

04.02

1879

NAVY ORDERS

1920.

NAVAL ARCHIVES BRANCH

NAVAL ARCHIVES BRANCH

DEPARTMENT OF DEFENCE
LIBRARY.

SS
NOMB R.

ACCESSION
NUMBER.

~~RECEIVED~~
04-02

1879

NAVAL ARCHIVES BRANCH

INDEX

TO

NAVY ORDERS,

~~1920~~
1920

C.7027.

*This index does not
apply to 1920 Navy Orders
but is a copy of the
first page of the 1917 Navy
Orders Index*

PLEASE RETURN TO
NAVAL ARCHIVES BRANCH

ACCEPTED LIBRARY
 CANCELLED
 CANCELLED
 No. 077
 1-7

Commonwealth Navy Orders.

Navy Office, Melbourne,
 12th January, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

Joseph Macaulay

To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DEPARTMENT OF DEFENCE
 LIBRARY.
 CANCELLED
 4.02
 1879

DISTRIBUTION.

Commodore Commanding	6
Australia	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, Cerberus, Tingira, and Penguin	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

INDEX.

	No. of N.O.
A.	
Accounting for stores on H.M.A. ships	28
Advancement of boys to man's rating (A.M.O.1344/17)	35
Advice, legal, to officers and men of the R.A.N.	37
A.I.E.F., time served in, allowed to count towards award of good conduct badges	34
Allowance, married, payment to wife or mother continued whilst rating is in detention, &c.	40
Allowance to seaman torpedoman employed on clerical duties with the Torpedo Lieutenant	36
Allowance, special, and extra pay, payment of under F. and A. Regulations 42 (iii), 42 (vi), and 43 (v)	29
Allowance, torpedo control	32
Allowance, watchkeeping	33
Alteration to certain Siamese Flags	8
Alterations and additions, Defect Lists, forwarding of	19
Amendment to Navy Orders 6 and 29 of 1916—Long service rates of pay	7
Amendment to telegraphic and postal address of Director of Naval Auxiliary Services	11
Appliances, life-saving	2
Arrival of men of war, notification of to Health Authorities	42
Auxiliary Forces, composition of	1
Auxiliary Services, Director of Naval, change of title from D.N.R.	4
Award of good conduct badges, time allowed to count	34
B.	
Badges, good conduct, time allowed to count towards award of	34
Badges (silver war), issue of for services rendered in H.M. Forces since the outbreak of war (4th August, 1914)	30
Bills of lading, indorsement of as to receipt of stores for H.M.A. Ships and Naval Establishments	25
Boys, advancement to man's rating (A.M.O.1344/17)	35
Brigade and Brigade Staff, re-organization of	1
C.	
Captain-in-Charge, H.M.A. Naval Establishments, Sydney	27
"Cerberus II," London Depot, to be known as	15
Change of title of Director of (Naval) Medical Services	17
Citizen Naval Forces, re-organization of	1
Coaling Battalion, to be part of Citizen Naval Forces	1
Commonwealth Forces, re-organization	1
D.	
Defect Lists, alterations and additions, forwarding of	18
Dental treatment, R.A.N.	19
Director of Naval Auxiliary Services, amendment of telegraphic and postal address	11
Director of (Naval) Medical Services, change of title of	17
District Naval Medical Officers, duties of	9
E.	
Engineer Officers who have had previous mercantile marine experience, promotion of	5
Examining Officers, to be members of Citizen Naval Forces	1
F.	
Flags, Siamese, alteration to certain	8
Foreign service leave, accumulation of	39
Forms	21

NAVAL ARCHIVES BRANCH

1.

**LIEUTENANT-COMMANDER H. H. G. D. STOKER, D.S.O., R.N., LATE
OF SUBMARINE AE2—APPRECIATION OF NAVAL BOARD FOR
SERVICES RENDERED.**

The following is a copy of a letter addressed to Lieutenant-Commander H. H. G. D. Stoker, D.S.O., R.N., expressing the appreciation of the Naval Board for services rendered while in command of H.M.A. Submarine AE2:—

“15th August, 1919.

I am directed by the Naval Board to inform you that they have received from the Naval Representative, London, a copy of your report regarding the operations and destruction of Submarine AE2, and your subsequent experience whilst a prisoner of war in Turkey. The Board desire me to convey to you an expression of their very high appreciation of the services you carried out under conditions of very exceptional danger. Their thanks are due to you for having achieved for the Australian Service the honour of an Australian Submarine being the first to pass the Dardanelles into the Sea of Marmora. The Board have read with great interest the account of your imprisonment, and desire me to express their sympathy with you in the extraordinary cruel and barbarous treatment inflicted upon you, from the effects of which it is hoped you have now completely recovered.

(Sgd.) GEO. L. MACANDIE, Secretary.”

2. The following is an extract from the reply forwarded to the Naval Board by Lieutenant-Commander Stoker:—

“H.M. Submarine K9,
at Portsmouth,
28th October, 1919.

To the Secretary to the Naval Board,
Navy Office, Melbourne.

SIR,

I have received your Minute of 15th August, 1919, and beg that you will convey to the Naval Board my sincere gratitude for their kind message.

I would also like to take this opportunity of assuring the Board of my very high appreciation of the general work and devotion to duty of the crew of AE2 during her short commission. I cannot speak too highly of the manner in which one and all went through the discomforts, monotony, and hard work of traversing some 35,000 miles of water in a small submarine in the course of thirteen months, mostly under war conditions, or of the coolness and courage with which they faced the dangers of passing through the Dardanelles (up to that moment thought an impossibility) and the subsequent sinking of the vessel. My own personal knowledge of their conduct in captivity, and the reports I received of the manner in which they went through many privations, of their ready help to other prisoners, and their gallant attempts to escape, were always a source of the greatest pride to me.

I have the honour to be,

Sir,

Your obedient servant,

(Sgd.) H. G. STOKER,
Lieutenant-Commander, R.N.”

(19/3460.)

2.

REVISED SCALE OF LEAVE.

The Naval Board have decided to increase the period of leave to be granted annually to Officers and Men of the R.A.N., and the following will operate on and from the 1st January, 1920:—

- (a) In Sea-going Ships 42 days.
(b) In Harbour Establishments 35 days.

2. The above scale is to be adhered to whether Ships are employed on the Australian Station or elsewhere. Should a ship be absent from the Australian Station for more than one year, special consideration will be given to the case. Sec N
34/192

3. With regard to the accumulation of leave by Officers and Men lent from the Royal Navy, the Admiralty scale of Foreign Service leave has been adopted, *i.e.*, 15 days for each period of six months (2 days per month for shorter periods) will be allowed to accumulate during service in the R.A.N. Any leave taken in Australia in excess of the balance of 12 days per annum (42/30) will be deducted from the accumulated leave on the return of the Officers and Men to the R.N.

4. Navy Orders Nos. 45 1913, 90/1913, 140/1913, and 62/1914 (pages 30 and 31 Consolidated Navy Orders 1911-1913), and Navy Orders No. 55 1916, 79/1919, and 101/1919, are to be amended accordingly.

(19/8913.)

3.

TRAINING BOYS IN H.M.A.S. “TINGIRA” AND “ENCOUNTER”.

Upon H.M.A.S. *Encounter* becoming a Sea-going Training Ship, it is necessary to revise the Gunnery Course of Instruction, as laid down in the Syllabus contained in the Regulations for the Training Ship *Tingira*, and in Navy Order 77/1914.

2. The Board have decided that Navy Order 77/1914 is to be cancelled, and that Courses of Instruction, according to the Syllabus contained in the *Tingira* Regulations, are to be amended, in order that the Courses of Instruction in H.M.A.S. *Encounter* may be a continuation of those carried out in the *Tingira* as follows:—

(a) In H.M.A.S. *Tingira* the Courses of Instruction shall be as laid down in Article 84 of the Regulations and Instructions for the Training Ship *Tingira*, except that—

- (1) Gun Drill Course is to be cancelled entirely, and
(2) Field Training Course is to be augmented and to include Pistol Exercises.

(b) The following Courses are to be carried out in H.M.A.S. *Encounter*:—

- (1) Field Training to consist only of Maxim and Lewis Gun Drill, stripping and firing;
(2) Gun Drill Course of 8 days (to include the provision and assembling of spare parts);

(3) Ammunition Course—2 half-days, to be confined to instruction in *Encounter's* ammunition supply and stowage, magazine safety arrangements, &c.;

(4) Instruction in shooting appliances;

(5) 5 half-days' instruction in theory and instruments, *i.e.*, the ~~similar~~ principles of firing, control, communications and control instruments.

N.B.—Except as stated above in (b) (1) and (2), no stripping instruction will be carried out in H.M.A.S. *Encounter*.

(19/9651.)

4.

RE-ENGAGEMENT OF R.N. RATINGS TO COMPLETE TIME FOR PENSION.

All applications for R.N. ratings to re-engage in the Royal Navy to complete time for pension are, provided such ratings have an unbroken continuity of service in the R.N. and R.A.N., to be forwarded to the Naval Board for transmission to the Admiralty for consideration. Copies of Certificates of Service are to accompany such applications.

(19/10819.)

5.

REMITTANCES BY OFFICERS AND MEN OF H.M.A. SHIPS.

The following instructions are promulgated for information and guidance:—

(a) *Conditions governing Remittances.*—Officers and Men are to be allowed to remit once a month. Supplementary remittances may be permitted once a month when necessary for the payment of mess debts. The amounts are to be lodged with the Accountant Officer, who is to debit himself therewith in his Cash Account, and as a rule they are not to be allowed to exceed the sum received or due to the remitter on account of pay and allowances during or for the month, except in the case of remittances in payment of accounts due from Messes, which are to be distinguished on the remittance lists (Form A.S. 66). Should, however, some exceptional cause render it desirable, in the opinion of the Captain, that a remitter should be allowed to remit a sum in excess of his pay and allowances, a report of the circumstances attending the deviation from the rule is to accompany the list on which the remittance is shown.

The system of remittances should not be used by Officers or Men in cases where the declaration of an allotment will meet requirements, but should be used only for occasional payments. The system of allotments must be availed of in all cases where regular payments are desired.

Remittances are not to be made when ships are in port, and facilities exist for Officers and Men to make their own arrangements for remitting money.

(b) *Remittance Lists.*—Form A.S. 66 is to be used for all sums deposited for remittances. Separate lists are to be prepared for remittances desired to be paid in the United Kingdom, the different States of the Commonwealth, and in H.M.A. Ships. Particular care should be taken that all entries on lists are clearly and legibly made. No erasures are to be made on lists, but any necessary corrections are to appear in ink and are to be attested by the Accountant Officer. All persons remitting must sign their names on the lists as authority for the payment on their account of the sums named, and as proof that the christian names, surnames, and addresses of the remittes are correctly shown. When remittances are in favour of married women, their own christian names must be inserted. Lists are to be transmitted in duplicate but the signature of the remitter need not appear on the duplicate list. The Captain is to satisfy himself, before approving Remittance Lists, that the total amount shown thereon as remitted corresponds with the entry in the Cash Book. The Lists are to be totalled in words as well as in figures, and in all cases are to be transmitted by the quickest route as soon as possible after completion to the Director of Navy Accounts, who will make necessary arrangements for payment, whether in Australia or abroad. Lists should not in future be forwarded direct to the Naval Representative, London.

(19/8181.)

6.

AMENDMENT TO TRAINING SHIP "TINGIRA" REGULATIONS.

The following amendment to Training Ship *Tingira* Regulations (October, 1918 edition) has been approved to come into operation as from 1st October, 1919:—

Article 37 is amended by adding new clause (2) as follows:—

"(2) The value of any articles of clothing included in the list of uniform clothing prescribed by the Naval Board to be issued to, and worn by, boys, but not issued to them prior to change of rating to Boy Writer or Victualling Boy, shall be credited to the boys' accounts in the Ship's Ledger, in addition to the gratuity allowable under Naval Financial Regulations when required to change their uniform."

(19/9368.)

7.

AMENDMENTS TO NAVY ORDERS.

Navy Order No. 243 of 1919, last line, for "Regulation 7 (47)" substitute "Regulation 7 (49)".

(19/9093.)

2. Navy Order No. 249 of 1919, for "Admiralty Weekly Order 324/1919" substitute "Admiralty Weekly Order 3214/1919."

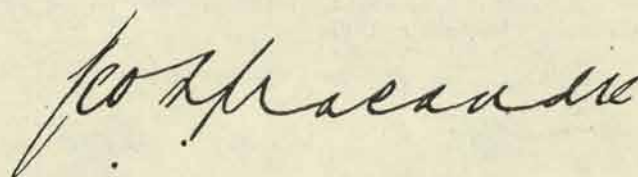
(19/10907.)

Commonwealth Navy Orders.

Navy Office, Melbourne,
30th January, 1920

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-District Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

8.

H.M.A. SHIPS "WARREGO," "MARGUERITE," AND "GERANIUM," COMMISSIONING OF.

The following ships were commissioned at Sydney as Tenders to H.M.A.S. *Australia*, on 17th January, 1920, and dates for completion are as stated against their names:—

H.M.A.S. *Warrego*—17th January, 1920.

H.M.A.S. *Marguerite*—31st January, 1920.

H.M.A.S. *Geranium*—14th February, 1920. (20/250.)

9.

SUB-LIEUTENANTS, R.A.N.—PROMOTION TO THE RANK OF LIEUTENANT (A.M.O. 2800/1918).

The following table shows the results of examinations held in September, 1919, and January, 1920, and time gained for promotion to the rank of Lieutenant, of Officers who passed out of the R.A.N. College in December, 1917:—

Seniority as Sub- Lieutenant.	Name.	Class of Certificate.					Gained.		Due for Promotion to Rank of Lieutenant.
		S.	N.	G.	T.	E.	Marks.	Months.	
1.9.19	A. H. Spurgeon ..	1	1	1	2	1	9	9	1.12.20
1.9.19	F. G. H. Bolt ..	2	1	1	2	1	8	7	1.2.21
15.10.19	L. J. Towers ..	2	1	2	2	1	7	5	15.5.21
1.9.19	A. J. G. Tate ..	2	1	2	2	2	6	3	1.6.21
1.10.19	H. M. L. Waller ..	2	2	2	2	1	6	3	1.7.21
1.9.19	J. F. Rayment ..	2	1	2	3	2	5	1	1.8.21
15.11.19	R. V. Wheatley ..	3	1	2	2	1	6	3	15.8.21
1.9.19	H. G. K. Melville ..	2	3	2	3	2	3	Nil	1.9.21
1.9.19	N. H. Shaw ..	2	3	2	3	2	3	Nil	1.9.21
15.10.19	J. M. Armstrong ..	3	1	2	3	1	5	1	15.9.21
15.10.19	D. D. Aitken ..	3	1	2	2	2	5	1	15.9.21
15.10.19	R. C. Casey ..	2	2	2	2	2	5	1	15.9.21
1.10.19	F. H. Vail ..	3	1	2	3	2	4	Nil	1.10.21
15.10.19	P. F. Dash ..	2	2	2	3	2	4	Nil	15.10.21
15.10.19	G. A. Gould ..	2	2	2	3	2	4	Nil	15.10.21
15.11.19	G. T. Broadhurst ..	2	1	2	3	2	5	1	15.10.21
15.11.19	A. P. Cousin ..	2	3	2	3	2	3	Nil	15.11.21
1.12.19	A. K. Baxendell ..	2	1	2	3	2	5	1	1.11.21
1.12.19	R. C. Spencer ..	2	1	2	3	3	4	Nil	1.12.21

The following failed in one subject (other than Seamanship) but passed on re-examination in January, 1920:—

1.10.19	I. C. R. Macdonald ..	3	2	2*	2	3	Nil	1.10.21	
1.11.19	L. E. Royston ..	2	1*	2	2	1	5	1	1.10.21
1.11.19	O. F. McMahon ..	2	2	2*	2	4	Nil	1.11.21	
15.11.19	H. H. Palmer ..	3	2*	2	2	3	Nil	15.11.21	
15.12.19	K. Dudley ..	3	3	2	3*	2	2	Nil	15.12.21

The following failed in Seamanship in September, but passed on re-examination in January, 1920; their promotion to Acting Sub-Lieutenant is therefore dated 1st January, 1920:—

1.1.20	A. R. Hollingworth ..	1*	1	2	2*	2	4	Nil	1.1.22
15.2.20	P. C. Anderson ..	2*	1	2	2	5	1	15.1.22	
15.3.20	C. C. Baldwin ..	2*	1	2	3*	4	Nil	15.3.22	
1.4.20	W. H. Thurlby ..	3*	3	2	3*	1	3	Nil	1.4.22
—	J. W. Morgan ..	1*	2	2*	†	3	1	Nil	—

* Failed at first attempt in September, but passed in January, 1920. No marks are therefore awarded for these examinations.—† Failed at second attempt. Will be re-examined on 1st May, 1920.

NOTE.—In the event of it being arranged for the abovenamed Officers to undergo courses and examinations in England, seniority as Lieutenant may be revised. (17/0112.)

10.

NAVAL OFFICERS DESIROUS OF INTERVIEWING MEMBERS OF THE NAVAL BOARD—PROCEDURE TO BE FOLLOWED.

No Naval Officer actively serving in the Royal Australian Navy is to call at the Navy Office to see Members of the Board unless he has previously received the permission of the Board, through his Commanding Officer, to do so. In every case the reason for the request for the interview is to be stated when applying for permission.

2. Any Officer who desires to pay a private call on any Member of the Board should do so at the private residence of the Member. (20/497.)

11.

WARRANT OFFICERS—QUALIFICATION IN NAVIGATION.

The following provisional arrangements have been made for the training and examination of Warrant Officers of the R.A.N. who desire to qualify in navigating duties:—

2. Officers must first pass a similar educational examination to that laid down in Appendix X., Part XII., of the King's Regulations and Admiralty Instructions, Volume II. Applications to attend the examination to be held on the last Tuesday in April are to reach the Navy Office by the 15th March, 1920, and thereafter on the dates laid down in Appendix X., Part XII.

3. The educational test examination papers are to be prepared at the R.A.N. College, Jervis Bay, the Commanding Officer of which Establishment is requested to forward one set of papers under sealed cover to the Naval Board by the 1st April and the 1st October.

4. On the conclusion of the examination the worked papers are to be sent to the Commanding Officer, R.A.N. College, for marking, and to report the result to the Navy Office.

5. Those who fail to pass the educational examination will be allowed a second trial. Should any officer fail a second time, no further trial will be allowed.

6. In lieu of appointment to a Navigation School for the three months' course as provided for in Article 336 of the King's Regulations and Admiralty Instructions, paragraph 3, the following procedure will be adopted.

7. Candidates from sea-going ships should work up for the qualifying examination in navigation under the direction of the Navigating Officers and Instructor Lieutenants of their ships; those in Harbour Establishments at Sydney under the Navigating Officer, Chart Depôt, Garden Island. Candidates from H.M.A.S. *Cerberus* can work up as far as possible under such Officers as are borne until a Navigating Officer or Instructor Lieutenant is available for appointment to that Establishment.

8. Only specially selected Officers should be allowed to present themselves as candidates, and these should be brought forward for the examination in navigation when considered by their instructors to be capable of qualifying.

9. The examination, with the exception of a practical examination afloat, will be carried out by the Commander (N), H.M.A.S. *Australia*, and one or more Navigating Officers from the Fleet. A practical examination afloat will be carried out when convenient in a suitable Tender or Harbour craft attached to H.M.A.S. *Penguin*, or H.M.A.S. *Cerberus*, by the Navigating Officer of Garden Island, or a Navigating Officer from the Fleet, if available.

10. Should a candidate fail to pass this examination at the first attempt, he may be re-examined in three months' time, but no further opportunity to qualify will be allowed.

11. Officers qualifying will have the letters "P.N." placed against their names in the Navy List, and will receive rates of extra pay when employed as laid down in Regulation 6 (2) of the Financial and Allowance Regulations.

12. The principle of re-qualifying, as laid down in paragraphs 5 and 6 of Article 336 of the King's Regulations, will be observed in the R.A.N., but further detailed instructions in regard to this matter will be issued at a later date.

13. Copies of the Passing Certificate for Warrant Officers in Navigation and Pilotage, together with the R.N. Syllabus of the course for qualification, which will be closely followed in setting the examination in the R.A.N., can be obtained on application to the Navy Office.

(19 3231.)

12.

WARRANT WRITERS, WARRANT VICTUALLING OFFICERS— PROFESSIONAL EXAMINATION.

With reference to Admiralty Monthly Order 3089 19, the next Professional Examination for the rank of Warrant Writer and Warrant Victualling Officer will be held on Monday, 19th July, 1920.

2. Commanding Officers of all Ships and Establishments are to forward the names of candidates desirous of sitting for this examination to reach the Navy Office not later than 25th February, 1920.

(19 10279.)

13.

CAPTAIN R. H. WALTERS, D.S.O., R.N.—APPOINTMENT AS JUSTICE OF THE PEACE.

Captain R. H. Walters, D.S.O., R.N., Commanding Officer of the Royal Australian Naval College, has received an appointment to the Commission of the Peace for the State of New South Wales.

(20/693.)

14.

APPLICATIONS FROM R.N. RATINGS WHICH REQUIRE TRANSMISSION TO ADMIRALTY.

With reference to Navy Order No. 74, 1912 (page 63, Consolidated Navy Orders 1911-1913), all applications in connexion with R.N. ratings, which from their nature will probably require to be transmitted to the Admiralty for consideration, are to be accompanied by certified copies of Certificates of Service instead of the originals.

(20/711.)

15.

AUTHORITIES FOR AND PROPOSALS IN REGARD TO EXPENDITURE—ESTABLISHMENTS AND OFFICES.

In order that expenditure may not be incurred for which necessary financial provision has not been made, and to insure that financial and accountancy requirements are fully complied with, all financial instructions, approvals or other decisions involving expenditure, issued by the Naval Board to Naval Establishments and Offices, will be given a Finance Authority number before issue from Navy Office. In the event of such a number not being quoted in Navy Office communication, same should immediately be applied for.

2. Expenditure requiring Naval Board approval, *i.e.*, expenditure not covered by existing Regulations and Authorities for local expenditure held by Officers in Charge, must *not* be incurred in future until Finance Authority is received, and all payments made under such approval must show Finance Authority number on face of account.

3. All submissions to the Naval Board, or proposals involving expenditure, must contain definite statements as to the estimated cost and the availability of funds.

If the local Certifying Officer has sufficient funds to meet the expenditure under the correct item of appropriation, after allowing for all anticipated requirements, it should be stated that "Funds (£) are available locally under Div." and this should be noted provisionally by the Certifying Officer as a commitment, pending decision.

Where funds are not available, it should be stated that "No funds are available at this Establishment to meet this expenditure."

4. In submitting requisitions for stores to the Officer authorized to approve requisitions, similar procedure to that outlined in paragraph 3 should be followed, and indorsement made accordingly on requisition. Stores must not be purchased until an indorsement that funds are available has been made.

5. In the case of Shore appointments, promotions, increases in pay, special rates of pay and allowances, &c., which require Naval Board approval, Finance Authority must be obtained before payment is made. Payment must not be made in the absence of Finance Authority in respect of appointments and promotions notified in *Government Gazette*, unless the Certifying Officer can certify that vacancy exists, and that necessary funds have been appropriated.

6. When forwarding submissions or accounts into office for approval to payment the remarks or recommendations of the Officer forwarding should in all cases be furnished, and it should be made clear why the matter has not been dealt with under local authority. If decision of Naval Board is necessary under Regulations, reference to Regulations should be given. If doubt exists regarding the liability of the Department or the reasonableness of charges, or whether account should not be dealt with by another Establishment or Ship, &c., the facts should be made quite clear in submission.

7. It should be noted that Finance Authorities do not authorize expenditure additional to the Appropriation Authority issued by the Director of Navy Accounts, unless it is definitely stated, in the Finance

See
N.O.
27/1921

Authority, that Appropriation Authority may be considered issued. Should funds not be available to meet any expenditure authorized by Finance Authority, application for same should be made to the Director of Navy Accounts on Form "B" in accordance with Circular Letter 64E of 1917.

(19/5458.)

16.

CAB OR TAXI HIRE.

With reference to Financial and Allowance Regulation (Sea-going) No. 14, and Naval Financial Regulation No. 77, sub-regulations Nos. 9 to 17, in regard to Cab or Taxi Hire, the Treasurer has directed that the amount which may be approved for Cab Hire or Taxi Hire between Ship, Depôt, or Home and Railway Station when travelling on duty has been limited to 5s., except in special cases, when the Officer in Command may approve of a larger amount being paid on production of supporting receipt. Where special approval is given, the reason should be stated on the voucher.

(19/10687.)

17.

AMENDMENT OF FINANCIAL AND ALLOWANCE REGULATIONS.**REGULATION 4.—FREE KIT ON RE-ENTRY.**

Regulation 4 is amended as from 1st January, 1920, by inserting immediately after sub-regulation (5) the following sub-regulation:—

"(5A) Ratings who have been discharged "time expired" and who re-engage after an interval for a further period of service in the Royal Australian Navy, are entitled to be issued with the free kit laid down in Navy Order No. 139 of 1918."

2. Should a rating not have disposed of his kit during the interval, he may, if he so elects, be paid the usual daily allowance from the date of re-entry in lieu of being supplied with a free kit.

(19/10890.)

18.

SENNET HATS—GRATUITOUS ISSUE.

All ratings who served in the Grand Fleet and whose Sennet Hats were handed in and destroyed, or not returned, are to be granted a gratuitous issue in lieu, provided that their claims are found to be correct. *For additional para. see N.O. 48/1920.*

(D.V. 19/1754.)

19.

ACCUMULATED LEAVE—PERMANENT CIVILIAN OFFICERS.

With reference to Navy Order No. 29 of 1919, approval is given for accumulated recreation leave due to permanent civilian officers to be carried over to 1920, but no leave in excess of six days, including leave for the current year, will be permitted to accumulate after 31st December, 1920.

(19/8860.)

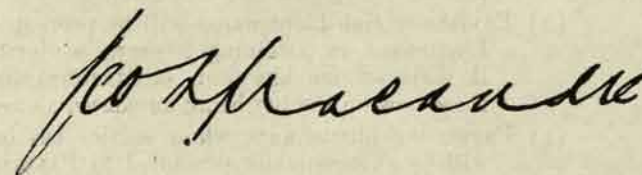
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Commonwealth Navy Orders.

Navy Office, Melbourne,
18th February, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
Australia	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus, Tingira and Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

20.

APPLICATION OF A.W.O. 2483a OF 1919 TO PROMOTION OF OFFICERS IN THE ROYAL AUSTRALIAN NAVY.

The Naval Board have had under consideration the alterations in the rules regarding promotion in the Royal Navy, which were promulgated in Admiralty Weekly Order 2483a of 1919, and have approved of the following alterations being made in the rules regarding promotion in the Royal Australian Navy:—

(I.) ACCOUNTANT OFFICERS—SEA-GOING, R.A.N.

- (a) Paymaster Midshipmen will be eligible for promotion to Paymaster Sub-Lieutenant after 3 years' service from date of entry instead of after 3½ as at present, subject to passing the prescribed examination.
- (b) Paymaster Sub-Lieutenants will be promoted to Paymaster-Lieutenant on attaining 2 years' seniority instead of 4, if their service has been satisfactory, the promotion of those now on the list being antedated as necessary.
- (c) Paymaster Lieutenants, whose service has been satisfactory, will be automatically promoted to Paymaster Lieutenant-Commander on attaining 8 years' seniority, subject to passing the necessary examination where required to do so under the Regulations.
- (d) The seniority of Paymaster Lieutenants on the list on 1st July, 1919, who served a minimum of 4 years as Paymaster Sub-Lieutenant, will be antedated 2 years and the necessary adjustments as regards the promotion to Paymaster Lieutenant will be made. The seniority of Officers on the list of Paymaster Lieutenant-Commanders is to remain unchanged.

NOTE.—The above Regulations are to be considered as temporary, and will be reconsidered on receipt of the decisions resulting from the report of the Admiralty Committee now sitting to inquire into conditions in the Royal Navy Accountant Branch. (A.W.O. 2685/19.)

(II.) MEDICAL OFFICERS—SEA-GOING, R.A.N.

- (a) Surgeon Lieutenants will be eligible for promotion to Surgeon Lieutenant-Commander after 6 years instead of 8, as at present.
- (b) Surgeon Lieutenant-Commanders will be eligible for promotion to Surgeon Commander after 6 years, instead of 8, as at present, but the seniority of those now on the list will remain unchanged.

(III.) INSTRUCTORS—SEA-GOING, R.A.N.

- (a) Instructor Lieutenants to be promoted to Instructor Lieutenant-Commander after 6 years, instead of 8, as at present.
- (b) Instructor Lieutenant-Commanders to be promoted to Instructor Commander after 8 years, instead of 7, as at present.

2. Officers promoted owing to the acceleration of promotion introduced above or whose seniority is thereby antedated will not receive any advantage in respect thereof as regards back pay prior to the 1st July, 1919, but will be granted increments to which their new rank or seniority may entitle them from that date.

3. The question of retirement for Officers of the above Branches is still under consideration, as are also the questions of conditions of service and retiring age for Chaplains. (19/9656.)

21.

EXAMINATION FOR LEADING TELEGRAPHIST (HIGHER STANDARD).

An examination for Leading Telegraphist (Higher Standard) will be held in H.M.A.S. *Australia*, at Melbourne, on Tuesday, 9th March, 1920.

2. The names of candidates recommended to sit at this examination are to be forwarded direct to the Commodore Commanding, H.M.A. Fleet, to reach his office not later than the 1st March, 1920, and are to be accompanied by Service Certificates.

3. Candidates from H.M.A. Ships and Establishments not under the orders of the Commodore Commanding are to be discharged to H.M.A.S. *Cerberus* "for victuals only," and are to join that Establishment on Monday, 8th March, 1920. (20/304.)

22.

CANDIDATES FOR ENTRY IN R.A.N.—RETURN OF PERSONAL REFERENCES TO.

Commanding Officers of all H.M.A. Ships and Establishments in which men are enrolled for service in the Royal Australian Navy are requested to see that references, trade diplomas, birth certificates, and any other documents furnished by candidates are returned to their owners as soon as finished with, and not retained in the Service Certificates of men concerned.

Several applications for documents as above have recently been received, and, in some cases, no trace of them could be found, although there is no doubt that such documents were furnished by applicants when joining the Royal Australian Navy. (N20/1217.)

23.

BALANCES OF ACTIVE PAY DUE TO MEMBERS OF ROYAL AUSTRALIAN NAVY ON DISCHARGE TO SHORE.

In cases where a credit balance of Active Pay, &c., due to a member of the Royal Australian Navy on discharge to shore remains unpaid at date of forwarding Form A.S. 1031Z into Navy Office, this balance should be clearly shown as unpaid in column 6 of Form A.S. 1031Z, and a notation made on Form stating whether the balance due will be paid by H.M.A. Ship, or whether it is desired that settlement be effected by Navy Office. (20/1173.)

24.

HANDBOOK ON DISCIPLINE.

Extracts from Chapter 5 of *Lord Jellicoe's Report*, Volume 1., dealing with disciplinary matters, have been embodied and printed in booklet form under the title of "Discipline."

All Officers on the Active List should possess a copy.

Requirements of Ships and Establishments not under the orders of the Commodore Commanding, H.M.A. Fleet, should be demanded from the Naval Store Officer, Williamstown. The Commodore Commanding will distribute copies to officers serving in ships under his orders.

(N. 19/10655.)

25.

ENGINEERING HANDBOOK, AND ENGINEER OFFICER'S NOTEBOOK.

H.M.A. Ships should demand requirements of the above-mentioned new books of reference from the Naval Store Officer, Williamstown.

(D.S. 20/132.)

26.

AMENDMENT TO NAVY ORDER.

In Navy Order No. 3 of 1920, paragraph 2, section (b) (5), for *similar* read *simple*.

(19/9651.)

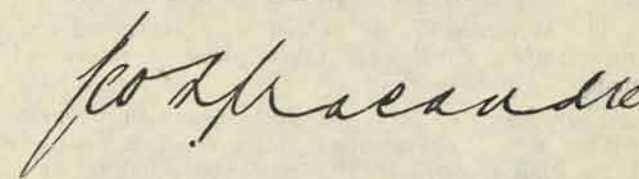
Brary

Commonwealth Navy Orders.

Navy Office, Melbourne,
25th February, 1920.

The following Order, having been approved, is hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments ..	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

C.3261.

27. **NAVAL DISCIPLINE—COMMONWEALTH GOVERNMENT
NOTICE TO FLEET.**

The following announcement from the Government is to be read to the Officers and Ship's Companies publicly on board all H.M.A. Ships in commission and about to be commissioned. It is also to be read in all H.M.A. Naval Establishments where Naval Officers and ratings are employed. Copies are to be placed on all Ships and Depôt Notice Boards.

2. A report is to be forwarded through the usual channels to the Navy Office stating that this has been done.

NOTICE TO FLEET.

The Government has viewed with grave concern the acts of insubordination which have taken place in several of H.M.A. Ships during the past year.

They desire to point out that these highly regrettable occurrences militate severely against the building up of an Australian Navy, worthy of the high tradition of the past and equal to its great task in the future.

The intention of the regulations is to permit of all grievances being ventilated through the proper channels, and it is hoped that full and exclusive use will be made of them.

These regulations must be strictly adhered to in an organized Service like the Navy on which the safety and welfare of the country depend, and the Government will fully support all just and proper actions taken by the constituted authorities to maintain the discipline of the Fleet.

(20/1355.)

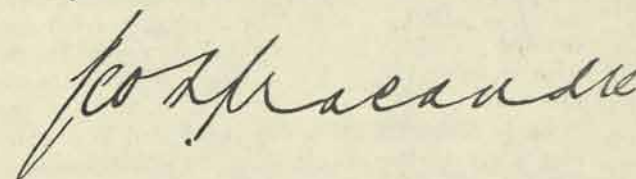
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Commonwealth Navy Orders

Navy Office, Melbourne,
1st March, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Auxiliary Services.. .. .	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

C.3517.

28.

FUNDS TO PROVIDE A MEMORIAL FOR THE LATE ADMIRAL LORD BERESFORD.

The following circular, received by the Admiralty from Admiral of the Fleet the Hon. Sir Hedworth Meux, G.C.B., K.C.V.O., is promulgated for general information:—

“25th November, 1919.

Sir,

Would you be so good as to bring to the notice of the officers and men of H.M. Navy the fund which has been started with the object of providing a suitable memorial for the late Admiral Lord Beresford?

It is thought by those who are collecting the money for this purpose that there may be many who have served under his command, or who have admired the whole-hearted manner in which he devoted his life to furthering the interests of the Service, who might wish to subscribe, and who might be unaware of the existence of this fund.

Large donations are not expected, and in no case is it desired that any officer or man should subscribe more than one day's pay.

It is proposed to devote the bulk of any surplus money there may be beyond that required for the memorial to a suitable naval charity, and the remainder to a merchant service charity.

All subscriptions, either individual or collections in H.M. ships, should be sent to Major Robin Grey, 52, Portland-place, the honorary treasurer of the fund.

Yours faithfully,
(Signed) HEDWORTH MEUX,
Admiral of the Fleet.

The Secretary of the Admiralty.” (20/831.)
(This Order will be reprinted for posting on Notice Boards.)

29.

REVISED RATES OF PAY FOR OFFICERS OF THE ROYAL AUSTRALIAN NAVY.

Approval has been given to a revision of the rates of pay and allowances of R.A.N. Officers, with effect from 1st July, 1919.

The new rates will be based generally on Royal Navy rates of pay and allowances in the nature of pay.

A Navy Order will shortly be promulgated giving full particulars of the revised rates. (19/8183.)

(This Order will be reprinted for posting on Notice Boards.)

30.

PROMOTION TO HIGHER RANK.

Several communications have recently been received at the Navy Office, from which it appears that the general opinion among ratings of the Royal Australian Navy is that when they pass for Warrant rank or any higher rating promotion to such higher rank or rating takes place immediately on qualifying. Such is not the case. All promotions are dependent upon vacancies, recommendations, &c., and the attention of all ratings should be drawn to this fact. (18/9053.)

(This Order will be reprinted for posting on Notice Boards.)

DRAFT NOT ON FILE

31.

EDUCATIONAL TEST FOR THE RANK OF WARRANT OFFICER.

With regard to Admiralty Monthly Order No. 3496/19, the educational test for the rank of Warrant Officer set forth in Admiralty Monthly Order No. 4016/1918 will not be required in the R.A.N. for promotions made up to and including 1st April, 1920. After that date, however, this examination will be required to be taken before candidates for Warrant rank can be considered eligible for promotion. (19/5992.)

(This Order will be reprinted for posting on Notice Boards.)

32.

RATINGS FOR THE TRAINING SERVICE.

The Naval Board has had under consideration the question of providing suitable ratings for the Training Service, and direct that in future a notification “R. T. S.” (Recommended for Training Service) is to be inserted in the “Remarks” column of Return A.S. 184 against the name of any rating who is recommended for the Training Service.

2. In this connexion, the attention of Commanding Officers of Ships and Establishments is drawn to column 15 of Return A.S. 507—Quarterly Return of Ratings Passed, Qualified, and Recommended for Advancement. (20/963.)

33.

NAVAL DISCIPLINE ACT.

Attention is directed to Navy Order 51, of 1915. Any ships which are not in possession of copies of the Naval Discipline Act (including modifications applying that Act to the Commonwealth Naval Forces) are to demand copies.

2. Care should be taken, now that ships are no longer under the control of the Admiralty, that the Naval Discipline Act (modified) referred to in paragraph 1 is used in H.M.A. ships, &c., and not the unmodified edition as issued by the Admiralty. (20/1175.)

34.

LEAVE OF ABSENCE.

In continuation of Navy Order No. 2/1920, all those ratings recruited in the United Kingdom for the Royal Australian Navy who are to be returned to the United Kingdom for discharge may be permitted to defer fourteen days of their annual leave until such return, and to take same as foreign service leave prior to discharge. (19/10949.)

(This Order will be reprinted for posting on Notice Boards.)

35.

MARRIED ALLOWANCE APPLICATION.

When an increased rate of Married Allowance is credited to a rating in consequence of the birth of a child, an amended Married Allowance Application is to be forwarded into Navy Office.

2. The amended application should contain particulars of birth, and on the face of the form a notation should appear indicating whether the birth certificate has been sighted or not. (19/7835.)

T.N. 21/5661

36.

AMENDMENT TO NAVAL FINANCIAL REGULATIONS.

Attention is directed to the following notation, which was embodied in Statutory Rules 1913, No. 143:—

"All Regulations, Financial and otherwise, for the Naval Militia or Royal Australian Naval Reserve (M) heretofore made are hereby repealed."

2. As regulations 54 to 67 and 70 to 76 inclusive of the Financial and Allowance Regulations referring to the Naval Reserve (M) were in operation at and prior to the date of promulgation of Statutory Rules 1913, No. 143, such regulations are consequently affected by that Statutory Rule, and must be noted as repealed as from date of its promulgation, viz., 13th May, 1913. (20/1005.)

