “Battle Cruiser” will continue to be used as at present.

4. The term “Cruiser” will be used to designate all vessels at present classified as Armoured Cruisers and Protected Cruisers, 1st Class.

5. The term “Light Cruiser” will be used to designate the remaining Cruisers and the vessels hitherto classified as Scouts.

6. The new nomenclature has been adopted in the Navy List.

7. Ships of the *Melbourne* Class and *Pioneer* will, in accordance with the above, be designated “Light Cruisers.”

(Note.—The *Protector* is to be designated as a gunboat.) (N. 13/2362.)

OILSKIN SUITS FOR THE USE OF MEN EMPLOYED IN CLEANING AND REPAIRING OIL FUEL TANKS.

The Naval Board having had under their consideration the question of providing suitable protection for the clothing of men employed in cleaning and examining oil fuel tanks in H.M.A. Ships fitted to burn oil fuel, have approved of the introduction of oilskin combination suits (pattern 7 to 9) for this purpose.

A statement of the establishments which have been decided upon for the various classes of vessels concerned is shown below.

ESTABLISHMENT OF OILSKIN COMBINATION SUITS FOR USE IN CLEANING AND EXAMINING OIL FUEL TANKS IN SHIPS FITTED TO BURN OIL FUEL.

Cruisers.	No.
31,000 h.p. and over	24
30,999 h.p. to 10,000 h.p.	20
9,999 h.p. to 5,100 h.p.	12
5,099 h.p. and under	8
Torpedo Boat Destroyers.	
Class G.	6
	(N. 13/1303.)

Navy Orders 59, 60, and 61 of 1913.]

N.O. 59 SERVICE SUPPLY OF OILSKIN SUITS, SEA BOOTS, AND WATCH COATS, ETC.

1913.

It has been decided to add oilskins, sea boots, and watch coats to the establishment of stores in H.M.A. Ships for issue, on loan, as below:—

Oilskin suits .. For wear by boats' crews, men employed on anchor work, and on other exposed duties.

Sea boots .. Ditto.

Watch coats .. For wear in cold weather by watchkeepers, and by other men employed on exposed duties.

The following are the establishments which have been decided upon for the various classes of H.M.A. Ships:—

	Oilskin Suits.	Sea Boots.	Watch Coats.
	No.	Pairs.	No.
Battle Cruisers	80	20	16
Cruisers	40	12	12
Light Cruisers	20	6	6
Torpedo Boats and Torpedo Boat Destroyers	One for every two persons in the complement, except in those cases when the deck complement exceeds 50 per cent. of total complement, when the allowance is to be one for each person in the deck complement.		
			2

(N. 13/1303.)

N.O. 60 STROKEHOLD BOOTS AND GYMNASIUM SHOES.

1913. One pair stokehold boots is to be added to compulsory kit for all men employed in the stokehold.

One pair of gymnasium shoes is also to be added to the compulsory kit of ratings undergoing instruction in physical training.

(N. 13/1303.)

N.O. 61 SHIP'S BOOKS AND FORMS.

1913. The following additional ship's books and forms have been approved for use in the Royal Australian Navy. Demands for supplies are to be made on the Naval Store Officer, Naval Depot, Williamstown.

Cash.

A.S. 22a .. Contingencies Account.

A.S. 29 .. Monthly Cash Account (Outside).

A.S. 29 .. Monthly Cash Account (Inside).

[Navy Order 61 of 1913.]

Ledger and Pay.

A.S. 41c ..	Alphabetical List of Persons in Ledger.	N.O. 61
A.S. 51 ..	Return of Deaths and Desertions.	1913,
A.S. 53 ..	Return of Numbers borne—Monthly.	continued.

Returns—Monthly.

A.S. 165 ..	Monthly Return of Ranks and Ratings Entered and Discharged. (Outside)
A.S. 165 ..	Monthly Return of Ranks and Ratings Entered and Discharged (Inside).
A.S.1097 ..	Monthly Return of Signal Exercises.

Returns—Quarterly.

A.S. 174 ..	Quarterly Return of Signalling between H.M.A. Ships and Merchant Ships.
A.S. 184 ..	Return of Numbers borne.

Returns—Half-yearly.

A.S. 197	} Amendments required in Fixture Lists.
A.D. 526	

Returns—Occasional.

A.S.1121 ..	Report of the Death of an Officer, Man, or Boy.
-------------	---

Discipline.

A.S. 239 ..	Conduct Card.
A.S. 239a ..	Conduct Sheet.
A.S. 241 ..	Morning Report of Chief of Police.
A.S. 243 ..	Description of Deserters and Men—D., with Disgrace.
A.S. 250y ..	Watch and Station Card—Engine-room Ratings.
A.S. 250z ..	Watch and Station Card—Other Ratings.

Gunnery.

A.S. 287 ..	Form A.—Firing Point Register.
A.S. 289 ..	Form C.—Company Return of Rifle Practice.
A.S. 290 ..	Form D.—Ship Return of Rifle Practice.
A.S. 291 ..	Form E.—Squadron Return of Rifle Practice Firing for the Year.
A.S. 292 ..	Register of Gun Practice.
A.S. 301 ..	Certificate of Expenditure of Machine Gun Ammunition.
A.S.1147z ..	Magazine Record of Cordite Lots on Board.

Logs.

A.S. 322 ..	Deck Log Book.
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Navy Order 61 of 1913.]

N.O. 61

Machinery and Boilers.

- 1913, continued.
 A.S. 355 ... Report of Test of Boilers by Water Pressure.
 A.S. 356a ... Abstract of Treatment of Boilers.
 A.S. 356b ... Drill Test of W.T. Boilers (Outside).
 A.S. 356b ... Drill Test of W.T. Boilers (Inside).

Progress and Examination.

- A.S. 390 ... Examination Work Book.

Certificates—Passing.

- A.S. 436 ... Certificate of Qualification—E.R.A.
 A.S. 442 ... Passing Certificate—General.

Certificates—Miscellaneous.

- A.S. 455 ... Certificate of Capability of E.R.A. to take Charge of a Watch.
 A.S. 457z ... Educational Certificate for Petty Officer.

Miscellaneous.

- A.S. 536d } Certificate of Efficiency of Boy and Qualification Sheet for Rating of A.B.
 T.S. 34 }
 A.S. 549 ... Demand or Receipt for occasional Supplies of Stores (supersedes A.S. 87).
 A.S. 549 ... Demand or Receipt for occasional Supplies of Stores (supersedes A.S. 87). (Small size.)
 A.S. 575 ... Message Book (Army).
 A.S. 575 / ... Naval Telegraphs and Signals Memorandum Book (Note size).
 A.S.1318 ... Weekly Squadron Report.
 A.S.1319 ... Daily Expenditure of Coal.
 A.S.1330y ...
 A.S.1330z ... (Outside) } Forms re Confidential Books.
 A.S.1330z ... (Inside) }

Special Forms.

- A.S. 600 ... General Signals, Coals, Revolutions, &c.
 A.S.1504 ... Weekly Sick Report.
 A.S.1505 ... Daily Sick Report.

Other than Ship's Forms.—Wireless Telegraphy.

- A.T.S. 66 ... Plain Note Book, Ruled (different sizes).
 A.T.S. 67 ... Plain Note Book, Ruled (different sizes).

[Navy Order 62 of 1913.

APPOINTMENTS, ETC.

N.O. 62

The following Officers have been appointed to the Royal Australian Navy, as lent from the Royal Navy:—

1913.

Name.	Date of Appointment.	Rank in R.A.N.	Seniority in Rank.	Duty.
				Ship and Date.
Captain A. Gordon Smith	31.1.13	Captain ..	31.12.09	<i>Encounter</i> , 13.3.13
Cuthbert D. Longstaff ..	18.1.13	Lieutenant ..	15.3.03	<i>Australia</i>
Frederick N. Eardley-Wilmot	31.1.13	" (G)	31.12.06	<i>Encounter</i> , 13.3.13
John G. Crace ..	26.1.13	" (T)	15.9.08	<i>Australia</i>
Samuel Adams ..	1.3.13 (tempy)	Gunner ..	4.7.00	<i>Tingira</i> for <i>Pioneer</i> , 1.4.13
Charles F. Bacon ..	6.12.12	" ..	29.7.09	<i>Cerberus</i> for <i>Warrego</i> , 14.1.13
Arthur Newton ..	26.1.13	" ..	19.10.10	<i>Australia</i>
George H. Diaper ..	1.1.13	" ..	14.8.11	<i>Melbourne</i> , 18.1.13
Andrew Lightfoot ..	26.9.12 (tempy.)	Artificer Engineer	2.3.05	<i>Encounter</i> , 26.9.12

The following appointments have been made:—

Name.	Rank.	Appointed.		Date.
		From.	To.	
Charles B. Elwell ..	Lieutenant ..	<i>Melbourne</i> ..	<i>Tingira</i> for <i>Pioneer</i> in command (tempy.)	21.4.13
Myles A. Blomfield ..	" ..	" ..	<i>Melbourne</i> as 1st Lieutenant	21.4.13
Henry N. M. Hardy ..	" ..	<i>Cerberus</i> ..	<i>Tingira</i> for <i>Pioneer</i>	21.4.13
Douglas B. Cooper ..	" ..	<i>Yarra</i> ..	<i>Gayundah</i> for <i>Cerberus</i>	undated
Herbert V. Creer ..	" ..	<i>Gayundah</i> ..	<i>Yarra</i> ..	
Charles W. Stevens ..	" ..	<i>Warrego</i> ..	<i>Melbourne</i> ..	22.4.13
Herbert W. Goodchild ..	" ..	<i>Melbourne</i> ..	<i>Cerberus</i> for <i>Warrego</i>	22.4.13
George L. Browne ..	" ..	<i>Tingira</i> ..	<i>Tingira</i> in command (tempy.)	21.4.13
Reginald C. Creer ..	" ..	<i>Encounter</i> ..	<i>Cerberus</i> for passage to England	8.4.13
Rev. Vivian A. Little ..	Chaplain ..	" ..	in s.s. <i>Themistocles</i>	
James Greedy ..	Ch. Bo's'n.	<i>Gayundah</i> ..	<i>Tingira</i> for <i>Pioneer</i> as Acting Engineer Commander (tempy.)	15.4.13
George H. Elgar ..	Eng. Lieut. ..	<i>Cerberus</i> ..	<i>Cerberus</i> for duty at Navy Office as Fleet W/T. Officer and for W/T. duties at the Naval Depot, Williams-town	1.4.13
Frank G. Cresswell ..	" ..	" ..	<i>Tingira</i> for <i>Pioneer</i>	1.4.13
Charles Allard ..	Ch. Art. Eng.	<i>Cerberus</i> for <i>Pioneer</i>	<i>Cerberus</i> for <i>Yarra</i>	23.4.13
Samuel Adams ..	Gunner ..	<i>Cerberus</i> ..	<i>Cerberus</i> (tempy.)	23.4.13
George A. Stevens ..	" ..	<i>Yarra</i> ..	and <i>Tingira</i>	8.5.13
Richard J. Gordon ..	" ..	<i>Tingira</i> ..	<i>Cerberus</i> , and for Physical Training Duties	11.5.13
Samuel T. P. Yeo ..	" ..	" ..		

Navy Orders 62 and 63 of 1913.]

N.O. 62 APPOINTMENTS ETC., ROYAL AUSTRALIAN NAVAL RESERVE.

1913, continued. Staff Surgeon Archibald B. Brockway (District Naval Medical Officer, Brisbane) has been promoted to the rank of Fleet Surgeon, with seniority of 1st July, 1912.

Mr. Albert W. Weißen has been appointed Surgeon (Sydney), with seniority of 1st March, 1913.

Lieutenant D. Reid (Unattached) has resigned his Commission.

The following Clergymen have been appointed Chaplains with seniority of 1st February, 1913, under the conditions detailed in Navy Order No. 22/1913:—

Methodist—

Mason, Rev. Francis Williamstown

Roman Catholic—

Scanlan, Rev. John Port Melbourne
(St. Joseph's Presbytery)

Brazil, Rev. Thomas Williamstown
(St. Mary's Presbytery)

O'Brien, Rev. Edward Geelong West
(St. Peter and St. Paul's, Ashby)

Rohan, Rev. Patrick Port Fairy
(Catholic Presbytery)

Cain, Rev. William Portland
(Catholic Presbytery)

Cullen, Rev. John, B.A. Hobart
(St. Joseph's Presbytery, Macquarie-street)

McNally, Rev. Nicholas, B.A. Launceston
(The Deanery)

McAuliffe, Rev. Edward Sydney
(St. Mary's Cathedral)

McAuliffe, Rev. Michael Newcastle
Francis, B.A. (Catholic Presbytery)

Hanrahan, Rev. James Adelaide
(Catholic Presbytery, Semaphore)

McCarthy, Rev. J. F. Brisbane
(St. Brigid's Church, Red Hill)

N.O. 63 RATINGS OF ORDINARY SIGNALMAN, 2nd CLASS, AND ORDINARY TELEGRAPHIST, 2nd CLASS.

1913.

New ratings of Ordinary Signalman, 2nd Class, and Ordinary Telegraphist, 2nd Class, have been approved for the Royal Australian Navy.

These ratings may be given to boys over the age of 17, provided they are considered otherwise suitable by the Commanding Officer.

[Navy Orders 63, 64, and 65 of 1913.]

The pay for the new ratings will be the same as for Ordinary Seaman, 2nd Class, viz.:—

Active pay—2s. per diem.

Additional emoluments—1s. 11d. per diem.

Total—3s. 11d. per diem.

Statutory Rule will be issued in due course. (N.13/3151.)

MONTHLY RETURN OF STATE AND CONDITION.**N.O. 64**

1913. A return, on Form A.S. 166 (z), is to be rendered on 1st of every month by all H.M.A. Ships and Vessels in Commission, including torpedo craft, whether Tenders or otherwise. The return is to show the condition of stores, &c., and other particulars required by the form, up to the last day of the preceding month. Any special remarks which the Commanding Officer may desire to make are to be inserted on the back of the form.

A supply of forms, A.S. 166 (z), will be made to all ships, without demand, by the Naval Store Officer, Williamstown. The establishment will be—

Two years' supply for all ships	50
Three months' supply for torpedo craft	10
	(N.13/4415).

COAL AND OIL FUEL FOR H.M.A. SHIPS.**N.O. 65**

1913. A weekly report is to be forwarded every Monday forenoon to the Naval Secretary by H.M.A. Ships when within the limits of the Australian Naval Station—by telegram, if in harbour, and by wireless, if at sea—giving the following information:—

- Coal expended during the week.
- Coal remaining on board.
- Tons of oil fuel expended.
- Tons of oil fuel remaining on board.

Note.—Coal and oil fuel should be given to the nearest ton.

The expenditure is to be calculated to Saturday midnight.

It is not necessary to telegraph the words "Coal expended," &c., but merely to state "Weekly report" and precede the figures by (a), (b), (c), (d). (N.13/4686)

N.
See 100
354 (1917)



COMMONWEALTH FORCES.

NAVY ORDERS,

1913.

NAVY OFFICE,

Melbourne, 20th June, 1913.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces

By direction of the Naval Board,

H. W. E. MANISTRY.

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C.8372.

Navy Orders 66, 67, and 68 of 1913.

NAVY OFFICE, MELBOURNE. The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces

NAVY OFFICE, MELBOURNE. The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces

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N.O. 66 THE COMMONWEALTH NAVAL STATION.

1913. With reference to Navy Order No. 20 of 1913, paragraph 1, the date from which the control of the Australian Naval Station will be taken over by the Commonwealth Government has been deferred, until His Excellency Admiral Sir George King Hall, K.C.B., C.V.O., leaves the Station.

See 135/13 The actual date of transfer will be promulgated later.
14th Oct., 1913

N.O. 67 NAVAL ACCOUNT REGULATIONS.

1913. Naval Account Regulations will shortly be promulgated, with effect from 1st July, 1913, and are to come into operation from that date in all H.M.A. ships.

The attention of Commanding and Accountant Officers is specially directed to the provisions of these Regulations, which are to be strictly observed.

Under these Regulations, Accountant Officers will be enabled to obtain advances of money direct from the Sub-Treasury Paymaster of any State of the Commonwealth, by application on Form ^{A.S.5.} N.A.1.

