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NAVY ORDERS

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TO

NAVY ORDERS,

1919.

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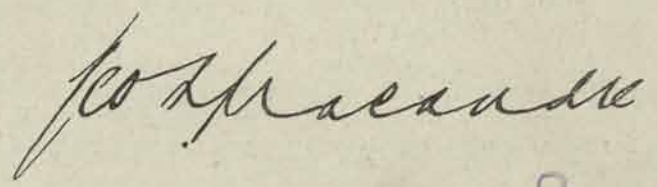
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Commonwealth Navy Orders.

Navy Office, Melbourne,
 12th January, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

NAVY OFFICE LIBRARY
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DISTRIBUTION.

Rear Admiral Commanding	4
Battle Cruisers	12
Other Cruisers	10
Gunboats and other Vessels	6
Naval Depôt, R.A.N. College, <i>Tingira</i> and <i>Penguin</i>	12
Destroyer Flotilla	24
Commonwealth Naval Representative	6
Captain-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	6
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

INDEX.

	No. of N.O.
A.	
Accounting for stores on H.M.A. ships	28
Advancement of boys to man's rating (A.M.O.1344/17)	35
Advice, legal, to officers and men of the R.A.N.	37
A.I.E.F., time served in, allowed to count towards award of good conduct badges	34
Allowance, married, payment to wife or mother continued whilst rating is in detention, &c.	40
Allowance to seaman torpedoman employed on clerical duties with the Torpedo Lieutenant	36
Allowance, special, and extra pay, payment of under F. and A. Regulations 42 (iii), 42 (vi), and 43 (v)	29
Allowance, torpedo control	32
Allowance, watchkeeping	33
Alteration to certain Siamese Flags	8
Alterations and additions, Defect Lists, forwarding of	19
Amendment to Navy Orders 6 and 29 of 1916—Long service rates of pay	7
Amendment to telegraphic and postal address of Director of Naval Auxiliary Services	11
Appliances, life-saving	2
Arrival of men of war, notification of to Health Authorities	42
Auxiliary Forces, composition of	1
Auxiliary Services, Director of Naval, change of title from D.N.R.	4
Award of good conduct badges, time allowed to count	34
B.	
Badges, good conduct, time allowed to count towards award of	34
Badges (silver war), issue of for services rendered in H.M. Forces since the outbreak of war (4th August, 1914)	30
Bills of lading, indorsement of as to receipt of stores for H.M.A. Ships and Naval Establishments	25
Boys, advancement to man's rating (A.M.O.1344/17)	35
Brigade and Brigade Staff, re-organization of	1
C.	
Captain-in-Charge, H.M.A. Naval Establishments, Sydney	27
"Cerberus II," London Depôt, to be known as	15
Change of title of Director of (Naval) Medical Services	17
Citizen Naval Forces, re-organization of	1
Coaling Battalion, to be part of Citizen Naval Forces	1
Commonwealth Forces, re-organization	1
D.	
Defect Lists, alterations and additions, forwarding of	18
Dental treatment, R.A.N.	19
Director of Naval Auxiliary Services, amendment of telegraphic and postal address	11
Director of (Naval) Medical Services, change of title of	17
District Naval Medical Officers, duties of	9
E.	
Engineer Officers who have had previous mercantile marine experience, promotion of	5
Examining Officers, to be members of Citizen Naval Forces	1
F.	
Flags, Siamese, alteration to certain	8
Foreign service leave, accumulation of	39
Forms	21

1.

DEFERRED PAY TO PETTY OFFICERS OF OVER EIGHT YEARS' SERVICE.

The Naval Board have decided to adopt the same principle of classification as that recently adopted in the Royal Navy in regard to pension rate of Petty Officers of over eight years' service who are recommended for Chief Petty Officer.

2. In the R.A.N. the rate of deferred pay (corresponding to the Admiralty pension system) for Petty Officers of over eight years' service who are recommended for advancement will be the same as that for Chief Petty Officer, namely, 2s. per diem, as from 1st January, 1919.

3. The following correction is to be made in the Financial and Allowance Regulations 1918 for the Sea-going Forces:—

Regulation 11, clause 11.—Bracket the following with Chief Petty Officer, *Petty Officers over eight years' service recommended for advancement* . . . 2s. 0d.

4. The notations ordered by Admiralty to date 1st July, 1918, are to be made on all Service Certificates, and time served over eight years, subsequent to 30th June, 1918, as Petty Officer will, if recommended for advancement, count towards progressive pay as Chief Petty Officer. (18/9222.)

2.

PAY OF ARTISAN RATINGS.

The Naval Board have approved of the adoption in the Royal Australian Navy of the provisions of Admiralty Weekly Order, No. 3304, regarding Shipwrights, and of No. 3305 regarding other Artisan ratings.

2. The following alterations are to be made in Financial and Allowance Regulations to date as from 1st January, 1919:—

Bracket Shipwrights with Engine-room Artificers and Electrical Artificers, and cancel present figures and notes opposite Shipwrights.

Blacksmiths, Plumbers, Painters, Carpenters and Joiners, and Coopers. Cancel present figures opposite same, and bracket these trades with the rates of pay shown for Armourers (in rating of Leading Seaman and above). (18/9224.)

3.

CLOTHING GRATUITY TO MEN DISCHARGED.

The term "During the War" referred to in Admiralty Monthly Order 2722, of 1918, is to apply to ratings discharged from the Sea-going Forces of the Royal Australian Navy until further orders. The gratuity of 30s. payable to men dressed as seamen is to be paid to men so discharged until other directions are given.

2. In view of the difference in the conditions regarding clothing in the Royal Australian Navy, ratings serving in the R.A.N. are not to be required to return any articles of their kit on discharge, except those of a strictly uniform nature, such as Jean collar, cap ribbons, &c.

(18/7753.)

4.

RATINGS ON R.N. RATES OF PAY FORMS FOR SEPARATION ALLOWANCE, ETC.

A supply of the Form A.G. No. 39 referred to in Admiralty Monthly Order, No. 2594, of September, 1918, is held by the Naval Store Officer, Williamstown, and is available for issue on demand to any ship having ratings on R.N. rates of pay. (D.S. 18/1816.)

5.

INSTRUCTION OF VICTUALLING RATINGS.

The Naval Board desire to draw attention to the necessity for Junior Victualling Ratings receiving practical experience in General Mess duties, and direct that where ratings are continuously employed on one section of work, such as clothing, &c., arrangements should be made for them to be given instruction in other sections.

(18/9005.)

6.

INCOME TAX ASSESSMENT ACTS 1915-18.

The exemption of Officers and Men on active service, under section 13 of the above Acts, refers to all members of the Naval Sea-going Forces whilst serving in sea-going ships, including patrol vessels on the Australian coast. (18/8690.)

7.

GRATUITOUS ISSUES OF CLOTHING—COMPENSATION FOR LOSS, ETC.

When gratuitous issues of clothing, uniform, &c., are made to members of the R.A.N. to replace articles of clothing, &c., lost, the total value of such issues should be shown in the Ship's Ledger, in the column, "Value of Free Issues of Clothing." In this connexion, attention is invited to Navy Order 101, of 1918.

2. A notation should be made in the Ship's Ledger, clearly indicating the reason for such issues, and authority for same.

3. Gratuitous issues of clothing, &c., made as compensation for loss, should be shown separately in ratings' accounts, and separate totals shown in ledger and summary. (M. 4549.)

8.

LOAN OF OFFICERS FROM R.N.

The appointment on loan of Junior Officers from the Royal Navy will generally be only for a term of two years. Passages for wives and families will not, under such circumstances, be provided.

(18/9030.)

See N.O. 574
of 1919

9.

**MANUAL OF INSTRUCTIONS FOR R.N. SICK BERTH
STAFF, 1915.**

A stock of the above Manual is held by the Naval Store Officer, Williamstown. Copies are available for issue to each of the following ratings:—

- (a) Probationary Sick Berth Attendants on joining R.A.N. (as a first issue).
- (b) Present members of Sick Berth Staff who re-engage at the end of the war.

2. Supplies other than above will be made on repayment, at the rate of 1s. 6d. per copy.

3. H.M.A. Ships and Establishments should demand requirements from the Naval Store Officer, Williamstown. (18/5954.)

10.

RAILWAY TRAVELLING FOR NAVAL RATINGS.

The Naval Board direct that, when ratings are passing through Kalgoorlie, the despatching Officer is to notify the Kalgoorlie Branch of the Australian Red Cross Society, and similarly the Red Cross Society is to be informed in regard to ratings travelling between Adelaide and Melbourne.

2. Special attention is drawn to the necessity for due provision being made for the comfort and convenience of Naval ratings travelling by train, either in the form of an advance to meet expenses, or of arrangements for meals, as may be suitable to the circumstances of the case. (18/8895.)

11.

INTER-STATE HOSPITAL TREATMENT.

Ratings in *Cerberus* who are to be, or who have been, medically surveyed, and require hospital treatment, may, if fit to travel and they so desire, be discharged (with full medical details) from *Cerberus* to *Penguin* if Sydney is their home port. Such cases are, however, to be limited to cases where a man is able to undertake the journey without the aid of an attendant, and without any risk of increasing the disability; and to such cases only in which it is recommended by the Naval Medical Officer.

2. A similar procedure may be followed in regard to Melbourne ratings borne in *Penguin* requiring hospital treatment.

(18/8838.)

12.

ADDITION TO MEDICAL STORES.

One Nasal or Pharyngeal Spray with straight metal stem, nickel-plated and double (or single) bellows, has been added to the Scale of Medicines, Instruments, &c., for Service afloat.

2. Medical Officers of Ships requiring sprays should demand same from the Medical Officer, H.M.A. Naval Establishments, Sydney.

13.

SEAMAN GUNNER—CONFIRMED RATING.

The Naval Board have adopted in the R.A.N. the provisions of Admiralty Weekly Order 3161, of 3rd October, 1918, regarding the grant of the confirmed rating of "Seaman Gunner."

(18/8867.)

14.

LETTER BILLS FOR H.M.A. SHIPS.

In each bag of mail despatched by His Majesty's Australian Ships, a memorandum giving particulars under the following headings is to be enclosed. The memorandum must be tied on the *outside* of the letter bundle, so that it may be readily located by the Postal Officer who opens the bag.

PRO FORMA.

Mail despatched from H.M.A. Ship..... on..... (date)
to.....

Is registered mail enclosed?.....

If registered mail enclosed, state—

- (a) Number of bags or packets in which registered mail is made up.....
- (b) Number of postal articles comprised in registered mail.....

Signature of Officer despatching mail.

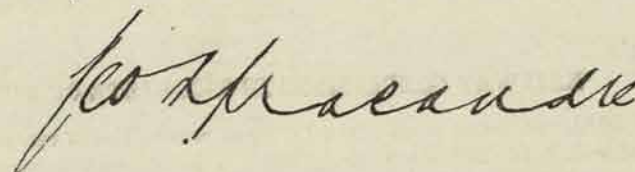
(18/8836.)

Commonwealth Navy Orders.

Navy Office, Melbourne,
15th January, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

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15.

RAILWAY CONCESSIONS TO OFFICERS AND MEN RETURNING FROM ACTIVE SERVICE.

H.M.A. ships returning to Australia are to take the action in Navy Orders Nos. 70, 148, 176 and 192 of 1918, indicated for *Cerberus* and *Penguin*, in regard to ratings sent on long leave direct from sea-going ships, who have the requisite minimum period of service afloat.

2. Applications for tickets to port of ship's arrival by relatives resident in the country, desiring to meet Officers and Men on arrival, will be dealt with by Navy Office.

3. The *Penguin* or *Cerberus* will communicate to ships arriving any other local concessions in force.

4. The rubber stamps referred to in the Navy Orders quoted will be supplied by Navy Office to all ships concerned. (18/4934).

16.

RAILWAY CONCESSIONS IN THE STATE OF VICTORIA.

With reference to the free 1st class return ticket referred to in Navy Order 192 of 12th December, 1918, a 1st class return ticket will also be granted from his home to any other place in the State, as may be desired by the Officer or man concerned, during the first fortnight of his foreign service leave.

2. On request being received by "Cerberus" for warrants, these are to be issued, indorsed "Chargeable to Hon. the State Treasurer."

3. In cases where 21 days' leave has been given on account of total leave due, and the balance of leave has been deferred until later, a 2nd class pass, chargeable to the Navy Department at the concession rate, is to be granted on proceeding on second portion of leave, provided this concession has not previously been availed of. (18/4934).

17.

NEW FORMS, ETC.

1. The following new forms have been adopted for use in the R.A.N.:—

A.S. 301.—Certificate of Expenditure of Machine Gun Ammunition. (D.S. 18/1859).

A.S. 1246b.—Electrical Artificers History Sheet. (D.S. 18/1630).

2. The following form has been revised:—

A.S. 340.—List of Defects, Fighting, and Sea-going Efficiency. (D.S. 18/1234).

3. Demand should be made on the Naval Store Officer, Williamstown, in the usual manner.

18.

PASSAGES FROM WESTERN AUSTRALIA.

As the Railway Department require at least 21 days' notice to book passages from Western Australia to Eastern States by the Transcontinental Railway, and much difficulty has been experienced in securing passages to enable Naval ratings to return on expiration of their leave, the District Naval Officer at Fremantle is, whenever possible, to be advised, 21 days in advance, of date and place of expiration of any leave granted. (19/260).

19.

NAVAL DEFENCE ACT, 1918.

The following contents of the *Naval Defence Act* 1918 are promulgated for information and guidance. All copies of the *Naval Defence Act* 1910-1912 should be amended accordingly:—

1—(1). This Act may be cited as the *Naval Defence Act* 1918.

(2). The *Naval Defence Act* 1910-1912 is, in this Act, referred to as the Principal Act.

(3). The Principal Act, as amended by this Act, may be cited as the *Naval Defence Act* 1910-1918.

2. Section three of the Principal Act is amended by inserting therein after the definition of "Active Service" the following definition:—

" 'Commission' includes Warrant."

3. Section five of the Principal Act is amended by adding at the end thereof the following proviso:—

" Provided that, in the application of those Parts and sections in relation to the Naval Forces, any reference to the Minister shall be construed as a reference to the Minister administering this Act."

4. Section eight of the Principal Act is amended by adding to the end thereof the following proviso:—

" Provided that Subordinate Officers and Officers appointed provisionally or on probation shall not receive commissions."

5. Section eleven of the Principal Act is amended by adding at the end thereof the following sub-section:—

(5). Notwithstanding anything contained in this section, an officer who, at the commencement of a time of war, holds a provisional appointment as an officer of a particular rank, or who is, during a time of war, appointed provisionally as an officer of a particular rank, may continue to hold office as an officer of that rank during the continuance of the time of war and for a period not exceeding eighteen months thereafter, even though he has not passed the prescribed examination for that rank."

6. Section fourteen of the Principal Act is amended by omitting therefrom the words "Warrant officers."

7. Section twenty-eight of the Principal Act is amended—

(a) by inserting therein before the word "war" (second occurring) the words "time of"; and

(b) by adding at the end thereof the following sub-section:—

(2) When a seaman becomes entitled to be discharged he shall be discharged with all convenient speed, but until discharged he shall remain a member of the Naval Forces." (17/6369).

Cancelled by
N.O. 930 of 1919.

Cancelled by
92 of 1919.

20.

FORM OF OATH FOR R.A.N. RADIO SERVICE.

The Naval Board direct that the following form of Statutory Declaration be executed in future by recruits for the Royal Australian Naval Radio Service:—

COMMONWEALTH OF AUSTRALIA.
STATUTORY DECLARATION.

I, _____ do solemnly and sincerely declare:—

1. That I will be true and faithful in the execution of the duties intrusted to me, and that I will keep strictly secret all wireless telegraphic or other communications that may pass through my hands or come to my knowledge by virtue of my employment.

2. That I will not give any information directly or indirectly respecting any wireless telegraphic or other communications except to the persons to whom such communications may be addressed or to their recognised agents.

3. That I will keep strictly secret the contents of any book or document intrusted to me or to which I may have access by virtue of or in the course of my employment and will not except in pursuance of my official duties or with the permission of the Director of Radio Service or of some person authorized by him to give such permission remove any such book or document from any office or place wherein I may be from time to time employed and will not except in pursuance of my official duties or with such permission as aforesaid make any copy of any such book or document or of any part thereof.

4. That I will keep secret all information of any kind which I may acquire by virtue of or in the course of my employment.

5. That I am fully aware that any breach by me of the obligation imposed upon me of secrecy in relation to official documents and in relation to information acquired in the course of my official duties will constitute an offence against the provisions of the *Crimes Act 1914* and will render me liable to imprisonment for a term of seven years.

And I make this solemn declaration by virtue of the *Statutory Declarations Act 1911* conscientiously believing the statements contained therein to be true in every particular.

Declared at
in the State of _____
this _____ day of _____
19 _____
Before me. _____

(19/212).

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

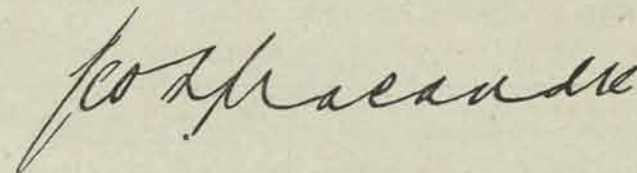
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Commonwealth Navy Orders.

Navy Office, Melbourne,
18th January, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



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Regulation 6, item 6—

Cancel "Certificate Allowance" and substitute in lieu the following:—

Gunnery Allowance to Gunners (†)			
To Gunners (†)	1 0
Chief Gunners (†)	2 0

(This allowance will only be payable whilst employed as defined in Admiralty Orders.)

22.

OTHER CORRECTIONS TO FINANCIAL AND ALLOWANCE REGULATIONS.

Regulation 4, clause 3, *to be cancelled and the following be substituted:—*

3. Uniform gratuities will be paid to Officers on first joining, or on promotion to Officer rank as follows:—Commissioned Officers on first joining, £60 (except Chaplains or Officers appointed for temporary service, £30); Warrant Officers and Paymaster's Clerks on first joining or on promotion to that rank, £40. On promotion from Warrant to Mate or Lieutenant rank, £25.

Regulation 4, clause 12, *cancel the table and substitute the following table:—*

No. of Children under age of 16.	Commissioned Officers, up to and inclusive of rank of Lieutenant-Commander, Commissioned Warrant, and Warrant Officers.	Ratings.
	per diem. s. d.	per diem. s. d.
0	2 0	1 9
1	2 3	2 0
2	2 6	2 3
3	2 9	2 6
4	3 0	2 9
5	3 3	3 0
6 and over	3 6	3 3

Regulation 4, clause 12 (i), line 3, for "one-third" read "one-half."

The Naval Board direct that the alterations of titles of Officers of the non-military branches, contained in Admiralty Weekly Order 3224, of 3rd October, 1918, be made in the Financial and Allowance Regulations for the Permanent Sea-going Forces, in such cases as the old titles appear.

The Naval Board have adopted the provisions of Admiralty Weekly Order 3096, of 26th September, 1918, regarding Buglers, and direct that the following additions be made to the Financial and Allowance Regulations for the Sea-going Forces.

Regulation 7, item 17—*add*—

(Not payable with pay as Gunlayer, Seaman Gunner, or Seaman Torpedoman.)

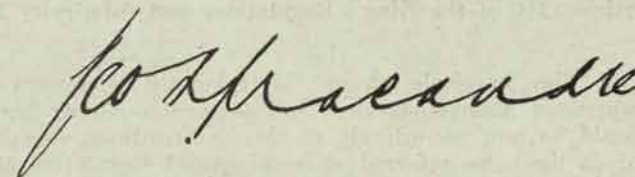
Printed and Published for the GOVERNMENT of the COMMONWEALTH of AUSTRALIA by H. J. GREEN, Acting Government Printer for the State of Victoria.

Commonwealth Navy Orders.

Navy Office, Melbourne,
15th February, 1919.

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23.

HOSPITAL TREATMENT OF MEMBERS OF THE PERMANENT NAVAL FORCES (SEA-GOING).

Navy Orders 1/1915, 62/1915, 80/1915, 101/1915, 41/1916, and 13/1918 are hereby cancelled, and the following procedure is to be adopted in future:—

2. Commanding Officers are empowered to send cases requiring hospital treatment to civil hospitals on shore, when necessary.

3. Should the necessity arise for landing officers or men at a place where there is no hospital, the Commanding Officer is to be guided by Article 1246 of the King's Regulations and Admiralty Instructions.

4. The hospitals shown in tabulated statement herewith have "approved accommodation," and persons requiring hospital treatment should be sent accordingly to these institutions, except in emergency (or in the cases referred to in Financial Regulation 33 and in paragraph 13 of Navy Order 37 of 1918).

5. In the latter cases, in which an officer or man elects to be treated in a private hospital, or by a private practitioner, when a public hospital with approved accommodation is available, the expense incurred will not be borne by the Department. The patient in such a case will be responsible for, and will be required to pay, all the expenses involved.

6. Except in cases of emergency, operations are not to be performed by civil practitioners on officers and men at Service expense, except in hospitals with which the Service has official arrangements.

7. When in cases of emergency an operation is necessary, the Senior Medical Officer present is, where practicable, to be consulted, and, if he considers it desirable to obtain outside assistance, he is to arrange for the same at as moderate a charge as possible (in accordance with Navy Order 12 of 1918), and in such cases forward a full report on the subject through his Commanding Officer for transmission to the Naval Board.

8. The list accompanying this memorandum does not include convalescent homes, to which no person should be sent without the approval of the Naval Board.

9. At places where accommodation for officers is not available, Commanding Officers may make the most suitable arrangements possible, at either public or private hospitals, on the best terms possible, the action taken being reported.

(18/4540.)

HOSPITAL TREATMENT OF MEMBERS OF THE PERMANENT NAVAL FORCES (SEA-GOING). (VIDE NAVY ORDER No. 23.)

State and Place.	Name of Hospital.	Cost of Treatment.		Number Admitted.	Accommodate Venereal.	Number Venereal.	Remarks.	
		Officers and Men.	Rate.					
NEW SOUTH WALES.	Sydney General Hospital	Men ..	30s. per week	As convenient	No.	..	No private wards	
	Royal Prince Alfred	Officers	12s. per day	4	No.	..	Private wards	
	St. Vincent's	Officers	12s. per day	12	No special accommodation	..	Private Wards	
		Men ..	4s. 3d. per day	100				
Newcastle	Little Bay Coast Hospital (Government)	Officers	Actual cost	10	Yes	..	Perhaps 5 Officers in general wards; limited number of venereal, about 11	
	General	Men ..	42s. per week	20	No	..	No private wards; officers as for men	
Wentworth Falls	Queen Victoria Sanatorium	Officers	30s. per week	3 or more	No	..	Early or curable cases only	
King's Table-land, mid Wentworth	Red Cross Sanatorium	Men ..	21s. per week	12	No	..	No separate accommodation for officers	
VICTORIA.	Melbourne General Hospital	Men ..	6s. per day	As convenient	Yes	Possibly two	No private wards, officers in special wards of two beds. Outdoor venereal 5s. per week, exclusive of salvarsan	
		Men ..	42s. per week	4	No.	..	Outdoor venereal	
	Williamstown	General	Men ..	30s. per week	As convenient	No.	..	No definite arrangement can be made
		General	Men ..	42s. per week	As convenient	No special accommodation	..	No private wards
	Geelong	Geelong	Men ..	42s. per week	As convenient	No special accommodation	..	No private wards
		Portland "Kia Ora" Private	Men ..	42s. per week	15	No.	..	No private wards
	Queensland.	Brisbane	Men ..	5s. per day	As convenient	No.	..	No private wards
			Men ..	31s. 6d. per week	10, or as convenient	No.	..	No private wards
	Maryborough	General Hospital	Officers	£4 4s. per wk.	4	No.	..	Medical attendance not included
		St. Mary's Private	Officers	5s. per day	12	Yes	4	Can receive 2 Officers in small ward
Cairns	General	Officers	£4 4s. per wk.	3	Yes	10	..	
		Men ..	4s. 6d. per day or 30s. per week	20				
Townsville	General	Officers	£3 3s. per wk.	5 beds	No.	..	Plus medical attendance for Officers. Men, inclusive charge, 30s. per week	
		Men ..	30s. per week	50 beds				
Bundaberg	General	Officers	9s. per day	3-6	No special accommodation	4-6	..	
		Men ..	4s. 6d. per day	10-20				
Rockhampton	General	Officers	10s. per day	6	Yes.	12	..	
Thursday Island	Torres Straits	Men ..	6s. per day	20				

NO.
12/1921

See
NO.
219/1911

HOSPITAL TREATMENT—continued.

State and Place.	Name of Hospital.	Cost of Treatment.		Number Admitted.	Accommodate Venereal.	Number Venereal.	Remarks.
		Officers and Men.	Rate.				
SOUTH AUSTRALIA.	Adelaide	Men	3s. per day	As convenient only	No.	..	No Officers; cannot give definite undertaking
	Port Augusta	General	Officers £3 3s. per wk. Men 35s. per week	6 10	Yes	8	
	Port Pirie	General	Officers £3 3s. per wk. Men 35s. per week	As convenient	No special accommodation	..	Limited number venereal patients treated
	Walleroo	General	Officers £3 3s. per wk. Men 35s. per week	As convenient	Yes	As convenient	
	Port Lincoln	General	Officers £3 3s. per wk. Men 35s. per week	3 18	Yes	0	
	Mount Gambier	General	Men 21s. to 63s. per week	5	No	..	No private wards
Port Adelaide	Nurse Nisbett's Private Semaphore	Officers	£4 4s. per wk.	4	No	..	Medical attendance and operation fee extra—Major operations, £1 14 minor operations, 10s. 6d. Convalescent patients Rest Home, 6d. per week
		Men	£3 3s. per wk.	4			
WESTERN AUSTRALIA.							
Perth	Public	Men	6s. per day	As convenient	Yes	About 6	64 beds in Hospital, no private wards
Fremantle	Public	Men	6s. per day	As convenient	Out-patients only	..	No private wards
Fremantle	Grosvenor, Beaconsfield	Officers	See remarks	8	No	..	1 officer in 1 ward £6 6s. per week; officers in 1 ward £4 4s. per week more than 2 officers in 1 ward, £3 1 each per week; man in general ward, £3 3s. per week; more than man in general ward, £2 2s. each per week
		Men		10			
Albany	Melville, Mandurah-road General	Officers	£5 5s. per wk.	6	Yes	6	Medicine not included
		Men	£3 3s. per wk.	10			
Albany	Private Hospital (Melville House)	Officers	£2 2s. per wk.	2	Yes	6	..
		Men	..	24 or as convenient			
TASMANIA.	Launceston	General	Officers 9s. per day Men 5s. per day	2-3 10-13	No
		Officers	12s. 6d. per day	4			
Hobart	General	Men	7s. per day	40	Yes	10	..

24.

STATEMENT OF SERVICES IN THE ROYAL AUSTRALIAN NAVY.

Attention is called to the necessity, when forwarding for transmission to the Admiralty the usual statement of service of R.N. ratings in the R.A.N., for the Admiralty official number to be inserted on the copy of certificate in all cases, in addition to the R.A.N. number, and for care generally to be exercised in the preparation of certified copies of certificates.

25.

ADVANCE OF PAY PROCEEDING ON LEAVE.

The Naval Board direct that on proceeding on leave for seven days or longer, officers and men of the Permanent Sea-going Forces may be advanced pay and leave allowance due to date of expiration of leave.

When proceeding on leave for over 48 hours but under seven days, pay may be advanced only when a pay day occurs prior to expiration of leave. (19/322.)

26.

CHEVRONS AND RETURNED MEN'S BADGES.

The issue of chevrons and returned men's badges is to be strictly limited to the cases covered by Navy Orders 62, 178, and 191 of 1918, that is to say, returned men's badges are only issuable to those who have volunteered for active fighting service in the A.I.F. or R.A.N., and who have proceeded overseas in consequence of such volunteering and enlistment.

2. When R.A.N.B. ratings or others are compulsorily sent afloat, for short periods, in patrol or other vessels, under the Naval Defence Act, they are not entitled to the badge or chevrons denoting voluntary active service overseas, which are only applicable to men who have volunteered for general active service for the full period of the war, nor are men who have taken the place of merchant seamen in mercantile vessels, owing to strikes or other reasons, so entitled on account of such service.

3. The only exceptions to the foregoing are the following cases:—

- Gunlayers who have served continuously for a minimum period of twelve months in vessels passing through the war zone;
- The Telegraphist ratings, who volunteered for active service in the Pacific Islands in patrol vessels, and who served in H.M.A.S. *Brisbane*.

4. Returned soldiers' badges are not being issued by the Defence or Navy Departments to the present Naval and Military Expeditionary Force in the Pacific.

5. No special form of application is necessary, but in the event of any claim being submitted for consideration, the following particulars should be given:—

- Full name;
- Rating;
- Date called up;
- Whether enlisted or serving compulsorily;
- Periods at sea, and in what vessels, and date of discharge.

27.

APPOINTMENT TO R.A.N. AUXILIARY SERVICES.

Officers and men appointed to the Auxiliary Services under Navy Order No. 72 of 1918, after long service afloat in the Royal Australian Navy, will be paid removal expenses when home is in another State than that to which appointed; provided that such transfer is direct from the Sea-going Forces or within six months of date of discharge therefrom. (18/7010.)

Approved by
No. 93 of 1919

28.

PRICES OF SEAMEN'S CLOTHING.

With reference to the official memorandum of 1st July, 1918, giving list of issuing prices, and to Navy Order 77, of 8th August, 1918, the following amendments are to be made in regard to the prices of seamen's clothing:—

Trousers, with fall, serge (pair)	15	5
<i>Made-up clothing, &c., for Non-seamen Ratings—</i>		
Jackets, duck, single-breasted—		
For Chief Engine-room Artificers (each)	16	9
For Chief Petty Officers (each)	15	2
For other ratings (each)	13	8
Tunics, drill—		
For Chief Engine Artificers (each)	14	1
For Chief Petty Officers (each)	12	1
For other ratings (each)	11	0
Trousers, with fly, duck (pair)	8	4

Official Price List.—Add after "Commonwealth Clothing Factory" (page 10)—"or from H.M.A.S. Cerberus." (D.V.17/1007.)

29.

ACCUMULATED LEAVE—PERMANENT CIVILIAN OFFICERS.

All recreation leave due to permanent civilian employees to 31st December, 1918, which they have been unable to take owing to the war requirements may be permitted to accumulate, but Officers-in-charge are to make arrangements for such accumulated leave to be taken during the current year, and leave in excess of eighteen days not taken by 31st December, 1919, will lapse. (19/234.)

30.

RECEIPT FOR OIL FUEL RECEIVED BY OIL LIGHTERS.

A case has come under notice where a receipt was given for oil fuel supplied to an oil lighter from an oil ship without reference being made to the caretaker in charge as to whether the quantity was correct.

In future, the Naval Board direct that the caretaker is to verify the quantities received. (D.S. 19/62.)

31.

ENTRY OF RATINGS—PREVIOUS MEDICAL HISTORY.

The Naval Board direct that the following additional question be added on the back of Form A.S. 55A (Form of Engagement):—

(a) *Have you ever been invalided from any of the above-mentioned Forces?*

2. Pending issue of reprint of form, the necessary alteration is to be made in manuscript.

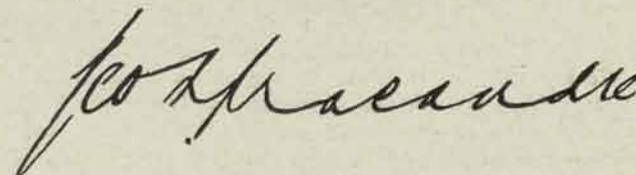
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Commonwealth Navy Orders.

Navy Office, Melbourne,
17th February, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Rear-Admiral Commanding	4
Battle Cruisers	12
Other Cruisers	10
Gunboats and other Vessels	6
Naval Depôt, R.A.N. College, <i>Tingira</i> and <i>Penguin</i>	12
Destroyer Flotilla	24
Commonwealth Naval Representative.. .. .	6
Captain-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	6
Sub-District Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

C.1881.

See N.O. 19
of 1920

32.

CHEVRONS FOR WAR SERVICE.

In view of the fact that the A.I.F. Regulations authorize the wearing of five chevrons in the case of members of the A.I.F. who have been on active service since any date in 1914 to the corresponding date in 1918, approval is given for the Officers and Men of the Royal Australian Navy, who have been continuously afloat (except for periods of leave or hospital treatment not exceeding one month) since any date in 1914 to be granted the 1918 chevron on completion of four years' service at sea from the 5th August, 1914.

33.

STORE ALLOWANCES—SEPARATE ALLOWANCE FOR GUNNERS' NAVAL ORDNANCE STORES.

The Naval Board have decided to adopt the provisions of Admiralty Weekly Order No. 3104 in regard to a separate Store Allowance in Battleships and Battle Cruisers for Gunners' Naval Ordnance Stores at the same rate, under the same conditions as, and in addition to, the allowance previously payable for Gunner's Naval and Gunner's Naval Ordnance Stores combined.

2. The following amendment is to be made in Regulation 6, clause 13, of the Financial and Allowance Regulations 1918, with financial effect as from 1st January, 1919.

Cancel the following:—

STORE ALLOWANCES.

For charge of one class of stores, i.e., Gunner's, Torpedo Gunner's, Boatswain's, or Carpenter's—

	s.	d.
Battleships and Battle Cruisers	0	10
Light Cruisers	0	6

Substitute the following:—

STORE ALLOWANCES.