37.

ANNUAL ANALYSIS OF TORPEDO FIRINGS AND PARAVANE PRACTICES IN THE R.A.N.

With regard to Admiralty Confidential Interim Orders 843 and 844 of 1919, the Naval Board have decided that the annual analysis of Whitehead torpedo running and Paravane practices from H.M.A. ships is to be compiled by the R.A.N. Torpedo School. Copies of the report will be published and circulated to H.M.A. ships, a copy also being sent to H.M.S. *Vernon* for information.

2. Forms in connexion with the above returns are to be rendered as follows by the ships concerned, viz.:—

Form.	No. of Copies.	Rendered to.
S.305	2 ..	1 each to Director of Naval Ordnance and Torpedo School.
307	1 ..	Secretary to the Department of the Navy, Melbourne.
308M	2 ..	1 each to Director of Naval Ordnance and Torpedo School.
308N	2 ..	1 each to Director of Naval Ordnance and Torpedo School.
308P	2 ..	1 each to Director of Naval Ordnance and Torpedo School.

(20/743.)

38.

ALTERATIONS AND ADDITIONS.

The following notes in connexion with the preparation and forwarding of lists of alterations and additions are promulgated for the information of all concerned, and to facilitate their preparation in a uniform manner.

WHEN TO BE RENDERED.

AUTHORITY.

Six months after date of first commissioning .. K.R.1094(2).

PREPARATION OF LISTS.

AUTHORITY.

Lists to be forwarded in triplicate through Commodore Commanding H.M.A. Fleet	K.R.1094(2).
Original copy should be typed in hectograph	M.O.135/13.
Items to be numbered consecutively from date of ship first commissioning	K.R.1094(2).
Lists to be forwarded with covering letter containing schedule of enclosures	K.R.1094(2).
To be grouped under heads as follows:—Hull, Machinery, Gunnery, Torpedo and Electrical, General, in separate lists	M.O.863/14.
Cross references to be given for items that occur in more than one list	K.R.1094(1).
Proposals previously made to be shown separately from new proposals, date of former proposals and the numbers of items in original submissions being quoted	K.R.1094(2).
To be stated whether work involved can or cannot be carried out by ships' artificers if materials are forwarded	K.R.1094(6).
If it can, but it is not desired for any reason that such an alteration shall be carried out by ships' artificers, the reason is to be explained. (Note.—Ships' artificers does not necessarily mean artificers belonging to own ship only.)	—
If work is recommended to be carried out by ships' artificers demands for stores required, sketches of fittings, &c., to accompany lists. Such demands, &c., to have on them a note explaining reason for demand	K.R.1094(6).
It should be stated whether it is considered all ships of class are affected by the alteration or if own ship only	—
Proposals are often made in insufficient detail with inadequately stated reasons	M.O.1378/16.
In referring to alterations and additions at any subsequent date quote description as well as number ..	M.O.834/14.
Defects not to be included in lists of alterations and additions	C.M.O.2565/18(3).
In forwarding report of alterations, &c., made in the ship which have proved advantageous, reference to be made to the Navy Office letter approving the alteration or addition	K.R.1094(8). M.O.931/14.
No alterations or additions to be taken in hand without Naval Board approval, more especially when they involve considerable additional weight	K.R.1094(6). C.M.O.2565/18(2). G.O.12. M.O.1561/18.

AFTER REFIT.

Alterations of allowances of special stores and spare gear consequent on alterations	K.R.1094(6a). .. R.1094(6b).
--	---------------------------------

AFTER REFIT (cont.)

AUTHORITY.

- Statement to Navy Office of Items actually completed, and the extent to which those items not wholly completed were advanced M.O.98/15.
C.M.O.2565/18(13).
- Alterations and Additions to R.A.F.A. oilers .. M.O.3595/18.
- Admiralty Orders regarding alterations and additions—
K.R.1094.
M.O's. 135/13, 319/13, 834/14, 863/14, 1033/14, 98/15, 1561/16,
3595/18.
C.M.O.2565/18.
- Navy Orders regarding alterations and additions—
Nos. 99/11, 18/17.

(20/1381.)

39.

PROCEDURE IN DEALING WITH STORES WHEN H.M.A. SHIPS ARE PAID OFF FOR RE-COMMISSIONING.

With reference to paragraph (2) of Article 1117, King's Regulations and Admiralty Instructions, when H.M.A. Ships, which are to be re-commissioned, are paid off for a considerable period and a nucleus crew sufficient to take care of the stores cannot be provided, Naval, Victualling and Naval Ordnance Stores (excluding guns, gun mountings, and torpedo tubes, etc.) are not to be retained on board, but are to be returned to store, and requirements demanded when vessel is about to be re-commissioned.

Guns, gun mountings, hydraulic machinery and torpedo tubes, are to remain on board if none are required to be removed for repairs or alterations.

(D.S.20/157.)

40.

CLOTHING ACCOUNT (FORM A.S.83, PART II).

Paragraph 6 of the instructions appearing on cover of "Clothing Account" is to be deleted.

Clothing Materials are to be fully accounted for in fractions of yards.

(D.V. 20.258.)

41.

INDORSEMENT OF BILLS OF LADING AS TO RECEIPT OF STORES FROM H.M.A. NAVAL ESTABLISHMENTS.

The following amendment to Navy Order No. 25 of 1917 should be made:—

Insert after the word "certificate," in third line of second paragraph, "in the event of settlement not being effected by the consignee."

(D.S.19/978.)

42.

FORMS.

The following forms have been adopted for use in the Royal Australian Navy. Supply may be obtained by demand on the Naval Store Officer, Williamstown, in the usual manner:—

- A.S. 599. Return of proportion to numbers borne of offences and punishments in H.M.A. Ships D.S.19/1734.
- A.S. 1178. Daily log of magazine cooling, ice making and refrigerating machinery D.S.19/1762.
- A.S. 1252. Abstract of amounts due to Messes .. D.S.19/1385.

The following forms have been revised. Supply may be obtained by demand on the Naval Store Officer, Williamstown, in the usual manner:—

- A.S.41, 41a. Quarterly Ledger Sheet D.S.19/982.
- A.S.41b. Summary of Quarterly Ledger Sheet (outside) D.S.19/1244.
- A.S.41b. Summary of Quarterly Ledger Sheet (inside) D.S.19/1244.
- A.S.330. Report of survey on provisions and victualling stores D.S.19/1385.
- A.S.457. Sick berth ratings efficiency certificate .. D.S.19/1857.
- A.S.462. Account of Paymaster's stores D.S.19/1385.

The following form has been abolished:—

- A.S.310. Quarterly Return of Defects in Igniters or Ignition of Heater Torpedoes .. D.S.19/1830.
(D.S.20/261.)

43.

PAYMENT OF MINIMUM SALARY OF £132 PER ANNUM TO OFFICERS OF THE DEPARTMENT WHO ARE RETURNED SAILORS OR SOLDIERS.

Approval has been given for any civilian officer or employee of the Department on the Salaried List who has served in any Expeditionary Force raised under the provisions of the *Defence Act* 1903-18, and who is in receipt of salary less than £132 per annum, to be paid such allowance as will make his total remuneration £132 per annum, as from 1st July, 1919. ("Salaried List" includes all persons paid on Salary Sheets.) The approval will also apply to civilian officers or employees who have served as members of the R.A.N. (sea-going) on board a sea-going vessel during the war.

2. In calculating the rate of salary, payments in respect of District Allowance or bonus granted in accordance with Arbitration Court awards, should be excluded.

3. Recommendations for payment of this allowance to those entitled may be forwarded into office for approval. No recommendation should be put forward in respect of any person who was on "Home Service" only. In all cases Military Discharges should be inspected, and a note to this effect made on recommendation. A brief statement of service should also be made on recommendation.

4. It should be noted that persons concerned will not advance beyond £132 per annum until such time as they would have done so in the ordinary course. Recommendations should therefore be forwarded for the granting of increments as they fall due in the usual way, the amount of allowance to be reduced by the amount of increment.

5. The salaries of the persons concerned should in future be regarded as £132 per annum for the purpose of computation of allowances based on the rate of salary, *e.g.*, overtime, &c.

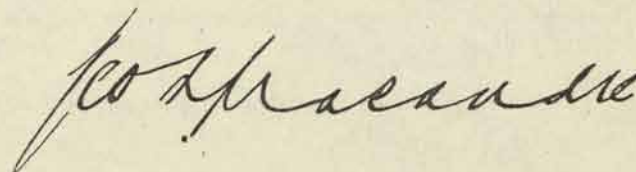
(19/10858.)

Commonwealth Navy Orders.

Navy Office, Melbourne,
19th March, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments ..	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-District Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

44.

SUB-LIEUTENANTS OR ACTING SUB-LIEUTENANTS REQUIRED TO TRANSFER TO ENGINEERING BRANCH.

Six Sub-Lieutenants or Acting Sub-Lieutenants, R.A.N., are required to specialize in engineering with a view to transfer to the Engineering Branch of the Royal Australian Navy.

2. In this connexion the attention of Commanding Officers of Ships and Establishments is drawn to Appendix X., Part I., section 1, paragraph 20, King's Regulations and Admiralty Instructions, Vol. II., and to Admiralty Monthly Orders 4047/18 and 1051/19.

3. All Sub-Lieutenants and Acting Sub-Lieutenants are to be called upon to report forthwith whether they desire to specialize in engineering, and Commanding Officers are to arrange for Officers who volunteer to undergo the four months preliminary engineering course afloat, with a view to their being sent to England for an Engineering course at Keyham College.

(20/1456.)

(This Order will be reprinted for posting on Notice Boards.)

45.

SUBMARINE SERVICE—MANNING REQUIREMENTS.

With regard to Navy Order No. 197/1919, in the case of a Stoker who has volunteered and been accepted for the submarine Service being rated Acting Leading Stoker before he is requisitioned, such rating can only join the Submarine Service if he is willing to revert to the rating of Stoker on joining. He would be reinstated after about nine months' service, if recommended.

(19/7583.)

(This Order will be reprinted for posting on Notice Boards.)

46.

OFFICERS' STEWARDS AND COOKS 1st CLASS—WEARING OF UNIFORM BY.

The attention of Commanding Officers of Ships and Establishments is drawn to pages 2323 and 2324 of the Quarterly Royal Navy List, October, 1919, relative to the wearing of Uniform by Officers' Stewards and Cooks 1st Class of over five years' service as such, and these Regulations are to be followed in the Royal Australian Navy.

2. Good Conduct Badges and Badges of rating should therefore be worn by these ratings.

(20/1499.)

(This Order will be reprinted for posting on Notice Boards.)

47.

STOPPAGE OF ALLOTMENTS WHEN THE LAST DAY OF THE MONTH FALLS ON A SATURDAY OR PUBLIC HOLIDAY.

Except in urgent circumstances, the provisions of Naval Account Regulation No. 37 (7) should be observed in stopping or altering allotments and one month's notice given.

When the last day of a month falls on a Saturday or Public Holiday, payments of monthly allotments are made on the preceding week-day similarly to the payment of Ship's Company under Naval Account Regulation 26. In notifying stoppage of allotments in urgent cases this fact should be taken into consideration and sufficient notice given to the Director of Navy Accounts to enable stoppages to be effected before the week-day preceding the last day of the month.

(F. 89/1/22.)

48.

SENNET HATS—GRATUITOUS ISSUE.

The following additional paragraph is to be added to Navy Order No. 18 of 1920:—

“A note of the issue of this article is to be made on page 1 of Certificate of Service, as is done in the case of bedding.”

(D.V.19/1754.)

49.

ACCOUNTS FOR SUPPLIES OF STORES TO H.M.A. SHIPS AND ESTABLISHMENTS.

With reference to Navy Order No. 82 of 1919, the words “and taken on charge in account to.....19....” are in future also to be added to receipt or Receipt Notes for all supplies received from H.M. or H.M.A. Dockyards, Store Depôts, or Ships.

The acknowledgment on A.S. Form of Receipt Note will therefore in future read as follows:—

“Received the above Stores and taken on charge in.....
.....account to.....19....”

(F. 89/1/19.)

50.

SICK LEAVE TO CIVILIAN OFFICERS WHO ARE RETURNED SOLDIERS—TEMPORARY EMPLOYEES (OFFICE STAFF).

Navy Order No. 98 of 1919 is amended as under:—

Paragraph 2 is cancelled and the following substituted:—

“2. After completing such employment he shall be eligible for sick leave for a period of six days with full pay, six days with half pay but not less than 7s. per day, and twenty-four days as provided in paragraph 4 in any twelve months continuous employment, and may, if eligible, be granted ordinary sick leave as well as the special sick leave herein referred to, to cover absence from duty on account of illness originating from active service.”

See
N.O.
24/1/19

Paragraph 4 is cancelled and the following substituted:—

"4. Any additional absence from the same cause shall be covered by leave of absence up to a period in the aggregate of twenty-four days (exclusive of Sundays) in any twelve months, and for the duration of such additional leave the Department shall pay the employee at the rate allowed by the Repatriation Department, i.e., £2 2s. per week of seven days, equal to 7s. per diem for a week of six days. In the event of the employee being in receipt of a military pension, the difference between such pension and the rate above mentioned shall only be paid."

These amendments will take effect as from 1st January, 1920.

(19/2350.)

51.

REPRINT OF NAVY ORDERS FOR POSTING ON NOTICE BOARDS.

The system employed of reprinting Admiralty Weekly Orders for posting on Notice Boards has been adopted as regards Navy Orders.

2. Orders affecting Officers only will be printed separately for Officers' Notice Boards only. (20/2064.)

52.

AMENDMENT TO NAVY ORDER.

In Navy Order No. 39 of 1920, line 4, insert a comma between the words *Naval* and *Victualling*.

(D.S. 20/157.)

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Commonwealth Navy Orders.

Navy Office, Melbourne,
30th March, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments ..	4
Director of Naval Auxiliary Services	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

53. **ADVANCEMENT OF BOYS TO MAN'S RATING.**

The following amendments to Navy Order No. 221/1919 have been approved:—

Omit Clause (b) and insert the following in lieu:—

(b) Paragraph 3.—Boys and Ordinary Seamen 2nd Class and equivalent ratings R.A.N. may present themselves for the qualifying examination between the ages of 16 years and 9 months and 18 years, and may be advanced to the Ordinary rate at 17 or at any age between 17 and 18 instead of at the ages shown in paragraph 3 of Admiralty Monthly Order No. 598/1919, subject to the following conditions:—

- (i) Only Boys recommended as "Superior" are to be rated at 17 years.
- (ii) Boys not rated under (i) who have been assessed as "Superior" for the last 3 months may be brought up for rating at periods of 3 months, *i.e.*, at the ages of 17 $\frac{1}{4}$, 17 $\frac{1}{2}$, and 17 $\frac{3}{4}$. A Boy not rated at 17 years and 9 months is to remain a Boy until attaining the age of 18 years.
- (iii) A Boy, though he has passed the Educational Test enabling him to be rated Ordinary Seaman at 17 years and 6 months should not be so rated unless he has been rated Ordinary Seaman 2nd Class on attaining the age of 17 years and 3 months.

2. Navy Orders No. 10/1912, 63/1913 (page 20 Consolidated Navy Orders 1911-1913) and Navy Order No. 35/1917 are cancelled. (20/1777.)

(This Order will be reprinted for posting on Notice Boards.)

54. **TRAINING OF ORDINARY SEAMEN 2nd CLASS—DISCIPLINARY REGULATIONS FOR.**

The Board have had under consideration the question of training of Ordinary Seamen 2nd Class, and the following disciplinary Regulations have been approved:—

(a) Ordinary Seamen 2nd Class are to be granted Youths' privileges, *i.e.*, 10 p.m. leave in harbour, &c., subject to the removal of all or any of these privileges for any period up to thirty days as a punishment for misbehaviour.

(b) Ordinary Seamen 2nd Class may be punished for drunkenness or general misbehaviour by the suspension of all privileges, and be disgraced to Boy 1st Class summarily. (20/1777.)

(This Order will be reprinted for posting on Notice Boards.)

55. **EDUCATIONAL TEST CERTIFICATES—ISSUE OF.**

It has been decided to issue Certificates to Naval ratings who pass the Educational Test Part I, and the Higher Educational Test.

2. A special return is to be rendered by all Ships and Establishments showing the full names, ratings, official numbers and dates of passing, of all men who have qualified in either of these Educational Tests and who have no Passing Certificate attached to their Service Certificate. (19/5300.)

56. **LEAVE OF ABSENCE—R.A.N.B. STAFF.**

The revised scale of annual leave, prescribed in Navy Order No. 2/1920, has been made applicable to the R.A.N.B. Staff.

2. Approval has also been given for the leave year for the R.A.N.B. Staff to terminate on the 31st January in each year, instead of the 31st December as at present.

(20/1731.)

(20/1579.)

57. **R.N. RATINGS ON LOAN WHOSE PERIOD OF LOAN TO R.A.N. EXPIRES BETWEEN 1st APRIL, 1920, AND 31st DECEMBER, 1920.**

A Return of all R.N. ratings on loan whose period of loan to the R.A.N. expires between 1st April, 1920, and 31st December, 1920, is to be rendered forthwith to the Secretary, Department of the Navy, specifying:—

- (a) Dates on which agreements expire.
- (b) Those desirous of reverting to the Royal Navy.
- (c) Those volunteering for further service in the Royal Australian Navy.

(20/785.)

58. **CORRESPONDENCE FOR DESERTERS FROM H.M.A. SHIPS.**

It has been observed that it is the practice in some of H.M.A. Ships to return letters, &c., for ratings who have deserted from H.M.A. Service with the notation "Deserted" marked on the envelope, thus giving unnecessary publicity to the fact of a rating's desertion to the humiliation of parents, relatives, &c.

2. This practice is undesirable and is to be discontinued forthwith.

(20/1823.)

59. **ALTERATIONS AND ADDITIONS TO H.M.A. SHIPS.**

When alterations and additions to H.M.A. Ships which involve extra weight are suggested, it should be stated how it is proposed that compensation should be made for the extra weight involved.

(20/1938.)

60. **ISSUE OF LIQUID FUEL.**

Until further orders Liquid Fuel is not to be supplied to cruisers, destroyers, or submarines without Naval Board approval having first been obtained.

(D.S. 20/417.)

61. **APPOINTMENTS OF DIRECTOR OF NAVAL RESERVES AND NAVAL RESERVE MOBILIZATION AND CHIEF STAFF OFFICER.**

Captain John T. Richardson, R.A.N., has been appointed Director of Naval Reserves and Naval Reserve Mobilization, to date 8th March, 1920, and the title of Director of Naval Auxiliary Services has been abolished as from that date.

2. The abbreviated title of the new office will be—"D.N.R. M."
3. Lieutenant-Commander Lionel F. Robinson, D.S.C., R.N., has been appointed Chief Staff Officer to the Director of Naval Reserves and Naval Reserve Mobilization, undated.

(20/1756.)

62.

PUBLIC HOLIDAYS.

Navy Order 154 of 1918 is amended as under:—

Delete paragraph 3 and insert in lieu the following:—

"3. In addition, therefore, to the eight days prescribed by the Public Service Act, viz., 1st day of January, 26th day of January, Good Friday, and the following Saturday and Monday, the anniversary of the birth of the Sovereign, Christmas Day, and the following day, or any day proclaimed by the Governor-General or required by any Act to be observed in lieu of any of the said days, the following days are approved as holidays in future:—

Sydney—

Anzac Day (26th April),
Prince of Wales Birthday,
Eight Hours Day,
Day following Boxing Day.

Melbourne—

Anzac Day (26th April),
Eight Hours Day,
Melbourne Cup Day,
Day following Boxing Day.

Brisbane—

Anzac Day (26th April),
Eight Hours Day,
Exhibition Day,
Day following Boxing Day.

Adelaide—

Anzac Day (26th April),
King's Accession Day,
Eight Hours Day,
Proclamation Day.

Perth—

Anzac Day (26th April),
Royal Agricultural Show Day,
Proclamation Day,
Day following Boxing Day.

Hobart—

Anzac Day (26th April),
Hobart Cup Day,
First Monday in November,
Day following Boxing Day.

This amendment will take effect from 1st January, 1920.

Navy Order 91 of 1919 is cancelled.

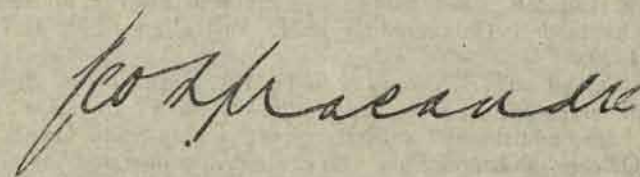
(20/2123.)

Commonwealth Navy Orders.

Navy Office, Melbourne,
13th April, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
Australia	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, Cerberus, Tingira, and Penguin	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments ..	4
Director of Naval Reserve and Naval Reserve Mobilisation	6
Director of Radio Service	4
District Naval Officers	8
Sub-District Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

63.

H.M.A. SHIPS TO BE COMMISSIONED.

H.M.A. Ships *Melbourne* and *Una* will be commissioned at Sydney on 14th and 27th April, 1920, respectively, as independent commands.

2. H.M.A. Ship *Marguerite* is to pay off on 26th April as an independent command, and re-commission on 27th April as a tender to H.M.A.S. *Australia*. From that date H.M.A. Ships *Geranium* and *Marguerite* will be tenders to H.M.A.S. *Australia*.

3. H.M.A.S. *Parramatta* will be commissioned on 27th April as tender to H.M.A.S. *Anzac*. On the same date H.M.A. Ships *Huon*, *Swan*, *Torrens*, and *Warrego* will cease to be tenders to H.M.A.S. *Australia* and become tenders to H.M.A.S. *Anzac*. H.M.A.S. *Yarra* will remain tender to H.M.A.S. *Cerberus*.

4. Commander ALAN F. W. HOWARD has been appointed in command of H.M.A.S. *Anzac* and for command of Flotilla, under the orders of the Commodore Commanding H.M. Australian Fleet, as from 27th April, 1920.

5. All officers belonging to H.M.A. Ships *Huon*, *Swan*, *Torrens*, and *Warrego*, who are not appointed elsewhere, are appointed to H.M.A.S. *Anzac* additional for their respective ships, and together with all Petty Officers, Men and Boys who are not appropriated for other ships, are to be transferred from the books of *Australia* to the books of *Anzac* on 27th April; similarly all Officers, Petty Officers, Men and Boys remaining in *Marguerite* are to be transferred to the books of H.M.A.S. *Australia* from the same date. (20/052.)

(This Order will be reprinted for posting on Notice Boards.)

64.

RANKS AND RATINGS PROCEEDING TO WESTERN AUSTRALIA FOR LEAVE.

With regard to Navy Order No. 44/1916, the District Naval Officer, Fremantle, reports that when ranks and ratings are proceeding to Western Australia for leave, sufficient information is rarely forthcoming to enable him, when arranging return passages to Ships, to ascertain if any concession is issuable, or if the cost of the return passage is chargeable to the Department or to the rank or rating.

2. The District Naval Officer also represents that, owing to the limited service at present prevailing between Western Australia and the Eastern States, it is necessary to book accommodation several weeks ahead.

3. In order that no delay may occur in returning ranks or ratings to their Ships, the following procedure is to be adopted in H.M.A. Ships and Establishments:—

- (a) Ranks and ratings should be instructed to report to the District Naval Officer, Fremantle, immediately on arrival at that port.
- (b) A statement signed by the Commanding Officer should be forwarded to the District Naval Officer at the same time as the rank or rating proceeds on leave, showing the name, rank, or rating, official number, particulars of leave granted, address on leave and concession to which the rank or rating is entitled on return passage.
- (c) All arrangements for the return passage from Western Australia to Eastern States are to be left to the District Naval Officer, Fremantle. (20/1665.)

65.

RETIREMENT SCHEME FOR OFFICERS OF THE ROYAL NAVY.

The Admiralty have decided to offer to Officers of the Royal Navy special inducement to retire with pension and gratuity, the sole stipulation being that Officers so retired shall regard themselves as subject to recall for service in case of emergency.

2. Captains and Commanders may retire on the present scale of retired pay; the rate of retired pay will not be subject to reduction in the event of rates of pay in general being re-assessed in 1924 or subsequently in view of a fall in the cost of living.

3. Lieutenant-Commanders, Lieutenants and Mates, including all Lieutenants (ex-Mate) and Mates promoted from warrant rank but no other Officers promoted from warrant rank, if between the ages of 36 and 40, may retire on a special scale of retired pay, averaging approximately £275 per annum, with, in addition, a gratuity of £500. Officers of 40 years of age and over may retire with retired pay and gratuity at the rates applicable to Officers aged 39.

4. Officers below the age of 36 will, in the case of Lieutenant-Commanders, receive a gratuity of £2,500, with £200 added for each year's seniority as Lieutenant-Commander; Lieutenants and Mates will receive a gratuity of £1,000, with £150 added for each year's seniority in the confirmed rank of Lieutenant or Mate; Acting Lieutenants of two year's seniority or over as confirmed Sub-Lieutenant will receive a gratuity of £1,000; Sub-Lieutenants of less than 2 years' seniority and Acting Sub-Lieutenants who held acting rank on 24th March, 1920, will receive a gratuity of £500.

5. The gratuity and retired pay will be based on the rank and seniority of the Officer at the date of retirement, except as regards Acting Sub-Lieutenants, who would be only eligible for the gratuity of £500 if they held the Acting rank of Sub-Lieutenant on 24th March, 1920.

6. Midshipmen promoted Acting Sub-Lieutenant subsequently to the 24th March, 1920, are eligible for the withdrawal grant of £400 as previously notified.

7. With regard to Warrant Officers and Officers promoted from warrant rank, the minimum age for voluntary retirement is reduced to 30 for a period of 6 months from 1st April, 1920.

8. The special terms quoted above do not apply to Officers who may be retired on account of misconduct or non-service after being placed on half-pay by Admiralty Order.

9. This offer remains open only until it becomes clear to the Admiralty that sufficient applications for retirement have been made at Home, or will be forthcoming from abroad. Officers should therefore understand that early application is desirable.

10. In the following commissioned ranks no surplus of Officers exists, and the retirement scheme detailed above is consequently not open to them:—

Flag Officers, Engineer Rear Admirals, Engineer Captains, Engineer Lieutenant-Commanders, Lieutenants (E) and Officers specialising in Engineering, Paymaster Captains, Paymaster Lieutenants, Junior Officers Accountant Branch, Medical and Dental Officers, Chaplains, Officers of Instructor Branch, Lieutenant-Colonels and above in Royal Marines, Lieutenants and 2nd Lieutenants in Royal Marines.

With regard to Officers promoted from warrant rank and Warrant Officers, a surplus exists in the following classes only:—

Gunners, Gunners (T), Boatswains, Warrant Shipwrights, Signal Boatswains, Warrant Engineers and Warrant Mechanicians.

11. Applications by Officers of the Royal Navy for retirement under the above scheme may be forwarded to the Navy Office at once for transmission to the Admiralty by cable. (20/0141).

(This Order will be reprinted for posting on Notice Boards.)

66.

GRATUITY FOR GOOD CONDUCT MEDAL.

Approval has been given, with effect from 1st January, 1920, to the payment in the Royal Australian Navy of a Gratuity of £20 in respect of the Good Conduct Medal.

2. All ratings at present serving, who are eligible for it, should be paid this Gratuity forthwith. Ratings discharged to the shore since 1st January will be paid by Navy Office. In future, the payment of the Gratuity will be made at the time of the award of the medal.

3. Royal Navy ratings serving in the R.A.N. who are eligible for the R. N. Medal and Gratuity under King's Regulations and Admiralty Instructions, or under Admiralty Monthly Order 1809 of 1919, are not to be paid the R.A.N. Gratuity abovementioned. This Gratuity will not be payable to ex-R.N. ratings in possession of the Medal serving in the R.A.N., who, if they had continued serving in the R.N. instead of transferring to the R.A.N., would have been eligible for pension as from a date prior to 1st May, 1919, nor to any ex-R.N. rating serving in the R.A.N. who has received a Gratuity under King's Regulations and Admiralty Instructions.

4. The Gratuity is payable to all R.A.N. ratings who were in possession of a Good Conduct Medal on 1st January, 1920, and to all ratings granted R.A.N. Good Conduct Medals subsequent to that date.

5. The Good Conduct Medal will also carry with it an allowance of £1 per annum for each completed year of service assessed as "Very Good," and rendered subsequent to the date eligible for the grant of the Medal. The amount so earned will be paid in arrear at the end of each engagement or on discharge, but no payment will be made in respect of uncompleted years. The maximum allowance payable under this clause is £7, being £1 per annum in respect of the first seven years subsequent to the award of the Medal.

6. Gratuity and Allowances due to R.A.N. ratings are to be credited on the Ship's Ledger in the "Other Credits" column, and the nature of credit should be clearly indicated on the Ledger.

7. Payments as made should be noted on the rating's Certificate of Service. (19/6552).

(This Order will be reprinted for posting on Notice Boards.)

67.

FURLOUGH OR GRATUITY IN LIEU.

NOTATION TO BE MADE ON CERTIFICATES OF SERVICE.

Where furlough is granted to a rating of the Royal Australian Navy under Financial and Allowance Regulations Nos. 35-41, a notation of the period of furlough and date from which such furlough takes effect is to

be made on page 2 of his Certificate of Service in the space for notations of "Meritorious Service, etc."

2. In cases where a gratuity in lieu of furlough is paid on retirement, the entry should show the amount of gratuity granted and the voucher number and Cash Account in which payment is made. (20/1635.)

68.

AMENDMENT OF FINANCIAL AND ALLOWANCE REGULATIONS.

The following amendment of the Financial and Allowance Regulations (Sea-Going) has been approved:—

Regulation 10 is repealed, as from 6th December, 1919, and the following regulation inserted in its stead:—

"10—(1) (a) Deferred Pay in accordance with the scale set forth in the next succeeding regulation shall be allowed to accumulate to the credit of every officer and man entered for service in the Permanent Naval Forces (Sea-going).

(b) Interest shall be credited on 30th June, 1920, on the amount of Deferred Pay standing at credit on 30th June, 1919, and, subsequently, interest shall be credited annually in like manner.

(2) Payment of deferred pay shall be subject to the following conditions:—

(a) No person entered after the 1st July, 1918, who is—

(i) discharged 'Run.'

(ii) dismissed from His Majesty's Service with disgrace;

(iii) dismissed from His Majesty's Service;

(iv) discharged from the Service as 'Services no longer required' on account of misconduct; or

(v) discharged 'at own request' whether 'free', 'by purchase', 'by resignation,' or 'voluntary retirement';

shall be entitled to any payment under this Regulation.

(b) An Officer trained in the Royal Australian Naval College shall not, until he has completed twelve years' service after attaining the age of eighteen years, be entitled to deferred pay; but in special cases the Naval Board may, on completion by the Officer of seven years' service from the date of his being promoted to the rank of Acting Sub-Lieutenant, approve of the payment to the Officer of the whole or portion of the deferred pay accumulated to the credit of the Officer.

(c) Officers, other than those trained in the Royal Australian Naval College, shall not be entitled to payment of deferred pay until the completion of seven years' service on full pay, and subsequent payments shall not be made until the expiration of seven years from the date of the last preceding payment or until final discharge from the active list of the Sea-Going Forces, whichever first happens.

(d) A Petty Officer or man shall not be entitled to payment of deferred pay until he has completed the engagement into which he has entered, and subsequent payments shall not be made until the completion of each period of re-engagement or until transfer to the Royal Australian Naval Auxiliary Service.

(e) In the case of Officers and men whose services have been retained during the war without executing a new engagement, deferred pay shall be payable up to date, on their entering into any new engagement.

(3) Notwithstanding anything contained in this regulation—

(a) in the event of the death of a member of the Permanent Naval Forces (Sea-going) whilst serving, the full amount of deferred pay accumulated to the credit of the member, together with interest thereon, shall be payable into his estate;

(b) in the event of a member of the Permanent Naval Forces (Sea-going) being invalided from the Service for causes beyond his control, the full amount of deferred pay accumulated to his credit, together with interest thereon, shall be paid to him on discharge;

(c) in special cases the Naval Board may authorise the payment to the member of such part of the deferred pay accumulated to the credit of the member, together with interest thereon, as the Board thinks expedient, although the member concerned may not be entitled to payment in pursuance of sub-regulation (2) of this regulation;

(d) persons entered or re-engaged prior to the 1st July, 1918, shall for the periods of engagement or re-engagement so entered into, unless they elect to be subject to the conditions of payment of deferred pay provided by this regulation, be subject to the regulations relating to deferred pay in force at the date of the engagement or re-engagement.

(4) Contributions by the Commonwealth towards pension rights of Officers and men lent from the Royal Navy shall be deducted from amounts credited to those Officers and men on account of deferred pay.

(5) Deferred pay shall not be credited in any of the following circumstances:—

(a) during imprisonment or detention (either summarily or by court martial);

(b) during imprisonment following conviction by a civil court;

(c) during confinement in cells; or

(d) during sick leave granted without pay.

(6). In every case where active pay is drawn, deferred pay allowed shall be credited. Muets for leave-breaking or deductions on account of being in 2nd Class for conduct, and sick leave granted on reduced pay shall not affect deferred pay. (19/2555.)

(This Order will be reprinted for posting on Notice Boards.)

69.

COUNTING OF TIME FOR INCREASES OF PAY AFTER 3 AND 6 YEARS' MAN'S TIME, Etc.

The instructions contained in Admiralty Monthly Order 2748 of 1919 are to be adopted in the Royal Australian Navy as far as such are applicable. (95/1/577.)

70.

MEDICAL ATTENDANCE.

In the event of ranks or ratings being forwarded by H.M.A. Ships to District or Sub-District Naval Medical Officers for medical examination or attendance, written authority in the following form is to be forwarded to the Medical Officer, a duplicate being prepared and forwarded to the Commanding Officer, H.M.A.S. *Penguin*, Commanding Officer H.M.A.S. *Cerberus*, or District Naval Officer in other States, as the case may be, with a request that settlement of claim be arranged.

FORM OF AUTHORITY FOR ATTENDANCE OF RANKS AND RATINGS ON
DISTRICT OR SUB-DISTRICT NAVAL MEDICAL OFFICERS.

No.

H.M.A.S.

To

D.N.M.O.

The bearer..... has been instructed to report to
you for medical (examination)
(treatment).

.....
Commanding Officer.

NOTE.—This authority should be attached to claim and rendered
to.....

(19/6020.)

71.

NAVAL MEDICAL OFFICERS TO BE HONORARY CONSULTING MEDICAL OFFICERS TO NAVAL PATIENTS AT THE ROYAL PRINCE ALFRED HOSPITAL, SYDNEY.

The following By-law for the Royal Prince Alfred Hospital, Sydney, is promulgated for the information of Naval Medical Officers:—

“Medical Officers of His Majesty's Ships, while on the Australian Naval Station, shall be Honorary Consulting Medical Officers to Naval patients at the Hospital.”

2. Naval Medical Officers may avail themselves of this privilege if they so desire.

(20/2121.)

72.

AMENDMENT TO NAVAL BRIGADE REGULATIONS.

The following amendment to the Naval Brigade Regulations (Statutory Rules 1919, No. 190) has been approved and will be promulgated in Statutory Rules in due course:—

Regulation 149A is amended, as from 1st March, 1920, as follows:—
Add. at end of sub-regulation (I.), the following:—

Rate per head.
s. d.

“(y) Inoculations, if approved by Naval Board
during epidemics 2 6”

(19/2398.)

73.
**RECRUITING REGULATIONS FOR THE ROYAL AUSTRALIAN
 NAVY—AMENDMENT.**

The Naval Board have decided that, in future, candidates for entry in the Sick Berth Staff must possess normal colour vision. The Regulations for the Medical Examination of Recruits, page 6, column 5, are to be amended accordingly.

(20/2225.)

74.
SIGNING OF NAVY OFFICE COMMUNICATIONS.

Paymaster Commander Charles A. Parker, R.A.N., has been authorized to sign Navy Office communications for and on behalf of the Secretary, Department of the Navy.

2. Navy Order No. 96/1919 is cancelled.

75.
THOMAS GERALD GRICE SCHOLARSHIP.

The attention of Commanding Officers and all concerned is drawn to Navy Order No. 22/1917, relative to the Thomas Gerald Grice Scholarship.

2. The dates of the examination in 1920 are Tuesday, 9th November, and Wednesday, 10th November.

(20/2271.)

76.
**RETURNS OF TEMPERATURES OF MAGAZINES IN GUNBOATS,
 SLOOPS, ETC.**

The instructions contained in Article 146 (2) of the Naval Magazine Regulations, 1919, and Article 152 (2) of the Naval Magazine Regulations, 1918, are applicable to H.M.A. Sloops and Gunboats, and monthly returns of magazine temperatures are to be rendered by the ships concerned.

2. These instructions have not been observed in the past.

3. Returns are to be rendered in duplicate.

(20/2514.)

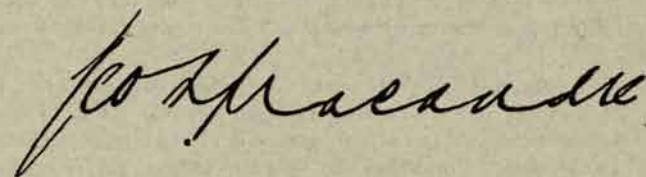
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Commonwealth Navy Orders.

Navy Office, Melbourne,
 12th May, 1920.

The following Order, having been approved, is hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*To the Commodore Commanding and Com-
 manding Officers of H.M.A. Ships, Officers
 in Charge of H.M.A. Naval Establishments,
 and others concerned.*

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus, Tingira, and Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Reserves and Naval Reserve Mobilization	6
Director of Radio Service	4
District Naval Officers	8
Sub-District Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

77.

REVISED RATES OF PAY FOR OFFICERS OF THE ROYAL AUSTRALIAN NAVY.

1. Referring to Navy Order 29 of 1920, the following amendments to Financial and Allowance Regulations, *vide* paragraphs 11, 12, 13, 14, and 15 show the rates of Active Pay and Allowances payable to Officers serving in the Royal Australian Navy, with effect from 1st July, 1919. Exceptions are shown in paragraph 5.

2. Many allowances in the nature of pay previously payable are now merged in the present rates of active pay. In several cases allowances have been abolished where it was considered that such were no longer necessary. In other cases a reduction has been made in the rate of the allowance, following on the introduction of the improved rates of pay.

3. Married and Dependant Allowances are not payable after 31st December, 1919, to Commissioned Officers or to Commissioned Warrant Officers over six years' seniority who elect to receive the revised rates of pay. In the case of Commissioned Warrant Officers under six years' seniority and in the case of all Warrant Officers who receive the revised rates of pay, the maximum rate of married allowance has been reduced, to take effect from 1st January, 1920, as shown hereunder. See also paragraph 14 of this Navy Order:—

Rank.	Married Allowance— Maximum Rate.	Dependant Allowance.
Warrant Officers up to and inclusive of six years' seniority	3s. 6d. per diem ..	} per diem, 2s.
Warrant Officers over six years' seniority	3s. per diem ..	
Commissioned Warrant Officers up to and inclusive of three years' seniority	2s. per diem ..	
Commissioned Warrant Officers over three years seniority and up to and inclusive of six years' seniority	1s. per diem ..	1s.