The following forms are to be used in connexion with these Regulations:—

- | | |
|------|--|
| Form | A.S.5. } Naval Advance. |
| | N.A.1. } |
| | A.S. 11A.—Coin Book. |
| | A.S. 17.—Certificate of Payment. |
| | A.S. 18.—Casual Payments Book. |
| | A.S. 22.—Voucher for Purchase. |
| | A.S. 22A.—Contingencies. |
| | A.S. 25.—Rewards, &c., Apprehension of Stragglers and Deserters. |
| | A.S. 27.—Payment Summary. |
| | A.S. 29.—Monthly Cash Account. |
| | A.S. 30z.—Abstract Cash Account. |
| | A.S. 37.—Account of Moneys deposited for custody only. |
| | A.S. 54.—List of Allotments Stopped. |
| | A.S. 63.—Allotments Declared. |
| | A.S. 41-41A.—Quarterly Ledger. |
| | A.S. 41B.—Summary of Quarterly Ledger. |
| | A.S. 41C.—Alphabetical List. |
| | S. 54.—List of Allotments Stopped. |
| | S. 63.—Allotments Declared. |

Forms A.S. 54 and A.S. 63 are to be used for allotments payable in Australia, and Forms S. 54 and S. 63 for allotments payable in the United Kingdom.

The Quarterly Ledger Forms (A.S. 41-41A and A.S. 41B) **N.O. 67** have been revised, an additional column being inserted for victualling, and a column for the entry of discharges, &c. **1913,** The revised form is to be used from 1st July. *continued.*

A first supply of these forms will be issued by the Naval Store Officer, Williamstown, without demand, but further supplies are to be demanded in the usual way (13/1215).

MARRIED ALLOWANCE. N.O. 68

1913. Payment of a Married Allowance to Warrant Officers and Commissioned Warrant Officers and men of the Royal Australian Navy who are in receipt of sea-going rates of pay, has been approved at the rates and under the conditions following:—

WARRANT AND COMMISSIONED WARRANT OFFICERS.

Rate.—2s. per diem.

Conditions.—Payable to all Warrant and Commissioned Warrant Officers in receipt of sea-going rates of pay, subject to the following conditions:—

- Not to be under 26 years of age.
- Wife to be resident in Australia.
- Allowance not to be drawn when lodging allowance is drawn, nor when the officer is provided with married quarters.

This allowance is to have effect from 1st July, 1913.

(NOTE.—The Special Allowance in lieu of married quarters at the rate of 3s. 6d. per day, approved to be paid to certain married Warrant Officers attached to Harbor Establishments from 1st October, 1912, is cancelled as from 30th June, 1913.)

CHIEF PETTY OFFICERS, PETTY OFFICERS, AND OTHER RATINGS.*Rates.*

- | | | |
|--|----|-------------------|
| If over 5 years man's service and under 7 years man's service | .. | 1s. 3d. per diem. |
| If over 7 years man's service, provided he has engaged to complete a total of 12 years man's service | .. | 1s. 6d. per diem. |
| If over 12 years man's service, provided he has re-engaged to complete 17 years man's service | .. | 1s. 9d. per diem. |

(Man's service to count from the date of reaching the age of 18.)

N.O. 68

Conditions.

1913, Payable to the above ratings on completion of the required service, subject to the following conditions:—

- (a) Not to be under 24 years of age.
- (b) Wife to be resident in Australia.
- (c) Allowance not to be drawn when lodging allowance is drawn nor when the man is provided with married quarters.

This allowance is to have effect from 1st July, 1913, except as below:—

- (a) This allowance is to be retrospective from 1st October, 1912, in respect of all ratings, provided they have not drawn the special allowance in lieu of married quarters already in operation from 1st October, 1912.
- (b) The Special Allowance abovementioned will cease as from 30th June, 1913, and the new Married Allowance come into force as from 1st July, 1913, in the case of ratings already drawing the Special Allowance.

AUTHORITY FOR PAYMENT.

Officers and men eligible to receive Married Allowance under the conditions laid down in this Navy Order should make application through their Commanding Officers to the Naval Secretary on the proper form (A.S. 1299z), in duplicate.

Commanding Officers, before forwarding the applications, should satisfy themselves, as far as practicable, that the statements are correct (e.g., by comparing men's Service Certificates, &c.).

The necessary authority for payment will be issued by the Naval Secretary, and on receipt payment is to be made accordingly. After notation by the Accountant Officer, the authority is to be retained by him in the case of officers; in the case of ratings, the authority is to be attached to the rating's certificate.

In the case of both officers and men, the Naval Board may withhold payment of the Married Allowance when considered desirable.

Forms of application (Form A.S. 1299z) may be obtained on demand from the Naval Store Officer, Naval Depot, Williamstown.



COMMONWEALTH FORCES

NAVY ORDERS, 1913.

NAVY OFFICE,

Melbourne, 9th July, 1913.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

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APPOINTMENT AND DUTIES OF THE REAR-ADMIRAL COMMANDING AUSTRALIAN FLEET.

- (a) Not to be less than 34 years of age.
- (b) Wife to be resident in Australia.
- (c) Allowance not to be less than the amount provided when the man is provided with quarters.

This allowance to be paid from 1st July, 1913, except as hereinafter provided.

NAVY ORDERS

- (a) The Social Allowance shall be paid to the Officer from 1st July, 1913, and the new Married Allowance shall be paid from 1st July, 1913, in the case of Officers already drawing the Social Allowance.

ADMINISTRATIVE PROVISIONS

Officers and other persons who are appointed to the command of the Australian Fleet shall be subject to the orders of the Admiralty in all matters relating to the service of the Fleet.

The following provisions shall apply to the command of the Australian Fleet:

1. The command of the Australian Fleet shall be exercised by the Rear-Admiral Commanding Australian Fleet, who shall be appointed by the Admiralty.

2. The Rear-Admiral Commanding Australian Fleet shall be responsible to the Admiralty for the efficiency of the Fleet and for the maintenance of discipline and order.

3. The Rear-Admiral Commanding Australian Fleet shall be entitled to the same allowances and privileges as are granted to the Commanding Officer of a Fleet of the same rank in the Royal Navy.

4. The Rear-Admiral Commanding Australian Fleet shall be entitled to the same precedence as is granted to the Commanding Officer of a Fleet of the same rank in the Royal Navy.

5. The Rear-Admiral Commanding Australian Fleet shall be entitled to the same honours and distinctions as are granted to the Commanding Officer of a Fleet of the same rank in the Royal Navy.

6. The Rear-Admiral Commanding Australian Fleet shall be entitled to the same powers of appointment and promotion as are granted to the Commanding Officer of a Fleet of the same rank in the Royal Navy.

APPOINTMENT AND DUTIES OF THE REAR-ADMIRAL COMMANDING AUSTRALIAN FLEET. N.O. 69 1913.

1. The Commonwealth Government having invited the Admiralty to recommend an Officer to command His Majesty's Australian Fleet, and the Admiralty having recommended Rear-Admiral Sir George E. Patey, K.C.V.O., and the Commonwealth Government having approved of that recommendation, His Majesty the King has appointed Rear-Admiral Sir George Patey to the command of His Majesty's Australian Fleet.

2. Rear-Admiral Sir George Patey hoisted his flag in the *Australia* at Portsmouth, on the 23rd June, 1913, and will leave about 21st July with His Majesty's Australian ships *Australia* and *Sydney*, under his orders, for Australia, via South Africa, calling at Cape Town and Durban.

3. On the Rear-Admiral arriving at Sydney the following ships will come under his orders, and are to act accordingly:—

- Australia.*
- Melbourne.*
- Encounter.*
- Sydney.*
- Warrego.*
- Parramatta.*
- Yarra.*

The three destroyers will remain as tenders to the *Melbourne* until further orders.

4. In regard to these ships, and other ships that may be placed under his orders, the Rear-Admiral Commanding will carry out the general duties laid down in Articles 418-422A, 428, 429 (except as regards return of Officers to England to complete their examinations), 435A, 436, 443, 444, 446, 447, 448, 450, 450A, 510, and 511-516 of the King's Regulations and Admiralty Instructions, "the Naval Board" being substituted for "the Admiralty."

5. The Rear-Admiral Commanding will be under the orders of, and report to, the Naval Board.

6. The *Penguin* (Captain-in-Charge of Shore Naval Establishments, Sydney),
The Naval Dockyard at Cockatoo Island, Sydney,
The *Tingira* (Boys' Training ship),
The *Cerberus* (Naval Depôt, Williamstown),
The Naval College at Geelong,

will be under the direct orders of the Naval Board.

7. The Naval Reserve training ships *Protector* (replaced later by the *Pioneer*) and *Gayundah*, and the District Naval Officers and Royal Australian Naval Reserves, will remain under the orders of the Director of Naval Reserves as at present.

Navy Orders 69 and 70 of 1913.]

N.O. 69 8. As regards the ships and establishments mentioned in paragraphs 6 and 7, when the flag of the Rear-Admiral Commanding is flying at the port concerned, the Rear-Admiral will have the powers laid down for the "Senior Officer present" (see also Article 406, King's Regulations and Admiralty Instructions).

1913,
continued

N.O. 70 APPOINTMENT OF CAPTAIN-IN-CHARGE, SYDNEY, AND SENIOR NAVAL OFFICER, NEW SOUTH WALES.
1913.

Captain Charles F. Henderson, R.N., has been appointed Captain-in-Charge of the Shore Naval Establishments at Sydney from 1st July, 1913. (Captain Henderson will also be appointed as Senior Naval Officer, New South Wales, from the date of transfer of the Australian Naval Station to the Commonwealth, see Navy Order No. 66; further particulars as to duties of the Senior Naval Officer will be communicated later).

2. The following Naval Establishments will be permanently under the orders of the Captain-in-Charge:—

H.M.A.S. *Penguin*.

Naval Yard at Garden Island.

Royal Edward Victualling Yard, Darling Island.

Naval Ordnance Dépôt, Spectacle Island.

3. The Captain-in-Charge is also authorized to issue orders to the Naval Dockyard at Cockatoo Island in case of emergency (the Captain-in-Charge to decide when emergency has arisen).

In case of war, the Naval Dockyard at Cockatoo Island will be under the orders of the Captain-in-Charge.

4. When Senior Naval Officer present, the Captain-in-Charge will have powers laid down for the "Senior Officer present" in regard to the *Tingira*, or any of H.M.A. ships that may be at Sydney, and also in regard to the District Naval Officer and the Naval Reserves.

5. The District Naval Officer, Sydney, and the Commanding Officer of the *Tingira*, are to keep the Captain-in-Charge informed of all important matters affecting their respective commands.



COMMONWEALTH FORCES.

NAVY ORDERS,
1913.

NAVY OFFICE,

Melbourne, 21st July, 1913.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

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STATEMENT OF ACCOUNT TO BE RENDERED ON **N.O. 71**
DISCHARGE OF RANK OR RATING. **1913.**

A Statement of Account on Final Discharge of a member from the Royal Australian Navy (Form A.S. 1031z) is to be furnished to the Director of Navy Accounts immediately on the discharge of a rank or rating.

First supply of this form will be issued shortly without demand by the Naval Store Officer, Williamstown. (N. 13/5563.)

ENTRY OF AUSTRALASIAN NAVAL FORCE RATINGS. **N.O. 72**
1913.

Australasian Naval Force Able Seamen and Stokers who transfer to the Royal Australian Navy to complete their A.N.F. engagement, without entering into a new engagement, are to receive the rates of pay laid down for "five years" men (short service), but those who enter into a new engagement for service in the Royal Australian Navy, whether for five or seven years, are to receive long-service rates of pay. (N. 12/4744.)

APPOINTMENTS, ETC. **N.O. 73**
1913.

Captain Walter H. C. S. Thring, R.N. (retired) has been appointed Commander in the Royal Australian Navy, with seniority of 31st December, 1903; and for duty at the Navy Office, Melbourne, as assistant to the 1st Naval Member of the Naval Board. Dated 1st January, 1913.

Engineer Lieutenant George H. Elgar has been promoted to the rank of Engineer Commander, with seniority of 6th May, 1913.

N.O. 73 The following appointments have been made :—

1913, continued.	Name.	Rank.	Appointed—		
			From—	To—	Date.
	Robert R. Hoare ..	Staff Paymaster	Encounter ..	Penguin ..	1.7.13
	Percy J. Hazel ..	Paymaster ..	R.N. ..	Encounter ..	1.6.13
	Arthur C. W. Mears ..	Eng. Sub-Lieut.	Cerberus ..	Encounter, additional for training	10.5.13
	Robert Kearns ..	Ch. Gunner	Cerberus ..	Cerberus, additional for duty with R.A.N.R.	5.5.13
	William Trevaskis ..	Gunner (T.)	Encounter ..	Penguin ..	3.7.13
	Ernest J. Evans	R.N. ..	Encounter ..	30.6.13
	Charles F. Henderson ..	Captain ..	Penguin ..	Penguin, and for charge of Commonwealth Naval Establishments in Sydney (excepting Cockatoo Island Dockyard and Naval Reserves Establishments) and for duty as S.N.O. in New South Wales	1.7.13
	John O. Graham ..	Lieutenant ..	Penguin ..	Penguin, as 1st Lieut., and for duty at Naval Yard, Garden Island	1.7.13 (temporarily for 3 months)
	George H. Bromwich, D.S.O.	Eng. Commander	Penguin ..	Penguin, additional for duty at Naval Yard, Garden Island	1.7.13
	Horace E. Denson ..	Eng. Lieut.	Penguin ..	" "	1.7.13
	Gerald E. W. McEwen	Penguin ..	" "	1.7.13
	Robert R. Hoare ..	Staff Paymaster	Encounter ..	Penguin, and for duty as Accountant Officer of Shore Naval Establishments at Sydney (except Cockatoo Island Dockyard and Naval Reserves Establishments)	1.7.13
	Basil M. Peck ..	Asst. Paymaster	Penguin ..	Penguin, and for duty with the Captain in Charge, Sydney	1.7.13
	William Lyne ..	Ch. Boat-swain	Penguin ..	Penguin, additional for duty at Naval Yard, Garden Island	1.7.13
	Henry P. Cayley ..	Lieutenant ..	Penguin ..	Cerberus, additional for duty as Inspector of Warlike Stores supplied to the R.A.N. Service	1.7.13
	Lewis T. Jones ..	Lieutenant ..	R.N. ..	Penguin, and as Assistant to Captain in Charge, Sydney, and for charge of Chart and Chronometer Depot	3.7.13
	George A. Dallimore ..	Boatswain ..	R.N. ..	Penguin, additional for duty at Naval Yard, Garden Island	3.7.13

NOTE.—Lieutenant Cayley's Head-Quarters will be at Spectacle Island, Sydney, and while at Sydney he will be under the orders of the Captain in Charge and will report through him. When away from Sydney, he will be under the direct orders of the Naval Board and will report through the Naval Secretary.

2. He is to be borne on *Penguin's* ledger for pay.

The following clergymen have been appointed Chaplains in the Royal Australian Naval Reserve, with seniority of 1st February, 1913 :—

Roman Catholic—

Rev. Eugene Walsh, Cairns (Catholic Presbytery).
 Rev. John Flynn, Fremantle (St. Patrick's Presbytery).
 Rev. Patrick Briody, Albany (St. Joseph's Presbytery).
 Rev. John Minnagh, Bundaberg (Catholic Presbytery).
 Rev. Philip Brady, Maryborough (Catholic Presbytery).
 Rev. James Gallagher, Rockhampton (St. Joseph's Cathedral).
 Very Rev. Dean Thomas F. Bourke, Townsville.

The appointment of the Rev. John Buntine, M.A., as Chaplain, R.A.N.R., has been cancelled.

COURSES OF INSTRUCTION IN TORPEDO.

A revised edition of the following book has been issued :—
 "Courses of Instruction of Officers and Seamen in Torpedo, 1912."

Commanding Officers of H.M.A. ships and establishments are to report to the Naval Secretary the number of copies required, in accordance with the established allowance for books of reference. (N. 13/4995.)

CLASSIFICATION OF SHIPS IN COMMISSION.

The following nomenclature is to be officially adopted for the description of the various categories of commission in which H.M.A. ships are maintained :—

I.

The term "in full commission" is to be reserved for ships and vessels which carry "full complements" in time of peace.

II.

The term "in active commission" is to be applied to all ships and vessels not "in full commission," but carrying "active complements" which can be completed to "full complements" without the issue of a proclamation calling out the reserves.

This term takes the place of what has hitherto been known as "in commission with nucleus crews."

N.O. 73
1913,
continued.N.O. 74
1913.N.O. 75
1913.

N.O. 75**III.**1913,
continued.

The term "in reserve commission" is to be applied to all ships and vessels whose mobilization in time of war or emergency involves the issue of a proclamation calling out the reserves. This term takes the place of what has hitherto been known as "in commission with reduced nucleus crews."

IV.

The terms "nucleus crew," "reduced nucleus crew," "manned on 1st fleet basis," "manned on 2nd fleet basis," "manned on 3rd fleet basis" are abolished. (N. 13/5268.)

N.O. 76**STEAM MANUAL AND STOKERS' MANUAL.**

1913.

It has been approved to supply "personal" copies of the "Steam Manual" and "Stokers' Manual" to officers, petty officers, and men of the Royal Australian Navy in the same way as obtains in the Royal Navy, *i.e.*:—

Steam Manual—

Engineer officers (on first entry).