For charge of one class of stores, i.e., Gunner's Naval, Gunner's Naval Ordnance, Torpedo Gunner's, Boatswain's, or Carpenter's—

	s.	d.
Battleships and Battle Cruisers	0	10
For charge of one class of stores, i.e., Gunner's, Torpedo Gunner's, Boatswain's, or Carpenter's—		
Light Cruisers	0	6

(18/8915.)

34.

CAP BADGES FOR CHIEF PETTY OFFICERS.

The Naval Board have adopted the provisions of Admiralty Monthly Order 3394 of November, 1918, regarding Cap Badges for Chief Petty Officers.

2. Demands are to be made as directed in the Admiralty Order referred to.

35.

SHIPWRIGHT AND ARTISAN RATINGS.

The direction contained in Admiralty Weekly Orders No. 3304 and 3305, to the effect that the alteration in title of above classes of ratings is to take effect as from the 1st October, 1918, is to be also followed in the Royal Australian Navy, irrespective of the fact that payment under Financial Regulations takes place from the 1st January, 1919.

36.

ARTISAN RATINGS.

The transfer of Blacksmiths' Mates, Plumbers' Mates, and Painters, 2nd Class, with nine years' service in rating, Leading Carpenter's Crew with six years' service in rating, and 2nd Class Coopers with nine years' service since entry to the new rating of 1st Class, is subject to the condition that ratings must have passed the highest technical examination which now exists in their particular branch, or must pass the new technical examination for acting 1st Class rating of their respective trades.

(A.W.O.3524.)

37.

MECHANICIANS—PROGRESSIVE PAY.

The Naval Board have adopted the provisions of Admiralty Weekly Order No. 3688 regarding progressive pay of Mechanics.

38.

TEMPORARY OFFICERS—RETURN OF COMMISSIONS AND WARRANTS.

The Naval Board direct attention to the provision of Admiralty Monthly Order No. 463 of 1915, relative to the disposal of Commissions of Temporary Officers.

2. Commanding Officers are to insure, on discharge of a temporary Officer, that his Commission or Warrant is obtained and transmitted to the Navy Office, Melbourne, for the necessary indorsement to be made thereon.

3. The address to which it is desired that the Commission or Warrant may be forwarded after cancellation should be stated when the same is transmitted.

(19/684.)

39.

MEDICAL ATTENDANCE.—R.A.N. BRIGADE.

The fees payable in the schedule of charges accompanying Navy Order No. 54, of 30th June, 1918, include the work of rendering any official report made in connexion with medical attendance or examination. (R.A.N. Brigade ranks and ratings.)

(19/580.)

*Cancelled by
N.O. 238 of 1919*

PREPARATION OF ESTIMATES, 1919-20.

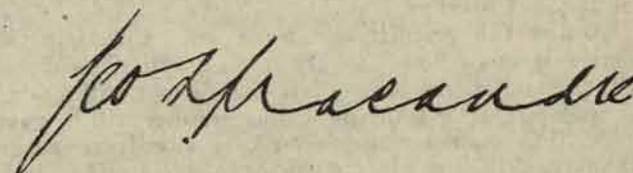
Detailed instructions will shortly be issued in connexion with the preparation of Estimates of Expenditure for the forthcoming financial year, together with skeleton forms of Estimates for completion. Officers-in-Charge should take anticipatory steps to prepare necessary information for the forthcoming year in order that no delay may occur in furnishing the detailed information when required. This particularly refers to proposals for New Works expenditure where the work will be carried out by the Department of Works and Railways, the Estimates in respect of which are required to be furnished at an earlier date than the main Navy Estimates.

Commonwealth Navy Orders.

Navy Office, Melbourne,
22nd February, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Rear Admiral Commanding	4
Battle Cruisers	12
Other Cruisers	10
Gunboats and other Vessels	6
Naval Depôt, R.A.N. College, <i>Tingira</i> and <i>Penguin</i>	12
Destroyer Flotilla	24
Commonwealth Naval Representative	6
Captain-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

41.

RE-ENGAGEMENT GRATUITY.

Approval has been given for the payment (until further orders) of a £25 gratuity to ratings belonging to the Permanent Sea-going Forces, who complete on and after 1st January, 1919, an engagement of not less than five years in the R.A.N., on their re-engaging for a further period of five years as from the 1st January, 1919, or later date, and for one month's re-engagement leave to be granted in such cases.

2. On and after the 1st October, 1919, such gratuity and leave will be limited to those cases in which men engage to complete *twelve* years' service, that is to say, to cases of re-engagement for a further period of five years after seven years' man's service, or on re-engagement for a further period of seven years after five years' man's time.

3. The foregoing arrangements apply to R.A.N. ratings only, including *ex-R.N.* ratings, but do not apply to the cases of R.N. ratings *on loan* who re-engage for further service in the Royal Navy whilst on loan to the Royal Australian Navy.

4. The full gratuity and leave will only apply to cases in which service is continuous. A reduced gratuity (without leave) of £10 will be paid in the event of re-engagement within six months of date of discharge, after which period no gratuity will be payable.

5. Time-expired ratings who have already re-engaged prior to 1st January, 1919, and who are willing to sign a revised engagement to serve for a period of five years as from the 1st January, 1919, or later date, may be granted the gratuity subject to their doing so, and to such new engagement, with previous R.A.N. service, covering a minimum period of twelve years' man's time.

6. Men entered for the period of the war, who have not completed five years' service, are eligible for the gratuity subject to their engaging to complete ten years' service *in the R.A.N.* On and after 1st October, 1919, this period will be twelve years, as laid down in par. 2.

7. Gratuity should be credited on Ship's Ledger in "Other Credits" column, and will only be payable once during service in R.A.N.

(18/8807.)

42.

RE-ENGAGEMENT OF RATINGS.

The Naval Board desire to point out that the fact of a gratuity being offered on re-engagement does not imply that every man offering should be accepted, and direct that Commanding Officers use their discretion in the matter, and only accept men who would be of real value to the Service.

2. The Naval Board direct that a notation be made on Service Certificate, in the last year of engagement, as to whether recommended for re-engagement by the Commanding Officer of the ship from which any rating is discharged during last year of engagement, after six months' service in such ship.

(18/8807.)

RECORD OF LEAVE DUE.

The Naval Board direct attention to the necessity of correctly entering on Conduct Sheets, annually or on discharge to other ships, the amount of leave granted to ratings, as considerable difficulty is experienced in the absence of this information.

(19/967.)

44.

TRAVELLING WARRANTS ON FINAL DISCHARGE.

The Naval Board direct that the following arrangements in regard to Travelling Warrants to ratings belonging to the Permanent Sea-going Forces are in future, to be followed as from date of receipt of this Order (but that the same is not to be regarded as retrospective):—

1. Ratings discharged:—

- | | |
|------------------|---|
| (a) Time expired | } May be granted free railway or steamer warrant to actual place from whence they were originally recruited within the Commonwealth, or to Port Division, as they may elect. Railways are to be used whenever possible. |
| (b) Misconduct | |
| (c) Invalided | |
| (d) Demobilized | |

2. Ratings discharged at own request, whose engagements have not expired, must defray cost of passages themselves. (19/332.)

45.

DISCONTINUANCE OF NAVAL INTELLIGENCE STATEMENT.

Owing to the cessation of hostilities, it has been decided to discontinue the publication of the Secret Naval Intelligence Statements; the last number to be issued was No. 52, dated 23rd December, 1918.

(18/0117.)

46.

PAYMENT TO WIVES, RELATIVES, OR OTHER AGENTS OF PAY OR DEFERRED PAY.

Applications forwarded to Navy Office requesting that any amount due to an Officer or Man may be paid to his wife, mother, or other agent must in all cases be accompanied by the written request of the Officer or Man concerned, and the signature be witnessed by a responsible officer.

2. The written order should be as explicit as possible, and where the actual amount authorized is not shown, the order must give full details of the payment required, so that the intention of the Officer or Man may be clearly seen. If, for example, it is desired that all Deferred Pay should be paid over, the order should read, "accumulated deferred pay due to me at the termination of my seven years' engagement on 31st December, 1918."

(M.569.)

47.

EXPENDITURE OF NAVAL ORDNANCE AND WHITEHEAD TORPEDO STORES IN H.M.A. SHIPS.

On checking Naval Ordnance Store Accounts which have been rendered to the Navy Office from H.M.A. Ships, it has been found that, in many instances, stores (other than those denoted by (S)) have been written off charge in the ledger but not entered in the Gunner's Expense Book which is provided for this purpose. In this connexion, the attention of Accounting Officers should be drawn to the instructions contained in Form S. 1418.

2. With regard to the Whitehead Torpedo Store Accounts, the expenditure of all Whitehead Torpedo Stores (other than small stores denoted by (S) in ledger) is to be recorded in the pages provided for this purpose at the end of the ledger (S. 1423b).

Cancelled by
N.O. 92 of 1919

See
N.C.
186/1919

See N.O. 75
of 1919

See para 2
N.O. 75
of 1919

Cancelled
by N.O.
137 of 1919

48.

SUBSCRIPTIONS AND COLLECTIONS IN GOVERNMENT DEPARTMENTS.

The Government have given instructions that collections, &c., in Government Departments are not to be permitted except in the following cases:—

- (a) For the purpose of making a presentation to an officer or employee on occasions such as his marriage or retirement from the Service.
- (b) In any case of special hardship on behalf of the dependants of a deceased officer or employee or on behalf of an officer or employee who has been incapacitated for duty for a prolonged period owing to ill-health.

2. The Naval Board direct that in every case before any collection is made the matter is to be submitted for prior approval.

49.

RESPONSIBILITY FOR PRIVATE MEDICAL TREATMENT.

The Naval Board direct attention to the provisions of previous Navy Orders pointing out that where private practitioners are engaged by members of the Naval Forces the Department can bear no liability in connexion therewith.

2. Attention is called to Financial Regulation No. 33 for the Seagoing Forces, similar rules to which apply to all branches of the Royal Australian Navy. (18/3342.)

50.

LEAVE ON DISCHARGE TO SHORE.

It is not the intention of the Naval Board that, when men are discharged at own request, *their engagement having expired*, they should forfeit any of their foreign service leave in consequence of being discharged partly at their own request. Ratings discharged however at own request *prior to completion of engagement*, take their discharge on the understanding that they forfeit leave.

51.

BADGES FOR MOTHERS AND WIDOWS OF DECEASED MEMBERS OF THE ROYAL AUSTRALIAN NAVY.

A badge has been authorized for the mothers and widows of members of the Royal Australian Navy who have been killed in action or died of wounds or other causes whilst serving during the war, or who, after discharge, died from causes directly attributable to wounds or sickness incurred on war service.

2. Issue will be made on direct application to Navy Office by persons entitled thereto. (19/1107.)

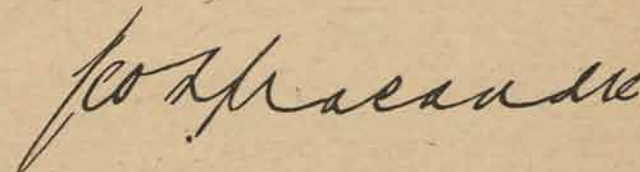
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Commonwealth Navy Orders.

Navy Office, Melbourne,
6th March, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Rear Admiral Commanding	4
Battle Cruisers	12
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Commonwealth Naval Representative.. .. .	6
Captain-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services.. .. .	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

52.

FREE TRAVELLING TO DISTANT STATES.

(PERMANENT SEA-GOING FORCES.)

In view of the heavy cost of rail travelling to members of the Permanent Sea-going Forces whose homes are west of Adelaide or north of Brisbane, approval is given to the cost of travelling beyond Adelaide or Brisbane to and from their homes whilst proceeding on and returning from Christmas leave respectively being borne by the Department.

2. When arrangements for Christmas leave are being made at the end of 1919 and in future, Railway Warrants indorsed "Chargeable to the Department" should be issued in such cases for the journey between Adelaide (or Brisbane) and the member's home, the usual arrangements being made for the member to himself meet the cost of travelling from his ship or depôt as far as Adelaide or Brisbane. (18/8716.)

*Cancelled by
N.O. 9304 1919*

53.

PAY OF R.A.N. AUXILIARY SERVICES.

In connexion with Navy Order No. 72, of 1918, prescribing the conditions of service and pay of members of the R.A.N. Auxiliary Service (Non-Sea-going), members of the Sea-going Force, on appointment to the R.A.N. Auxiliary Service, will for the present be granted a rate of pay based on the rate payable to a member of the R.A.N. Brigade Staff of equivalent seniority, and will not necessarily be granted a rate based on annual increments for each year's seniority in rank or rating.

(18/8310)

54.

PAY OF ARTISANS.

1. In continuation of Navy Order No. 2, of the 12th January, 1919, approving of the adoption in the R.A.N. of the provisions of Admiralty Weekly Order 3524, of 1918, a revision has been made of Financial Regulation*3 of the Financial and Allowance Regulations for the Permanent Sea-going Forces.

2. The Naval Board direct that the following may be substituted for the present Financial Regulation No. 3.

3. Deferred Pay will be as laid down for relative ratings in Financial Regulation 11.

REGULATION 3.—PAY OF PETTY OFFICERS AND MEN.

3. (1) The following daily rates of Active Pay, of Allowances, and of Deferred Pay, set forth in these Regulations, shall apply, as from 1st January, 1919, to all Chief Petty Officers, Petty Officers, Men, and Boys (of the rank or relative rank specified) appointed for sea-going service, to the Commonwealth Permanent Naval Forces. (Relative rank will be determined by the King's Regulations and Admiralty Instructions.)

Relative Rank.	Boys.	Ordinary Seaman.		Able Seaman.		Leading Seaman.		Petty Officer.		Chief Petty Officer.				
		On Promotion.	After 3 years' service, vice.	On Promotion.	After 3 years' service, vice.	On Promotion.	After 3 years' service, vice.	On Promotion.	After 3 years' service, vice.	On Promotion.	After 3 years' service, vice.	After 6 years' service, vice.	After 9 years' service, vice.	
Seamen—Proper Sailmakers	s. d. 3 6	s. d. 4 8	s. d. 4 10	s. d. 5 6	s. d. 5 8	s. d. 6 6	s. d. 6 10	s. d. 7 4	s. d. 7 8	s. d. 7 10	s. d. 8 2	s. d. 8 4	s. d. 8 6	s. d. 8 10
Stokers	4 0	5 2	5 4	6 0	6 2	6 8	6 10	7 0	7 2	7 6	8 0	8 2	8 4	8 6
Signalmen	3 6	5 0	5 2	5 10	6 2	6 10	7 0	7 2	7 6	8 0	8 2	8 4	8 6	8 10
Telegraphists
Police
Mechanics—E.R. Artificers, Elec. Artificers, Shipwrights, Mechanicians
Armourers
Blacksmiths
Plumbers
Painters
Joiners
Coopers

Relative Rank.	Boys, 1st Class, 1/-		Boys, 2nd Class, 1/6		Ordinary Seamen, 2nd Class, 2/-		Boys over 17	
	On Promotion.	After 3 years' service, vice.	On Promotion.	After 3 years' service, vice.	On Promotion.	After 3 years' service, vice.	On Promotion.	After 3 years' service, vice.
Writers
Ship's Stewards
Ship's Cooks
Stick Berth
Band
Butchers
Printers
Officers' Cooks
Officers' Stewards

(a) And three further increments of 3d. per diem to Band ratings at 6, 9, and 12 years. (b) 2nd Class, under 12 months. (c) 3rd Class, over 12 months. (d) 2nd Class, irrespective of relative rank. (e) 3rd Class, over 12 months.

(2) Petty Officers and men serving under the Regulations existing prior to 1st July, 1911, will be paid at the *substantive* rates (total active and deferred) of their seniority shown above until they reach their present compulsory age for retirement.

(3) The rates for Boys include Boy Writers and Ship's Stewards Boys. Stokers, 3rd Class, and Cooks' Mates, 3rd Class, will be paid at same rates as Ordinary Seamen, 2nd Class (Boys over 17).

(4) Leading Seamen already in receipt of progressive pay, under special Naval Board authority although not passed for Petty Officer, may continue to be paid as such, but progressive pay is not to be paid under such circumstances in any further cases.

(4A) Ratings re-entering the Service shall not count their former service towards progressive pay when the period of absence has exceeded five years, except in such special cases as may be approved by the Naval Board.

(5) All increments of pay shall be subject to such conditions as may be prescribed by the Naval Board. Time prior to desertion shall under no circumstances count as service for purpose of increments, but time served prior to disrating may count towards progressive pay on restoration to rating.

(6) Excess Numbers.—Ratings in excess of the authorized number may be carried on the strength, provided that there are vacancies in higher grades, and that the total establishment is not exceeded.

(7) Reserve Petty Officers and Men, &c.—Petty Officers and men of the Naval Reserve, R.A.N. Brigade Staff, or of other Commonwealth Naval Forces, other than those on consolidated rates of pay, shall receive when serving on board H.M.A. Ships the rates of pay and allowances of Petty Officers and Men of the same grade and service in the Permanent Sea-going Force, deferred pay being paid in cash. (Progressive rates of pay will accrue only in respect to R.A.N. Sea-going Service.) The foregoing does not authorize the payment of any allowance referred to in these Regulations to any rating not borne on sea-going rates of pay.

Commonwealth Navy Orders.

Navy Office, Melbourne,
12th March, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Rear Admiral Commanding	4
Battle Cruisers	12
Other Cruisers	10
Gunboats and other Vessels	6
Naval Depôt, R.A.N. College, <i>Tingira</i> and <i>Penguin</i>	12
Destroyer Flotilla	24
Commonwealth Naval Representative.. .. .	6
Captain-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services.. .. .	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

REVISED RATES OF PAY.

The following corrections and additions are to be made to the Financial and Allowance Regulations for the Permanent Naval Forces (Sea-Going) to date 1st April, 1919 :—

FINANCIAL REGULATION 4.

Cancel present Clause (10), and substitute the following—

(10) *Rations.* Rations will be supplied, subject to such Regulations as may be prescribed by the Naval Board.

When on leave or detached duty, an allowance of 2s. 6d. per diem will be paid in lieu.

FINANCIAL REGULATION 4, CLAUSE (12).

Cancel present Table, and substitute the following—

No. of Children under age of 16.	Commissioned Officers, up to and inclusive of rank of Lieutenant-Commander, Commissioned Warrant, and Warrant Officers.	Ratings.
	per diem.	per diem.
	<i>s. d.</i>	<i>s. d.</i>
0	2 6	2 0
1	3 0	2 6
2	3 6	3 0
3	4 0	3 3
4	—	3 6
5	—	3 9
6 and over	—	4 0

FINANCIAL REGULATION 10.

Cancel Clause (4), and substitute the following—

(4) Interest will be credited on 30th June, 1920, or on previous date of discharge, on Deferred Pay standing to credit on 30th June, 1919, and interest will be subsequently credited annually in like manner.

Cancel Regulation 2, and substitute the following—

REGULATION 2.—PAY OF OFFICERS.

2. (1) The following daily rates of Active Pay, of Allowances, and of Deferred Pay set forth in these Regulations, shall apply, as from 1st April, 1919, to Officers of the Permanent Sea-going Forces of the ranks, or relative ranks specified, as defined by the King's Regulations and Admiralty Instructions:—

TABLE (A).

Column.	Executive.	Engineering.	Accountant.	Medical.	Naval Instructor.	Chaplain.	Surgeon Dentist.
	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.	s. d.
Mate	15 0	15 0
Midshipman	5 0	..	5 0
.. of 1 year's service ..	6 0	..	6 0
Sub-Lieutenant	10 0	11 0	10 0
.. of 2 years' service ..	11 0	13 0	12 0
Lieutenant (on promotion) ..	17 6	17 6	17 6	24 0	23 0	19 0	21 0
.. of 2 years' service ..	18 0	18 0	18 0	24 0	20 6	19 6	22 0
.. " 4 ..	18 6	18 6	18 6	25 0	21 0	20 0	23 0
.. " 6 ..	19 0	19 0	19 0	26 0	22 0	21 0	25 0
Lieutenant-Commander (on promotion)	22 0	24 0	22 0	29 0	24 0	22 0	26 0
.. of 2 years' service	22 6	25 0	23 0	30 0	24 6	23 0	28 0
.. " 4 ..	23 0	26 0	24 0	32 0	25 0	24 0	30 0
.. " 6 ..	23 6	27 0	25 0	33 0	26 0	25 0	..
Commander (on promotion) ..	29 0	31 0	29 0	37 0	30 0	29 0	..
.. of 2 years' service ..	30 0	33 0	31 0	38 0	32 0	30 0	..
.. " 4 ..	31 0	36 0	33 0	40 0	34 0	31 0	..
.. " 6 ..	32 0	38 0	35 0	42 0	36 0	33 0	..
.. " 8 ..	33 0	39 0	37 0	44 0	38 0	35 0	..
.. " 10 ..	34 0	40 0	38 0	45 0	40 0
Captain (on promotion) ..	40 0	42 0	42 0
.. of 2 years' service ..	42 0	43 0	43 0
.. " 4 ..	44 0	44 0	44 0
.. " 6 ..	45 0	45 0	45 0

(ii) Chaplains having no relative rank, the rates of active pay shown above are those on entry, and at intervals of two years' service upwards. "Senior Chaplains" will be paid at Lieutenant-Commander rates, with progressive pay as indicated. For purposes of Lodging and Travelling Allowance Chaplains will receive Lieutenant rate, Senior Chaplains the Lieutenant-Commander rate, and Senior Chaplains over eight years the Commander rates of such allowances. Married Allowance to Chaplains will cease on receiving 29s. rate.

TABLE B.

Officers Promoted to and from Warrant Rank.

(i) Daily Rates—	"A"	"B"
	Mechanical Branches.	Non-Mechanical Branches.
	s. d.	s. d.
Warrant Officer	14 6	13 6
Commissioned Warrant Officer	18 0	17 0
Lieutenant	23 0	22 0
Lieutenant-Commander	25 0	24 0

(ii) The Mechanical Branch (column "A"), will include the ranks of Artificer Engineer, Chief Artificer Engineer, Engineer Lieutenant, and Engineer Lieutenant Commander, Warrant Mechanician, Commissioned Warrant Mechanician, Warrant Shipwright, and Commissioned Shipwright, and Shipwright Lieutenant, Warrant Electrician, Commissioned Electrician, Warrant Armourer, and Commissioned Warrant Armourer, (Head Schoolmaster, Chief Schoolmaster temporarily), and Officers promoted to the rank of Lieutenant and Lieutenant Commander in their respective branches from the foregoing ranks.

(iii) The Non-Mechanical Branch (column "B") will include the ranks of Gunner, Chief Gunner, Gunner (T), Chief Gunner (T), Boatswain, Chief Boatswain, Signal Boatswain, Chief Signal Boatswain, Warrant Telegraphist, Commissioned Telegraphist, Warrant Wardmaster, Commissioned Wardmaster, Chief Master-at-Arms, Commissioned Master-at-Arms, Warrant Writer, Commissioned Writer, Warrant Victualling Officer, Commissioned Victualling Officer, Instructor in Cookery, Commissioned Instructor in Cookery, and Officers promoted to the rank of Lieutenant and Lieutenant-Commander in their respective branches from the foregoing ranks.

Increments.

(iv) Commissioned Warrant and Warrant ranks, 4d. every two years, up to and including ten years. Lieutenant rank (promoted from Warrant Officer), 6d. every two years, up to and including six years.

(c) GENERAL.

Definition of Service.

(i) Service for the purpose of increments of pay shall be defined for all Officers as actual service in rank specified on Active List of Royal Navy or Royal Australian Navy.

Increments.

(ii) All increments of pay shall be subject to such conditions as may be prescribed by the Naval Board, "Provisional" time shall count for increments of pay, but "Acting" time shall not so count.

Excess Numbers.

(iii) Officers in excess of the authorized number of any rank may be carried on the strength, provided that there are vacancies in higher ranks, and that the total establishment is not exceeded.

Not applicable to Consolidated Pay.

(iv) The above does not authorize the transfer to sea-going rates of any Officer at present serving on a consolidated rate of pay.

Reserve, &c. Officers.

(v) Officers of the Auxiliary Naval Forces and Naval Reserve (except those on consolidated rates of pay) if appointed to H.M.A. Ships will receive the "on promotion" rates of pay and allowances of Officers of the same rank in the Permanent Sea-going Forces, deferred pay being paid in cash, but Lieutenants of four years' seniority in the R.A.N. Reserve may be paid the same rate as Lieutenants of the Sea-going Force of four years' service.

Progressive pay will accrue only for service on sea-going rates of pay.

Temporary Officers.

(vi) Officers appointed for Temporary Service will be paid at the same rates (including increments for service) as Permanent Officers. Temporary Surgeon-Lieutenants serving on 1st October, 1918, may draw deferred pay in cash with active pay.

REGULATION 3.—PAY OF PETTY OFFICERS AND MEN.

3. (1) The following daily rates of Active Pay, of Allowances, and of Deferred Pay, set forth in these Regulations, shall apply, as from 1st April, 1919, to all Chief Petty Officers, Petty Officers, Men, and Boys (of the rank or relative rank specified) appointed for sea-going service, to the Commonwealth Permanent Naval Forces. (Relative rank will be determined by the King's Regulations and Admiralty Instructions.)

Relative Rank.	Boys.	Ordinary Seaman.		Able Seamen.		Leading Seaman.		Petty Officer.		Chief Petty Officer.		
		s. d.	On Promotion, s. d.	After 3 years' service, s. d.	On Promotion, s. d.	After 3 years' service, s. d.	On Promotion, s. d.	After 3 years' service, s. d.	On Promotion, s. d.	After 3 years' service, s. d.	On Promotion, s. d.	After 3 years' service, s. d.
Seamen—Proper Sailmakers	4 0	5 6	6 5 8	6 6	7 0	7 2	7 8	8 0	8 2	8 8	8 10	9 0
Stokers	4 0	5 10	6 0	6 10	7 2	7 8	8 0	8 2	8 8	9 0	9 3	9 6
Signalmen	4 0	5 10	6 0	6 10	7 2	7 8	8 0	8 2	8 8	9 0	9 3	9 6
Telegraphists	4 0	5 10	6 0	6 10	7 2	7 8	8 0	8 2	8 8	9 0	9 3	9 6
Police	4 0	5 10	6 0	6 10	7 2	7 8	8 0	8 2	8 8	9 0	9 3	9 6
Mechanics II — E.R. Artificers Elec. Artificers Shipwrights Mechanicians	4 0	5 10	6 0	6 10	7 2	7 8	8 0	8 2	8 8	9 0	9 3	9 6
Blacksmiths Plumbers Painters Joiners Coopers	4 0	5 10	6 0	6 10	7 2	7 8	8 0	8 2	8 8	9 0	9 3	9 6
Armourers	4 0	5 10	6 0	6 10	7 2	7 8	8 0	8 2	8 8	9 0	9 3	9 6

* If passed for higher rating. Further increment of 2d. per diem to Sailmakers' Mates at 6 years' service.
† If passed for Chief Stoker or in possession of Stokerhold certificate. This rate of pay to be paid after one year's service if passed for higher rating; otherwise no progressive pay payable.
‡ Ship's Corporal, 2nd class, 7s. 6d.
§ Chief.

Chief, 1st class, 11s. 6d.
Rates inclusive of all Tool Allowances.
Chief, 2nd class, 11s. 6d.
1st class, 11 0
2nd class, 11 0
3rd class, 12 0

¶ If passed for higher rating further increment of 3d. per diem

Relative Rank.	Boys.	Ordinary Seaman.	Able Seamen.	Leading Seaman.	Petty Officer.	Chief Petty Officer.
Miscellaneous— Schoolmasters	4 0	5 10	6 0	6 10	7 2	7 8
Writers	4 0	5 10	6 0	6 10	7 2	7 8
Vicualing	4 0	5 10	6 0	6 10	7 2	7 8
Ship's Cooks	4 0	5 10	6 0	6 10	7 2	7 8
Stok Berth	4 0	5 10	6 0	6 10	7 2	7 8
Printers	4 0	5 10	6 0	6 10	7 2	7 8
Band	4 0	5 10	6 0	6 10	7 2	7 8
Butchers	4 0	5 10	6 0	6 10	7 2	7 8
Officers' Cooks	4 0	5 10	6 0	6 10	7 2	7 8
Officers' Stewards	4 0	5 10	6 0	6 10	7 2	7 8

Stokers, 2nd class, Cooks' Mates, 2nd class, and Sick Berth Attendants under training, graded as Ordinary Seamen for pay. Chief Stok Berth, Steward to receive maximum rate of pay (9s. 6d.) at 3 years' service.

(a) And three further increments of 3d. per diem to Band ratings at 6, 9, and 12 years. (b) 3rd Class, under 12 months. (c) 3rd Class, over 12 months. (d) 2nd Class, irrespective of relative rank.

(2) Petty Officers and men serving under the Regulations existing prior to 1st July, 1911, will be paid at the *subsistive* rates (total active and deferred) of their seniority shown above until they reach their present compulsory age for retirement.
(3) The rates for Boys include Boy Writers and Ship's Stewards Boys. Stokers, 3rd Class, and Cooks' Mates, 3rd Class, will be paid at same rates as Ordinary Seamen, 2nd Class (Boys over 17).
(4) Leading Seamen already in receipt of progressive pay, under Special Naval Board authority although not passed for Petty Officer, may continue to be paid as such, but progressive pay is not to be paid under such circumstances in any further cases.
(4A) Ratings re-entering the Service shall not count their former service towards progressive pay when the period of absence has exceeded five years, except in such special cases as may be approved by the Naval Board.
(5) All increments of pay shall be subject to such conditions as may be prescribed by the Naval Board. Time prior to desertion shall under no circumstances count as service for purpose of increments, but time served prior to desertion may count towards progressive pay on restoration to rating.
(6) Excess N numbers.—Ratings in excess of the authorized number may be carried on the strength, provided that there are vacancies in higher grades, and that the total establishment is not exceeded.
(7) Reserve Petty Officers and Men, &c.—Petty Officers and men of the Naval Reserve, R.A.N. Brigade Staff, or of other Commonwealth Naval Forces, ~~appointed to the~~ Commonwealth Sea-going Force, deferred pay being paid in cash. (Progressive rates of pay will accrue only in respect to R.A.N. Sea-going Service.) The foregoing does not authorize the payment of any allowance referred to in these Regulations to any rating not borne on sea-going rates of pay.

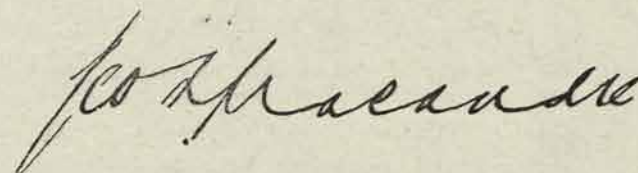
Amended by N.O. 104 of 1919. See N.O. 180 of 1919.

Commonwealth Navy Orders.

Navy Office, Melbourne,
16th March, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Rear Admiral Commanding	4
Battle Cruisers	12
Other Cruisers	10
Gunboats and other Vessels	6
Naval Depôt, R.A.N. College, <i>Tingira</i> and <i>Penguin</i>	12
Destroyer Flotilla	24
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	<i>as requisite</i>

56.

CHEVRONS.

In view of the A.I.F. Regulations authorizing the wearing of the second chevron after 12 months' service overseas, and of subsequent additional chevrons after further periods of 12 months, the Naval Board approve of a similar procedure being followed in the Royal Australian Navy in the case of men who have been continuously afloat to 1918 (except for temporary periods of leave or hospital treatment).

2. With reference to the twelve months' service required for 1918 Chevron under Naval regulations, the Naval Board direct that persons who have served continuously at sea from the 1st January, 1918, to date of Armistice (11th November, 1918), may be awarded the 1918 Chevron. (18/3565.)

57.

FINANCIAL REGULATIONS 1918.

The following correction is to be made to the Financial and Allowance Regulations 1918 for the Permanent Naval Forces (Sea-going):—

Regulation 5, cancel item 10, and substitute the following:—

Signal Officers, 2nd cl. (new system)	3s. 0d.
Signal Officers (old system)	
Flag Lieutenant, Commanders, and Flag Lieutenants } appointed for Signal duties	2s. 6d.

(18/3526.)

58.

MEDICAL EXAMINATION OF PERSONS FOR SERVICE IN TROPICS.

All persons appropriated for duty in the tropics are to be specially medically examined as to their fitness for such service.

2. Medical Officers examining drafts are to be particularly careful that persons are *dentally* as well as otherwise medically fit. If dental treatment is required, it must be carried out before the person is drafted.

3. This procedure also applies to members of the R.A.N. Auxiliary Services. (19/490.)

59.

RAILWAY CONCESSIONS.

The concession granted by the Victorian Railways to men returning after a minimum period of three years' active service overseas and to the relatives of such men, now applies to all men returning, irrespective of actual period of service overseas. (18/4934.)

60.

UNIFORM OF WARRANT OFFICERS.

The Naval Board have adopted in the Royal Australian Navy, Royal Australian Naval Reserve, and Royal Australian Naval Brigade the provisions of Admiralty Monthly Order 2945, of October, 1918, regarding uniform of Commissioned Warrant Officers and Warrant Officers. (19/1485.)

61.

ADMIRALTY PAYMENTS.

The practice of forwarding duplicate cash vouchers for payments made on behalf of the Admiralty chargeable to "Trust Fund—Admiralty Account" is to be discontinued. Original voucher only need in future be forwarded.

2. In the case of payments of Imperial Pensions, Admiralty Form A.G. 655 "Declaration and Form of Life Certificate" should be completed and acquitted as heretofore, for transmission to the Admiralty, accompanied by Form A.S. 22A (N.A. 4 for Establishments), duly acquitted.