The new rates of Married Allowance as shown above will come into force with effect from 1st January, 1920, and will be payable to all officers who accept the revised rates of pay. For period 1st July, 1919, to 31st December, 1919, the old rates of married allowance will continue to apply to all Warrant, Commissioned Warrant, and Commissioned Officers, notwithstanding that the new rates of pay are received in respect of this period.

If the revised rates of pay are accepted subsequent to 31st December, 1919, adjustment of Married Allowance to the scale above shown shall take effect from the date from which the revised rates of pay are received.

4. Uniform allowance of 1/- per diem is not payable after 30th June, 1920, to Warrant, Commissioned Warrant, or Commissioned Officers in receipt of the revised rates of pay, Uniform Allowance having been merged in those rates. For the period 1st July, 1919, to 30th June, 1920, however, Uniform Allowance will be payable concurrently with the revised rates of pay.

5. In cases where the transfer from the old R.A.N. rates of pay to the revised rates of pay and allowances would involve a loss of emolument, an Officer may continue to receive the old R.A.N. rates of pay and allowances (including Married Allowance, Uniform Allowance, Submarine Pay, &c.) during the period of his existing appointment, or until such time as the new rates, either on account of increment or promotion, equal or exceed the old R.A.N. rates, including Married Allowance, &c.

Officers will on no account be allowed to draw the old allowances if the revised rates of active pay are accepted, except in the case of Married Allowance between 1st July, 1919, and 31st December, 1919, and Uniform Allowance between 1st July, 1919, and 30th June, 1920.

An officer who has once accepted the new rates will not be allowed to revert to the old rates.

6. An officer whose promotion has been accelerated under Admiralty Monthly Order 2483A of 1919, or subsequent Admiralty Weekly or Monthly Orders, must accept the new rates of pay, and come under the new conditions for allowances, provided that married Officers of the ranks of Paymaster Lieutenant and Surgeon Lieutenant, who held such rank prior to the award of the accelerated promotion referred to, may continue on their old rates of pay plus Married Allowance, receiving increments of pay due under old Regulations in accordance with such accelerated promotion granted, until such time as the new rates of pay on account of increments or promotion equal or exceed the old rates, including Married Allowance.

7. The changes in all allowances, whether by way of discontinuance, change of rate, or institution of new allowances, are to take effect from the 1st July, 1919, except Married Allowance, changes in which will take effect from 1st January, 1920, and Uniform Allowance, which will be stopped from 1st July, 1920.

8. A list of allowances in the nature of pay abolished is separately shown in paragraph 18.

9. The existing rates of Deferred Pay should continue to be credited to Royal Australian Navy Officers, except that in the case of Warrant Officers, Commissioned Warrant Officers, Lieutenant Commanders, Commanders and Captains, the rates now shown as applicable on attaining 4 years' seniority will be payable on attaining 3 years' seniority.

10. The existing rates of Store Allowances should be credited for the present pending further instructions as to the classification of ships for the purpose of application of the new rates.

AMENDMENTS TO NAVAL FINANCIAL REGULATIONS (SEAGOING).

11. Regulation 2 is repealed, with effect from 1st July, 1919, and the following regulation is inserted in lieu thereof:—

REGULATION 2.—PAY OF OFFICERS.

2. (i) The following daily rates of Active Pay shall apply as from 1st July, 1919, to officers of the Permanent Seagoing Forces of the ranks, or

relative ranks specified, as defined in the King's Regulations and Admiralty Instructions:—

TABLE A.

Rank.	Execu- tive.	Engineer- ing.	Account- ant.	Medical.	Dental.	Chap- lain.	Instruc- tor.
	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>
Mate	16 0	19 0
Paymaster Cadet	6 0
Midshipman	6 0	..	6 0
Sub-Lieutenant	11 0	13 0	11 0
Lieutenant, "on promo- tion"	18 6	20 0	18 6	25 0	22 0	20 0	21 0
Lieutenant (over 4 years)	20 0	23 0	20 0	29 0	26 6	(on 24 0	..
Lieutenant (over 6 years)	24 0	27 0	24 0	(after 3 years)	(after 3 years)	entry), (after 3 years)	..
Lieutenant Commander, "on promotion"	30 0	34 0	30 0	increase of 3s. per day after 3 years' service up to 30 years	30 0
Lieutenant Commander, "over 3 years"	32 0	36 0	32 0	35 0	32 6	..	32 0
Lieutenant Commander, "over 6 years"	34 0	38 0	34 0	..	36 6	..	34 0
Commander, "on promo- tion"	40 0	45 0	40 0	45 0	40 0
Commander, "over 3 years"	44 0	49 0	44 0	49 0	44 0
Commander, "over 6 years"	48 0	53 0	48 0	53 0	48 0
Commander, "over 9 years"	52 0	57 0	52 0	57 0	52 0
Captain, "on promotion"	60 0	60 0	55 0	65 0	55 0
Captain, "over 3 years"	65 0	65 0	60 0	70 0	60 0
Captain, "over 6 years"	70 0	70 0	65 0	75 0	65 0
Captain, "over 9 years"	75 0	75 0	70 0	80 0	70 0

(Separate Tables of Pay for each Branch are also shown.)

(ii) On an Officer accepting the new rates of pay he should be called upon to sign a certificate to that effect. These certificates should be forwarded to the Navy Office as enclosures to the Ship's Ledger for the current quarter.

(iii) Chaplains have no relative rank. The rate of Active Pay shown above is for a Chaplain on entry, thereafter increases of 3s. per diem are granted at intervals of three years' service up to a maximum of thirty years. For the purposes of Lodging and Travelling Allowances, Chaplains will receive the Lieutenant rate, Chaplains of eight years seniority the Lieutenant-Commander rate, and Chaplains of sixteen years seniority the Commander rate of such allowances.

(iv) An allowance for Engineer duties is included in the scale of pay for officers of the Engineering Branch up to Commander's rank inclusive. The above rates for the Engineering Branch will be paid continuously while an officer is employed on Engineering duties. A Lieutenant (E) or Lieut.-Commander (E) who reverts to Deck duties will, whilst employed on such duties, receive pay on the scale of the Executive Branch.

The following are the rates of Active Pay for each branch:—

Rank:	Executive Branch.				New Rates of Pay. £ s. d.
	Execu- tive.	Engineer- ing.	Account- ant.	Medical.	
Midshipman	0 6 0
Sub-Lieutenant	0 11 0
Mate	0 16 0
Lieutenant "on promotion"	0 18 6
after 4 years	1 0 0
after 6 years	1 4 0
Lieut.-Commander "on promotion"	1 10 0
after 3 years	1 12 0
after 6 years	1 14 0
Commander "on promotion"	2 0 0
after 3 years	2 4 0
after 6 years	2 8 0
after 9 years	2 12 0
Captain "on promotion"	3 0 0
after 3 years	3 5 0
after 6 years	3 10 0
after 9 years	3 15 0
	<i>Engineer Branch.</i>				
Engineer Sub-Lieutenant	0 13 0
Mate (E)	0 19 0
Engineer-Lieutenant and Lieutenant (E) on "promotion"	1 0 0
after 4 years	1 3 0
after 6 years	1 7 0
Engineer-Lieut.-Commander and Lieut.-Commander (E) "on promotion"	1 14 0
after 3 years	1 16 0
after 6 years	1 18 0
Engineer-Commander and Commander (E) "on promotion"	2 5 0
after 3 years	2 9 0
after 6 years	2 13 0
after 9 years	2 17 0
Engineer-Captain and Captain (E) "on promotion"	3 0 0
after 3 years	3 5 0
after 6 years	3 10 0
after 9 years	3 15 0
	<i>Accountant Branch.</i>				
Paymaster Cadet	0 6 0
Paymaster Midshipman	0 6 0
Paymaster Sub-Lieutenant	0 11 0
Paymaster-Lieutenant "on promotion"	0 18 6
after 4 years	1 0 0
after 6 years	1 4 0
Paymaster-Lieutenant-Commander "on promotion"	1 10 0
after 3 years	1 12 0
after 6 years	1 14 0
Paymaster-Commander "on promotion"	2 0 0
after 3 years	2 4 0
after 6 years	2 8 0
after 9 years	2 12 0

Rank.	<i>Accountant Branch—continued.</i>	New Rates of Pay.	
		£	s. d.
Paymaster-Captain "on promotion"	2	15 0
after 3 years	3	0 0
after 6 years	3	5 0
after 9 years	3	10 0
<i>Medical Branch.</i>			
Surgeon-Lieutenant "on entry"	1	5 0
after 3 years	1	9 0
Surgeon-Lieutenant-Commander "on promotion"	1	15 0
after 3 years	1	17 0
Surgeon-Commander "on promotion"	2	5 0
after 3 years	2	9 0
after 6 years	2	13 0
after 9 years	2	17 0
Surgeon-Captain "on promotion"	3	5 0
after 3 years	3	10 0
after 6 years	3	15 0
after 9 years	4	0 0
<i>Dental Surgeons.</i>			
Surgeon-Lieutenant (D) "on entry"	1	2 0
after 3 years	1	6 6
Surgeon-Lieutenant-Commander (D) "on promotion"	1	12 6
after 3 years	1	14 6
after 6 years	1	16 6
A Dental Surgeon who is also qualified medically to receive pay on the Medical Officers' Scale.			
<i>Chaplain's Branch.</i>			
Chaplain "on entry"	1	0 0
after 3 years	1	3 0
after 6 years	1	6 0
after 9 years	1	9 0
after 12 years	1	12 0
after 15 years	1	15 0
after 18 years	1	18 0
after 21 years	2	1 0
after 24 years	2	4 0
after 27 years	2	7 0
after 30 years	2	10 0
<i>Instructor Branch.</i>			
Instructor-Lieutenant "on entry"	1	1 0
after 3 years	1	4 0
Instructor-Lieutenant-Commander "on promotion"	1	10 0
after 3 years	1	12 0
after 6 years	1	14 0
Instructor-Commander "on promotion"	2	0 0
after 3 years	2	4 0
after 6 years	2	8 0
after 9 years	2	12 0
Instructor-Captain "on promotion"	2	15 0
after 3 years	3	0 0
after 6 years	3	5 0
after 9 years	3	10 0

TABLE B.

Officers promoted to and from Warrant Rank.

(i) The following daily rates of Active Pay shall apply as from 1st July, 1919, to officers promoted to and from Warrant Rank:—

	Mechanical Branches. (Column A.)	Non-Mechanical Branches. (Column B.)
	s. d.	s. d.
Warrant Officer	16 0	15 0
after 3 years	17 0	16 0
after 6 years	18 0	17 0
after 9 years	18 6	17 6
Commissioned Warrant Officer	21 0	20 0
after 3 years	23 0	22 0
after 6 years	24 0	23 0
after 9 years	26 0	25 0
Lieutenant "on promotion"	28 0	27 0
after 3 years	29 0	28 0
after 6 years	30 0	29 0
Lieutenant-Commander	32 0	31 0
after 3 years	36 0	35 0
Commander	As for Commander of Branch	As for Commander of Branch

(ii) The Mechanical Branch (column "A") will include the ranks of Warrant Engineer, Commissioned Engineer, Engineer-Lieutenant, and Engineer-Lieutenant-Commander, Warrant Mechanician, Commissioned Mechanician, Warrant Shipwright, Commissioned Shipwright, and Shipwright Lieutenant, Warrant Electrician, Commissioned Electrician, Warrant Ordnance Officer, Commissioned Ordnance Officer, and officers promoted to the ranks of Lieutenant and Lieutenant-Commander in their respective branches from the foregoing ranks.

(iii) The Non-Mechanical Branch (column "B") will include the ranks of Gunner, Commissioned Gunner, Gunner (T), Boatswain, Commissioned Boatswain, Signal Boatswain, Chief Signal Boatswain, Warrant Telegraphist, Commissioned Telegraphist, Warrant Wardmaster, Commissioned Wardmaster, Warrant Master-at-Arms, Commissioned Master-at-Arms, Warrant Writer, Commissioned Writer, Warrant Victualling Officer, Commissioned Victualling Officer, Warrant Instructor in Cookery, Commissioned Instructor in Cookery, Head Schoolmaster and Chief Schoolmaster (old system), and Officers promoted to the ranks of Lieutenant and Lieutenant-Commander in their respective branches from the foregoing ranks.

TABLE C.

Schoolmasters.

The following daily rates of active pay shall apply as from 1st March, 1920, to officers serving in the Schoolmaster Branch:—

	£	s.	d.
Schoolmaster Candidate	0 9 6
Probationary Schoolmaster	0 10 6
Schoolmaster (Warrant Officer) on promotion	0 11 0
after 3 years	0 12 0
after 6 years	0 13 0
after 9 years	0 15 0
after 12 years	0 16 0
after 15 years	0 17 0
after 18 years	0 17 6

TABLE C.—*Schoolmasters*—continued.

	£	s.	d.
Schoolmaster (Commissioned Warrant Officer) on promotion ..	1	0	0
after 3 years	1	2	0
after 6 years	1	3	0
after 9 years	1	5	0
Senior Master (Commissioned Warrant Officer) on promotion ..	1	0	0
after 3 years	1	2	0
after 6 years	1	3	0
after 9 years	1	5	0
Headmaster (Lieutenant) on promotion	1	7	0
after 3 years	1	8	0
after 6 years	1	9	0
Headmaster (Lieutenant-Commander)	1	11	0
after 4 years	1	15	0

TABLE D.

GENERAL.

Definition of Service.

(i) Service for the purpose of increments of pay shall be defined for all Officers as actual service in rank, specified on Active List of Royal Navy or Royal Australian Navy.

Increments.

(ii) All increments of pay shall be subject to such conditions as may be prescribed by the Naval Board. "Provisional" time shall count for increments of pay, but "Acting" time shall not so count. Temporary Acting Warrant Officers will be allowed the same increments of full pay as authorized for confirmed Warrant Officers, R.A.N., of similar rank.

Retention of old Rates of Pay.

(iii) Any Officer, whose Pay and Allowances in the nature of Pay under Regulations in force immediately prior to the rates of Pay and Allowances set out in these Regulations coming into force are greater than those set out in these Regulations, may continue to receive such higher Pay and Allowances during the period of his existing appointment, or until such time as the new rates, either on account of increment or promotion, exceed the old rates.

Excess Numbers.

(iv) Officers in excess of the authorized number of any rank may be carried on the strength, provided there are vacancies in the higher rank, and that the total establishment is not exceeded.

Not applicable to Consolidated Pay.

(v) This Regulation does not authorize the transfer to sea-going rates of pay of any Officer at present in receipt of a consolidated rate of pay.

RESERVE, ETC., OFFICERS.

(vi) Officers of the Naval Reserves (sea-going) appointed to H.M.A. Ships will receive the same rates of Pay and Allowances as Officers of the same rank in the Permanent Sea-going Forces, Deferred Pay being paid in cash. Progressive Pay for Reserve Officers will accrue according to seniority in rank.

Officers of the Citizen Naval Forces appointed to H.M.A. Ships will receive the "on promotion" rates of Pay and Allowances of Officers of the same rank in the Permanent Sea-going Forces, Deferred Pay being paid in cash. Officers of the R.A.N. Brigade Staff in receipt of consolidated rates of pay appointed to H.M.A. Ships may receive Sea-going rates of pay and allowances if approved in special circumstances by the Naval Board.

TEMPORARY OFFICERS.

Officers appointed for Temporary Service will be paid at the same rates (including increments for service) as Permanent Officers. Deferred pay should be paid in these cases with Active Pay.

12. Regulation 4 is amended as follows:—

Omit from Sub-regulation (2), with effect from 1st July, 1920, the following:—

All Officers, 1/- per diem.

Omit from Sub-regulation (7), with effect from 1st July, 1920, the following:—

"Uniform Allowance at the above daily rates will be credited in cash from date of entry."

13. Sub-regulation (11) Lodging Allowance of Regulation 4 is amended as follows:—

Omit the whole of the last paragraph commencing "This allowance" and insert the following:—

"The annual rate of Lodging Allowance shall not cease when an officer proceeds on recreation leave.

"Married Allowance shall not be paid concurrently with the annual rate of Lodging Allowance when an officer resides or is able to reside at his own home.

"In calculating Lodging Allowance at the annual rate the amount should be ascertained by multiplying the annual rate by the number of days in the period of calculation and dividing the result by 365."

14. Regulation 4 is amended as follows:—

Omit from Sub-Regulation (12) the scale of Married Allowance appearing therein, and insert the following in lieu thereof, with effect from 1st January, 1920:—

Number of Children under the Age of 16.	Ratings.	Warrant Officers. (See (1) below.)	Commissioned Warrant Officers. (See (2) below.)
	Per Diem. s. d.	Per Diem. s. d.	Per Diem.
Wife only	2 0	2 6	1s. or 2s.
Wife and 1 child	2 6	3 0	..
Wife and 2 children	3 0	3 6	..
Wife and 3 children	3 6
Wife and 4 children	4 0
Wife and 5 children	4 6
Wife and 6 children and over	5 0

(1) The maximum rate for Warrant Officers over six years' seniority shall be 3s. per diem.

(2) Commissioned Warrant Officers, up to and inclusive of three years' seniority, shall receive 2s. per diem Married Allowance, and Commissioned Warrant Officers over three years' seniority, up to and inclusive of six years' seniority, 1s. per diem.

Omit paragraph 1 from Sub-Regulation (13), and insert the following in lieu thereof, with effect from 1st January, 1920 :—

(1) An Allowance at the rate of 2s. per diem shall be payable to Warrant Officers, Commissioned Warrant Officers up to and inclusive of three years' seniority, and Men (when Married Allowance is not paid), in respect of a dependant requiring support, subject to an allotment of one-half of the pay of the officer or man, plus the amount of the above Allowance.

Commissioned Warrant Officers over three years' seniority, and up to and inclusive of six years' seniority, shall receive an Allowance for a dependant of 1s. per diem only.

15. Regulations 5 and 6 are repealed with effect from 1st July, 1919, and the following inserted in lieu thereof :—

REGULATION 5.—ALLOWANCES TO OFFICERS.

COMMISSIONED OFFICERS.

5. (1) The rates of allowances to Commissioned Officers shall be as follows, but these allowances shall be paid only during the actual employment specified, or under the special circumstances set forth, and no increase will be made in deferred pay on account of same. The conditions governing payment of the undermentioned Allowances contained in King's Regulations and Admiralty Instructions or in Admiralty Weekly or Monthly Orders shall apply in the R.A.N. unless otherwise specified :—

EXECUTIVE BRANCH.

	Per diem.
	s. d.
<i>Sub-Lieutenants and Mates—</i>	
(2) Command Money	2 0
(3) Senior of a Ship allowed by authorized complement a Captain in command, but not allowed a Commander	2 6
(4) Senior of a Ship allowed by authorized complement a Commander, Lieut.-Commander, or Lieutenant in Command	1 6
(5) Navigating Duties	1 6
<i>Special Duty Allowance—</i>	
(6) Gunnery, Torpedo, Signal, or W/T duties in Ship where corresponding Specialist Lieutenant is allowed but not borne	1 0
<i>Lieutenants and Lieut.-Commanders—</i>	
(7) Command Money—Sea-going	3 0
(8) Command Money—Harbor Ship or Harbor Service Tenders	2 0
(9) Senior of a Ship allowed by authorized complement a Captain in Command, but not allowed a Commander	2 6

EXECUTIVE BRANCH—continued.

	Per diem.	s. d.	s. d.
(10) Senior of a Ship allowed by authorized complement a Commander, Lieut.-Commander, or Lieutenant in Command	1 6		
Senior Allowance is in every case to be contingent upon the Officer to whom payment is made being appointed in a vacancy for a Lieutenant or Lieutenant-Commander allowed in the complement. It is not intended that payment shall be made in a vessel allowed a Lieutenant in Command without a Lieutenant for executive duties.			
(11) Specialist Allowance—Gunnery, Torpedo, Signal, W/T War Staff	2 6*		
(12) Navigating	2 6*		
(13) Navigating—If of five years seniority as Lieutenant	3 0*		
(14) Navigating—If passed for 1st class ships for pilotage without regard to seniority provided that three years sea service as Lieutenant (N) has been completed	4 0*		
(15) Physical Training Duties	1 6*		
(16) Signal Officers (old system), Flag Lieut.-Commanders, and Flag Lieutenants appointed for signalling duties, but not qualified in new system	2 6		

Special Duty Allowance to Non-Specialists—

(17) Gunnery, Torpedo, Navigating, W/T, and Signals where corresponding Specialist Lieutenant is allowed but not borne	1 0
--	-----

Commanders—

(18) Command Money (Sea-going)	5 0
(19) Entertaining Allowance	2 6
(20) Command Money (Harbor Ship or Harbor Service Tender)	3 0
(21) Navigating Allowance—to be paid only when actively employed on (N) duties, and limited to Commanders actually appointed to sea-going ships for navigating duties. This allowance will be paid only in ships which actually proceed to sea	4 0 or 5 0

Captains—

(22) Command Money (Sea-going)	10 0 or 7 0
(23) Entertaining Allowance (Sea-going)	8 0 or 5 0
(24) Command Money (Harbor)	7 0 or 5 0
(25) Entertaining Allowance (Harbor)	5 0 or 2 6
(26) Command Money—(Flag Captain)	7 0
(27) Entertaining Allowance—(Flag Captain)	5 0

* Lieutenants and Lieut.-Commanders who have undergone special courses and qualified. All Specialist Allowances are payable from date of qualifying until date of being promoted to Commander or of permanently ceasing to be employed as a Specialist.

EXECUTIVE BRANCH—*continued.*

The new rates of Command Money and Entertaining Allowance are to be paid as follows:—

<i>Sea-going Ships.</i>		<i>s. d.</i>
Command Money ..	7 0	} To be paid in Light Cruisers and below.
Entertaining Allowance ..	5 0	
Command Money ..	10 0	} To be paid in vessels above Light Cruisers.
Entertaining Allowance ..	8 0	

Command Money to be paid in accordance with Art. 1402, King's Regulations, as at present. Entertaining Allowance to be paid only on actually assuming Command, and to cease on giving up Command.

ENGINEERING BRANCH.

Engineer Lieut., Lieut. (E), Sub-Lieut. (E), and Mate (E)—

	<i>Per Diem.</i>
	<i>s. d.</i>
(28) Machinery Allowance when in charge of machinery	2 0
(29) Senior Allowance when senior of a ship allowed an Engineer Commander	1 0
<i>Engineer Lieut.-Commander and Lieut.-Commander (E)</i> —	
(30) Machinery Allowance, when in charge of machinery	3 0
(31) Senior of a ship allowed an Engineer Commander	2 0

Engineer Commander and Commander (E)—

(32) Machinery Allowance when in charge of machinery ..	4 0
(33) Machinery Allowance to Senior Engineer Officer of H.M.A. Naval Yards	3 0*
(34) An Engineer-Commander or Commander (E) promoted to Engineer Captain or Captain (E) to continue in receipt of any allowances he was receiving in lower rank so long as he continues in the same appointment as held on promotion.	

NOTE.—Machinery Allowances according to rank may, subject to approval, be paid to Engineer Officers attached to a Sea-going Base for service with Destroyers additional to the Engineer Officer in Charge of the machinery of the ship.

ACCOUNTANT BRANCH.

Paymaster Lieutenant and Sub-Lieutenant—

	<i>s. d.</i>
(35) When in Charge	2 6
(36) For duty with Captain in Charge, Sydney ..	2 6
(37) When acting as Senior Clerk to a Secretary to Flag Officer	2 6
Allowance to Secretaries in addition to their full pay as Accountant Officers:—	
(38) Secretary to Commodore, 2nd class	5 0
(39) Secretary to Flag Officer or Commodore, 1st class (not a Commander-in-Chief)	6 0

NOTE.—The present limit on total emoluments is removed.

* At discretion of the Naval Board.

ACCOUNTANT BRANCH—*continued.*

	<i>Per Diem.</i>
	<i>s. d.</i>
(40) Captain's Clerk for ranks below Paymaster Sub-Lieut. only, in sea-going ships commanded by a Captain (including Flagship) where the nominal rate of Command Money is 10s. a day	1 0

MEDICAL BRANCH.

Specialist Allowance to Officers specialised in professional subjects will be paid in certain cases as may be authorized by the Naval Board	2 6
---	-----

NAVAL INSTRUCTOR BRANCH.

Senior Allowance at R.A.N.C.—

(41) To the Senior Naval Instructor, if on Sea-going Pay	2 6
--	-----

COMMISSIONED WARRANT OFFICERS AND WARRANT OFFICERS.

	<i>Per Diem.</i>
	<i>s. d.</i>
(42) Commissioned Warrant Officers and Warrant Officers who have passed Dagger Course, payable continuously until permanently ceasing to be employed as a Specialist	2 0
(43) Commissioned W.O.'s and W.O.'s specially appointed in lieu of Specialist Lieutenants, or Lieutenant-Commanders, where one is allowed in complement—in addition to Dagger Allowance if so qualified	1 0
(44) Commissioned Warrant Officers or Warrant Officers appointed as Director Warrant Officers	1 0
(45) Command Money to C.W.O.'s and W.O.'s if appointed in command of any ship or tender	2 0
(46) Navigating Allowance to Commissioned W.O.'s and W.O.'s when appointed for navigating duties	1 6
(47) Machinery Allowance for Commissioned W.O.'s and W.O.'s of Engineer Branch, when in charge of machinery	2 0
(48) Allowance to Commissioned W.O. and W.O. of Engineer Branch when senior of a ship allowed an Engineer-Commander ..	1 0
(49) Specialist Allowances and Stores Allowances payable to Commissioned Warrant Officers to be continued on promotion to Lieutenant and Lieut.-Commander. (If borne for Specialist duties.)	
(50) Naval Dockyard Allowance. To Gunner (T) and Boatswain appointed for duty at Naval Dockyards	1 0
(51) Schoolmasters' Allowance. To Schoolmasters who have passed the "Advanced Course," and appointed to positions on the "Special List." Payable under same conditions as Specialist Allowance, <i>vide</i> King's Regulations and Admiralty Instructions 1407	1 0

REGULATION 6.—ALLOWANCES.

GENERAL—FOR OFFICERS OF ALL BRANCHES.

6.—(1) The following allowances shall be payable in the circumstances shown, with effect from 1st July, 1919 :—

(2) Submarine Pay—

Officers of rank of Sub-Lieut., Commissioned W.O.,
W.O., and Midshipmen—

	Per Diem.	
	s. d.	s. d.
(a) For service in Submarine ..	2	0
(b) When actually at sea in Submarines, but not appointed for this duty ..	2	0*
Officers above rank of Sub-Lieutenant—		
(a) As above ..	4	0
(b) As above ..	4	0*
(c) Officers appointed to Depot Ship for duty with Submarines. (Note—This allowance to cover all periodical em- barkation in submarines) ..	2	6
(3) Flag Allowances as laid down in Article 1405 of King's Regulations ..	2	6 or 5 0
(4) Extra Pay as laid down in Chapter XXXIX. of King's Regulations.		
(5) Hard-lying Money in Torpedo Boats as laid down in Article 1487 of King's Regulations.		
(6) Interpreters Allowance as laid down in Article 341 of King's Regulations.		
(7) Difference of Mess Subscription.—When messing in the ward room mess, to Gun Room Officers (including Mates) and Warrant Officers ..	1 0	and 1 6
(For period increased ward room subscription is paid).		respectively

(8) STORE ALLOWANCES.

To all Officers below rank of Commander—

"A" Class Ships ..	1	0
"B" Class Ships ..	0	9
"C" Class Ships ..	0	6

If in charge of more than one description
of Stores, for which separate accounts
are rendered ..

Allowance to any Officer in charge of Accountant
Officers' Stores and accounts in the absence of
Accountant Officer ..

The allowance for Torpedo Gunner's stores is payable only when the Ship is allowed a Lieut. (T) or Gunner (T) in complement. In other Ships such Stores are to be considered as part of the Gunner's Stores, and no extra allowance is payable on their account.

In the event of Warrant Officer's Stores being placed in charge of a Commissioned Officer (other than a Commissioned Warrant Officer), allowances on the above scale may be paid, but these Stores are not to be placed in charge

* For each day at sea. † Extra for each description of Stores up to 1s. in addition to Store Allowance.
‡ At discretion of Naval Board.

of such officers when a competent Commissioned Warrant Officer or Warrant Officer is available.

The Rules in regard to payment of store allowances contained in the King's Regulations and Admiralty Instructions (except rates) are to govern the payment of the above allowances in the Royal Australian Navy where applicable.

16. Regulation 11 is amended as follows :—

Omit Sub-Regulation (2) and insert the following in lieu thereof :—

Officers :—	Per Diem.	
	s. d.	s. d.
Warrant Officer, on promotion ..	2	4
After 3 years ..	2	6
Commissioned Warrant Officer, on promotion ..	3	0
After 3 years ..	3	3
Lieutenant (old scheme), promoted from Warrant rank ..	4	0
Midshipman ..	—	—
Sub-Lieutenant ..	2	0
Mate ..	3	0
Lieutenant, on promotion ..	3	0
After 4 years ..	3	9
Lieutenant Commander ..	4	6
After 3 years ..	5	0
Commander ..	6	0
After 3 years ..	7	6
After 6 years ..	8	0
Captain ..	9	3
After 3 years ..	9	6

TRAVELLING ALLOWANCES.

17. Sub-Regulation (6) of Regulation 13 is amended, as from 1st May, 1920, by the addition of the following :—

“except that officers in receipt of the annual rate of Lodging Allowance may draw such Allowance concurrently with Travelling Allowance in cases where absence from Headquarters on duty does not exceed seven days and lodgings are retained.”

ALLOWANCES TO BE ABOLISHED.

(18) The following list shows the Allowances abolished in Royal Australian Navy as from 1st July, 1919 :—

- i. Messing Allowances.
- ii. Specialist Allowances to Commanders.. Except for Commanders (N) actively employed on Navigating duties and Surgeon Commanders qualified as Specialists (see A.M.O. 3175 of 1919).
- iii. Allowance to Senior Lieutenant or Lieut.-Commander of a Ship commanded by a Captain where a Commander is also borne.
- iv. Allowances for Gunnery and Torpedo Control Duties.
- v. Allowance for performing duties of Naval Instructor.
- vi. Hard-lying Money .. Abolished for Officers serving in Destroyers, and suspended for the following classes of vessels :—
Surveying Vessels.
Sloops.
Minesweepers.

ALLOWANCES TO BE ABOLISHED—*continued.*

- vii. Chaplain and Naval Instructor. Extra pay to Officers performing both duties.
- viii. Allowance to Captain's Clerk .. To be retained only for Officers below the rank of Paymaster Sub-Lieutenant in sea-going ships.
- ix. Charge Pay. Afloat and Ashore (including that for Hospitals and sections of Hospitals, &c.) Except for Paymaster-Lieutenant and Paymaster Sub-Lieutenant.
- x. Instructional Allowances of all descriptions.
- xi. All Allowances in nature of pay not hereby authorized

The following list shows the type of allowance referred to:—

Commanders—

War Staff duties.
"Swinging" duties.

Engineer Officers—

Instructional Allowance.

Medical Officers—

Charge Pay for Surgeon.
Commanders at Hospitals.

Instructors—

All allowances for tuition ashore.
For examiner in Navigation, &c

Warrant Officers—

Barrackmasters.
Supervising of ratings (Detention Quarters).

President of Warrant Officers' Messes.

For Target Work.
Experimental Work.

Special Clothing Allowances, other than Outfit Gratuities.

Senior Signal Boatswain.

Repair Allowances in Destroyer Flotillas and in Fleet Repair Ships.

- xii. Coding Allowance.
- xiii. Allowance for Service in Mine-laying Vessels.
- xiv. Allowance to Officers employed as Intelligence Officers.
Officers qualified and eligible for War Staff Allowance will receive that allowance when employed on Intelligence Duties.
- xv. Hydrophone and Submarine Detection Allowances.
(This allowance will cease to be paid, *vide* A.M.O. 3838 of 1919.)

The following Allowances are abolished, with effect from 1st January, 1920:—

Married and Dependant Allowances to Commissioned Officers and Commissioned Warrant Officers over six years' seniority.

The following Allowance is abolished, with effect from 1st July, 1920:—

Uniform Allowance—Officers.

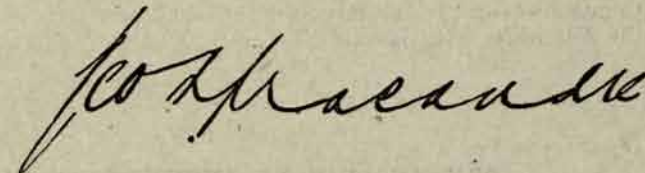
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Commonwealth Navy Orders

Navy Office, Melbourne,
20th May, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments ..	4
Director of Naval Reserve and Naval Reserve Mobilization	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

78.

FLAG AND STATUS OF THE NAVAL BOARD.

His Majesty the King has been pleased to approve of the establishment of a Flag for the Australian Naval Board. The Flag is as follows:—

The Admiralty gold anchor on a red and blue field bisected horizontally, the top half red and the bottom half blue.

The Flag will be flown within the limits of the Australian Naval Station on the same occasions as those on which the Admiralty Flag is flown.

2. His Majesty has also approved of the Flag of the Australian Naval Board being saluted by firing of 15 guns, within waters of the Commonwealth of Australia, on the same occasions as those on which the Admiralty Flag is saluted.

(12/1801.)

79.

DRESSING SHIP ON ANNIVERSARY DAYS.

With reference to Article 49, King's Regulations and Admiralty Instructions, H.M. Australian Ships, when in port, are to be dressed with flags over-all on the following dates:—

His Majesty's Birthday	3rd June.
Anniversary of His Majesty's Accession	6th May.
Anniversary of His Majesty's Coronation	22nd June.
Her Majesty's Birthday	26th May.
Queen Alexandra's Birthday	1st December.
Prince of Wales' Birthday	23rd June.

2. The local dates for dressing ship are given in Navy Order No. 43 of 1913 (page 8 of Consolidated Navy Orders, 1911-1913).

(20/2679.)

80.

SPECIAL SERVICE OF H.M.A.S. "MARGUERITE"—LETTER OF APPRECIATION RECEIVED FROM HIS EXCELLENCY THE GOVERNOR OF FIJI.

The following extract from a letter addressed to His Excellency the Governor-General by His Excellency the Governor of Fiji, dated 13th March, 1920, relative to the despatch of H.M.A.S. *Marguerite* to Fiji in connexion with the recent disturbance among Indian labourers, is promulgated for general information:—

"SIR,

I have the honour to express to Your Excellency, and to ask that you will convey to your Ministers and to the Naval Board, the deep appreciation of the Government and people of this Colony of the ready response to the request that a vessel of the Royal

Australian Navy might be despatched to Fiji in connexion with the recent disturbances among the Indian labourers.

The appearance of H.M.A.S. *Marguerite* in these waters was most opportune, and has had, I believe, an excellent effect.

I have the honour to be, &c.,

(Sgd.) C. H. RODWELL,

Governor.

His Excellency the Governor-General of the
Commonwealth of Australia, Melbourne."

(20/059.)

81.

EXPRESSION OF OPINION ON PUBLIC POLICY BY NAVAL OFFICERS.

It is notified, for the information and guidance of all concerned, that Naval Officers are prohibited from making any statements to or for the press, and from commenting, by speech or in writing, upon any matters of public policy, Naval, Military, or Civil.

(20/1771.)

(This Order will be reprinted for posting on Officers' Notice Boards.)

82.

DIRECTOR OF NAVAL RESERVES AND NAVAL RESERVE MOBILIZATION—TELEGRAPHIC ADDRESS OF, AND TITLE.

With regard to Navy Order No. 61/1920, the word "NAVRES" has been registered by the Postmaster-General's Department as the telegraphic address for telegrams transmitted to the Director of Naval Reserves and Naval Reserve Mobilization, Normanby Chambers, Little Collins-street, Melbourne.

2. The necessary amendment should be made to Navy Order 15/1916.

3. Wherever appearing in Navy Order No. 1/1917 the title "Director of Naval Auxiliary Services" is to be amended to read "Director of Naval Reserves and Naval Reserve Mobilization".

4. Navy Orders Nos. 4/1917 and 11/1917 are cancelled.

(20/2752.)

83.

HYDROGRAPHICAL DEPARTMENT OF THE ROYAL AUSTRALIAN NAVY.

The Chart Depôt, Sydney, is to be regarded as the Hydrographic Department of the Royal Australian Navy, pending the establishment of such a Department at the Navy Office, and it will be the Distributing Centre for Hydrographic information.

2. Charts, Notices to Mariners, and Hydrographic Documents from the Admiralty will be sent through the Chart Depôt, Sydney, and distributed to ships by the Depôt. In the event of a ship or ships temporarily leaving the Australian Station, the Chart Depôt is to inform the Hydrographer of the Admiralty by cablegram, and request that Charts and Notices to Mariners be sent direct to such ship or ships.

3. Arrangements have been made for the State and Federal Navigation Departments to send Notices to Mariners, and other Hydrographic information issued by them, direct to the Officer-in-Charge, Chart Depôt, Sydney, who will distribute them to ships.

4. The Officer-in-Charge, Chart Depôt, is authorized to communicate direct with the Hydrographer, Admiralty, on ordinary matters of routine. Any communication involving a matter of policy or change of routine is to be sent through the Naval Board for approval and transmission.

5. The reserve stock of Charts to be held for the present at Chart Depôt will be as follows:—

4 Australian Sets.

9 Destroyer Sets.

6 each, folios 129 and 130, comprising a selection of Charts of the whole of the Australian coast, Tasmania, and New Zealand.

6. The policy of replacement of Chart Sets in force in the Royal Navy is to be followed in H.M.A. Ships.

7. A considerable number of Charts, in addition to the numbers laid down above, are held to replace single Charts in sets in Ships as demanded.

8. The Officer-in-Charge, Chart Depôt, is to be responsible for the replacement of Ship Chart Sets when they are over the statutory age, and should demand accordingly.