Engine-room artificers (on first entry).

Mechanicians (on being so rated).

Stokers' Manual—

Stokers, 2nd class (on being so rated).

2. The attention of every officer, petty officer, or man to whom one of these books is issued is to be drawn to the special instructions issued with the books.

3. Supplies of the special instructions will be available shortly, and the numbers required for issue to officers, petty officers, and men now in possession of these books are to be demanded from the Naval Store Officer, Williams-town. (N. 13/263.)

II.**N.O. 77****HENDERSON NAVAL BASE.**

1913.

The Naval Base at Cockburn Sound, W.A., is to be known as the "Henderson Naval Base," and is to be so referred to in all official documents and communications. (N. 13/4723.)

RETURNS.**N.O. 78**

The following returns are to be rendered to the Naval Secretary on the 15th instead of the 1st of each month:—

A.S. 162—Vacancies in complement.

A.S. 165—Entry, discharge, alteration in ratings, deprivation of badge, &c. Navy Order No. 115 of 1912 is to be amended as necessary. (N. 13/4199.)

STOPPAGE OF CLOTHING ALLOWANCE UNDER CERTAIN CONDITIONS.**N.O. 79**

1913.

In all cases where deferred pay is stopped for any period under Navy Order No. 48 of 1913, the clothing allowance of 6d. per day is also to be stopped for the same period, except that no stoppage of clothing gratuity is to be made during a rating's first twelve months' service. (N. 13/4954.)

SCHEME OF TRAINING FOR BOYS DRAFTED TO H.M.A. SHIPS FROM H.M.A.S. "TINGIRA."**N.O. 80**

1913

The following scheme of mechanical and engine-room training is to be carried out for boys received in H.M.A. ships from H.M.A.S. *Tingira*.

General—

Use of all tools, fire irons, &c.

Use and position of boiler mountings, and method of testing accuracy of gauge-glass.

Prime and top a boiler.

Method of keeping fires in good condition when steaming, and necessity for regular firing.

Testing boiler water for salt and alkalinity.

Rough idea of lead of steam and feed-pipes.

Use of all auxiliary machinery, and precautions in starting them.

Rough idea of how oil fuel is burnt in a boiler.

Passage of water from boiler as steam back to boiler as feed water.

Safety lamp and all precautions on entering bunkers, oil fuel and double-bottom compartments or any confined spaces.

Rough idea of bilges, suction box, &c.

Method of preservation of steel and iron surfaces.

Watertight doors—how placed and opened; necessity for keeping indiarubber free from paint and grease.

Navy Orders 80 and 81 of 1913.]

- N.O. 80**
1913,
continued.
- 1st week.—Instruction in use of tools, fire-irons, &c.
2nd week.—Coal trimming—double bottoms, &c.
3rd week.—Auxiliary watchkeeping. One subdivision in engine-room, one in boiler-room for first half of week. Stations reversed for second half.
4th week.—Watchkeeping in engine and boiler-rooms, similarly arranged to third week.

Also a total of six working days in steam-boats.

N.O. 81 DEATH OF DISTINGUISHED PERSONAGES.—HALF-MASTING FLAGS.

1913.

1. In the event of the death of any Royal or otherwise distinguished personage, or on any special local occasion, it will be unnecessary to apply to the Navy Office for instructions as to ceremonies to be observed, as it may be assumed that if His Majesty's pleasure has been signified orders will be issued, but not otherwise. In default of any specific directions on the subject from the Naval Board, a Senior Officer may act—

- (a) In unison with the procedure which may be adopted by the Commanding Officer of any ship of war present of the nation to which the deceased personage may have belonged;
(b) In concert with the military authorities at a place where there is a British garrison;
(c) In unison with the wishes of the Governor, in the case of a special occasion connected with the Dominion, State, or Colony.

In all these cases, the procedure to be adopted is at the discretion of the Senior Officer (see Navy Order 20/1913, paragraph 6).

2. His Majesty the King has signified his pleasure, in order that a uniform practice should obtain in all parts of the Empire, that, in regard to the death of a foreign Sovereign, flags are to be flown at half-mast on the day of the Sovereign's death, and also on that of the funeral. (N. 12/9006.)

[Navy Orders 82 and 83 of 1913.]

DENTAL SERVICES—PERMANENT NAVAL FORCES (SEA-GOING). **N.O. 82**
1913.

Dental treatment at the expense of the Department will be allowed to officers and men of the Permanent Naval Forces (Sea-going), under the following conditions only:—

(1) That they are treated at the Naval Depôt, Williamstown, by the dental surgeon, for—

- (a) Extractions.
(b) Amalgam fillings.

(2) In exceptional circumstances, when an officer or man cannot be sent to the Naval Depôt at Williamstown for treatment, Commanding Officers of H.M.A. ships may approve expenditure for extractions and amalgam fillings, provided that in the opinion of the Medical Officer it is essential for the person's health that the operation should be performed.

(3) No dental treatment other than for extractions and amalgam fillings will be allowed as a charge against the Department.

All accounts in respect of dental treatment are to be charged against the vote for "Medical Services."

(NOTE.—The above does not apply to H.M.A.S. *Tingira*, for which ship special arrangements are made.) (N. 13/2499.)

MEDICAL TREATMENT IN HOSPITAL OF MEMBERS OF PERMANENT NAVAL FORCES (SEA-GOING). **N.O. 83**
1913.

In connexion with the treatment of members of the Permanent Naval Forces (Sea-going) in hospitals ashore, a statement has been prepared, and will shortly be forwarded to Commanding Officers, giving particulars of the institutions to which Naval patients requiring hospital treatment should be sent, and of the scale of charges.

All payments for hospital accommodation are to be shown in the Cash Account of H.M.A. ships as a charge against the vote for "Medical Services." (N. 13/45.)

Navy Orders 84, 85, and 86 of 1913.]

N.O. 84 H.M.A.S. "PENGUIN."

1913. His Majesty's ship *Penguin* was transferred to the Royal Australian Navy on 1st July, 1913, and commissioned on that day by Captain Charles F. Henderson as His Majesty's Australian ship *Penguin*.

2. All officers, petty officers, and men belonging to the Commonwealth Permanent Naval Forces employed at Shore Naval Establishments, Sydney (except the District Naval Officer and those under his orders), are to be borne on the books of H.M.A.S. *Penguin*.

3. H.M.A.S. *Pioneer* is, from 1st July, 1913, to become a tender to H.M.A.S. *Penguin*. (N. 13/5621.)

N.O. 85 INCREASE IN RATE OF ALLOWANCE FOR RATIONS.

1913. The allowance for rations in sea-going ships has been increased from 1s. 2d. to 1s. 4d. per diem, with effect from 1st July, 1913. Financial and Allowance Regulations will be amended accordingly.

Special directions issued to certain ships in respect to the date of commencement of the increased allowance are to hold good, notwithstanding the above.

The allowance for rations in the case of harbor ships or Naval Establishments, is to remain at 1s. 2d. per diem.

The increased allowance, either in cash or kind, is not to be drawn in the case of tenders attached to Gunnery and Torpedo Schools.

From 1st August, 1913, allowance in lieu of rations is not to be paid in cases of leave to men belonging to the "General Mess," except when the period of absence exceeds 48 hours.

Signatures should not be taken in the Mess Book for allowance in lieu of rations, but amounts due should be transferred from the Mess Book to the Ledger and paid in the ordinary way. A note should be made in the Mess Book of the transfer, quoting the folio of the Ledger on which credit has been made. (N.13/4835.)

N.O. 86 ENTRY OF ROYAL NAVY PENSIONER OR RESERVE RATINGS.**1913.**

Printed agreement forms are to be completed and signed in triplicate for all R.N. pensioners or R.F.R. ratings enrolled in the R.A.N., the original and duplicate copies being forwarded to Navy Office, and the triplicate copy being attached to the man's service certificate.

These ratings are also required to sign the usual engagement form, which should be forwarded into office (attached to the signed agreement form as above) with monthly return A.S. 52.

[Navy Orders 87, 88, and 89 of 1913.]

ENTRY OF NATIONAL HEALTH INSURANCE CONTRIBUTIONS IN THE QUARTERLY LEDGERS. N.O. 87 1913.

Deductions from the pay of Royal Navy ratings, serving in the Royal Australian Navy, who are insured under the provisions of the Imperial National Health Insurance Act, are to be charged on a fortnightly basis, thus obviating the entry of halfpence in the ledger. The date to which such contributions are charged is also to be shown in red ink beneath the letters "N.H.I." in the "Other Charges" column.

CASH BOOK—FORM A.S. 29. N.O. 88

Form A.S. 29—Monthly Cash Account—has been bound up in cash books of 100 folios for the use of Accountant Officers, and supplies are available at Naval Depôt, Williamstown. **1913.**

Accountant Officers should retain their cash book in their own possession, taking it with them from ship to ship. The cash book may be required to be forwarded into office for examination at any time.

The first supply of these books will be made to Accountant Officers, H.M.A. Ships *Penguin*, *Melbourne*, *Encounter*, *Protector*, and *Gayundah* without demand.

WARRANTS FOR ARREST OF DESERTERS. N.O. 89

With reference to Navy Orders Nos. 75 of 1911 and 129 of 1912, relative to the issue of warrants for the arrest of deserters, warrants are, in all cases, to be forwarded to the Chief of Police in each State. (N. 13/5652.) **1913.**



COMMONWEALTH FORCES.

NAVY ORDERS,
1913.

NAVY OFFICE,

Melbourne, 10th September, 1913.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

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C.11067.

NAVY ORDERS 87, 88, AND 89 OF 1913.

ENTRY OF NATIONAL HEALTH INSURANCE CONTRIBUTIONS IN THE QUARTERLY LEDGERS.

Lay out of ledger and... provisions of the Imperial National Health Insurance Act... are to be entered on a quarterly basis... the date of which... in the ledger... also to be shown in red... in the "Other Charges" column.

Approved: S.A.M.A. (N.13/4835).

N.O. 88

CASH BOOK—FORM A. 29.

up in each book of 100 folios for the use of Accounting Officers... will be available at Naval Dept... Accounting Officers should return their cash book in their own possession... to be forwarded for examination of any class.

The first supply of these books will be made to Accounting Officers... The increased number of books to be issued in January...

N.O. 88

WARRANTS FOR ARREST OF DESERTERS.

With reference to Navy Order No. 25 of 1911 and 120 of 1912... all cases to be forwarded to the Chief of Police in each State... transferred from the N.S.W. to the ordinary way. A note should be made in the Book of the transfer, quoting the folio of the Ledger in which credit has been made. (N.13/4835.)

ENTRY OF ROYAL NAVY PENSIONER OR RESERVE RATINGS.

Printed agreement forms are to be completed and signed in triplicate for all R.N. pensioners or R.F.R. ratings enrolled in the R.A.N. the original and duplicate copies being forwarded to Navy Office, and the duplicate copy being attached to the man's service certificate.

These ratings are also required to be entered on the man's service certificate... which should be forwarded to the man's service certificate...

Approved: S.A.M.A. (N.13/4835).



COMMONWEALTH FORCES

NAVY ORDERS

1913

NAVY OFFICE

Melbourne, 10th September, 1913.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board.

H. W. E. MANISTY.

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H.M. NAVY

[Navy Orders 90, 91, 92, 93, and 94 of 1913.]

LEAVE TO ROYAL NAVY OFFICERS AND MEN LENT TO ROYAL AUSTRALIAN NAVY. N.O. 90 1913.

The following paragraph is to be added to Navy Order No. 45/1913, after paragraph 3:—

(4) Officers and men who desire to take advantage of foreign-service leave on return to the United Kingdom will be required to forego up to fourteen days of the annual leave allowed to officers and men of the Royal Australian Navy.

A return is to be rendered to the Naval Secretary annually, on 31st January, showing a list of those officers and men (to whom this order applies) who have not foregone any portion of such fourteen days' leave during the preceding twelve months. (N. 13/3656.)

QUALIFICATIONS FOR INCREASE OF PAY.— R.A.N. RATINGS. N.O. 91 1913.

The provisions of the King's Regulations as to the qualifications necessary before an increase of pay can be made are to be followed as regards all ratings of the Royal Australian Navy.

Where the necessary examining officers are not available, or where facilities do not exist to enable ratings to obtain the required qualifications, such cases are to be referred to the Naval Board. (N. 13/3970.)

COMMISSIONING OF H.M.A. SHIPS "AUSTRALIA" AND "SYDNEY." N.O. 92 1913.

H.M.A.S. *Australia* was commissioned on 21st June, 1913, and H.M.A.S. *Sydney* on 26th idem. (N. 13/6340.)

"SEAMANSHIP MANUAL," VOL. II. N.O. 93 1913.

Seamanship Manuals, Vol. II., may be purchased from Accountant Officers of H.M.A. Ships by officers, petty officers, or men desirous of obtaining same, at 2s. 6d. per copy, and the amount charged against pay of the rank or rating on the ledger in "Other charges" column. (N. 13/5976.)

DRESS TO BE WORN BY OFFICERS ATTENDING OFFICIAL BALLS. N.O. 94 1913.

It has been decided that when officers attend official balls (including mayors' balls) they are to attend in uniform (ball dress).

N.O. 95 RATINGS LENT FROM R.N. COMPLETION OF R.N. ENGAGEMENT.

1913. The time served in R.A.N. by ratings lent from R.N. will count towards completion of R.N. engagement, but in the event of a man's first R.N. engagement expiring prior to the completion of his R.A.N. engagement, should he wish to complete time for pension in the R.N., he must re-engage on the date of expiration of his first period in R.N., and not wait until completion of his R.A.N. engagement. (N. 13/5975).

N.O. 96 EXAMINATION FOR RANK OF PAYMASTER.

1913. An examination for rank of paymaster, R.A.N., will be held in July, 1914.

The examination will be as laid down in Regulation 323b, A, King's Regulations and Admiralty Instructions (addenda).

Paymasters (provisional) and Assistant Paymasters who wish to sit for the examination are to give notification of their intention to the Naval Secretary, through their Commanding Officers, not later than 30th April, 1914. (13/5412.)

N.O. 97 RECORD OF SIGNAL EXERCISES.

1913. Book A.S. 1308, *Record of Signal Exercises*, has been revised.

Until the present stock of these books has been exhausted, however, a set of revised instructions only, showing also the new headings, will be issued, and the alterations required in the headings are to be made in manuscript in the existing books.

A supply of these revised instructions will be made without demand by the Naval Store Officer, Williamstown, to all H.M.A. Ships.

When these revised instructions have been received, the instructions at present in the book are to be marked "Cancelled." (N. 13/3135.)

N.O. 98 RECORDS RELATIVE TO THE HEALTH OF OFFICERS AND MEN OF THE ROYAL AUSTRALIAN NAVY.

1913. With reference to Parts II. (ii) and III. (i) of Navy Order No. 110 of 1912, H.M.A.S. *Australia* is to be substituted for H.M.A.S. *Encounter* therein. (N. 13/5446.)

MARRIED ALLOWANCE. N.O. 99

The following amendment is made to Navy Order 68 of 1913:—

After the words "Man's service to count from the date of reaching the age of eighteen" add "Service in the Royal Navy to count." (N. 13/6121.)

DEMANDS FOR STORES, ETC. N.O. 100

(1) Ships are to make timely demands for all stores, provisions and clothing.

(2) All demands are to show the latest possible date by which the stores will require to arrive at a definite destination, so that the necessary arrangements for freight, &c., may be made by the officer on whom the stores are demanded.

(3) These demands should be forwarded so that the officer supplying the stores may have sufficient time, at least fourteen days, to have the stores packed for shipment and make necessary arrangements as to freight, &c.

(4) Should the ship demanding the stores be called away unexpectedly from the destination stated on demand before the stores are due to arrive, the Commanding Officer is to leave directions as to their disposal.

(5) Ships are not to demand stores by telegraph except in cases of emergency which could not have been foreseen, and the usual demands are invariably to follow; the date of the telegram being quoted thereon. (N. 13/4419.)

VISITS OF NAVAL RESERVES TO H.M.A. SHIPS. N.O. 101

Officers commanding H.M.A. ships when visiting any of the ports at which there is a District Naval Officer or Sub-district Naval Officer (see Navy Orders Nos. 16 of 1911 and 18 of 1912) are to arrange with such officer for special facilities to be given for members of the Naval Reserve, in uniform, to visit their ships on one or more days during the ship's stay in port.

(13/8718)

Navy Orders 102, 103, and 104 of 1913.]

N.O. 102 QUARTERLY RETURN OF SMALL BOATS IN SERVICE.

1913. (1) A return of small boats, both old and new, in the R.A.N. service is to be rendered, quarterly, on the dates marked on the returns, by H.M.A. Ships and establishments on printed forms, which will be supplied from the Navy Office.