3. The foregoing refers to cash payments only. Adjustments by Transfer Account, affecting "Trust Fund—Admiralty Account," should be accompanied by duplicate certified statements where necessary, as hitherto. (M. 857.)

62.

TRANSMISSION OF CABLEGRAMS AND TELEGRAMS.

With reference to Navy Order No. 1 of 1918, attention is directed to the necessity of adding when necessary the words "Collect Reply" in all cases where the cost of reply has not been lodged. (M. 846.)

63.

PRICES OF SEAMEN'S CLOTHING.

The following amendments are to be made to Official Memorandum of 1st July, 1918:—

Delete all Badges under "Royal Naval Reserve."
Delete Badges, efficiency, under "Badges for Boys."
Add under "Badges for Boys"—

Pattern 299, Advanced Class Boys, for right arm ..	Gold, each	1 6
--	------------	-----

Add under Badges—

ROYAL AUSTRALIAN NAVAL BRIGADE.

N.B.			s. d.
5.	Chief Petty Officers (Propellers for Collars)	Gold, pair	2 8
" 5A.	" " " " " " "	Red, "	1 1
" 5B.	" " " " " " "	Blue, "	1 1
" 36.	" " " (Anchors for Collars)	Gold, "	2 3
" 36A.	" " " " " " "	Red, "	0 9
" 36B.	" " " " " " "	Blue, "	0 9

CAP BADGES.

" 49.	Chief Petty Officers, Military Branch, R.A.N.B.	each	3 6
" 52.	Class III., R.A.N.B.	Red, "	0 3
" 142A.	Badges, efficiency	Blue, "	0 2½
" 142B.	" " " " " " "	Red, "	0 8
" 166A.	Letters, "R.A.N.B."	Blue, "	0 8
" 166B.	" " " " " " "	Gold, "	3 0
" 172.	Electricians (Magnet and Star)	Red, "	1 4
" 172A.	" " " " " " "	Blue, "	1 4
" 172B.	" " " " " " "	Red, "	1 2
" 186A.	Mine Sweepers { R.A.N.B. }	Blue, "	1 2
" 186B.	" " { M.S. }	Red or Blue, "	0 4

Add Chevrons, War Service (D.V. 17/1007.)

See
N.O.
254/
171

See N.O. 153
04/1919

64. **EXAMINATION OF PACKAGES BEFORE ACCEPTANCE OF DELIVERY.**

The attention of Officers responsible for stores is invited to Navy Orders Nos. 12, of 1915, and 25, of 1917.

2. A rigid scrutiny must be made of all packages before acceptance from shipping companies, carriers, &c., in order that any signs of pillage may be at once detected, and liability for such losses placed upon the agents or persons responsible. (D.V. 18/1862.)

65. **RETURNED SAILORS' BADGES.**

The Naval Board have decided to issue the Returned Sailors' Badge to those members of the R.A.N. Brigade who have served continuously in a *commissioned ship of war* for a minimum period of 6 months between 5th August, 1914, and 11th November, 1918.

2. Applications should be forwarded to Naval Secretary, with full particulars of service. (18/8202.)

66. **R.A.N.B. OFFICERS' SWORDS AND BELTS, PATTERN OF.**

It is not considered necessary that Officers' Swords and Belt plates for the R.A.N.B. should be specially embossed, which would necessitate casting special dies, and, in view of the small number required, the Naval Board have approved of the R.N. pattern being used.

(D.V. 18/557.)

67. **1914-15 STAR.**

The provisions of Admiralty Weekly Order 4045, of 24th December, 1918, in regard to the 1914-15 Star, apply to the Permanent Sea-going Forces of the Royal Australian Navy, and to such other members of the Royal Australian Naval Auxiliary Services as may be approved by the Naval Board in due course.

2. Pending receipt of stars and official supply of riband, no objection is seen to officers and men of the Sea-going Forces, who are eligible for this decoration, purchasing the riband and wearing same.

3. Official supply of riband will be hastened as much as possible.

4. The Naval Board approve of issue in the case of the armed mercantile cruiser *Berrima* (New Guinea), and in the case of members of the Expeditionary Force to New Guinea, employed in the operations defined in Clause 6, Appendix A, of the Weekly Order referred to.

5. The award is not applicable to examination vessels or vessels employed for reserve training, or mainly on harbor service or in the approaches thereto.

6. Ratings belonging to the Sea-going Forces serving in the *Grantala*, *Upolu*, and *Aorangi* in 1914-15 are entitled.

7. All doubtful cases should be submitted for the decision of the Naval Board. (19/1904.)

Commonwealth Navy Orders.

Navy Office, Melbourne,
31st March, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

To the Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Rear Admiral Commanding	4
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> and <i>Penguin</i>	12
Destroyer Flotilla	24
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments ..	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

68.

**SALUTES AND CEREMONIES ON NATIONAL
ANNIVERSARIES, ETC.**

In British ports and possessions, the pre-war regulations, both as regards firing salutes and dressing ship on British national anniversaries, and as regards Royal and personal salutes, are to come into force again as from 31st March, 1919, for H.M.A. Ships.

International salutes have been re-introduced as from same date.
(19/2101.)

69.

ADVANCES—H.M.A. SHIPS RETURNING TO AUSTRALIA.

The following instructions are to be followed by H.M.A. Ships returning to Australian waters in obtaining advances for H.M.A. Ships:—

1. *Applications for Advances from the Commonwealth Sub-Treasury in each State.*—Seven specimen signatures of the Commanding Officer and Accountant Officer should be forwarded forthwith to the Director of Navy Accounts, in order that arrangements may be made with the Commonwealth Treasury for funds to be made available in accordance with Naval Account Regulation 12.

2. *Advances obtained by Bills of Exchange.*—In connexion with the drawing of Bills by H.M.A. Ships to make funds available, inquiries are to be made as to the rates of exchange obtaining for Bills drawn on London and Melbourne. If it is found to be cheaper to draw on the Director of Navy Accounts, Melbourne, this course should be followed, the necessary amendments being made in the wording of the Bill, and advice of Bill drawn. In the latter cases, it will not be necessary to advise the High Commissioner of Bills drawn.

3. Where Bills are drawn on Director of Navy Accounts, Melbourne, the following notation is to be made in Cash Account:—

Bill No..... Book No.....
Drawn on Director of Navy Accounts, Melbourne.
(Treated as Cash Transfer from Navy Office.)

4. The amount of exchange on Bills should be paid by H.M.A. Ships, and a voucher in favour of the Accountant Officer be prepared as a charge to Miscellaneous Expenditure, and included in the Monthly Cash Account, supported by receipt from the bank or firm with whom the Bill is negotiated. (M. 1072.)

70.

FINANCIAL REGULATIONS, 1918.

The following correction is to be made in the Financial and Allowance Regulations, 1918, for the Permanent Naval Forces (Sea-going), as from 1st April, 1919:—

Regulation 7. *Add new Item 46A—*

Land Line Operating—

To ratings qualified, whilst employed operating
postal-telegraphic land line at Naval Estab-
listments 0s. 3d.

Regulation 11, clause (1). *Add the following:—*

Boys 0s. 6d.
(18/8543.)

71.

PROMOTIONS.

The following Officers have been appointed as Flag Officers and Commodores, to date 1st March, 1919:—

To be Rear-Admiral in the R.A.N. Auxiliary Services:—
Commodore Frederick Tickell, C.M.G., R.A.N.

To be Commodores, 2nd class:—

Captain John C. T. Glossop, C.B., R.N.
Captain Henry L. Cochrane, R.N.

(N. 19/2000.)

72.

PROMOTION OF WRITERS.

The Naval Board have adopted the provisions of A.W.O. 3747, of 28th November, 1918, in regard to the above in the Royal Australian Navy, as from the 13th September, 1918.

(19/1968.)

73.

**PAYMENT OF DEFERRED PAY DUE ON EXPIRATION
OF ENGAGEMENTS.**

Ratings whose engagements expire during the currency of a quarter will, in future, be paid Deferred Pay up to the last day of the preceding quarter.

2. A list is to be furnished to the Director of Navy Accounts on the first day of each quarter, containing names of ratings whose engagements will expire during the quarter, specifying those who desire payment of their Deferred Pay.

3. The balance remaining due will remain as a credit, and be paid with next payment of Deferred Pay.

4. The foregoing does not apply to ratings intending to take their discharge on the expiration of their engagements. These cases will be dealt with in all respects as hitherto, and the full amount of Deferred Pay will be paid up to the actual date of discharge, on receipt of information as to discharge and of Form A.S. 1031z—(Statement of Account on Final Discharge).

5. The payment of Deferred Pay up to the end of the preceding quarter will also apply to Officers other than those being discharged.
(19/1938.)

74.

SEA CHESTS.

Returns are to be furnished by Commanding Officers showing the number of Sea Chests, supplied at Government expense, in use by Sub-Lieutenants and subordinate Officers.

2. The Return is to be accompanied by a statement certifying that the Chests have been taken on charge in the Carpenter's Stores Account, it having been decided to adopt the arrangements now in force in the Royal Navy.

3. Sea Chests which are private property will be purchased by the Government, as laid down in Admiralty Monthly Orders Nos. 834/18 and 1231/18.
(D.V. 19/302.)

75.

RE-ENGAGEMENT GRATUITY.

With reference to Navy Order 41, of 22nd February, 1919, it is the intention of the Naval Board that the £25 should be paid immediately the rating concerned re-engages.

2. It is also the intention of the Naval Board that the men referred to in clause 6 of Navy Order 41 shall receive Leave as well as Gratuity on re-engagement to complete 10 years' service in the R.A.N. (12 years after the 1st October, 1919.)
(18/8807.)

76.

ADDRESS OF COMMANDER "D".

In order to avoid confusion, all communications for Commander (D) and the Accountant Officer (D) should be addressed in future to H.M.A.S. *Swan*.
(19/2105.)

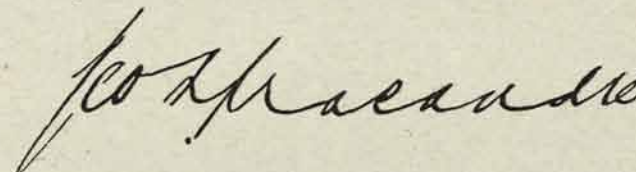
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Commonwealth Navy Orders.

Navy Office, Melbourne,
16th April, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION

Rear-Admiral Commanding	4
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	24
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-District Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

77.

**STATEMENT OF ACCOUNTS ON FINAL DISCHARGE.
RENDERING OF FORM A.S. 1031z.**

Delay has occurred in some instances in forwarding to Navy Office "Statements of Account on Final Discharge" of members of the R.A.N. This form is to be furnished to the Director of Navy Accounts with the least possible delay following discharge of a rank or rating, in accordance with Navy Order No. 71, of 1913.

2. When forwarding Form A.S. 1031z, care is to be taken to execute the instructions at foot of form, particularly in regard to R.N. engagements.

3. Form A.S. 1031z should clearly show whether Active Service ratings are in their 1st and 2nd R.N. engagement, also dates of commencement and completion of such engagements, &c. (In this connexion, attention is invited to Navy Order No. 43, of 1914.)

(M. 1236.)

78.

MISSING DOCUMENTS.

Advice has been received from the Commonwealth Naval Representative in London that, on the 20th September, 1918, twelve copies of the British Merchant Shipping Act were forwarded from London addressed to the Naval Secretary, Navy Office, Melbourne. No trace of these documents can be found in Navy Office, and the Naval Board direct that, in the event of the documents having been received by any Ship or Naval Establishment, the same be sent to Navy Office.

(18/6437.)

79.

FOREIGN SERVICE LEAVE.

The Naval Board have adopted the provisions of all recent Admiralty Orders regarding Foreign Service Leave and all Officers and Men reverted to the Royal Navy, or discharged to the Shore in the United Kingdom, on and after 1st January, 1918, will be entitled to leave under the new Admiralty scale for period of loan to the Royal Australian Navy since that date, previous to which former scale will apply.

Leave granted in United Kingdom, and beyond fourteen days per annum in Australia, will be deducted.

80.

DEDUCTIONS OF PAY FOR PERIODS IN HOSPITAL.

The Naval Board direct that the Garden Island Sick Quarters be regarded as a "Naval Hospital" in so far as the placing of men on half pay under the Financial Regulations is concerned in cases of venereal disease.

(19/2247.)

81.

RETENTION OF KIT ON DISCHARGE.

Ratings may be allowed to retain the whole of their kit on final discharge (except those discharged for misconduct).

2. Uniform may be worn for the period of full pay leave but not subsequently, except on such special or national occasions as may be specifically approved by the Naval Board.

(18/1936.)

82.

ACCOUNTS FOR SUPPLIES OF STORES TO SHIPS AND ESTABLISHMENTS.

The following words are in future to be added to the certificate required to be furnished by the responsible Store Officer on vouchers for supplies of stores, viz.:-

"and that account for these articles has not previously been certified by me."

2. The amended certificate, which now reads as follows, should be inserted in the body of all accounts on Form N.A. 4 for supplies of stores to Establishments and Offices, and accounts should not be passed for payment by the Certifying Officer until this certificate has been inserted:-

"I certify that the goods referred to on this account have been correctly received and taken on charge in.....Account, and that account for these articles has not previously been certified by me."

3. In the case of supplies to H.M.A. Ships, payment for which is made on Form A.S. 22, "Voucher for Purchase," the words quoted in paragraph 1 should be added in manuscript to printed certificate on Form, which will now read as follows:-

"We do hereby certify that all the articles mentioned in the foregoing account were actually received on board H.M.A.S..... in kind, and that the same are of good quality and fit for His Majesty's Service, and have been taken on charge in.....Account to.....19...., and that account for these articles has not previously been certified by us."

Necessary amendment will be made in Form when next reprinted.

4. Certificate in the form set out in paragraph 2 is also required on Transfer Accounts on which financial adjustment is made for supply of stores.

5. It will be seen that the amended certificate places responsibility upon the Officer taking stores on charge to see that duplicate accounts for the same supply are not certified by him. This provision has been inserted as an additional safeguard and does not relieve the Certifying Officer of his responsibility to see that duplicate accounts are not certified for payment.

6. Payments on Form N.A. 4 should be completed as to Certificate of Person Incurring Expense, in addition to the certificate set out in paragraph 2.

7. Navy Order 3, of 1914, is hereby cancelled.

83.

TELEGRAPHIC ADDRESS OF NAVY OFFICE.

The registered cablegram code address "Navy, Melbourne," is also to be used for Inter-State and other telegrams.

(18/7186.)

See N.O. 108
of 1919

of A.W.O. 3895
A.M.O. 100
of Feb. 1919
regarding
Foreign Service
Leave for
Officers & Men
of R.A.N.

See N.O.
49/1920

84.

PAYMENT OF DEFERRED PAY DUE ON EXPIRATION OF ENGAGEMENTS.

In future, when forwarding applications for payment of Deferred Pay due on expiration of engagements, a statement giving the following information is to accompany the application into office:—

- | | | |
|--|---|--|
| (1) (a) Promotions .. | } | Date of promotion or disrating, as the case may be, indicating rating to which promoted or disrated. |
| (b) Disratings .. | | |
| (2) Badges .. | | Date of award, restoration, or deprivation, and whether 1st, 2nd, or 3rd. |
| (3) Time forfeited .. | | Particulars of time forfeited affecting Deferred Pay only, such as time served in cells, detention, civil prison, waiting trial, &c. |
| (4) Royal Naval Service, &c. (in respect of R.N. Ratings only) | | See paras, 3, 4, and 5 of Navy Order 43, of 1914. In the case of Pensioners, date of pensioning should be stated. |

2. Certificates of Service need not, in future, be forwarded to this office with such applications, and these statements will obviate the work at present entailed in the preparation of copies of Service Certificates now forwarded in some cases.

3. The above information need only be supplied for such periods in respect of which Ships' Ledgers have not been received in Navy Office, and in which such information is essential to enable the Deferred Pay claim to be dealt with. Where the application for Deferred Pay is in respect of an engagement expiring during the current quarter, the information to be supplied under (1), (2), and (3) above can generally be limited to a period of about six months preceding date of expiration of such engagement.

4. Every possible care is to be taken in the preparation of these statements, as stoppages from Deferred Pay for Pension Liability to the Admiralty are dependent thereon.

5. All applications for Deferred Pay are to be addressed direct to the Director of Navy Accounts.

85.

APPOINTMENT OF ASSISTANT STORE OFFICER AT COMMONWEALTH NAVAL DOCKYARD, COCKATOO ISLAND, SYDNEY.

A vacancy exists for position of Assistant Store Officer at the Commonwealth Naval Dockyard, Cockatoo Island, Sydney, and applications are invited from Naval Staff Clerks qualified for appointment to this position.

2. Commencing salary will be at the rate of £320 per annum.

3. Applications, stating fully the candidates qualifications for appointment, should be forwarded so as to reach the Naval Secretary, Navy Office, Melbourne, by 30th April, 1919. (19/1474.)

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Library

86—92

Commonwealth Navy Orders.

Navy Office, Melbourne,
8th May, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

J. P. Macaulay

To the Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Rear Admiral Commanding	4
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus, Tingira, and Penguin</i>	12
Destroyer Flotilla	24
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Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	<i>as requisite</i>

Dec. 11. 0.100
of 1919

86.

COMMONWEALTH NAVY LIST—REPORT REQUIRED.

The Commonwealth Navy List for April, 1919, has been corrected by latest information available, but, as many changes have taken place, information regarding which has been received by cable, &c., only, Commanding Officers are requested to report as soon as possible any inaccuracies or omissions regarding Officers serving under their command.

87.

ENROLMENT IN THE ROYAL FLEET RESERVE OF ACTIVE SERVICE RATINGS LOANED FROM ROYAL NAVY.

Royal Navy ratings loaned to the Royal Australian Navy will not be permitted by the Admiralty to enrol in the Royal Fleet Reserve whilst attached to the Royal Australian Navy. Such ratings will only be enrolled in the Royal Fleet Reserve on return to England on completion of Commonwealth engagement.

2. As all time served in the Royal Australian Navy shall count for Royal Fleet Reserve Age Pension or Gratuity, a charge for Pension Liability shall be made against Deferred Pay.

3. Ratings may, however, renounce in writing their claim to Royal Fleet Reserve Pension or Gratuity in accordance with Navy Order 40 of 1915. In such cases, no charge for Pension Liability will be made against Deferred Pay.

4. Ratings who are permitted by the Admiralty to join the Royal Fleet Reserve after having renounced their claims will be required to pay to the Admiralty Pension contributions not deducted from Deferred Pay.

5. Pensioners and Royal Fleet Reserve ratings entered in the Royal Australian Navy direct from shore in Australia will be treated in all respects similarly to men entered in England, and a deduction made from Deferred Pay unless claims to Pension or Gratuity are renounced.

6. In cases where Royal Fleet Reservists are transferred to other positions (Naval) *i.e.*, R.A.N.B. Staff, where Deferred Pay is not credited, time served in such positions will not be allowed to count for Royal Fleet Reserve Pension or Gratuity unless the Pension Contribution due to the Admiralty is paid by the men concerned. Where Royal Fleet Reservists desire to count time served in positions carrying consolidated pay, towards Royal Fleet Reserve Pension or Gratuity, the Director of Navy Accounts should be advised to enable arrangements to be made to collect the Pension Contribution.

7. No arrangements will be made by the Admiralty for Royal Fleet Reserve drill to be performed in Australia. In view of this, time served in civil life in Australia cannot count as qualifying service for Royal Fleet Reserve. (M.1336.)

88.

MIDSHIPMEN—EXAMINATION FOR RANK OF LIEUTENANT.

It has been decided that the procedure laid down in Admiralty Monthly Order No. 2800 of 1918 shall apply to Midshipmen, R.A.N., of 1st January, 1918, seniority.

2. Arrangements for their examination for the rank of Lieutenant in September, 1919, will be made by the Commodore Commanding H.M.A. Fleet according to the procedure for these examinations carried out in September, 1918, keeping in view Admiralty Monthly Order No. 2948 of 1918.

3. The procedure to be adopted in regard to Midshipmen of 1st January, 1919, seniority and later has not yet been decided, but will probably be in accordance with that adopted in the Royal Navy. (N.17/0112.)

89.

QUALIFYING SERVICE FOR CHEVRONS.

The Naval Board have approved of service in H.M.A.S *Gayundah*, whilst on night patrol duty at Sydney, being counted as sea service towards the award of Chevrons.

90.

ROYAL NAVY RATINGS SERVING IN R.A.N.—PARTICULARS OF R.N. ENGAGEMENTS.

The Naval Board request that the following information be shown in column 9 of Ship's Ledger for quarter ending 30th June, 1919, in respect of all R.N. ratings serving in H.M.A. Ships:—

- (1) Whether Active Service Rating, Royal Fleet Reservist, or Pensioner, Non-continuous or Special Service, Royal Navy deserter.
- (2) If Active Service Rating, 1st R.N. engagement, *date of completion of such engagement.* State also if man has re-engaged or intends to re-engage to complete time for R.N. Pension, and date from which time counts for 2nd R.N. engagement.
- (3) If Active Service Rating, 2nd R.N. engagement, *date of commencement of such.* If pensioned, *date from which pensioned.*
- (4) If Active Service Ratings do not intend to re-engage to complete time for R.N. Pension, or have definitely stated intention of not doing so, this information should be shown on ledger.
- (5) If R.F.R., state to which class man belongs, *i.e.*, Class "A" or "B", and date of joining the Reserve.
- (6) If R.N. deserter, whether engagement R.N. is 1st or 2nd, special or N.C.S., and date of commencement of such engagements, except in cases of men in 1st R.N. engagement, when date of completion should be shown.

2. As this information is required in connexion with Pension Liability chargeable against men's Deferred Pay so as to enable settlements of Deferred Pay to be effected expeditiously, the greatest care should be taken in preparing such information.

3. Ships will be held responsible for overpayments arising owing to incorrect or insufficient information being supplied due to negligence.

4. To minimize work in Ships in connexion with the above, the following abbreviations may be used:—

Abbreviation.	Meaning.
(a) A.S.R. 1st R.N. (and date)	Active Service Rating in 1st R.N. Engagement—date to indicate "date 1st R.N. engagement expires."
(b) A.S.R. 2nd R.N. (and date)	Active Service Rating in 2nd R.N. Engagement—date to indicate "date 2nd R.N. engagement commences."
(c) Pens. R.N. (and date)	Pensioner from Active Service List, Royal Navy—date to indicate "date from which pensioned."
(d) R.F.R.A., R.F.R.B. ..	Royal Fleet Reservist—the "A" or "B" indicating to which class man belongs.
(e) I.R.E.	Intends to re-engage to complete time for pension.
(f) N.I.R.E.	Does not intend to re-engage to complete time for pension.
(g) Des. R.N.	Royal Navy Deserter.

NOTE.—If a man, for instance, was in his 1st R.N. engagement, and this engagement would expire on 30th June, 1919, and he does not intend to re-engage, column 9 of Ledger should show the following:—

"A.S.R. 1st R.N.
30/6/19.
N.I.R.E."

Again, if a man is an R.N. deserter serving in the R.A.N., and is in his 2nd R.N. engagement, and this engagement commenced 18th February, 1911, column 9 of Ledger should show the following:—

"Des. R.N.
2nd R.N.
18/2/11."

(M. 1147.)

91.

PUBLIC HOLIDAYS.

With reference to Navy Order 154/1918, relative to public holidays to be observed by the Department of the Navy in the various States in addition to those prescribed by the Public Service Act, the following amendments have been made, and are promulgated for information and guidance:—

Melbourne.—Delete Easter Tuesday, and insert in lieu Agricultural Show Day.

Hobart.—Delete day following New Year's Day.

2. These amendments not only apply to the capital city, but throughout the whole State. (18/8334.)

92.

INCREMENTS OF TEMPORARY ACTING WARRANT OFFICERS.

As from the 1st October, 1918, temporary Acting Warrant Officers will be allowed the same increments of full pay as authorized for confirmed Warrant Officers R.A.N. of similar rank.

(19/2780.)

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

No. 93.

Navy Order.

Navy Office,
Melbourne, 24th April, 1919.

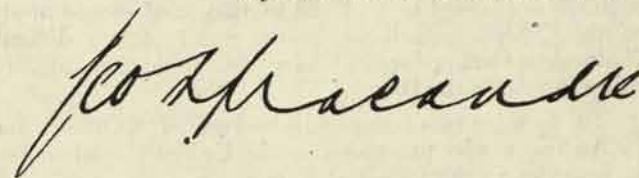
LEAVE ARRANGEMENTS AND RAILWAY CONCESSIONS.

The following consolidation of the existing orders in regard to Leave and Railway Arrangements is hereby promulgated for the convenience of the Officers and Men of the Royal Australian Navy returning from active service.

The special attention of Commanding Officers is drawn to the necessity for due provision being made for the comfort and convenience of Naval ratings travelling by train when on duty, either in the form of an advance to meet expenses, or of arrangements for meals, as may be suitable to the circumstances of the case, and, in other cases, of facilitating the use by Officers and Men returning from active service of the concessions and special arrangements in force.

The following Navy Orders are hereby cancelled:—1918, Nos. 92, 143, 148, 153, 168, 176, 179, and 192; 1919, Nos. 15, 16, 25, 44, and 52.

By direction of the Naval Board,



(A)—ADVANCE OF PAY.

1. On proceeding on leave for seven days or longer, pay and ration allowance (2s. 6d. per diem) due to date of expiration of leave, will be advanced.

2. When proceeding on leave for over 48 hours, but less than seven days, pay may be advanced when a pay day occurs prior to expiration of leave.

(B)—FOREIGN SERVICE LEAVE.

3. All Officers and Men returning from service overseas will be allowed fourteen days' leave per annum for each year's absence from Australia, irrespective of any leave obtained whilst serving overseas.

4. Such leave will be reckoned from date of last touching at an Australian port, to date of arrival at an Australian port on the return journey. Broken periods are to be calculated at one day's leave per each full month of absence.

C.4592. 4 (a) Leave will be granted in lieu of any time lost in travelling owing to compulsory quarantine (see NO. 93a)

(C)—STANDING ORDERS UNDER PEACE CONDITIONS.

5. Members of the Permanent Sea-going Forces, whose homes are west of Adelaide or north of Brisbane, will, on proceeding on Christmas leave from Sydney or Melbourne, be given *Naval Railway Warrants*, chargeable to the Navy Department at official rates, for the journey between Adelaide or Brisbane and their homes. (The member himself will obtain ticket as far as Adelaide or Brisbane.)

6. Boys on leave from the Training Ship to their homes at Christmas and on final leave from Training Ship prior to being drafted to sea service, will be given return pass, provided that a period of three months has elapsed since return from Christmas leave.

7. Ratings discharged (a) Time expired; (b) For misconduct; (c) Invalided; (d) Demobilized, will be granted railway or steamer warrant, chargeable to the Navy Department at official rates, to actual place from whence they were originally recruited within the Commonwealth, or to Port Division, as they may elect. (Railways are to be used whenever possible.) Ratings discharged at own request, whose engagements have not expired, must defray cost of passage themselves. Ratings whose engagement expires on declaration of peace may be considered as time expired on their discharge being approved.

8. *Temporarily Suspended*.—On occasions of leave, warrants may be issued to all Officers and Men of the Sea-going Forces at half ordinary rates, payable in cash by applicant on presentation of railway warrant.

(D)—SPECIAL CONCESSIONS TO RETURNED MEN.

9. Generally speaking, returned sailors are eligible for the same concessions as granted to returned soldiers, and should apply, in the absence of their ships, as follows, in the event of any difficulty arising:—At Sydney, to Commodore in Charge; at Melbourne, to Navy Office; and in other States, to the District Naval Officer.

10. Similar concessions will be granted to Officers and Men domiciled in Australia who proceeded to the United Kingdom for the purpose of war service in the Imperial Forces.

11. In any case where free travelling to home is not granted by the respective States, on return from active service, Naval Warrants—first class for Officers, and second class for Men—may be issued, chargeable to the Navy Department, in the case of all Officers and Men of the R.A.N. Sea-going Forces who have a minimum period of twelve months' absence. *(Extra clause see N.O 93a 1/1919)*

12. With reference to the passes granted in certain States to meet sailors returning. Officers and Men who are travelling overland from other States should inform their relatives by telegram as to date and place of arrival.

13. The following are the concessions granted in each State:—

(1) *New South Wales.*

(i) The State Government gives privileges in travelling on the same scale, and subject to the same methods of application as in the case of members of the Australian Imperial Force, during furlough prior to discharge.

(ii) All applications for travelling privileges must be made to the New South Wales Government representative at the A.I.F. Demobilization Furlough Bureau, Rawson House, Pitt-street (opposite the railway station), Sydney, and not to railway stations direct. Necessary warrants will be granted upon presentation of the claimant's liberty ticket, indorsed "Returned from Active Service."

(iii) The Government representative will be furnished by the Commodore-in-Charge with a nominal roll of ranks and ratings prior to commencement of leave.

(iv) Excepting for those classified as the equivalent of "Anzac Special Leave" (i.e., seventy days' leave or over), who are specially provided for at (v), the scale of travelling privileges is as follows:—

- (a) Return railway pass to home in the country (outside 34 miles radius of Sydney).
- (b) Suburban periodical railway ticket for one month (or duration of leave if less than one month).
- (c) Tramway pass for "all lines" for one month.
- (d) Return railway tickets as required between stations in New South Wales during leave.
- (e) One Inter-State railway journey to visit next of kin, upon production of certificate of Commanding Officer.

(NOTE.—Passes on Inter-State lines will be issued, but journeys to Victoria must be commenced within fourteen days of the beginning of the leave.

(v) Officers and Men granted more than 70 days' leave (i.e., equivalent of "Anzac Special Furlough") will be given suburban periodical tickets or tram passes for the full period of leave (renewable monthly), and railway warrants for all specified journeys in New South Wales as they may wish to make.

(vi) Journeys by steam-ship, motor car, or coach are not provided for.

(vii) "Station-to-station" or "all-lines" railway passes are not granted in New South Wales.

(viii) Free return railway passes from homes in the country (i.e., outside 34 miles radius of Sydney) will be granted to the next of kin and one other relative (or friend) of each member of the R.A.N. returning from foreign service. The application must be made by the next of kin upon a form which can be obtained by them from the Commodore-in-Charge, Sydney. Upon receipt of the application at the Premier's Office (or at the Furlough Bureau), warrants for the necessary tickets will be at once issued.

(ix) Officers and Men granted Inter-State tickets from other States to New South Wales should apply to the Sydney Bureau for return or other tickets. They should be given orders for the forward (single) journey only.

As New South Wales railway conditions do not allow a break of journey, orders for tickets, if issued in other States, should be given separately for each stage of the journey.

(x) All travelling referred to in the foregoing will be "first class."

(xi) The only certificates required (with the exception of (iv) (e)) by the Bureau are the naval leave passes in ordinary use with "Returned from active service" impressed upon them, and the nominal roll of all leave parties.

(xii) The Taronga Zoological Park Trust, Sydney, gives free admittance to sailors and soldiers in uniform, and those desiring to avail themselves of free admittance need only purchase a ticket for the boat journey. *(New clause VII see N.O. 93a of 1919)*

(2) Victoria.

(i) Free suburban travel in Melbourne (including St. Kilda-Brighton and Sandringham-Black Rock electric street railways during whole period of leave.

(ii) Free country trips during two weeks of furlough.

(iii) Free first class tickets to Melbourne to relatives to meet Officers and Men on arrival at Melbourne—

(a) Where both the father and mother desire to travel, two free tickets will be issued, but in all other cases only one free ticket will be issued to wife, brother, or sister.

(b) Applications for relatives' tickets should be made to the Secretary, Navy Department, Melbourne, direct by the relatives concerned, on the special form which has been established for the purpose.

(iv) Warrants for Officers and Men will be issued on personal application to Navy Office, Melbourne, and be presented to the Government Tourist Bureau, at corner of Swanston and Collins streets, by the holder in exchange for tickets, and not at railway stations.

(New clause (v) see N.O. 93a of 1919)

(vi) (3) Queensland.

(i) One first class return pass within the State will be issued to the next of kin and one nominee of Officers and Men to meet them on arrival at Brisbane. The ticket will be free in regard to the next of kin of Officers and Men continuously at sea or overseas since any date in 1914, and at one-third fare in other cases.

The next of kin will forward applications to Naval Staff Office, Brisbane, where same will be dealt with.

(ii) A free station-to-station first class return pass within State. (If desired, use of this pass may be deferred until after discharge.)

(iii) Officers and Men who have been continuously afloat since any date in 1914 will be granted a free first class pass over all lines within the State to which belonging for period of leave.

(iv) One Inter-State free first class return pass to enable men to visit parents or the next of kin in other States, on certificate. Journey may be broken at any place, but the return journey must be completed in 100 days.

(v) Free suburban railway pass for period of leave.

(vi) The foregoing concessions will be obtained by presentation of leave ticket at the office of the District Naval Officer, Brisbane, who will issue forms which will be exchanged for tickets at the office of the Commissioner for Railways, George-street, Brisbane.

In W.A. first class passages are issued to Officers & W.O.'s only, and second class passages to ratings. see N.O. 93a of 1919.

(4) Western Australia.

(i) A station-to-station first class return pass, within the State. (If desired, use of this pass may be deferred until after discharge.)

(ii) Officers and Men who have been continuously afloat since any date in 1914 will be granted a free first class pass over all lines within the State to which belonging for period of leave.

(iii) One Inter-State free first class return pass to enable men to visit parents (or next of kin) in other States, on certificate. Journey may be broken at any place, but the return journey must be completed in 100 days. *(Suspended see N.O. 93a of 1919)*

(iv) The foregoing concessions will be obtained by presentation of leave ticket at the office of the District Naval Officer, Fremantle, who will issue forms which will be exchanged for tickets at Perth Railway Station.