9. The periodical returns on hydrographical matters required to be sent in by Ships should be rendered as follows:—

Form.	Return.	Instructions as to Rendering.
A.S.321B ..	Copy of Log ..	Monthly to Commodore Commanding, H.M.A. Fleet. Finally to Navy Office. Ships not under the orders of the Commodore Commanding, direct to the Navy Office (as per Navy Order, No. 111/1919)
A.S.379 ..	Chronometer Return	Annually on 31st December, and on every occasion of supersession of Navigating Officer. To be rendered direct to Officer-in-Charge, Chart Depôt, together with supply and receipt notes for the period covered. Officer-in-Charge, Chart Depôt, will make an abstract from all the annual returns, showing list of all Chronometers and Watches in the Fleet: he will forward one copy of the abstract to Navy Office and one copy to Hydrographer direct
A.S.374A ..	Deviation of Compass	Two copies annually on 31st December, direct to the Chart Depôt. One copy will be forwarded thence direct to Hydrographer, and one retained for reference
S.381 ..	Compass Journal ..	As per Article 1024 King's Regulations, except that it should be sent to the Officer-in-Charge, Chart Depôt, who will forward it to Admiralty (Compass Branch)
A.S.385 ..	Result of Observations for Variation Ashore	Direct to Officer-in-Charge, Chart Depôt, who will forward the return to Hydrographer, through Navy Office

Form.	Return.	Instructions as to Rendering.
A.S.380 ..	Remark Book ..	Annually, and on supersession of Navigating Officer, direct to the Officer-in-Charge, Chart Depôt, who will forward the Books to Hydrographer through Navy Office, calling the attention of the Navy Office to any Book containing information of unusual interest, or showing special zeal and diligence in its preparation
— ..	Certificates of Transfer of Chart Sets	When Chart Sets are returned to Chart Depôt, these need not be rendered. When transactions take place between Ships, a Certificate of Transfer is to be sent to the Officer-in-Charge, Chart Depôt, who will keep Hydrographer informed of the position of all Chart Sets on the Station annually, and of any change
8.122 ..	Account of Receipt and Expenditure of Compasses, &c.	To be rendered on supersession of Navigating Officer or on Ship paying off, direct to Director of Naval Stores, Navy Office, Melbourne
A.S.378 ..	Hydrographic Note	To be rendered by all ships. One copy direct to Hydrographer; one copy to C.C.A.F. for circulation to Ships under his orders, returning to Chart Depôt, thence to Navy Office; and one copy direct to Chart Depôt for circulation to Ships not under the orders of C.C.A.F., and to S.N.O., New Zealand, being finally returned to Chart Depôt. Each copy is to be complete with tracing (if required), and a notation is to be made on each copy, stating that the other two copies have been sent direct to the other two addresses in accordance with this order
A.S. 377 ..	Hydrographical Report	Quarterly, direct to Officer-in-Charge, Chart Depôt
— ..	Supply and Receipt Notes for Chart Sets	To be sent to Chart Depôt on paying-off, or on supersession of Navigating Officer

10. Navy Order No. 8/1914 is hereby cancelled. The procedure to be followed in dealing with Hydrographic notes is as shown in the statement of returns above.

(19/10902.)

84.

OFFICERS REQUIRED FOR SUBMARINE SERVICE.

With reference to Navy Order No. 218 of 1919, two Sub-Lieutenants are required for Submarine Service. Names of candidates should be forwarded to the Navy Office, with a view to the procedure laid down in the Navy Order quoted being followed.

2. On account of the manning of all available ships for the visit of H.R.H. The Prince of Wales, the two Officers selected will not be appointed to H.M.A.S. *Platypus* for training until the Fleet is reduced, i.e., about the end of June.

(20/9202.)

(This Order will be reprinted for posting on Officers' Notice Boards.)

85.

OFFICERS REVERTING TO THE ROYAL NAVY BEFORE THE EXPIRATION OF PERIOD OF LOAN TO THE ROYAL AUSTRALIAN NAVY.

The Naval Board have decided that an Officer, who at his own request reverts to the Royal Navy before the expiration of the period of his loan to the Royal Australian Navy, will be required to defray all expense incurred in connexion with the passage to Australia of his relief, and his own passage to England, unless very strong reasons are put forward why such charges should not be made.

(20/2637.)

(This Order will be reprinted for posting on Officers' Notice Boards.)

86.

WARRANT OFFICERS—QUALIFICATION FOR NAVIGATION AND FOR COMMAND.

With reference to Navy Order No. 11/1920, the provisions of Admiralty Weekly Order No. 806 of 1920, are being followed in the Royal Australian Navy.

(19/3831.)

87.

CONDITIONS OF SERVICE OF SCHOOLMASTERS—NEW SYSTEM.

I.—SCHOOLMASTER CANDIDATE.

1. Schoolmasters will be entered direct from the shore.
2. Candidates must hold a Trained Teachers' Certificate of a standard not less than that of the Trained Teachers' Certificate, 3rd Class, of the Education Department of New South Wales.
3. They must be over 21 years of age, and be physically fit.
4. They will be regarded as on probation for twelve months from date of entry, during which period they will be liable to be discharged at any time if found unsuitable.
5. They will, as "Schoolmaster Candidates," hold the relative rank of Acting Warrant Officer.
6. An outfit gratuity of a total amount of £40 will be payable, £20 being granted on entry, and the balance when the Officer has completed his period of service as Probationary Schoolmaster and has been confirmed as Schoolmaster.
7. On entry, candidates will undergo a course of instruction as follows:—
 - (i) Instruction in Service applications of practical mathematics and in the elementary theory of the Steam Engine and the Internal Combustion Engine.
 - (ii) Instruction in Fire and Torpedo Control, and other subjects to fit them for Action Stations.

- (iii) Information in regard to Service ways and customs, ranks, ratings, and their distinguishing marks; a brief survey of Naval History; records of famous ships; Service technical terms; and an explanation of the need and pride of discipline in a military service.

8. An examination will be held at the end of six weeks. Candidates who fail to pass will continue their work in this course, and take a final examination at the end of a further six weeks' instruction. Those who fail to pass this final examination will be discharged to the shore.

9. Candidates who pass either of the examinations referred to in paragraph 8 will be advanced to "Probationary Schoolmaster" forthwith from the date of the examination at which they obtained the standard required.

II.—PROBATIONARY SCHOOLMASTER (RELATIVE RANK OF ACTING WARRANT OFFICER).

1. As far as is practicable, Probationary Schoolmasters will be appointed to Sea-going Ships as "additional" to work under an experienced Schoolmaster.

2. They will be reported on by their Commanding Officers on the completion of five months' service afloat as to their fitness for confirmation as "Schoolmasters."

3. Schoolmasters, not recommended for confirmation on the completion of five months' service afloat, will be reported on again at the completion of a further period of four months. If still regarded as unsatisfactory, they will be discharged to the shore, unless, at the discretion of the Naval Board, they be allowed the option of a further period of probation not exceeding three months.

4. Seniority as Schoolmaster, when confirmed in the rank, will be reckoned as from the date of promotion to "Probationary Schoolmaster."

5. The remainder of the outfit gratuity will be granted on confirmation.

III.—SCHOOLMASTER (RELATIVE RANK OF WARRANT OFFICER).

1. All Schoolmasters will be required to take a short revision course at about the completion of 7, 13, and 19 years' service from the date from which seniority as Schoolmaster is reckoned.

2. Classes for this purpose will be held yearly, if necessary; they will last one month, and be conducted approximately on the lines of the State Teachers' Summer Schools.

3. A reasonable examination will be held on completion of the revision courses in the subjects of the course. Schoolmasters who fail to reach a satisfactory standard in this examination will not be eligible for further increments of pay, or for advancement to the relative rank of Commissioned Warrant Officer, having regard to the fact that they will be available only for minor appointments.

4. Schoolmasters who fail to reach the required standard on the completion of a re-qualifying course, will be allowed to take the course a second time after an interval of not less than twelve months. A second failure to reach the required standard should be reported to the Navy Office.

IV.—SCHOOLMASTER (RELATIVE RANK OF COMMISSIONED WARRANT OFFICER).

1. Schoolmasters will be advanced "automatically" to the relative rank of Commissioned Warrant Officer on the completion of 20 years' service, provided they are recommended, and have reached a satisfactory standard in each of the three revision courses.

2. It is to be clearly understood that, as the Schoolmaster Branch are entered as Acting Warrant Officers, and no longer serve as ratings, the rule in other branches which allows of automatic promotion to Commissioned Warrant Rank after ten years' service in Warrant Rank, subject to satisfactory record, does not apply to this branch.

V.—ADVANCED COURSE.

1. Schoolmasters who hold a 3rd Class Certificate, or its equivalent, and who reach the necessary standard in the first revision course—or subsequently in special cases—may, if recommended, be sent to the New South Wales Training College for a one year's course, with a view to their obtaining a 2nd Class Teachers' Certificate.

2. All Schoolmasters who hold a 2nd Class Teachers' Certificate (New South Wales), or its equivalent, will have their names distinguished by the mark (X) in the list of Schoolmasters.

3. All Schoolmasters who hold a 2nd Class Teachers' Certificate (New South Wales), or its equivalent, and are recommended for early advancement as having shown marked ability, both as Teacher and in organizing the work of their Ship, and who reach the necessary standard in the first revision course—or subsequently in special cases—will be eligible for an advanced course of instruction.

4. The course will include:—

- (i) More advanced instruction in technical subjects, and in their application to the special work of the Gunnery, Torpedo, Navigation, and Wireless Telegraphy Schools, and of the Air and Submarine Services.
- (ii) General information as to the qualifications required for the various higher ratings and warrant ranks.
- (iii) Lectures on the training and development of the mind.
- (iv) Information in regard to the duties of the Head Schoolmaster in a Squadron.

5. The course will last 22 weeks.

6. Those who complete the course and examination satisfactorily will have their names distinguished by a (†) in the list of Schoolmasters, and will be eligible for appointments on the "Special List."

VI.—"SPECIAL LIST" OF HIGHER APPOINTMENTS.

1. A list, to be known as the "Special List," has been prepared of those appointments which carry special responsibilities or call for technical knowledge of an advanced character.

2. Schoolmasters who have passed the Advanced Course and are appointed to positions on this "Special List," or are appointed acting temporarily to such a post by the Senior Officer, will receive additional remuneration of 1s. a day. This allowance will be payable under the same conditions as specialist allowances (*vide* Article 1407, King's Regulations and Admiralty Instructions).

VII.—STAFF FOR ORGANIZATION AND SUPERVISION.

1. In order that there may be made available a staff of Schoolmasters to fill positions equivalent to those of "Headmaster" and of "Senior Assistant," and that these may be given the status requisite for their special duties, it has been decided to institute two higher grades, to be termed "Headmaster" and "Senior Master", to be confined to a limited number who have been selected by a gradual process of elimination as specially fitted for these responsible positions. Officers of these grades will hold the relative ranks of Lieutenant and Commissioned Warrant Officer respectively.

Senior Master.

2. The number of Senior Masters will not exceed, in the normal course, 25 per cent. of the total number of active service Officers of the Schoolmaster Branch. Subject to this limit, the establishment will be determined by the number of appointments in which the services of a Senior Master are required.

3. In the Schoolmaster Branch, Senior Masters will rank above all "Schoolmasters."

4. Appointments as Senior Masters will be made only into vacancies, and will be by selection from among those Schoolmasters who have passed the Advanced Course, have completed one year's satisfactory employment in a "Special List" appointment, and are recommended as possessing the special qualities requisite for a supervising appointment.

5. Senior Masters will be considered as "Acting" for the first twelve months of their service in that grade.

VIII.—HEADMASTER (ACTIVE LIST).

1. Senior Masters with not less than three years' service as such will be eligible for promotion to Headmaster on the Active List.

2. The number of Headmasters on the Active List will not exceed in the normal course 8 per cent. of the total number of Active Service Officers of the Schoolmaster Branch. Subject to this limit, the actual number at any time will be determined by the number of appointments in which the services of a Schoolmaster of this rank are required.

3. Promotions will be made by selection as vacancies occur.

IX.—SCALE OF PAY.

Title.	Service.	Relative Rank.	Active Pay per diem.	Deferred Pay per diem.
Schoolmaster Candidate	Until advanced to Probationary Schoolmaster	Acting Warrant Officer	9s. 6d.	2s. 4d.
Probationary Schoolmaster	Until confirmed as Schoolmaster	" "	10s. 6d.	2s. 4d.
Schoolmaster	Until twenty years from date of advancement to Probationary Schoolmaster	Warrant Officer	11s. with triennial increments up to a maximum of 17s. 6d.	2s. 4d. with 2d. increment after three years.
Schoolmaster	Until retirement	Commissioned Warrant Officer	20s. with triennial increments up to a maximum of 25s.	3s. with 3d. increment after three years
Senior Master	Can be selected after passing the advanced Course and completing one year's satisfactory service in an appointment on the Special List (minimum qualifying service about eight years)	" "	20s. with triennial increments up to a maximum of 25s.	3s. with 3d. increment after three years
Head Master	Can be selected after three years as a Senior Master	Lieutenant	27s. with 1s. triennial increment up to a maximum of 29s.	4s.
Head Master	After eight years as Head Master	Lieutenant-Commander	31s. with increment of 4s. after four years	4s. 6d.
Schoolmaster x	Schoolmasters who hold a 2nd Class Certificate	"	To receive allowance of 1s. a day while employed in any appointment on the "Special List"	
Schoolmaster f	Schoolmasters who have qualified in the Advanced Course	"		

X.—RETIREMENT.

The conditions of retirement of Officers of the Schoolmaster Branch will be the same as for other Warrant Officers.

XI.—ARRANGEMENT FOR THOSE NOW SERVING.

Schoolmasters now serving will come under the new conditions as from 1st March, 1920, but may remain on old system rates of pay if and so long as it is to their advantage to do so.

2. Time served as Schoolmaster (old system) will be allowed to count, for the purpose of seniority and increments, as time served in the Warrant rank of Schoolmaster (new system).

XII.—UNIFORM.

The Schoolmaster Branch will wear the uniform of Officers of their respective relative ranks, as laid down in A.W.O. 3502/18, with distinction cloth of light blue.

(19/5950.)

88.

FURLOUGH AND RECREATION LEAVE TAKEN IN THE SAME YEAR—CONDITIONS GOVERNING.

The following decision of the Government as to whether an officer or employee who is granted furlough is also entitled to recreation or annual leave in the same year, is promulgated for information and guidance:—

(a) In the case of any person, including members of the Permanent Sea-going Forces, who is granted furlough, and will continue serving on the expiration thereof, any recreation or annual leave taken within the calendar year in which he takes his furlough will be deducted from the period of furlough allowed.

(b) In the case of a person who is retiring from the Service on expiration of furlough, and in the case of payment in lieu of furlough, no deduction from the period of furlough due will be made in respect of annual or recreation leave taken.

2. The necessary amendment of Financial and Allowance Regulation 102A will be made in due course.

3. Article 35 of the Financial and Allowance Regulations for the Permanent Naval Forces (Sea-going), is to be amended by cancelling the following words on page 44:—

“in addition to annual leave granted during such service.”

(19/9348.)

89.

AMENDMENT TO FINANCIAL AND ALLOWANCE REGULATIONS (SEA-GOING).

The following amendment is to be made to Financial and Allowance Regulations for the Permanent Naval Forces (Sea-going):—

PART 2.—TRAVELLING ALLOWANCES.

Regulation 16 is amended, as from 1st April, 1920, by adding new sub-regulation 1A, to read as follows:—

“(1A) Chief Petty Officers, when travelling on duty on Inter-State railways, may be granted first class accommodation.”

(89/1/23.)

(This Order will be reprinted for posting on Notice Boards.)

90.

MEDICAL SURVEYS—DISPOSAL OF UNSERVICEABLE CASES.

Officers and Men, on being medically surveyed in H.M.A. Ships and found unseviceable, are to be discharged to H.M.A.S. *Cerberus* or H.M.A.S. *Penguin* for final disposal. For the purpose of medical returns, those cases should be shown as discharged to "Other Ships," and not as "Invalided."

2. A nominal list of such cases, giving the nature of disability, date of survey, and the name of the Depôt to which they have been discharged, should be included in the Nosological Return.

(20/2670.)

91.

.303-inch LEWIS GUNS—ESTABLISHMENT.

The following establishment of .303-inch Lewis guns and mountings for H.M.A. Ships, &c., has been approved, viz.:-

Vessel.	Number Allowed.	
	Guns.	Double Mountings.
<i>Australia</i>	10	5
<i>Melbourne</i>	} 8 each	} 4 each
<i>Sydney</i>		
<i>Brisbane</i>		
<i>Adelaide</i>		
<i>Encounter</i>		
<i>Marguerite</i>	4	2
<i>Mallow</i>	} 2 each	} 1 each
<i>Geranium</i>		
<i>Anzac</i>	} 2 each	} 1 each
<i>Stalwart</i>		
<i>Success</i>		
<i>Swordsman</i>		
<i>Tasmania</i>		
<i>Tattoo</i>	} 2 each	} 1 each
<i>Huon</i>		
<i>Torrens</i>		
<i>Swan</i>		
<i>Parramatta</i>		
<i>Yarra</i>	} 1 each	} ..
"J" Class Submarines (6)		
<i>Protector</i> (Gunnery School Tender)	2	1
Gunnery School	2	1
To be maintained as "Reserve"	4	2

2. Arrangements are being made to complete Ships, &c., up to full authorized allowance; demands should not be forwarded.

(19/362.)

92.

.303-inch MAXIM GUNS—ESTABLISHMENT.

The following establishment of .303-inch Maxim guns, cone mountings, beef-block mountings, field stands and tripods, for H.M.A. Ships, &c., has been approved, viz.:-

Vessel.	Number Allowed.				
	Guns.	Cone Mountings.	Beef Block Mountings.	Field Stands.	Tripods.
<i>Australia</i>	4	4	..	2	..
<i>Adelaide</i>	2	2	..	2	..
<i>Brisbane</i>	2	2	..	2	..
<i>Sydney</i>	2	2	..	2	..
<i>Melbourne</i>	2	2	..	2	..
<i>Encounter</i>	2	2	..	2	..
<i>Anzac</i>	1	..	1	..	1
<i>Stalwart</i>	1	..	1	..	1
<i>Success</i>	1	..	1	..	1
<i>Swordsman</i>	1	..	1	..	1
<i>Tasmania</i>	1	..	1	..	1
<i>Tattoo</i>	1	..	1	..	1
<i>Huon</i>	1	..	1	..	1
<i>Torrens</i>	1	..	1	..	1
<i>Swan</i>	1	..	1	..	1
<i>Parramatta</i>	1	..	1	..	1
<i>Yarra</i>	1	..	1	..	1
<i>Warrego</i>	1	..	1	..	1
<i>Protector</i> (Gunnery School Tender)	1	1
Gunnery School	2	2	..	2	..
In Reserve	4	4	..	4	..

2. Arrangements are being made to complete Ships, &c., up to full authorized allowance; demands should not be forwarded.

(19/362.)

93.

UNIFORM (MEN).

The following alterations and additions to Uniform prescribed for Petty Officers and Men have been approved:-

1. New-entry ^{Stokers} are to be provided with two pairs of boots as part of their free kit. *See No 709192*

2. Classes I. and III. ratings:-

(a) Present polo pattern stiff white linen collar is to be optional. Ordinary double collar, height 1½ inches to 2 inches, may be worn in lieu.

(b) Bow tie is to be abolished.

(c) White drill trousers are to be substituted for white duck.

3. Officers' Stewards are to be supplied gratuitously with the following outfit for waiting—

3 fine white duck (or drill) tunics, with blue jean collars and cuffs.

3 pairs of white cotton gloves;

and a further gratuitous issue of similar articles is to be made at the expiration of each period of twelve months from the date of first issue.

Navy Order No. 139 of 1918, and Financial and Allowance Regulations for the Permanent Naval Forces (Sea-going), Regulation 70A, are amended accordingly.

(19/5810.)

(This Order will be reprinted for posting on Notice Boards.)

94.

CLOTHING GRATUITY—MEN DISCHARGED.

With reference to Navy Orders Nos. 159/1918 and 3/1919, the Naval Board have decided that the Clothing Gratuity of 30s. payable during the period of the War to ratings on discharge from the Royal Australian Navy, shall cease to be paid as from 1st April, 1920.

2. Navy Order No. 159/1918, and paragraph 1 of No. 3/1919, are hereby cancelled.

(18/7753.)

95.

SEAMEN'S MESS UTENSILS.

The following alterations to the present scale of Seamen's Mess Utensils have been approved:—

(1) Add—

Cups, egg, enamelled	1 for each person.
Mug, earthenware	1 for each person.
Plate, dinner, earthenware	1 for each person.
Spoon, tea	1 for each person.

(2) The present pattern Seamen's Plate to be utilized for soup or sweets.

(3) When stocks are available, future supplies of meat dishes for serving purposes only will be of enamelware, and will be fitted with metal covers, to keep the food hot after leaving the galley.

(4) When present stocks are exhausted, future supplies of knives will be metal-handled.

2. Demands for the articles enumerated at (1), to meet first supply, should be forwarded to the Victualling Store Officer, Sydney. Owing to the difficulty in obtaining supplies at present, it is anticipated that stocks of these articles, with the exception of teaspoons, will not be available for some time.

(19/5623.)

96.

URGENT NECESSITY FOR ECONOMY IN CONSUMPTION OF FUEL.

The necessity for strict and all-round economy in consumption of fuel of every description is imperative. This is to be urgently impressed upon all concerned.

2. Except in cases where specific orders to the contrary are given, all passages are to be carried out at most economical speed. Should any circumstances arise which necessitate an increase in speed, a report in writing, giving the reason, is to be forwarded to the Navy Office as soon as possible.

3. Great attention is to be paid to the switching off of all unnecessary lights in such places as storerooms, engine-room departments, lavatories, mess decks, cabins, offices, &c. A very large number of lights which are ordinarily kept alight constantly can be dispensed with, and are only to be switched on as necessity arises.

4. The use of auxiliary machinery in harbour is to be restricted, as far as possible, to the bare requirements, and steam on capstan engine, boat hoist, &c., only used when absolutely necessary, and then only for as short a time as possible.

5. Care is always to be taken that when orders for steam to be ready on main engines are given, this time is the actual time of ship getting under way, whenever it is at all possible to gauge this. Waiting about with steam ready means a large waste of fuel.

6. It is essential that as much notice as possible is given of the time steam on will be required. Work can then be undertaken which it might not be feasible to carry out if the notice is short.

7. As far as possible, fresh water should be obtained from the shore when procurable. Water made on board per ton of fuel averages, say, 12 tons per ton. Price of fuel is 70s. to 80s. a ton; price of water made per ton is therefore 5s. 10d. to 6s. 8d. in fuel alone, not allowing for wear and tear, &c.; and if price of shore water is less than this, it would be more economical to use it when possible.

8. As reasonable economy in the use of fresh water (i.e., for washing, bathing, cooking, &c.) entails considerable saving in fuel when distilling is necessary, every effort is to be made to economize the use of fresh water within reasonable limits on such occasions. In this respect, the former practice of always collecting rain water for washing purposes is to be borne in mind, and reverted to when possible.

9. Ships are to ascertain, by experiment, the least number of boilers and burners it is possible to use under ordinary harbour conditions. Considerable economy has often resulted from the experience thus gained.

(20/3104.)

97.

RENDERING OF RETURN A.S. 162—MONTHLY RETURN OF NUMBERS BORNE, VACANCIES, AND SUPERNUMERARIES.

In future, the above return is to be prepared in duplicate, one copy being forwarded to the Secretary, Department of the Navy, Navy Office, Melbourne; and the other direct to the Commanding Officer, H.M.A.S. *Cerberus*, Williamstown.

(20/2635.)

98. **AUDIT AND INSPECTION OF BOOKS AND ACCOUNTS OF H.M.A. SHIPS.**

The attention of Commanding Officers of H.M.A. Ships is drawn to the fact that, under the provisions of the Commonwealth Audit Act, the books and accounts of H.M.A. Ships will, at any time a ship is in port, be liable to audit inspection on board ship by a representative of the Auditor-General for the Commonwealth or other officer appointed for the purpose. Such audit inspection will be in addition to that made on accounts rendered to the Navy Office and to the examination required to be made by Commanding Officers under Regulations.

2. Every facility should be afforded to any officer detailed to carry out these duties.

3. The Inspecting Audit Officer should be in possession of a written authority from the Auditor-General or the Navy Office.

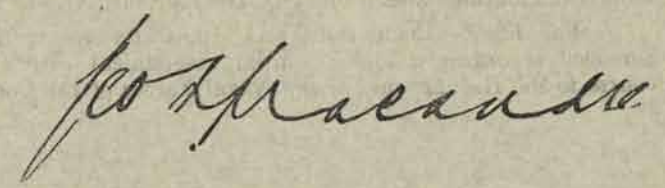
(20/1953.)

Commonwealth Navy Orders.

Navy Office, Melbourne,
24th May, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
Australia	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, Cerberus, Tingira and Penguin	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments ..	4
Director of Naval Reserves and Naval Reserve Mobilization	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

99.

PLAYING OF THE NATIONAL ANTHEM BY BANDS WHEN THE GOVERNORS-GENERAL OF THE DOMINION OF CANADA, THE COMMONWEALTH OF AUSTRALIA, THE DOMINION OF NEW ZEALAND, AND THE UNION OF SOUTH AFRICA ARE RECEIVED ON BOARD HIS MAJESTY'S SHIPS.

His Majesty the King has been pleased to approve of the National Anthem ("God Save the King") being played when the Governors-General of the Dominion of Canada, the Commonwealth of Australia, the Dominion of New Zealand, and the Union of South Africa are received on board one of His Majesty's Ships within their respective jurisdictions. This is in addition to the occasions referred to in The King's Regulations and Admiralty Instructions, Article 131, Clause 2.

2. The King's Regulations and Admiralty Instructions are being amended accordingly, and a similar amendment will be made in due course to the Regulations for the Naval Forces of the Commonwealth.

(20/3084.)

100.

VOTE OF THANKS MOVED AND PASSED IN THE HOUSE OF REPRESENTATIVES TO THE SEA, LAND, AND AIR FORCES, ETC., FOR SERVICE DURING THE WAR.

The following Vote of Thanks moved and passed in the House of Representatives on 4th May, 1920, to the Sea, Land, and Air Forces for the services rendered during the Great War is promulgated for general information:—

That the thanks of this House be accorded to the Officers, Warrant Officers, Petty Officers, and Men of the Royal Australian Navy for their heroic services during four years of war in the guardianship of Australia and her commerce from the attacks of a lawless foe, for their unceasing vigilance in the patrol of many seas, for their courage and skill in safely conveying their soldier comrades to the main theatres of operations, and for their efficient co-operation with the Grand Fleet of the Empire.

That the thanks of this House be accorded to the Officers, Warrant Officers, N.C.O.'s, and Men of the Australian Imperial Force for their unrivalled courage and efficiency, their cheerful endurance of unexampled hardships, and their magnificent achievements throughout four years of strenuous effort, with their comrades of the other portions of the British Empire, in upholding the cause of human liberty.

That the thanks of this House be accorded to the Officers, N.C.O.'s, and Men of the Australian Air Force for their brilliant, daring, and conspicuous services over sea and land.

That the thanks of this House be accorded to the members of the Australian Army Medical Corps for the skilful discharge of their humane office, and for the unprecedented success which attended their unremitting labours to preserve the armed Forces of Australia from the ravages of disease.

That the thanks of this House be accorded to the women of the medical and other auxiliary services for their devotion in tending the sick and wounded, and for other duties faithfully and bravely discharged.

That the thanks of this House be accorded to the fathers, mothers, wives, and sisters of Australia's sailors and soldiers for their devotion, their service, and their sacrifices.

That this House records its deep appreciation of the efforts and gifts of the women, men, and children of Australia for the mitigation of the hardships endured by sailors and soldiers, and for the alleviation of the sufferings of the sick and wounded.

That the thanks of this House be also accorded to the men who enlisted for Home Service, the Munition and War Workers, the Mercantile Marine, the Royal Naval Auxiliary Forces, and the Citizen Forces called up for Garrison Artillery work.

That this House acknowledges with deep reverence and submission the heroism of those who have fallen in the service of their country, and tenders its profound sympathy to their relatives in the hour of their sorrow and their pride.

That the foregoing resolutions be conveyed to the Officers, Men, and others referred to therein.

The motion was passed by all honorable members standing in silence.

(20/2215.)

(This Order will be reprinted for posting on Notice Boards.)

101.

ILLICIT TRANSMISSION OF W/T MESSAGES FROM H.M.A. SHIPS AND RADIO STATIONS.

It has come to the notice of the Naval Board that illicit wireless messages have from time to time been sent from H.M.A. Ships, and also from Radio Stations, by Wireless Operators. The Naval Board wish to bring this matter to the notice of all Commanding Officers, who are to make every effort to trace offenders.

2. It has also come to the notice of the Naval Board that unauthorized persons have been permitted to enter the Wireless rooms of H.M.A. Ships when these Ships are open to inspection by the public. The Naval Board consider this in a very serious light, particularly in view of the obligations of the Royal Australian Navy to the Admiralty to keep secret particulars of all W/T installations. Further, it is contrary to the orders of the Naval Board. Commanding Officers are to take all steps to see that Naval Board orders in this respect are carried out.

(20/3467.)

102.

OFFICERS' UNIFORM—ISSUING PRICES.

With reference to Navy Office Circular Letter N.19/7781 of 27th October, 1919, the articles of Officers' Uniform ordered from England have now been received, and will be distributed from Royal Edward Victualling Yard, without demand, to the Ships or Establishments in which the Officers concerned are now serving.

2. The following Issuing Prices have been approved:—

	£	s.	d.	
Epaulettes	11	0	6	per pair.
Scales for Commissioned Warrant Officer	6	1	3	"
Aigulettes	5	10	3	"
Gold Lace, 1½-in.	1	3	8	per yard.
" " 1¼-in.	1	0	6	"
" " 9-16-in.	0	10	0	"
" " ¾-in.	0	4	10	"
Swords and Scabbards	4	14	6	per set.
" " Cloth Cases for	0	6	0	each.
Sword Belts, undress	1	1	6	"
" " full dress	3	18	9	"
Sword Knots	1	4	9	"
Cocked Hats	5	5	0	"
" " Cases for	3	6	3	"
Bullion for Cocked Hat, Captain	3	13	6	per set.
" " Commissioned Warrant Officer	2	4	0	"

(D.V. 20/195.)

(This Order will be reprinted for posting on Officers' Notice Boards.)

103.

STORE ALLOWANCES.

Store Allowances under conditions of Admiralty Weekly Order 3984 of December, 1919, are approved for adoption in the Royal Australian Navy. Adjustments of Pay may be made accordingly as regards the Officers concerned.

2. These Allowances are payable only for the period 27th June, 1918, to 30th June, 1919.

(20/2309.)

104.

ENGINES OF MOTOR BOATS CARRIED IN SHIPS—WORKING AND CARE OF, ETC.

A course of instruction in the working, care, and elements of design of these engines should be given in each Ship by a Commissioned Engineer Officer.

2. Junior Officers should be instructed as necessary. E.R.A.'s detailed to repair and adjust the machinery, and as many others as convenient, should be instructed; also a sufficient number of Stoker Petty Officers and Leading Stokers to provide the Engine-drivers and

their necessary reliefs. Special attention should be given to instructing all ratings in the electrical portions of the equipment, and with the lower ratings the instruction should start with the elementary electrical principles involved.

3. The handling of the engines should be demonstrated, and the method of avoiding and detecting faults (especially electrical) should be dealt with.

4. Suitable standing orders should be framed for each boat on the lines of the following, for motor launch engines, viz.:—

I. The E.R.A. and Stoker Petty Officer, or Leading Stoker in charge of the boat are to proceed to the boat each morning, one hour before it is required, and carry out the following routine under the direction of the Engineer Officer in Charge:—

- (a) Clean all sparking plugs, and be careful to make joints tight when replacing.
- (b) Examine, clean, and tighten up all electrical connexions. All contacts to be kept bright.
- (c) Examine and clean fuel filter.
- (d) Fill paraffin tank.
- (e) Charge crank chambers with oil to correct level.
- (f) See clutch-box half filled with oil and lubricators to clutch correct.
- (g) Inspect tappets and see that the space between valve stem and top of tappet rods, when valves are down on their seats, is 20-1,000th inches. See that lock-nuts on tappets are screwed down and jammed tight.
- (h) Lubricate all outside working parts, such as the governor. *Do not oil the magneto.*
- (i) A report is then to be made to the Engineer Officer in Charge, who will carry out the following test:—

The engine started up and given a test run on each system of ignition at full speed, without load. The engine should respond readily to the throttle and spark-lever without sluggishness or "popping back." The firing of each cylinder should be tested by opening the half-compression cocks, and each cylinder should be run separately by "earthing" the other cylinder sparking plug. The Engineer Officer should then report boat ready to the Officer of the Watch and the Senior Engineer.

II. The E.R.A. of the boat, under the direction of the Engineer Officer in Charge, is to carry out the following inspections, and make all good each evening when the boat has finished running, viz.:—

- (a) Examine and clean H.T. brushes of magneto. If there are signs of oil or water on the magneto it is to be removed and thoroughly cleaned. The magneto is only to be lubricated once a month, and given then only one or two drops of oil.
- (b) Examine magneto contact breaker, see that the gap is correctly adjusted by the feeler on the magneto spanner to 17-1,000th inches.

- (c) Examine and clean "wipe-contact" at fore end of engine and lubricate freely or not, according to type fitted.
- (d) Test accumulators with voltmeter and have them re-charged frequently.
- (e) Examine and clean platinum trembler points and test by turning engine to correct position and hearing tremble.
- (f) See that the spark-gap on all plugs is adjusted to 17-1,000th inches.
- (g) See that the tappets are all correctly adjusted and nuts jammed, and that valve stems are free, and closely follow tappet rods down when engines are turned.

III. Any failure of the motor boat's engines when running is immediately to be reported to the Engineer Officer in Charge (or the Engineer Officer of Divisions, if the former is not available), who will proceed to the boat with the E.R.A. and locate the fault.

IV. An engine log should be kept for the motor launch, and the following records should be written up daily by the Engineer Officer in Charge and initialed by him:—

- (a) Hours running.
- (b) Consumption of fuel.
- (c) Repairs, adjustments, and examinations carried out.
- (d) Charging of secondary batteries.
- (e) Any failure, and how caused and remedied.

(20/3061.)

105.

**AMENDMENT TO FINANCIAL AND ALLOWANCE REGULATIONS
(SEA-GOING).**

The following amendment to Financial and Allowance Regulations (Sea-going) is approved:—

"Regulations 42, 43, 44, 45, and 46 are repealed as from 14th April, 1920."

(20/3342.)

106.

CORRECTION TO NAVY ORDER.

The following correction is to be made to Navy Order No. 68/1920, promulgating new Regulation 19 of the Naval Financial Regulations:—

Sub-regulation (2), paragraph (b), third line—

• Add after the word "to", the words "payment of".

(19/2555.)

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Commonwealth Navy Orders.

Navy Office, Melbourne,
28th June, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,

A. J. Peacy

To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments ..	4
Director of Naval Reserve and Naval Reserve Mobilization	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

107.

FORM OF ADDRESSING COMMUNICATIONS TO THE NAVAL BOARD.

It has come under the notice of the Naval Board that the instructions regarding the manner in which communications are to be addressed to the Secretary, Department of the Navy, for the Naval Board, are being disregarded. The attention of all concerned is directed to Section XIII., page 61, of Consolidated Navy Orders 1911-1913, on this matter.

2. It should be recognised that *all official* communications addressed to the Secretary are for the information or consideration of the Naval Board, and should be couched in the terms recognised in the Naval Service for addressing a Superior Authority.

108.

BRITISH WAR MEDAL AND VICTORY MEDAL.

Permission is given to Officers and Men possessing the qualifications required by Admiralty Monthly Orders 3973/19 and 3974/19 to wear the ribands of the British War Medal and Victory Medal. As no general issue of the riband can yet be made, the wearing of ribands is optional.

2. With reference to Admiralty Monthly Order 3973/19, the following further instructions in regard to the 28 days' mobilized service referred to in paragraph 3, are promulgated for information:—

- (i) The classes specified in Clauses (a) and (b) of A.M.O. 3973/19, paragraph 3, will be eligible for the award of the British War Medal, provided they have had 28 days' mobilized service, whether such service was performed in Australia, at sea, or overseas.
- (ii) With regard to the classes specified in Clauses (c), (d), and (f) of paragraph 3, of the Admiralty Order, the 28 days' service required to qualify for the British War Medal must have been served actually overseas from Great Britain, or in a Hospital Ship at sea, or, in the case of corresponding classes of the Australian Naval Forces, overseas from Australia, or in a Hospital Ship at sea.
- (iii) The qualifications for Canteen Staffs are as stated in Clause (e), paragraph 3, of the Admiralty Order.

3. This preliminary authority for the wearing of the ribands is to be regarded as provisional only, and does not confirm the title of the recipient to the subsequent award of the Medals. The claims of individual Officers and Men of the Australian Naval Forces are being considered individually, and the Medals and ribands will be distributed in due course when received from the Admiralty.

(18/021.)

(This Order will be reprinted for posting on Notice Boards.)

109.

WEARING OF MEDALS AND DECORATIONS BY RATINGS WHEN IN No. 1 DRESS.

The following temporary instructions, regarding the wearing of medals and decorations by ratings when in No. 1 Dress, are promulgated for information and guidance:—

- (1) Decorations such as Conspicuous Gallantry Medal, Distinguished Service Medal, &c., are to be worn by men to whom they have been awarded.
- (2) Medals may be worn, but when Medals or Decorations are worn, the wearing of ribands for Medals which have not yet been received is optional. In this case, if ribands are worn, the length of the riband should be the same as if the Medal were attached.
- (3) Medal ribands only may be worn if so desired.

(20/3638.)

(This Order will be reprinted for posting on Notice Boards.)

110.

EMBLEM TO BE WORN ON THE RIBAND OF VICTORY MEDAL DENOTING MENTION IN DESPATCHES.

His Majesty the King has been graciously pleased to approve of an emblem being worn on the Riband of the Victory Medal by all personnel of the R.N. and of the Commonwealth Naval Forces who have been awarded this Medal, and who have also received a Certificate to the effect that their names had been published in the *London Gazette* as having been Mentioned in Despatches for service during the War.

2. The emblem will be an oak leaf in bronze.
3. Additional emblems will not be worn in respect of a second or subsequent Mention in Despatches.
4. Two emblems will be supplied in due course to each approved applicant.
5. A further announcement will be made when the emblems are ready for issue. In the meanwhile, Commanding Officers of H.M.A. Ships and Establishments are requested to furnish lists of Officers and Men who claim to be entitled to the emblem. Commanding Officers should, where possible, confirm each applicant's claim by inspection of the Certificate of Mention, and notation should be made upon the lists of applicants forwarded, stating in each case whether the Certificate has been inspected.

6. This Navy Order may be regarded as provisional authority for the wearing of the emblem by Officers and Men entitled thereto under the above regulations.

(20/3660.)

(This Order will be reprinted for posting on Notice Boards.)

111.

**BRITISH WAR MEDAL—AWARD TO BOYS UNDER TRAINING
IN H.M.A.S. "TINGIRA."**

With reference to Navy Order No. 107/1920 and Admiralty Weekly Order No. 720/1920, Boys who were under training in H.M.A.S. *Tingira* for 28 days or more, prior to 12th November, 1918, will be regarded as eligible for the British War Medal, provided their claim for this Decoration is not subsequently forfeited through desertion, &c., under clause 4 of Admiralty Weekly Order No. 3973/1919.