(2) When a *new* boat is added to any ship or establishment, the following particulars are to be furnished in addition to the information required on the form:—

- (a) Weight, fully equipped;
- (b) Cost;
- (c) Name of builder;
- (d) Date when built.

(3) In the event of a boat being lost or sold, particulars are to be noted in the quarterly return.

(4) A registered number will be allotted to each boat by the Navy Office, and this number is to be cut deep on the top of the foremost thwart in square figures $2\frac{1}{2}$ inches high.

(5) The Quarterly Returns are bound in book form at the Navy Office, and, therefore, are not to be folded.

(6) Attention is drawn to the fact that each column of the return must be filled in, in every case.

(N. 12/8308.)

N.O. 103 RECEIPTS FOR STORES.

1913. When stores are received *ex* freight ship, great care is to be taken in the examination of packages containing stores, with a view to the detection of any which have been tampered with, before receipts are given to the ship or agents. (See also Navy Order No. 26 of 1913.) (N. 13/4419.)

N.O. 104 SURVEYS ON STORES.

1913. It is to be arranged that only one survey and return of each description of stores takes place on a ship's arrival at Sydney, and one to complete before leaving, if necessary. (N. 13/4419.)

[Navy Order 105 of 1913.]

APPOINTMENTS, ETC.**N.O. 105**

The following officers have been appointed to the Royal Australian Navy, as lent from the Royal Navy:—

Name.	Rank in R.N.	Date of Appointment.	Rank in R.A.N.	Seniority in Rank.	Duty.	
					Ship, &c.	Date.
John C. T. Glossop ..	Captain ..	10.3.13	Captain ..	22.6.11	Sydney ..	26.6.13
Stephen H. Radcliffe ..	" ..	17.5.13	" ..	31.12.11	Australia ..	21.6.13
Joseph G. Walsh ..	Lieut. ..	5.2.13	Lieut. ..	31.3.04	" ..	" ..
Hamilton C. Allen ..	" ..	24.5.13	" ..	30.9.04	" ..	" ..
Allan R. A. Macdonald ..	" ..	6.2.13	" ..	30.6.05	" ..	" ..
John F. Finlayson ..	" ..	1.3.13	" ..	30.9.05	Sydney ..	26.6.13
William M. V. Lewis ..	" ..	24.5.13	" ..	30.6.06	Australia ..	21.6.13
Frederick C. Darley ..	" ..	26.1.13	" ..	15.1.07	Australia, for G. duties	" ..
David O. Pillans ..	" ..	24.5.13	" ..	1.10.07	Australia ..	" ..
Denis E. Rahilly ..	" ..	1.3.13	" ..	30.11.07	Sydney, for G. duties	26.6.13
Oliver C. Warner ..	" ..	24.5.13	" ..	31.12.09	Australia ..	21.6.13
Kenneth P. Dalglish ..	" ..	20.6.13	" ..	31.12.10	Cerberus ..	29.7.13
Basil O. Bell-Salfer ..	" ..	1.3.13	" ..	" ..	Sydney ..	26.6.13
Charles Euman ..	" ..	24.5.13	" ..	1.4.13	Australia ..	21.6.13
Frederick L. Cavaye ..	Sub-Lieut. ..	1.6.13	Sub-Lieut. ..	30.12.11	Sydney ..	26.6.13
Christopher McC. Merewether ..	" ..	24.5.13	" ..	28.2.13	Australia ..	21.6.13
Henry H. McWilliam ..	Midshipman ..	" ..	Midshipman ..	15.1.12	" ..	" ..
Collin F. Creswell ..	" ..	10.6.13	" ..	" ..	Encounter	10.6.13
William H. Bremner ..	" ..	24.5.13	" ..	" ..	Australia ..	Undated
Francis A. B. Haworth-Booth ..	" ..	" ..	" ..	" ..	" ..	21.6.13
Arthur L. Pears ..	" ..	" ..	" ..	" ..	" ..	" ..
Herbert A. Packer ..	" ..	" ..	" ..	15.5.12	" ..	" ..
Ronald R. Lyle ..	" ..	" ..	" ..	" ..	" ..	" ..
Edward E. Hill ..	" ..	" ..	" ..	" ..	" ..	" ..
Robert G. Fenton-Livingstone ..	" ..	" ..	" ..	" ..	" ..	" ..
James B. Findlay ..	" ..	" ..	" ..	" ..	" ..	" ..
John W. Pinhey ..	" ..	" ..	" ..	15.5.13	" ..	" ..
Gerald H. E. Molson ..	" ..	" ..	" ..	" ..	" ..	" ..
Edward W. Billyard-Leake ..	" ..	" ..	" ..	" ..	" ..	" ..
Vivian R. S. Bowlby ..	" ..	" ..	" ..	" ..	" ..	" ..
William Crump Johnson ..	Eng.-Comdr. ..	26.1.13	Eng.-Comdr. ..	1.4.10	" ..	" ..
Arthur W. Coleman ..	Eng.-Lieut. ..	1.3.13	Eng.-Lieut. ..	1.7.02	Sydney ..	26.6.13
Roginald A. Lee ..	" ..	26.1.13	" ..	1.8.05	Australia ..	21.6.13
Lawrence P. Fowler ..	" ..	1.3.13	" ..	1.5.07	Sydney ..	26.6.13
Hubert Blackley ..	" ..	7.5.13	" ..	1.10.09	Australia ..	21.6.13
Richard F. Wardroper ..	Fleet Paymaster ..	5.2.13	Fleet Paymaster ..	1.10.11	" ..	" ..
Percy J. Hazel ..	Paymaster ..	25.4.13	Paymaster ..	24.2.13	Encounter	1.6.13
Augustus F. B. Livesay ..	Asst. Paymaster ..	1.4.13	Asst. Paymaster ..	8.3.03	Sydney, as Acting Paymaster	26.6.13
Leslie H. Mosse-Robinson ..	" ..	3.4.13	" ..	24.6.07	Australia ..	21.6.13
George B. Salfer ..	Gunner ..	1.3.13	Gunner ..	1.12.00	Sydney ..	26.6.13
David Ogilvie ..	" ..	26.1.13	" ..	1.7.01	Australia ..	21.6.13
John Wilkes ..	Gunner (T.) ..	" ..	Gunner (T.) ..	22.3.02	" ..	" ..
Albert E. Shute ..	Gunner ..	24.5.13	Gunner ..	14.8.11	" ..	" ..
William Gregory ..	" ..	" ..	" ..	29.11.11	" ..	" ..
Alfred McCutcheon ..	Boatswain ..	26.1.13	Boatswain ..	1.9.99	" ..	" ..
Alfred M. Martin ..	Boatswain (Acting) ..	1.6.13	Boatswain (Acting) ..	12.7.12	Sydney ..	26.6.13
Alfred H. Martin ..	Carpenter ..	26.1.13	Carpenter ..	1.4.99	Australia ..	21.6.13
Edward C. Behenna ..	" ..	1.3.13	" ..	3.6.03	Sydney ..	26.6.13

Navy Order 105 of 1913.]

N.O. 105

1913,
continued.

The following have been appointed officers in the Royal Australian Navy:—

Name.	Date of Appointment.	Rank in R.A.N.	Seniority in Rank.	Duty.	
				Ship, &c.	Date.
Halliday G. Paterson ..	7.5.13	Eng.-Lieut. ..	7.6.08	On duty in England with submarines	..
Rev. Charles Hudson ..	1.6.13	Chaplain ..	1.6.13	<i>Cerberus</i> ..	1.6.13
Frederick G. Brown, B.A., B.Sc.	1.10.12	Chief Naval Instructor	1.10.12	<i>Cerberus</i> , for duty as Director of Studies at R.A.N. College	1.1.13
Stanley C. Smith, B.A.	1.1.13	Senior Naval Instructor	1.1.13	<i>Cerberus</i> , for R.A.N. College	..
Arthur C. W. Mears ..	2.4.13	Eng. Sub.-Lieut.	2.4.13	<i>Encounter</i> ..	10.5.13

The following officers have been promoted:—

Name.	Rank.	Promoted to—		Ship.
		Rank.	Date.	
Trevor W. Ross ..	Eng. Sub.-Lieut.	Eng.-Lieut.	1.2.13	<i>Australia</i>
Harry M. F. Robinson ..	" ..	" ..	21.2.13	" ..
Samuel L. Beeston ..	" ..	" ..	4.3.13	<i>Melbourne</i>
Douglas P. Herbert ..	" ..	" ..	16.3.13	On duty in England with submarines
Oscar A. Ireland ..	" ..	" ..	23.3.13	<i>Australia</i>
Alec. B. Doyle ..	" ..	" ..	23.3.13	" ..
Clarence Bridge ..	" ..	" ..	16.4.13	" ..
Rev. William Hall, B.A. ..	Naval Instructor	Chief Naval Instructor	4.11.12	<i>Cerberus</i> , for Naval College

The following have been appointed Chaplains in the Royal Australian Naval Reserve:—

Roman Catholic.

Rev. Dr. Joseph Bach ... Thursday Island.

Church of England.

Rev. Harry Gradwell ... Brisbane.

Rev. William F. Haire ... Newcastle.

Methodist.

Rev. Robert S. Joyce ... Port Melbourne.

Rev. Robert Kelly ... Geelong.

[Navy Order 105 of 1913.

The following have been promoted in the Royal Australian Naval Reserve:— **N.O. 105 1913,**

Lieutenant George B. Barnett, to be Commander, to date 1st July, 1913. *continued.*

Sub-Lieutenant Oscar Gillam, to be Lieutenant, to date 1st April, 1913.

Chief Petty Officer Russell Young, to be Sub-Lieutenant, to date 29th April, 1913.

CONFIRMATION OF APPOINTMENTS.

The probationary appointments of the undermentioned have been confirmed:—

Naval Staff Clerk, Class II.

Richard J. Donovan.

Naval Staff Clerks, Class III.

Thomas H. Cook,
Athol G. Hayle,
Sydney F. Griffiths,
Philip J. Morice,
Jeffrey H. Sinclair.

Naval Draughtsmen, Class B.

Charles E. M. Whyte,
Frank Nicoll,
John H. Haycraft,
Ernest J. Doig.

Naval Draughtsmen, Class C.

John E. D. McMeekin,
Charles C. Wright,
Harold Townsend,
Walter R. Rodgers.

The following have been appointed as Naval Staff Clerks, Class III.:—

John J. Mullany, to date from 10.12.12.
James W. Hedley, to date from 16.1.13.

N.O. 106 APPLICATION OF NAVAL DISCIPLINE ACT TO THE COMMONWEALTH NAVAL FORCES.

1913.

Under Statutory Rule No. 207 of 1913 the Regulations for the Naval Forces of the Commonwealth have been amended by adding thereto, in Part IV. thereof, the following Regulation:—

Application of Naval Discipline Act.

171b. The Naval Discipline Act (in this Regulation referred to as "The Act") shall apply to the Commonwealth Naval Forces subject to the following adaptations and modifications:—

- (a) All powers and functions vested in and acts authorized or required to be done by the Admiralty, Lords of the Admiralty, or the Commander-in-Chief on a foreign station under sections 24, 32, 53 (1), 57 (2), 58 (16), 61, 66, 68, 70, 72, 74, 75, 76, 78, 80, 81 (2), and 93 of the Act in relation to the King's Naval Forces shall in relation to the Commonwealth Naval Forces be vested in and may be exercised or done by the Naval Board;
- (b) all powers and functions vested in and acts authorized or required to be done by a Secretary of the Admiralty under sections 21 and 76 of the Act in relation to the King's Naval Forces shall in relation to the Commonwealth Naval Forces be vested in and may be exercised or done by the Naval Board, and all powers and functions vested in and acts authorized or required to be done by a Secretary of the Admiralty under sections 66, 69, and 75 of the Act in relation to the King's Naval Forces shall in relation to the Commonwealth Naval Forces be vested in and may be exercised or done by the Naval Secretary of the Naval Board;
- (c) all powers and functions vested in and acts authorized or required to be done by His Majesty under section 53 (1) of the Act, or the Admiralty, or the Commander-in-Chief on a foreign station under sections 53 (3), 58 (9), and 81 (1) of the Act in relation to the King's Naval Forces shall in relation to the Commonwealth Naval Forces be vested in and may be exercised or done by the Governor-General;
- (d) section 1 of the Act shall, in relation to the Commonwealth Naval Forces, apply as if the words "the manner and form for Public Worship adopted for use in the Royal Australian Navy" were inserted in lieu of the words "the liturgy of the Church of England," and as if the words "in Holy Orders" were omitted;

- (e) sections 45 and 67 of the Act shall, in relation to the Commonwealth Naval Forces, apply as if the word "Australia" were inserted in lieu of the word "England";
- (f) sections 54, 70, and 80 of the Act shall, in relation to the Commonwealth Naval Forces, apply as if the word "Australia" were inserted in lieu of the words "the United Kingdom";
- (g) section 57 (1) of the Act shall, in relation to the Commonwealth Naval Forces, apply as if the words "if such subordinate officer belongs to the King's Naval Forces, or by the Naval Board for any time not exceeding twelve months, if such subordinate officer belongs to the Commonwealth Naval Forces" were inserted at the end thereof;
- (h) section 58 (9) of the Act shall in relation to the Commonwealth Naval Forces, apply as if the words "the Naval Board or to" were inserted before the words "any officer of His Majesty's Navy on full pay";
- (i) section 69 of the Act shall, in relation to the Commonwealth Naval Forces, apply as if after the words "the Secretary of the Admiralty for the time being" the words "if the person tried belongs or did belong at the time of the trial to the King's Naval Forces, or if the person tried belongs or did belong at the time of the trial to the Commonwealth Naval Forces to the Naval Secretary of the Naval Board for the time being, and if such court martial was ordered by an officer of the King's Naval Forces, a complete and authenticated copy thereof shall be transmitted by the Judge Advocate or Deputy Judge Advocate, or person officiating as Deputy Judge Advocate, to the Secretary of the Admiralty for the time being" were inserted, and as if the words "three months after the trial if the same took place within the limits of the Australian Naval Station" were inserted in lieu of the words "six months after the trial if the same takes place in the Mediterranean, three months if at any other naval station within Europe." (N. 13/6628.)

COMMISSION TO REAR-ADMIRAL SIR G. E. PATEY, K.C.V.O., TO ASSEMBLE COURTS MARTIAL

**N.O. 107
1913.**

With reference to Navy Order No. 19 of 1913, the Governor-General in Council has approved of a commission being issued to Rear-Admiral Sir George Edwin Patey, K.C.V.O., commanding His Majesty's Australian Fleet, authorizing and empowering him to assemble courts martial as often as he shall see occasion. (N. 13/6628.)

Navy Orders 108 and 109 of 1913.]

N.O. 108 RAILWAY WARRANTS.

1913. In order that correct charges may be levied by the Railway Departments of the various States, railway warrants issued in respect of members of the Naval Forces are to show clearly thereon the rank or rating of the person travelling. In the case of civilians not holding an honorary or relative rank, the word "civilian" is to be clearly marked on the face of the warrant.

In the case of Naval Establishments or Naval Staff Offices, the address of the Accountant or Accounts Officer to whom claim for payment is to be rendered must also be clearly shown on all railway warrants issued. (N. 13/6855.)

N.O. 109 ISSUE OF RAILWAY WARRANTS.

1913. 1. Railway warrants are not to be issued to any person except on the written authority of the Commanding Officer of one of H.M.A. ships or naval establishments, or of a District Naval Officer or Sub-district Naval Officer, who will be held responsible that the person to whom the warrant is issued is travelling on duty.

2. In the case of a member of the Royal Australian Navy having lost his railway ticket or not having sufficient money to purchase a ticket to enable him to rejoin his ship, a warrant may be issued to him on personal application (under the conditions shown in paragraph 3) by the Commanding Officer of one of H.M.A. ships or by a District or Sub-district Naval Officer. Officers who issue warrants in these circumstances are to give immediate notice thereof to the Commanding Officer of the ship to which the man belongs, in order that the cost of the warrant may be duly charged against the man's pay in the ledger, the amount of which is to be entered in the "Other charges" column, details being given.

3. In order to guard against improper use of the arrangement under paragraph 2, the following rules are to be made generally known among Petty Officers and men serving on board H.M.A. ships:—

(a) If a Petty Officer or man should have also lost his liberty ticket, he must apply for a warrant in sufficient time to enable inquiry to be made as to the facts of his case.

(b) In no circumstances will a Petty Officer or man be granted a warrant unless he applies personally in uniform.

(c) When an applicant cannot substantiate his statements by the production of his liberty ticket or other document, inquiry (by telegraph, if necessary) will be made of his ship or depôt before a warrant is issued, and he will be required to bear the expense of such inquiry. (N. 13/6341.)



COMMONWEALTH FORCES.

NAVY ORDERS,

1913.

NAVY OFFICE,

Melbourne, 17th October, 1913.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTRY.