(v) A sum of 3s. is collected by the Railway Department, and in return a pass is granted, available over the metropolitan and Government trams for period of leave. *(New clause (vi) see N.O. 93a of 1919)*

(5) Tasmania.

(i) On application to District Naval Officer, Hobart, Officers and Men will be given a voucher certified as follows:—

This is to certify that (full name) (rating) O. No. is a sailor returned from active service afloat on furlough for days from 1919 to 1919, and is entitled to a railway ticket to any station on the Tasmanian Government railways without charge.

(ii) Free passes for period of furlough will be given on steamers plying between Hobart, Bellerive, and Lindsfarne on production of a similar warrant to above, to be obtained on application to District Naval Officer, Hobart.

(iii) The two next of kin (if resident in country) of Men returning will be given a free first class return railway pass to meet the latter on arrival at Launceston or Hobart. The same will be obtained by application to the District Naval Officer at Hobart.

(ii) add new clause see N.O. 93a of 1919
(6) South Australia.

(See N.O. 93a of 1919)

(Will be published later for insertion herein.)

(E)—APPENDIX.

INSTRUCTIONS IN REGARD TO THE ISSUE OF OFFICIAL NAVAL WARRANTS.

The following detailed arrangements are to be observed as a standing order in the issue of Railway Warrants chargeable to the Navy Department under Peace arrangements:—

General.

1. The following Officers, or such Officers as they may depute, will authorize the issue of railway warrants, and will be responsible that the person to whom the warrant is issued is travelling on duty, or is entitled to the warrant under the specific instructions of the Naval Board.

Ship, Establishment, &c.	Officer authorized to issue Warrants.
H.M.A. Ships (including Harbor Ships and R.A.N. College)	Commanding Officer.
H.M.A. Naval Establishments, including Commonwealth Dockyard, Cockatoo Island, and R.A.N. Wireless Workshops	Commodore in Charge. General Managers.
R.A.N. Brigade	District Naval Officers and Sub-District Naval Officers.
Personal Warrant Books	Officers to whom the books are issued.

Any person deputed to sign warrants should sign "for Commanding Officer," or, as the case may be, and add, after his signature, the rank or position held.

3. Officers authorized to issue railway warrants should note that railway warrants are in the nature of cheques drawn on the Department of the Navy, and that such warrants should therefore be prepared and issued with every regard to the prevention of unauthorized use, and to insuring that accounts can be readily checked and passed for payment.

4. The approved form of warrant issued for use in H.M.A. Ships and Naval Establishments must be used in all cases, except where special forms of warrant are required.

5. Warrants must show clearly the place or ship of issue, and also the name and rank or rating of the person travelling. When duty warrants are issued to civilians not holding an honorary or relative rank, the word "civilian" is to be entered in the place provided for rank or rating.

6. The certificate on the back of the warrant (whether chargeable to the Department or the individual) is to be completed, in all cases, and should clearly state the reason for issue of the warrant, such as "Taking up appointment to H.M.A.S. *Cerberus*," &c., to enable charges to be correctly allocated.

7. In the case of Naval Establishments or Naval Staff Offices, the address of the Accountant to whom claim for payment is to be rendered must be clearly shown on all railway warrants issued which are chargeable to the Department.

8. Warrants chargeable against the Department should bear no indorsement whatever on the face, except in case of the Christmas vacation warrants in H.M.A.S. *Tingira*. (See para. 20(c).)

9. Every alteration made in a warrant should be initialled by the person signing the warrant.

10. The conditions as to issue of railway warrants on State Railways apply also to the Commonwealth Railways.

11. Before a warrant is prepared for any journey within a State, action should be taken to ascertain whether a single or return ticket is issuable.

12. *Fac-simile* signature stamps or carbon copies of signature must not in any circumstances appear on warrants in lieu of a written signature.

13. Warrant-books, when not in use, are to be kept under lock and key.

14. Arrangements for issue of all warrants required for the forward, return, or other journeys, should be made by the Office to which the person travelling is attached, and it should not be necessary, except in special circumstances, for warrants to be applied for from other Establishments.

15. Where warrants are, however, so issued, the footnote showing where account is to be rendered should be altered to show the Office to which the person is attached. Accounts should not be passed by Certifying Officers for fares of persons attached to another Establishment for pay, &c.

Personal Warrant Books.

16. These books are issued to certain officers in Shore Establishments for their exclusive use when travelling on duty. Warrants should not be issued from these books to any other person, except in cases of emergency, when it is not possible to obtain the usual duty warrant from a Staff Office, or other Naval Establishment. Where it is necessary to issue a warrant to another person, the full name and rank and nature of the duty to be stated in all such cases.

17. All warrants should show in detail the reasons for travelling, so that the charges may be correctly allocated to the proper Naval Votes.

Special Instructions in regard to Issue of Warrants.

18.—

Journey.

Warrants to be Issued.

(a) Beyond the limits of one State (See below for journeys commencing in South Australia.)

Two separate warrants, one for forward and one for return journey. The original and duplicate of each warrant to be completed and issued to the person travelling.

Note.—Return tickets are issued only between Victoria and South Australia, and warrants for such journeys should be prepared accordingly.

(b) New South Wales (Journeys within the State.)

The original and duplicate of warrant to be completed and issued to the person travelling.

(c) South Australia

For all journeys commencing in South Australia, a special form of warrant, obtainable from Navy Office, Melbourne, or District Naval Staff Office, Birkenhead, is to be used. The original and duplicate of warrant to be issued to the person travelling.

The District Naval Officer, Birkenhead, will issue necessary warrants for journeys commencing in South Australia on receipt of advice in writing. For journeys to or through, but commencing outside, South Australia, the ordinary form of Naval warrant to be issued.

(d) Victoria, Queensland, Western Australia, and Tasmania (Journeys within the State.)

The original portion of the warrant only is to be issued to the person travelling. The duplicate portion to be cancelled and remain in Warrant Book.

19. Passages beyond the limits of a State can be arranged on a warrant only for a journey between two or more Capital Cities, between two towns on the Inter-State route, or between a Capital City and town on the Inter-State route. If portion of the journey has to be made on a line other than the Inter-State line, a separate warrant for this portion of the journey is required, e.g., a person travelling from Brisbane to Adelaide requires only one warrant. A person travelling from R.A.N. College to join H.M.A.S. *Cerberus* at Williamstown should be provided with three warrants for the following portions of the journey:—Nowra to Sydney, Sydney to Melbourne, and Melbourne to Williamstown.

Leave and Concession Warrants (Temporarily Suspended).

20.—

(a) Permanent Forces (Sea-going) serving in H.M.A. Ships, including Harbour Vessels

Travelling to member's home for the purpose of leave.

Half ordinary rate, payable in cash by the applicant on presentation of railway warrant plainly marked on the face, "Leave, half fare, payable by applicant."

Officers.—1st Class.

Men.—2nd Class.

The foot-note on warrant directing claim to be rendered against the Navy Department should be struck out.

(b) Royal Australian Naval College As above, on presentation of special warrant provided for journeys in all States, except those commencing in South Australia. For journeys commencing in South Australia, the South Australian warrant form is to be used.

All warrants issued under this concession should bear the indorsement on face, "Leave, half fare, payable by applicant."

The foot-note on warrant directing claim to be rendered against the Navy Department should be struck out.

(c) H.M.A.S. *Tingira*

Officers and men as shown above.

Boys travelling to their homes at Christmas vacation, will be issued tickets chargeable to the Department at student's vacation fare, on presentation of the usual warrant, and the Railway Department student's certificate. This concession also applies to Inter-State travel, except to South Australia.

Warrants are to be indorsed on the face, in large type, "Travelling on Christmas leave—Student's Vacation Fare."

21. The above concessions will be granted ordinarily on return tickets only, but, in cases where return tickets are not issued, the concessions will be granted on single tickets. (See para. 11.)

22. No concessions are granted by the Railway Departments to members of the following, other than when travelling on duty:—

- (1) Naval Brigade Staff.
- (2) Naval Brigade.
- (3) Senior Naval Cadets.
- (4) Radio Service.

Transcontinental Line.

23. All warrants issued, in future, for journeys over the Transcontinental Railway between Port Augusta and Kalgoorlie are to be prepared to include both sleeping berth and meal ticket, entitling the passenger to meals on the train. The words "and meal ticket—Transcontinental Railway" should be inserted on the warrant after the words "sleeping berth". These charges are payable by the Department only in those cases where the cost of fare is paid by the Department.

24. The present price of meal tickets is as follows:—

	Price.
1st Class.—Adult	13s. 6d.
2nd Class.—Adult	11s. 0d.
1st Class.—Child over 3 years and under 14 years of age	8s. 6d.
2nd Class.—Child over 3 years and under 14 years of age	7s. 6d.

25. No authority for concession in the cost of rail ticket will apply in any way to the meal ticket.

26. In view of the cost of transport by rail of heavy baggage, advantage is to be taken of forwarding same by sea between Western Australia and the eastern States when opportunity offers within a reasonable time.

Accounts.

27. Charges for services rendered by all Railway Departments—State and Commonwealth—for conveyance, on duty, of any members of the Royal Australian Naval Forces (Sea-going and Auxiliary Services), Senior Naval Cadets, and Civilians are made on the uniform basis of half ordinary rates. Accounts should be passed on this basis only. The concession of one-quarter and one-third fares for Senior Naval Cadets has been withdrawn by the Railway Departments.

28. The conveyance of stores, material, household furniture, &c., chargeable to the Department, will also be at half ordinary rates, but this concession does not apply to—

- (a) Penal charges, such as storage and demurrage;
- (b) Special charges, such as shunting, minimum charges for special trains, &c.

see N.O. 133 of 1919 for paragraphs to be substituted.

29. Recovery of cost of tickets issued on railway warrants for persons travelling on duty on the Commonwealth Transcontinental Railway will be made as follows:—

- (a) Tickets issued in Victoria, South Australia, or Western Australia, will be claimed for by the State Railway Department concerned, e.g., through tickets issued in Melbourne for journey Melbourne to Fremantle will be claimed by the Victorian Railway Department.
- (b) In cases where tickets are issued for a journey solely on the Transcontinental Line, arrangements may be made with the Commonwealth Railways to settle claims, either by cash or transfer account.

Special.

30. Members of ships' rifle teams, not exceeding ten (10) in number, and a Captain, may be issued duty warrants to attend practice at rifle ranges, where such ranges are not more than 30 miles distant from the port where the ship is lying.

Only one fare per month for a team of ten men and a Captain is allowed under this authority.

31. Ranks or ratings, when granted leave on return from foreign service, or on their vessel paying off, or in other special circumstances approved by the Naval Board, are entitled (for the period of the war) to railway warrants to and from their Port Division. Duty warrants chargeable to the Department will be issued in such cases by the Commanding Officer, H.M.A.S. *Penguin*, the Commanding Officer, H.M.A.S. *Cerberus*, or the District Naval Officer at Fremantle. Leave Warrants to those whose homes are distant from their Port Division should be issued separately, in accordance with the provisions prescribed in para. 20.

32. In the case of a member of the Royal Australian Navy having lost his railway ticket, or not having sufficient money to purchase a ticket to enable him to rejoin his ship, a warrant, chargeable at full rates, may be issued to him on personal application (under the conditions shown in para. 33) by the Commanding Officer of one of H.M.A. Ships, or by a District or Sub-District Naval Officer. If a man is, however, in possession of his concession warrant, but has not sufficient money, he should, similarly, apply to a District Naval Officer or Sub-District Naval Officer for sufficient money for the purpose of his ticket at the concession rates. Officers who issue warrants or make advances of cash, in these circumstances, are to give immediate notice thereof to the Commanding Officer of the ship to which the man belongs, in order that the cost of the warrant or advance in cash may be duly charged against the man's pay in the ledger, the amount of which is to be entered in the "Other Charges" column, details being given. The Director of Navy Accounts should also be advised of all such issues.

33. In order to guard against improper use of the arrangement under para. 32, the following rules are to be made generally known among Petty Officers and men serving on board H.M.A. Ships:—

- (a) If a Petty Officer or Man should have also lost his liberty ticket, he must apply for a warrant in sufficient time to enable inquiry to be made as to the facts of his case.
- (b) In no circumstances will a Petty Officer or Man be granted a warrant or advance in cash unless he applies personally in uniform.
- (c) When an applicant cannot substantiate his statements by the production of his liberty ticket or other document, inquiry (by telegraph, if necessary) will be made of his ship or depot before a warrant is issued or advance of cash made, and he will be required to bear the expense of such inquiry.

34. Railway warrants are invariably to be furnished to Officers and Men for proceeding to complete unexpired leave after recall, and for returning to their ships. These warrants are not, however, to be issued, nor are any expenses to be allowed, unless the unexpired portion of the leave will admit of at least 24 hours being spent at the destination.

35. Officers and Men who are aware, before proceeding on leave, that it is probable they will be recalled, will not be entitled to the repayment of any expenses incurred. (For information as to Travelling Expenses allowable, and other details, see Navy Order 116, of 1913.)

36. Ratings desiring to avail themselves of first class accommodation are required to pay the concession (half) rate second class fare, plus full amount of difference between full second and first class fare, as the agreement with the Railways does not permit of the extensive issue of first class tickets at half rates. In such cases, first class travelling warrants are *not* to be issued by ships.

37. Boys proceeding on final leave from Training Ship prior to being drafted to sea service will be granted free passage to their homes provided that a period of three months has elapsed since return from Christmas leave.

38. As the Railway Department require at least 21 days' notice to book passages from Western Australia to eastern States by the Transcontinental Railway, and much difficulty has been experienced in securing passages to enable Naval ratings to return on expiration of their leave, the District Naval Officer at Fremantle is, whenever possible, to be advised, 21 days in advance, of date and place of expiration of any leave granted. (19,200.)

39. When an Officer is unable to travel on the date for which a railway ticket has been obtained, and in order that credit may be obtained from the Railway Department, steps should be taken to cancel Sleeping Berth tickets at least two hours before the time of the departure of the train.

40. The tickets for the rail journey (and also Sleeping Berth tickets if it were not possible to have them cancelled as stated in paragraph 2) should be forwarded immediately to the Accountant Officer of the Establishment from which the Warrants were issued, who will make the necessary arrangements for the Department to obtain a refund of the cost of same.

41. In the case of the Central Administration and H.M.A. Ships unused tickets on Australian railways should be forwarded to the Director of Navy Accounts.

42. To prevent the possibility of overlapping payments Certifying Officers should not certify accounts for payment of daily rates of travelling allowances to persons attached to another district, unless Finance Authority has been received.

43. Should a person attached to another district require an advance on account of travelling expenses, the approval of the Officer in Charge of the district to which the member is attached should first be obtained. Payments made under such approval should be immediately notified to the office to which the officer is permanently attached, and the number of voucher and cash account in which brought to account advised.

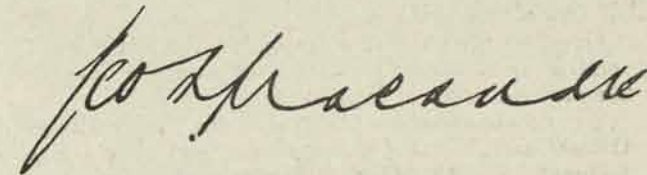
Navy Order.

Navy Office,
Melbourne, 21st May, 1919.

LEAVE ARRANGEMENTS AND RAILWAY CONCESSIONS.

The following additions and amendments are to be made in Navy Order No. 93, of the 24th April, 1919.

By direction of the Naval Board,



Section (B), page 1. Add new clause 4A—

“Leave will be granted in lieu of any time lost in travelling owing to compulsory quarantine.”

Clause 11. Add new clause 11A—

“11A. In the case of steamer journeys between Melbourne and Tasmania, a written order is to be given by H.M.A. Ships for presentation to shipping company, directing account to be rendered to ship concerned.”

Section (1), New South Wales, page 4. Add new clause (xiii)—

“The Commodore-in-Charge, Sydney, will make any arrangements necessary with Tourist Bureau for facilitating the departure of large parties, and will, if necessary, request ships to prepare any warrants or lists required prior to arrival.”

Section (2), Victoria, page 4. Add—

(v) To facilitate the departure of large bodies of men proceeding on leave from Melbourne, warrants should be prepared on board ship prior to arrival. Arrangements have been made under which tickets to home in Victoria can be obtained on presentation of warrant at Spencer-street or Flinders-street stations, but the Railway Department require that all Inter-State and suburban tickets be obtained at the Government Tourist Bureau on presentation of separate warrants, which, in the case of large bodies of men, should be prepared beforehand on board ship before arrival.

(vi) As a general rule, men belonging to New South Wales will not proceed on leave from Melbourne on first arrival; but should such Inter-State passes be required in any cases, warrants will be on personal application at Navy Office with leave ticket.

(vii) In cases of Inter-State journeys to New South Wales, it is necessary to issue warrants for return ticket to Albury and another

94.

NOTIFICATION OF CHANGE OF RELIGION.

Alterations in respect of change of religion approved in accordance with Article 830, clause 4, of the King's Regulations and Admiralty Instructions, should be noted in the ship's quarterly ledger.

2. Changes in religion in the case of officers should also be recorded as above.

95.

NAVAL STORE AND NAVAL ORDNANCE SHIPS' ACCOUNTS FORWARDED TO NAVY OFFICE.

When rendering the above accounts to the Navy Office, Melbourne, accounting officers should address them to the Director of Naval Stores and Director of Naval Ordnance respectively.

A letter of advice (Form A.S. 558) is to be sent to the above officers enumerating the accounts forwarded. (19/2921.)

96.

SIGNING OF NAVY OFFICE COMMUNICATIONS.

Acting Paymaster Lieutenant-Commander F. P. Bayly Jones, R.N., has been authorized to sign Navy Office communications on behalf of the Secretary of the Department of the Navy. (19/2968.)

97.

HALF-YEARLY STATEMENT OF CARTRIDGES ON BOARD H.M.A. SHIPS, ETC.

With reference to Navy Orders Nos. 147 and 164 of 1918, the above statement should be rendered on Form A.S. 1147Z.

2. These forms are to be rendered in duplicate on 31st March and 30th September, one copy being forwarded to the Secretary, Department of the Navy, Navy Office, Melbourne, and the other to the Naval Ordnance Officer, Spectacle Island, Sydney.

3. Form A.S. 1147Z will be revised in due course.

4. Navy Order No. 96/1912 is hereby cancelled. (19/2456.)

98.

SICK LEAVE TO CIVILIAN OFFICERS WHO ARE RETURNED SOLDIERS OR SAILORS.

The following decisions of the Government in connexion with the granting of sick leave to returned soldiers and sailors are promulgated for information and guidance of officers.

PERMANENT CIVILIAN OFFICERS.

The present provisions of the Public Service Regulations are to apply. At present, persons appointed to the Service on probation are not eligible for sick leave until their probation has expired and appointment has been confirmed. It has been decided that probationary officers who are returned soldiers or sailors shall be regarded as permanent officers for the purposes of sick leave, and eligible for the leave prescribed in Public Service Regulations 77 and 78 according to length of service. Any sick leave granted in excess of the three single-day absences provided for in Regulation 77 (1) shall be subject to the production of

medical certificate stating the nature of the illness and that the illness has arisen out of service with the Royal Australian Navy or the Australian Imperial Force.

TEMPORARY EMPLOYEES (OFFICE STAFF).

At present, temporary employees can only obtain six days' sick leave with pay after twelve months' continuous service. The following conditions are to apply to such employees:—

1. A temporary employee who is a returned soldier or sailor shall not be eligible for sick leave with pay until he has completed 30 days' actual employment.

2. After completing such employment he shall be eligible for sick leave for a period of six days with full pay and six days with half pay, and 24 days as provided in paragraph 4, in any twelve months' continuous employment, on account of illness originating from active service.

3. Any leave of absence on account of such illness occurring prior to the completion of 30 days' actual employment shall be granted without pay, subject to pay in respect of such absence being allowed to the extent shown in paragraph 2 if the employee completes 30 days' actual employment and his services are to be thereafter retained.

For example, an employee commences duty on 1st March, 1919, and is absent on account of illness on 4th, 12th, and 18th March. Pay for those days must be deducted from his fortnightly pay on 7th and 21st March. If, however, he is employed until 8th April, and so completes 30 days' service, pay should be granted for the three days of absence, provided his services are to be retained.

4. Any additional absence from the same cause shall be covered by leave of absence up to a period in the aggregate of 24 days (exclusive of Sundays and holidays) in any twelve months, and for the duration of such additional leave the Department shall pay the full pension for total incapacity allotted a private in the Australian Imperial Expeditionary Force, viz., 30s. a week of seven days—5s. a day for a week of six days—or in the event of the officer being already in receipt of a partial naval or military pension, the difference between such partial pension and the full pension mentioned.

5. All applications for the leave proposed must be supported by medical evidence showing the nature of the disability which necessitates absence, and stating that the prime cause of the disability is active service with the Royal Australian Navy or the Australian Imperial Expeditionary Force.

6. In computing twelve months' employment for the purpose of determining whether an employee is eligible for a further period of sick leave with full pay, any leave granted under these proposals shall be counted as employment.

7. Any leave on account of sickness other than sickness resulting from active service shall be granted only under the provisions at present existing for temporary clerks, and shall be regarded as distinct and separate from sick leave granted under these proposals.

These new conditions are to take effect as from 1st July, 1918. (19/2350.)

Cancelled for para. to be substituted see N.O. 50/1920

amended by N.O. 124 of 1919 for para. to be substituted see N.O. 50/1920

Amended by N.O. 164 of 1919

and may, if eligible be granted ordinary sick leave (i.e. sick leave granted after 12 months service) as well as the special sick leave herein referred to, to cover absence from...

See N.O. 50/1919

See N.O. 24/1921

add new paragraph see N.O. 164 of 1919

99.

SUBSCRIPTIONS AND COLLECTIONS IN GOVERNMENT DEPARTMENTS.

With reference to Navy Order 48/1919 relative to subscriptions, &c., in Government Departments, the question whether collections shall be permitted or not under (a) or (b) of the Navy Order quoted is left to the discretion of the General Manager or Officer-in-Charge of the Naval Establishment concerned, and no applications for permission to collect in these instances need be submitted to the Naval Board for approval.

2. The cases mentioned in (a) and (b) of Navy Order 48/1919 are the only instances in which collections are permitted.

(18/8919.)

100.

APPOINTMENT OF ASSISTANT STORE OFFICER AT COMMONWEALTH NAVAL DOCKYARD, COCKATOO ISLAND, SYDNEY.

With reference to Navy Order No. 85 of 1919, inviting applications for the above position, it is notified that the date for receiving applications has been extended to 14th June, 1919.

(19/1474.)

101.

FOREIGN SERVICE LEAVE.

The following correction is to be made in Navy Order 79 of 1919:—

Lines 1 and 2, cancel the following:—

“of all recent Admiralty Orders regarding Foreign Service Leave”

and substitute—

“of Admiralty Weekly Order 3895 of 1918 and Admiralty Monthly Order 100 of February, 1919, regarding Foreign Service Leave for Officers and men of the Royal Navy lent to the Royal Australian Navy.”

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Commonwealth Navy Orders.

Navy Office, Melbourne,
11th June, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus, Tingira</i> and <i>Penguin</i>	12
Destroyer Flotilla	24
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments ..	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

C.7949.

102.

EXAMINATION FOR RANK OF PAYMASTER LIEUTENANT-COMMANDER.

An examination for the rank of Paymaster Lieutenant-Commander will be held in October, 1919.

The subjects of examination will be as laid down in Appendix X., Part IX., Volume II., King's Regulations and Admiralty Instructions, except that a foreign language will be optional and international law will be omitted. Questions in the Merchant Shipping Act will be within the limits of Admiralty Monthly Order No. 3447 of 1916.

Officers intending to take this examination should report as soon as possible through their Commanding Officers, stating whether desirous of taking a foreign language, and, if so, which. (19/2819.)

103.

RETURNED SAILORS' BADGES.

With reference to Navy Order No. 178/1918, the Naval Board have approved of returned sailors' badges being issued to Officers and Men of the Royal Navy who have been transferred or lent to the Royal Australian Navy on dates subsequent to the 11th November, 1918, provided they have had active service afloat in Royal Navy ships of war prior to the armistice.

Such issue will cease for Officers and Men transferred or lent to the Royal Australian Navy subsequent to the 30th June, 1919, when badges will only be issued to Officers and Men of the Royal Navy who may be discharged to the shore in Australia for reasons other than misconduct. (18/8202.)

104.

CORRECTION TO NAVY ORDERS.

The following amendment is to be made to Navy Order No. 55, of the 12th March, 1919:—

Regulation 3, page 7, Note (7), lines 1 and 2—Delete words "other than those on consolidated rates of pay." (19/2027.)

105.

APPLICATION OF THE COMMONWEALTH ELECTORAL ACT TO THE R.A.N.

The *Commonwealth Electoral Act* 1918 provides that—

"all persons who are or have been members of the Forces within the meaning of the *Commonwealth Electoral (War-time) Act* 1917, and who—

(a) have lived in Australia for six months continuously, and

(b) are natural-born or naturalized subjects of the King,

shall be entitled to enrolment, subject to the provisions of Part VII. of this Act. This provision shall have effect only during the continuance of the present state of war, and for a period of three years thereafter."

The following ships are regarded as Victorian for electoral purposes:—H.M.A.S. *Melbourne*, *Encounter*, *Warrego*, *Yarra*, *Parramatta*, *Huon*, *Swan*, *Torrens*, *Cerberus*, and tenders.

The following ships are regarded as belonging to New South Wales for electoral purposes:—H.M.A.S. *Australia*, *Sydney*, *Brisbane*, *Una*, *Platypus*, and submarines, *Tingira* and *Penguin*, and tenders.

A supply of Electoral Claim Forms for the purpose of ensuring such enrolment in the case of any members of the Forces who are under the age of twenty-one years, and a supply of ordinary Electoral Claim Forms for any member over the age of twenty-one years who has not already enrolled, have been received from the Commonwealth Electoral Officer of the State of Victoria, and these can be obtained by ships classified as Victorian on application to the Navy Office.

Forms for ships classified as "New South Wales" should be obtained direct from the Commonwealth Electoral Officer, Sydney.

"A member of the Forces," within the meaning of the *Commonwealth Electoral (War-time) Act* 1917, is a person who is or has been a member of the Commonwealth Naval or Military Forces enlisted or appointed for active service outside Australia or on a ship of war, and a person engaged as a munition or other worker under agreement with the Commonwealth Government for service outside Australia, and includes a person who is or has been a member of the Army Medical Corps Nursing Service who is accepted or appointed by the Director-General of Medical Services for service outside Australia.

The contents of this Navy Order should be brought to the notice of all Officers and Men. (19/3669.)

106.

CARTRIDGES AND SHELLS ON BOARD H.M.A. SHIPS RETURNING TO AUSTRALIAN WATERS.

On the return of H.M.A. ships to Australian waters from England, the following returns are to be rendered to the Secretary, Department of the Navy, Navy Office, Melbourne, viz:—

(a) Return of all cordite lots on board, showing natures of cartridges and quantities of each.

(b) Return of all shell, showing natures and quantities.

2. A copy of each return should also be forwarded direct to the Naval Ordnance Officer, Spectacle Island, Sydney, for that officer's information. (19/2456.)

107.

STOPPAGE OF ALLOTMENTS BY TELEGRAM OR CABLE.

When allotments are stopped by cablegram or telegram, the reason for stoppage is always to be given. This information is necessary in order that inquiries from allottees regarding the stoppage may be satisfactorily answered. (M.2005.)

108.

STATEMENTS OF ACCOUNT ON FINAL DISCHARGE.

With reference to Navy Order No. 77, of 1919, in all cases where approval is given for time-expired men to be discharged on expiration of accumulated leave due, such ratings are to be borne on ships' ledgers for pay up to date of expiry of leave, and paid off forthwith.

In such cases settlement of active pay should be effected immediately prior to rating proceeding on leave, and Form A.S. 1031Z forwarded forthwith to the Director of Navy Accounts.

Certificates of service should be completed up to date of actual discharge, and handed to the men concerned when proceeding on leave.

(M.2007 19/2380.)

109.

PAYMENT OF RAIL AND TRAVELLING ALLOWANCE TO R.N. PENSIONERS IN AUSTRALIA CALLED UP FOR MEDICAL RE-SURVEY.

In any case where authority has been given to call up Royal Navy Pensioners in Australia for medical survey, the necessary railway warrant may be issued and travelling allowance paid at R.A.N. scale rates, expenditure being charged to "Trust Fund Admiralty Account," and the authority of this Navy Order quoted.

(M.2040 16/7875.)

110.

NAVAL STAFF CLERKS, CLASS V., WHO ENLISTED IN THE A.I.F.—ADJUSTMENT OF SALARIES.

It is notified for information of those concerned that it has been decided to adjust the salaries of Naval Staff Clerks, Class V., who enlisted in the Australian Imperial Force, to correspond with the salaries paid to ex-members of the Naval Forces and the Australian Imperial Force appointed as Naval Staff Clerks, Class V.

2. Rates of pay for ex-members of the Naval Forces and the Australian Imperial Force are as follows:—

Age.	Salary.
19 years	96
20 years	114
21 years	138
22 years and over	156

3. New appointees (ex-members of the Naval Forces or the Australian Imperial Force) under 22 years of age are not required to wait twelve months after appointment before obtaining advancement, but are paid rates shown upon attaining their birthdays. For example, an officer 19 years and 6 months on appointment is advanced to £114 on attaining the age of 20, *i.e.*, six months after appointment, £138 on attaining the age of 21 years, and so on.

4. Naval Staff Clerks, Class V., who were in the service of the Department on 1st August, 1918, and who are absent with or have served in the Australian Imperial Forces, will be paid the rates shown in paragraph 2 from 1st August, 1918. Those officers who were under 22 years of age on 1st August, 1918, will not wait twelve months before advancing to the next subdivision, but will advance on their next birthday after 1st August, 1918, to the salary fixed for the greater age, and then by annual increments until the maximum of the class is reached.

5. Naval Staff Clerks, Class V., who enlisted subsequent to 1st August, 1918, will be dealt with similarly, but as from the date of entering camp instead of 1st August, 1918. For example, an officer 20 years of age who entered camp on 1st October, 1918, and whose salary on that date was £96, will be advanced to £114 (the rate prescribed for an officer 20 years old—ex-member of the Australian Imperial Force or Naval Forces)—from that date, and to £138 from his twenty-first birthday, thence by annual increments to the maximum of Class V. An officer who entered camp on 1st September, 1918, 22 years of age or

more, and receiving salary less than £156, will be advanced to that amount from the date of his entering camp, and will then advance by annual increments to the maximum of Class V.

Officers who have been attested but who have not been required to go into camp are not entitled to any adjustment of salary.

6. An officer who enlisted on or prior to 1st August, 1918, will in any case be paid £168 twelve months after date of receipt of £156 (nominal or actual), but not from an earlier date than 1st August, 1918. He will then progress by annual advancement to the maximum of the Class. Similar action will be taken as regards those officers who enlisted subsequent to 1st August, 1918, but in their case the advancement to £168 will operate from the date of entering camp, or twelve months after date of receipt of £156, whichever is the later. Officers will advance to £186 after receipt of £168 for twelve months, and so on.

7. All additions to salary referred to will be by way of allowance, and will not affect existing seniority. Payment will, of course, be made as from the date the officer returns to duty, after issue of Finance Authority from Navy Office. (18/7909.)

111.

COPIES OF SHIPS' LOGS.

The instructions which have been in force during the war directing monthly copies of logs to be sent to the Admiralty direct are hereby cancelled.

2. These documents are to be sent to the Navy Office in future in accordance with the instructions contained in Navy Orders 100 of 1911 and 13 of 1914 (page 66 of Consolidated Navy Orders 1911-1913).

(18/0443.)

112.

NEW AND REVISED FORMS.

(A) NEW FORMS.

The following new forms have been adopted for use in the Royal Australian Navy. First supply will be made by the Naval Store Officer, Williamstown, without demand:—

- A.S. 55x. "Continuous Service Engagement, Royal Australian Naval Auxiliary Service."—D.S. 19/280.
- A.S. 65z. "Form of Receipt."—D.S. 17/364. ← See N.O.167 of 1919.
- A.S. 134z. "Demand to Replenish Paymaster's Stores."—D.S. 19/151.
- A.S. 187z. "Quarterly Return of Victualling Stores (Provisions) Consumed."—D.S. 19/462.
- 455A. "Certificate of Capability of Mechanicians."—19/465.

Supply of the following may be obtained by demand on the Naval Store Officer, Williamstown:—

- A.S. 55y. "Volunteers for Temporary Loan from the Active List of the Royal Navy to the Sea-going Forces of the Royal Australian Navy—Agreement."—D.S.19/144.

- A.S. 55z. "Royal Fleet Reserve Men (Class B) Volunteering for Service in the Sea-going Forces of the Royal Australian Navy—Agreement."—D.S. 19/144.
 A.S. 375A. "Navigating Officer's Report of Position of Ship, 8 a.m. or 8 p.m."—D.S.18/1865.
 A.S. 1180. "Course Records Book."—D.S.19/206.

(B) REVISED FORMS.

The undermentioned forms have been revised. Supply of the following will be made by the Naval Store Officer, Williamstown, without demand. Existing forms are obsolete:—

- A.S. 1046x. "Tender Form for Meat Supplies."—D.S. 18 1741.