(18/021.)

(This Order will be reprinted for posting on Notice Boards.)

112.

R.N. OFFICERS SERVING IN R.A.N.—RATES OF PAY.

With reference to Navy Order 77 of 1920, the following further instructions are promulgated with regard to the position of R.N. Officers serving in the R.A.N.

2. R.N. Officers on Sea-going rates of pay may elect to receive R.N. rates or R.A.N. rates of pay, and allowances in the nature of pay, whichever may be the higher. This option may be exercised within the following limits:—

- (a) R.N. Officers who were serving in the R.A.N. prior to 12th May, 1920, have the option of selecting—
- (i) R.N. rates.
 - (ii) R.A.N. rates existing prior to 1st July, 1919; or
 - (iii) R.A.N. rates as laid down in Navy Order 77 of 1920 (taking effect from 1st July, 1919).
- (b) R.N. Officers who joined the R.A.N. on or after 12th May, 1920, have the option of selecting—
- (i) R.N. rates; or
 - (ii) R.A.N. rates as laid down in Navy Order 77 of 1920.
- (c) R.N. Officers who elect to receive R.A.N. rates as in force prior to 1st July, 1919, will receive R.A.N. allowances as prevailing prior to that date (including Uniform Allowance and Married Allowance), together with any increase in these allowances which may be subsequently approved. They may remain on these rates and allowances, and be credited with the increments attaching thereto, throughout the period of their loan to the R.A.N., provided that, when their total pay is equalled by the new R.A.N. rates, these latter rates must be drawn.
- (d) R.N. Officers who elect to receive R.A.N. rates as in force subsequent to 1st July, 1919, will be credited with R.A.N. Allowances, as contained in Navy Order 77 of 1920, subject to any subsequent amendments authorized under R.A.N. Financial and Allowance Regulations.

(e) In the case of R.N. Officers who elect to receive R.N. rates of pay, the following R.A.N. allowances (when payable under R.A.N. Regulations) will be payable, and not the corresponding R.N. allowances:—

- (i) Ration Allowance.
- (ii) Lodging Allowance.
- (iii) Travelling Allowance.
- (iv) Married and Dependent Allowances to 31st December, 1919, so far as payable under current R.A.N. Regulations.
- (v) Uniform Allowance, up to 30th June, 1920.

(f) R.N. Officers serving in the R.A.N. prior to 12th May, 1920, who have hitherto been in receipt of R.N. rates, may, if they desire to do so, transfer to R.A.N. rates with effect retrospectively. They may elect to receive either the old rates (*i.e.*, those in force prior to Navy Order 77 of 1920) or the revised R.A.N. rates.

(g) It should be noted that once Officers (R.N. or R.A.N.) have accepted the new R.A.N. rates, they cannot revert to the previous R.A.N. rates.

3. Deferred Pay will not be credited to R.N. Officers whether in receipt of R.N. or R.A.N. rates of pay.

4. Navy Order No. 234/1919 is hereby cancelled.

(This Order will be reprinted for posting on Officers' Notice Boards.)

113.

R.A.N. GRATUITY AND ALLOWANCE FOR GOOD CONDUCT MEDAL.

Approval has been given for the payment in the Royal Australian Navy of a Gratuity of £20 for the Long Service and Good Conduct Medal, awarded under conditions laid down in the King's Regulations and Admiralty Instructions.

2. This Gratuity will be payable only to the ratings shown below under (a) and (b), who complete the necessary qualifying service for the award of the Long Service and Good Conduct Medal on or after 1st January, 1920:—

- (a) Members of the Permanent Naval Forces (Sea-going), including ex-R.N. ratings.
- (b) Members of the R.A.N.B. Staff whose combined service in the Naval Forces (Sea-going) and on the R.A.N.B. Staff entitles them to the award of the R.A.N. Long Service and Good Conduct Medal.

As laid down in paragraph 6 (b) below, certain ratings who become entitled to the award of the Medal on or after 1st January, 1920, are not eligible for the Gratuity.

3. Ratings now serving, who have become eligible for the Gratuity under paragraph 2 of this Order, may be paid the Gratuity forthwith. Ratings discharged to the Shore since 1st January, 1920, will be paid by the Navy Office. In future, the payment of the Gratuity should be made at the time the Medal is awarded.

4. Royal Navy ratings serving in the R.A.N., who are eligible for the R.N. Medal and Gratuity under the King's Regulations and Admiralty Instructions, or Admiralty Monthly Order 1809 of 1919, are not to be paid the R.A.N. Gratuity above mentioned in addition to the Award provided in Admiralty Regulations.

5. The Long Service and Good Conduct Medal will also carry with it an allowance of £1 per annum for each completed year of service assessed as "Very Good" rendered subsequent to 31st December, 1919, or since the date of the award of the Medal when awarded subsequent to 31st December, 1919. The amount so earned will be paid in arrear at the end of each engagement or on discharge, but no payment will be made in respect of uncompleted years. The maximum allowance payable under this clause is £7, being £1 per annum for seven years. R.A.N. ratings granted the Medal prior to 1st January 1920, will be eligible to receive payment of the allowance of £1 per annum, counting time from 1st January, 1920.

6. As the Gratuity comes into force as from 1st January, 1920, the following are not eligible to receive payment:—

(a) Ratings who completed fifteen qualifying years' service and were awarded the Medal prior to 1st January, 1920.

(b) Ratings who would have become entitled to the Medal prior to 1st January, 1920, but for the fact that their service has not been continuously "V.G." as regards character.

7. The Gratuity and Allowances, as authorized above, are in the case of members of the Permanent Naval Forces (Sea-going) to be credited on the Ships' Ledger in the "Other Credits" column, the nature of the credit being clearly indicated. Members of the R.A.N.B. Staff are, however, to be paid on a voucher through the Cash Account.

8. Payments should be noted on the ratings' Certificate of Service.

9. Navy Order No. 66/1920 is hereby cancelled.

(19/6552.)

(This Order will be reprinted for posting on Notice Boards.)

114.

SUB-LIEUTENANTS, R.A.N.—PROMOTION TO THE RANK OF LIEUTENANT.

With reference to Navy Order No. 9/1920, Acting Sub-Lieutenant Joseph W. Morgan, R.A.N., has now passed in Torpedo.

The following dates are to be inserted in Navy Order No. 9/1920:—

Column 1.—Seniority as Sub-Lieutenant, 15th March, 1920.

Last Column.—Due for promotion to Lieutenant, 15th March, 1922.

(17/0112.)

115.

OFFICERS REQUIRED FOR SUBMARINE SERVICE.

The 2 Sub-Lieutenants required for the Submarine Service having been obtained, Navy Order No. 84/1920 is hereby cancelled.

(19/8807.)

116.

RETIREMENT SCHEME FOR OFFICERS OF THE ROYAL NAVY.

The special terms under which Officers of the Royal Navy of certain ranks are allowed to retire having now been promulgated in Admiralty Weekly Order 1056/1920, Navy Order No. 65/1920 is hereby cancelled.

(20/0141.)

117.

WARRANT WRITER AND WARRANT VICTUALLING OFFICER—MATHEMATICAL TEST.

The provisions of Admiralty Weekly Order 1061/1920 are being adopted in the Royal Australian Navy.

(20/2081.)

118.

TIME SERVED IN A.I.F. BEING ALLOWED TO COUNT TOWARDS THE AWARD OF GOOD CONDUCT BADGES IN R.A.N.

In cases where Naval Board approval is given for ratings to count time served in the Australian Imperial Force towards the award of Good Conduct Badges in the Royal Australian Navy, the first Good Conduct Badge may be granted on entry to those who have the necessary qualifying badge time, and to others as they become eligible, notwithstanding the fact that a man, when otherwise eligible, may be holding a non-badge rating, such as Stoker 2nd Class.

2. The above decision is retrospective, and is authority for payment of arrears of badge money to any ratings whose Badges have been withheld in respect of time served in non-badge ratings.

(20/3651.)

(This Order will be reprinted for posting on Notice Boards.)

119.

PASSAGES OF WIVES AND FAMILIES OF OFFICERS LENT FROM THE ROYAL NAVY.

With reference to paragraph 1 of Navy Order No. 33/1915, the question having arisen in regard to the passage to England of wives of Officers who have married during the period of their service in the Royal Australian Navy, the Naval Board desire it to be clearly understood that the liability for passage at Commonwealth expense is limited to a return passage for the Officer himself; i.e., a return passage will be provided only for the wife and family of an Officer who was married at the time of his engagement with the Commonwealth Government, and whose passage from England to Australia was provided at Commonwealth expense.

(19/3077.)

(This Order will be reprinted for posting on Officers' Notice Boards.)

120.

CONDITIONS UNDER WHICH CHILDREN OF OFFICERS AND MEN WILL BE GRANTED PASSAGES AT COMMONWEALTH EXPENSE.

In connexion with cases in which Officers and Men are entitled to passages at Commonwealth expense for their wives and families, the definition of "Children" laid down in Article 1526 of King's Regulations and Admiralty Instructions has been adopted, viz.:—

- (a) Sons under the age of 16 years at the date of commencement of the passage whether outwards or homewards.
- (b) Unmarried daughters dependent on and residing with their fathers.
- (c) Sons over 16 years of age who, by reason of physical or mental infirmity, are necessarily dependent on their parents.

This definition applies in respect of all passages granted from the United Kingdom to Australia in respect of members of the Sea-going Forces or others on loan to the Royal Australian Navy, and also to all passages governed by Naval Financial Regulations.

(20/4469.)

(This Order will be reprinted for posting on Notice Boards.)

121.

FORMATION OF COMBINATIONS OF PERSONS.

The attention of all Officers and Men of the Royal Australian Navy is to be drawn to Article 11 of the King's Regulations and Admiralty Instructions relative to the formation of combinations of persons. It is to be impressed upon Officers and Men at present serving that paragraph 7 of the Article referred to is to be strictly observed when they are considering the question of joining Clubs, Societies, or Associations.

2. A Notice on the above subject, and containing an extract from Article 11, King's Regulations and Admiralty Instructions, will be issued shortly for posting on the Notice Boards of H.M.A. Ships.

(20/3072.)

(This Order will be reprinted for posting on Notice Boards.)

122.

VICTUALLING OF OFFICERS' STEWARDS AND COOKS.

Officers' Stewards and Cooks are to be victualled in their own messes as part of the General Mess and not in Officers' Messes. This instruction is to take effect from 1st July, 1920.

(D.V. 19/1463.)

123.

MEDICAL EXAMINATION OF RECRUITS FOR THE ROYAL AUSTRALIAN NAVY.

The attention of all Medical Officers is drawn to the "Regulations for the Medical Examination of Recruits for the Royal Australian Navy." These instructions are to be strictly adhered to in future.

(20/3985.)

124.

AMENDMENT OF FINANCIAL AND ALLOWANCE REGULATIONS (SEA-GOING).

The following amendment of the Financial and Allowance Regulations (Sea-going) is approved, with effect as from 1st January, 1919:—

Insert new Regulation 28A, to read as follows:—

"28A. Minor Injuries.—(1) The Naval Board may authorize payment of a gratuity not exceeding a maximum of £8 in each case, to Chief Petty Officers, Petty Officers and Men invalided or discharged who, at date of discharge are suffering from any disabilities resulting from minor injuries sustained on duty for which a Hurt Certificate (Form A.M.183) has been granted in accordance with Regulations. Such gratuity shall be payable at the expiration of the rating's engagement only, and be in addition to any compensation awarded under the provisions of Regulation 26 of these Regulations in respect of any other disability.

(2) The following condition shall apply generally to payment of the gratuity:—

- (i) The injury must be one for which a Hurt Certificate has been granted, but possession of a Hurt Certificate shall not entitle any rating to the gratuity where no disability exists.
- (ii) The amount of gratuity shall be assessed by a Board of Survey consisting of, at least, two Medical Officers, due regard being given to the rating's future occupation.
- (iii) The Board of Survey shall assess, separately, the gratuity for any disability arising from any previous minor injury for which a Hurt Certificate is held in any case where the rating is being invalided in consequence of a hurt or sickness attributable to the Service.
- (iv) The Naval Board shall determine the amount of gratuity, if any, payable, each case being dealt with on its merits.

(18/8880.)

(This Order will be reprinted for posting on Notice Boards.)

125.

AMENDMENT TO NAVY ORDER—OFFICERS ON CONSOLIDATED RATES OF PAY.

Clause (v), Table D, page 8, of Navy Order No. 77/1920, is to be amended to read:—

This Regulation does not *at present* authorize the transfer to sea-going rates of pay of any Officer now in receipt of a consolidated rate of pay.

126.

AUDIT AND INSPECTION OF SHIPS' BOOKS.

Navy Order No. 98/1920, regarding the inspection of the Books and Accounts of H.M.A. Ships by representatives of the Auditor-General of the Commonwealth, is hereby cancelled.

(20/1953.)

Library

Commonwealth Navy Orders.

Navy Office, Melbourne,
22nd July, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

A. J. Peacy

To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
Australia	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-in-Charge, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Reserves and Naval Reserve Mobilization	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

127.

MESSAGES RECEIVED FROM AND SENT TO HIS ROYAL HIGHNESS THE PRINCE OF WALES AT THE CONCLUSION OF THE NAVAL REVIEW HELD IN PORT PHILLIP BAY ON 28th MAY, 1920.

The following message from His Royal Highness the Prince of Wales to the Naval Board, the Commodore Commanding H.M.A. Fleet, Captains, Officers, and Ships' Companies of H.M.A. Fleet, at the conclusion of the Naval Review held on 28th May, 1920, is promulgated for general information:—

"His Royal Highness desires to express to Navy Board, and to the Commodore Commanding, Captains, Officers, and Ships' Companies of all ships of the Australian Fleet his congratulations on the splendid appearance of the Fleet. He wishes to say how much he appreciates having been given the opportunity of being present at the first review of the Royal Australian Navy. He wishes all success to all ranks and ratings."

2. The following reply was forwarded by the Naval Board to His Royal Highness on 29th May, 1920:—

"To Admiral Halsey,

Will you please convey to His Royal Highness the Prince of Wales the respectful thanks of the R.A.N. for his kind signal at the conclusion of yesterday's review. His Royal Highness' message is much appreciated by all ranks and ratings."

(20/1348.)

128.

**SPECIAL SERVICE OF H.M.A.S. "MARGUERITE" TO FIJI.—
LETTER OF APPRECIATION FROM SECRETARY OF STATE
FOR THE COLONIES.**

With reference to Navy Order No. 80/1920, the following communication, received from the Secretary of State for the Colonies in connexion with the assistance rendered by H.M.A.S. *Marguerite* in restoring order at Fiji on the occasion of the recent disturbances among Indian labourers, is promulgated for general information:—

"Colonial Office,
Downing-street,
26th April, 1920.

"Sir,

I have the honour to state, for the information of Your Excellency's Ministers, that I have received a despatch from the Governor of Fiji with regard to the recent disturbances in that Colony, in which he refers in terms of high appreciation to the assistance rendered by His Majesty's Australian sloop *Marguerite* in restoring order.

I should be glad if an expression of my sincere thanks may be conveyed to your Ministers for the ready help which they tendered on this occasion.

I have the honour, &c.,
(Signed) MILNER.

Governor-General,

His Excellency the Rt. Hon. Sir Ronald C. M. Ferguson,
G.C.M.G., &c., &c., &c."

(20/059.)

129.

RETIREMENT SCHEME FOR OFFICERS OF THE ROYAL NAVY.

With reference to Admiralty Weekly Order No. 1056/1920, and Navy Order No. 65/1920, the Admiralty advise that, owing to the requirements of the Royal Navy, no further retirements under the special scheme will be allowed in the case of Commissioned Officers below the rank of Commander, who have specialized in Gunnery, Torpedo, Navigation, Signal and Wireless Telegraphy, Submarines, Physical and Recreation Training, or of Warrant Officers trained in Director Firing.

(20/0141.)

130.

INSTRUCTIONS TO MEDICAL OFFICERS.

The attention of Medical Officers is called to Section 2, paragraph 8 (f), sub-clauses iii and iv, of the Medical Instructions for the Sea-going Forces, regarding rendering of Alphabetical and Hospital lists for Journals.

2. Medical Officers are also informed that Section 32 of these instructions, regarding the monthly return of ratings discharged to hospital, is to be complied with in all cases.

(20/4853.)

131.

**ENTRY OF RATINGS IN THE ROYAL AUSTRALIAN NAVY
FOR TWELVE YEARS' SERVICE.**

The Naval Board have had under consideration the present term of service of ratings in the Royal Australian Navy. They have come to the conclusion that the length of the present engagement does not offer sufficient opportunity and inducement for ratings to qualify for the higher ranks of the Service. It has therefore been decided to introduce an engagement of twelve years.

2. Ratings already serving who are desirous of entering into a twelve years' engagement, may amend their existing engagements as follows:—

- (a) In the case of ratings entered through the *Tingira*, the present engagements may be amended to engagements of twelve years from the date of attaining 18 years of age.
- (b) In the case of ratings entered direct from the shore, their engagements may be amended to engagements of twelve years from the date of entry.

3. Ratings wishing to extend their existing engagements in accordance with the foregoing, may make application in the usual manner. Only those ratings with "V.G." character and "Satisfactory" ability or above, and who are recommended for re-engagement by their Commanding Officer, will be allowed to re-engage under these conditions.

4. Bonuses on the scale shown below will be paid to ratings who amend their engagements as above:—

Man's service completed since date of first entry, or since date of attaining age of 18 years.	Amount of Gratuity Payable.
One year	£45
Two years	£40
Three years	£35
Four years	£30
Five to seven years	£25

See
N.O.
186/192

5. The above amounts will be credited to a man's Deferred Pay Account, and will be forfeited in the event of his being discharged from the Service for reasons which, under Regulation 10 of the Financial and Allowance Regulations (as amended by Navy Order 68/1920), would entail the forfeiture of Deferred Pay.

(20/0109.)

132.

MEN LEFT IN HOSPITAL ON H.M.A. SHIPS SAILING.

Officers, Petty Officers, and Men attached to sea-going ships, if in hospital when their ship is about to sail, are to be transferred to the books of H.M.A.S. *Cerberus* or *Penguin*, whichever Depôt is nearer the hospital in question.

2. The Transfer List forwarded to H.M.A.S. *Cerberus* or *Penguin*, showing the state of account at the date of discharge, should contain a notation in the body of the form indicating the date on which the officer or man was first discharged to hospital, nature of illness, &c., and should be accompanied by the Service Certificate of a rating.

3. At ports other than Melbourne or Sydney, the District Naval Officer should be advised, and requested to make necessary arrangements (when the hospital authorities certify that the patient is fit to travel) for passage direct to the Depôt ship in which the patient is borne for pay, for disposal. The District Naval Officer should also acquaint the Commanding Officer of the Depôt of the actual date of discharge from hospital.

4. At those ports where no District Naval Officer exists, the Navy Office should be informed by telegram, whenever the patient is left in hospital on sailing.

5. The Principal Medical Officer of the hospital should also be advised by the ship to address any communications regarding the patient and claim for hospital charges to the District Naval Officer, except in Victoria and New South Wales, where he should be requested to communicate with H.M.A.S. *Cerberus* or *Penguin*.

6. Payment of all claims for hospital expenses should be made by the ship or Depôt in which the patient is borne for pay at the date of discharge from hospital. If the patient is discharged direct to his ship by the hospital authorities, special steps should be taken by the Accountant Officer to settle the claim before he leaves port. If the patient is transferred to a Depôt whilst in hospital, the hospital claim will be settled by the Depôt. District Naval Officers should forward any claims received by them accordingly.

7. The Commodore Superintendent, Sydney, the Commanding Officer, H.M.A.S. *Cerberus*, and respective District Naval Officers, are to arrange that they are kept informed of the progress made by patients in hospital belonging to ships absent from the port.

8. Navy Order 67 of 1914 is cancelled.

(18/7824.)

133.

RE-ENGAGEMENT OF R.N. RATINGS TO COMPLETE TIME FOR PENSION.

The re-engagement papers (Form S.55) of R.N. ratings serving in the R.A.N., on re-engaging to complete time for pension, should be forwarded, under cover of a separate Form S.52, in all cases to the Navy Office direct, for notation and transmission to the Admiralty.

(19/10819.)

134.

INSTRUCTION OF RATINGS IN ANTI-SUBMARINE LOOK-OUT DUTIES.

Instruction of Boys and young Ordinary Seamen in Anti-Submarine Look-out duties will be carried out in the Destroyer employed with the Training Establishments, Port Phillip, as opportunity offers, and as ratings are available from H.M.A. Ships present at the Port of Melbourne.

2. When ships present at the port of Melbourne desire to send ratings for this instruction, arrangements should be made direct with the Commanding Officer, H.M.A.S. *Cerberus*.

3. Training classes will, as a rule, not exceed ten ratings in number.

4. On completion of the Course of Instruction, a notation should be made on the Gunnery or Torpedo History Sheets of those ratings who show marked aptitude for quickly sighting and passing accurate bearings of periscopes.

(20/4219.)

135.

OUTFIT FOR OFFICERS' STEWARDS.

The outfit for Officers' Stewards approved by Navy Order No. 93 of 1920 is not to be issued direct to ratings, but the following procedure is to be adopted:—

(a) A first issue at the rate of 3 tunics and 3 pairs of gloves for each Officer's Steward allowed on the complement is to be made to the President of the Mess, for use of Stewards detailed for waiting at tables.

(b) Replacements are to be made as items are worn out, but are not to exceed the rate of 3 tunics and 3 pairs of gloves per annum for each Officer's Steward on the complement.

2. Navy Orders Nos. 139/1918 and 93/1920, and Financial and Allowance Regulations for the Permanent Naval Forces (Sea-going) Regulation 70(a) are amended accordingly.

(20/4635.)

136.

OILSKIN SUITS, SEA BOOTS, AND WATCH COATS.

Oilskin suits (i.e., jackets, trousers, and sou'westers), sea boots, and watch coats may be issued on loan under the following circumstances:—

Oilskin Suits.—For wear by boats' crews, by men employed on anchor work, and by other men who are subjected by the nature of their duties to exceptional exposure.

Sea Boots.—Ditto.

Watch Coats.—For wear in inclement weather by watchkeepers, and by other men who are subjected by the nature of their duties to exceptional exposure.

2. Proper accommodation is to be provided for the careful stowage of the articles, and especially is this necessary in the case of oilskins, which are required to be free to the air, to avoid deterioration, and the risk of spontaneous combustion. A wired-in space, fitted with hanging-up appliances, is considered to be the most suitable method of stowage.

See
NO
126/192

3. The following are the established allowances for H.M.A. Ships:—

	Oilskin Suits.	Sea Boots.	Watch Coats.
	No.	Prs.	No.
Battle Cruiser	80	20	16
Light Cruisers	40	20	20

Torpedo Boat Destroyers—

Oilskin Suits—One for every two persons in the complement, except in those cases when the deck complement exceeds 50 per cent. of total complement, when the allowance is to be one for each person in the deck complement.

Sea Boots—Six pairs—to apply to Australian and tropical stations only. In the event of service in cold climates, allowance to be as for oilskin suits.

Watch Coats—Four.

4. Navy Order No. 59/1913 is hereby cancelled.

(20/3855.)

137.

AMMUNITION AVAILABLE ON 31st JULY, 1920—REPORT FROM ALL H.M.A. SHIPS, ETC.

The returns of ammunition referred to in Admiralty C.I.O. 215/1920 are to be rendered by all H.M.A. Ships and Naval Bases (except the R.A. Naval Ordnance Depot, Sydney).

2. These returns should be sent in duplicate to the Secretary, Department of the Navy, Navy Office, Melbourne, and are to show the ammunition which is available on 31st July, 1920, and not 31st March, 1920, as directed by the above-quoted C.I.O.

3. Returns are also required from all R.A.N.B. Districts. These reports should be furnished to the Navy Office through the Director of Naval Reserves and Naval Reserve Mobilization.

(20/4208.)

138.

.303-INCH LEWIS GUNS—ESTABLISHMENT—AMENDMENT.

The following amendments are to be made to Navy Order No. 91/1920, viz.:—

Vessel.	Number Allowed.	
	Guns.	Double Mountings.
Anzac	4	2
Stalwart	4	2
Success	4	2
Swordsman	4	2
Tasmania	4	2
Tattoo	4	2

2. The above-quoted Navy Order shows two guns and one double-mounting allowed to each of these vessels.

(20/1209.)

139.

.303-INCH MAXIM GUNS—ESTABLISHMENT—ADDITION.

The following addition is to be made to Navy Order No. 92/1920, viz.:—

Vessel.	Number Allowed.				
	Guns.	• Cone Mountings.	Beef Block Mountings.	Field Stands.	Tripods.
Tingira	1	1	—	—	—

(20/1209.)

140.

OIL-FUEL TANKS.—PRECAUTIONS AGAINST CHOKING OF STRAINERS.

The provisions of Admiralty Weekly Order No. 921/20, which reads as follows, are to be observed by all concerned:—

“Cotton waste is not to be used for cleaning and drying out oil-fuel tanks, owing to the liability of the strainers to become choked by cotton threads and fluff, thus preventing free suction to the pumps. Oakum or old bunting or old towelling should be used for this purpose.

When oil-fuel tanks are opened out for examination and cleaning, particular attention should be given to the strainers fitted to the suction valves, and it should be ascertained before closing the tanks that the orifices of these strainers are clear.”

(D.S.20/906.)

141.

ADMIRALTY ORDERS AFFECTING H.M.A. SHIPS—RENDERING OF REPORTS, ETC.

With regard to Navy Order No. 223/1919, directing that all reports called for by Admiralty Orders are to be rendered to the Navy Office instead of to the Admiralty, this instruction includes *all reports and periodical returns* referred to in various Admiralty Orders and *other printed publications*.

(20/0189.)

142.

APPOINTMENT OF AN INDUSTRIAL OFFICER.

Applications are invited from Officers at present in Commonwealth or State employ for appointment as Industrial Officer to the Department of the Navy.

Candidates must be natural-born or naturalized British subjects.

The following qualifications are desirable:—

- (a) Experience in industrial matters;
- (b) A thorough knowledge of Wages Boards' awards;

- (c) Ability to advise on and supervise generally all industrial questions arising within the Department;
- (d) Knowledge of the Arbitration Act and Arbitration Court procedure;
- (e) Knowledge of the Commonwealth Public Service Act and Regulations; also capability of examining and classifying the work of civilian officers and employees.

Salary will be as follows:—Minimum, £460 per annum; maximum, £500 per annum. The successful applicant may be appointed at a salary within the limits stated.

The successful applicant will be required to pass a medical examination, and will be appointed on probation for a period of six months.

Applications by letter, stating age, date, and place of birth, details of qualifications, &c., should be addressed to the Secretary, Department of the Navy, Navy Office, Melbourne, so as to reach him not later than 31st July, 1920.

(20/4815.)

143.

SICK LEAVE—PERMANENT CIVILIAN OFFICERS.

The following decision with regard to the granting of Sick Leave to Permanent Civilian Officers is promulgated for the information and guidance of Officers:—

Public Service Regulation 77 (1) provides that applications for sick leave shall be supported by a Medical Certificate, except in the case of single-day absences not exceeding three in any twelve months. In order that a uniform practice may be followed throughout the Department, it has been decided that "any twelve months" is to commence with the first single-day absence. For example, if an Officer's first single-day absence under Regulation 77 (1) was on 1st May, 1919, he would be eligible during the succeeding twelve months for absence without production of a Medical Certificate on two single days. From 1st May, 1920, any previous absence should be disregarded, and a fresh period of "any twelve months" would commence from the date of the first single-day absence subsequent to 30th April, 1920.

This decision will take effect as from 1st January, 1920.

(20/4674.)

144.

SPECIAL INFLUENZA LEAVE.

The instructions laid down in Navy Order No. 163/1919, relative to the granting of special influenza leave, are cancelled.

(19/862.)

145.

REWARDS FOR ARREST OF DESERTERS.

The following amendment of the Financial and Allowance Regulations (Sea-going) has been approved:—

Regulation 55 is repealed as from 1st July, 1920, and the following Regulation inserted in its stead:—

"55. *Rewards.*—Rewards for arrest of deserters shall be paid as follow:—

Up to a limit of £2 for a straggler.

Up to a limit of £6 for a deserter or presumed deserter.

The amount of the reward, within the above limits, shall be at the discretion of the Officer issuing the warrant, and shall, together with the cost of his own passage to H.M.A. Ship or Depôt, be charged by the Accountant Officer against the pay of the deserter or straggler earned subsequently to arrest."

(20/3674.)

146.

GRATUITY AND ALLOWANCE FOR GOOD CONDUCT MEDAL.

The following clause is to be added to paragraph 7 of Navy Order No. 113/1920 regarding R.A.N. Gratuity and Allowance for Good Conduct Medal:—

"All payments of gratuity and allowances in respect of the Good Conduct Medal will be charged to vote for Permanent Naval Forces (Sea-going) Pay."

(19/6552.)

147.

AWARD OF BRITISH WAR MEDAL.

The following correction is to be made to Navy Order No. 111/1920 relative to the award of the British War Medal to Boys under training in H.M.A.S. *Tingira*:—

Line 1. For *Navy Order No. 107/1920*, read *Navy Order No. 108/1920*.

(18/021.)

Commonwealth Navy Orders.

Navy Office, Melbourne,
5th August, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,

Auspreacy

To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-Superintendent and Senior Naval Officer, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
Director of Naval Reserve and Naval Reserve Mobilization	6
Director of Radio Service	4
District Naval Officers	8
Sub-district Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	as requisite

148.

APPOINTMENT OF COMMODORE SUPERINTENDENT AND SENIOR NAVAL OFFICER, SYDNEY.

The following Naval Establishments will be permanently under the Orders of the Commodore Superintendent and Senior Naval Officer, Sydney:—

- The Royal Australian Naval College (and Tenders).
H.M.A.S. *Tingira*.
- H.M.A.S. *Penguin*.
- The Naval Yard, Garden Island (and Detention Quarters).
- The Royal Edward Victualling Yard, Darling Island.
- The Naval Ordnance Depôt, Spectacle Island, &c.

2. The Commodore Superintendent is also (for the present) authorized to issue orders to the Naval Dockyard at Cockatoo Island in case of emergency, the Commodore to decide when emergency has arisen.

3. When Senior Naval Officer present, the Commodore will have the powers laid down for the "Senior Naval Officer present" in regard to any of H.M.A. Ships that may be at Sydney, and also in regard to the District Naval Officer and the Naval Brigade.

4. The District Naval Officer, Sydney, and the Commanding Officer, Royal Australian Naval College, Jervis Bay, are to keep the Commodore informed of all important matters affecting their commands.

(Navy Order No. 70/1913 is hereby cancelled.)

(19/11255.)

149.

EXPRESSION OF OPINION ON PUBLIC POLICY BY NAVAL OFFICERS.

Navy Order No. 81/1920 prohibiting Naval Officers from making statements to or for the press, and from commenting by speech or in writing upon any matter of public policy, Naval, Military or Civil, is suspended for the present.

2. Representations are being made to the Government in regard to a modification of this prohibition, and a further Navy Order on the subject will be issued shortly.

(20/1771.)

150.

ROYAL AUSTRALIAN NAVY WELFARE COMMITTEE FOR 1920.

In accordance with the procedure inaugurated by Navy Order No. 138/1919, steps are to be taken forthwith for the election of Representatives from the various branches of the Royal Australian Navy to consider and make representations regarding matters affecting the well-being of the Petty Officers and Men. Ratings lent from the Royal Navy are included in the Royal Australian Navy for welfare purposes.

2. Officers will be appointed by the Naval Board in due course to form the Welfare Committee for 1920. This Committee will assemble at Sydney in October next.

The Petty Officers and Men elected as representing the various branches of the Service will act in an advisory capacity to the Welfare Committee. They will be known as the Advisory Committee.

3. The different branches will be represented on the Advisory Committee as follows.

Group.	Branch.	Number of Representatives on Advisory Committee.
(a)	Seamen	3
(b)	Stokers and Mechanics	3
(c)	Signalmen	2
(d)	Telegraphists	2
(e)	Engine Room Artificers	2
(f)	Writers and Victualling Staff	2
(g)	Artisans	2
(h)	Ships Cooks and Butchers	2
(i)	Armourers and Ordnance Artificers	1
(j)	Electrical Artificers	1
(k)	Sick Berth Staff	1
(l)	Regulating Branch	1
(m)	Band	1
(n)	Officers' Stewards and Cooks	1
Total number		24

4. One representative each of Groups (a) and (b) will be elected at Melbourne; all the remaining representatives will be elected at Sydney.

5. Two delegates from each of Groups (c) to (n) will be sent from Melbourne to Sydney to take part in the initial discussions and the election of representatives. These delegates themselves will be eligible for election as representatives.

6. In addition to the representatives, one witness will be elected at Sydney, if required, from each of Groups (b), (f), (g), (h), (i) and (n), to represent the views of the unrepresented class in these Groups. Witnesses will not sit as regular members of the Advisory Committee, but may give evidence before the Advisory Committee in the first instance, and before the Welfare Committee in October, or before the latter only if they so desire.

7. The Commodore Commanding H.M.A. Fleet will arrange for the elections of the representatives at Sydney. H.M.A. Ships and Establishments under the command of the Commodore Superintendent, Sydney, will be included with the Sea-going Fleet for this purpose.

8. The Commanding Officer of H.M.A. Naval Depôt, Williamstown, after consulting Captain (S), will arrange for the election of representatives from H.M.A. Ships and Establishments at Melbourne, including H.M.A.S. *Platypus* and the Submarines at Geelong.

9. The election of delegates at Melbourne will take place forthwith, and the election of representatives and witnesses at Sydney as soon as it can be arranged.

The Advisory Committee will assemble at Sydney about the third week in August, on a date which will be decided by the Commodore Commanding H.M.A. Fleet.

10. The Advisory Committee, assembled in August, will, so far as time permits, co-ordinate and tabulate their proposals, after which the Committee will adjourn.

11. As soon as possible after the return of the Fleet to Sydney in October, the Advisory Committee will again assemble at Sydney to prepare a final draft of their proposals for submission to the Welfare Committee. Any amendments or additions to the proposals formulated in August will be embodied therein.

12. The President of the Welfare Committee, after preliminary consideration and classification of the proposals put forward by the Advisory Committee, will call a joint Conference of the Welfare Committee (Officers) and the Advisory Committee (Petty Officers and Men). At this Conference the proposals of the latter will be discussed in detail, after which the Welfare Committee will prepare its report, embodying these proposals, for submission to the Naval Board.

12. The terms of reference of the Welfare Committee are as laid down in Navy Order No. 138/1919, paragraphs 9 and 10, viz.:—

(a) The Committee will be authorized to receive and discuss representations as to Service conditions in respect of—

Promotions,
Accommodation,
Messing and Canteen arrangements,
Uniform and Clothing arrangements,
Deferred Pay,
Term of Engagement,
Pay and Allowances,

and similar matters affecting the general interests of the Service.

(b) The Committee will *not* be authorized to receive or discuss representations as to—

Matters of policy—such as the employment, or distribution, or training of the Fleet;
Matters of discipline; or the general arrangement of duties in the Service;
Individual claims; or individual grievances of any kind.
Matters affecting individual Ships or Establishments.

(20/5303)

(This Order will be reprinted for posting on Notice Boards.)

151.

GENERAL MESS FINANCIAL BALANCES AT 30th JUNE, 1920— WAIVING OF.

Any credit or debit balances in the financial condition of General Messes in Shore Establishments and Harbor Ships at 30th June, 1920, are to be waived.

Every endeavour is to be made by Accountant Officers to keep within the victualling allowance laid down, at the same time seeing that adequate and good meals are provided.

(20/4080.)

152.

DENTAL TREATMENT AT HOBART.

When Ships are present at the port of Hobart, Officers and Men who require dental treatment should be sent for treatment to the under-mentioned gentlemen, with whom arrangements have been made for the performance of dental work to the Fleet, at charges of 2s. 6d. for extractions, and 7s. 6d. for amalgam fillings:—

Mr. H. B. Henley,
A.M.P. Chambers,
23 Elizabeth-street,
Hobart, Tasmania.

Mr. F. Hicks, *J. W. Horrocks*
A.M.P. Chambers,
23 Elizabeth-street,
Hobart, Tasmania.

See NC
790/1920

2. The work should be distributed equally between the above-named gentlemen, and they have been informed that no work should be carried out for Officers and Men at Government expense unless the patient produces a voucher signed by the Medical Officer of the Ship to which he belongs.

3. Medical Officers will be responsible for the correct keeping of Dental History Sheets, and other dental records of work carried out.

(20/3947)

153.

REPORTS OF ARRIVAL AND DEPARTURE OF H.M.A. SHIPS.

With regard to Navy Order No. 229/1919, the following is to be added to paragraph 11 of this Order, relative to reports of the arrival and departure of H.M.A. Ships:—

“In the telegram sent to Navy Office, the next port of call should be stated.”

(19/0166.)

154.

SHIPS' LOGS AND ENGINE ROOM REGISTERS.

With reference to Navy Orders Nos. 100/1911, 43/1912, 13/1914 (page 66 of Consolidated Navy Orders 1911-1913), and No. 111/1919, all Log Books and Engine Room Registers at present in the custody of the Assistant Naval Store Officer (in charge) H.M.A. Naval Store Depôt, Williamstown, are to be transferred to the custody of the Commanding Officer, Naval Depôt, Williamstown, and are to be stored, after examination, at Flinders Naval Base, in due course.

2. All Log Books and Engine Room Registers are to be forwarded from H.M.A. Ships to the Navy Office for examination, and, after examination at Navy Office, are to be sent to Flinders Naval Base for retention.

(20/4818.)

155.

BOILERS IN NAVAL SHORE ESTABLISHMENTS.

All boilers in Naval Establishments are to be regularly and properly inspected, tested, and cleaned.

2. Boilers which have been in use for two years or more are to be tested by water pressure once a year; but it is to be distinctly understood that the Manager of the Engineering Department, or Chief Engineer, is responsible for the efficiency of boilers, as they are at liberty to water test more often than once in twelve months in any cases in which they think it desirable to do so. Boilers are always to be water tested after a repair. The water-pressure tests are to be similar to those carried out in ships.

3. All boilers are to be stripped of lagging, drill tested, and thoroughly examined after being at work five years, and at two years' intervals afterwards.

4. The inside and the outside of the boilers should be carefully inspected by an experienced boilermaker when the time for testing them arrives, and the test is to be witnessed by an Engineer Officer and the Foreman of Boilermakers. In cases where there is not a Foreman of Boilermakers, a qualified Inspector or Chageman is to be present at the test.

5. Boilers are to be cleaned internally and externally as may be necessary, and as the exigencies of the Service will permit. As the economy of fuel and the durability, and even the safety, of the boilers depend so much on their being kept clean, this duty should be regularly and carefully attended to.

6. In any case where the water is of such a nature as to deposit an inconvenient amount of incrustation, an approved boiler composition may be used.