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RAILWAY WARRANTS

In order that the railway authorities may be enabled to issue railway warrants to the various States, the following orders are hereby made...

The following orders are hereby made in relation to the issue of railway warrants to the various States...

It is hereby ordered that the railway authorities may be enabled to issue railway warrants to the various States...

- 1. Navy Order 110 - Issue of railway warrants to the various States...
2. Navy Order 111 - Issue of railway warrants to the various States...
3. Navy Order 112 - Issue of railway warrants to the various States...
4. Navy Order 113 - Issue of railway warrants to the various States...
5. Navy Order 114 - Issue of railway warrants to the various States...
6. Navy Order 115 - Issue of railway warrants to the various States...
7. Navy Order 116 - Issue of railway warrants to the various States...
8. Navy Order 117 - Issue of railway warrants to the various States...
9. Navy Order 118 - Issue of railway warrants to the various States...
10. Navy Order 119 - Issue of railway warrants to the various States...
11. Navy Order 120 - Issue of railway warrants to the various States...
12. Navy Order 121 - Issue of railway warrants to the various States...

VISITS OF CEREMONY, ETC., ON ARRIVAL AT PORT MELBOURNE OF—

N.O. 110 1913.

- (a) Foreign Men of War;
(b) H.M. or H.M.A. Ships and Vessels.

With reference to N.O. 57/1912, the following orders will govern visits of ceremony at Port Melbourne:—

The Naval Secretary will communicate the expected date and time of arrival of all war vessels to the District Naval Officer, Port Melbourne, and to the Commanding Officer of the Naval Depôt at Williamstown. The latter will make the necessary arrangements in regard to visits of ceremony as laid down in K.R. and A.I. Art. 96 and in accordance with the customs of the service.

The C.O. Depôt is to report by telephone to the Naval Board the actual approach and arrival of all men-of-war and other vessels of importance.

- 2. With reference to Art. 96 par. b., "The Officer in chief command" will be the Naval Board, except when the flag of the Rear-Admiral commanding the Fleet is flying in Hobson's Bay, in which case the Rear-Admiral Commanding will, for the purposes of visits of ceremony, be "The Officer in chief command."
3. The Officer of the Guard will be detailed by the C.O. Depôt, or the Senior Officer of H.M.A. ships present, should the latter be senior to the C.O. Depôt.
4. Before the arrival of a foreign man-of-war, the Senior Officer of H.M.A. ships at Port Melbourne (or, in the absence of such Senior Officer, the O.C. Naval Depôt) will inquire by signal from Naval Secretary at what time it is desired that the official calls (K.R. and A.I. Art. 96 par. b) should be paid and returned, and whether there are any special orders for the Officer of the Guard. He is also to arrange by telephone with the D.N.O., Port Melbourne, as to the time the latter desires his official call paid and returned (K.R. and A.I. Art 96 par. d).
5. The Officer of the Guard is to be instructed in accordance with the above, and is to inform the Officer Commanding the arriving ship, on boarding, that the Naval Board will be pleased to receive and return visits of ceremony. He will give information as to the position of the Navy Office, the D.N.O.'s office, Port Melbourne, and the facilities for reaching these. He will explain the rank and status of the D.N.O.
6. Should a Captain's command, R.A.N., be in Hobson's Bay, and a foreign man-of-war arrive commanded by an Officer of lower rank than Captain, the Naval Board may direct that the visits of ceremony be carried out reciprocally between these officers.

N.O. 110 7. If the flag of the Rear-Admiral Commanding be flying at Port Melbourne, or under the conditions of par. 6, special arrangement will be made, if necessary, for a visit to the Naval Board. (N.13/2964.)

1913.
continued.

N.O. 111 CHRONOMETER RETURN.

1913. With reference to Article 1006, King's Regulations and Admiralty Instructions, as amended by Admiralty Circular Letter No. 12 of 4th April, 1913, Commanding Officers of H.M.A. ships are to render Chronometer Returns on Form S. 379 to the Captain-in-Charge, H.M.A. Naval Establishments, Garden Island, Sydney (for the Officer in charge of Charts and Chronometer Dépôt). (N.13/6421).

N.O. 112 NAVAL COURTS MARTIAL.

1913. With reference to the note to section I ("Convening Authority") of Navy Order 19/1913, the ordering of Courts Martial for the trial of persons belonging to H.M. ships while such ships are under the orders of an officer of the Royal Australian Navy, will be governed by exactly similar procedure to that laid down for H.M.A. ships when under the orders of an Officer of the Royal Navy, except that in the former case the Warrant to the President to convene a Court Martial will be issued either by the Naval Board, or by an Officer of the Royal Australian Navy holding the necessary commission. (13/5874.)

N.O. 113 DEMANDS ON ESTABLISHMENTS FOR STORES.

1913. Demands for stores required by H.M.A. ships from H.M.A. Naval Establishments at Sydney are to be prepared on the Forms specified in Navy Order 62 of 1912 and forwarded to the Naval Store Officer, Victualling Store Officer, or Naval Ordnance Officer, as the case may be.

(This cancels the direction contained in Navy Order 62 of 1912, viz. :- That demands are to be submitted to the Naval Board for consideration.) (D.S. 13/372.)

OIL FUEL FOR H.M.A. SHIPS.

N.O. 114
1913.

A contract has been entered into with the British Imperial Oil Co. Ltd., Liverpool Buildings, William-street, Melbourne, for the supply of oil fuel free on board H.M.A. ships at the undermentioned ports at the rates specified :-

- Adelaide, 85s. per ton of 2,240 lbs.
- Melbourne, 90s. per ton of 2,240 lbs.
- Sydney, 85s. per ton of 2,240 lbs.

The period of the contract is from 10th May, 1913, to 9th May, 1915.

Forty-five days' notice of the quantities wanted and of the dates when the oil is required is to be sent to contractors. This should always be observed if possible, but, as a matter of practice, oil can usually be supplied at a few days' notice at Melbourne and Sydney; longer notice would probably be required at Adelaide. (D.S. 13/240.)

DUTIES OF JUNIOR ACCOUNTANT OFFICERS.

N.O. 115
1913.

Attention is drawn to the instructions contained in Articles 1334, 1334A and 1335, King's Regulations and Admiralty Instructions (as amended by Addenda, 1911) and Admiralty Weekly Order, No. 241 of 1913. The instructions in Art. 1334A are to be considered as applicable to Assistant Paymasters, R.A.N., entered direct in that rank, as well as to Paymaster's Clerks.

2. Special attention is drawn to clause 3 of Article 1334 as regards the selection of Captain's Clerk. When only one Assistant Paymaster is borne in addition to the Accountant Officer of the ship, he is to be employed as Assistant to the Accountant Officer, and the Accountant Officer is to take steps to insure that the Assistant Paymaster is capable of taking charge of Victualling, Clothing, and Cash duties in the absence of the Accountant Officer.

3. In the half-yearly Report on Assistant Paymasters and Paymaster's Clerks (Form A.S. 206) the following is to be stated :-

- (a) How each Officer has been employed during the preceding six months;
- (b) The Accountant Officer's opinion of each Officer's knowledge of—
 - (i.) Victualling duties and accounts,
 - (ii.) Clothing duties and accounts,
 - (iii.) Cash duties and accounts.

(13/1703.)

N.O. 116 **TRAVELLING EXPENSES IN CONNEXION WITH**
1913. **RECALL FROM LEAVE.**

1. Expenses will not be allowed in connexion with the journey to the ship on recall, except so far as they may be incurred in consequence of the ship having in the meantime proceeded to sea or to another port.

2. If, after recall from long leave, an Officer or man is allowed to complete the leave originally granted, travelling allowance and expenses incurred in proceeding again on leave, and in returning finally to his ship (exclusive of charges for excess luggage) will be paid, subject to the proviso that the Public Funds will not bear any expense in excess of the cost of travelling between the port at which the ship was lying at the time of his recall and the place where he was spending his leave when he received the order to return.

This concession does not apply to cases in which Officers or men in proceeding to complete the unexpired portion of their leave are also granted additional leave in excess of four days.

3. Railway warrants are invariably to be furnished to Officers and men proceeding to complete unexpired leave after recall, and returning to their ships. These warrants are not, however, to be issued, nor are any expenses to be allowed, unless the unexpired portion of the leave will admit of at least 24 hours being spent at the destination.

4. Officers and men who are aware before proceeding on leave that it is probable they will be recalled will not be entitled to the re-payment of any expenses incurred.

5. Officers and men are not to be recalled from leave unless circumstances have arisen which render this course absolutely necessary. All cases will be examined in Office, and a special report, with full explanation of the circumstances, is to be made at the time to the Senior Officer, who is to transmit the statement, with his observations thereon, to the Naval Secretary, Navy Office, Melbourne. This information should include—

- (a) Amount of leave originally granted,
- (b) Date of its commencement,
- (c) Date of recall,
- (d) Place at which leave was being spent,
- (e) Date of return to leave,
- (f) Amount of leave then granted.

6. No expenses will be allowed in connexion with recall from short leave, *i.e.*, when the leave originally granted was for less than four days.

7. In the case of an Officer proceeding to take up a new appointment from leave, or in other cases where an Officer would be entitled to travelling expenses in proceeding in the execution of some duty, expenses will be allowed within the estimated cost of a direct journey from ship to ship. The claim is to be supported by a statement showing the actual expenses incurred in travelling from the place of leave.

8. The words "Travelling expenses" cover— **N.O. 116**
- (a) Travelling Allowances as prescribed by the Financial and Allowance Regulations, and also **1913,**
 - (b) Cost of conveyance by rail, coach or steamer, and *continued.*
 - (c) Other authorized expenditure, *e.g.*, cab fares, &c. (13/6456.)

CLOTHING GRATUITY TO PETTY OFFICERS ADVANCED **N.O. 117**
TO CHIEF PETTY OFFICERS. **1913.**

All Petty Officers dressed as seamen shall, on promotion to Chief Petty Officers, be paid a gratuity of £5 towards cost of change of uniform.

Such sums shall be credited on the Ledger in column 14—Uniform Allowance paid in Cash.

Financial Regulations will be amended accordingly as from 1st July, 1913. (13/2386.)

VICTUALLING ACCOUNTS OF TENDERS. **N.O. 118**

Forms A.S. 461 x (in book form), and A.S. 461 y (sheet), "Statement of provisions received and expended in Tenders," have been adopted in the Royal Australian Navy. **1913.**

Form A.S. 461 x will be the only Victualling Account kept in Tenders, and a fair copy of the transactions for each week is to be rendered on Form A.S. 461 y to the Commanding Officer of the Parent Ship.

Particulars from Form A.S. 461 are to be entered by Accountant Officer of Parent Ship into provision Form A.S. 83 (part I.), total debits on pages 16-21, and total credits on pages 10-15.

The total credit entries as referred to above are to be carried to page 32 of Form A.S. 83 (part I.) for taking off charge provisions issued. These transactions are also to be carried to pages 16-21 and subtracted from the total debits—the balance of provisions for each Tender should then agree with balance shown on the last weekly return for the quarter.

The only record kept in the Parent Ship of receipts and issues of provisions in Tenders will be in a Mess Book. (13/7428.)

Navy Orders 119, 120, 121, and 122 of 1913.]

N.O. 119 **TRANSFER OF MILITARY SENIOR CADETS TO THE**
1913. **PERMANENT NAVAL FORCES.**

In cases where Military Senior Cadets enrol in the Permanent Naval Forces, the receipt of Commonwealth Military Forms M.7 and M.8 (Record books) is to be formally acknowledged to the Military Authorities by the Commanding Officer of the ship or establishment they join, and the Forms are to be kept with the ratings' Service Certificates.

Such ratings will be granted an exemption under Defence Act, section 138 (d) from liability to Universal Training, *vide* Navy Order No. 130 of 1912. (N.13/6576.)

N.O. 120 **FORM A.S. 1040 (Z).**

1913.

The following Form has been approved for use in the Royal Australian Navy. Demands for supplies are to be made on the Naval Store Officer, Naval Depôt, Williamstown:—

A.S. 1040 (Z).—Amounts due to Officers and men on leave or in hospital. (N.13/6633.)

N.O. 121 **SENIOR OFFICER OF IMPERIAL SHIPS, NEW**
1913. **ZEALAND DIVISION.**

It is notified for general information that, when the flag of His Excellency the Naval Commander-in-Chief is hauled down after the transfer of the new Australian Station to the Government of the Commonwealth of Australia, the Senior Naval Officer of the Imperial ships remaining in Australasian waters will be known as the "Senior Naval Officer, New Zealand division." (N.13/7707.)

N.O. 122 **DUTIES OF DISTRICT AND SUB-DISTRICT NAVAL**
1913. **MEDICAL OFFICERS.**

With reference to Navy Order No. 101 of 1912, relative to the duties of District and Sub-District Naval Medical Officers, it is laid down for the information of all concerned that with regard to the granting to trainees of leave of absence from compulsory drills on the ground of illness, it is the duty of the District or Sub-District Naval Medical Officer to attend and report upon all cases of illness or injury contracted on duty. (N.13/7780.)

APPOINTMENTS.

The following Officers have been appointed to the Royal Australian Navy, as lent from the Royal Navy :—

Name.	Rank in Royal Navy.	Date of Appointment.	Rank in R.A.N.	Seniority in Rank.	Duty.	
					Ship, &c.	Date.
Charles F. Henderson	Captain	1.7.13	Captain	31.12.06	<i>Penguin.</i> (See Navy Order 73)	
Basil R. Poë	Lieutenant	23.6.13	Lieutenant	31.3.04	<i>Australia,</i> as Flag Lieutenant ..	23.6.13
Lewis T. Jones	"	23.5.13	"	15.12.00	<i>Penguin.</i> (See Navy Order 73)	
Horace R. Denson	Engineer-Lieutenant	1.7.13	Engineer-Lieutenant	1.7.01	" " "	
Gerald E. W. McEwen	"	"	"	1.11.07	" " "	
Cuthbert H. Rodham	Fleet Paymaster	23.6.13	Fleet Paymaster	29.11.08	<i>Australia,</i> as Secretary	23.6.13
Leslie S. Brown	Assistant Paymaster	"	Assistant Paymaster	25.1.07	<i>Australia,</i> as Clerk to Secretary	"
Basil M. Peck	"	1.7.13	"	9.6.09	<i>Penguin.</i> (See Navy Order 73)	
William Lyne	Chief Boatswain	"	Chief Boatswain	1.4.12	" " "	
Samuel Adams	Gunner	1.3.13	Gunner	4.7.00	<i>Pioneer</i>	1.3.13
Ernest J. Evans	Gunner (T.)	23.5.13	Gunner (T.)	31.8.05	<i>Encounter</i>	30.6.13
George A. Dallimore	Boatswain	29.5.13	Boatswain	4.1.09	<i>Penguin.</i> (See Navy Order 73)	
Andrew Lightfoot	Artificer Engineer	26.9.12	Artificer Engineer	2.3.05	<i>Encounter</i>	26.9.12

Navy Order 123 of 1913.]

N.O. 123 The following have been appointed Officers in the Royal Australian Navy:—

1913,
continued.

Name.	Date of Appointment.	Rank.	Seniority in Rank.	Duty.	
				Ship.	Date.
Henry P. Cayley ..	1.7.13	Lieutenant ..	1.10.09	<i>Cerberus</i> . (See Navy Order 73)	
James Creber ..	"	Lieutenant (A. and I. Staff)	6.4.11	<i>Penguin</i> , as Naval Ordnance Officer	1.7.13
Alistair C. Maclachlan	18.7.13	Sub-Lieut. ..	18.7.13	<i>Cerberus</i> ..	18.7.13
Rev. William Pendleton-Stewart, M.A.	1.5.13	Chaplain ..	1.5.13	<i>Encounter</i> ..	1.5.13

The following appointments have been made:—

Name.	Rank.	Appointment.		
		From.	To.	Date.
John B. Stevenson ..	Commander	<i>Encounter</i> ..	<i>Cerberus</i> , for command of Naval Depot, Williamstown	1.8.13
William Burrows ..	Lieutenant ..	<i>Cerberus</i> ..	<i>Encounter</i> , as Acting Commander	"
George H. Bromwich, D.S.O.	Engineer Commande	<i>Penguin</i> ..	<i>Penguin</i> , as General Manager, Naval Yard, Garden Island	15.7.13
Arthur C. W. Mears ..	Engineer Sub-Lieut.	<i>Encounter</i> ..	<i>Cerberus</i> , additional for W/T. School	1.9.13
Geoffrey H. Lane ..	Assistant Paymaster	" ..	<i>Cerberus</i> ..	18.7.13
Geoffrey B. Stuart ..	"	<i>Cerberus</i> ..	<i>Encounter</i> ..	1.8.13
Frederick H. Ahrens ..	Gunner (A. and I.)	<i>Gayundah</i> , as S.D.N.O., Cairns	<i>Gayundah</i> , as S.D.N.O., Maryborough	— 7.13
Alfred C. Dunn ..	Commander	<i>Protector</i> ..	<i>Cerberus</i> , for duty under D.N.R.	1.10.13
Nelson Clove ..	Lieutenant ..	" ..	<i>Penguin</i> , additional for <i>Pioneer</i> as 1st Lieutenant	"
Samuel C. L. Hodgkinson	" ..	" ..	<i>Penguin</i> , additional for <i>Pioneer</i> for (N.) duties and to assist Lieut. (N.), Garden Island	"
George W. Bloomfield ..	Engineer Lieutenant	" ..	<i>Cerberus</i> , additional for <i>Protector</i>	"
Robert Negus ..	Assistant Paymaster	" ..	<i>Cerberus</i> , additional	"
William G. Monteith ..	Gunner ..	" ..	" ..	"
Hjalmar Pettersen ..	" (T.)	" ..	" ..	"
Norman S. Davies ..	Artificer Engineer	" ..	<i>Penguin</i> , additional for <i>Pioneer</i>	"
John Hayes ..	Chief Gunner	<i>Cerberus</i> ..	<i>Cerberus</i> , additional for <i>Protector</i> , in command	"

[Navy Orders 123 and 124 of 1913.]