Supply of the following may be obtained by demand on the Naval Store Officer, Williamstown:—

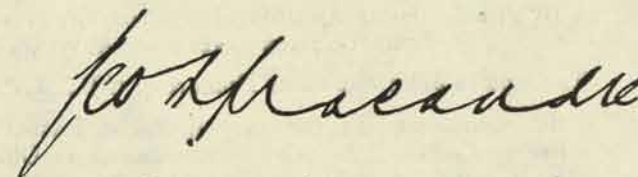
- A.S. 41, 41A. Ledger—Quarterly. Sheets.—D.S. 18/747.
 A.S. 1330z (inside). Account of Receipt and Despatch of Secret and Confidential Books, &c.—D.S. 18/1865.
 A.S. 1031z. Statement of Account on Final Discharge from Royal Australian Navy.—D.S. 19/92.

Commonwealth Navy Orders.

Navy Office, Melbourne,
30th June, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
Australia	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, Cerberus, Tingira and Penguin	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments ..	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

113.

APPOINTMENT OF FIRST NAVAL MEMBER.

Rear-Admiral E. P. F. G. Grant, C.B., has taken over the duties of 1st Naval Member of the Commonwealth Naval Board of Administration, in succession to Rear-Admiral Sir William R. Creswell, K.C.M.G., K.B.E., as from 10th June, 1919. (19/2341.)

→ 114.

**APPOINTMENT OF COMMODORE COMMANDING
H.M. AUSTRALIAN FLEET.**

The following copy of appointment issued to Commodore of the First Class John S. Dumaresq is promulgated for information and guidance of all concerned:—

BY THE BOARD OF ADMINISTRATION FOR THE NAVAL FORCES OF
THE COMMONWEALTH OF AUSTRALIA.

To Captain John Saumarez Dumaresq, C.B., M.V.O., R.N.

The Commonwealth Government, having invited the Lords Commissioners of the Admiralty to recommend an Officer to command His Majesty's Australian Fleet, the Admiralty having recommended you, and His Majesty the King having approved, the Naval Board hereby appoints you First Captain of His Majesty's Australian ship *Australia* additional and Commodore of the First Class in command of His Majesty's Australian Fleet, to take effect from the twenty-second day of March, 1919.

2. The Naval Board hereby authorize you to hoist your Broad Pendant in His Majesty's ship *Australia*, taking charge and command of any of His Majesty's Australian ships which may be present with your Broad Pendant, and, after your arrival on the Australian Naval Station, of the following ships, namely:—

H.M.A.S. *Australia*,
H.M.A.S. *Brisbane*,
H.M.A.S. *Melbourne*,
H.M.A.S. *Sydney*,
H.M.A.S. *Swan*,
H.M.A.S. *Warrego*,
H.M.A.S. *Huon*,
H.M.A.S. *Yarra*,
H.M.A.S. *Parramatta*,
H.M.A.S. *Torrens*,
H.M.A.S. *Platypus*, and Submarines (tenders),

and of any other of His Majesty's ships or His Majesty's Australian ships that may from time to time be placed under your orders; and all Captains, Commanding Officers, and Companies belonging to the said ships are hereby charged and commanded to be obedient to you, and you likewise are hereby charged and commanded to follow such orders and directions as you shall from time to time receive from the Naval Board of the Commonwealth of Australia or any other your superior officer for His Majesty's Service.

3. When ships of the Royal Navy are present with your Broad Pendant, the Senior Officer (whether yourself or a Flag Officer flying his flag in a ship of the Royal Navy) will have the right of command in matters of ceremony or international intercourse, or where united action is agreed upon, but will have no power to direct the movements of ships of the other Service unless such ships are ordered to co-operate by mutual arrangement.

4. A warrant authorizing you to convene courts martial for the trial of any person borne on the books of one of His Majesty's Australian ships is forwarded herewith.

Given under our hands, this 28th day of May, 1919.

(Sgd.)

A. POYNTON.
W. R. CRESWELL.
HENRY L. COCHRANE.
W. CLARKSON.

By Command,

(Sgd.)

GEO. L. MACANDIE.

(19/2342.)

115.

UNIFORM FOR OFFICERS OF THE NAVAL FORCES.

With reference to Admiralty Monthly Order No. 453 of 1919, it has been decided that Officers of the Commonwealth Naval Forces, ashore and afloat, shall conform to the Uniform Regulations for Officers of the Royal Navy abroad, viz., only dresses Nos. 5, 7, 8, and 10 will be required until further orders.

2. Officers of the Permanent Naval Forces (except Warrant Officers of the Auxiliary Services) should provide themselves with frock coat. (18/9118.)

116.

**NAVAL ORDNANCE—NAVAL ORDNANCE TORPEDO AND
WHITEHEAD TORPEDO STORES—CHARGE OF.****ALL H.M.A. TORPEDO-BOAT DESTROYERS.**

The Naval Ordnance, Naval Ordnance Torpedo and Whitehead Torpedo stores in the various vessels are to be transferred from the Engineer to the Gunner or Gunner (T.).

2. The latter is to receive, as from date on which he takes over charge of such stores, an allowance at the rate laid down in Allowance (13), Regulation 6, Rates of Pay and Allowances for the R.A.N. Permanent Naval Forces.

3. The Engineer Officer will still be responsible and account for the consumable and permanent Naval stores allowed in the Establishment for general purposes. Such of these stores as may be required by the Gunner for maintenance of guns, small arms, torpedoes, &c., are to be drawn by him from the Engineer Officer as necessary.

4. Arrangements are to be made accordingly.

(19/3468.)

117.

RETURN OF REGISTER NUMBERS OF GUNS, MOUNTINGS, AND TORPEDOES, ETC., IN H.M.A. SHIPS.

Commanding Officers of ships are to render to the Secretary, Department of the Navy, Melbourne, a return showing the description and register numbers of all guns, mountings, and torpedoes on board their respective ships.

2. Ships equipped with field guns should state if mountings or field carriages for this type of gun are on board.

3. The register numbers of torpedo tubes in Destroyers are also to be reported. (19/4104.)

118.

SALE OF POSTAGE STAMPS IN H.M.A. VESSELS.

Accountant Officers of H.M.A. ships are authorized to purchase a supply of ordinary postage stamps from the public money in their charge for sale to the ship's company. Such stamps are not to be obtained on requisition, as in the case of perforated "O.S." stamps, but paid for in cash when obtaining supply.

As the purchase of postage stamps for sale in the Commonwealth is allowed to be made only by persons licensed by the Postmaster-General's Department, the Secretary of that Department has been requested to issue licences in favour of the Accountant Officers of the following ships:—

Brisbane,
Una,
Torpedo-boat Destroyers.

The following ships are already in possession of licences:—

Australia,
Sydney,
Melbourne,
Encounter.

The maximum stock of stamps held for sale should be calculated approximately on the basis of a monthly reimbursement of the amount of stamps sold.

Postage stamps purchased for sale are to be treated as public money in the Accountant Officer's charge, and included in all statements of public money on hand. No entries will, of course, be made on debit or credit side of cash account in respect of purchases or sales of such stamps.

In no circumstances should the stamps purchased for sale to the ship's company be used for official purposes. Perforated stamps only, which are obtainable on requisition from the Deputy Postmaster-General in each State, are to be used for official correspondence.

(D.N.A. 132/1/121.)

119.

ADMIRALTY MONTHLY ORDERS 4015, 4016 OF 1918, ADMIRALTY WEEKLY ORDER 598 OF 1919—APPLICATION OF TO ROYAL AUSTRALIAN NAVY.

The Naval Board have approved of the adoption of the provisions of Admiralty Monthly Orders 4015, 4016 of 1918, and Admiralty Weekly Order 598 of 1919, in the Royal Australian Navy. *See N.O. 1910/1919*

2. Papers for the Higher Educational Test will be supplied by the Admiralty. Commanding Officers are to report to the Navy office, on 1st July and 1st January of each year, the number of candidates desiring to attend the examination to be held in October and April respectively. The worked papers will be forwarded to the Naval Representative for transmission to the Admiralty. *See N.O. 221 of 1919*

3. In regard to Admiralty Weekly Order 598 of 1919, these examination papers will be prepared and marked locally. Numbers of boys and ordinary seamen, 2nd class, wishing to sit at this examination are to be communicated to the Navy Office on the 1st day of the month preceding the month in which the examination is held. (19/3709.)

120.

LODGING ALLOWANCE—STOPPAGE WHEN ON LEAVE EXCEEDING FOUR DAYS.

The following addition is to be made to the Financial and Allowance Regulations for the Permanent Naval Forces (Sea-going):—

Financial Regulation 4.

Allowances—General.

Add new paragraph at end of clause 11—Lodging Allowance—as follows:—

"Officers and men in receipt of lodging allowance are not to be credited with same when on leave exceeding four days. (19/1396.)"

121.

SICK LEAVE TO CIVILIAN OFFICERS WHO ARE RETURNED SOLDIERS OR SAILORS.

Navy Order No. 98 of 1919 is to be amended by the deletion of the words "and holidays," appearing in line 3 of paragraph 4, regarding temporary employees (office staff). (19/2350.) *See N.O. 241/1921*

122.

O.U. 5034, GYROSCOPE HANDBOOK 1918.

Supply of the above book of reference is available for issue to H.M.A. ships.

Commanding Officers should demand requirements from Naval Store Officer, Williamstown. (D.S. 19/574.)

123.

PURCHASE OF PROVISIONS AND ACCOUNTING FOR SAME.

The following correction is to be made in Navy Order No. 127 of 1918, paragraph 2, lines 1 and 3:—

For Form "A.S. 79z" read "A.S. 72z." (D.V.18/1083.)

124.

APPOINTMENT OF DISCHARGED SAILORS AND SOLDIERS AS NAVAL STAFF CLERKS, CLASS V.

Attention is invited to an advertisement which appeared in *Commonwealth of Australia Gazette*, of 15th May, regarding the appointment of discharged sailors and soldiers as Naval Staff Clerks, Class V., in the States of New South Wales and Victoria.

2. Applicants must have passed one of the examinations mentioned in the advertisement.

3. Full particulars and forms of application may be obtained from the Secretary, Department of the Navy, Navy Office, Melbourne, and from the Naval Staff Offices in other States. Applications close with the Secretary, Department of the Navy, on 31st July, 1919. (19/3088.)

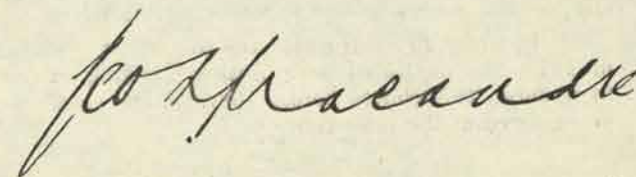
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Commonwealth Navy Orders.

Navy Office, Melbourne,
11th July, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

C.10186.

125.

FIRING OF SALUTES, AND DRESSING SHIP.

As from 31st March, 1919, the pre-war Regulations are to be in force for firing salutes, Royal, National, and Personal, and for dressing H.M.A. Ships on the occasion of National anniversaries.

(19/4043.)

126.

RESUMPTION OF MECHANICAL TRAINING COURSE.

In order to meet Fleet requirements, classes for the Mechanical Training of Acting Leading Stoker ratings in the Naval Depot, Williamstown, will be resumed forthwith.

2. All H.M.A. Ships and Establishments are to render returns, quarterly, to the Commanding Officer, H.M.A.S. *Cerberus*, of ratings eligible and recommended to undergo this course.

3. In order to conform to the directions contained in A.W.O. 1381 of 1919, the names of such Acting Leading Stokers borne who have to undergo this course before they can be confirmed in rating, are to be rendered at the same time.

(19/4876.)

127.

ALLOWANCE TO MEMBERS OF ROYAL AUSTRALIAN NAVAL BRIGADE WHO ARE NOT ISSUED WITH RATIONS.

Approval is given to payment, as from 1st June, 1919, of an allowance at the rate of 1s. 8d. per diem to members of Royal Australian Naval Brigade mobilized or enlisted, who are not issued with rations.

2. This approval does not affect the decision whereby members at the following places who are not issued with rations, receive allowance at the rates shown:—

			<i>s.</i>	<i>d.</i>	
Thursday Island	2	10	per diem.
Cairns	2	7	" "
Townsville	2	4	" "
Rockhampton	2	3	" "
West Australia	1	10	" "

3. In all cases where members are rationed by the Department, the cost must not exceed the rate of 1s. 8d. *per capita* per diem.

(F.A. 2903, 19/3451.)

128.

RATINGS DISCHARGED TO H.M.A.S. "CERBERUS."

The Ledger (Men's Section) of *Cerberus* has been divided into two divisions, viz.:—

Division I. comprising all Seamen ratings.

Division II. comprising all other ratings.

In future separate pay documents are to be forwarded for each Division.

(19/4515.)

129.

MEN SENT TO HOSPITAL WHILE ON PASSAGE FROM DEPOTS TO H.M.A. SHIPS, REPORT BY D.N.O.s.

When men are on passage from Depôts to H.M.A. Ships, and illness necessitates their admission to Hospital, District Naval Officers are to furnish the Senior Medical Officer of the Depôt concerned with the following particulars:—

Full name of patient.

Age and rating.

Date of discharge to hospital, a.m. or p.m.

Nature of disease or injury.

(19/5111.)

130.

VACCINATION OF RECRUITS.

A certificate to the effect that they will submit to vaccination is to be shown on the application form of recruits desirous of joining the Royal Australian Navy.

The necessary alteration will be made on next reprint of form.

(19/4460.)

131.

RATION ALLOWANCES.

No allowance is in future to be credited to Officers and Men of the Royal Australian Navy for difference between the rate of value of rations in the Royal Navy and the Royal Australian Navy.

Where R.A.N. Officers and Men (in receipt of R.A.N. rates of pay) are serving in R.N. Ships or Establishments, and are granted leave of absence therefrom entitling them to allowance in lieu of rations, the rate of allowance in lieu of rations to be paid in such cases is the rate obtaining in the R.A.N., and not the R.N. rate.

(19/2502, M. 2127.)

132.

FINANCIAL AND ALLOWANCE REGULATIONS (SEA-GOING).

The following amendment is to be made to the F. and A. Regulations for the Permanent Naval Forces (Sea-going):—

Regulation 6.—Allowances to Commissioned Warrant and Warrant Officers—

Add new sub-Regulation (16) with effect as from 1st April, 1919, to read as follows:—

"16. *Naval Dockyard Allowance.*—To Gunner (T) and Boatswain appointed for duty at Naval Dockyards, 1s. per diem."

(19/2547, M. 2538.)

133.

RAILWAY TRAVELLING—FARES.

Paragraphs 27 and 28 of Section E, Appendix to Navy Order No. 93 of 1919, relative to charges for services rendered by Railway Departments for conveyance of members of the Royal Australian Naval Forces (Sea-going and Auxiliary Services), and Senior Naval Cadets, also the

conveyance of stores, &c., are repealed, and the following substituted in lieu thereof, with effect as from 1st April, 1919:—

27. Charges for services rendered by all Railway Departments—State and Commonwealth—for conveyance *on duty* of members of the Royal Australian Naval Forces (All Services), Senior Naval Cadets, ~~Civilians~~, members of the Royal Navy, and deserters from the Royal Navy, and their escort, shall be as follows:—

Description of Forces.	Fares for Single Journey.	Fares for Return Journey.
Cadets and Boys up to 14 years of age	One-third of ordinary single fares	One-third of ordinary return fares
Senior Cadets and ratings over 14 years but under 19 years	One-half of ordinary single fares	One-half of ordinary return fares
Adults	Two-thirds of ordinary single fares	Two-thirds of ordinary return fares

Provided that the minimum fares chargeable shall be as under (Where, however, the ordinary fares are cheaper than the minimum rate, such ordinary fares shall be charged.):—

	Single.		Return.	
	1st.	2nd.	1st.	2nd.
Cadets and Boys up to 14 years of age ..	2d.	1d.	3d.	2d.
Senior Cadets and ratings over 14 and under 19 years of age ..	3d.	2d.	4d.	3d.
Adults	3d.	2d.	6d.	4d.

These fares shall also be charged for journeys to and from rifle matches, military tournaments, sports, and tattoos authorized by the Naval Board.

The above fares shall not, however, apply in respect of proclaimed holidays when holiday excursion fares are in operation, except as regards the issue of week-end excursion tickets. In such circumstances, full holiday excursion fares will be charged.

In cases where the Naval Board authorize the engagement of special trains, the above reduced fares and rates shall apply, subject to the reservation mentioned therein in respect of proclaimed holidays; but the minimum charge in respect of each special train shall not be less, in the aggregate, than the sum represented by a charge of 8s. per mile each way, unless the return trip is commenced within twelve hours, in which event the minimum payment shall be £5 per train.

Accounts should be passed on these bases only.

28. The cost of conveyance of stores, material, household furniture, guns, &c., chargeable to the Navy Department shall be as follows:—

- (i) By Goods Train.—Two-thirds ordinary rates,
- (ii) By Passenger Train.—Two-thirds of ordinary parcels rates;

subject to the following exceptions, in respect of which no reduction of the published fares, rates, or charges, shall be allowed:—

- (a) Periodical tickets,
- (b) Coal, and other items, such as sand, perishables, &c., which are carried at specially reduced rates,
- (c) Penal charges, such as storage and demurrage,
- (d) Special services, such as shunting, &c.
- (e) Any other services which are now or may, at any time, be performed for the public at specially reduced charges.

Invoices and way-bills should be prepared at the net rates payable by the Navy Department, and accounts should be passed only when in accordance with the above rates.

(M. 2292, 19/1965.)

134.

APPLICATIONS FOR FREE PASSAGES TO AUSTRALIA FOR FAMILIES OF RETURNED SAILORS.

With reference to Navy Order No. 107 of 1918, in forwarding applications for free passages to Australia for families of Returned Sailors, the following additional information is to be inserted on the prescribed form:—

- (1) Place and State in which applicant intends to settle.
- (2) Address at which applicant can be communicated with by the Repatriation Department.

(17/7248.)

135.

PERMANENT CIVILIAN OFFICERS—OBLIGATION TO UNDERGO MILITARY TRAINING.

The attention of all civilian officers concerned is directed to the fact that the temporary exemption from the obligation to undergo military training, granted by the Minister for Defence in 1914, has been cancelled.

2. All permanent Naval employees who are required by the *Defence Act 1903-1917* to undergo military training should, therefore, take the necessary steps to fulfil the requirements of the Act by reporting to the Area Officer of the training area in which they reside.

(12/6156.)

136.

LEAVE OF ABSENCE TO CIVILIAN OFFICERS FOR PURPOSE OF ATTENDING EXAMINATIONS.

Permanent civilian officers of the Department, or temporary clerks who are returned sailors or soldiers, desirous of attending educational examinations held under the Public Service Regulations, or in connexion with the Navy Department, may be granted leave with pay not exceeding five days per annum on production of evidence that officers are attending such examinations.

2. Any leave so granted exceeding five days per annum shall, at the option of the officer concerned, be without pay, or may be deducted from the officer's next annual leave.

The above decision operates from the 7th November, 1918.

(19/2436.)

137.

AMENDMENT TO NAVY ORDER.

Clause 2 of Navy Order No. 42 of 1919, in regard to re-engagement of ratings, is hereby cancelled. (19/5052.)

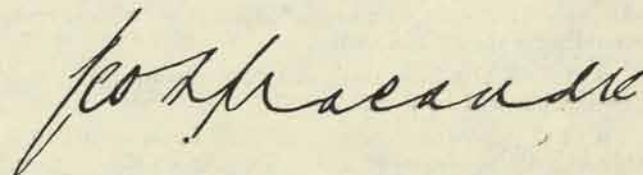
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Commonwealth Navy Orders.

Navy Office, Melbourne,
12th July, 1919.

The following Order, having been approved, is hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
Australia	12
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Director of Naval Auxiliary Services	6
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District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

138.

APPOINTMENT OF COMMITTEE TO ASCERTAIN AND REPRESENT MATTERS AFFECTING THE WELL-BEING OF THE PETTY OFFICERS AND MEN OF THE ROYAL AUSTRALIAN NAVY.

1. The Naval Board have decided that it is desirable to make permanent arrangements for bringing to notice from time to time matters affecting the well-being of the Petty Officers and Men of the Fleet.

2. For this purpose the Naval Board, at stated times, will call upon the Commodore Commanding H.M.A. Fleet to arrange for the election of representatives from the various branches of the Fleet. H.M.A. Naval Establishments at Sydney will be included with the sea-going ships of the Fleet for the purpose of such election.

The Commanding Officer of H.M.A. Naval Depôt, Williamstown, will be called on to arrange for representatives from H.M.A. Naval Establishments at Melbourne.

3. It has also been decided to inaugurate this procedure at an early date, which will be promulgated.

4. The machinery will take the form of a Joint Conference of Officers, Petty Officers, and Men—the Officers being selected as a Committee by the Naval Board, the Petty Officers and Men being elected as Representatives by the various branches.

5. The Petty Officers' and Men's Representatives will sit in an advisory capacity, attached to the Committee.

6. The questions put forward by each class will be considered jointly by representatives of all the classes.

7. There will be:—

List "A"—Two Representatives from each Branch, from ships under the command of the Commodore Commanding H.M.A. Fleet, and from other ships and establishments at Sydney, including *Tingira*. The R.A.N. College at Jervis Bay is to be classed with the above.

List "B"—One representative from each Branch serving in Shore Establishments at Melbourne.

List "A"—H.M.A.S. *Australia*.
Melbourne.
Sydney.
Brisbane.
Swan.
Yarra.
Parramatta.
Huon.
Warrego.
Torrens.
Platypus
 and six Submarines.
Penguin.
Encounter.
Tingira.
Franklin (R.A.N. College).

List "B"—H.M.A. Naval Depôt, Williamstown (*Cerberus*),
Protector.

8. The branches to be represented will be grouped as follows:—

- (a) Chief Petty Officers of Seaman, Signal and Telegraphist branches.
 (b) Petty Officers of Seaman, Signal and Telegraphist branches.
 (c) Leading rates of Seaman, Signal and Telegraphist branches.
 (d) Able Seamen and Ordinary Seamen and corresponding rates of Signal and Telegraphist branches.
 (e) Engine-room Artificers; Chief Stokers ~~and Mechanicians~~.
 (f) Stoker Petty Officers and Leading Stokers.
 (g) Stokers.
 (h) Shipwright and Carpenter ratings; ~~Electrician~~ ~~Ammunition ratings~~; Ordnance Artificers; Plumber and Coopers.
 (i) Writers Victualling ratings; Sick-berth ratings; ~~Officers~~ ~~Stewards and Cooks~~.

9. Subject to the foregoing, the Committee will be authorized to receive and discuss representations as to Service conditions in respect of—

Promotions,
 Accommodation,
 Messing and Canteen arrangements,
 Uniform and Clothing arrangements,
 Deferred Pay,
 Term of engagement,
 Pay and Allowances,

and similar matters affecting the general interests of the Service.

10. The Committee will *not* be authorized to receive or discuss representations as to:—

Matters of policy—such as the employment or distribution or training of the Fleet;
 Matters of discipline; or the general arrangement of duties in the Service;
 Individual claims, or individual grievances, of any kind;
 Matters affecting individual Ships or Establishments.

11. The Naval Board further draw special attention to the fact that these Conferences are not to be regarded as providing an alternative channel for the presentation of individual claims or grievances, which it is the duty of every individual to put forward through his Superior or Commanding Officer, as directed by Articles 8 and 9 of the King's Regulations. Nor are the Conferences to be regarded as in any way whatever diminishing the responsibility of the Captain for the discipline and well-being of the Officers and Men serving under his command. The object is to give recognised opportunities for the discussion of questions affecting the general interests of the Men, and to bring to the notice of the Board any conditions which, in the opinion of Officers and Men, require, and are capable of, improvement.

amended by N.O. 168 of 1919

*(J) Mechanicians
 (K) Electrical
 Stokers; hono-
 rar Ratings;
 Ordnance
 artificers
 (L) Officers
 Stewards &
 Cooks.*

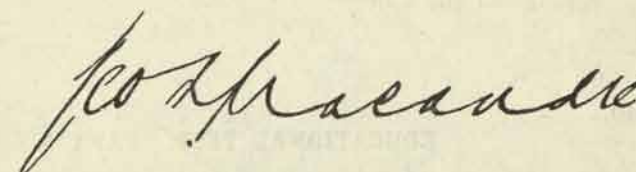
*amended by N.O.
 159 of 1919
 for other new groups
 see N.O. 168 of 1919*

Commonwealth Navy Orders.

Navy Office, Melbourne,
23rd July, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i> .. .	12
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R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
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Commonwealth Naval Representative .. .	6
Commodore-in-Charge, Sydney .. .	10
H.M.A. Dockyards and Naval Establishments .. .	4
Director of Naval Auxiliary Services.. .	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c. .. .	as requisite

139.

SIGNING OF PEACE.

The Acting Minister for the Navy has received from His Excellency the Governor-General the following message:—

“On the occasion of the signing of the Peace I would like to offer my hearty congratulations to the Officers and Men of His Majesty's Australian Forces on the part they played in achieving victory.”

The Acting Minister has replied to Sir Ronald Munro Ferguson as follows:—

“On behalf of His Majesty's Australian Naval Forces, I desire to thank Your Excellency for your kind message, and to express to you the deep appreciation of Officers, Petty Officers, and Men for the keen interest displayed by Your Excellency in the Naval Forces throughout the war.”

(19/5296.)

140.

EDUCATIONAL TEST.—PART I.

The provisions of Admiralty Monthly Order 596 of 1919, relative to the Educational Test—Part I, are to be adopted in the Royal Australian Navy.

2. The first examination will be held on the first Tuesday in September, 1919.

3. The Senior Officers concerned are to telegraph to the Secretary, Department of the Navy, on the first day of the month preceding that in which the examination takes place, the number of sets of papers required for Ships or Establishments under their orders.

4. The examination papers are to be prepared by H.M.A.S. *Cerberus*, and forwarded under sealed cover to the Navy Office, where arrangements will be made for the printing and distribution of the necessary sets.

5. The worked papers are to be forwarded to H.M.A.S. *Cerberus* for marking. (19/137.)

141.

ORDNANCE ARTIFICER BRANCH.

It has been decided to adopt the provisions of Admiralty Weekly Order No. 802 of 1919 in the Royal Australian Navy, with the exception of clause (f) of paragraph 1. Paragraphs 56, 57, and 58 are to be brought into force forthwith.

2. Arrangements will be made by H.M.A.S. *Cerberus* for the training and transfer of ratings to the Ordnance Artificer Branch. Courses in Hydraulics, Heavy Breech Mechanism, and Sights will be arranged for on board H.M.A.S. *Australia*.

3. The rates of pay will be promulgated later.

(19/4666.)

142.

MECHANICAL TRAINING COURSE.

With reference to Navy Order No. 126 of 1919, the first class for Mechanical Course for Leading Stokers and Acting Leading Stokers will commence in H.M.A.S. *Cerberus* shortly.

2. The names of candidates fully qualified and recommended for this course should be forwarded to the Commanding Officer, H.M.A.S. *Cerberus*, forthwith, accompanied by Service Certificates.

(19/5300.)

143.

RECOMMENDATIONS FOR PROMOTION.

Attention is drawn to the necessity for correctly rendering the return A.S. 507, in accordance with the instructions printed on the form, and Article 378 of the K.R. and A.I.

2. In cases where ratings have been recommended, and the recommendation subsequently withdrawn, a report stating the reason for such withdrawal is to accompany the return following that on which the rating was recommended. (19/5689.)

144.

PROMULGATION OF ARTICLES 8 AND 9 OF KING'S REGULATIONS AND ADMIRALTY INSTRUCTIONS IN PAMPHLET FORM.

Pamphlets containing Articles 8 and 9 of the King's Regulations and Admiralty Instructions are being issued to H.M.A. Ships for posting on Notice Boards, and the attention of Officers and Ships' Companies is to be specially drawn thereto. (19/4842.)

145.

ENTRY OF RECRUITS.

In view of the fact that the minimum period of first engagement in the Royal Australian Navy is now seven years, Form A.R. 2 (Consent Paper) for entry of recruits into the R.A.N. should be amended accordingly before issue to parents for completion. (19/5151.)

146.

RETURNED SAILORS' BADGES.

It has been observed that many men are in the habit of wearing the Returned Sailors' Badge in uniform.

This is contrary to the provisions of paragraph 2 of Navy Order No. 178 of 1918, and the attention of all Ships' Companies should be drawn thereto. (18/8202.)

147.

1918 CHEVRON.

The amended regulations for the award of the 1918 Chevron, promulgated in Admiralty Weekly Order No. 480 of 1919, are to be adopted in the Royal Australian Navy. (18/3565.)

148.

PARAVANES ON BOARD H.M.A. SHIPS.

All H.M.A. Ships equipped with paravanes should render a report to the Secretary, Department of the Navy, Navy Office, Melbourne, stating:—

- (a) Number on board.
- (b) Type carried.
- (c) Registered numbers.

2. A copy of this report should also be furnished to the Commodore-in-Charge, H.M.A. Naval Establishments, Sydney, for the information of the Naval Engineer Officer. (N. 19/3426.)

149.

SHIPS' FIXTURE LISTS—RENDERING OF.

All H.M.A. Ships are to render to the Commodore-in-Charge, H.M.A. Naval Establishments, Sydney, copies of their Fixture Lists, in order that the Yard records may be brought up to date.

2. As Gun-mountings and Torpedo Tubes are now held on the Naval Engineer Officer's charge at Garden Island, Sydney (Navy Order No. 25/1916), separate Fixture Lists for these items should be kept on board ships.

3. Attention is drawn to the instructions laid down in Article 21B of Form S., 117E. Half-yearly returns showing amendments required to the various Fixture Lists, due to alterations carried out by the Ships' Artificers, are to be furnished by all Ships on 1st January and 1st July. If no alterations have been made, a "Nil" return is to be rendered. (19/4589.)

150.

H.M.A. SHIPS—CORROSION OF STEEL SHELLS OF.

Attention is directed to the effect of corrosion of the Steel Shells of Vessels, especially in Queensland waters, and Commanding Officers are, therefore, wherever possible, to avoid mooring Ships of H.M. Australian Fleet alongside wharfs constructed of wooden piling and sheathed with muntz metal or copper, as the galvanic action set up therefrom has a considerably deteriorating effect on the Steel Shells of the Vessels. (19/5656.)

151.

PERCENTAGE CHARGE ON VICTUALLING STORES ISSUED FROM H.M.A. SHIPS AND NAVAL ESTABLISHMENTS.

The percentage charge on Victualling Stores purchased in Australia and supplied from H.M.A. Ships or Naval Establishments to—

- (1) Commonwealth Government Line of Steamers,
- (2) Commonwealth and State Government Departments, and
- (3) Foreign Governments,

is to be increased to 5 per cent. (5%), to take effect from 1st July, 1919.

This increase applies both to stores supplied direct by contractors and to stores supplied from stock.

Navy Order No. 86, of 8th August, 1918, is to be amended accordingly. (D.V. 19/569.)

152.

FINANCIAL AND ALLOWANCE REGULATIONS.

The following addition is to be made in the Financial and Allowance Regulations 1918, for the Permanent Naval Forces (Sea-going):—

Regulation 8.—Add new clause 11, with effect as from 1st March, 1919.

“Medical Attendance—

Payment of an allowance of 2s. 6d. per diem may be made to the Medical Officer, H.M.A. Naval Establishments, Sydney, for attendance on members of the Dockyard Staff.” (19/1845.)

153.

SIGNAL ALLOWANCE.

The provisions of Navy Order No. 57 of 1919 are to take effect as from 3rd January, 1918. (18/3526, M. 1566.)

154.

ANNUAL SCALE FOR OFFICERS ON PERMANENT LODGING ALLOWANCE.

The following addition is to be made to the Financial and Allowance Regulations for the Permanent Naval Forces (Sea-going) with effect from 1st July, 1919:—

Financial Regulation 4—

ALLOWANCES—GENERAL.

Add new paragraph at end of clause (11).—Lodging Allowance, as follows:—

Officers of the Royal Australian Navy who are appointed to positions on shore for any period that will exceed six months, and are not provided with accommodation, shall be paid Lodging Allowance at the following rates:—

Captain	£100 per annum
Commander	£90 per annum
Lieutenant-Commander	£80 per annum
All other Commissioned and War-rant Officer ranks	£70 per annum

This allowance will not cease when an Officer proceeds on recreation leave. Married Allowance will not be payable concurrently with the annual rate of Lodging Allowance when an Officer resides, or is able to reside, at his own home. (19/5097-9795.)

155.

HOLIDAY PAY—CIVILIAN OFFICERS AND EMPLOYEES.

With reference to Naval Establishments Regulation 40 (6), and Navy Order No. 197 of 1918, it has been decided that, where Officers or employees are absent for one day on approved leave, with or without pay, on the day preceding or the day following a holiday, payment for the holiday or holidays provided for in this regulation may be made, except that in cases where the period of engagement of an employee would expire on a holiday, he should be paid for that holiday only.

For example, should the period of an employee's engagement expire on the Saturday following Good Friday, the employee should be paid, if absent on approved leave on the day preceding Good Friday, only for Good Friday and the Saturday.

The above amendment of Regulation 40 comes into operation from the 1st April, 1919, and an amending Statutory Rule will be obtained in due course.

156.

AMENDMENTS TO NAVY ORDERS.