7. The safety valves, pressure and water gauges, and feed apparatus of boilers are always to be kept in efficient working order.

8. A certificate by the Manager of Engineering Department, or Chief Engineer, is to be forwarded to the Naval Board in the first week in January of each year, that the boilers in the Establishment have been properly examined and tested in accordance with these directions, and that the particulars of the examinations and tests of the several boilers have been duly recorded in the book kept for the purpose.

9. A book is to be kept in which the following particulars respecting the boilers are to be entered:—

Situation of boiler and purpose for which it is used.

Description of boiler.

Where and by whom made.

Date when it was new.

Date when it was repaired and nature of repairs.

Working steam pressure.

Number and description of safety valves.

Date of water test.

Date of drill test.

Pressure to which the boiler was tested.

Signature of officer who witnessed the test.
Remarks as to the condition of the boiler at that time.
Date when the boiler was cleaned.
General remarks.

(20/5003.)

156.

CEREMONIAL PARADES OF THE COMMONWEALTH NAVAL FORCES.**(I) SPECIAL PARADES.**

Should an occasion arise when it is considered advisable by the Senior Naval Officer present to hold any special parade of a body of the Naval Forces (either by themselves or in co-operation with the Military Forces), such as on the birthday of His Majesty the King, or similar national event, early intimation is, if practicable, to be sent to the Navy Office in order that steps may be taken to ascertain the wishes of His Excellency the Governor-General in regard to taking the salute at the parade.

2. His Excellency the Governor-General will usually on these occasions take the salute if it is convenient to him. In the event of His Excellency the Governor-General being desirous that the Governor of a State should take the salute, His Excellency will address an invitation to the State Governor concerned.

3. If there should be simultaneous parades in any District, or if it be deemed inconvenient for the State Governor to take the salute, the salute will be taken at His Excellency the Governor-General's command by the senior Naval Officer present.

4. When the State Governor's acceptance of the invitation mentioned in paragraph 2 has been notified to the Governor-General, the Senior Naval Officer present will be informed, and is then to cause an announcement to be published in the local press in the following terms:—

“His Excellency the Governor of, by request of His Excellency the Governor-General, will take the salute at a parade of the Naval Forces to be held at on”

When the salute is to be taken by the Senior Naval Officer under paragraph 3, the announcement should read:—

“..... (insert rank and name of officer), by command of His Excellency the Governor-General, will take the salute at a parade to be held at on”

5. No arrangements for taking the salute on occasions such as those referred to above are to be made until explicit instructions have been issued by the Naval Board.

(II) PRESENTATION OF DECORATIONS.

1. His Excellency the Governor-General has decided that the presentation of all Naval decorations and awards shall be made under the following procedure:—

- (a) His Excellency the Governor-General will present medals and decorations at a parade of the Naval Forces, and in the absence of His Excellency the Governor-General, and unless His Excellency has invited the Governor of a State to act, the medals will be presented on the parade, at His Excellency the Governor-General's command, by the Senior Naval Officer present.
- (b) In the case of presentation to a next-of-kin who is unable to attend a public parade, the medal or decoration shall be presented by a Naval Officer. No notice regarding such presentation should appear in the press.
- (c) In the event of His Excellency the Governor-General being desirous that the Governor of a State should present medals, an invitation to do so will be addressed by the Governor-General to the Governor. When the Governor's acceptance of this invitation has been notified by the Governor-General, the Naval Board will cause an announcement to be published in the press in the following terms:—

"His Excellency the Governor of,
by request of His Excellency the Governor-General, will
present medals at a parade to be held at,
on"

When the presentation is to be made by a Naval
Officer the announcement should read:—

"..... (insert rank and name of Officer),
by command of His Excellency the Governor-General,
will present medals at a parade to be held at
on"

2. Parades for the presentation of medals will be held at the capital cities of each State, and all recipients residing in the State should be notified and requested to attend. Smaller parades may occasionally be held in provincial centres, on which occasions a Senior Naval Officer will, at His Excellency the Governor-General's command, present the medals.

3. When a sufficient number of medals and decorations have accumulated in any Ship or Establishment (as regards the Seagoing Forces), or in any District (as regards the Citizen Naval Forces and discharged seamen) the Navy Office is to be informed, when arrangements will be made for presentation in accordance with the above instructions.

NOTE.—The above instructions refer, for the present, to war medals and decorations, the presentation of other medals, *e.g.*, Long Service and Good Conduct Medals, is to continue to be carried out in accordance with the custom of the Service.

(20/5091.)

157.

PROCEDURE TO BE FOLLOWED BY H.M.A. SHIPS WHEN OILING FROM FLEET OILERS.

In order to avoid disagreements between Ships' Officers and Masters of Fleet Oilers as to the exact quantity of fuel oil which has been received and discharged, the following procedure is to be carried out:—

IN THE FLEET OILER.

- (a) The representatives of the Engineer Officer of the ship fuelling and of the Master of the Fleet Oiler are to sound all the Oiler's tanks *before* and again *after* oiling, taking care that all pipes have emptied themselves back into the tanks.
- (b) The Master's representative is to produce his calibration tables and satisfy the Engineer Officer's representative as to the number of gallons of fuel oil which is equivalent to the difference in soundings.
- (c) The Master is to provide the Engineer Officer's representative with the specific gravity of the oil in order that the latter may work out the number of tons supplied. The specific gravity is to be checked whilst fuelling is proceeding.

IN H.M.A. SHIPS FUELLING.

- (a) The Engineer Officer is to have all his tanks sounded *before* and *after* oiling, a minimum number of tanks being kept in use. These should be filled last, soundings being taken immediately before starting filling.
- (b) The Engineer Officer is to calculate closely the amount received, making the necessary adjustments for the difference between the specific gravity of the fuel oil received and that to which his tanks are calibrated.

(20/1222.)

Commonwealth Navy Orders.

Navy Office, Melbourne,
20th August, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

Auspreacy

To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-Superintendent and Senior Naval Officer, Sydney	10
H.M.A. Dockyards and Naval Establishments ..	4
Director of Naval Reserves and Naval Reserve Mobilization	6
Director of Radio Service	4
District Naval Officers	8
Sub-District Naval Officers	1
W.T. Stations	1
Commonwealth Departments, &c.	<i>as requisite</i>

158.

COMMUNICATIONS TO AND FROM THE NAVY OFFICE.

All Orders, &c., for the Naval Forces will be issued by the Naval Board through the Secretary, and are to be obeyed accordingly.

2. The following officers are authorized to sign Naval Board communications on behalf of the Secretary, by command of the Naval Board:—

- (a) The Acting Secretary, Paymaster Captain Alfred M. Treacy, O.B.E., R.A.N.
- (b) The Assistant Secretary for *Personnel*, Paymaster Commander Charles A. Parker, R.A.N.
- (c) The Chief Clerk, Mr. George Sharp.
- (d) Acting Paymaster Lieutenant-Commander Charles H. Spurgeon, R.A.N.

3. All official communications are for the information or consideration of the Naval Board, and are to be addressed as follows:—

“From the Commanding Officer, H.M.A.S.
(or the District Naval Officer, &c.)”

“To the Secretary, Navy Office, Melbourne.”

“Submitted for the information (or consideration) of the Naval Board” (then as necessary).

4. The following Directors of Departments in the Navy Office are authorized to communicate direct with Commanding Officers and District Naval Officers on matters of routine within their own Departments not involving the decision of the Naval Board. Similarly Commanding Officers and District Naval Officers may communicate direct with these Directors, but all other communications must be addressed as in paragraph 3:—

Director of Navy Accounts.

Director of Naval Ordnance, Torpedoes, and Mines.

Director of Naval Stores and Victualling.

Director of Naval Medical Services.

Director of Naval Reserves and Naval Reserves Mobilization.

5. All communications to the Navy Office (except acknowledgments of Appointments, &c.) are to be in duplicate, typewritten when practicable. They should be numbered consecutively, commencing with No. 1 on 1st January in each year.

6. Letters and telegrams are to be fully prepaid with postage stamps perforated “O.S.”, supplies of which are to be obtained by Accountant Officers of H.M.A. Ships by purchase from the Deputy Postmaster-Generals in the various States.

7. Articles 1865 and 1866 of the King's Regulations and Admiralty Instructions are to be followed generally, except where at variance with the rules given below or the Orders of the Naval Board. Particular attention is directed to Article 1866 (d) and (j).

8. The following general rules for correspondence are to be strictly observed:—

- (a) Official correspondence is to be written on foolscap paper, with one-quarter margin; one side only of the paper to be used,

and a space of at least 2 inches from the top of the first page is to be left blank for record stamps. (*Note.*—During the present shortage of paper quarto sheets may be used for short letters which have not to be passed on.)

- (b) Letters, reports, and memoranda, other than ordinary minutes, and accompanying plans or schedules are to bear the signature, and where necessary the official designation of the Officer responsible for them, and the date. In the absence of such Officer, documents may be signed by the Officer deputed to act for him, the rank of the Officer signing being shown, adding “for Captain,” “for Commander,” or “for Lieutenant,” as the case may be, and the reason for such absence, *e.g.*, “Sick,” “On Leave,” “On Duty.” Autograph stamps are not to be used in any circumstances, but stamps with the Officer's name in ordinary type may be used on duplicate letters, &c., *e.g.*, “(Sgd.) A. B. Jones.” On documents, however, required to be rendered in duplicate for account purposes, &c., the actual signature is to be affixed. In the case of memoranda, the address is to be at the beginning of the communication, but in letters the address is to be at the bottom left-hand corner of the first page.
- (c) When papers are minuted, the first minute is to follow where the original letter or memorandum ends, and the person who writes it is to mark, in red ink when possible, the original communication “No. 1,” and his own minute thereon “No. 2.” Each succeeding minute is to follow immediately that which by date precedes it, and to be numbered in sequence.
- (d) No commencement or continuation is to be made on vacant spaces between previous memoranda or in the margin. A fresh half-sheet of foolscap is to be added, when required, for the commencement or continuation of a memorandum.
- (e) Files are to be built up from the original paper by attaching each subsequent paper above the preceding one, the one most recently received or minuted being thus always on the top of the file. Under no circumstances is a sheet to have the corner turned up, or to be folded over.
- (f) In addition to the registration number, each letter in reply is, in its introduction, to convey sufficient information to connect it with the original communication.
- (g) Each communication is to be restricted to one subject only.
- (h) In letters containing several paragraphs, each paragraph is to be numbered consecutively.
- (i) The subject under discussion is to be inserted at the head of every letter.
- (j) When quoting dates the name of the month is to be used instead of the words “ultimo,” “instant,” “idem,” and “proximo.”

9. Navy Orders No. 3 of 1911, 33 of 1911, 98 of 1912, 112 of 1912, 1 of 1913, and 136 of 1913, printed on pages 61 and 62 of consolidated Navy Orders 1911–1913, 96 of 1915, 23 of 1916, 190 of 1919, 74 of 1920, and 107 of 1920 are hereby cancelled.

159.

REPORTING MOVEMENTS OF H.M.A. SHIPS.

Several cases have occurred recently in which Commanding Officers of H.M.A. ships have failed to carry out instructions contained in paragraph 11 of Navy Order No. 229/1919.

2. Particular care is to be taken that the order quoted is strictly carried out, and also that telegrams reporting movements state to whom report is telegraphed—*vide* Art. 61, para. 1, of SP.2051, Coding Instructions 1920.

3. Pending the issue of Admiralty printed orders on the subject, District and Sub-District Naval Officers are to report to Navy Office by telegram the arrivals and departures of ships of the Royal Navy.

(19/0166.)

160.

SUB-LIEUTENANTS, R.A.N.—PROMOTION TO RANK OF LIEUTENANT (CONFIRMED).

In the case of any of the Officers named in Navy Order No. 175/1919 obtaining a higher class of certificate in any subject on the termination of courses in England, their seniority will be ante-dated according to the scale laid down in Admiralty Monthly Order No. 2800/1918, for example:—

Results after Examination at Sea (vide N.O. 175/1919).

Name.	Class of Certificate.					Gained.		Seniority as—	
	"S."	"N."	"G."	"T."	"E."	Marks.	Months.	Sub-Lieutenant.	Lieutenant.
"A."	2	2	3	2	2	4	Nil	1.9.18	1.9.20
"B."	1	2	1	2	1	8	7	1.10.18	1.3.20

After Examinations in England (if results are as shown below) seniority as Lieutenant will be adjusted as shown.

"A."	2	1	1	2	2	7	5	1.9.18	1.4.20
"B."	1	1	1	1	1	10	11	1.10.18	1.11.19

2. The same conditions will apply to the Officers named in Navy Order No. 9/1920, should arrangements be also made for them to go to England for final courses.

3. All Officers who left the College after the date of the Armistice (November, 1918) will be dealt with under the ordinary Peace regulations.

(17/0112.)

161.

WRITING OFF CHARGE STORES AS A "LOSS ON ISSUE."

The practice of writing off charge provisions as a "Loss on Issue" is to be discontinued, excepting in the case of Frozen Meat when, if a small portion is found to be tainted and unfit for food, it may be written off and shown on a Report of Survey.

(D.V. 20/1307.)

162.

LETTER OF APPRECIATION SENT TO HER EXCELLENCY THE LADY HELEN MUNRO FERGUSON, D.B.E., FOR SERVICES TO THE R.A.N. DURING THE WAR.

The following is a copy of a letter addressed to Her Excellency The Lady Helen Munro Ferguson, D.B.E., expressing, on behalf of all ranks and ratings of the R.A.N., the appreciation and thanks of the Naval Board for the help extended to, and interest taken in, the families of Officers and Men of the R.A.N. during the War:—

" 6th July, 1920.

" Your Excellency,

As the time is approaching when you will be leaving Australia, I am directed by the Naval Board to convey to you, on behalf of all ranks and ratings of the Royal Australian Navy, this expression of their high appreciation of, and grateful thanks for the help Your Excellency has consistently extended to the families of Officers and Men of the Royal Australian Navy, and for the interest Your Excellency has taken in their welfare during the absence of their relatives from Australia when on Active Service during the War.

I have the honour, &c.,

(Sgd.) A. M. TREACY,
Secretary."

2. A reply to the above letter was received from Her Excellency as follows:—

" 8th July, 1920.

" Dear Sir,

I beg to acknowledge your letter of July 6th, and would ask you to inform the Australian Navy Board that I very much appreciate the kind message they have sent me. I would assure them that it has been an immense pleasure to me to be connected with the Friendly Union of Sailors' Wives, and to have been associated with the President and Committee in the work they were doing for the families of Officers and Men of the Royal Australian Navy."

Yours sincerely,

(Sgd.) HELEN MUNRO FERGUSON."

(20/4485.)

165.

NAVAL POLLUTION OF PORT JACKSON.

Complaints have been received with regard to the pollution of the waters of Port Jackson.

Attention is called to Sydney Port Order No. 12, which is to be strictly complied with.

2. The Commodore Superintendent and Senior Naval Officer, H.M.A. Naval Establishments, Sydney, is responsible that adequate arrangements are made for the removal and destruction of all refuse and *débris* from Ships alongside Garden Island and from all Ships in reserve, and is to issue the necessary orders to reduce, as far as possible, the leakage of oil into the harbour when Ships are oiling alongside Garden Island.

3. Commanding Officers of Ships in commission are to cause all refuse and *débris* which cannot be destroyed on board to be placed in the ash-boats or floats obtained from Garden Island, and when Ships are oiling are to see that all possible precautions are taken to prevent oil escaping overboard. This is especially necessary when connecting and disconnecting hoses.

4. Ships lying alongside at Cockatoo Island are to make the necessary arrangements for the removal or destruction of refuse with the General Manager, Cockatoo Dockyard.

(20/5191.)

166.

MATE, MATE (W/T), AND MATE (E), R.A.N.—PROMOTION OF.

With reference to the selection of candidates for promotion to the rank of Mate, Mate (W/T), and Mate (E) in the Royal Australian Navy, it has now been approved that in future candidates for these ranks shall be selected from Warrant Officers and Petty Officers under the same conditions as govern such promotions in the Royal Navy. The Regulations contained in Appendix X, Part II, and Part V., King's Regulations and Admiralty Instructions, as modified by Admiralty Weekly Order No. 1150/1920, have been adopted in the Royal Australian Navy. The Selection Committee to interview candidates will sit at Sydney about 1st May in each year, the definite date being arranged by the Commodore Commanding H.M.A. Fleet.

2. Candidates from H.M.A. Ships and Establishments not under the orders of the Commodore Commanding H.M.A. Fleet will appear before the same Selection Committee as candidates from the Fleet. All recommendations for such candidates should be forwarded to the Commodore Commanding so as to reach him not later than 1st April in each year.

3. Navy Orders Nos. 30/1915, 65/1915, 86/1915, 10/1916, 38/1917, 61/1918, 248/1919, are hereby cancelled.

(20/4502.)

167.

HALF-YEARLY RETURN OF RATINGS RECOMMENDED FOR ADVANCEMENT.

With regard to the half-yearly return rendered to the Navy Office, of ratings recommended for advancement, in future only those ratings who are fully qualified for the rank or rating for which they are recommended should be included in the return.

(19/881.)

168.

R.A.N. RATINGS ON LOAN TO R.A.N.—DATES OF EXPIRATION OF R.A.N. ENGAGEMENTS.

A return of all R.N. ratings on loan, whose period of loan to the R.A.N. expires during the ensuing six months, is to be rendered quarterly to the Commanding Officer, H.M.A. Naval Depot, Williamstown, specifying:—

- (a) Name, rating, and non-substantive rating.
- (b) Dates on which agreements expire.
- (c) Those desirous of reverting to the Royal Navy.
- (d) Those volunteering for further service in the Royal Australian Navy, and period of such extension.

First return should be rendered on 1st October, 1920.

(20/6042.)

169.

TORPEDO WARHEADS.—RESPONSIBILITY FOR EXAMINATION.

The provisions of Admiralty C.M.O. No. 259/1920 are to apply to the R.A.N., with the exception of paragraph 4.

2. The Inspector of Warlike Stores, Spectacle Island, Sydney, will be responsible for the condition of Warheads, and will obtain such assistance as is required by requisition on the Torpedo Depot, Garden Island.

(20/4806.)

170.

ADOPTION AND REVISION OF FORMS.

The following forms have been adopted for use in the R.A.N. First supply will be made by the Naval Store Officer, Williamstown, without demand:—

- | | | |
|------------------------|--|-----------------|
| A.S. 198 | Half-yearly Return of Recommendation for Warrant Rank. | (D.S. 20/695.) |
| A.S. 288 _A | Annual Diving Return. | (D.S. 19/1849.) |
| A.S. 1330 _B | Supply Note, Receipt Note, and Destruction Certificate for documents marked Secret and Confidential. | (D.S. 20/508.) |
| A.S. 346 | Report of Trials of Machinery at Sea. | (D.S. 19/1776.) |

The following may be obtained by demand on the Naval Store Officer, Williamstown, in the usual manner:—

- | | | |
|----------|--|-----------------|
| A.S. 196 | Half-yearly Return of Lantern Lecture Equipment. | (D.S. 20/689.) |
| A.S. 203 | Annual Return of Religious Denominations. | (D.S. 20/634.) |
| A.S. 234 | Report Recommending Candidates for Mechanician. | (D.S. 20/396.) |
| A.S. 288 | Record of Diving Practice. | (D.S. 20/1093.) |

- A.S. 304A Torpedo Log and Progress Book, Part I. (D.S. 20/540.)
- A.S. 348 } Application for Steam Trial. (D.S. 19/1836.)
 A.D. 550 }
- A.S. 359 Instructions for working Oil Fuel Installations. (D.S. 19/1836.)
- A.S. 382 Supply Note for Chronometers and Watches (D.S. 20/445.)
- A.S. 398 Record of Instruction and Employment of Subordinate Officers. (D.S. 20/335.)
- A.S. 406 Swimming Instructions Record. (D.S. 20/344.)
- A.S. 467A Tube History Sheet for Water Tube Boilers. (D.S. 20/652.)
- A.S. 1317 Ships or Vessels reporting need for salvage assistance. (D.S. 20/190.)

The undermentioned forms have been abolished:—

- A.S. 38 Receipt for Value of Mess Traps Lost by Carelessness or Neglect. (D.S. 20/540.)

The following forms have been revised, and supply may be obtained by demand on the Naval Store Officer, Williamstown, in the usual manner:—

- A.S. 1320B Naval Signal Form (thin paper). (D.S. 20/350.)
 A.S. 1320C Naval Signal Form (thin paper). (D.S. 20/512.)

The undermentioned form has been revised, and first supply will be made by Naval Store Officer, Williamstown, without demand:—

- A.S. 21 Vouchers for the Payment of Pilotage. (D.S. 19/1320.)

With regard to Forms A.S. 325 and A.S. 325A, the instructions contained in C.A.I.O. No. 781/1918, S.781, are to apply to these forms. (D.S. 20/52.)
 (D.S. 20/1302.)

171.

SERVICE CERTIFICATES.

Attention is drawn to Navy Orders Nos. 74/1912, 42/1915, and 14/1920, relative to the forwarding of Service Certificates, or certified copies of Certificates, with all applications, requests, &c., in connexion with ratings, which are submitted for the consideration and approval of the Naval Board, or for transmission to the Admiralty.

(20/5895.)

172.

ACTING ADVANCEMENTS.

With reference to Recommendation No. 8 of the Report of the Committee of the Naval Lower Deck Welfare Joint Conference, dated 16th February, 1920, all applications for advancement under this authority are to be forwarded for the consideration of the Naval Board.

(19/9350.)

173.

CONTROL OF RADIO SERVICE.

It has been decided that the control of the Commonwealth Commercial Radio Service is to be transferred to the Postmaster-General's Department from the Navy Department on a date to be notified later.

2. All Shore Radio Stations at present under the control of the Department of the Navy, except the Stations at the Naval Depot, Williamstown, and Garden Island, Sydney (which will remain Naval Stations), are to be transferred to the Postmaster-General's Department, together with their staffs and equipment.

3. The control of Wireless in Australian registered merchant ships will also be transferred to the Postmaster-General's Department on the same date.

4. On the date of transfer, the Royal Australian Naval Radio Service, and the Officers and Petty Officers belonging to that Service, will be disbanded; Officers and Petty Officers, except such as may be notified that their services are to be retained in the Naval Forces, will, from the date of transfer, become subject to the Public Service Act and Regulations, and will no longer be subject to the Naval Defence Act and Naval Forces Regulations.

5. From the date of the transfer, the staffs at the Radio Stations, and the inspecting staffs, are to obtain their orders from the Postmaster-General's Department, instead of from the Navy Department. Similarly, all demands for stores and equipment are thereafter to be forwarded to the Radio Branch, Postmaster-General's Department, Melbourne.

6. District Naval Officers are to be careful that Service Certificates to date of transfer are given to all Officers (Form A.S. 450), and that Service Certificates of all other members of the Radio Service are completed to date, and the Certificates forwarded to the men. The cause of discharge is to be noted as follows:—

“R.A.N. Radio Service disbanded on transfer to Postmaster-General's Department.”

7. The actual date of transfer will be notified to District Naval Officers and Officers in charge of Radio Stations by telegraph when decided.

8. The above orders do not apply to the Stations under the control of the Administrator, Rabaul, in regard to which orders will be issued by the Government in due course.

(19/051.)

174.

INCREASE IN LONG SERVICE PENSIONS TO MEMBERS OF THE ROYAL NAVY SERVING IN THE ROYAL AUSTRALIAN NAVY—FURTHER PAYMENT ON ACCOUNT.

With reference to Navy Order No. 262/1919, approval is given to payment in the Royal Australian Navy of a further sum on account of pension of £9 2s. 6d., as provided in Admiralty Weekly Order No. 3218/1919.

2. Payment of amount of £9 2s. 6d. due may be made forthwith to all Officers who are entitled and for whom authorities are held on board ship for payment of Long Service Pension. Amounts when paid should be charged to “Trust Fund—Admiralty Account” and this authority quoted.

3. If it should eventually be found that an underpayment or over issue of pension has been made, the difference will be adjusted later, as set out in the Admiralty Weekly Order quoted.

4. A list in duplicate should be forwarded to the Director of Navy Accounts, showing all payments made under this approval. A notation of payment should also be made on each pension authority.

5. The total amount authorized to be paid by Navy Order No. 262/1919, and this Navy Order, on account of increased pension, viz., £27 7s. 6d., should not be exceeded unless Naval Board approval has been obtained.

(96/1/11.)

175.

OFFICERS' UNIFORM—ISSUING PRICES.

Navy Order No. 102/1920 is cancelled, the articles of Uniform which were specially imported, and to which the prices referred, with the exception of Gold Lace, having now been distributed.

2. The prices shown for Gold Lace are to stand, and should be inserted in the Issuing Price List of Clothing dated 1st October, 1919.

3. The rates to be charged for future supplies of similar articles to the above will be based on actual cost, and will be inserted on Supply Notes at Royal Edward Victualling Yard.

(D.V. 20/925.)

176.

AMENDMENT OF FINANCIAL AND ALLOWANCE REGULATIONS (SEA-GOING)

The following amendments to the Financial and Allowance Regulations (Sea-going), as amended by Navy Orders Nos. 77/1920 and 125/1920, have been approved:—

REGULATION 2.—PAY OF OFFICERS.

Table D—General. Omit paragraph (v), and insert the following paragraph in lieu:—

“(v.) Officers of the Sea-going List (except members of the Naval Board) who, though serving in shore appointments, are eligible and liable to be appointed to sea, will receive the Sea-going rates of pay and allowances of their respective ranks.”

(20/4007.)

REGULATION 4.—ALLOWANCES, GENERAL.

Sub-regulation (12)—Married Allowance. Omit paragraph (2), as from 1st January, 1920, and insert the following paragraph in lieu:—

“(2) Commissioned Warrant Officers in receipt of ‘On Promotion’ rates of pay shall receive 2s. per diem Married Allowance. Commissioned Warrant Officers in receipt of rates of pay prescribed for Commissioned Warrant Officers ‘after three years’ seniority’ and ‘after six years’ seniority’ shall receive 1s. per diem Married Allowance. Commissioned Warrant Officers in receipt of pay as Commissioned Warrant Officer ‘after nine years’ seniority’ shall not be entitled to Married Allowance.”

Sub-regulation (13)—Dependant Allowance. Omit paragraph (1) and succeeding paragraph, as from 1st January, 1920, and insert the following paragraphs in lieu:—

“(1) When Married Allowance is not drawn, Dependant Allowance at the rate of 2s. per diem may be paid to—

(a) Warrant Officers irrespective of the rate of pay received,

(b) Commissioned Warrant Officers in receipt of ‘on promotion’ rates of pay, and

(c) Ratings,

in respect of a dependant residing in Australia requiring support, subject to an allotment of one-half of the pay of the Officer or man, plus the amount of Dependant Allowance credited.

(2) Commissioned Warrant Officers in receipt of pay as Commissioned Warrant Officer ‘after three years’ seniority’ or Commissioned Warrant Officer ‘after six years’ seniority’ may be paid Dependant Allowance, under similar conditions at the rate of 1s. per diem only.

(3) Commissioned Warrant Officers in receipt of pay as Commissioned Warrant Officer ‘after nine years’ seniority’ shall not be entitled to this allowance.”

(19/8183.)

REGULATION 5.—ALLOWANCES TO OFFICERS.

Sub-regulation (41), Senior Allowance at R.A.N.C., is to be omitted, as from 1st July, 1919.

(20/5085.)

After sub-regulation (51), add the following Sub-regulation, as from 1st July, 1919:—

“(52) Commissioned and Warrant Writers, when appointed to take charge of accountant duties of a ship—2s. 6d. per diem.”

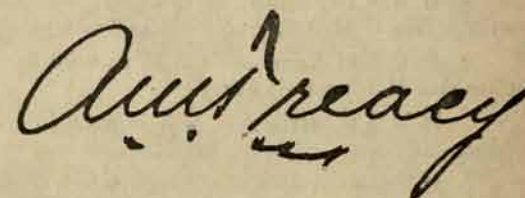
(20/4031.)

Commonwealth Navy Orders.

Navy Office, Melbourne,
22nd September, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative.. .. .	6
Commodore-Superintendent and Senior Naval Officer, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
District Naval Officers	8
Sub-District Naval Officers	1
Commonwealth Departments, &c.	<i>as requisite</i>

177.

REDUCTION IN H.M.A. FLEET.

Circumstances have arisen which entail a reduction in the number of Ships to be kept in full sea-going commission in H.M.A. Fleet, and the Naval Board have decided to take the following action:—

2. The following Ships will be kept in active commission with full crews:—

H.M.A.S. *Brisbane*.

H.M.A.S. *Anzac*, and five "S" Class Destroyers.

H.M.A.S. *Platypus*, and six "J" Class Submarines.

H.M.A.S. *Marguerite*.

H.M.A.S. *Geranium*.

3. H.M.A.S. *Sydney* will remain in commission with a special crew, and will replace H.M.A.S. *Encounter* as Training Ship from 1st October, 1920.

4. H.M.A.S. *Encounter* will be paid off into Reserve and manned by a Care and Maintenance Party.

5. H.M.A.S. *Melbourne* will remain in commission with a three-fifths crew.

6. H.M.A.S. *Australia* will reduce to a special crew, and will be employed in training Gunnery and Torpedo ratings. It is at present intended to berth H.M.A.S. *Australia* at Westernport towards the end of the present year.

7. It is the intention of the Naval Board that Ships with reduced crews, including Destroyers in Reserve, should go to sea for Exercises at periodical intervals.

8. The Commodore Commanding H.M.A. Fleet will decide which Ship is to hoist his Broad Pendant. H.M.A.S. *Melbourne* has been selected in the first instance, and hoisted the Broad Pendant on 21st September, 1920.

9. H.M.A.S. *Tingira* and the Naval Depôt at Williamstown (H.M.A.S. *Cerberus*) will continue as at present, except that the transfer of the Naval Depôt from Williamstown to Flinders, Westernport, will be effected as soon as the latter depôt is completed for occupation, and is equipped with the necessary instructional appliances.

10. The future of the R.A.N. College, Jervis Bay, is under consideration. (20/0284.)

178.

RATIFICATION OF PEACE TREATIES.

It is notified for general information that the Peace Treaties between the Allied Powers and the following Countries were ratified on the dates shown:—

Germany	10th January, 1920
Austria	16th July, 1920.
Bulgaria	9th August, 1920.

(20/206.)

179.

SUB-LIEUTENANTS—WATCH-KEEPING CERTIFICATES.

With reference to Article 267, Clause 5, King's Regulations and Admiralty Instructions (Addenda), reports are to be furnished from all Ships in which Sub-Lieutenants named in Navy Order No. 9/1920 have served since they were promoted to that rank, stating whether they have qualified for the Watch-keeping Certificate. In the event of any Sub-Lieutenant having served in that rank for more than six months, who is not considered qualified to be granted the Certificate, a special report, giving reasons, is to be furnished.

2. The above is also to apply to Lieutenants promoted from Mate who have not yet been granted Watch-keeping Certificates.

3. Copies of all Watch-keeping Certificates granted are to be forwarded to Navy Office in accordance with the Article of the Regulations quoted above.

4. Care is to be taken that the Certificate of Form A.S. 190 is completed at the same time that the Certificate is granted. (17/0112.)

180.

OFFICERS SENT TO THE UNITED KINGDOM FOR COURSE OF INSTRUCTION—REPORTS TO BE RENDERED TO NAVAL BOARD.

All Commissioned and Warrant Officers who are sent to the United Kingdom to undergo Courses of Instruction and Training will, in future, be required to keep a diary of their employment while in the United Kingdom, and they should forward to the Secretary, Navy Office, Melbourne (through the Naval Representative), for the information of the Naval Board, a monthly extract from their diary of the entries made therein. (20/6544.)

181.

COURSES OF INSTRUCTION FOR ARMOURER RATINGS QUALIFYING FOR HIGHER RATINGS AND ORDNANCE ARTIFICER.

Place.	Length of Course for Men Qualifying for (in days).			
	Ord. Art.	Arm. Mate.	Arms.	Ch. Arms.
R. A. Naval Ordnance Depôt, Spectacle Island, Sydney	10	10	10	10
S. A. Factory, Lithgow	5	5	5	5

SYLLABUS OF INSTRUCTION, SPECTACLE ISLAND.

(i) Description of implements for taking impressions of bores of guns, taking impressions, and instruction on impressions of past defects in bores and chambers of guns, and causes of same.

- (ii) Measuring of bores of guns, and reading of micrometer.
- (iii) Decoppering of bores of guns by various methods approved by authority of Royal Gun Factory, Woolwich.
- (iv) Instruction in the use of various gauges used in the service for measurement of:—Protrusion, firing hole bush, obturator and obturator seating, testing blow of striker, eccentricity, vent chamber, crusher gauges, and the various condemning limits.
- (v) Instruction in the preservation and repair of ordnance, and defects that would cause provisional condemnation.
- (vi) Testing of clinometer planes with axis of bore and instruction in the use of clinometers.
- (vii) Instruction in lapping and milling machines.
- (viii) Instruction in permissible wear and scoring of guns; where to look for defects—such as choke and contraction of bores.
- (ix) Method of repairing damaged chambers of Q.F. guns through gas scoring due to split cylinders.

GENERAL.

Instruction in stripping of breech mechanism, locks and box slides is given during the Gunnery School Course, and for power-worked guns, in H.M.A.S. *Australia*. Not more than five ratings are to be sent at any one time. The Chief Armourer at the Ordnance Depot will assist in the instruction.

COURSE OF INSTRUCTION AT THE SMALL ARMS FACTORY, LITHGOW.

This course shall be such as to give the ratings a thorough knowledge of the manufacture of the rifle, the methods of testing, and the sighting, &c. While undergoing the course of instruction the class will be under the charge of the Chief Armourer Instructor who, with the ratings forming the class, is to be placed on lodging and victualling allowances.

Navy Orders Nos. 94/1914 and 5/1915 are hereby cancelled.
(20/6568.)

182.

TRAINING TORPEDO GUNNERS' MATES AND LEADING TORPEDOMEN AS ELECTRICAL ARTIFICERS.

With reference to paragraph 10 of the Report of the Lower Deck Welfare Committee 1919, wherein approval was given for a system to be devised to train Leading Torpedomen as Electrical Artificers, it is notified for the information of all concerned that the Board have had this matter under re-consideration, and have decided to rescind their decision.

(20/4592.)

183.

DISPOSAL OF SERVICE CERTIFICATES OF RATINGS SENT TO CIVIL GAOLS FOR IMPRISONMENT AND DISCHARGE AT EXPIRATION OF SENTENCE.

With regard to the disposal of Service Certificates of ratings sent to Civil Gaols for imprisonment, and who will not return to the Service at the completion of their sentences, it has been decided that the

procedure indicated in Article 1616, paragraph 3 King's Regulations and Admiralty Instructions (Addenda 1918) should not be followed in the Royal Australian Navy. The Service Certificates of such offenders are to be forwarded to the Governor of the Gaol, with pay due, to be handed to the men on their discharge from the Gaol.
(20/6685.)

184.

RATES OF PENSION LIABILITY OF OFFICERS AND MEN OF THE ROYAL NAVY LENT TO R.A.N.

Referring to Navy Order No. 103/1914, it is notified that advice has been received from the Admiralty that the rates of Pension Liability of Active Service ratings have been increased to £24 and £36 per annum in respect of men in their first and second R.N. engagements respectively, to take effect from 1st April, 1919. Full particulars regarding the application of the increased charges have not yet been received; a further Navy Order will be promulgated when these come to hand.

(20/3043.)

185.

GUN TRIALS—REPORTS OF.

Reports of Gun Trials are to be distributed as follows:—

- | | |
|--|--|
| (a) To the Naval Board. | Report in duplicate. |
| (b) To the Commodore Commanding, H.M.A. Fleet (in the case of Ships under his orders) | Copy of report in duplicate for information. |
| or to | |
| The Senior Officer of Flotilla or group where applicable. | |
| (c) To Ship direct if not dealt with under (b). | One copy of report for information. |
| (d) To the Commodore Superintendent, Sydney, if carried out by the Gunnery School, Williamstown, and to the Gunnery School if carried out at Sydney. | One copy of report for information. |

(20/5318.)

186.

EXAMINATION OF TORPEDO WARHEADS.

All the Warheads in a "C" Class Cruiser of the East Indies Squadron have been found to be distorted and expanded near the base to such an extent as to render it impossible to load the torpedo tubes.

2. An immediate gauging of all torpedo warheads is to take place and subsequently every six months when the tests in accordance with Naval Magazine Regulations 1919, Article 218 are being carried out.

3. The plate gauge supplied to Ships if passed over the head will be sufficient to indicate whether distortion has taken place.

4. A full report is to be rendered if distortion is observed, with an expression of opinion as to the probable cause. The report should be accompanied by a statement of the maximum and average temperatures of the warhead magazine.

(20/6322.)

187.

NAVAL STORES AND NAVAL ORDNANCE STORES—TRANSFER FROM ONE SHIP TO ANOTHER.

In all cases of transfers of Naval Stores from one ship to another a receipted copy of the transfer voucher (Form A.S. 549) is in future to be forwarded to the Director of Naval Stores, Navy Office, Melbourne, by the ship supplying the stores, as soon as possible after each transaction. This procedure is to be brought into force as from the 1st July, 1920, and copies of transfer vouchers (A.S. 549) relating to transactions from that date to the date of this order are to be transmitted by ships as early as practicable.

2. A similar procedure is to be followed in respect to Naval Ordnance and Whitehead Torpedo Stores, excepting that a receipted voucher (Form S. 1401 and Form S. 312 respectively) is to be forwarded to the Director of Ordnance, Torpedoes and Mines, Navy Office, Melbourne.

(D.S. 20/1311.)

188.

NEW PATTERN BOOTS AND SHOES.

The following new pattern Boots and Shoes have been adopted in the Royal Australian Navy:—

Heavy Marching Boot—Compulsory Kit.

Light Black Boot—Optional Kit.

Black Leather (Derby) Shoe—Optional Kit.

Black Leather (Slipper) Shoe—Optional Kit.

2. No further purchases of the present pattern Sea Service Boot and Brown Canvas Shoe will be made on exhaustion of existing stocks. The Gymnastic Shoe will be retained as an article of optional kit.

3. The Heavy Marching Boot will also be supplied for issue to members of the R.A.N. Brigade. The other articles mentioned are not to be demanded by District Naval Officers, except that the Light Boot may be demanded for issue, in accordance with Regulations, to members of the R.A.N.B. Staff.

4. Demands for requirements should be forwarded to the Victualling Store Officer, Royal Edward Victualling Yard, Sydney, and will be complied with as supplies come to hand from the contractors.

(D.V. 19/1083.)

189.

OFFICERS' UNIFORM—DEMAND FROM ENGLAND.

A further order for Officers' Uniform will be forwarded to England at an early date. The following articles will be obtained:—

Aiguillettes.

Epaulettes.

Swords.

Sword Belts.

Sword Knots.

Cocked Hats (with Cases).