The following Officers have been promoted:—

N.O. 123

1913,
continued.

Name.	Rank.	Promoted to—		Ship.
		Rank.	Date.	
Augustus F. B. Livesay	Assistant Paymaster	Paymaster (temporary)	1.7.13	<i>Sydney</i>
Shelley B. A. Stuart ..	"	"	"	<i>Melbourne</i>
William R. Scotland ..	"	"	"	Secretary to D.N.R.
Ernest W. Trivett ..	"	Paymaster (provisional)	"	R.A.N. College
John Crow ..	"	"	"	<i>Cerberus</i>
Hugh M. Ramsay ..	"	"	"	Naval Depot, London
Nell Morrison ..	C.P.O. (A. and I. Staff)	Warrant Officer (A. and I. Staff)	"	<i>Gayundah</i> , as S.D.N.O., Cairns

Appointments to the Civil Staff:—

Name.	Appointment.	Date.
Dane W. Salter ..	Victualling Store Officer, Sydney	1.7.13
Allan W. Grundy ..	Naval Store Officer, Sydney	"
Alfred G. Potter ..	Deputy Naval Store Officer, Sydney	"
Albert F. D. Brewster	Assistant Naval Store Officer, Williamstown	"
Cecil H. Haviland ..	Assistant Victualling Store Officer, Sydney	"

To be Naval Draughtsmen, Class B:—

Gordon B. Oliver ..	25th March, 1913
Donald Spencer ..	25th April, 1913

To be Naval Staff Clerks, Class II:—

Bruce H. White ..	1st March, 1913
Frank Hassett ..	1st May, 1913
Reginald E. Bennett ..	13th May, 1913
Alexander B. Nunan*	1st May, 1913
Thomas F. Lane*	1st May, 1913
Patrick E. MacGillieuddy*	13th May, 1913
Laurence R. Baker*	13th May, 1913

* On probation for six months.

STATIONERY ALLOWANCE—H.M.A. SHIPS.

N.O. 124

Stationery Allowance as prescribed in King's Regulations and Admiralty Instructions is authorized to be paid to the Officers prescribed herein, to enable them to provide such office requisites, stationery, and forms as may be necessary for the conduct of their duties.

1913.

The allowance is to have effect from date of commissioning in the case of H.M.A.S. *Australia* and *Sydney*, and from 1st October, 1913, in the case of other ships, and should be drawn on Form A.S. 22A (Contingencies), and charged to Vote for Maintenance of Ships and Vessels, Item 1.

Navy Orders 124 and 125 of 1913.]

N.O. 124 Official foolscap letter paper and envelopes on following scale will be supplied to H.M.A. Ships free, and also the established books and forms, and are not a charge against the allowance.

1913;
continued.

This instruction does not apply to H.M.A.S. *Tingira*, H.M.A.S. *Penguin*, nor H.M.A. Naval Establishments, which will be supplied with stationery, &c., in kind.

Financial and Allowance Regulations will be amended accordingly.—(13/6295.)

SCALE OF ISSUE OF OFFICIAL STATIONERY TO H.M.A. SHIPS.
Annual Allowance.

Item.	Australia.	Melbourne. Sydney. Esplanade.	Pioneer.	Gagundak.	T.B.D's.
Foolscap, single sheets, headed with R.A.N. crest .. sheets	1,920	1,440	960	480	240
Reference Sheets (A.S.546) .. sheets	960	720	480	360	240
*Envelopes for Service Certificates (A.S.1242) ..	300	250	150	50	50
Envelopes, demy, 10" x 4 1/4" ..	500	300	200	100	50
Envelopes, foolscap, 8 1/4" x 3 1/4" ..	3,000	2,000	1,500	1,000	500

* NOTE.—The use of these envelopes is to be limited to the purpose for which supplied. Large cartridge paper envelopes that may be necessary for ordinary correspondence are to be provided out of the Stationery allowance.

N.O. 125 ORDERS TO REGULATE THE CARE OF WARLIKE STORES, GUNS, GUN MOUNTINGS, ETC., IN THE ROYAL AUSTRALIAN NAVY.

1913.

SECTION I.

The Inspector of Warlike Stores, Spectacle Island, Sydney, will be responsible under the Naval Board for the following:—

Examination of guns.

Examination of gun-mountings.

Examination of torpedo and electrical stores in store.

Tests, examination, and proof of warlike stores so far as they can be carried out locally.

2. The guns and mountings in reserve at Sydney will be under his supervision.

3. He will be responsible to the Naval Board—

(a) That the Regulations with regard to warlike stores are carried out in the Royal Australian Navy.

(b) That the returns in connexion with guns, mountings, and warlike stores as ordered by the Regulations are correctly rendered.

He is to report on the first of each quarter that all returns have been rendered or if any are overdue. Whenever it may be necessary to call for or to hasten a return he is to communicate direct with the ship or establishment concerned by form.

4. Routine communications between I.W.S. and ships or establishments may pass directly, but more important communications are to pass through Captain in Charge or Naval Secretary.

1913,
continued.

5. The I.W.S. will only provisionally condemn guns unless the case is a very decided one. In all doubtful cases and also when the gun may be repairable a full report is to be made to the Naval Board, who will ask the Admiralty for an opinion. In such cases the I.W.S. must be prepared to forward impressions, &c., to England.

6. Any questions which may arise concerning ammunition, explosives, or other warlike stores, which are not covered by the Regulations are to be referred to the Naval Board, who will ask for the assistance of the Chemical Adviser, or of the Admiralty when considered desirable. This is not to prevent the Inspector of Warlike Stores taking immediate action when he considers it desirable to do so.

SECTION II.

7. These orders may be corrected by periodical orders such as Gunnery and Torpedo Orders, &c. The Inspector of Warlike Stores is to forward to Navy Office on 1st January in each year all the necessary corrections to these orders, which will then be issued.

Returns to be rendered by Ships.

Form.	When to be Rendered.	Authority.	To whom to be Rendered.
S.1429. Report of Inspection of Cordite (heat test) (Periodical heat test of Cordite)	On or about 1st March and September	G. and T. Orders, January, 1911. Cordite Regulations	Naval Ordnance Depot
" "	At the beginning of each quarter for any lots on board reaching the age of five or twelve years during that quarter	" "	" "
NOTE.—All explosives must be landed once every four years for examination and proof, and 10 per cent. every two years. (King's Regulations and Admiralty Instructions, Art. 897.)			
S.1146. Examination of lyddite shell	Annually ..	G. and T. Orders, December, 1910	Naval Ordnance Depot
S.1145. Proof of filled lyddite shell	" ..	" "	" "
S.1404. Examination of guns	" ..	Instructions for Armourers, 1909, page 120	Naval Board (through usual channels)
" "	After prescribed series	" "	Naval Ordnance Depot
" "	After accident to gun..	" "	" "
" "	Paying-off or re-commissioning	" "	" "
" "	If not examined or inspected during previous three years	" "	" "
A.S.298. Missfires ..	Half-yearly ..	Gunnery Manual, vol. III.	Naval Board (through usual channels)

N.O. 125

Annual Return from Shore Establishments.

1913, Commanding Officers of shore establishments and District Naval Officers (through D.N.R.) are to forward to Inspector of Warlike Stores a return on 1st January in each year, giving a list of all stations where explosives of any kind are stored, together with a description of the magazines, the conditions under which the explosives are stored—*e.g.*, whether different kinds of explosives are stored in the same magazine—the steps taken to insure their safety and good condition, and what tests and examinations have been made.

SECTION III.

Table showing Examinations of Ammunition and Ordnance.

Description.	Date of Examination.	Form, and from whom Rendered.	Disposal of Forms.
Heat and silvered vessel tests of cordite from ships (a)	Continuous ..	S.1429, in triplicate. Ships.	One for N.O. Depot. One for ship. One for S.O.S., sent through Naval Secretary
Heat and silvered vessel tests of cordite from store (a)	Continuous ..	O.27, in duplicate. N.O. Depot	One for N.O. Depot. One for S.O.S., sent through Naval Secretary
Report of inspection of dry guncotton in store (d)	Annually, February	O.31. N.O. Depot	Kept in N.O. Depot
Report of filled lyddite shell, landed from ships, including moisture tests of exploders (c), (d)	Annually..	S.1146, in duplicate. Ships.	One for N.O. Depot. One for ship
Report of proof of filled lyddite shell from ships	Shells sent to Woolwich for firing proof, 1 per cent. annually of each nature 4.7" and upwards	S.1145, in triplicate. Ships.	Two to Woolwich, one of these being finally returned to Depot for ship. One for N.O. Depot
Mines, spherical, in store (d)	Half-yearly, July and December	O.30. N.O. Depot	Kept in N.O. Depot
Mines, spherical, pistols, in store (d)	Annually, December	" "	" "
Report of inspection of cartridges, impulse torpedo, in store (d)	Annually, April ..	G.803. N.O. Depot	" "
Report of examination of gunpowder in store (d)	Annually, April ..	G.864. N.O. Depot	" "
Remove plugs, G.C. torpedo charges, in store (d)	Quarterly, January, April, July, October	No forms	Entered in Record Book
Torpedo and electrical stores, in store (d)	Annually, June ..	O.38. N.O. Depot	Kept in N.O. Depot
Fireworks, rockets, primers, lights, &c., in store (d)	Annually, August..	G.848. N.O. Depot	" "
Very's lights, lights long, &c., in store (d)	" " "	" "	" "
Fuzes, T. and P., and fuzes, perc. base, in store (d)	" " "	G.841. N.O. Depot	" "
Tubes, electric, &c. in store (d)	" " "	G.848. N.O. Depot	" "
Detonators, electric, No. 9, &c., &c., in store (d)	" " "	" "	" "
Report of inspection of wet guncotton in store (d)	Annually, November	O.30. N.O. Depot	" "
Report of inspection of small arm and machine gun ammunition in store (d)	Annually, October	G.803. N.O. Depot	" "
Report of inspection of powder-filled shell, in store (b), (d)	Annually, June ..	O.28. N.O. Depot	" "
Blank cartridges, in store (d)	Annually, April ..	G.900. N.O. Depot	" "

Table showing Examinations of Ammunition, &c.—continued.

N.O. 125

1913,

continued.

Description.	Date of Examination.	Form, and from whom Rendered.	Disposal of Forms.
Fuzes, D.A. impact, sent to Woolwich for proof, in store and from ships	Annually, May ..	G.841, in duplicate. N.O. Depot	For Woolwich. Forms returned to Depot when completed
Report of inspection of filled lyddite shell in store (b), (c), (d)	" " "	O.28. N.O. Depot	Kept in N.O. Depot
Examination of guns in ships (d)	After prescribed series of rounds	S.1404. Ships.	Kept in N.O. Depot. Memos. of examination filled in and returned to ships
" " "	Ship paying-off or recommissioning	" "	" "
" " "	When breech mechanism of gun requires repair or adjustment, or gun requires examination from any cause	" "	" "
Inspection of guns	If not examined or inspected during previous three years	" "	" "
" " "	Ship refitting ..	No forms	Memos. of examination filled in and returned to ship
" " "	Annual inspection of guns in store	" "	Memos. marked up

NOTES.

(a) Forms S.1429 and O.27, Heat and Silvered Vessel Tests of Cordite, will continue to be sent to Superintendent of Ordnance Stores, Admiralty, for information, in order that universal action may be taken at all Depôts.

(b) In the event of any shells being found unserviceable they will be returned to Woolwich, as at present, except as in note (c).

(c) When lyddite shells are found to be unserviceable, the procedure ordered by Army Ordnance Regulations (par. 572) is to be followed, viz., the shell is to be drowned in deep water if fuze hole plug is damaged, otherwise the shell is to be returned plugged to Woolwich.

(d) When the report or inspection, &c., is entirely satisfactory, no further action is necessary, and the records are to be retained in Naval Ordnance Depot. When not entirely satisfactory, the report is to be forwarded in all cases to Naval Secretary with remarks of Inspector of Warlike Stores and suggestions as to action. (N.13/8179.)

Fuzes D.A. Impact Annually G897 Kept in
Nos. 13, 18 + 19 sent August NO N.O. Depot
from ships to Depot for proofs and Depot stock (all tested at Depot)



COMMONWEALTH FORCES.

NAVY ORDERS,

1913.

NAVY OFFICE,

Melbourne, 8th December, 1913.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTRY.

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**TRAINING OF R.N.R. OFFICERS (IMPERIAL) ON BOARD N.O. 126
H.M.A. SHIPS. 1913.**

Royal Naval Reserve (Imperial) officers will be permitted to undergo their periodical training in H.M. Australian ships under the conditions laid down in Article 41, clause 2, R.N.R. Regulations (officers).

Before giving permission for a Royal Naval Reserve officer to be received in one of H.M.A. ships, the senior officer is to satisfy himself on the following points:—

- (a) That the applicant is an officer on the active list of the Royal Naval Reserve (by consulting the Navy List, and requiring him to produce his training-book (R.V.02).)
- (b) That the applicant has training due, by comparing the entries in his training-book with the scale of training laid down in Articles 40 and 73, R.N.R. Regulations (officers).
- (c) That the nature of his employment has prevented him from performing his training in the United Kingdom.

In case of doubt, the officer should not be received until his application (which must be accompanied by his training-book) has been referred to the Navy Office, and the approval of the Naval Board received.

2. Royal Naval Reserve officers undergoing training in H.M.A. ships are to be borne on ship's books, on a special list of the ledger, for pay—at the rates laid down in Article 90, R.N.R. Regulations (officers); ration allowance at Australian rates (1s. 4d. a day) is to be paid to the mess on their account. The total sum paid to these officers on account of pay, messing allowance, and ration allowance will be recovered from the Admiralty, and a statement is to be forwarded to the Naval Secretary immediately after one of these officers is discharged from training, giving details of the amount to be recovered.

3. On termination of training, the confidential reports, as required by Article 41, clause 3, R.N.R. Regulations (officers), for officers of the Military Branch, and Article 75, as regards warrant engineers, are to be forwarded to the Naval Secretary for transmission to the Admiralty.

4. The courses of training for officers of the Military Branch, as laid down in Appendix A, R.N.R. Regulations (officers), are to be adhered to as nearly as possible, but it is to be understood that these officers will be required to take their part in the general exercises of the ship in which they are borne. (N.13/6849.)

Navy Orders 127, 128, 129, 130, and 131 of 1913.]

N.O. 127 BUGLER PAY.

1917. Payment of bugler allowance at 2d. per diem, under the conditions prescribed in King's Regulations, No. 66, Appendix XVA., Part 3, Addenda, 1911, is approved with effect from 1st July, 1913.

Financial and Allowance Regulations will be amended accordingly. (N.13/6307.)

N.O. 128 PRIZE MONEY FOR GOOD SHOOTING AND TORPEDO COMPETITION.

1913.

Commanding officers are advised that payment of prize money for good shooting and torpedo competition, as laid down in Gunnery Manual, Volume III. of 1911, Page 155, and Rules for Gunnery and Torpedo Practices, 1913, Serial No. 1—G.031/13 of 7th February, 1913, is allowed by Article 105 of Financial and Allowance Regulations.

Action may be taken accordingly by commanding officers to authorize such expenditure. (N.13/6939.)

N.O. 129 PRICED VOCABULARY OF NAVAL ORDNANCE STORES.

1913.

A revised edition of the "Priced Vocabulary of Naval Ordnance Stores" (published 1913) has been issued.

Commanding officers of H.M.A. ships and establishments are to report forthwith to the Naval Secretary the number of copies required, in accordance with the established allowance for books of reference. (D.S.13/503.)