Paragraph 11 of Navy Order No. 20 of 1913 (page 4 of Consolidated Navy Orders, 1911-1913) is cancelled, and the following new paragraph 11 is to be substituted:—

11. The Commanding Officer—or the Senior Officer when two or more Ships are in company—is responsible for reporting the arrival and departure of H.M.A. Ships at all ports except Sydney, where the Commodore-in-Charge, H.M.A. Naval Establishments, will undertake this duty. All movements of H.M.A. Ships, except those referred to in Navy Order 51 of 1913, are to be reported by telegraph to:—

Admiralty, London } From ports embraced in the Commonwealth Naval Station.
Navy Office, Melbourne }

Admiralty, London }
Commander-in-Chief of } From ports outside the Commonwealth Naval Station.
the local Naval Station }
Navy Office, Melbourne }

2. Commanding Officers may arrange, at their discretion, with the District or Sub-District Naval Officer, where such Officers are stationed, to despatch the telegrams, but the responsibility for taking the necessary action will remain with the Commanding Officer or Senior Naval Officer afloat, as the case may be.

3. Messages are to be abbreviated as shown in the Economic Code. (17/0118.)

The following amendments are to be made in Navy Order No. 93A of 1919:—

Page 2—

Cancel clause (iii) of section (6), South Australia, and substitute:—

“An Inter-State pass will be given to a Returned Sailor to visit his parents, or, in the event of their being dead or absent from the Commonwealth, his next of kin who reside in a State other than that in which he has been discharged.”

Add to clause (vi) of section (6):—

“Certificate Forms can also be obtained at the Navy Office by men passing through Melbourne, which will obviate the necessity of proceeding to the Staff Office at Birkenhead on arrival at Adelaide.” (18/4934.)

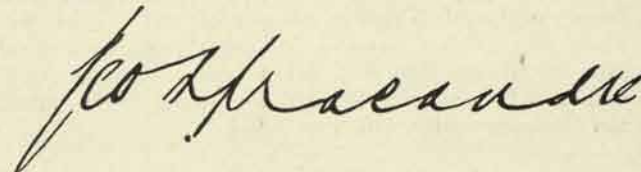
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Commonwealth Navy Orders.

Navy Office, Melbourne,
23rd July, 1919.

The following Order, having been approved, is hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

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Director of Radio Service	4
District Naval Officers	8
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Commonwealth Departments, &c.	as requisite

Cancelled by N.O. 229 of 1919

157.

EXTRA PAY FOR WAR SERVICE.

1. The Naval Board are pleased to announce that the Government has approved of extra pay being granted to the Royal Australian Navy as an allowance for service during extended war absence, and so that R.A.N. pay shall more closely approximate to the relative pay of the Australian Imperial Force.

2. The principle of payment of War Gratuity has not been recognised by the Government, but the payment of extra pay approved is identical with the Royal Navy Gratuity as regards amounts and conditions of payment.

3. Instructions will be issued at an early date in regard to the payment of this extra pay to Officers and men now serving in the Royal Australian Navy.

4. Payment of extra pay will be made to all Officers and men lent from the Royal Navy in respect of war service with the Australian Fleet, but as this payment of extra pay is identical with the Royal Navy Gratuity, they will not be entitled to receive payment from the Imperial Government for periods during which payments are made by the Commonwealth, and *vice versa*.

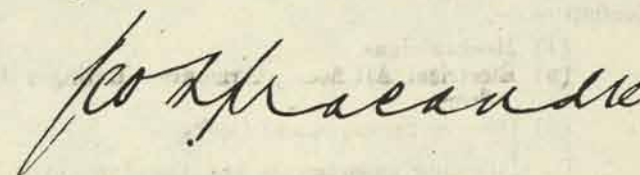
(19/1267.)

Commonwealth Navy Orders.

Navy Office, Melbourne,
11th August, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

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C.12040.

158.

NAVAL OFFICERS—WEARING OF PLAIN CLOTHES.

Officers may now resume wearing plain clothes to the same extent as before the war.

Paragraph (1) of Navy Order No. 36 of 1916 is hereby cancelled.
(19/6259.)

159.

COMMITTEE TO ASCERTAIN AND REPORT MATTERS AFFECTING THE WELL-BEING OF THE OFFICERS AND MEN OF THE ROYAL AUSTRALIAN NAVY.

It has been decided to form the following three separate groups of the branches of the service which will be represented on the above Committee:—

- (1) Mechanics.
- (2) Electrical Artificers; Armourer Ratings; Ordnance Artificers.
- (3) Officers' Stewards and Cooks.

2. The following amendments are, therefore, to be made in paragraph 8 of Navy Order No. 138 of 1919:—

- Group (e) Delete words—"and Mechanics".
Group (h) Delete words—"Electricians; Armourer Ratings; Ordnance Artificers".
Group (i) Delete words—"Officers' Stewards and Cooks".

Add new groups:—

- Group (j) Mechanics.
Group (k) Electrical Artificers; Armourer Ratings; Ordnance Artificers.
Group (l) Officers' Stewards and Cooks.

(19/5810.)

160.

EXAMINATION OF COOK RATINGS.

The School of Cookery has been re-established at H.M.A. Naval Depot, Williamstown, and the following procedure in connexion with the examination of Cook ratings is to be carried out:—

- (a) The Commanding Officers of all H.M.A. Ships and Establishments are to arrange with the Commanding Officer, H.M.A.S. *Cerberus* for the relief of all Cook ratings due for examination for higher rating.
- (b) These ratings will undergo in Depot such short courses as are considered desirable before examination.
- (c) After these courses, ratings will be examined by the Instructor in Cookery and the Accountant Officer, H.M.A.S. *Cerberus*.

2. Navy Order No. 71 of 1914 is hereby cancelled.

(19/5488.)

161.

OFFICERS AND MEN PROCEEDING TO THE UNITED KINGDOM.

Officers and men proceeding to the United Kingdom should be discharged to the books of H.M.A.S. *Cerberus* for passage, and pay documents are to be forwarded in all such cases direct to H.M.A.S. *Cerberus*, Williamstown, and not to H.M.A. London Depot.

(19/6036.)

162.

TREATMENT OF NAVAL RATINGS IN MILITARY HOSPITALS.

With regard to Navy Order 187/1918, relative to the treatment of Naval ratings in Military Hospitals, a daily charge of 7s. for in-patients, and 1s. 6d. for out-patients, has been approved for Naval ratings treated at these hospitals, and Military District Paymasters have been instructed by the Department of Defence to submit claims, dating from 1st January, 1919, on this basis.

(18/7824.)

163.

SPECIAL INFLUENZA LEAVE.

The following instructions are to be observed with regard to civilian members of the staff who are required to absent themselves from duty in consequence of having contracted influenza or through being influenza contacts:—

(a) PERMANENT EMPLOYEES.

1. Officers who are required to absent themselves from duty on account of having contracted influenza are subject to the existing regulations governing the granting of sick leave.

2. An officer who has been in contact in his place of residence with a person suffering from influenza shall forthwith absent himself from duty and report the reason to the Head of his Department. If such report is accompanied by medical certificate in support of the officer's statement, showing the date of contact and the period which would elapse before the officer can be deemed to be free from danger of infection to other persons, leave of absence may be granted to the officer under existing regulations relating to sick leave.

An officer who has been granted leave of absence under this approval should not be allowed to resume duty unless he produces medical evidence that there is no danger of infection from him.

3. Where an officer is only eligible for sick leave on less than full salary, he may, if he so desires, elect to take the period of his absence as recreation leave on full pay, and where recreation leave for the current year has been availed of, he may be allowed to anticipate his recreation leave for the following year.

Officers of the Clerical Staff on Probation.

4. Officers of the clerical staff on probation are to be dealt with in the same manner as officers whose appointments have been confirmed.

(b) OFFICERS GOVERNED BY NAVAL ESTABLISHMENT REGULATION No. 86, AND MEMBERS OF TEMPORARY OFFICE STAFF.

1. Officers governed by Naval Establishment Regulation No. 86, and members of temporary office staff who absent themselves from duty on account of—

having contracted influenza, or
being influenza contacts,

may be granted the following special leave—

6 days on full pay. (Subject to the conditions stated
6 days on half pay.) hereunder.)

Any further period without pay.

2. In order to secure leave with pay, the officer should be required to furnish a medical certificate that he is—

suffering from influenza, or
an influenza contact,

and stating the period which would probably elapse before he is able to resume duty without danger of infecting other persons. Further, he should not be allowed to resume duty until medical evidence is produced that there is no danger of infection from him.

3. If an officer has served at least twelve months, and is eligible for sick leave or recreation leave, or both, he may, if he so desires, avail himself of such leave to cover any corresponding period of his absence.

4. In no circumstances should the special leave granted with pay exceed six days on full pay and six days on half pay in the aggregate, notwithstanding that absence from duty through one or the other cause is necessary at different periods. Thus an officer who has been granted six days on full pay and six days on half pay because he contracted influenza, and later is absent from duty owing to being a contact, would be granted special leave without pay. If, however, the special leave previously granted was less than six days on full pay and six days on half pay, the officer would be eligible for further special leave with pay to the extent not previously availed of.

As provided in paragraph (b) (3), however, an officer may avail himself of any recreation or annual sick leave due.

(19/721.)

164.

SICK LEAVE—RETURNED SOLDIERS.

Navy Order No. 98 of 23rd May, 1919, is amended as follows:—

After the words "continuous employment" in fourth line of paragraph 2, insert—

"and may, if eligible, be granted ordinary sick leave (i.e., sick leave allowed after twelve months' service) as well as the special sick leave herein referred to, to cover absence from duty."

After paragraph 7, insert the following new paragraph:—

"8. Leave to cover absence on single days due to illness resulting from active service not exceeding three in any twelve months, may be granted to temporary employees (office staff) without the production of a medical certificate, provided such days are regarded as portion of the period allowable under this order (vide paragraph 2)."

(19/2350.)

165.

CIVILIAN OFFICERS, ETC., ON MILITARY FURLOUGH AFTER ACTIVE SERVICE—SALARY TO BE PAID ON RESUMING DUTY.

It is notified for information that permanent civilian officers, members of the salaried staff or hourly-paid office staff in the employ of the Department, who are on military furlough after return from active service abroad, may be permitted to resume duty prior to the expiration of their military furlough, provided they so desire and they are medically fit, and that such officers should be paid their usual salary in addition to their military pay.

(18/8491.)

166.

"GUNNERY DRILL BOOK," VOLUME II., INSTRUCTIONS FOR HANDWORKED MOUNTINGS, 1918.

The above-mentioned Book of Reference has been revised.

Supplies to replace old editions should be demanded from Naval Store Officer, Williamstown.

(D.S. 17/841.)

167.

USE OF OFFICIAL RECEIPT FORM—A.S. 65Z.

With reference to Navy Order 112 of 1919, regarding the adoption of A.S. 65z—Official Receipt Form—in the Royal Australian Navy, Accountant Officers of H.M.A. Ships are instructed that this form of receipt only is to be used in future.

No further receipts should be issued from receipt books at present in the hands of Accountant Officers, which, together with counterfoils of all completed receipt books, should be forwarded to the Director of Navy Accounts not later than 30th September next.

In future completed counterfoils of receipt books, A.S. 65z, should be forwarded to the Director of Navy Accounts not later than three months after completion of the books.

Demands for supplies of this form should be forwarded to the Director of Navy Accounts, Navy Office, Melbourne, and not to the Naval Store Officer, Williamstown.

(F. 89/1/15.)

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

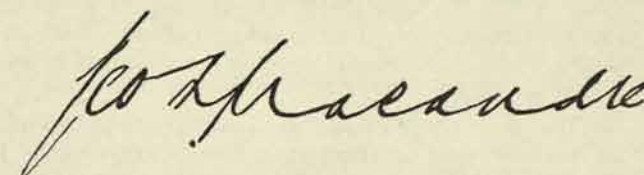
See
NO
24/1941

Commonwealth Navy Orders.

Navy Office, Melbourne,
14th August, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



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168.

COMMITTEE TO ASCERTAIN AND REPORT MATTERS AFFECTING THE WELL-BEING OF THE OFFICERS AND MEN OF THE ROYAL AUSTRALIAN NAVY.

1. In pursuance of Navy Order No. 138 of 12th July, 1919, the Naval Board have appointed the following Officers to serve on this Committee:—

Captain J. F. Robins, President.
 Commander Waldemar B. Wilkinson.
 Acting Engineer Lieutenant-Commander A. B. Doyle.
 Mr. W. H. Brown, Commissioned Writer.
 Secretary to Committee.—Acting Paymaster Lieutenant-Commander J. D. Jackson.

2. The arrangements for the election of representatives of the various branches of the Fleet should now be proceeded with, as provided for in paragraph 2 of the Navy Order above quoted.

3. The names in full and ratings of the elected representatives are to be communicated not later than 25th August to the President of the Committee of Officers, who will issue the necessary instructions as to convening the Conference.

4. The Conference will assemble at Sydney on Monday, 1st September, the time and place of assembly to be decided by the Commodore-Commanding, H.M.A. Fleet.

5. Representations which the different classes of ratings desire to put forward are to be presented *in writing* to the President of the Committee of Officers, for the consideration by that Committee of the questions dealt with in these statements.

6. The following new groups are to be added to paragraph 8 of Navy Order No. 138 of 1919:—

- (m) Ships' Cook ratings.
- (n) Police ratings.
- (o) Blacksmith ratings.
- (p) Painters.
- (q) Schoolmasters.
- (r) Bandsmen.
- (s) Butchers.
- (t) Sick Berth ratings.

In group (i) delete words "Sick Berth ratings".

7. Groups including (j) onwards are to provide two representatives only, one from List "A" and one from List "B".

(19/5810.)

169.

RE-OPENING OF SIGNAL SCHOOL, H.M.A.S. "CERBERUS".

The Signal School established at H.M.A. Naval Depot, Williamstown, will be re-opened on 1st September, 1919, for courses of instruction for Signal ratings qualifying for advancement.

2. A class of Leading Signalmen, not exceeding twelve in number, from H.M.A. Fleet and Naval Establishments, will be formed for training for Yeoman of Signals, and instruction will commence on 1st September, 1919.

3. Commanding Officers of H.M.A. Ships and Establishments are to forward to the Commanding Officer, H.M.A.S. *Cerberus*, as soon as possible, names of candidates recommended for course. No reliefs will be available.

(19/6370.)

170.

SHIPS' COOK RATINGS.

The provisions of Admiralty Weekly Order No. 1757 of 1919, relative to the changes in titles of Ships' Cook ratings and the advancement of Assistant Cooks, have been adopted in the Royal Australian Navy.

2. Cook ratings entered at the age of 17½ years will be designated Probationary Assistant Cooks.

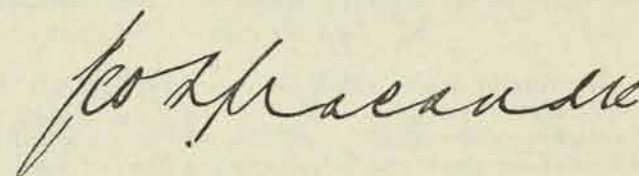
(19/6261.)

Commonwealth Navy Orders.

Navy Office, Melbourne,
1st September, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
Australia	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus, Tingira</i> and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c. as requisite

171.

**REVERSION OF COMMONWEALTH NAVAL FORCES TO
COMMONWEALTH CONTROL.**

The following Order by His Excellency the Governor-General relative to the reversion of the Commonwealth Naval Forces to Commonwealth control is promulgated for information:—

Commonwealth of Australia to wit. R. M. FERGUSON, Governor-General.	By His Excellency the Right Honorable Sir Ronald Craufurd Munro Ferguson, a Member of His Majesty's Most Honorable Privy Council, Knight Grand Cross of Our Most Distinguished Order of Saint Michael and Saint George, Governor-General and Commander-in-Chief of the Commonwealth of Australia.
--	---

Whereas by the *Naval Defence Act 1910-1918* it is amongst other things enacted that the Governor-General may transfer to the King's Naval Forces any vessel of the Commonwealth Naval Forces and any officers or seamen of the Commonwealth Naval Forces:

And whereas by Order made on the tenth day of August, 1914, and published in the *Gazette* of the said tenth day of August, the Governor-General transferred to the King's Naval Forces all the vessels of the Commonwealth Naval Forces and all the officers and seamen of those vessels and ordered that such transfer should continue in force until the issue of a Proclamation declaring that the aforementioned war no longer exists:

And whereas it is desirable that the said transfer should continue in force until the first day of August, 1919, instead of until the issue of the said Proclamation, and that the said Order should be amended accordingly:

Now therefore I, Sir Ronald Craufurd Munro Ferguson, the Governor-General aforesaid, acting with the advice of the Federal Executive Council, do hereby amend the said Order by the omission of the words "until the issue of a Proclamation declaring that the aforementioned war no longer exists" and the insertion in lieu thereof of the words "until the first day of August, 1919".

Given under my Hand and the Seal of the Commonwealth, at Sydney, this first day of August, in the year of our Lord One thousand nine hundred and nineteen, and in the tenth year of His Majesty's reign.

By His Excellency's Command,

A. POYNTON,
for Minister of State for the Navy.

(N. 19/1260.)

172.

**REAR-ADMIRAL SIR WILLIAM R. CRESWELL, K.C.M.G., K.B.E.—
MEMORANDUM ON RETIREMENT FROM ACTIVE SERVICE.**

The following memorandum, addressed to the Naval Board by Rear-Admiral Sir William R. Creswell, K.C.M.G., K.B.E., on his retirement from active service, is promulgated for information:—

The Naval Board,

On my retirement after thirty-four years' service with the Australian Naval Forces, I wish to take farewell of all with whom I have been so long associated, and to express to them my sincere thanks for the willing and valuable assistance which has always been so readily accorded me.

My thanks are especially due to the Officers and Men of the old State Forces, whose zealous and earnest work made the Australian Navy possible. Few of them are still in the Service; but I include in this message that majority, now retired, of which I am myself becoming a member.

I thank also those who have, since Federation, and since the establishment of the Fleet Unit, worked with the sole desire to create and maintain that Force, upon whose efficiency and close co-operation with the Royal Navy the safety of this land so largely depends.

I am fortunate in that, on the day of my retirement from the work to which I have devoted a lifetime, the Government has received from the Empire's greatest Sea Officer considered plans for carrying that work forward. I have full confidence that the zeal and patriotism characteristic of the Royal Australian Navy will both provide a sure defence for the Commonwealth and make the Mother Navy proud of her first-born.

W. R. CRESWELL,

Rear-Admiral,
late 1st Naval Member.

(N. 19/7524.)

173.

CHANGES IN COMMAND.

CHINA AND EAST INDIES STATIONS.

Information has been received from the Admiralty of the following changes in Command of the China and East Indies Stations:—

China Station.—Vice-Admiral Sir Alexander L. Duff, K.C.B., to succeed Vice-Admiral F. C. T. Tudor, K.C.M.G., C.B., to date 24th July, 1919. Vice-Admiral Duff will leave England for Hong Kong shortly after the above date.

East Indies Station.—Rear-Admiral Sir Hugh H. D. Tothill, K.C.M.G., C.B., to succeed Vice-Admiral E. F. A. Gaunt, K.C.B., C.M.G.; to date 1st August, 1919. Rear-Admiral Tothill will assume command of the Station probably early in October, 1919.

(N. 19/6996.
N. 19/6999.)

174.

CHANGE OF NAVAL ADVISER TO NEW ZEALAND GOVERNMENT.

Commander Thomas Acland Williams, R.N., has relieved Captain Hall Thompson, R.N., as Naval Adviser to the New Zealand Government as from the 4th August, 1919. The latter officer left for England on the 11th August, 1919, *via* Panama.

(N. 19/6840.)

175.

SUB-LIEUTENANTS, R.A.N.—PROMOTION TO RANK OF
LIEUTENANT (CONFIRMED).

(A.W.O. 2800/1918.)

The following table shows results of examinations held in Grand Fleet in September, 1918, and time gained for promotion to rank of Lieutenant:—

Name.	Class of Certificate.					Gained.		Seniority as Sub-Lieutenant.	Due for Promotion to Rank of Lieutenant.
	S.	N.	G.	T.	E.	Marks.	Months.		
H. B. Farncomb ..	1	1	2	1	1	9	9	1.9.18	1.12.19
J. A. Collins ..	2	1	1	1	1	9	9	1.9.18	1.12.19
W. L. Reilly ..	1	1	2	1	1	9	9	15.10.18	15.1.20
E. S. Nurse ..	2	1	2	1	1	8	7	1.9.18	1.2.20
H. J. H. Thompson..	1	1	2	2	1	8	7	1.10.18	1.3.20
H. A. Mackenzie ..	2	1	2	1	1	8	7	15.10.18	15.3.20
J. C. D. Esdaile ..	2	1	2	1	2	7	5	1.9.18	1.4.20
L. F. Gilling ..	2	1	2	2	1	7	5	15.10.18	15.5.20
N. K. Calder ..	1	1	2	2	2	7	5	15.10.18	15.5.20
R. B. M. Long ..	1	1	2	2	2	7	5	15.10.18	15.5.20
E. A. Feldt ..	1	2	2	2	2	6	3	1.9.18	1.6.20
H. A. Showers ..	2	1	2	2	1	7	5	1.11.18	1.6.20
J. Burnett ..	1	2	2	2	2	6	3	1.10.18	1.7.20
F. E. Getting ..	2	2	2	2	1	6	3	15.11.18	15.8.20
G. W. F. Armitage ..	2	2	2	2	2	5	1	15.11.18	15.10.20
J. B. Newman ..	2	2	2	2	3	4	Nil	15.11.18	15.11.20
F. L. Larkins ..	2	2	2	3	3	3	Nil	15.11.18	..
L. L. Watkins ..	3	2	2	2	3	3	Nil	15.11.18	15.11.20
C. A. R. Sadleir ..	1	2	2	3	3	4	Nil	1.12.18	1.12.20
A. D. Conder ..	2	2	2	2	3	4	Nil	1.12.18	1.12.20
P. J. Kimlin ..	2	2	3	2	3	3	Nil	1.12.18	1.12.20
P. H. Hirst ..	2	2	3	3	3	2	Nil	1.12.18	1.12.20

NOTE.—In the event of it being arranged for the above-named Officers to undergo courses and final examinations, seniority as Lieutenant may be revised.

2. With reference to Article 267, Clause 5, King's Regulations and Admiralty Instructions, copies of "Watch-Keeping" and "Engine Room" Certificates granted to the above-named Officers should be forwarded to Navy Office, Melbourne, as soon as possible.

(N. 17/0112.)

176.

CONVEYANCE OF TREASURE IN H.M. SHIPS.

The following extracts from correspondence with the Admiralty regarding the conveyance of treasure in H.M. Ships is promulgated for the information of all concerned:—

To Admiralty—

"Another point on which an opinion would be welcomed is the question of conveyance of treasure in His Majesty's Australian Ships and the applicability to the Royal Australian Navy of Order in Council of 10th August, 1888, on this subject."

From Admiralty—

"An Order in Council of 26th October, 1914, cancelled the practice which had hitherto prevailed in regard to the conveyance of treasure in H.M. Ships, and no payment is now made for such services."

(13/10079.)

177.

SUBMARINE SERVICE.—MANNING REQUIREMENTS.

Volunteers are required for the following vacancies in the Submarine Service. The names of candidates, accompanied by their certificates of service, and medical certificates as to their fitness for the Submarine Service, should be forwarded to Commander (S), H.M.A.S. *Platypus*, direct, for selection.

The Commander (S) is to forward a report in due course to the Naval Board, stating names, ratings, and Ships or Establishments of those selected, when the necessary arrangements for transfer will be made as soon as practicable.

Rating.	Non-substantive Rating.	Number Required.
Leading Seamen	S.G. or S.T.	2
Leading Seamen or Able Seamen	L.T.O.	2
Able Seaman	G.L. 2 or G.L. 3	1
Able Seaman	S.G.	1
Able Seamen	S.T.	10
P.O. Telegraphist or Leading Telegraphist	1
Telegraphist or Ordinary Telegraphist	1
Leading Signaller or Ordinary Signaller	1
Engine-room Artificers	8
Stokers, 1st Class	23

NOTE.—In selecting Engine-room Artificers, not more than one Coppersmith and one Boilermaker will be required, the remainder to be either Fitters and Turners or Fitters.

(N. 19/5893.)

*Cancelled by H.O.
1917 at 1919.*

178.

OFFICERS TRAVELLING OVERSEAS ON DUTY.

In special cases where Naval Board approval is given under the provisions of Regulation 13 (8) of the F. & A. Regulations (Sea-going), 1918 edition, for Officers travelling overseas on duty to receive the passage money and make their own arrangements for passage, *e.g.*, from United Kingdom to Australia or *vice versa*, such Officers should, except where otherwise approved, travel by the cheapest and most direct route.

If, in special circumstances, approval to travel by another route is given at an Officer's own request, the additional expense thus incurred must be borne by him.

(N. 19/1867.)

179.

FIXED ISSUING PRICES OF PROVISIONS.

The following Fixed Issuing Prices of the undermentioned provisions are to be brought into force as from 1st October next:—

Butter	1s. 6d. per lb.
Eggs	1s. 2d. per dozen.
Bacon (in sides complete) ..	1s. 0d. per lb.

The inclusion of these items in the lists for which Fixed Issuing Prices have already been adopted will complete the balance of those staple articles of food which it is considered should be legislated for.

The prices shown have been arrived at after careful consideration and application to the standard Victualling allowance of 1s. 8d. in the same manner as was done in the case of other provisions.

With reference to the concessions allowed sea-going vessels as set out in last paragraph of Navy Order No. 122, of 1918, the general charge of 1½d. and 1¼d. per lb. for Bread and Potatoes, respectively, is to apply from 1st October next, as the original reasons for such concessions do not now exist in the case of sea-going vessels.

(D.V. 19/989.)

180.

RATION ALLOWANCE.

The following amendment is to be made to Clause 10 of Financial Regulation No. 4, as amended by Navy Order No. 55 of 1919:—

"This allowance should not be paid to parties of twelve or over who are working together on detached duty, and are able to form a mess."

(19/6801.)

181.

AMENDMENTS TO A.S. FORMS.

Officers of H.M.A. Ships are invited to submit, through the usual channels, for the consideration of the Commodore Commanding H.M.A. Fleet, any amendments to A.S. Forms which it is considered are desirable. It is desired that the Commodore Commanding should forward same, if approved, to the Secretary, Navy Office, for the consideration of the Naval Board.

In cases where no recommendations are received, it will be assumed, when obtaining reprints, that no amendments are desired.

(D.S. 19/914.)

182.

AMENDMENTS TO STEAM MANUAL, AS USED IN THE ROYAL AUSTRALIAN NAVY.

The following amendments to the Steam Manual, as applicable to the Royal Australian Navy, are to be made:—

1. Paragraph 3, page 3.—Steam Manual will be issued by the Naval Store Officer, Williamstown, to Senior Officer of Vessel or Naval Establishment, on demand.
2. For "Commander-in-Chief Ashore" read "Commodore-in-Charge" or "Captain-in-Charge Ashore".
3. For "Commander-in-Chief Afloat" read "Admiral, Rear-Admiral, or Commodore Commanding".
4. For "Captain of Dockyard Department" read "Commodore-in-Charge, or Captain-in-Charge, H.M.A. Naval Establishments, Sydney".
5. For "Superintendent of Yard" read "Commodore-in-Charge, or Captain-in-Charge, H.M.A. Naval Establishments, Sydney".
6. For "Accountant-General of Navy" read "Director of Navy Accounts".

In all cases where Steam Manual instructions do not appear to apply to the conditions in the Royal Australian Navy, the Naval Board is to be informed at once.

(N. 19/7062.)

183.

KING'S REGULATIONS AND ADMIRALTY INSTRUCTIONS, VOLUME II., 1918.

Commanding Officers of H.M.A. Ships recently returned to Australian waters are requested to demand their requirements of Volume II. (1918), of the King's Regulations and Admiralty Instructions from the Naval Store Officer, Williamstown, after taking into consideration any quantities of the above publication received abroad.

(D.S. 19/687.)

184.

"SECONDARY BATTERIES, WITH NOTES ON CARE OF PORTABLE BATTERIES."

Stock of the above-mentioned Book of Reference is held by the Naval Store Officer, Williamstown.

H.M.A.S. *Australia*, Light Cruisers, Torpedo Depôt, Garden Island, Torpedo Boat Destroyers, and Submarines should demand requirements therefrom.

(D.S. 19/301.)

See r.O.
227 of 1919

185.

FORMS—NEW AND REVISED.

The following forms have been adopted for use in the Royal Australian Navy.

Supply may be obtained by demand on the Naval Store Officer, Williamstown, in the usual manner:—

A.S. 425. Report of Inspection—Training and Organization.
(D.S. 19/704.)

A.S. 1094A. Weekly Abstract of Coal, Oil Fuel, and Water.
(D.S. 19/610.)

The undermentioned forms have been revised.

Supply of the following will be made by the Naval Store Officer, Williamstown, without demand:—

A.S. 1299z. Form of Application for Married Allowance.
(D.S. 19/726.)

A.S. 1429A. Cordite landed for examination and testing from
H.M.A.S.
(Existing form obsolete.)
(D.S. 19/599.)

Supply of the following may be obtained by demand on the Naval Store Officer, Williamstown:—

A.S. 83A. Abstract of Marks of Distinction issued.
(D.S. 19/390.)

Stock of the following revised forms is held by the Naval Store Officer, Williamstown. Supply may be obtained on demand:—

S.54. Weekly Allotments to be stopped.

S.54B. Monthly Allotments to be stopped.
(D.S. 19/262.)

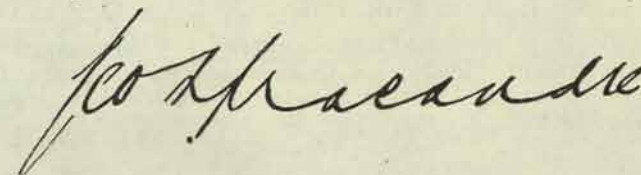
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Commonwealth Navy Orders.

Navy Office, Melbourne,
22nd September, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-District Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

186.

ADMINISTRATIVE APPOINTMENTS AT NAVY OFFICE.

The following appointments are promulgated for information:—

FINANCE AND CIVIL MEMBER OF NAVAL BOARD.

Hon. Paymaster Commander A. Martin has vacated the position of Director of Navy Accounts, and been appointed Finance and Civil Member of the Naval Board from 1st April, 1919. (19/2644.)

SECRETARY, DEPARTMENT OF THE NAVY.

Hon. Paymaster Commander Geo. L. Macandie has vacated the position of Naval Secretary, and been appointed Secretary, Department of the Navy, from 18th March, 1919. (19/2645.)

DIRECTOR OF NAVY ACCOUNTS.

Mr. Ralph Abercrombie has been appointed Director of Navy Accounts from 1st April, 1919. (19/8334.)

ASSISTANT SECRETARY FOR PERSONNEL.

Paymaster Lieutenant Commander F. P. Bayly Jones, R.N., has been appointed Assistant Secretary for *Personnel* duties as from 21st May, 1919. (19/8335.)

187.

OFFICERS' UNIFORM.

The Admiralty have notified in the Press that His Majesty has approved of the following new Uniform Regulations:—

- See No 1007/1921*
- (a) With the exception of Full Dress coat, which need be provided only as directed below, Officers are to provide themselves with all articles of approved uniform proper to their rank, by 1st February, 1920.
- (b) Until further instructions, No. 1 Dress (Full Dress) will be worn only at His Majesty's Levees at Home. Officers attending same must accordingly provide themselves with Full Dress. On all other occasions of ceremony for which Full Dress is prescribed, Dress No. 3—Frock Coat with Epaulettes—is to be worn in lieu.
- (c) Undress tail-coats no longer compulsory, but Flag Officers, Captains, and other Officers of corresponding rank only, may use it on all occasions instead of mess jacket.
- (d) With No. 2 dress (Ball Dress), mess jacket, with epaulettes, Orders, and Decorations and Medals, is to be worn in lieu of Undress tail-coats, except as in (c).
- (e) Dress No. 7 (Mess Undress) is to be worn from date of receipt of these orders.

Following alterations in patterns to apply only to articles provided after date of these orders:—

- (f) Epaulettes, two patterns only, viz.:—
For Flag Officers, as at present.
For other Officers, as for rank of Commander and below.
- (g) Lace trousers, two patterns only, viz.:—
Flag Officers—breadth in inches—1 $\frac{1}{2}$.
Other Officers— „ „ —1 $\frac{1}{4}$.

- (h) Distinctive lace for Flag Officers.—For 5-in. rows, substitute $\frac{1}{2}$ -in. rows above the 1 $\frac{3}{4}$ -in. row.
- (j) Full dress coats, two patterns, only, viz.:—
For Flag Officers, as at present.
For other Officers, as for Lieutenant-Commander and Lieutenant.
Cocked hats and sword-belts, as at present.
- (k) Commodore, 2nd Class, will wear uniform of Captain, except distinctive lace on sleeves and shoulder-straps.
- (l) Paymaster Midshipmen and Cadets to wear ordinary pattern jacket instead of present special pattern; jacket will serve Cadets for full-dress purposes.
- (m) Waterproofs to be single-breasted, plain lined, no belt.

188.

EXAMINATION FOR ACTING ELECTRICAL ARTIFICER, 4th CLASS.

In future, all candidates for the rating of Acting Electrical Artificer, 4th Class, are to be examined at the Torpedo School, H.M.A. Naval Depôt, Williamstown.

2. In the case of ratings at Sydney or other distant ports, a preliminary test of the candidate's ability as a fitter and turner or instrument maker should be held locally in order to determine whether the expense of sending him to Melbourne is justified by the probability of his passing the examination. (19/3343.)

189.

EXAMINATION OF LEADING SEAMEN FOR RATING OF PETTY OFFICER.

With regard to Appendix XV. 33 (B) King's Regulations and Admiralty Instructions, the Naval Board has decided, as a temporary measure, that Leading Seamen desirous of presenting themselves for professional examination for the rating of Petty Officer may be permitted to be examined *three* months prior to the completion of twelve months' service as a Leading Seaman in a sea-going ship. (19/6807.)