2. Demands for Officers' requirements should be forwarded to the Director of Victualling so as to reach this Office not later than 15th October. The sizes of Cocked Hats should be stated, and also whether full dress or undress Sword Belts are required.

3. Demands already sent into Office will be included in the order unless countermanded.

4. The above-mentioned articles will not ordinarily be stocked at Royal Edward Victualling Yard, but arrangements will be made from time to time to obtain from England such articles as may actually be required. In future, demands should be forwarded to this Office not later than 31st March and 30th September of each year.

(19/7781.)

190.

NAVAL PATIENTS IN AUSTRALIAN GENERAL HOSPITAL, CAULFIELD.

Advice has been received that victualling charges at the following rates will be made by Military authorities in connexion with the accommodation of Naval ranks and ratings at No. 11 Australian General Hospital, Caulfield:—

	Rate per diem.	
	s.	d.
Naval patients under care of Naval Medical Staff ..	3	4
Members (Naval) of Sick Bay Staff ..	2	6

Until further notice, accounts rendered may be accepted based on the above rates.

(20/7009.)

191

AMENDMENT OF NAVAL BRIGADE REGULATIONS.

The following amendment of the Naval Brigade Regulations (Statutory Rules 1919, No. 190) has been approved and will be promulgated in Statutory Rules in due course:—

Regulation 149A is amended, as from 1st March, 1920, as follows:—

Add, at end of sub-regulation (1), the following:—

“(2) Physical examination and report, at Medical Officer's Surgery of trainees who are applying for leave of absence, or exemption, on medical grounds .. 7s. 6d.”

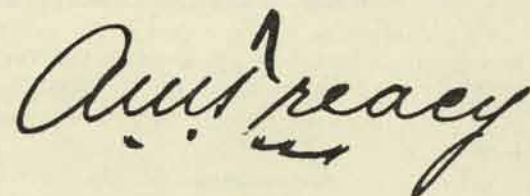
(20/4944.)

Commonwealth Navy Orders.

Navy Office, Melbourne,
1st October, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-Superintendent and Senior Naval Officer, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
District Naval Officers	8
Sub-district Naval Officers	1
Commonwealth Departments, &c.	<i>as requisite</i>

192.

HONOURS CONFERRED UPON NAVAL OFFICERS BY HIS ROYAL HIGHNESS THE PRINCE OF WALES.

It is notified for information that the following Honours have been conferred on the Officers named by His Royal Highness the Prince of Wales:—

Knight Commander of the Royal Victorian Order:—

Rear-Admiral E. Percy F. G. Grant, C.B.

Commander of the Royal Victorian Order:—

Commodore John S. Dumaresq., C.B., M.V.O.

Member of the Royal Victorian Order:—

Lieutenant-Commander Lionel F. Robinson, D.S.O., R.N.
(20/6725.)

193.

R.A.N. WELFARE COMMITTEE FOR 1920.

With reference to Navy Order No. 150/1920, the following further arrangements have been approved by the Naval Board, and are promulgated for the information of all concerned:—

2. The following Officers have been appointed to act on the Committee:—

President.—Commander W. B. Wilkinson, R.A.N., H.M.A.S. *Tingira*.

Executive Officer.—Lieutenant-Commander C. J. Pope, R.A.N., H.M.A.S. *Brisbane*.

Engineer Officer.—Engineer Lieutenant-Commander T. W. Ross, R.A.N., H.M.A.S. *Penguin*.

Accountant or Victualling Officer.—Acting Paymaster Lieutenant-Commander W. T. Hogan, R.A.N., H.M.A.S. *Brisbane*.

Secretary.—Paymaster Lieutenant-Commander J. D. Jackson, R.A.N., H.M.A.S. *Tingira*.

3. The Men's Advisory Committee will assemble at Sydney on 4th October, 1920; they will then be allowed ten days for deliberation before forwarding their recommendations to the Welfare Committee. The names in full and ratings of the elected representatives are to be communicated forthwith to the President of the Officers' Committee.

4. Representatives should be instructed that the representations which the different classes of ratings desire to put forward are to be presented, *in writing*, to the President of the Officers' Committee.

5. The Committee of Officers will commence their sittings on 14th October, 1920, to deal with representations put forward by the Men's Advisory Committee.

(20/5303.)

194.

EXAMINATIONS BY ENGINEER-COMMANDER (S), H.M.A.S. "PLATYPUS".

The Engineer-Commander (S) of H.M.A.S. *Platypus* has been authorized to carry out such examinations of R.N. and R.A.N. ratings as Engineer-Commanders (D) are permitted to conduct, *vide* Appendix XV., Volume II., King's Regulations and Admiralty Instructions.

(20/2453.)

195.

RAILWAY TRAVELLING—RATINGS RETURNING FROM LEAVE.

It has been represented to the Naval Board that about 50 Naval ratings travelling from Melbourne to Sydney to rejoin their Ship recently presented themselves at the Spencer-street Station a few minutes before the departure of the express train for Sydney. The Railways Authorities advise that no preliminary advice had been given that these ratings would travel by the train, and as a result of this unexpected traffic, the express train was seriously overcrowded.

2. Commanding Officers of Ships are to take steps to ensure that when periodical leave is granted, and it is known that, at the expiration of leave, a number of ratings will be returning from another State on the same day, due notice should be telegraphed to the Stationmaster at the station of departure, warning him of the approximate number of ratings that are due to return on that day, in order that adequate provision may be made by the Railways Authorities on the train.

(20/7036.)

196.

DISPOSAL OF RECRUITING FORMS AFTER ENTRY OF CANDIDATES.

Attention is drawn to instructions contained in Navy Orders Nos. 67/1912, and 22/1920, which should be closely followed.

2. Where documentary evidence as to date of birth is produced, a notation, signed by a Commissioned Naval Officer, on Form A.S. 55, to such effect, will be accepted in lieu of Form A.R. 1. In such cases, it is not necessary to forward the documentary evidence to Navy Office.

3. In all other cases, Form A.R. 1 should be forwarded to Navy Office in accordance with the provisions of Navy Order No. 67/1912.

(20/5889.)

197.

EXPLOSIVES AT R.A.N. SHORE ESTABLISHMENTS—RETURNS.

The attention of Commanding Officers of Shore Establishments and District Naval Officers is called to Navy Order No. 125/1913. After the special returns called for by Navy Order No. 137/1920 have been forwarded, the annual return called for by Section II. of Navy Order No. 125/1913 is to be rendered in the manner prescribed.

(20/7180.)

198.

LETTER OF APPRECIATION SENT TO HER EXCELLENCY THE LADY HELEN MUNRO FERGUSON, G.B.E., FOR SERVICES TO R.A.N. DURING THE WAR.

The following correction should be made in the heading of Navy Order 162/1920, and also in line 2:—

For "D.B.E." read "G.B.E."

(20/4085.)

199.

REGISTERED TELEGRAPHIC ADDRESS.

With reference to Navy Order No. 15/1916, the telegraphic address of the Commanding Officer, H.M.A.S. *Platypus*, Geelong, has been registered as "Submarines, Geelong."

(20/6427.)

200.

**AMENDMENT OF NAVAL FINANCIAL REGULATIONS
(SEA-GOING).**

The following amendment to Naval Financial Regulations (Sea-going) is approved, with effect as from 1st September, 1920:—

Insert new heading and Regulation 42, to read as follows:—

"SUBSISTENCE OF PRISONERS IN CIVIL GAOLS.

42. (1) When any member of the Permanent Sea-going Forces is in a civil gaol—

- (a) prisoner undergoing sentence; or
- (b) awaiting trial for a civil or naval offence; or
- (c) in civil custody as a deserter or absentee,

the cost of his subsistence shall not be payable from Commonwealth Funds, but is a charge against the State Government concerned under Section 120 of the Constitution, which prescribes that every State shall make provision for the detention in its prison of all persons accused or convicted of offences under the law of the Commonwealth.

(2) Accountant Officers are not, therefore, to accept claims made by the various Police Departments for reimbursement of cost of subsistence of members of the Permanent Sea-going Forces."

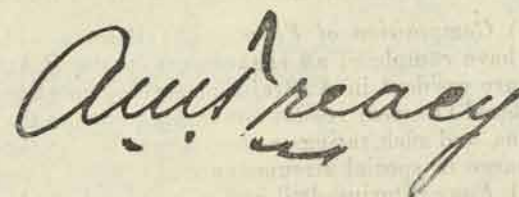
(18/4045.)

Commonwealth Navy Orders.

Navy Office, Melbourne,
15th October, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By Command of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
Australia	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-Superintendent and Senior Naval Officer, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
District Naval Officers	8
Sub-district Naval Officers	1
Commonwealth Departments, &c.	as requisite

201.

ROYAL AUSTRALIAN FLEET RESERVE.

The Naval Board have decided to revise the Regulations regarding the Royal Australian Fleet Reserve, as contained in Navy Order No. 46/1918, and have given authority for the issue of "Regulations for the Government of the Royal Australian Fleet Reserve, 1920", copies of which will be distributed very shortly to the Fleet and all concerned.

2. The following summary of the revised Regulations is to be substituted for that contained in Navy Order No. 46/1918, and is to be brought to the notice of all ratings now serving in the R.A.N.:—

ROYAL AUSTRALIAN FLEET RESERVE.

(a) *Composition of Force.*—The Reserve will comprise ratings who have completed an engagement in the R.A.N., R.N., or both, who are resident in Australia or serving in Coastal or Australian-registered Overseas vessels not trading outside the Pacific or Indian Oceans, and such ratings as may from time to time be granted their discharge in special circumstances.

(b) *Pay.*—During drill and when called out by Royal Proclamation, pay will be the same as for similar ratings in the Fleet, including allowances, deferred pay, and pensions or compensation if killed or hurt whilst on duty. A Retainer of £1 per month from the date of entry in the Reserve will be paid on the last day of each quarter, in addition to the foregoing, contingent on periodical drills being properly carried out.

(c) *Conditions.*—Members of the Reserve will be liable to be called into Active Service by Proclamation, and are required to perform periodical drills.

(d) *Medical Examination.*—Candidates must be in every way in robust health, and physically fit for five years' service; but the detailed medical requirements, as laid down for the R.A.N., will not be insisted upon.

(e) *Period of Engagement.*—Enrolment will be for a period of five years. A member may re-enrol for further periods of five years up to a maximum age of 45.

(f) *Training and Drills.*—One week's drill will be performed on entry, and subsequently between the 1st January and 31st December of each year while belonging to the Reserve; within these limits, the drill may be performed when convenient to the member.

(g) *Addresses and Employment.*—A member is required to report his address and the nature of his employment to the Commanding Officer of H.M.A.S. *Cerberus* on the 1st March, 1st June, 1st September, and 1st December, on the form of application for payment of retainer; in addition thereto, any change of address should be reported whenever it occurs.

(h) *Kit.*—On leaving the Active Service, a member is required to maintain a reduced Kit, for which a Uniform Allowance of 30s. per annum will be paid if the Kit is in order. When called out by Royal Proclamation and required to complete to full Kit, an additional allowance will be paid according to issuing prices prevailing.

(i) *How to Join.*—At any time within six months of expiration of his engagement, a rating may apply to join the Fleet Reserve, application being made to the Commanding Officer of the Ship in which he is serving; if accepted, the rating will be acquainted at once, and entered in the Royal Australian Fleet Reserve from the date of discharge from Active Service. To qualify for enrolment, a rating must have completed an engagement in the R.A.N., R.N., or both, be physically fit, and under 40 years of age; he must join before leaving the Active Service, or within one year of discharge therefrom (see para. 5); he must also be in possession of one or more Good Conduct Badges, or have borne a satisfactory character throughout his service, with at least two "V.G.'s" during the last three years, and "Good" for the remaining year.

3. The Naval Board may decline the acceptance of any man, and all enrolments will be subject to recommendation and vacancies existing. No candidate will be accepted whose ability is assessed at less than satisfactory. Enrolment, engagement, and retainer will date from discharge from the Permanent Sea-going Forces, in the case of ratings who transfer direct, and from the date of acceptance in regard to those who subsequently enrol.

4. The drill week commences on a Monday, and drill pay is payable from the Sunday inclusive. When R.A.F.R. enrolment follows immediately on discharge from the R.A.N., a rating may be permitted to serve in the R.A.N. up to the Saturday inclusive.

5. In regard to para. 2 (i), the instruction that a rating must join the Fleet within one year of his discharge from the Active Service, will not be brought into operation for the present. Eligible ratings who have been demobilized since the Armistice will be considered for entry until further notice.

6. Until R.A.F.R. Forms are available, Form A.S. 55 is to be adopted for enrolment, and other Forms, such as:—

List of men presenting themselves for drill on Monday,
the.....

Report of drill performed on board H.M.A.S.....

Pay List for men drilled weekly (to be closed at end of
each month);

Statement of travelling expenses paid, &c., &c.,

are to be compiled in manuscript.

(20/3057.)

(This Order will be reprinted for posting on Notice Boards.)

202.

APPOINTMENT UNDER THE NAVAL DEFENCE ACT.

An Assistant Inspector of Naval Ordnance is required for service in the Navy Department.

His duties will be the testing, inspection, and examination of Ammunition, and of Naval Ordnance in the Royal Australian Navy.

Applications for this post from the following ranks will be considered:—

Lieutenant promoted from Mate.
Mate with Gunnery experience at sea.
Commissioned Gunner, or
Gunner.

The following are the conditions of appointment:—

Am I
1
1
Title.—Asst. Inspector of Naval Ordnance.

Pay (inclusive of all allowances except travelling allowance).—
£520 per annum, rising by annual increments of £20, to a maximum of £600.

Age.—Not less than 35 years. Age for retirement 60 years—the Naval Board retaining the right to dispense with this Officer's services at any time in the event of inefficiency or unsatisfactory conduct.

Leave.—Leave and Sick Leave will be governed by the regulations for Civil Staff of Navy Department.

Head-quarters in the first instance will probably be at Sydney.

The selected applicant will be sent to England for about one year for training. During this period of training applicant will be paid sea-going rates of pay and allowances. On finally taking up the appointment in Australia applicant will be required to retire from the Royal Australian Navy. (19/1456.)

203.

FLINDERS NAVAL DEPOT—NAMING OF.

See
No 49
7/1917
The Naval Base at Port Western, known as "Flinders Naval Base," is, in future, to be known as "Flinders Naval Depot," and is to be so designated in all official documents.

Page 22 of Consolidated Navy Orders 1911-13 is to be amended accordingly. *See 2344-1920*

(20/1846.)

204.

REFITTING NAVY OFFICE AND GARDEN ISLAND W/T STATIONS.

The Naval Board have approved of the refitting of Navy Office and Garden Island W/T Station with continuous wave transmitters. Navy Office Station is to be equipped with type 34 valve transmitter, Garden Island W/T Station with type 16 arc transmitter.

The refitting of Navy Office W/T Station is to be carried out by H.M.A.S. *Cerberus*. The installation and refitting of the type 16 arc at Garden Island W/T. Station will be undertaken by H.M.A.S. *Penguin* Staff, assisted by the Dockyard Staff.

Upon date of completion of transfer of the Commonwealth Radio Service to the Postmaster-General's Department, which will be notified in due course, Garden Island W/T Station will take over 3,300 metres C.W. Guard for S.N.O., Sydney, taking over Pennant Hills present W/T duties.

The 600 metre commercial work for the Port of Sydney will be carried out by Pennant Hills Radio Station under the Postmaster-General's Department.

Upon completion of refitting and manning, Navy Office W/T Station will take over 3,300 metre C.W. duties from *Cerberus*—date and time will be made by signal.

(20/7346.)

205.

OFFICERS AND MEN PROCEEDING TO UNITED KINGDOM.

Navy Order 161 of 1919 is cancelled, and the following substituted:—

Officers and Men proceeding to the United Kingdom should in all cases be discharged to the Books of H.M.A.S. *Cerberus* for passage. Pay documents are to be dealt with in the following manner:—

In cases where Officers and Men in special circumstances take passage direct to London Naval Depot from H.M.A. Ship in which serving, and not from H.M.A.S. *Cerberus*, the former Ship shall prepare Transfer List in duplicate—one copy is to be forwarded to the Naval Representative without fail by the same vessel in which the Officer or Man is travelling. The second copy is to be forwarded to H.M.A.S. *Cerberus* with a note thereon of date of despatch of original to Naval Representative and ship by which Officer or Man is sailing.

2. On receipt of duplicate Transfer List in H.M.A.S. *Cerberus*, the Officer or Man is to be entered on *Cerberus* ledger for passage, and the state of his account shown in *Cerberus*, and duplicate Transfer List forwarded without delay to Naval Representative. Officers or Men received in H.M.A. Depot, London, from Ships other than *Cerberus*, are to be treated as "Received from H.M.A.S. *Cerberus*."

3. The Transfer List of Officers and Men transferred direct from *Cerberus* to H.M.A. Depot, London, are to be forwarded by the vessel in which the Officer or Man takes passage.

Attention is directed to the necessity for strict compliance with the Order, as much inconvenience has been caused in the past by the non-observance of Navy Order 161 of 1919.

(20/2027.)

206.

MESSING ARRANGEMENTS IN THE R.A.N.

The Naval Board has decided that, from 1st October, 1920, the issue of provisions to Messes on repayment, except Officers' Messes, is to cease, and all Repayment Messes are to be placed in the General Mess from that date.

2. The above direction is to apply to all Sea-going vessels having the General Mess, also to H.M.A.S. *Tingira*, Osborne House, and Flinders Naval Depot, and, at the discretion of the Commodore Superintendent, Sydney, to ratings borne for victualling in H.M.A.S. *Penguin*. It is not to apply to the Naval College, Jervis Bay. No action need be taken in H.M.A.S. *Cerberus* until the transfer to Flinders Naval Depot is further advanced.

(20/7337.)

207.

WORKING SUITS.

The Naval Board have approved of the Gratuitous issue of material for making up Working Suits, as under:—

- (a) *Engineer Officers.*—Twelve yards of Brown Jean are allowed annually for each Engineer Officer and Warrant Electrician. The quantity of material representing this allowance for the number of Engineer Officers borne is to be issued in bulk by the Accountant Officer on the commissioning or re-commissioning of the ship, and annually thereafter in the same manner during the commission. It will be left to the Engineer Officers concerned to arrange for the proper distribution of the individual allowances. Officers transferred from one ship to another will take their Working Suits with them.

A nominal list of the Officers will not be required to be forwarded with the Store Accounts, the supply in bulk being supported by the receipt of the Senior Engineer Officer.

- (b) *Sub-Lieutenants.*—Six yards of Brown Jean (sufficient to make one suit) are allowed to each Sub-Lieutenant at the commencement of his training in the Engine Room Department.

A nominal list is to be prepared in duplicate by the Accountant Officer, and the duplicate list forwarded into Office in support of the credit in the Store Accounts.

- (c) *Midshipmen under Training.*—Twelve yards of Brown Jean are allowed to each Midshipman at the commencement of his Engine Room and Stokehold Training. A nominal list is to be prepared, in duplicate, by the Accountant Officer, and the duplicate list forwarded into Office in support of the credit in the Store Accounts.

- (d) *Gunners and other Warrant Officers.*—Twelve yards of Brown Jean are allowed annually for each Chief Gunner, Chief Gunner (T.), Gunner, Gunner (T.), Commissioned and Warrant Armourer and Commissioned and Warrant Shipwright when afloat, in view of the nature of their duties. The issue is to be made on the general lines indicated above.

2. This order does not give any claim to other classes of Officers for a similar gratuitous issue of clothing material for working suits.

(20/6813.)

208.

TRAVELLING EXPENSES OF RECRUITS.

Attention is directed to the provisions of Naval Financial Regulation (Sea-going) 17 (8) relative to Travelling Allowance and Accommodation allowable to recruits. This Regulation supersedes that portion of

paragraph 4 relating to payment of recruits' Travelling Expenses in Navy Order 22 of 1912 (as printed in Consolidated Navy Orders 1911-1913, page 14).

Paragraph 4 should therefore be amended to read as follows:—

“4. Recruits provisionally entered are to be sent to the Naval Staff Office by Military Area Officers and provided with a 2nd class railway or steerage steamer ticket and travelling allowance at the rate prescribed in Naval Financial Regulations for Seamen and others. A signed voucher (Form N.A. 4) for the amount paid shall be obtained from each recruit by the Military Area Officer. Any amounts paid by Military Area Officers for travelling allowances or rail fares shall be recovered direct from the District Naval Officer at the end of each month, the vouchers obtained from the recruits being forwarded as sub-vouchers in support of claim by the Military Area Officer.

(20/6614.)”

209.

DEFERRED PAY TO PETTY OFFICERS “OVER EIGHT YEARS.”

1. In connexion with Navy Order No. 1 of 1919 it has been decided that on and from 1st October, 1920, an increased rate of Deferred Pay shall not be credited to Petty Officers in respect of time served over eight years.

2. The following amendment of Naval Financial Regulations (Sea-going) has therefore been approved, with effect as on and from 1st October, 1920:—

Regulation 11 is amended by omitting the following:—

	s. d.
“Petty Officer ‘over eight years’ service recommended for advancement”	2 0.”

3. Navy Order No. 1 of 1919 is amended accordingly.

210.

CORRIGENDA TO NAVY ORDER 179/1920.

In Navy Order No. 179/1920, paragraph 4 is to be amended to read as follows:—

4. Care is to be taken that the Certificate on Form A.E.190 (Record of Certificates of Midshipmen, &c.), is completed at the same time that the Watchkeeping Certificate is granted.

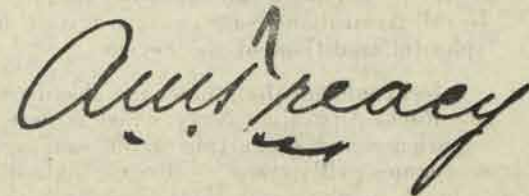
Library

Commonwealth Navy Orders.

Navy Office, Melbourne,
26th October, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-Superintendent and Senior Naval Officer, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
District Naval Officers	8
Sub-District Naval Officers	1
Commonwealth Departments, &c.	<i>as requisite</i>

211.

VALEDICTORY MESSAGES FROM HIS EXCELLENCY THE RIGHT HONORABLE SIR RONALD CRAUFURD MUNRO FERGUSON, G.C.M.G.

The following messages were sent by His Excellency Sir Ronald Munro Ferguson on relinquishing the position of Governor-General and Commander-in-Chief of the Commonwealth of Australia:—

(I.)

“On my departure from Australia I desire to send a message of farewell through the Naval Board to all ranks and ratings of the Royal Australian Navy.

During the great part of the time that I have had the honour to be their Commander-in-Chief the Empire has been at war, and the Royal Australian Navy has sustained to the fullest extent the splendid traditions of the Service.

I feel confident that, under the able direction of the Naval Board, the Royal Australian Navy, which is officered by men who have won experience and distinction in the war and manned by fine ships' companies, will retain its present high state of efficiency and be a bulwark of defence to the Commonwealth.

I wish continued success to the Senior Service and every good fortune to those who sail in His Majesty's Australian Ships.”

(II.)

“Before I leave Australia I desire to send farewell greetings to all ranks of the Australian Imperial Force and of the Citizen Forces.

I have been proud to hold the position of their Commander-in-Chief, and to have been thereby connected with the gallant forces which went overseas and by their prowess made Australia famous in many fields. I feel confident that the Citizen Forces will be inspired by the great traditions they inherit to emulate the efficiency and military virtue of the Australian Imperial Force, and that under the distinguished Officers who now hold high command they will develop into a force equal to the great responsibility of defending home and country.”

2. The Naval Board, on behalf of the Royal Australian Navy, sent the following reply to telegram No. 1:—

“The Naval Board beg to thank their Commander-in-Chief for his most kind message, which will be much appreciated by all ranks and ratings of the Royal Australian Navy. On behalf of the Royal Australian Navy, in saying good-bye, the Naval Board hope that your Excellencies may have a very pleasant voyage home, and wish you every happiness in the future.”

(20/7929.)

212.

REPATRIATION BENEFITS TO OFFICERS AND MEN OF THE R.A.N. STILL SERVING.

A ruling was given early in 1920 that only discharged members of the Royal Australian Navy were eligible to participate in repatriation benefits under the Repatriation Act, and consequently various applications from Officers and Men still serving, to be granted repatriated passages to Australia for wives and children, were refused.

2. Advice has now been received from the Repatriation Commission to the effect that, after re-consideration of the matter, the Commission have decided that all undischarged R.A.N. Officers and Men who served in the R.A.N. during the period of hostilities (viz., 4th August, 1914, to 11th November, 1918) shall, if eligible, be granted all benefits provided for under the Repatriation Act and Regulations.

3. Officers and Men whose applications for repatriated passages to Australia for their wives and children, were refused under the previous decision may, therefore, renew their applications to the Navy Office, the Form indicated in Navy Order No. 107/1918, as amended by Navy Order Nos. 130/1918 and 134/1919, being used in each case.

(This Order will be reprinted for posting on Notice Boards.)

(20/2191.)

213.

SUPPLY OF LOAN, ETC., TOOLS IN H.M.A. SHIPS.

TORPEDO RATINGS.

The undermentioned tools will be issued to Torpedo Ratings on joining their first ship after qualifying for the Rating shown, and the issue will be noted on the man's Torpedo History Sheet.

2. The tools will be the man's personal property, and, when worn out, they will be surveyed by the Torpedo Officer of the ship in which the man is serving, and new tools will be issued in lieu.

3. In the event of loss of any such tools, the man responsible is to be charged their value, and others will be issued in lieu.

4. On leaving the Service, the tools will become the property of the rating except in the case of a man who is discharged on account of misconduct, in which case, recovery of the tools, or their value, is to be made.

Particulars of Tools.

1 Turnscrew, 6-in. flat blade with $\frac{1}{4}$ -in. tip and wooden handle.

On qualifying for S.T.—

1 pair of pliers, side cutting (similar to pattern 823, pliers, side cutting, large, but in a 6-in. size).

1 wooden bottomed canvas bag, 12 in. x 4 in. base, standing 8 in. high, to carry above tools, fuses, earth lamp, &c.

1 pliers, quick grip, small, to take up to $\frac{3}{8}$ -in. nut, pattern 825.

On qualifying for L.T.O.—

1 foot print wrench, 5 $\frac{3}{8}$ in., pattern 1.

See
N.O.
1440
1921

See
N.O.

349/1921
350/1921

ARTISAN RATINGS.

5. The additional tools enumerated below will be added to Ships' Establishments of Stores for use of Plumbers and Shipwrights, and will be kept on charge of the Commissioned Shipwright, who will loan them, as he thinks fit, to ratings under his orders. These tools will not be the property of the ratings. When worn out they will be surveyed and new ones demanded to maintain stocks.

1 set per ship	Plumbers' stocks and dies, sizes 2 in. to 3 in., for piping. Plumbers' cutters. Plumbers' vise. Plumbers' Stilsen wrench. Plumbers' foot print wrench. Brazing lamp, metal pot and ladle.
1 for every 4 or part of 4 shipwrights borne on complement	Brace and set of bits for wood, 1 in. to 1 in. (long). Hand, rip and tenon saws. Jack plane, smoothing plane, bead planes (1 in. and 3/4 in.). Adze, axe, 8-lb. maul.
To each ship carrying more than 4 shipwrights	2 shipwright's canvas tool bags, 3 ft. in length, for carrying tools when away from ship.

ELECTRICAL ARTIFICERS.

6. The following tools have been added to the Gunners' Naval Store Establishment, for the use of Electrical Artificers:—

Article.	Ships carrying five or more E. As.	Ships carrying less than five E. As.
Spring dividers to take 3"	2	1
Spring dividers to take 6"	2	1
Feeler gauges	2 sets	1 set
Spring callipers (outside), to take 3"	2	1
Spring callipers (outside), to take 6"	2	1
Spring callipers (inside), to take 3"	2	1
Spring callipers (inside), to take 6"	2	1
Whitworth thread gauge	1	1
Whitworth chaser set of threads, 10 to 40	1	...
Knurling tool, improved pattern	1	1
Micrometer gauge, 0" to 1"	1	1
Micrometer gauge, 1" to 2"	1	1
Spring vise, parallel jaw 4" (for work on search-light projectors)	1	1
Surface plate	1	1
Scribing block	1	1
Sensitive drilling machine to take drills up to 3/8"	1	...

20/4557.

214.

ESTABLISHMENT OF LOAN CLOTHING FOR SUBMARINES.

The following Establishment of Loan Clothing has been approved for "J" Class Submarines in the Royal Australian Navy:—

Oilskins, Jackets	12 No.	for each Submarine
" Trousers	12 Prs.	for each Submarine
" South-westerns	12 No.	for each Submarine
Duffel Jackets	15 No.	for each Submarine
*Haversacks, canvas	40 No.	for each Submarine
Sea Boots	45 Prs.	for each Submarine
Frocks, woollen	90 No.	for each Submarine
Stockings, woollen	90 Prs.	for each Submarine
Combination Suits, bluette	34 No.	for each Submarine
†Overall Suits, acid-resisting	12 No.	for Flotilla

* In addition to these quantities, 10 per cent is allowed to Submarine Depot as spare.

† Tentative allowance pending further report.

TRAINING CLASSES.

Sea Boots	1 Pr.	per man
Frocks, woollen	1 No.	per man
Combination Suits, bluette	1 No.	per man

2. For the present "J" Class Flotilla, allowance should be made for each Submarine and for one spare crew additional, and for a Training Class of 40 ratings.

(D.V.20/1420.)

215.

OIL LIGHTERS—SHORTAGE OF LIQUID FUEL.

Having regard to the Navy Order No. 257/1919, should any shortage, which cannot be satisfactorily accounted for, occur in the stock of liquid fuel of Oil Lighters, the responsible Officer under whose orders the particular lighter concerned is, will in future be held financially responsible for the shortage.

(D.S.19/859.)

216.

AMENDMENT TO NAVAL FINANCIAL REGULATIONS (SEA-GOING).

The following amendment to the Naval Financial Regulations (Sea-going) as amended by Navy Orders Nos. 77/1920, 125/1920, and 176/1920, has been approved:—

Regulation 2 is amended, as from 1st July, 1920, by omitting the rates of pay set forth in Table C. for Probationary Schoolmaster, Schoolmaster (Warrant Officer) on promotion, Schoolmaster after three years, and Schoolmaster after six years, and inserting in their stead the rates of 11s. 6d., 12s., 13s., and 14s. respectively.

(20/4634.)

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Library

Commonwealth Navy Orders.

Navy Office, Melbourne,
29th October, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,

A. J. Peacy

To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-Superintendent and Senior Naval Officer, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
District Naval Officers	8
Sub-district Naval Officers	1
Commonwealth Departments, &c.	<i>as requisite</i>

217.

SUPERINTENDENT OF TRAINING IN THE ROYAL AUSTRALIAN NAVY.

Captain S. R. Miller, R.N., H.M.A.S. *Australia* has been appointed Superintendent of Training in the Royal Australian Navy. He will generally supervise the training in the following ships and shore Establishments:—

H.M.A.S. *Australia*.

„ *Sydney*.

„ *Tingira*.

H.M.A. Naval Depôt, Williamstown, and Flinders Naval Depôt.

2. All correspondence on matters connected with the training of ratings is to be sent by the Commanding Officers of the Ships and Establishments quoted in paragraph 1, direct to the Superintendent of Training, addressed to Flinders Naval Depôt, Crib Point, Western Port.

3. Correspondence on matters of importance, requiring the approval or consideration of the Naval Board, is to be prepared in duplicate, the original being sent to the Secretary, Department of the Navy, and the duplicate to the Superintendent of Training.

4. Correspondence to and from the above-named Ships and Establishments, which does not relate to training, is to be dealt with as previously. (20/8105.)

218.

RECRUITING FOR THE R.A.N.

It is notified for the information of all concerned, that the control of recruiting for the Royal Australian Navy has been transferred to the Director of Naval Reserves and Naval Reserve Mobilization, under the direction of the Naval Board, and all correspondence in connexion with recruiting, should, in future, be addressed to that Officer.

2. The address of the D.N.R.M. is:—

Normanby Chambers,
Little Collins-street,
Melbourne.

(20/7250.)

219.

**BROOME—DIFFICULTIES EXPERIENCED BY H.M.A.S.
“ENCOUNTER.”**

The following extract from a Letter of Proceedings from the Commanding Officer, H.M.A.S. *Encounter* is promulgated for information:—

“Great difficulty was experienced at Broome in landing and bringing back liberty men, not only was the tide adverse at usual times of landing, but easterly half-gales were blowing all the time. Owing to the wind being against the tide, difficulty was experienced in turning the ship to go out of harbor.

(20/5982.)

220.

VICTUALLING—GENERAL MESS RATE AND FIXED ISSUING PRICES.

The Naval Board direct that, in accordance with the provisions of Regulation 70 of the Financial and Allowance Regulations (Sea-going) for the Permanent Sea-going Forces, all Ships (except T.B. Destroyers) are to be messed at the uniform rate of 2s. per day as from 1st November, 1920.

2. The following are to be the fixed issuing rates for Provisions that are to be charged to General and Repayment Messes from that date, and until further orders:—

Article.	Issuing Price.	Remarks.
FRESH PROVISIONS—		
Beef—Fresh, chilled, or frozen	s. d. 0 7½ per lb.	Fore and hind quarters to be obtained in equal quantities, or alternately
Rolled Ribs	0 9	
Topsides and thick flanks	0 8	
Corned Beef	0 8	
Corned Pork	0 10	
Mutton	0 7	To be obtained in carcasses
Mutton Chops	0 8	
Veal	0 8½	(Same as for Beef)
Bread	0 1¼	Ships with bakeries to charge bread at same rate
Potatoes	0 1¼	
Onions	0 1¼	
Cabbage	0 1¼	
Mixed Vegetables (including Carrots, Marrows, Pumpkins, and Swedes)	0 1¼	
DAIRY PRODUCE—		
Bacon	1 6 per lb.	In sides complete
Butter	2 0	
Eggs	1 6 per dozen	
TINNED PROVISIONS—		
Preserved Meat	1 2 per lb.	
Preserved Rabbit	0 8	
Assorted Tinned Fruits	1 0 per 2-lb. tin	
Tinned Tomatoes	1 0	
DRY AND OTHER PROVISIONS—		
Flour	0 1½ per lb.	
Biscuits, Cabin	0 6	
Milk, tinned	0 8 per 12-oz. tin	
Sugar	0 6 per lb.	
Tea	1 6	
Coffee	1 8	
Suet, tinned	1 1	
Peas, split	0 2½	
Peas, blue	0 3½	
Beans, dried	0 4	
Rice	0 6	
Mustard	2 9	
Pepper	1 4	
Salt	0 1	

FIXED ISSUING PRICES—continued.

Article.	Issuing Price.	Remarks.
DRY AND OTHER PROVISIONS—continued.		
Vinegar	s. d. 0 1 per pint	
Chocolate	1 4 per lb.	
Currants	0 7 "	
Raisins	0 6½ "	
Sultanas	0 8 "	
Jams, assorted	1 3 per nom. 2-lb. tin	
Marmalade	1 3 "	
Sauce, Tomato	0 6 per nom. pint bottle	
Sauce, Worcester	0 5½ "	
Golden Syrup	0 4 per lb.	
Mixed Pickles	0 8½ per lb. bottle	
All other articles	To be charged at prices shown on Victualling Yard Supply Notes or at cost prices, whichever are applicable	

3. Navy Orders Nos. 57/1918 (pars. 1 and 2), 122/1918, and 179/1919 are hereby cancelled. (20/3040.)

221.

WRITING OFF CHARGE STORES AS A "LOSS ON ISSUE."

The instructions laid down in Navy Order No. 161/1920 do not apply in the following cases:—

Royal Australian Naval College,
Destroyer Flotilla,

and in other of H.M.A. Ships victualled on the Standard Ration.

2. Every endeavour should be made in the above cases to avoid losses in issuing provisions. (D.V.20/1629.)

222.

SUPPLY OF COAL TO H.M.A. FLEET.

No Coal is to be supplied to any of H.M.A. Ships without the prior approval of the Naval Board. Requisitions, as necessary, should be submitted for approval in the usual manner.

2. Only in cases of extreme urgency may approval be anticipated.

3. Navy Order No. 199/1919 is hereby cancelled. (D.S.19/1312.)

223.

ADDITION TO NAVY ORDER.

ACCOUNTS OF RECEIPT AND ISSUE OF OIL FUEL OF OIL LIGHTERS.

The following addition is to be made to Navy Order No. 257/1919:—

After "concerned," in the first line, add the words "or Officers under whose orders oil lighters are placed".

(D.S.19/1686.)

224.

ALTERATIONS AND ADDITIONS, DEFECTS, WORK DONE BY SHIP'S STAFF, ETC.**I. ALTERATIONS AND ADDITIONS.**

The Commanding Officer is not to make, or permit to be made, except in cases of absolute necessity, any alterations or additions whatever to the ship's hull, machinery, decks, cabins, store-rooms, or other external or internal fittings or arrangements. If such a necessity arises, a report of the steps taken is to be sent to the Naval Board.

2. Any "proposed" alterations or additions in H.M.A. Ships, under the C.C.A.F., which experience suggests as being desirable in all ships of a similar class, are to be reported by letter (in triplicate) to the Naval Board, through the C.C.A.F. and Commodore Superintendent.

The C.C.A.F. will consider such proposals with a view to the seagoing and fighting efficiency of ships, whilst the Commodore Superintendent will review the proposals on the following lines:—

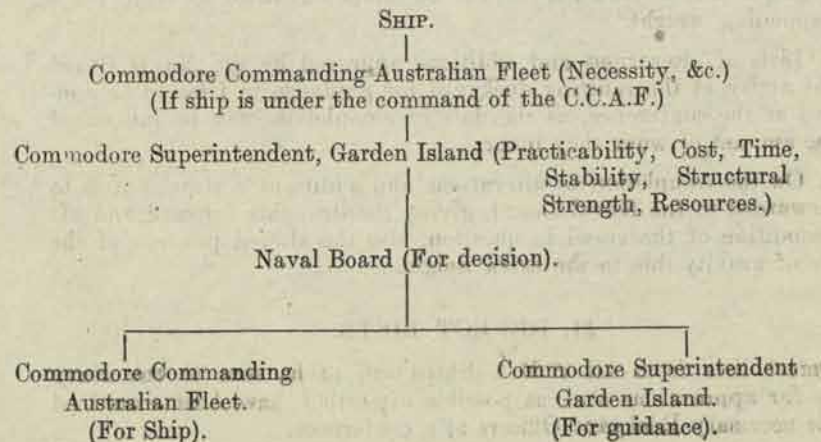
- Practicability.
- Stability and strength of ship.
- Resources of dockyard in carrying out proposals.
- Cost, time, and labour required.

Reports and recommendations from the Officers mentioned are to accompany the lists sent to the Naval Board.

Ships not under the command of the C.C.A.F. are to forward lists direct through the Commodore Superintendent.

In all cases the original copy should be typed in hectograph, and the items are to be numbered consecutively from the date of the ship being first commissioned. At the same time, sketches of the proposed arrangements are to accompany each report.