N.O. 130 PURCHASE OF NAVAL STORES.

1913.

Officers commanding H.M.A. ships are to forward to the Director of Naval Stores, Navy Office, Melbourne, a letter of advice (Form S.-133), as laid down in Article 1774, King's Regulations and Admiralty Instructions, whenever coal or any other naval stores are purchased. (N.13/4556.)

N.O. 131 RATES OF PAY OF ABLE SEAMAN AND STOKER RATINGS.

1913.

Approval is given to the payment of "Long Service" rates, as from 1st July, 1913, or from date of engagement in Royal Australian Navy if subsequent to 1st July, 1913, to all the above ratings now serving in the Royal Australian Navy, who have had previous service in the Royal Navy, provided they are serving under a R.N. engagement of not less than seven years or, if they have left the R.N., that they have engaged to serve for at least five years in Royal Australian Navy.

[Navy Orders 131, 132 and 133 of 1913.]

This approval applies only to Active Service, Royal Fleet Reserve, and Pensioner ratings, Royal Navy. Australian Naval Force ratings are to receive "Long" or "Short" Service rates, as laid down in Navy Order No. 72 of 1913. N.O. 131
1913.

The necessary adjustments of both active and deferred pay are to be made on current ledger, a reference to the credit being given in "Remarks" column. (N.13/7123.) continued.

UNIFORM—KIT FOR PETTY OFFICERS, MEN DRESSED AS SEAMEN, AND OTHER RATINGS.

1913.

With reference to Navy Order No. 1 of 1913, Part VIII., relative to uniform, it has been decided that blue dungaree coats and trousers shall, in future, form part of the compulsory kit for new entries as Seamen and Artisan ratings, and that combination suits of the same material shall form part of compulsory kit for new entries as Engine-room ratings. The item "Canvas Overall Suit" is to be deleted from the "Optional Kit," under Tables II. and III.

Ratings, as specified above, at present serving in Royal Australian Navy, may wear combination suits for one year from this date, or they may take up dungaree coats and trousers, should they prefer to do so.

The Victualling Store Officer, Royal Edward Victualling Yard, Sydney, should be furnished forthwith with numbers and sizes of garments required, ample measurement being allowed for shrinkage, and to permit of these garments being worn over other clothing. (N.13/3018.)

RETURN REGARDING STATIONS WHERE EXPLOSIVES ARE STORED.N.O. 133
1913.

An annual return is to be furnished to the Inspector of Warlike Stores, R.A.N. Ordnance Depôt, Spectacle Island, Sydney, by all District Naval Officers and Officers commanding H.M.A. Naval Establishments, giving the following particulars:—

- (a) List of all stations where explosives of any description are stored (other than Naval Ordnance Depôt, Spectacle Island), giving the description of the magazines, etc.
- (b) The conditions under which explosives are stored, e.g., whether different kinds of explosives are stored in the same magazines.
- (c) What steps are taken to ensure safety of explosives and their good condition.
- (d) What tests and examinations have been made.

The first return is to be rendered as at 1st January, 1914.

Navy Orders 134, 135, and 136 of 1913.]

N.O. 134

LUBRICATING OILS.

1913. Officers commanding H.M.A. ships and establishments are to note that in future the following classes of lubricating oils are to be demanded for the purposes shown hereunder:—

- (1) *Mineral, lubricating, ordinary.*—For ships with reciprocating engines at ordinary speeds, and for auxiliary machinery in all classes.
- (2) *Mineral, special.*—For ships with reciprocating engines at high powers, and for electric motors.
- (3) *Olive.*—For ships with reciprocating engines, for powers of four-fifths ($\frac{4}{5}$) and above only.
- (4) *Turbine Oil, Valvoline.*—For turbines only.
- (5) *Mineral, heavy, filtered.*—For piston rods, &c.
- (6) *Oil, petroleum, Russian, lubricating.*—For cleaning and lubricating small-arms and machine-guns.
- (7) *Oil, sperm.*—For torpedoes and for air compressors.
- (8) *Oil, lubricating, axiom, cylinder.*—For heater torpedoes.

The quantities of oils are to be demanded, in accordance with establishment, with the exception that special mineral is to be substituted for olive for electric motors, mineral is to be substituted for olive for lubricating working parts of guns, and sperm oil to be substituted for olive for cleaning and preserving guns. (N.13/8932.)

N.O. 135

DIVINE SERVICES.

1913. With reference to Navy Order No. 22 of 1913, quarterly returns for Sydney are to be rendered to the Captain-in-Charge, H.M.A. Naval Establishments, Garden Island, Sydney, instead of to the officer commanding H.M.A.S. *Tingira*. (N.13/8415.)

N.O. 136

NUMBERING OF TELEGRAMS, ETC.

1913. All telegrams and other signals between shore establishments or ship and shore establishments, *i.e.*, all telegrams and all signals other than inter-ship messages, and all W.T. messages are to end with a four figure time-of-origin group, the group to be that used in W.T. signals, *e.g.*, 1 p.m.—1300, 1.15 a.m.—0115.

[Navy Orders 136, 137, 138, and 139 of 1913.]

In replying to a signal, this number will be used for N.O. 136 referring to the signal under reply. When necessary, the date of the signal will be added; thus, "your 1300," or "your 0115 of 15th July." 1913, continued.

EDUCATIONAL EXAMINATION FOR PETTY OFFICER. N.O. 137

The attention of commanding officers is directed to Regulation 377A, Addenda to King's Regulations and Admiralty Instructions, regarding educational examination for rank of Petty Officer. 1913.

Applications to sit for this examination should not be submitted unless the applicants have attained the rating of Able Seaman or Stoker. (N.13/8749.)

COMMONWEALTH NAVAL STATION. N.O. 138

With reference to Navy Order No. 66 of 1913, the control of the Commonwealth Naval Station was transferred to the Commonwealth Government on 4th October, 1913. (N.13/8812.) 1913

D.N.O.'S. ETC. TO BE BORNE ON SHIPS' BOOKS. N.O. 139

With reference to Navy Order No. 7/1913, Officers, Petty Officers, and Men of the Administrative and Instructional Staff of the following districts, *viz.*:— 1913.

Port Melbourne (including sub-districts in Victoria), Sydney (including sub-districts in New South Wales), Port Adelaide (including sub-districts in South Australia), Fremantle (including sub-districts in Western Australia), Hobart (including sub-districts in Tasmania),

and who have hitherto been borne on the books of *Protector* for disciplinary purposes are, from 1st October, 1913, to be borne on the books of H.M.A.S. *Cerberus*.

2. Those belonging to the Brisbane District (including sub-districts in Queensland) are to be borne on the books of *Gayundah*, as heretofore.



COMMONWEALTH FORCES.

NAVY ORDERS,
1913.

NAVY OFFICE,

Melbourne, 31st December, 1913.

The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board,

H. W. E. MANISTY.

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The following Orders are promulgated for the information and guidance of the Commonwealth Naval Forces.

By direction of the Naval Board.

H. W. E. MAXISTY

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OFFICERS' LEAVE OF ABSENCE.

N.O. 140

1913.

1. No officer is to be absent from his ship or place of duty longer than 48 hours, nor from the immediate neighbourhood of the port at which his ship may be lying, without receiving the approval of the Senior Naval Officer present on Form A.S. 539.

2. The Senior Naval Officer present may, provided the Service will admit of it without inconvenience, grant to officers of ships present under his orders leave of absence not exceeding four days. These periods will not count against the annual amount of leave allowed.

3. All applications for leave of absence exceeding four days from officers *not* serving in ships under the orders of the Rear Admiral Commanding are to be submitted to the Naval Secretary on Form A.S. 539, for consideration of the Naval Board. In case of ships away from Melbourne, the request may be submitted by telegraph if necessary.

4. Applications for leave exceeding four days from officers serving in ships under the orders of the Rear Admiral Commanding are to be submitted to the Rear Admiral, who is authorized to approve them subject to the annual allowance not being exceeded. When owing to absence of Flag on a cruise this course would entail serious delay, the application may be sent direct to the Naval Secretary, who will inform the Rear Admiral Commanding of action taken.

5. All applications for leave, or for extension of leave, are to be made by officers through their Commanding Officers.

6. All officers on leave are to keep their Commanding Officers informed of their movements in case the exigencies of the Service should require their recall by telegraph or by letter.

7. No Officer is to be granted leave to join at another port than that from which he takes his leave without the approval of the Naval Board. (N. 13/5947.)

8. Applications from Officers *in command* for leave exceeding four days are invariably to be forwarded to the Naval Secretary for the consideration of the Naval Board.

9. The maximum amount of leave for all ranks and ratings of the Permanent Naval Forces (sea-going)—except as provided for Officers of R.A.N. College and H.M.A.S. *Tingira*—is 28 days per annum, of which amount 14 days per annum may be deferred in the case of ranks and ratings lent from the Royal Navy, as Foreign Service leave, as laid down in Navy Orders 45 and 90 of 1913. (N. 9708.)

Navy Orders 141, 142, and 143 of 1913.]

N.O. 141 QUALIFICATIONS FOR INCREASE OF PAY.

1913. 1. Referring to Navy Order No. 91 of 1913, increases of pay have, in some instances, been granted by Commanding Officers to ratings who do not possess those qualifications which are required by the King's Regulations and Admiralty Instructions to be held before an increase of pay can be given.

2. The Service Certificates of all ratings are to be examined, and a list is to be forwarded to the Naval Secretary showing the names and particulars of any ratings who have been granted progressive pay without having passed the prescribed examinations or having obtained the necessary qualifications.

Steps should be taken as early as possible to give such ratings an opportunity of passing the prescribed examination, &c.

3. A further list should be rendered on 1st March, 1914, of any of these ratings who have not, at that date, obtained the requisite qualifications for the pay which they are receiving. (N. 13/3970.)

N.O. 142 BOOKS OF REFERENCE AND INSTRUCTION.

1913. 1. An edition of each of the following books has been issued :—
(a) Handbook for the Vickers 4-in. Q.F. Mark IV. Gun.
(b) Description, &c., of the Webley-Scott Automatic Pistol.
(c) Course of Ammunition for Boys.

2. Commanding Officers of H.M.A. ships and establishments are to report forthwith to the Naval Secretary the number of copies required in accordance with the established allowance for books of reference. (N. 13/9391.)

N.O. 143 DOCKING OF H.M.A. SHIPS AT STATE GOVERNMENT DOCKYARD, WILLIAMSTOWN.

1913. 1. Commanding Officers are notified that when approval has been given to the docking of H.M.A. ships at the State Government Dockyard, Williamstown, a communication should be made to the Harbour Master of Port Phillip stating the time of docking. This communication can be made by signal through the Naval Depot, Williamstown.

2. The Harbour Master will arrange that the Assistant Harbour Master, if available, will engage the necessary tugs and will attend on board the ship to be docked in order to assist the Commanding Officer by his local knowledge. (N. 13/9377.)

3. If the Assistant Harbour Master is unable to be present at the time of docking, the Harbour Master will arrange for a pilot and direct him to engage the necessary tugs.

SHIPS' BOOKS AND FORMS.**N.O. 144****1913.**

The undermentioned additional books and forms have been approved for use in the Royal Australian Navy.

A first supply of the following forms will be issued by the Naval Store Officer, Williamstown, or the Navy Office, without demand :—

CASH.

A.S. 9 .. (Inside and Outside)—Sub-vouchers for extra Pay and Special Allowances. (D.S. 13/449.)

DEFECTS.

A.S. 341 .. Tenders for Execution of Repairs to Ships. (D.S. 13/702.)

DISCIPLINE.

A.S. 279 .. Notice as to Entry of unauthorized Persons in W. T. Offices. (N. 13/5245.)

RETURNS—MONTHLY.

A.S. 1097z List of Messages sent and received through Wireless Telegraph Shore Stations. (N. 13/8343.)

SPECIAL FORMS—COMMANDERS-IN-CHIEF AND SENIOR OFFICERS.

A.S. 587 .. Schedule of Letters and Communications sent to the Naval Board. (N. 13/5441.)

MISCELLANEOUS.

A.S. 1303 .. Return of men recommended to qualify for Higher Non-substantive Rating. (N. 13/5927, D.S. 13/447.)

The following forms may be obtained from the Naval Store Officer, Williamstown, on demand in the usual way :—

DISCIPLINE.

A.S. 245 .. Warrant for Imprisonment or Detention, &c. (D.S. 13/252.)

A.S. 270 .. Record of Proceedings of Summary Investigation. (D.S. 13/226.)

A.S. 271 .. Warrant for Punishment. (D.S. 13/189.)

MISCELLANEOUS.

A.S. 1333z "Request Form." (N.13/8145.)

A.S. 537 .. Information relative to Next of Kin. (N. 13/6765.)

RETURNS—OCCASIONAL.

A.S. 1122 .. Record of Instruction and Training. (N. 13/6441.)

Navy Orders 145, 146, and 147 of 1913.]

N.O. 145 NAVAL PATIENTS—TREATMENT IN HOSPITALS.

1913. With reference to Navy Order No. 83/1913 and the Statement forwarded to Commanding Officers, showing particulars and terms of treatment at hospitals for Naval patients, it is notified for information that the Alfred Hospital, Melbourne, does not now accommodate patients suffering from venereal disease, and all Naval patients suffering from this disease requiring treatment at Melbourne should, until further notice, be sent to the Naval Depot, at Williamstown. (N. 13/9945.)

N.O. 146 BOOKS OF REFERENCE AND INSTRUCTION.

1913. 1. A revised edition of the following books has been issued :—
- Handbook for Wireless Telegraph Operators, Working Installations licensed by H.M. Postmaster-General (published 1913).
 - Uniform Regulations for Petty Officers, Men, and Boys (published 1913).
2. Commanding Officers of H.M.A. ships and establishments are to report forthwith to the Naval Secretary the number of copies required in accordance with the established allowance for books of reference. (D.S. 13/601, 602.)

N.O. 147 DEBTS ON CLOTHING GRATUITY ACCOUNT.

1913. 1. In the case of a rating discharged within one year of entry whose deferred pay will not cover the debt on his Clothing Gratuity Account (Financial and Allowance Regulation 43, III.), his kit, or portion thereof, should be recovered and sold in the manner laid down in the King's Regulations, except such as is sufficient for his requirements. Any balance received for sale of kit in excess of amount required to pay debt is to be paid to the rating.
2. Full information as to sale of kit should be given on Form A.S. 1031z (report of final discharge from the Royal Australian Navy), to enable adjustments to be made when deferred pay is being paid over.
3. Moneys due on account of sale of clothing should be charged on the ledger against the ratings purchasing, in column "Other Charges."
4. No entry should appear under Clothing Gratuity column on the ledger in regard to clothing sold to cover debt, but a note should be made in the "Remarks" column, as to the sale and the amount realized, against the name of the rating discharged. (N. 13/8146).

[Navy Orders 148, 149, 150, 151, and 152 of 1913.]

SEAMANSHIP MANUAL, VOL. 1.**N.O. 148**

1913. With reference to Navy Order No. 12 of 1913, copies of Volume I., Seamanship Manual, may be sold at 1s. per copy to replace losses. The value of the book is to be charged against pay in "Other Charges" column of ledger. (N. 13/8893.)

REPORTS ON OFFICERS.**N.O. 149**

1913. With reference to Navy Orders 3 of 1912 and 14 of 1913, Reports on Officers serving in ships under the orders of the Rear Admiral Commanding H.M. Australian Fleet, are to be forwarded through him, and not direct to the Naval Secretary. Form A.S. 206z will be amended accordingly when next reprinted.

SENIOR OFFICER OF IMPERIAL SHIPS, NEW ZEALAND DIVISION.**N.O. 150**

1913. With reference to Navy Order No. 121 of 1913, it is notified for general information that Commander Henry Cecil Carr, R.N., of H.M.S. *Psyche*, has been appointed to the command of the Australia Station outside the limits of the Commonwealth Naval Station, and of His Majesty's ships of the Royal Navy remaining in Australasian waters. (N. 13/10197.)

EXAMINATION OF ENGINE-ROOM ARTIFICERS FOR PROMOTION.**N.O. 151**

1913. With reference to King's Regulations and Admiralty Instructions Appendix XVA, part I, No. 5, the Lords Commissioners of the Admiralty have approved of the examination of Engine-room Artificers lent from the Royal Navy to the Royal Australian Navy, for promotion to Chief Engine-room Artificers, being conducted by two Engineer Commanders, or one Engineer Commander and one Engineer Lieutenant, Senior List.

This will also apply to the examination of Engine-room Artificers of the Royal Australian Navy. (N.13/8982.)

DEFENCE PROSECUTIONS.**N.O. 152**

1913. In connexion with issue of Summonses in Prosecutions under the Naval Defence Act, it is not necessary for the Summonses to be signed by a Police Magistrate. All Summonses are in future to be issued before an ordinary Justice of the Peace. (N.13/10474.)