190.

CORRESPONDENCE.

In all official correspondence in future the name of the month is to be used instead of the words "ultimo", "instant", "idem", and "proximo". (19/6980.)

191—194

4

191.

**TEXT BOOKS FOR "HIGHER EDUCATIONAL TEST"
EXAMINATION.**

H.M.A. Ships should demand from the Naval Store Officer, Williams-town, requirements of the undermentioned Text Books required for instructional purposes for "Higher Educational Test" examination referred to in Navy Order No. 119 of 1919:—

HISTORY—

Groundwork of British History, by Warner & Martin, Section (iii).

The British Empire, by Sir Charles Lucas.

Our Sea Power, by H. W. Household.

GEOGRAPHY—

Geography of the British Empire, by Bunting & Coller.

Applied Geography, by Scott-Keltie.

Physical Geography or Physiography, by Huxley & Gregory.

VARIOUS—

Nautical Tables, abridged editions, by Inman, for Gunnery, &c., Schools of Royal Navy.

Modern Navigation, by Hall.

Elementary Practical Mathematics for Technical Students, by Frank Castle.

Applied Mechanics for Beginners, by Duncan.

Navigation, Admiralty Manual of.

(D.S. 19/1000.)

192.

**FISH KNIVES AND FORKS—ADDITION TO ESTABLISHMENT OF
WARRANT OFFICERS' MESS TRAPS.**

It has been approved to add the following articles to the establishment of Warrant Officers' Mess Traps:—

Forks, fish, carving	..	} 1 set to each Ship.
Knives, fish, carving	..	
Knives, fish, eating	..	
		Two (2) for each Warrant Officer borne.

2. Demands should be forwarded to the Victualling Store Officer, Royal Edward Victualling Yard, Sydney, and supplies will be made when stocks are available. (D.V. 18/1763.)

193.

**SERVICE KIT BAGS—TEMPORARY REVERSION TO PAINTED
PATTERN.**

Owing to the shortage of Yarnproof Canvas required for making Service Kit Bags, it has been decided to revert to painted Kit Bags as a temporary measure, until such time as supplies of Yarnproof Canvas again become available. (D.V. 18/1916.)

194.

PURCHASE OF PROVISIONS BY ACCOUNTANT OFFICERS.

In reference to paragraph 8 of Navy Order No. 57/1918, Accountant Officers are informed that the three quotations obtained when Provisions are purchased should accompany the Provision Account when such accounts are forwarded into Office for audit purposes. (18/4801.)

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

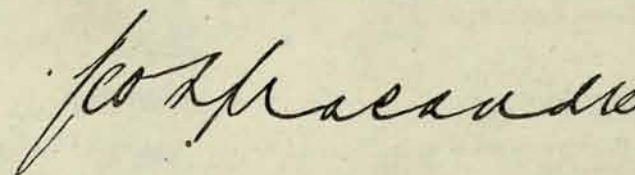
Commonwealth Navy Orders.

Navy Office, Melbourne,

1st October, 1919.

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Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

C 14822.

195.

CHIEF PETTY OFFICERS, PETTY OFFICERS, AND MEN OF ROYAL AUSTRALIAN NAVY—REVISED RATES OF PAY.

The Naval Board have approved of certain increases in pay and allowances being granted to Chief Petty Officers, Petty Officers and men of the Royal Australian Navy. The increased rates of pay and allowances will have effect from 1st April, 1919, for all men now serving, but will not apply to men discharged prior to 7th October, 1919. Amendments to Naval Financial Regulations (Sea-Going), are set out hereunder. The increased rates of Active Pay are in black type.

Authority is given for necessary adjustment of pay to be made immediately. (19/6552.)

AMENDMENTS TO NAVAL FINANCIAL REGULATIONS (SEA-GOING).

Regulation (3) is amended, as from 1st April, 1919, as follows:—

(1.) Sub-regulation (1) is omitted and the following inserted in its stead:—

3. (1) The following daily rates of Active Pay, of Allowances specified in Regulations 4, 7, and 8, and the rates of Deferred Pay specified in Regulation 11, shall apply, as from 1st April, 1919, to all Chief Petty Officers, Petty Officers, Men and Boys (of the rating or relative rating specified) appointed for sea-going service to the Commonwealth Permanent Naval Forces. (Relative rating shall be determined by the King's Regulations and Admiralty Instructions):—

Rating or Relative Rating.	Active Pay.
SEAMEN CLASS.	
	Per diem. <i>s. d.</i>
Boy—	
2nd Class	1 0
1st Class	1 6
Ordinary Seaman, 2nd Class	2 0
Ordinary Seaman	4 0
Able Seaman	5 6
After 3 years' man's time	5 8
After 6 years' man's time	5 10
Leading Seaman	6 6
After 1 year's service if passed for P.O.	6 9
Petty Officer	7 6
After 3 years' service	7 10
After 6 years' service	8 2
Chief Petty Officer	9 0
After 3 years' service	*9 6

* With subsequent triennial increments of 6d. per diem.

DAILY RATES OF ACTIVE PAY, ETC.—continued.

Rating or Relative Rating.	Active Pay.
SIGNAL BRANCH.	
	Per diem. <i>s. d.</i>
Signal Boy	1 6
Ordinary Signalmen, 2nd Class	2 0
Ordinary Signalmen	4 0
Signalmen	5 10
After 3 years' man's time	6 0
After 6 years' man's time	6 2
Leading Signalmen	6 10
After 1 year's service if passed for Yeoman of Signals	7 2
† Yeoman of Signals	7 10
After 1 year's service if recommended by his Commanding Officer, or after 3 years' service in any case	8 2
After 3 years' from receiving preceding rate	8 6
Chief Yeoman of Signals	9 6
After 3 years' service	*10 0
TELEGRAPHIST BRANCH.	
Boy Telegraphist	1 6
Ordinary Telegraphist, 2nd Class	2 0
Ordinary Telegraphist	4 0
Telegraphist	5 10
After 3 years' man's time	6 0
After 6 years' man's time	6 2
Leading Telegraphist	6 10
After 1 year's service if passed for P.O. Telegraphist or for higher standard	7 2
† P.O. Telegraphist	7 10
After 1 year's service if recommended by his Commanding Officer, or after 3 years' service in any case	8 2
After 3 years' from receiving preceding rate	8 6
C.P.O. Telegraphist	9 6
After 3 years' service	*10 0
STOKER BRANCH.	
Stoker—	
3rd Class	2 0
2nd Class	4 6
1st Class	6 0
After 3 years' man's time	6 2
After 6 years' man's time	6 4
Acting Leading Stoker	7 0
Leading Stoker	7 0
After 3 years' service	7 2
Stoker Petty Officer	7 10
After 3 years' service, if in possession of stokehold certificate	8 2
After 6 years' service, if in possession of stokehold certificate	8 6
Chief Stoker	9 6
After 3 years' service	*10 0

* With subsequent triennial increments of 6d. per diem.

† The Service Certificates of Yeoman of Signals are to be suitably noted on their being granted the ss. 2d. rate of pay.

‡ The Service Certificates of Petty Officer Telegraphists are to be suitably noted on their being granted the ss. 2d. rate of pay.

DAILY RATES OF ACTIVE PAY, ETC.—*continued.*

Rating or Relative Rating.	Active Pay.
	Per diem. <i>s. d.</i>
MECHANICIANS.	
Mechanician	9 6
After 3 years' service	10 0
After 6 years' service	10 6
After 9 years' service	11 0
After 12 years' service	11 6
Chief Mechanician—	
2nd Class	12 0
1st Class	13 0
ENGINE ROOM ARTIFICERS, ELECTRICAL ARTIFICERS, ORDNANCE ARTIFICERS.	
Artificer—	
5th Class	8 6
Acting 4th Class	10 0
4th Class	10 0
3rd Class	10 6
2nd Class	11 0
1st Class	11 6
Chief—	
2nd Class	12 0
1st Class	13 0
SHIPWRIGHTS.	
Shipwright—	
5th Class	8 6
4th Class	10 0
3rd Class	10 6
2nd Class	11 0
1st Class	11 6
Chief Shipwright—	
2nd Class	12 0
1st Class	13 0
ARMOURERS.	
Probationary Armourer's Crew	6 4
Armourer's Crew	7 8
Armourer's Mate	8 0
Armourer	8 8
After 3 years' service	9 0
Chief Armourer	10 0
After 3 years' service	10 6
After 6 years' service	11 0
BLACKSMITHS.	
Blacksmith—	
5th Class	7 6
4th Class	8 0
3rd Class	8 4
2nd Class	8 8
1st Class	9 0
After 3 years' service	9 4
Chief Blacksmith	10 0
After 3 years' service	10 6
After 6 years' service	11 0

DAILY RATES OF ACTIVE PAY, ETC.—*continued.*

Rating or Relative Rating.	Active Pay.
	Per diem. <i>s. d.</i>
PLUMBERS, PAINTERS, JOINERS, COOPERS.	
5th Class	7 6
4th Class	8 0
3rd Class	8 4
2nd Class	8 8
1st Class	9 0
After 3 years' service	9 4
Chief	10 0
After 3 years' service	10 6
After 6 years' service	11 0
SAILMAKERS.	
Sailmaker's mate	6 10
After 3 years' service	7 0
After 6 years' service	7 2
Sailmaker	8 0
After 3 years' service	8 4
After 6 years' service	8 8
Chief Sailmaker	9 6
After 3 years' service	*10 0
SICK BERTH STAFF.	
Sick Berth Attendant	4 6
After training	5 10
After 3 years' service, if passed for 2nd S.B.S.	6 0
After 6 years' service, if passed for 2nd S.B.S.	6 2
2nd Sick Berth Steward	7 0
After 3 years' service if passed for S.B.S.	7 2
Sick Berth Steward	8 0
After 3 years' service	8 4
After 6 years' service	8 8
Chief Sick Berth Steward	9 6
After 3 years' service	*10 0
SCHOOLMASTERS.	
Schoolmaster	10 0
After 3 years' service	10 6
After 6 years' service	11 0
WRITERS.	
Boy Writer (under 17)	1 6
Boy Writer (over 17)	2 0
3rd Writer	6 0
2nd Writer	7 6
1st Writer	8 8
After 3 years' service	9 0
Chief Writer	9 9
After 3 years' service	*10 3
VICTUALLING STAFF.	
Victualling Boy (under 17)	1 6
Victualling Boy (over 17)	2 0
Victualling Assistant	6 0
Leading Victualling Assistant	7 6
Victualling Petty Officer	8 8
After 3 years' service	9 0
Victualling C.P.O.	9 9
After 3 years' service	*10 3

* With subsequent triennial increments of 6d. per diem.

DAILY RATES OF ACTIVE PAY, ETC.—*continued.*

Rating or Relative Rating.		Active Pay.
		Per diem.
		s. d.
SHIP'S COOK AND PRINTER.		
Probationary Assistant Cook	2 0
Assistant Cook	4 6
Cook	5 10
After 3 years' man's time	6 0
After 6 years' man's time	6 2
Leading Cook	7 0
After 3 years' service	7 2
P.O. Cook and Printer	8 0
After 3 years' service	8 4
After 6 years' service	8 8
Chief P.O. Cook	9 6
After 3 years' service	*10 0
BUTCHERS.		
Butcher—		
3rd Class	5 8
2nd Class	6 8
1st Class	7 8
After 3 years' service	7 10
After 6 years' service	8 0
REGULATING BRANCH.		
Regulating Petty Officer	8 0
After 3 years' service	8 4
After 6 years' service	8 8
Master-at-Arms	9 6
After 3 years' service	10 0
After 6 years' service	10 6
After 9 years' service	11 0
After 12 years' service	11 6
OFFICERS' STEWARDS AND COOKS.		
Boy Servant (under 17)	1 6
Boy Servant (over 17)	2 0
Officers' Steward and Cook, 3rd Class	4 0
After 1 year's service	5 0
After 3 years' service	5 2
After 6 years' service	5 4
Officers' Steward and Cook, 2nd Class	6 0
After 3 years' service	6 2
Officers' Steward and Cook, 1st Class	7 6
After 3 years' service	7 10
After 6 years' service	8 2
Officers' Chief Cook and Steward	9 0
After 3 years' service	*9 6
BANDSMEN.†		
Bandsmen	5 11
After 3 years' man's time	6 1
After 6 years' man's time	6 4
After 9 years' man's time	6 7
After 12 years' man's time	6 10
Band Corporal	6 11
After 3 years' service	7 1
Bandmaster	8 2
After 3 years' service	8 4
After 6 years' service	8 6
Chief Bandmaster	9 2
After 3 years' service	9 8
After 6 years' service	10 2

* With subsequent triennial increments of 6d. per diem.—† Instrument Allowance and Efficiency Allowance have been absorbed in new Band Rates: these allowances having been abolished.

2. Omit, as from 1st April, 1919, sub-regulation (3).
3. Regulation 4 is amended as from the 1st April, 1919, as follows:—
Sub-regulation (12) is amended by omitting the daily rates of married allowance payable to ratings, and inserting in their stead the following:—

Ratings.

per diem.

s. d.
2 0
2 6
3 0
3 6
4 0
4 6
5 0

4. Regulation (7) is amended, as from the 1st April, 1919, as follows:—

- (i) Omit the amounts of "1s." and "10d." appearing in sub-regulation (2a) and insert in their stead the amounts "1s. 3d." and "1s." respectively.
- (ii) Omit the amount of "1s. 6d." appearing in sub-regulation (3) and insert in its stead the amount "2s."
- (iii) Omit the amount of "10d." appearing in sub-regulation (5) and insert in its stead the amount "1s."
- (iv) Omit the amount of "8d." appearing in sub-regulation (10) and insert in its stead the amount "1s."
- (v) Sub-regulation (11) is amended as follows:—
 - (1) Omit the words "Higher Standard (when specially authorized by Naval Board)."
 - (2) Omit the words "and Petty Officers" and insert in their stead the words "Petty Officers and Leading Seaman passed for Petty Officers."

- (vi) Omit sub-regulation (12).

- (vii) Add new sub-regulation (19a) as follows:—

"19 (a). Engine Room Artificers' Allowance:—

Per diem.
s. d.

On being granted Watchkeeping Certificates of—

- (a) Capability of taking charge of a Watch in the Engine Room of a small ship 1 0
- (b) Capability of taking charge of the engines of a small ship, but not payable concurrently with (a) or until attainment of rating of Chief E.R.A., 2nd class 2 0

- (viii) Sub-regulation (44) is amended as follows:—

Omit the words "Per day of instruction, 1s." and insert in their stead the rate "8d. per diem."

196.

NAVAL ARRANGEMENTS FOR THE RECEPTION AND DEPARTURE OF HIS EXCELLENCY THE GOVERNOR-GENERAL ON ARRIVAL IN OR LEAVING PLACE WHERE NAVAL AUTHORITIES ARE STATIONED.

The following arrangements are to be closely observed for the reception and departure of His Excellency the Governor-General when arriving at and leaving for various cities which he may visit from time to time, and where Naval Officers are stationed:—

If His Excellency is travelling by land, the respective Senior Naval Officers are to attend at the Railway Station, both at the place of departure and the place of arrival. In case the Senior Naval Officer is unable to be present, he is to detail the next Senior Naval Officer in the port to represent him. In Melbourne, this duty is to be carried out by the Naval A.D.C. to the Governor-General or other Officer detailed by the Board.

If His Excellency is travelling by sea, the respective Senior Naval Officers of the port will repair on board the vessel, both at the place of departure and the place of arrival, and a Naval Guard of Honour is, when possible, to be paraded when His Excellency lands or embarks. If flying his flag in the ship, a salute is to be fired by any saluting ship present in accordance with the Regulations.

2. The following special arrangements are to be observed, in addition, at Sydney:—

When His Excellency is taking up residence at Admiralty House, the Commodore-in-Charge is responsible that Admiralty House is in every way ready for occupation, and an Officer is to attend at the House to turn over to the A.D.C.-in-Waiting, and an Officer is also to attend to take over from the A.D.C.-in-Waiting on departure of His Excellency.

A Naval Guard of four men under a Petty Officer is to be detailed for sentry duty at Admiralty House while His Excellency is in residence.

The Naval barge and boat's crew are to be placed at His Excellency's disposal during his visit.

3. The foregoing does not apply to unofficial journeys within a State.

NOTE.—Senior Naval Officers afloat are to conform to the Regulations as laid down in King's Regulations and Admiralty Instructions.

(19/8170.)

197.

SUBMARINE SERVICE—MANNING REQUIREMENTS.

Volunteers are required for the following vacancies in the Submarine Service:—

Leading Seamen (L.T.O., S.T., S.G.).
Able Seamen (L.T.O., G.L.2, G.L.3, S.G., S.T.).
Able Seamen (T.M.) Superior or above for ability.
Leading Signalmen and Signalmen.
Petty Officer Telegraphists, Leading Telegraphists.
Telegraphists, Ordinary Telegraphists, and Boy Telegraphists.
Engine-room Artificers, 2nd, 3rd, 4th, and Acting 4th Classes.
Stokers.

2. The names of candidates, accompanied by their Certificates of Service, Gunnery and Torpedo History Sheets, Medical History Sheets, and Medical Certificates as to their fitness for the Submarine Service, should be forwarded to Commander (S), H.M.A.S. *Platypus*, direct, for selection.

3. The Commander (S) is to forward a report in due course to the Naval Board, stating names, ratings, and Ships or Establishments of those selected, when the necessary arrangements for transfer will be made as soon as practicable.

4. The following qualifications are required of candidates for the Submarine Service:—

- (a) They must have had continuous "V.G." character during the whole of Man's service, and must have had at least two years' Sea Service as a Man. This does not, however, apply to Ordinary Telegraphists and Boy Telegraphists, whose applications will be considered irrespective of length of service.
- (b) They must have received an assessment of ability of not less than "Satisfactory" during the whole of Man's Service.
- (c) They must be able to pass a medical examination on the lines laid down in Admiralty Monthly Order 3845/17.

5. Volunteers are required for a period of three years, which period may subsequently be extended to five years. On completion of this service, ratings must revert to the General Service for a period of one year, when they may volunteer for a further period of three years, with a possible extension to five years.

6. When a Man, whose name has been placed on the roster of volunteers for the Submarine Service, is discharged to another ship, the Commanding Officer is, on the Man's discharge, to send a notification of the change direct to the Commander (S), H.M.A.S. *Platypus*. A similar notice is to be sent of any change in the character, ability, rating, &c., or in medical fitness of such volunteers.

7. After three or four months' training, the men who are not required immediately to fill vacancies will be returned to the General Service until a vacancy occurs.

8. Men under training will be paid Submarine Allowance after they have finished their course of lectures and Harbour instruction, and started to train in the submarines at sea, but this allowance will cease if they are sent back to the General Service.

9. Navy Order No. 177 of 1919 is hereby cancelled.

(19/7583.)

198.

VOLUNTEERS FOR PHYSICAL TRAINING INSTRUCTOR.

Eight volunteers are required to qualify for Physical Training Instructor. The names of any volunteers are to be forwarded direct to the Commanding Officer, H.M.A.S. *Cerberus*, accompanied by Certificates of Service.

(18/4222.)

See N.O. 232 of 1919

See N.O.
45 of 1920.

199—203

4

199.

SUPPLY OF COAL AND OIL FUEL TO H.M.A. FLEET.

No Coal or Oil Fuel is to be supplied to any H.M.A. Ship without Naval Board approval having first been obtained. Requisitions should be submitted for approval in the usual manner.

Only in cases of *extreme* urgency may approval be anticipated.

The foregoing does not affect the supply from stocks at Sydney of Coal or Oil Fuel the property of the Department.

(D.S. 19/1312.)

200.

STORAGE OF OIL FUEL IN OIL LIGHTERS Nos. 1 to 4.

All concerned are to take notice that on no account is oil fuel to be stored in the expansion trunks of lighters.

(D.S. 19/1295.)

201.

OIL LIGHTERS—REPORTS OF RECEIPTS AND DELIVERIES OF OIL FUEL.

The following advice is to be telegraphed by District Naval Officers and Sub-District Naval Officers in all States (excepting New South Wales) where Oil Lighters are stationed, to the Director of Naval Stores, Navy Office, Melbourne:—

- (1) Quantity of Oil Fuel taken from Oil Lighters from time to time, and the quantity remaining.
- (2) Name of vessel obtaining supply.
- (3) Quantity of Oil Fuel received from Oil Tankers at any time, and the total quantity then in Lighter.

(D.S. 17/1148.)

202.

AMMUNITION EXPENDITURE—RETURNS.

Attention is called to Admiralty C.M.O. 475 of 1919.

The returns called for are in addition to the half-yearly return of cordite lots on board which is rendered in accordance with Navy Order No. 97 of 1919.

(19/6977.)

203.

ISSUING PRICE LIST OF SEAMEN'S CLOTHING.

A revised Price List of Seamen's Clothing, &c., to come into force on 1st October, 1919, is being promulgated.

Owing to the enhanced cost of articles of Uniform, the following increased rates of Clothing Allowances have been approved as from 1st October 1919:—

- | | | |
|-----------------------------|----|-----------------------------|
| Classes I. and III. ratings | .. | 9d. per diem in lieu of 8d. |
| Class II. ratings | .. | 8d. per diem in lieu of 6d. |

Regulation 4, Sub-regulation 2, of Financial and Allowance Regulations (Sea-going) is amended accordingly.

(D.V. 19/252.)

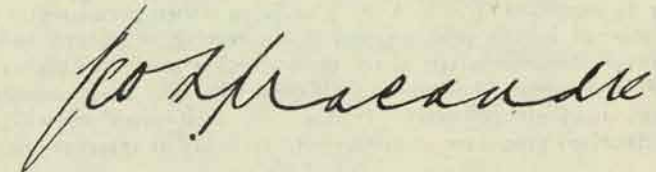
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Commonwealth Navy Orders.

Navy Office, Melbourne,
3rd October, 1919.

The following Order, having been approved, is hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION

Commodore Commanding	6
Australia	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-District Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

C.12289.

See
N.O.
125/1921

205.

ENCOURAGEMENT TO PERSONNEL TO PASS FOR HIGHER RATING.

The attention of Commanding Officers is drawn to the importance of encouraging ratings in all branches to pass for higher rating. The advantages and prospects of advancement should be explained and every effort made to stimulate proficiency with this object in view.

(19/9022.)

206.

ROYAL AUSTRALIAN NAVY.

All Ships and Establishments are to forward *forthwith* a return containing the following information, viz.:-

- (a) Name,
- (b) Official Number,
- (c) Rating,
- (d) Higher rating for which recommended,
- (e) Date of passing Educational and Professional examinations qualifying for rating,

in respect of all Petty Officers and Men of the Royal Australian Navy (excluding Pensioners and those *lent* from the Royal Navy) who are qualified and recommended for advancement, except that they have not served the time in rating required by the Regulations.

2. These Returns are to be sent direct to Navy Office from all ships not present with the Commodore Commanding, H.M.A. Fleet, a duplicate being sent to the Commodore Commanding from ships under his orders but not present with him.

(19/5810.)

207.

ENTRY OF OFFICERS' STEWARDS AND COOKS.

In future, all Officers' Stewards and Cooks are to be entered in the Royal Australian Navy on probation for a period of six weeks. They may then be confirmed in rating if in all respects considered suitable by the Commanding Officer of the Ship or Establishment in which serving.

2. If any probationary rating is not recommended for confirmation at the expiration of the above period, the facts are to be reported to the Naval Board with a view to his discharge to the shore.

(19/8632.)

208.

FORM A.S. 46.—ACCOUNTS OF MEN DISCHARGED TO SHORE, D.D. OR RUN.

The above form is to be completed and forwarded to the Director of Navy Accounts in respect of all men discharged dead or run, and in all cases of men whose effects have been sold to meet clothing debt on discharge.

(89/1/17.)

209.

RAILWAY TRAVELLING—FARES.

The following amendment is to be made to Navy Order No. 133 of 1919 relative to charges for services rendered by Railway Departments for conveyance of persons employed by the Department of the Navy:—

Omit, as from 1st April, 1919, the word "Civilians" in the fourth line of paragraph 27 as revised.

(19/2526.)

210.

REFITS AND REPAIR OF H.M.A. SHIPS.

It is the direction of the Naval Board that, when lists of defects are sent in by ships, a Committee should assemble with the Commodore-in-Charge as President, the Officer Commanding the ship, and the General Managers of Cockatoo and Garden Islands as members, to investigate the defects and to decide which items the Yard will carry out, and which can be carried out by ships' artificers.

In view of the necessity for exercising strict economy in refits, it is most important that ships' artificers should carry out as much of the work as possible, and further that ships should be kept in good condition by all repairs which can be made good by ships' staff being carried out at the time of the occurrence of the defect.

The Commodore-in-Charge is to forward to the Naval Board, through the Commodore Commanding, a report stating whether, in his opinion, any of the defects forwarded could have been made good by ships' artificers. The Commodore Commanding is to signify his concurrence or otherwise.

(N.19/8670.)

211.

RECEIPTS AND ISSUES OF OIL FUEL BY OIL LIGHTERS.

On all occasions when Oil Fuel is received or is issued from Oil Lighters Nos. 1, 2, 3, and 4, Form A.D. 785 is to be completed and forwarded to the Director of Naval Stores, Navy Office, Melbourne.

Forms referred to may be obtained on demand from Naval Store Officer, Garden Island, Sydney.

(D.S. 19/1338.)

212.

TYPEWRITERS ON BOARD H.M.A. SHIPS.

Commanding Officers of H.M.A. Ships are requested to cause a return showing the following particulars in regard to typewriters to be forwarded to the Naval Store Officer, Williamstown:—

- (a) No. on board.
- (b) Size.
- (c) Maker's Name.
- (d) Registered numbers.
- (e) Whether actually in use.

(D.S. 19/1265.)

213.

**SUBSTITUTION OF DIAGONAL SERGE FOR BLUE CLOTH SUITS
FOR CLASSES I. AND III. RATINGS.**

It has been decided to substitute Diagonal Serge for Blue Cloth for suits of Classes I. and III. ratings.

Royal Naval Active Service ratings on loan are to have the option of wearing Blue Cloth suits.

Navy Order No. 139 of 1918 is amended accordingly.

Navy Order No. 25 of 1918 is cancelled.

(N.18/6926.)

214.

FORMS.

The following form has been adopted as an A.S. Form for use in the Royal Australian Navy. Supply will be made by the Naval Store Officer, Williamstown, without demand:—

S. 79. Clothing Ledger.

Existing Forms A.S. 79 (sheet) and A.S. 79A (Abstract) should be considered obsolete.

Reference to Form A.S. 79 in Navy Order No. 21/1917 should be cancelled.

(D.S. 17/350.)

215.

CIVILIAN STAFF COMMITTEE.

It is notified for general information that the following Officers have been appointed as a Civilian Staff Committee for the Navy Department:—

A Martin, Esq., .. Finance and Civil Member
(President).
Honorary Paymaster Commander Secretary, Department of the
Geo. L. Macandie .. Navy.
A. E. Hutchison, Esq. .. Industrial Officer.

The Civilian Staff Committee will advise the Minister on all matters relating to the appointment, promotion, transfer, classification, and pay of civilian officers and employees of the Department.

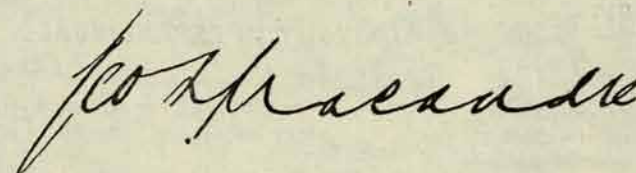
(19/7460.)

Commonwealth Navy Orders.

Navy Office, Melbourne,
30th October, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
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Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

216.

COMMANDER (S)—DUTIES.

The provisions of Admiralty Weekly Order 2326 of 1919—promulgating the Duties of Commodore (S)—are to be adopted in the Royal Australian Navy in so far as they are applicable to the Commander (S) and the R.A.N. Submarine Service.

2. The Commander (S) will be in separate and direct communication with the Naval Board on all matters relating to the Submarine Service, except when the Flotilla is attached to the Fleet for actual manœuvring purposes, in which case he will forward communications through the Commodore Commanding or Senior Officer present.

(N. 19/9217.)

217.

ECONOMY IN EXPENDITURE.

In view of the financial position and of the necessity for rigid economy, the Minister for the Navy has directed that every possible effort must be made to reduce expenditure to the lowest possible limit *consistent with efficiency*.

The Naval Board, therefore, direct that all responsible officers, Naval and Civil, enforce strict economy in the expenditure of public money or stores, and also direct that careful attention is to be given to this matter by every officer concerned.

(N. 19/9313.)

218.

SUBMARINE SERVICE—SELECTION AND TRAINING OF OFFICERS.

The following procedure will be observed with regard to the selection and training of Officers for the Submarine Service.

2. When volunteers are required, applications will be called for by Navy Order. The names of volunteers, which should be accompanied by certificates of medical fitness, will be placed on the Roster kept by the Commander (S) who will inform the Naval Board of the Officers selected and the dates they will be required.

3. Officers will then be appointed to H.M.A.S. *Platypus*, "Additional for training in Submarines." They will undertake a course of instruction lasting three months, and will then be examined as to fitness. Those Officers who pass the test will be detailed by the Commander (S) for individual Submarines, and a recommendation made to the Naval Board that they should be appointed to H.M.A.S. *Platypus* for Submarines. Any Officer who fails to pass or proves to be otherwise unsuitable for the Submarine Service will be re-appointed to the General Service.

4. Officers will not receive Submarine pay whilst under instruction, except for the days on which they actually go to sea in a Submarine.

(19/8807.)

219.

CHAPLAINS AND INSTRUCTORS—EDUCATIONAL RESPONSIBILITIES OF.

With reference to Article 656, King's Regulations and Admiralty Instructions, the Naval Board direct that from 1st January, 1920, the educational responsibilities devolving on the Chaplain under the aforesaid regulation are to be transferred and added to those of the Instructor-Lieutenant (as defined in Article 662, K.R. and A.I.) where one is borne. (19/8498.)

220.

ADVANCEMENT OF STOKERS TO THE RATING OF ACTING LEADING STOKER.

With reference to Appendix XV., Part 1, No. 55 (B) King's Regulations and Admiralty Instructions, Volume II., the Naval Board have approved of the clause contained therein to the effect that Stokers who are within two years of the completion of their R.A.N. engagement are not eligible for the rating of Acting Leading Stoker unless they re-engage, being temporarily suspended until further orders, in so far as it relates to R.A.N. ratings only.

2. Ratings who are within two years of the completion of their engagement and are advanced to the rating of Acting Leading Stoker without re-engaging will not, however, be eligible for the three months' mechanical training course until they re-engage for a further period.

(19/8877.)

221.

ADVANCEMENT OF BOYS TO MAN'S RATING.

With reference to Navy Order No. 119 of 1919 approving of the adoption in the Royal Australian Navy of the provisions of Admiralty Monthly Order 598, of 1919, relative to the advancement of boys to man's rating, it has been decided to institute the following modifications in the Regulations contained in this Monthly Order:—

(a) The provisions of Admiralty Monthly Order 598 are to be applied wherever necessary to 2nd class Ordinary rates as well as to boys.

(b) *Paragraph 3.*—Boys and 2nd class Ordinary rates R.A.N. may present themselves for the qualifying examination between the ages of 16 years and 9 months and 18 years, and may be advanced to Ordinary rate at 17 or at any age between 17 and 18, instead of at the ages shown in paragraph 3 of Admiralty Monthly Order 598.

(c) The following is to be substituted for clause 2 of paragraph 11 of Monthly Order 598:—

"These boys are to be rated Ordinary Seamen, 2nd class, on leaving the Training Establishment, or on attaining the age of 16 years, subject to the approval of their Commanding Officer, should they have left the Training Ship younger. A notation is to accompany their papers showing they have been specially selected for advancement. They are to be advanced to Ordinary Seaman without further examination on attaining the age of 17, provided they are considered fit for the rating by the Commanding Officer under whom they are then serving."

(19/5619.)

222.

RATINGS DISCHARGED TO H.M.A.S. "CERBERUS" FOR PASSAGE TO THE UNITED KINGDOM.

When discharging R.N. or ex-R.N. ratings (including Active Service R.N. ratings, R.N. Pensioners and R.F.R. ratings) to H.M.A.S. *Cerberus* for passage to the United Kingdom, the Commanding Officers of H.M.A. Ships and Establishments are to forward to the Commanding Officer, H.M.A.S. *Cerberus*, a complete statement of the service of such ratings in the R.A.N. on Form A.S. 1243.

(19/9922.)

223.

ADMIRALTY ORDERS AFFECTING H.M.A. SHIPS.

With reference to Navy Order No. 27 of 1912 (page 63 of Consolidated Navy Orders 1911-1913) Commanding Officers of Ships and Establishments are reminded that they are responsible that all orders and instructions contained in Admiralty Orders are complied with in their own commands in so far as such orders affect their commands. In all cases of reports called for, these are to be rendered, as laid down, to the Navy Office instead of to the Admiralty.

(19/9012.)

224.

NAVY ORDERS AND ADMIRALTY ORDERS AFFECTING GUNNERY AND TORPEDO MATTERS.

Commanding Officers of Ships and Establishments are to forward immediately to the Secretary, Navy Office, Melbourne—through the usual channels—a report stating what instructions contained in Navy Orders and Admiralty Orders received up to the date of receipt of this order have not yet been complied with in regard to Gunnery and Torpedo matters. In this respect attention is drawn to the following, where applicable. Confidential Monthly Orders of 1919, Nos. 474, 511, 515, 558, 647, 755, 771, 843, and 844; also Confidential Admiralty Interim Orders of 1919, Nos. 5, 619, 620, 842, 889, 897, and 901.