Navy Orders 153 and 154 of 1913.]

N.O. 153**FORMS.****1913.**

The following forms have been approved for use in the Royal Australian Navy. Demands for supplies are to be made on the Naval Store Officer, Naval Depot, Williamstown :—

- A.S. 1336z .. Court Martial Warrant by Naval Board (specific charge).
- A.S. 1336y .. Court Martial Warrant by other convening authority (specific charge).
- A.S. 1337z .. Court Martial Warrant by Naval Board (no specific charge).
- A.S. 1337y .. Court Martial Warrant by other convening authority (no specific charge).
- A.S. 1338z .. Warrant to Judge Advocate by Naval Board.
- A.S. 1338y .. Warrant to Judge Advocate by other convening authority.
- A.S. 1339 .. Warrant to Judge Advocate by President.
- A.S. 1340z .. Warrant to Provost Marshal by Naval Board.
- A.S. 1340y .. Warrant to Provost Marshal by other convening authority.
- A.S. 1341 .. Memo. to Officer of the Court.
- A.S. 1342 .. Notice to Prosecutor.
- A.S. 1343 .. Notice to Accused.
- A.S. 1344 .. Notice to President.
- A.S. 1345A .. Summons to Witness not subject to Naval Discipline Act.
- A.S. 1345B .. Summons to Witness subject to Naval Discipline Act.
- A.S. 1346 .. Absence of members on urgent duty.
- A.S. 1347 .. List of Officers eligible to sit.
- A.S. 1348z .. Letter reporting result of trial.
- A.S. 1349 .. Warrant for Penal Servitude.
- A.S. 1350 .. Warrant for Imprisonment or Detention.
- A.S. 1351 .. Warrant for Transfer of Prisoner.
- A.S. 1352 .. Warrant for Discharge or Removal of Prisoner.
- A.S. 1353 .. Abstract of Officers' Certificates.
- A.S. 1354 .. Printed Sheets for Recording formal parts of proceedings of Courts-Martial.

(N.13/8056.)

N.O. 154**CALCULATION OF A YEAR.****1913.**

For the purposes of increments of pay, allowances, award of Good Conduct Badges, &c., of Officers and Men of the Royal Australian Navy, a "Year" shall be calculated according to the calendar, *e.g.*, a person rated Petty Officer on 1st October, 1911, would become eligible for pay as Petty Officer over three years from 1st October, 1914, not 30th September, 1914.

Clothing Allowance credited to a rating entered on 1st April, 1915, would be for the period 1st April, 1915, to 31st March, 1916, inclusive, and the next credit of Clothing allowance at 6d. per diem would commence from 1st April, 1916. (N.13/8512.)

APPOINTMENTS.

The following Officers have been appointed to the Royal Australian Navy, as lent from the Royal Navy:—

Name.	Rank in Royal Navy.	Date of Appointment.	Rank in R.A.N.	Seniority in Rank.	Duty.	
					Ship, &c.	Date.
Claude L. Cumberlege	Commander ..	7.11.13	Commander ..	22.6.11	<i>Melbourne</i> , additional for <i>Warrego</i> , in command and as Commander (D)	13.12.13
George W. S. Seton	Lieutenant ..	22.10.13	Lieutenant ..	30.3.07	<i>Tingira</i>	22.10.13
Geoffrey C. E. Hampden	" ..	1.6.13	" ..	1.4.13	<i>Sydney</i>	26.6.13
Cyril J. P. Hill	" ..	12.5.13	" ..	1.4.13	<i>Melbourne</i> , additional for <i>Parramatta</i>
Alistair C. MacLachlan ..	" ..	1.10.13	" ..	17.4.13	<i>Melbourne</i> , additional for <i>Yarra</i> ..	1.10.13
William Lindsay ..	Asst. Paymaster (Paymaster, 7.10.13)	14.7.13	Asst. Paymaster	22.10.01	<i>Cerberus</i> , for duty at Navy Office ..	14.7.13
Albert Pickett ..	Gunner ..	10.10.13	Gunner ..	27.9.06	<i>Cerberus</i> , for Gunnery School ..	17.11.13
John H. H. Gauntlett ..	" ..	7.11.13	" ..	7.8.10	<i>Cerberus</i> , for Gunnery School ..	15.12.13

The following Appointments have been made :—

Name.	Rank.	Appointment.		
		From—	To—	Date.
Alfred C. Dunn ..	Commander ..	<i>Cerberus</i> ..	<i>Cerberus</i> , additional as D.N.O., Hobart, temporarily	24.11.13
Thomas W. Biddlecombe ..	Acting Commander	<i>Warrego</i> ..	<i>Penguin</i> , additional for <i>Pioneer</i> , in command ..	13.12.13
Henry N. M. Hardy ..	Lieutenant (T) ..	<i>Cerberus</i> ..	<i>Cerberus</i> , for (T) duties and for command of <i>Countess of Hopetoun</i>	1.10.13
Herbert V. Creer ..	Lieutenant ..	<i>Yarra</i> ..	<i>Cerberus</i> * and <i>Cambrian</i> †, for passage to England
William B. Wilkinson ..	Lieutenant, R.A.N.R.	..	<i>Encounter</i> , additional, for twelve months' training ..	30.12.13
Percy J. N. Hogan ..	Engineer Lieutenant	<i>Warrego</i> ..	<i>Penguin</i> , additional for <i>Pioneer</i> ..	3.11.13
Percival E. McNeil ..	" "	<i>Yarra</i> ..	<i>Melbourne</i> , additional for <i>Warrego</i> ..	3.11.13
George W. Bloomfield ..	" "	<i>Parramatta</i> (temp.) ..	<i>Melbourne</i> , additional for <i>Yarra</i> ..	3.11.13
Robert Negus ..	Asst. Paymaster	<i>Cerberus</i> ..	<i>Penguin</i> , additional for <i>Pioneer</i> ..	9.12.13
Archibald E. Creal ..	Art. Engineer ..	<i>Encounter</i> ..	<i>Cerberus</i> , additional for R.A.N. College ..	1.1.14
Alfred H. Vary ..	" "	<i>Cerberus</i> ..	<i>Cerberus</i> , additional for <i>Protector</i>	1.10.13
Norman S. Davies ..	" "	<i>Protector</i> ..	<i>Cerberus</i>	1.10.13
Carl R. Reid ..	Act. Art. Engineer	<i>Melbourne</i> ..	<i>Australia</i> , additional ..	1.10.13
Arthur Livingstone ..	" "	<i>Cerberus</i> ..	<i>Encounter</i> ..	15.11.13
George Prideaux ..	Warrant Armourer	<i>Sydney</i> ..	<i>Cerberus</i> , for Gunnery School ..	18.10.13

* 27th September, 1913.

† 20th October, 1913.

[Navy Orders 155 and 156 of 1913.]

The following Officers have been promoted, confirmed, &c. :— **N.O. 155**

Name.	Rank.	Promoted to—		Ship, &c.
		Rank.	Seniority.	
Horace R. Denson	Eng. Lieut. . .	Eng. Com- mander	14.7.13	<i>Penguin</i>
Frederick Knight	Act. Gunner (T)	Confirmed . .	26.7.12	<i>Melbourne</i>
Alfred M. Martin	Act. Boatswain	12.7.12	<i>Sydney</i>
Henry J. R. Gould	Act. Art. Eng.	1.5.12	<i>Melbourne</i>

1913,*continued.**Royal Australian Naval Reserve.*

Sub-Lieutenant Cecil E. Murnin, to be Lieutenant (1.4.13).
Mr. James P. Stirling, to be Engineer Midshipman (1.8.13).
Mr. Edwin O. Sage to be Engineer Midshipman (1.8.13).

Naval Staff Clerks.

Mr. G. P. Norman Watt, Naval Staff Clerk, advanced to Class II. (1.2.13).
Mr. David Little, confirmed as Naval Staff Clerk, Class III. (16.12.12).

**CONDITIONS GOVERNING APPOINTMENTS OF INSTRUCTORS N.O. 156
ON THE ADMINISTRATIVE AND INSTRUCTIONAL STAFF.**

1913.

In paragraph (g) of Navy Order No. 106 of 1912 the words from "except" (line 4) to "transfer" (line 8) are cancelled, and Navy Order 106 of 1912 is to be amended accordingly.

In future, Chief Petty Officer Instructors appointed to the Administrative and Instructional Staff will be paid consolidated rates of pay, as prescribed in the Financial and Allowance Regulations for the Naval Forces, from the date of appointment on probation. In the event of their not being confirmed in their appointment as Instructors, they will revert to their former ratings and rates of pay. (N.13/9985.)

N.O. 157 ADVANCEMENT OF LEADING STOKER RATINGS.

1913.

1. Leading Stokers who desire to qualify and are recommended by the Commanding Officer of their ship for advancement to the rating of Stoker Petty Officer will be required to undergo a three months' course of instruction at the Naval Depot, Williamstown.

2. All Leading Stokers rated Acting Stoker Petty Officer under the conditions of paragraph 4 and all Leading Stokers otherwise qualified and recommended for advancement to the rating of Stoker Petty Officer are to be included in the Quarterly Return (A.S. 507) of rating recommended for advancement. A Roster of these ratings is to be kept at the Naval Depot, Williamstown, and these ratings will be withdrawn from their ships, according to the Roster, for the Mechanical Course from time to time as accommodation is available.

3. The Mechanical Course will be as follows:—

GENERAL INSTRUCTION.

	Weeks.
Working at bench with hammer, chisel, and file	2
Replace gauge glasses; pack and adjust minor glands; break and remake easy steam joints and joints of boiler doors	1
Use of sledge hammer, soldering iron, and ratchet brace	1
	4

And, in addition—

FITTER AND TURNER.

A further three weeks at bench work, in addition to above two weeks	3
The remaining five weeks at lathes and machines	5
	8

BOILERMAKER AND SMITH.

Light flanging; riveting and caulking; removing and renewing boiler tubes; drilling holes for boiler test-tapping, and plugging same with screwed rivets; water test of boilers	4
Build brick arch and line up sides of furnaces	1
General work at forge, including making and tempering chisels, and welding up the 1½-in. round bar	3
	8

COPPERSMITH.

Make small length of 4-in. copper pipe from sheet; fit branch at right angles; braze on flanges; make copper hand-lamp; make a tin oil-feeder; sweat liners on brasses; re-metal small bearings	8
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MOULDER.

Simple moulding, including articles with core, e.g., elbow with flanges, small valve box, &c.; rig up pot furnace from ship's appliances	8
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Whilst going through the above practical course the men will receive one hour's Lecture a week in explanation of the subjects of the Stokers' Manual, and of the appliances in use in their workshops.

Evening Classes will be held on two nights a week for instruction in Steam and Engineering subjects. Men who are backward in ordinary school work (reading, writing, and the first four rules

of arithmetic) will be given opportunities of improving their knowledge. An advanced class will be held on one night a week. The examination will consist of tests in all the above subjects.

4. As a temporary measure, Leading Stokers who have not been through the Mechanical Course, but who possess all the other qualifications, may be rated Acting Stoker Petty Officers to fill vacancies existing in the complements of H.M.A. Ships. These ratings will be withdrawn in their turn to undergo the Mechanical Course, and, if they qualify, they will be confirmed in the rating of Stoker Petty Officer, but if they fail they will revert to the rating of Leading Stoker. (N.13/8712.)

DUTIES OF DISTRICT AND SUB-DISTRICT NAVAL MEDICAL OFFICERS.

1913.

With reference to Navy Order No. 101 of 1912, District and Sub-district Naval Medical Officers are to make arrangements, when required, for the reception of Naval patients into civil hospitals.

When a patient is sent to hospital from one of H.M.A. ships, the District or Sub-district Naval Medical Officer is to receive the hospital case sheet from the Medical Officer of the ship, write up an account of the progress and termination of the illness on it, and transmit it to the Medical Officer of the ship to which the patient is sent on discharge from hospital. (N.13/10926.)

NAVAL STORE ACCOUNTING.

N.O. 159

1913.

The system of Naval Store Accounting, as laid down in Chapters XLV. and XLVI. of King's Regulations and Admiralty Instructions, and as contained in the "Memorandum of Instructions for the Guidance of Officers in accounting for Naval Stores" (Form S. 117E), has been adopted generally for H.M.A. ships, and accounts and returns are to be forwarded to the Director of Naval Stores at the periods set out in Tables XXVI., XXVIII. of the latter.

Officers Commanding H.M.A. ships should take the necessary steps to ensure that these instructions shall be properly carried out. The above will not apply to H.M.A.S. *Cerberus*, for which separate instructions will be issued.

The question of allowances for charge of stores is under consideration, and further instructions on this point will be issued later. (N.S.13/299.)

MEN DISCHARGED TO HOSPITAL.

N.O. 160

1913.

When men are discharged to a civil hospital from any of H.M.A. Ships, they are to continue to be shown on the Sick List of the ship to which they belong, and a return is to be added to the Nosological Return showing the total number of days spent in hospital by each case. (N.13/10926.)

N.O. 161 H.M.A.S. "PIONEER."

1913. H.M.A.S. *Pioneer* will be paid off, as tender to H.M.A.S. *Penguin*, on 31st December, and recommissioned, as an independent command, on 1st January, 1914, for service as Sea-going Training Ship for the Royal Australian Naval Reserve, under the orders of the Director of Naval Reserves. (N.13/11441.)

N.O. 162 CARTRIDGE CASES—ALLOWANCES FOR COLLECTING AND RETURNING.**1913. FIRED SMALL ARM AND MACHINE-GUN CARTRIDGE CASES AND TUBES.**

1. Accounting Officers in charge of Naval Ordnance Stores are to return to store at convenient opportunities all fired machine-gun and small arm cartridge cases, nickel, and lead from bullets, fired vent sealing tubes, and other similar produce which are the property of the Government.

2. Officers in charge of Naval Ordnance Store Depôts are to receive these fired cases, tubes, lead, &c., bring them on charge, and give a certificate to that effect, stating thereon the weight received and approximate numbers. The Paymasters of Ships, or Naval Establishments on shore, are to pay the under-mentioned allowances on production of this certificate, which is to be attached to the Cash Account when the latter is forwarded to the Director of Navy Accounts, viz. :—

Scale of Allowances.

For cartridges—

	£	s.	d.	
Aiming rifle, 1-inch	1	0	0	per 1,000 of 174 lbs.
Machine gun, .45-inch	0	2	6	" 35 "
M. G. and S. A., .303-inch	0	2	6	" 24 "
Pistol, Webley	0	1	6	" 11 "
Aiming tube	0	0	6	" 3 $\frac{1}{4}$ "

For fired vent sealing tubes—

Percussion	0	4	0	" 45 "
Electric " P "	0	4	0	" 42 "

For lead or cupro-nickel and lead (from bullets)

	0	1	6	per 28 lbs.
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3. Fractional parts of these quantities are to be paid for in proportion.

4. Cartridge cases and tubes are to be paid for by number or by weight, as convenient, but subject to the following conditions :—

- They are to be in good condition, and all grit and dirt removed from them before their return.
- They are to be packed separately according to their respective natures.

Aiming Rifle Cartridges—Special care required.

N.O. 162

1913, continued.
5. Fired aiming rifle cartridges can be re-filled. Special care is therefore to be taken to ensure that as many as possible of them are returned and, if time and circumstances permit, they are to be thoroughly washed in fresh water and soda as soon as possible after firing.

Unfired Cartridges not to be included with Fired Cases.

6. Precautions are to be taken to ensure that no unfired cartridges or tubes are included with the returned empties.

Disposal of Allowances.

7. The sums received as allowances are to be disposed of as follows :—

- In Ships, Naval Depôts, Naval Reserve Districts or Sub-Districts, other Shore Establishments.

A proportion, varying, at the discretion of the Commanding Officer, from 20 to 50 per cent. of the total, is to be distributed as a recompense for the extra work of collecting, cleaning, &c., the fired cases and tubes; the remainder to form a Ship Fund for promoting Gunnery efficiency.

The percentage distributed is to be paid to the men who do the work, and is not to be regarded exclusively as an allowance to the gunner personally.

The Ship Fund may be expended upon objects such as the following, viz. :—

Entrance fees for competitions, minor fittings and devices not included in the usual equipment of ships, but which would tend to promote Gunnery efficiency.

The money is not to be expended in cleaning gear for guns, nor to augment the prize money at present allowed for good shooting.

Receipts for Sums Paid to Individuals.

8. Amounts paid to individuals are to be supported by receipts, and those paid to Ship Funds by receipts from the officers responsible for the administration of such Funds.

Administration of Ship Funds.

9. Ship Funds are to be administered by the Captains of the respective ships and establishments. In each case a proper account of the receipts and expenditure is to be kept, and the Commanding Officer is to arrange for half-yearly audit of such accounts. (N.13/4103.)

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Navy Office Library