2. Reports affecting Destroyers are to be forwarded to the Navy Office through the Commander (D) and the Commodore Commanding.

(19/9012.)

225.

REVERSION TO GOLD BADGES, AND UTILIZATION OF STOCKS OF YELLOW SILK BADGES.

It has been decided to revert to the use of Gold Badges, and future purchases will be of this description.

Men are to continue to wear Yellow Silk Badges until those in their possession are worn out and the stocks on board ship and at the Victualling Yard are used up.

(D.V. 18/1682.)

226.

COALING RETURNS.

Commanding Officers of H.M.A. Ships are to see that on every occasion of coaling, Form A.S. 229 is completed and rendered as provided in King's Regulations, Article 929, Clause 3.

(D.S. 19/1388.)

227.

PERSONAL COPIES OF KING'S REGULATIONS AND ADMIRALTY INSTRUCTIONS, VOLUME 11, 1918.

With reference to Navy Order No. 183/1919, it is notified that personal copies of King's Regulations and Admiralty Instructions, Vol. 11, 1918, are being obtained by the Naval Store Officer, Williams-town, for supply at the rate of 3s. 6d. per copy.

Demands should be forwarded to the above officer for any copies required, in accordance with Article 18, King's Regulations and Admiralty Instructions.

Official receipts, on the prescribed form, are to be issued for any amounts received which are to be brought to account as a credit to Navy Revenue.

(D.S. 19/1294.)

228.

APPOINTMENT OF VICTUALLING STORE OFFICER, SYDNEY.

Applications are invited from persons employed in the Navy Department, for appointment as Victualling Store Officer, at Darling Island, Sydney.

Salary: £650 per annum.

Applications, stating fully qualifications for appointment, must be sent to the Secretary, Department of the Navy, not later than 22nd November, 1919.

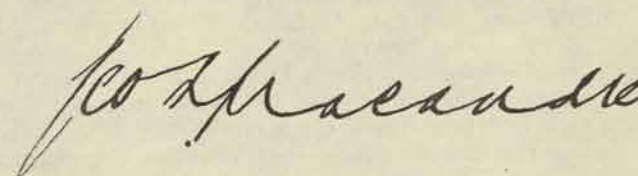
(19/3165.)

Commonwealth Navy Orders.

Navy Office, Melbourne,
8th November, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION

Commodore Commanding	6
Australia	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-District Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

229.

THE NAVAL STATION OF THE COMMONWEALTH OF AUSTRALIA.

The following are the limits of the Naval Station, which will be controlled by the Commonwealth Government, acting through the Naval Board:—

amended by N.O. 241 of 1919 ←
North.—From a point in 95° east longitude and 13° south latitude along that parallel to the eastward to the meridian of 120° east longitude; thence along that meridian to the northward to 11° south latitude; thence to an easterly direction to the southern termination of the eastern boundary of Dutch New Guinea in about 141° east longitude; thence along the meridian of the boundary to the northward to the Equator; thence along the Equator to the eastward to 170° east longitude.

East.—From a point on the Equator on the meridian of 170° east longitude along that meridian to the southward to 32° south latitude; thence along that parallel to the westward to the meridian of 160° east longitude; thence along that meridian to the South Pole.

South.—The South Pole.

West.—From the South Pole by the meridian of 80° east longitude to the northward to 30° south latitude; thence along that parallel to the eastward to the meridian of 95° east longitude; thence along that meridian to the northward to 13° south latitude.

2. In the event of the Commonwealth Government desiring to send ships to a part of the British Empire outside the Australian Naval Station, they will notify the British Admiralty.

3. In the event of the Commonwealth Government desiring to send ships to a foreign port outside of the Australian Naval Station, they will obtain the concurrence of the Imperial Government, in order that the necessary arrangements with the Foreign Office may be made, as in the case of ships of the British Fleet, in such time and manner as is usual between the British Admiralty and the Foreign Office.

4. In the event of H.M.A. Ships being at a foreign port, outside of the Australian Naval Station, Reports of Proceedings are to be forwarded by the Officer in command to the Commander-in-Chief of the Station, or to the British Admiralty; a copy of such Reports of Proceedings is to be forwarded to the Secretary, Department of the Navy, Navy Office, Melbourne. The Officer in command of H.M.A. Ship, so long as he remains in such foreign port, will obey any instructions he may receive from the Government of the United Kingdom through the British Admiralty as to the conduct of any international matters that may arise, and he is to keep the Naval Board informed of all such instructions received.

5. Should the Commanding Officer of one of H.M.A. Ships have to put into a foreign port outside the limits of the Australian Naval Station without previous arrangement on account of stress of weather, damage, or any unforeseen emergency, he is to report his arrival and reason for calling (by telegraph, if practicable) to the Commander-in-Chief of the Station, or to the Admiralty, and is to obey, so long as he remains in the foreign port, any instructions he may receive from the Government of the United Kingdom as to his relations with the authorities, keeping the Naval Board informed of all such instructions received.

6. When ships of the British Admiralty and ships provided and maintained by the Dominions, or ships provided and maintained by two or more Dominions, meet in a British port, the Senior Officer will have the right of command in matters of ceremony or international intercourse, or where united action is agreed upon; but will have no power to direct the movement of ships of the other service or services unless the ships are ordered to co-operate by mutual arrangement.

7. In foreign ports the Senior Officer will, in addition to the above, take command, but not so as to interfere with the orders that the junior may have received from his own Government.

8. In order to determine all questions of seniority that may arise, the names of all officers will be shown in the Navy List, and their seniority will be determined by the date of their commissions or promotion to their several ranks in the British or Dominion Naval services, whichever is earlier.

9. While ships of the Royal Navy and of the Dominion Naval Forces are taking part in Fleet exercises, or joint training, all such ships will be under the command of the Senior Naval Officer, but such Senior Naval Officer is not to interfere in the internal economy of the ships of another service further than is absolutely necessary.

10. The procedure as to joint courts martial will be as laid down in Navy Order No. 19/1913.

11. The Commanding Officer—or the Senior Officer when two or more ships are in company—is responsible for reporting the arrival and departure of H.M.A. Ships at all ports except Sydney, where the Commodore-in-Charge, H.M.A. Naval Establishments, will undertake this duty. All movements of H.M.A. Ships, except those referred to in clause 4 below, are to be reported by telegraph to:—

Admiralty, London	From ports embraced in the
Navy Office, Melbourne	Commonwealth Naval Station.
Admiralty, London	
Commander-in-Chief of the Naval Station	From ports outside the Commonwealth Naval Station
Navy Office, Melbourne	

2. Commanding Officers may arrange, at their discretion, with the District or Sub-District Naval Officer, where such Officers are stationed, to despatch the telegrams, but the responsibility for taking the necessary action will remain with the Commanding Officer or Senior Naval Officer afloat, as the case may be.

3. Messages are to be abbreviated as shown in the Economic Code.

4. Telegraphic reports of movements of H.M.A. Ships need not be sent to the Admiralty when a ship leaves a port and will return within a few days to the same port or immediate vicinity (e.g., movements inside Port Phillip need not be reported to the Admiralty).

12. Navy Orders Nos. 20/1913 and 51/1913 (pages 3, 4, and 5, Consolidated Navy Orders 1911-13), and Navy Order No. 156/19, are hereby cancelled.

Part I of (19/8588.)
amended by N.O. 241 of 1919

230.

CAPTAIN G. F. HYDE, R.A.N.—APPOINTMENT AS HONORARY AIDE-DE-CAMP TO HIS EXCELLENCY THE GOVERNOR-GENERAL.

Captain George Francis Hyde, R.A.N., has been appointed Honorary Aide-de-Camp (Naval) to His Excellency the Governor-General of the Commonwealth of Australia, *vice* Captain Chapman James Clare, C.M.G., R.A.N., resigned.

The appointment is to date from 1st August, 1919.

(19/8088.)

231.

BALL DRESS—WEARING OF MINIATURES WITH.

For the present, miniatures may be worn with ball dress in lieu of medals and decorations, if ~~the latter~~ ^{these} are not available.

(19/9662.)

232.

ADMIRALTY HOUSE, SYDNEY.

The following arrangements in connexion with Admiralty House, Sydney, and supply of Barge Crew, have been approved, and are to be considered supplementary to those contained in Navy Order No. 196/1919:—

1. Superintending Civil Engineer, Sydney, under the Director of Naval Works, is to inspect the house quarterly, execute any repairs found necessary, and report to the Commodore-in-Charge, Sydney, that the House is ready for occupation.

2. Guard.—Guard and cook to be supplied by Garden Island Depôt. If ratings are not available at Garden Island from any cause, arrangements will be made, if sufficient notice is given to the Navy Office by the Commodore-in-Charge, for these ratings to be supplied by *Cerberus*. All must be reliable men of V.G. character.

3. Barge Crew.—Two crews to be provided, one by Garden Island Depôt, and one by *Cerberus*. Each crew to consist of men of V.G. character, under a reliable Chief Petty Officer as Coxswain. Crew from *Cerberus* will be sent to Sydney as soon as information is received that His Excellency proposes to proceed to Sydney.

4. Caretaker.—The Commodore-in-Charge is to insure that the man detailed for carrying out this duty is of good character, and competent, and gives satisfaction to His Excellency the Governor-General.

(19/9394.)

233.

FORMS.

The following forms have been adopted for use in the Royal Australian Navy, and supply may be obtained by demand on the Naval Store Officer, Williamstown, in the usual manner:—

A.S.157.—Weekly Return of Numbers and Religious Denominations. D.S. 19/1077.

A.S.385.—Magnetic Variations of Compasses. D.S. 19/1068.

A.S.1150 (No. 5).—Rough Elevation Record. D.S. 19/552.

A first supply of the following will be made without demand:—

A.S.176.—Report on the Use and Supervision of the Ventilating and Air-warming Arrangements during the Three Months ending..... D.S. 16/237.

The undermentioned forms have been revised.

Supply of the following may be obtained by demand on the Naval Store Officer, Williamstown:—

A.S.45.—Transfer List. D.S. 19/1035.

A.S.134z.—Demand to replenish—Paymaster's. D.S. 19/1189.

A.S.287.—Form "A," Firing Point Register. D.S. 19/961.

A.S.289.—Form "C," Company Return of Rifle Practice. D.S. 19/961.

A.S.289A.—Form "C," Company Return of Rifle Practice, "B" Course. D.S. 19/961.

A.S.459.—Certificate of Service of.....in the R.A.N. D.S. 19/1155.

A.S.1122.—Record of Instruction and Training. D.S. 19/1077.

A.S.1246A.—Qualifications in Stoker Ratings. D.S. 19/1243.

A.S.1318.—Weekly Squadron Report. D.S. 19/934.

Supply of the following will be made by the Naval Store Officer, Williamstown, without demand. Existing form should be considered obsolete:—

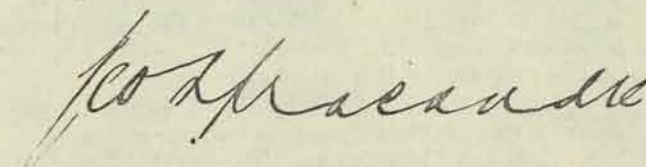
A.S.1147z.—Magazine Record of Cordite Lots on Board. N. 19/2456.

Commonwealth Navy Orders.

Navy Office, Melbourne,
21st November, 1919

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board.



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus, Tingira, and Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments ..	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	<i>as requisite</i>

234.

PAY OF R.N. OFFICERS FROM 1st FEBRUARY, 1919.

R.N. rates of pay, and allowances in nature of pay, are to be credited to all R.N. Officers on loan to the R.A.N., with effect from 1st February, 1919. R.A.N. Deferred Pay is not to be credited in future to R.N. Officers lent to R.A.N.

2. R.N. Officers will be entitled to draw only the allowances payable in the R.N., with the exceptions hereafter stated. Allowances provided in the R.A.N. for which no corresponding allowance obtains in the R.N., or any allowances which have been abolished in the R.N., or incorporated in full pay in the R.N., will not be paid in the R.A.N. with R.N. rates of pay. Where allowances are provided in the R.A.N. at a higher rate than the corresponding allowances in the R.N., the R.N. rate of allowance only should be credited.

3. The following R.A.N. allowances will be credited (when payable under R.A.N. Regulations) concurrently with R.N. rates of pay, and not the corresponding R.N. allowances:—

- (a) R.A.N. Uniform Allowance (upkeep allowance).
- (b) Ration Allowance, or allowance in lieu.
- (c) R.A.N. Married and Dependant Allowances.
- (d) Lodging Allowance.
- (e) Travelling Allowance.

As Separation and Children's Allowances cease to be paid in the R.N. on 31st December, 1919, R.A.N. Married and Dependents' Allowances are not to be credited to R.N. Officers subsequent to 31st December, 1919.

4. A statement supporting the credit on Ledger should accompany the Ledger into office, showing in each case the details of the adjustment required to be made on this Navy Order.

5. No action need be taken to write back deferred pay from 1st February, 1919, credited to R.N. Officers.

(19/6059.)

235.

APPOINTMENT OF SCHOOLMASTERS.

The following Staff of Schoolmasters and Acting Schoolmasters is allowed to H.M.A. Ships as shown:—

SHIP.	ALLOWED.	
	Schoolmasters.	Acting Schoolmasters.
<i>Australia</i>	2	2
<i>Melbourne Class</i>	1	1
<i>Platypus</i>	1	1
<i>Encounter</i>	2	1

2. The condition laid down in Regulation 7 of the Financial Allowance Regulations that the Acting Schoolmasters' allowance is only to be paid in ships in which no Schoolmaster is allowed, is to be waived in the cases shown above.

3. Schoolmasters will be appointed to the vessels named as early as possible.

(19/5950.)

236.

FORMATION OF CLASS OF SIGNALMEN FOR TRAINING FOR THE RATING OF LEADING SIGNALMAN.

A class of Signalmen, not exceeding sixteen in number, from ratings in the Fleet, is about to be formed for training for the rating of Leading Signalman. The class will commence about the middle of January, after the expiration of Christmas leave.

2. Commanding Officers of all Ships and Establishments are to forward the names of candidates recommended for the class to the Commanding Officer, H.M.A.S. *Cerberus*. No reliefs are available.

(19/9855.)

237.

TEMPORARY OFFICERS.—RETURN OF COMMISSIONS AND WARRANTS.

Information has been received from the Admiralty that Officers who held temporary commissions during the War are not required to return their commissions for cancellation, excepting those Officers who served under T.124 Agreements for special service.

2. Navy Order No. 38 of 1919 is therefore cancelled.

(19/684.)

238.

SERVICE BAGGAGE—CONVEYANCE OF.

When an officer or rating travelling by rail has *service baggage* in excess of the weight allowed by the Railway Department to be carried free of charge, a railway warrant should be issued to cover such baggage.

Reimbursement of cash payments made by officers or ratings will not therefore be allowed in future.

In cases where the weight for which railway warrant is issued is in excess of the scale laid down in Article 18 of Financial and Allowance Regulation (Sea-going), the Certifying Officer (or Commanding Officer in case of Ships) is responsible that recovery of the cost of such excess is effected from the Officer or rating concerned.

Cartage of luggage at Sydney is to be arranged, through the Accountant Officer, Garden Island, with the Service Contractor, at Sydney, and payments made to private contractors will not be reimbursed in future.

(19/7901.)

239.

STEAMER FARES.—LAUNCESTON MARINE BOARD.—PASSENGER TAX.

For the purpose of effecting Harbour improvements, the Launceston Marine Board has passed a By-law levying a toll of 2s. per head on passengers from or to places outside Tasmania landing at or embarking from Launceston.

The Crown Solicitor has given his opinion that the by-law does not authorize the collection of the toll from members of the Defence Forces travelling on duty (which includes members of the Permanent Naval Forces and of the Citizen Forces) as section 70 of the Defence Act would exempt them from payment.

The Crown Solicitor also advised that, although the Department is not legally liable for these tolls, amounts already paid could not be recovered from the steamship companies, nor could the companies recover such amount from the Launceston Marine Board.

In view of the above opinion payment of this tax should not in future be made, and travelling warrants chargeable to the Department issued for steamer fares to or from Launceston should bear the following notation legibly made on the face of the warrant:—

“Launceston passenger tax not payable.”

(19/5758.)

240.

GUN TRIALS—PROCEDURE.

The Gunnery Trials of new ships building in Australia, including preliminary inspection, equipment, trials, &c., are to be conducted by the Gunnery School, H.M.A.S. *Cerberus*.

2. The Gunnery School will be entirely responsible for preparing the necessary lists of stores required for the trials and for forwarding the same when required by the Commodore-in-Charge, Garden Island.

3. The Ordnance Department of the Navy Office will be represented at all these trials.

(19/9774.)

241.

AMENDMENTS TO NAVY ORDERS.

In Navy Order No. 231/19, line 2, the word *these* is to be substituted for the words *the latter*.

(19/9662.)

In Navy Order No. 229/19—

(i) paragraph 1, line 6, for *Northward of 11°* read *Northward to 11°*.

(ii) paragraph 12, line 2, insert words *Part I. of* before words *Navy Order No. 156/19*.

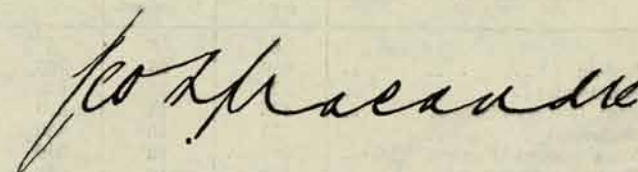
(19/8588.)

Commonwealth Navy Orders.

Navy Office, Melbourne,
10th December, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION

Commodore Commanding	6
<i>Australia</i>	12
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Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-District Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

242.

R.A.N. AUXILIARY SERVICES.

Approval has been given to revision of rates of pay of the R.A.N. Auxiliary Services, to date from 1st July, 1919, as indicated in the following amendment of Naval Financial Regulation 50(I) (3):—

Cancel Naval Financial Regulation 50(I) (3) and substitute the following:—

Rates of Pay.—The following consolidated rates of pay, inclusive of all allowances (except travelling and other allowances specially provided), shall apply, as from 1st July, 1919, to persons appointed for permanent duty on shore in the R.A.N. Auxiliary Services:—

Rank or Relative Rank.	On Appointment.	Annual Increment.	Maximum.	Remarks.
Captain	£ 650	£ 25	£ 725	To be appointed to last rank or rating and at seniority held in Sea-going Service
Commander	575	25	625	
Lieut.-Commander	475	15	550	
Lieutenant	375	15	450	
Commissioned Warrant Officer..	292	12	340	
Warrant Officer	240	12	288	
Chief Petty Officer	204	12*	234	
Petty Officer.. .. .	174	6	192	
Leading Seamen	162	6	168	
Able Seamen	150	6	156	
Ordinary Seamen	78	13	104	* Final increment, £6
Boys over 17	65	
Boys over 16 and under 17 ..	52	
Boys under 16	39	

Authority for adjustment of pay under the new rates will be issued at an early date.

(19/7689.)

243.

PAYMENT OF CODING ALLOWANCES AND WATCHKEEPING ALLOWANCE.

Payment of the following allowances are to cease on 30th November, 1919:—

Coding Allowance prescribed in F/A Regulation 7 (46). ⁴⁹
 Watchkeeping Allowance prescribed in F/A Regulation 7 (~~47~~).

(19/9093.)

244.

ACCOUNTING FOR WIRELESS TRAFFIC WITH H.M.A. SHIPS.

The following instructions regarding the procedure to be followed in respect of the above subject are promulgated for general information:—

- (a) A monthly return of all radiotelegraphic communications received by or transmitted from H.M.A. Ships is to be rendered to the Acting Director of Radio Services on Form A.S. 1097Z.

- (b) A copy of each telegram received or transmitted is to accompany the above return.

- (c) The charges for radiotelegrams transmitted by H.M.A. Ships are as follows:—

Government Messages via Commonwealth Coast Stations.

Coast Station 1d. per word.

Land Line 1d. " "

(or cable in place of Land Line charges if transmission by cable to destination is necessary).

In the case of Government messages, no charges should be collected on board.

The adjustment of Coast Station, Land Line, or other charges will be made by Navy Office as necessary.

Private Messages via Commonwealth Coast Stations.

Coast Station 3d. per word.

Ship Station 2d. " "

Land Line 1d. " "

(or cable in place of Land Line charges if transmission by cable to destination is necessary).

The charges for private messages despatched must be collected on board from the sender, and brought to account as Naval Revenue in Ship's Cash Account.

- (d) The remarks column (No. 15) on Form A.S. 1097Z should show the amount collected on board in respect of each private radiotelegram. The total of this column must agree with the total amount brought to account by the Accountant Officer in Ship's Cash Account in respect of private radiotelegrams transmitted.

- (e) Where the charges on private messages transmitted *via* Coast Stations other than Commonwealth are not known, the Coast Stations concerned should be asked for its charges, together with Land Line or Cable rates for delivery of the particular message to its destination.

(F.21/10/176.)

245.

CORDITE CYLINDERS ON BOARD SHIPS—REPORT.

When rendering the half-yearly statements of cartridges on board H.M.A. Ships, &c., in accordance with Navy Order No. 97/1919, the lot numbers of the cordite cylinders in Q.F. cartridges are also to be reported.

(19/8020.)

246.

H.M.A. SHIPS—DRAWINGS FOR.

When drawings of any description belonging to ships become damaged or defaced, rendering them unsuitable for further use, they are to be returned to the Navy Office, where they will be destroyed and new copies issued.

(19/10274.)

247.

CONFIDENTIAL ADMIRALTY INTERIM ORDER 1016/19.

The instructions contained in Confidential Admiralty Interim Order 1016/19 are to be observed in the Royal Australian Navy.

(19/10400.)

Commonwealth Navy Orders,

Navy Office, Melbourne,
18th December, 1919.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

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Commonwealth Departments, &c.	<i>as requisite</i>

248.

MATE AND MATE (E) R.A.N.

The Naval Board have had under consideration the question of promotion to the rank of Mate and Mate (E) in the Royal Australian Navy, and have decided to cancel all previous orders in connexion therewith.

2. It has now been approved that candidates for the rank of Mate and Mate (E) shall in future be selected from Warrant Officers and Petty Officers under the same conditions governing such promotions in the Royal Navy, *vide* Appendix X, Part IIA and Part V.

3. Recommendations for the rank of Mate (R.A.N.) from H.M.A. Ships and Establishments not under the orders of the Commodore Commanding, H.M.A. Fleet, should reach Navy Office not later than 1st February, 1920.

4. A Committee to interview candidates will sit as soon after as practicable. (19/8935.)

249.

RETENTION OF RANK BY TEMPORARY OFFICERS ON DEMOBILIZATION.

With regard to Navy Order 27/1912 (Consolidated Navy Orders 1911-1913, page 63), the provisions of Admiralty Weekly Order 3214 ~~1919~~ 1919, in regard to the retention of rank by Temporary R.N., R.M., R.N.R., and R.N.V.R. Officers on demobilization have been adopted, where applicable, for Temporary Officers of the R.A.N. and R.A.N.R. on being demobilized. (19/10907.)

250.

RECOVERED DESERTERS—CANCELLATION OF WARRANTS.

The attention of Commanding Officers and all concerned is called to the necessity for strictly complying with the instructions contained in paragraph 3 of Navy Orders 129/1912, and 89/1913 (page 28 of Consolidated Navy Orders 1911-1913) relative to the cancellation of warrants for arrest on the recovery of ratings from desertion. (19/10260.)

251.

ACCUMULATED LEAVE DUE ON TRANSFER FROM SEA-GOING FORCES, R.A.N., TO THE R.A.N.B. STAFF.

Members of the Royal Australian Navy (Sea-going) who, on appointment to the R.A.N.B. Staff, are permitted to carry forward leave not taken prior to transfer, will be granted such leave at the R.A.N.B. Staff rates of pay, and not at the sea-going rates of pay. (19/9234.)

252.

RATINGS DISCHARGED FROM THE SERVICE.

The Naval Board direct that, when rendering Form A.S. 1031Z, in all future cases of discharge to the shore of ratings from the Royal Australian Navy, a notation is to be made on the form of the date and port at which a rating actually leaves his ship for discharge forthwith,

or at the expiration of leave due. This information is to be shown in addition to the date of final discharge from the Royal Australian Navy.

2. The Port Division to which a rating belongs should also be shown on the form. (19/S207.)

253.

ADVANCES TO H.M.A. SHIPS.

When funds are required by H.M.A. Ships, the Commanding Officer of the ship is to advise the Commanding Officer of the Establishment from which he desires an advance, as early as possible, by signal, of the estimated amount of his requirements, in order that necessary arrangements may be made with the bank. (F.25/1/399.)

254.

SMALL ARM AMMUNITION—SUPPLIES.

In order to dispose of surplus stocks of Small Arm ammunition at Spectacle Island, Sydney, H.M.A.S. *Cerberus* and all District Naval Officers are to obtain their supplies of .303-inch cartridges (ball and blank) from that establishment until further orders. (19/8020.)

255.

SMALL ARM AMMUNITION—STOCK OF.

All H.M.A. Ships, Establishments, R.A.N.B. Depôts, &c., are to render to the Naval Ordnance Officer, Sydney, on the 31st March and 30th September in each year a return showing the stock of all Small Arm and Machine Gun ammunition on hand.

2. The manufacturer's initials, batch, or lot number (if any), date of manufacture, and quantity of each, should be reported. (19/8020.)

256.

SUPPLY OF MESS TRAPS TO OFFICIAL RESIDENCES.

In cases where the supply of mess traps to official residences at a percentage charge is approved, the charge will, as from 1st October, 1919, be at the rate of 8 per cent. instead of 7½ per cent. as now charged.

2. Necessary recovery at the amended rate should be made at the end of the current quarter.

3. Naval Financial Regulation 35A will be amended in due course. (18/5870.)

257.

ACCOUNTS OF RECEIPT AND ISSUE OF OIL FUEL OF OIL LIGHTERS.

District Naval Officers and Sub-District Naval Officers concerned are to cause proper account of the receipt and issue of oil fuel to be kept at their offices in respect to oil lighters which may be stationed at their ports from time to time.

Properly acquitted supporting vouchers to account are to be obtained and retained until such time as the account may be called for.

In connexion with vouchers for oil fuel supplied to oil lighters attention is drawn to Navy Order No. 7/1918. (D.S.19/1686.)

260.

**RELEASE OF THE MUTINEERS, LATE OF
H.M.A.S. "AUSTRALIA."**

With reference to the release of the mutineers, late of H.M.A.S. *Australia* from prison, the Commonwealth Government has issued the following statement, which has been forwarded to the press throughout the Commonwealth :—

"With reference to the release of the mutineers of H.M.A.S. *Australia* on the 20th December, 1919, the Government desires to announce that the sentences imposed on these prisoners were just and necessary, in view of the gravity of the offence committed, and it was only due to the clemency extended to all offenders, Naval, Military and Civil, on the very exceptional occasion of the signing of peace that the Commonwealth Government felt justified in asking for their release."

2. This Navy Order is to be displayed on all Notice Boards of H.M.A. Ships and Establishments, and on the return of Ship's Companies from leave it is to be read publicly.

(19/11039.)

261.

INSPECTOR OF COAL.—APPOINTMENT OF, AND DUTIES.

Engineer Lieutenant-Commander L. P. Fowler has been appointed Inspector of Coal, Navy Department.

2. He will carry out his duties under the direct orders of the Naval Board, and every facility is to be granted him in all H.M.A. Ships and Establishments.

3. The following provisional instructions have been issued to this officer:—

- (a) Sydney to be head-quarters, owing to proximity to mining areas.
- (b) Get into touch with coal mine managers, &c., through Captain Waley.
- (c) Commence investigation of southern coal-field along the following lines:—
 - (i) Obtain samples from most promising seams (analysis of these samples to be carried out by Government Analyst at Sydney).
 - (ii) Ascertain output from these seams to enable date of shipment to be fixed after receipt of order.
 - (iii) Select from analysis report the most favorable seams, which also are able to fulfil requirements as to quantity to be supplied, and facilities for shipment, &c.
 - (iv) Arrange to keep coal ordered under observation till shipment to ensure coal only coming from seam selected.
- (d) Arrange with Engineer Officers of ships burning this coal as to methods, &c., employed in carrying out trials.
- (e) Collect and annotate the results of these trials.
- (f) Later, examine other sources of supply on above lines, and carry out trials as may be necessary.
- (g) A fortnightly report of progress to be sent to Secretary of Navy Department for the information of the Board.

(19/7363.)

262.

INCREASE IN LONG-SERVICE PENSIONS OF MEMBERS OF THE ROYAL NAVY SERVING IN THE ROYAL AUSTRALIAN NAVY.—PAYMENT ON ACCOUNT.

Approval is given to the payment in the Royal Australian Navy of increase of pension, as provided in Admiralty Weekly Order 2253 of June, 1919.

2. Payment of amount of £18 5s., due, may be made forthwith to all pensioners who are entitled, for whom authorities are held on board ship for payment of long-service pension. Amounts, when paid, should be charged to, "Trust Fund—Admiralty Account," and this authority quoted.

3. If it should eventually be found that an underpayment or over-issue of pension has been made, the difference will be adjusted later, as set out in Admiralty Weekly Order quoted.

4. A list in duplicate should be forwarded to the Director of Navy Accounts, showing all payments made under this approval. A notation of payment should also be made on each pension authority.

(F.96/1/11.)

263.

MEDICAL SURVEYS.—RECOMMENDATIONS FOR COMPENSATION.

With regard to medical surveys of Officers and Men, cases have occurred recently where Medical Boards, in recommending the discharge of Officers and Men to the shore "invalided," for disabilities which are not attributable to the Service, have recommended that compensation (in some cases the maximum) be paid.

2. Medical Officers are to be instructed that Officers and Men medically surveyed with a view to "invaliding" are only to be recommended for compensation when the disability for which they are surveyed is clearly attributable to, or aggravated by, the Service.

(19/10780.)

264.

MOVEMENTS OF TRANSPORTS.—REPORTING OF.

Telegrams reporting movements of transports need no longer be sent in code or cypher—Coding Staff in all Districts is to revert to pre-war basis.

(19/10341.)

265.

FIELD SERVICE CHEST.

The Field Service Chest and its contents are only to be used on actual service with landing parties, and when so used a report is to be sent to Navy Office stating the service on which it was employed. The chest is to be taken on charge as Field Service Chest complete, and is to be returned to Store for refitting every three years.

(19/10921.)

266.

GYMNASTIC CLOTHING.

Physical and Recreational Training Instructors are entitled to the gratuitous supply of the following gymnastic clothing:—

Instructors on the Staff of the School of Physical Training (H.M.A.S. "Cerberus")—

1 pair serge trousers	} annually.
4 No. singlets	
2 No. elastic belts	} on qualifying or re-qualifying.
2 No. white sweaters	

Instructors not on the Staff of the School—

2 pairs serge trousers	} on qualifying or re-qualifying.
6 No. singlets	
2 No. elastic belts	
2 No. white sweaters	

2. In the event of a man being appointed an Instructor on the Staff of the School in a year in which he has qualified or re-qualified, the free issue he has already received is to be taken into account before any further issue is made to him.

(19/9628.)

267.

TYPEWRITERS.—SUPPLY OF.

The supply of typewriters will, in future, be arranged for by the Commonwealth Stores Supply and Tender Board.

2. Requirements of the various services should be demanded from the following officers, who will requisition supplies from the Board:—

Naval Store Officer, Sydney.—Requirements of Naval Establishments (excepting Cockatoo Island) in New South Wales and Queensland, also of H.M.A. Ships.

Store Officer, Cockatoo Island, Sydney.—Requirements of Cockatoo Island.

Naval Store Officer, Williamstown.—Requirements of all Naval Establishments in Victoria (excepting Navy Office and Branches), Tasmania, South Australia, and Western Australia.

3. The hire of typewriters has also been arranged for. Typewriters are not to be obtained on hire without the authority of the representative of the Board in the State concerned. Demand should therefore be made on the officers mentioned for machines required to be hired.

4. The following particulars of machines at present on hire are to be forwarded to the officer authorized to requisition supplies, without delay:—

- (1) Type and size of machine.
- (2) Rate of hire.
- (3) Date from which hire commenced.
- (4) Whether machines are permanently required, and, if not, how long it is desired that hiring should continue.

(19/9985.)

268.

PAYMENT OF LODGING ALLOWANCE TO OFFICERS APPOINTED TO SHORE POSITIONS.

The following amendment is to be made to the Financial and Allowance Regulations for the Permanent Naval Forces (Sea-going):—

Regulation 4—Sub-regulation (11)—Lodging Allowance—is amended as from 1st December, 1919, as follows:—

- (i) Omit, from the fourth paragraph, the words “for any period that will exceed six months”.
- (ii) Add, immediately after the words “Lodging Allowance at the following rates:—” in the third line of the fourth paragraph, the words “, provided that where the period of service ashore does not exceed one month, Officers shall be paid the difference between the daily and annual rates of Lodging Allowance prescribed in this sub-regulation:—”.

(19/5097.)

269.

RIFLE AND FIELD EXERCISES 1913.—AMENDMENT TO.

With reference to Gunnery Order No. 41, of 1st March, 1914, page 55—Correction to Rifle and Field Exercises 1913—page 342—the following suggested amendment has been concurred in by the Admiralty, and will be included in the new Handbook on Musketry now in course of preparation:—

“Failure at a second attempt at the qualifying practices will entail reversion to ‘A’ course at next year’s firing” *should read* —“Men who fail at a second attempt at the qualifying practices will carry out ‘A’ course”.

2. “Rifle and Field Exercises 1913” is to be amended accordingly forthwith.

(19/4695.)