Briefly, the procedure for forwarding lists of alterations and additions will be as follows:—



See
N.O.
83/192

It is to be distinctly understood that no "proposed" alterations or additions are to be taken in hand without the approval of the Naval Board, and they are not to be included as items in a defect list. It is not sufficient to quote C.I.O's., C.M.O's., &c., as an authority for "Approval."

The items are to be numbered and grouped under the headings:—Hull, Machinery, Gunnery, Torpedo and Electrical, and General, in separate lists, which are to be forwarded with a covering letter containing a schedule of enclosures.

3. In forwarding proposals for alterations and additions, it should be stated whether it is proposed that the work involved can be carried out by ship's artificers, and, in such cases, a demand for the necessary materials should accompany the report and the work. If, for any reason, the ship cannot do the work, the reason is to be stated.

4. Lists of any outstanding alterations and additions which have been approved, but not yet carried out, wholly or in part, are to be forwarded to the Navy Office at the same time as the defect list.

5. In forwarding lists of alterations and additions, proposals previously made are to be shown separately from new proposals, and the dates of the former proposals, with the numbers of items in the original submissions, are to be quoted.

6. Should any "approved" alterations and additions be made in the machinery while the ship is in commission or undergoing repairs, explanatory sketches are to be inserted in the sketch-book, and a notification of such changes made in the Engineer Officer's note-book. (See Articles 4, 20, and 22, *Steam Manual*.)

Similarly, when any "approved" work is carried out which entails an alteration to the arrangement plans of a ship, a sketch showing the modification is to be forwarded to the Navy Office, in order that the plans may be kept up to date.

7. Under no circumstances is any work to be carried out which in any way adds to the weight of a ship without full approval being obtained from the Naval Board. If the proposal involves the addition of weight, it is to be stated if this can be compensated for by removing a corresponding weight.

8. Lists of alterations and additions approved by the Naval Board should arrive at the refitting dockyard for guidance in time to be considered at the conference, as the date of completion may be influenced by the amount of work they incur.

9. On the completion of alterations and additions a statement is to be forwarded to the Naval Board, giving the draughts forward and aft and condition of the vessel in question, also the altered position of the centre of gravity due to the extra weight.

II. DEFECT LISTS.

Defect lists from all H.M.A Ships are to be sent to the Navy Office for approval as soon as possible after they have been examined by the necessary Dockyard Officers at a conference.

The following is the procedure for forwarding defect lists from H.M.A. Ships:—

Ships under the Command of the C.C.A.F. are to send defect lists to the C.C.A.F. for approval. He is to scrutinize them strictly and delete all unnecessary items. Defect lists are then to be forwarded to the Dockyard, and it should be arranged that these arrive at least two weeks before a ship is taken in hand.

As soon as possible after a ship's arrival, a conference of Ship's Officers, Dockyard Officials, and Officers of the staff of the Commodore Commanding, under the presidency of the Commodore Superintendent, is to be held, at the conclusion of which the defect list is to be sent to the Naval Board for approval. It is considered that a defect list should reach the Navy Office for approval within four days of the conference, which would enable the Naval Board to cancel by telegraph any items they may consider unnecessary.

Ships not under the command of the C.C.A.F. are to send their defect lists to the Commodore Superintendent and Senior Naval Officer, Garden Island, Sydney, for scrutiny by the Dockyard Officers before a refit begins, and the same procedure of forwarding defect lists to the Navy Office, after a conference, is then to follow.

Copies of these defect lists, as approved by the Naval Board, will then be sent immediately to—

- (a) The ship in question;
- (b) The Dockyard at which the refit is to take place; and
- (c) The C.C.A.F., if the ship in question is under his command.

2. The Commodore Superintendent is to forward to the Naval Board, through the C.C.A.F., a report stating whether, in his opinion, any of the defects forwarded by ships under the command of the C.C.A.F. should have been allotted to be made good by ship's artificers. The C.C.A.F. is to signify his concurrence or otherwise.

A similar procedure is to be carried out with defect lists of ships not under the command of the C.C.A.F., except that for C.C.A.F. read C.O. of the ship forwarding the defect list.

3. When ships are in hand for docking only, at half-yearly periods, it will be necessary to restrict the operations to docking, re-coating ship's bottom, and the examination of such under-water fittings as are known to be defective. The six-monthly docking is not to be made the opportunity for sending in defect lists for work other than that immediately concerned with the above.

4. In the case of ships requiring repairs, etc., at Williamstown, defect lists, as approved by the Naval Board, will be sent to the Commanding Officer, *Cerberus*, who will report to the Naval Board what work can be undertaken at the Naval Depot and what can be carried out at the State Dockyard, giving estimated costs.

5. Commanding Officers are informed that, with reference to lists of defects, only items for specific repairs, &c., should appear in the lists. Such items as "require repair or renewal as necessary," "to be examined and refitted as necessary," and "etcetera" are not to appear in defect lists.

6. In the case of any fittings requiring special preparation, all the necessary details are to be sent with the defect list and accurate and fully dimensioned sketches—with templates, gauges, or patterns of any parts requiring renewal—should accompany the lists, so that castings and forgings can be put in hand.

7. The practice, which has become general, of sending in a defect list on every occasion of a ship visiting Sydney is to be discontinued. Only urgent defects which definitely affect the fighting or seagoing efficiency of a ship, and which cannot be undertaken by the ship's staff, are to be taken in hand by the Dockyard, with the concurrence of the Commodore Superintendent, on occasions other than when the ship is due for refit according to programme. Full reasons for these defects, with explanatory sketches, if necessary, must be sent to the Naval Board by the Commodore Superintendent for Board approval before the work commences.

8. When making out a list of defects, any defects which can be undertaken by the ship's staff are not to be included in the list.

9. In order to avoid duplication of labour in dealing with lists of defects in H.M.A. ships, the pink lists (Form S.340) should contain all items of work which, in the opinion of the Commanding Officer, cannot be deferred without loss of fighting and seagoing efficiency.

10. On each occasion of one of H.M.A. ships—except T.B.D.'s and smaller craft—proceeding to a Dockyard to refit, a list of items of work not included in the defect list is to accompany the defect list, showing the necessary work on which the ship's staff will be occupied during the time available, in order that the Dockyard Officers may be made fully aware of the extent of the employment of the ship's staff, and to enable the amount of Dockyard assistance to be arranged, so as to insure the completion of all known defects within the time available.

11. The length of a refit will be one month—under normal circumstances—and ships under the command of the C.C.A.F. will refit according to a programme submitted by him and approved by the Naval Board. Time spent in storing, fueling, ammunitioning, &c., is not included in the month allowed for the refit, but as much as possible should be done in that month, provided the work of the Dockyard is not interfered with.

A refitting programme will be arranged by the Naval Board for all ships not under the command of the C.C.A.F.

12. Engineer officers of Destroyers forming part of a flotilla are to render weekly defect lists, through the Commander in command of the flotilla, to the Engineer Commander "D," who is to scrutinize them carefully and eliminate any item that could be done by the Destroyer's staff. If necessary, the Commander "D" is to detail assistance from other vessels of the flotilla.

13. Special attention is directed to the necessity for the keeping of the following books:—

The journal of work and record of defects;

The record of work book.

The Commanding Officer is responsible that these books are carefully kept, and that the heads of Departments do not allow defects that can be undertaken by the ship's staff to accumulate.

When the ship is about to be taken in hand for refit, these books are to be produced at the Conference referred to in section IV, paragraph 1, and will be carefully considered in relation to the apportionment of work.

14. When one or more Ships of the Fleet are in company with the Flag, the Commodore Commanding is to arrange for Staff Officers to visit each Ship weekly and scrutinize the Journal of Work and Record of Defects, and the Record of Work Book.

They are to make a report to the Commodore Commanding as to what items they consider can be carried out by the Ship's Staff. The Commodore is to take the necessary action in the matter. This does not in any way relieve the Captain of the Ship from his duties in this connexion.

III. SUPPLEMENTARY DEFECT LISTS.

Should any defects develop, which cannot be undertaken by the ship's staff, subsequent to the transmission of the main defect list, a supplementary list is to be sent direct to the Navy Office, through the Commodore Superintendent, for approval. Such a list is to be strictly confined to items of work which could not be foreseen at the time of the first report. A letter from the Commanding Officer of the ship, stating the reason for each defect, is to accompany the supplementary defect list.

2. Defects which are discovered in opening up the ship during a refit, and which must be made good for reasons of seagoing and fighting efficiency, may be taken in hand at once by the dockyard, with the consent of the Commodore Superintendent. Full reasons for these defects, with explanatory sketches, must be sent to the Navy Office by the Commodore Superintendent.

IV. INSPECTION OF DEFECTS—CONFERENCE.

When ships in commission are taken in hand by Garden Island Dockyard for annual or periodical refits, an inspection of such defects will be carried out on board the ship by Dockyard Officers.

A Conference will then be held, the Commodore Superintendent presiding. This will be attended by the Ship's Commanding Officer and specialist Officers, the Dockyard Officers concerned, and, if the C.C.A.F. desires it, the specialist Officers of his staff. The Conference will determine the exact procedure of the refit and the shares of work to be apportioned to the ship's staff and Dockyard respectively.

The date of completion of the refit will also be decided at the Conference, taking into consideration the question of "approved" alterations and additions.

The Naval Board and the C.C.A.F. are to be kept informed of the dates when ships under refit are to be ready for sea.

2. When ships in commission are taken in hand by Cockatoo Island Dockyard for annual or periodical refits, the above procedure is to be followed; but, in addition, the General Manager of Garden Island will attend the Conference and be responsible, as overseer, for the work, which will be carried out under the Commodore Superintendent's supervision.

V. REFITS—ESTIMATES FOR DEFECTS, ALTERATIONS,
ADDITIONS, ETC.

Estimates will be dispensed with in future, but it is to be clearly understood that the Dockyard is to exercise the greatest economy as regards all defects. At the conclusion of a refit a detailed list of expenditure is to be forwarded to the Naval Board for consideration.

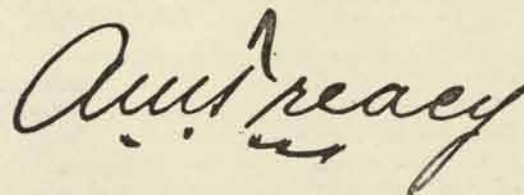
Navy Orders Nos. 99/1911, 83/1912, 6/1914, 70/1914, 113/1914, 53/1916, 18/1917, 210/1919 and 38/1920 are hereby cancelled.

Commonwealth Navy Orders.

Navy Office, Melbourne,
2nd November, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By Command of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships. Officers in charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	8
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-Superintendent and Senior Naval Officer, Sydney	10
H.M.A. Dockyards and Naval Establishments ..	4
District Naval Officers	8
Sub-district Naval Officers	1
Commonwealth Departments, &c.	<i>as requisite</i>

C.18237.

225.

BEHAVIOUR OF LIBERTYMEN AND ARRANGEMENTS FOR PICKETS DURING VISIT OF H.R.H. PRINCE OF WALES.

The Naval Board note with pleasure that the various local authorities have reported most favorably on the general conduct of Libertymen landed from H.M.A. Ships during the recent visit of H.R.H. the Prince of Wales.

2. The Board desire to express their satisfaction at the receipt of these reports. (20/7510.)

226.

MIDSHIPMEN, R.A.N.—EXAMINATION FOR THE RANK OF LIEUTENANT.

The following Midshipmen, R.A.N., of seniority, 1st January, 1919, are to take the first part of their examination afloat for the rank of Lieutenant in January, 1921, and on passing will be rated Acting Sub-Lieutenants to date 15th January, 1921. On completion of the second part of the examination they will be promoted to the confirmed rank of Sub-Lieutenant from the dates shown.

2. The procedure indicated in A.M.O. 1851/1920 is to be followed in respect of these Officers.

Name.	Ship.	Seniority as Midshipman.	Time gained on leaving College.	Date due for Advancement to Sub-Lieutenant (confirmed).
Nisbet, John A. V. ..	H.M.A.S. <i>Brisbane</i>	1.1.19	3 months	15.1.21
Morgan, Norwood P.	H.M.S. <i>Tiger</i> ..	"	"	"
Rorke, Francis T. ..	H.M.S. <i>Ramillies</i> ..	"	"	"
Little, Colin G. ..	H.M.S. <i>Tiger</i> ..	"	"	"
Wackett, Ellis C. ..	H.M.A.S. <i>Brisbane</i>	"	"	"
Cairns, Allan D. ...	H.M.A.S. <i>Sydney</i> ..	"	"	"
Chesterman, Henry S.	H.M.S. <i>Ramillies</i> ..	"	"	"
Kennedy, Vincent E.	H.M.S. <i>Tiger</i> ..	"	"	"
Rands, Walter H. S.	H.M.A.S. <i>Sydney</i> ..	"	"	"
Barling, Herbert J. ..	H.M.A.S. <i>Brisbane</i>	"	2½ months	30.1.21
Miller, John R. ..	H.M.S. <i>Revenge</i> ..	"	2 months	15.2.21
Walker, Jefferson H.	H.M.S. <i>Revenge</i> ..	"	"	"
Abbott, John ..	H.M.A.S. <i>Brisbane</i>	"	"	"
Townsend, Frederick	H.M.S. <i>Revenge</i> ..	"	1½ months	28.2.21
Hewitt, Joseph E. ..	H.M.S. <i>Ramillies</i> ..	"	"	"
Gower, Sydney T. M.	H.M.A.S. <i>Sydney</i> ..	"	"	"
Clarke, Donald J. H.	H.M.S. <i>Tiger</i> ..	"	1 month	15.3.21
Rosenthal, Alword S.	H.M.S. <i>Ramillies</i> ..	"	½ month	30.3.21
Rowlands, Richard M.	H.M.S. <i>Tiger</i> ..	"	"	"
Hunt, Robert B. A.	H.M.A.S. <i>Sydney</i> ..	"	"	"
Hall, Geoffrey A. ..	H.M.S. <i>Ramillies</i> ..	"	"	"
Carter, Geoffrey G. ..	H.M.A.S. <i>Sydney</i> ..	"	"	"
Hodgson, Frederick C.	H.M.S. <i>Revenge</i> ..	"	Nil	15.4.21
Hore, Basil S. ..	H.M.S. <i>Revenge</i> ..	"	"	"
Wines, Donald P. ..	H.M.A.S. <i>Brisbane</i>	"	"	"
Carse, Hubert E. ..	H.M.A.S. <i>Brisbane</i>	"	"	"
Dowling, Roy R. ..	H.M.S. <i>Ramillies</i> ..	"	"	"
Selk, Ernest F. ..	H.M.S. <i>Revenge</i> ..	"	"	"
Childers, Charles R.	H.M.S. <i>Tiger</i> ..	"	"	"

(19/9202.)

227.

EXAMINATION OF CHIEF WRITERS AND VICTUALLING CHIEF PETTY OFFICERS FOR RANKS OF WARRANT WRITER AND WARRANT VICTUALLING OFFICER, 1920.

The following R.A.N. candidates were successful at the examination in professional subjects for the promotion of Writer and Victualling ratings to Warrant rank, held on 24th and 25th August, 1920:—

Name.	Rating.	Official Number.	Ship.
<i>For Warrant Writer.</i>			
H. W. Smith	.. Chief Writer ..	1022	<i>Cerberus</i>
<i>For Warrant Victualling Officer.</i>			
J. P. Mehan	.. Victualling Chief P.O. ..	2846	<i>Cerberus</i>

2. The worked papers of R.N. Candidates have been forwarded to the Admiralty for marking, and results will appear in Admiralty Weekly Orders in due course.

(20/2081.)

228.

R.A.N.R. STAFF—VACANCIES.

The following vacancies exist on the R.A.N.R. Staff:—

- 3 Warrant Officers,
- 6 Seaman Chief Petty Officers or Petty Officers as Instructors (to include Signaller and Telegraphist).
- 1 Seaman Chief Petty Officer for Recruiting Duties.

2. Applications from Officers and ratings serving in H.M.A. Fleet and Harbor Establishments, who desire to be considered for transfer to the R.A.N.R. Staff to fill these vacancies, should be forwarded to the Navy Office, Melbourne, as soon as possible, accompanied, in the cases of ratings, by Service Certificates. When forwarding applications, Commanding Officers should state whether or no the applicant is recommended for the vacancy.

3. Commencing salaries will be at the consolidated rates prescribed for the R.A.N.R. Staff. These rates are being revised, and particulars of the new rates will be promulgated shortly.

(20/6701.)

(20/7893.)

229.

CHANGE IN UNIFORM OF PETTY OFFICER (OVER FOUR YEARS) FROM CLASS II. TO CLASS III.

The provisions of Admiralty Monthly Order 1314/1920, relative to the change in Uniform of Petty Officers, with 4 years' service as such, from Class II. to Class III., have been adopted in the R.A.N. as from 1st July, 1920.

2. The change in the Uniform of Petty Officers of 4 years' service will not be applicable to those who are within a year of the completion of their current engagement in the R.A.N., unless they undertake to re-engage for a further period of service.

3. Subject to the proviso in paragraph 2, Petty Officers of the Class dressed as Seamen, with 4 years' service as such, may be credited with an Outfit Gratuity to assist them to procure the necessary change of Uniform. For the present, the R.A.N. Gratuity will be the same as the R.N. Gratuity, authorized under the Admiralty Monthly Order quoted, viz., £16. This Gratuity should be credited in the "Other Credits" column of the Ledger.

In the case of R.N. ratings, the Outfit Gratuity should be shown as "Credit on behalf of Admiralty."

4. Uniform Allowance (R.A.N.) is payable, at the rate prescribed for ratings dressed in Class III. Uniform, to all Petty Officers on changing from Class II. to Class III. Uniform, as from 1st October, 1920, or from the date of attaining 4 years' seniority, whichever is the later.

(20/4651.)

230.

UNIFORM GRATUITY FOR R.A.N.R. STAFF.

Referring to the provisions of Naval Financial Regulation 50, I. (Non-Sea-going Edition), the following decisions in respect of payment of Uniform Gratuities have been approved, with effect as from 1st July, 1920, and are promulgated for future guidance:—

Payment of Uniform Gratuities on first appointment:—

1. Ranks and ratings transferred direct from the Sea-going Forces shall not be eligible for an Outfit Gratuity on transfer to the R.A.N.R. Staff.

2. Where ranks and ratings are appointed to the R.A.N.R. Staff within six months of their resignation or discharge, as the case may be, from the Sea-going Forces, an Outfit Gratuity will not, as a general rule, be payable; but each case submitted will be considered entirely on its merits.

3. Ex-members of the Naval Guard Section appointed to the R.A.N.R. Staff within six months of their demobilization will, on the approval of the Naval Board, be eligible for an Outfit Gratuity equivalent to the difference between the value of all articles of uniform clothing issued gratuitously to them within their last six months' service in the Naval Guard Section and the Uniform Gratuity payable on entry into the R.A.N.R. Staff.

4. Ex-members of the Permanent Naval Forces (Sea-going), or the R.A.N.R. Naval Guard Section, appointed to the R.A.N.R. Staff after six months from the date of their discharge or demobilization, as the case may be, shall be regarded as entered direct from the shore, and entitled to payment of the prescribed Uniform Gratuity.

5. In every case, payment of Uniform Gratuity shall be subject to the prior approval of the Naval Board being obtained.

(N. 20/8083.)

231.

.303-INCH LEWIS GUNS—ESTABLISHMENT—ADDITIONS.

The following additions are to be made to Navy Order No. 91/1920, viz.:—

Vessel.	Number Allowed.	
	Field Mountings.	
<i>Melbourne</i>	4	
<i>Sydney</i>	4	
<i>Brisbane</i>	4	
<i>Adelaide</i>	4	

(20/1209.)

232.

AMENDMENT OF FINANCIAL AND ALLOWANCE REGULATIONS (SEA-GOING).

The following amendment is to be made to the Financial and Allowance Regulations for the Permanent Naval Forces (Sea-going), as amended by Navy Order No. 89/1920:—

PART 2.—TRAVELLING ALLOWANCES.

Regulation 16 is further amended, as from 1st April, 1920, by adding at the end of new Sub-Regulation (1A), after the word "accommodation", the following:—

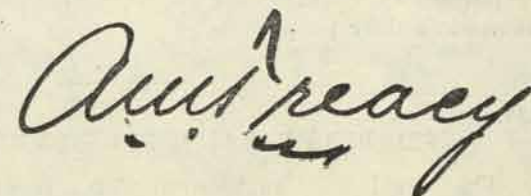
"This concession does not include sleeping berth accommodation."

Commonwealth Navy Orders.

Navy Office, Melbourne,
9th November, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative.. .. .	6
Commodore-Superintendent and Senior Naval Officer, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
District Naval Officers	8
Sub-District Naval Officers	1
Commonwealth Departments, &c.	as requisite

233.

USE OF ZONE TIME IN REPORTS OF MOVEMENTS OF H.M.A. SHIPS.

When receiving a report from one of H.M.A. Ships recently concerning the movements of the vessel, the addressee, owing to a lack of knowledge as to the true signification of the term "Zone Time," misread the message, thereby involving the Department in unnecessary expense.

2. In this connexion, attention is drawn to Admiralty Monthly Orders Nos. 1291/1919 and 1920/1920.

3. Commanding Officers of Ships and Establishments, and District Naval Officers, should take steps to insure that all Officers and men under their command are made fully acquainted with the instructions contained in the Admiralty Monthly Orders quoted, and thoroughly understand their purport.

(20/8082.)

234.

FLINDERS NAVAL DEPÔT—COMMISSIONING OF.

The Naval Base at Western Port, recently known as "Flinders Naval Base" is, until further notice, to be known as "Flinders Naval Depôt." The Depôt was commissioned as "H.M.A.S. *Cerberus III.*" on the 1st September, 1920.

2. All communications for this Establishment should be addressed, until further notice, to—

The Commanding Officer,
Flinders Naval Depôt,
Western Port, Victoria.

3. Navy Orders Nos. 77/1913, and 203/1920 are hereby cancelled.

(20/8915.)

235.

REVISION OF MESSING ALLOWANCE.

The Messing Allowance for Destroyers and other H.M.A. Ships victualled on Standard Ration has been increased from 4d. to 5d. per head per day as from 1st November, 1920.

(20/3040.)

Library

Commonwealth Navy Orders.

Navy Office, Melbourne,
16th November, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,

A. J. Peacy

To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-Superintendent and Senior Naval Officer, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
District Naval Officers	8
Sub-District Naval Officers	1
Commonwealth Departments, &c.	as requisite

236.

DAMAGE TO RAILWAY CARRIAGES BY NAVAL RATINGS TRAVELLING ON DUTY.

Several cases have recently been brought under the notice of the Naval Board of damage to railway carriages by Naval Ratings, and of objectionable behaviour in trains. This conduct brings discredit upon the Royal Australian Navy, and, it is considered, will materially lessen the respect which the general public have for Naval Ratings and Naval uniform.

2. The Naval Board have, for some time past, been endeavouring to secure the revival of railway concessions for Officers and Men travelling to their homes on leave, but if the Railway authorities have reason to anticipate damage to railway carriages, it is unlikely that any concessions will be granted.

3. The Board direct that, when parties of Naval Ratings are travelling by train on duty, a Petty Officer, Leading Rate or Badge Rating should invariably be detailed for each compartment. It should be the duty of this rating to record the names of each rating occupying the compartment, and to report on arrival at destination, whether any damage has been done, and, if so, by whom.

(This Order will be reprinted for posting on Notice Boards.)

237.

COURSES IN ENGLAND FOR SUB-LIEUTENANTS, R.A.N.

With reference to the Note to Navy Order No. 9/1920, arrangements have been made with the Admiralty for the Officers named in the Navy Order quoted to commence their Courses at the Royal Naval College, Greenwich, in October, 1921, and on completion of the Greenwich Course to proceed with courses in Engineering, or Navigation, Gunnery and Torpedo, as the case may be.

2. In accordance with the above-mentioned arrangements, the Officers concerned will leave Australia for England early in August next. (17/0112.)

238.

ISSUING PRICES OF SEAMEN'S CLOTHING.

The following additions are to be made to the "Official Memorandum of Prices of Seamen's Clothing," dated 1st October, 1919:—

Pattern.	BADGES.	£	s.	d.
Regulating Branch—				
246 Master-at-Arms	gold .. pair	0	6	7
246A " " " "	red .. "	0	1	1
247 Regulating Petty Officer	gold .. each	0	3	6
247A " " " "	red .. "	0	0	6
247B " " " "	blue .. "	0	0	5

Pattern.	BADGES.	£	s.	d.
Badges for Caps—				
48 Chief Petty Officer	each	0	8 5
Divers—				
250 Chief Petty Officers	gold .. pair	0	4	6
250A " " " "	red .. "	0	2	3
250B " " " "	blue .. "	0	2	3
251 Other Ratings	gold .. each	0	4	3
251A " " " "	red .. "	0	1	11
251B " " " "	blue .. "	0	1	11
Rangetakers, 1st Class—				
230 Chief Petty Officers	gold .. pair	0	5	2
230A " " " "	red .. "	0	0	9
230B " " " "	blue .. "	0	0	9
231 Other Ratings	gold .. each	0	4	2
231A " " " "	red .. "	0	0	8
231B " " " "	blue .. "	0	0	8
Rangetakers, 2nd Class—				
232 Chief Petty Officers	gold .. pair	0	5	2
232A " " " "	red .. "	0	0	9
232B " " " "	blue .. "	0	0	9
233 Other Ratings	gold .. each	0	3	10
233A " " " "	red .. "	0	0	8
233B " " " "	blue .. "	0	0	8
Rangetakers, 3rd Class—				
234	gold .. each	0	3	5
234A	red .. "	0	0	7
234B	blue .. "	0	0	7
Boots, half, light (new pattern) pair	1	1	0
Shoes, black, leather (Derby)	0	17	6
" " " (Slipper)	0	9	10

(D.V. 20/1780.)

(This Order will be reprinted for posting on Notice Boards.)

239.

THE NAVAL STAFF COMMITTEE—RULES.

The ^{Civil} Naval Staff Committee shall consist of the following seven members, viz:—

President.—The Secretary, Navy Office, or the officer acting as Secretary for the time being.

^{Civil} Ex Officio.—The Industrial Officer.

Ordinary Members.—Three members of the Clerical Division; two members of the Professional and Technical Divisions.

2. The ordinary members shall hold office for a period not exceeding eighteen months, and shall retire in rotation, as follows:—

Clerical Members.—To retire in rotation—one on 1st January and one on 1st July in each year. Period of service on the Committee will thus be eighteen months.

Professional Members.—To retire in rotation—one on 1st January and one on 1st July each year. Period of service will thus be one year.

(Note.—Until regular rotation has been established, lots to be drawn to determine the order in which representatives will retire.)

See
N.O.
240/19

3. No person shall be eligible to serve again on the Committee until the expiration of at least one year since his last retirement therefrom.

4. The ordinary members to be nominated by the Naval Board.

5. The Committee shall assemble at such times as they may be called together by the President; any two ordinary members shall also have the right to require the Committee to be assembled. The request for this to be done is to be forwarded to the President signed by the two members. The President will then summon the Committee with as little delay as practicable.

6. The functions of the Committee shall be purely advisory, and not executive. Subject to the approval of the Minister when necessary, the executive action in regard to all appointments, promotions, re-classifications, &c., of the Civilian Staff of the Department shall be in the hands of the Secretary for junior appointments, and the Naval Board for senior appointments.

7. The duties of the Committee shall be to take evidence and make recommendations in regard to the promotion, pay, classification, transfer, &c., of the staff, but the allocation of the duties of the individuals and their disciplinary control shall be in the hands of the Secretary or the Naval Board, as the case may be.

8. Any five members will form a quorum.

(Note.—i. As a general rule, the representatives of the Clerical Division will be composed of representatives of the following branches:—

- One, Secretary's Branch.
- One, Accounts Branch.
- One, other Branches.

ii. On the appointment of Technical Officers (Naval Store, Victualing Store, and Ordnance Store Officers) to Navy Office, one of the two representatives at present allotted to the Professional Division will be allotted to the Technical Division).

9. Navy Order No. 215/1919 is hereby cancelled.

(19/7460.)

Commonwealth Navy Orders.

Navy Office, Melbourne,
23rd November, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,

A. J. Peacy

To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-Superintendent and Senior Naval Officer, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
District Naval Officers	8
Sub-District Naval Officers	1
Commonwealth Departments, &c.	as requisite

240.

WELFARE COMMITTEE 1919.—PROMULGATION OF FURTHER BOARD DECISIONS

The decisions of the Naval Board, in regard to the recommendations put forward by the Welfare Committee of 1919, were communicated to the Fleet in the form of a pamphlet dated 16th February last, which was issued from the Navy Office to the Commanding Officers of all Ships and Establishments for distribution amongst Petty Officers and men.

2. In this pamphlet it was stated that certain recommendations had been referred to the Admiralty, and that the decision of the Naval Board was, in the meanwhile, deferred. Admiralty views have now been received, and the decisions of the Naval Board on the items in question are promulgated below for the information of Petty Officers and men.

*Request.**Decision.*

- (4b) That as far as possible commissioned rank may be open to all branches. It is decided that the Mate system will not be extended for the present to other branches than the seaman and engine room branches. This is in accordance with Admiralty policy.
- (11) Engine Room Department.— That the title of Engine Room Artificers be changed and conditions of their service be improved. It is decided that no change shall be made in the titles of Engine Room Artificers. The Admiralty have approved of the qualifying period of service required to render a C.E.R.A. or E.R.A. eligible to sit for examination for Warrant Rank being reduced from 8 years' service above the rating of E.R.A., 4th Class, including 4 years in sea-going ships, to 6 years above the rating of Acting E.R.A., 4th Class, including 3 years in sea-going ships in commission. This reduction will be applicable to the R.A.N. The change of title of Chief Artificer Engineer to Commissioned Engineer is approved.
- (12) Electrical Artificers.—Similar to (11), and also to be considered for Mate (E.E.). No change in titles is approved, nor can promotion to Mate Rank be considered for the present.
- (13) Chief Stokers to be eligible for Warrant Rank if fully qualified. Not approved. The Admiralty do not consider that the introduction of another avenue of advancement to Warrant Rank for the Stoker Branch, in addition to that through the rating of Mechanician, would increase the efficiency of the service.

*Request.**Decision.*

- (14) Accountant Branch.—
 (a) Introduction of Mate (A) for Accountant Branch.
 (b) Change of title for all Writer ratings, substituting Clerk for Writer in all cases.
 (a) Not approved. (See (4b) above.)
 (b) Change of title is not approved.
- (20) Sick Berth Ratings.—
 (a) The word "Steward"
 (b) That the rank of Medical Warrant Officer be instituted in the R.A.N.
 The following new titles are approved:—

<i>Present.</i>	<i>Future.</i>
Sick Berth Attendant	Sick Berth Attendant
2nd Sick Berth Steward	Leading Sick Berth Attendant
Sick Berth Steward	Sick Berth Petty Officer
Chief Sick Berth Steward	Sick Berth Chief P.O.

 Approved. Positions which can suitably be held by Warrant Wardmasters are under consideration, and one or more appointments will be made in due course.
- (43) Fore and aft rig to be adopted for Petty Officers. Approved in respect of Petty Officers of 4 years' service and above, as previously notified.
- (49) Suitable dress to be authorized for the tropics. The introduction of a suitable pattern of clothing for this purpose is still under consideration. The Admiralty have introduced a tropical rig, consisting of white drill shorts and cotton singlets; but there is still a doubt as to whether the Admiralty pattern clothing has proved satisfactory.
- (50) Disc badge for Officers' Cooks and Stewards to be abolished. Not approved. The disc was introduced in the Royal Navy only recently as the distinction badge for Officers' Cooks and Stewards in place of the letters O.C. and O.S., which were unpopular with the class. The Admiralty have no intention of making any further alteration.
- (60) That all ratings below that of Petty Officer should wear bluejacket's rig. Not approved.

*Request.**Decision.*

- (87) That the Table of Precedence as laid down in K.R., Volume II., App. XV., be abolished, ratings to take precedence according to their length of service.
- (93) That Gunners' Mates should not also be Gunlayers, 1st Class.
- (97) All Artisan ratings should be entered as Chief Petty Officers, the rating of Artisan, 5th Class, being abolished, and all men required to be over 21 on entry, and fully qualified.
- (101) That Pay and Victualling Departments should be entirely separated.
- A revision of App. XV. has been under consideration by the Admiralty for some time past, and such further revision as is considered necessary will be made in due course. Pending promulgation of the revised App. XV., existing Regulations will stand.
- This question is still under consideration by the Admiralty, and a decision will be promulgated in due course.
- The Admiralty, in dealing with similar requests in the R.N., have decided that no case has been made out for a grant of the rating of Chief Petty Officer on entry. No change in existing procedure will be made, at any rate for the present.
- Admiralty policy is entirely opposed to the subdivision of the control of these departments. No change in existing practice will be made.

4. This Order is to be regarded as authority for carrying into effect the approval of the Naval Board in respect of items 11 and 20.

(19/5810.)

(This Order will be reprinted for posting on Notice Boards.)

241.

MEDICAL OFFICERS.—PROVISIONAL EXAMINATION FOR PROMOTION.

The provisions of Admiralty Weekly Order No. 2591/1920 (except as regards paragraph 6), relative to the ~~Provisional~~ Examination for promotion of Medical Officers, have been adopted in the Royal Australian Navy.

(20/9456.)

N.O. 93

7/1921

242.

UNIFORM GRATUITY ON PROMOTION TO C.P.O. RATING.

All ratings dressed as Seamen, promoted to a Chief Petty Officer Rating on and after the 1st July, 1920, are to be granted an Outfit Gratuity of £16 on promotion, instead of £5 as heretofore, provided they are required to change their uniform from Class II. to Class III.

2. The necessary amendment to the Financial and Allowance Regulations (Sea-going) will be made in due course.

(This Order will be reprinted for posting on Notice Boards.)

243.

INSTRUCTION AND ADVANCEMENT OF OFFICERS' COOKS.

The Naval Board directs that, except for Breadmaking, Officers' Cooks are to undergo similar courses of instruction in the Cookery School in *Cerberus III.* to those laid down in King's Regulations and Admiralty Instructions for Ships' Cook ratings. For that purpose the Drafting Officer is to arrange that Officers' Cooks are discharged to *Cerberus III.* from time to time in numbers that can be conveniently spared from the Fleet.

2. Generally the instructions governing examinations for Ships' Cook ratings are to apply, and the case of any Officers' Cook who fails to pass the necessary examination on his second attempt is to be specially reported to the Naval Board for decision as to his retention in the Service.

3. If otherwise qualified, and recommended, as laid down in Navy Order No. 44/1918, Officers' Cooks may be advanced to the acting higher rating until facilities can be afforded for instruction and examination in the Cookery School. On passing the required examination, successful candidates holding the acting rating are to be confirmed from the date of receiving the acting rating. (19/5623.)

(This Order will be reprinted for posting on Notice Boards.)

244.

PROCEDURE OF DEALING WITH STORES WHEN SHIPS ARE PAID OFF, ETC.

The procedure for dealing with stores and fixtures when a ship is ordered to be paid off is to be as directed by Article 1117, King's Regulations and Admiralty Instructions, paragraphs 1, 2, and 3, except that the latter portion of paragraph 2 (c), which reads: "or if necessary placed in a suitable lay-apart store in charge of the ship's store officers," is to be disregarded for the present, there being no lay-apart store at Garden Island available.

2. The following procedure is to be observed in lieu of that laid down in Article 1117 (2c) of King's Regulations and Admiralty Instructions:—

All serviceable stores are to be kept on board the ship, and store officers will be held strictly responsible for them. Special precautions are to be taken for safeguarding valuable stores, all removable articles not in use being locked up in store rooms when this can be conveniently done, or, if necessary, such articles as stop watches, binoculars, telescopes, &c., may be returned to the Naval Store Officer for custody only, in which case the articles are to be packed in suitable cases and duly sealed and marked before being returned.

3. Navy Order No. 39/20 is hereby cancelled. (20/7362.)

245.

PACKAGES SUPPLIED WITH VICTUALLING STORES.

Cases have recently come under notice where payment has been made for contractors' packages, such as bread bags, butter boxes, &c., which have been retained on board H.M.A. Ships and at Shore Establishments without their disposal being properly accounted for.

2. In view of the present high cost of packages, every endeavour should be made to avoid unnecessary expense in this direction, and arrangements should be made, as far as practicable, for the earliest possible return of all packages for which contractors are entitled to claim payment.

3. All contractors' packages which it is necessary to retain, and for which payment is made, are to be taken on charge, and credit obtained for articles subsequently returned. Bags and other *accountable* packages included in the value of purchased articles are also to be taken on charge (*vide* King's Regulations and Admiralty Instructions, Articles 1729 and 1775).

4. All accountable cases are to be carefully opened and preserved in a fit state for return to the Victualling Yard for further use. The binding should be cut at each corner, the lid removed with nail extractors, and replaced when the case has been emptied. Nail extractors may be obtained on demand from Royal Edward Victualling Yard.

5. Freight charges should not be incurred in the return of packages to contractors or, unless by arrangement with the Victualling Store Officer, to the Victualling Yard (*vide* Navy Order No. 57/1916).

(D.V. 20/1782.)

246.

AMENDMENT OF FINANCIAL AND ALLOWANCE REGULATIONS (SEA-GOING).—LUNCHEON ALLOWANCE TO R.A.N.R. STAFF.

The following amendment to the Financial and Allowance Regulations (Sea-going) has been approved, and is promulgated for information and guidance:—

Regulation 78 is amended, as from 1st July, 1920, by adding new sub-regulation (6), as follows:—

“(6) Luncheon Allowance.—Members of the R.A.N. Reserve Staff required to attend Military Courses of Training away from their head-quarters in city and suburban areas, and required to obtain their midday meal away from their usual place of residence, may be paid a luncheon allowance not exceeding 1s. 6d. per diem for each whole-day attendance.”

(20/6911.)

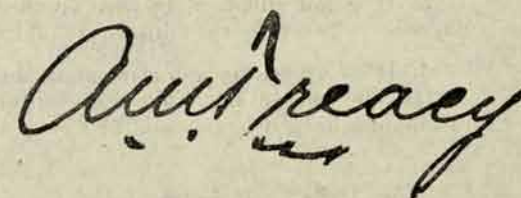
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Commonwealth Navy Orders.

Navy Office, Melbourne,
29th November, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By Command of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships. Officers in charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
Australia	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-Superintendent and Senior Naval Officer, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
District Naval Officers	8
Sub-district Naval Officers	1
Commonwealth Departments, &c.	as requisite

C.19667.

247.

**FOREIGN SERVICE LEAVE OF R.N. RATINGS LENT.—
NOTATION ON CONDUCT SHEET.**

With reference to Navy Order No. 2/1920, it is the direction of the Naval Board that, on discharge of a R.N. rating from one of H.M.A. Ships or Establishments to another, a notation should be made on his Conduct Sheet of the number of days of Foreign Service Leave due to him up to the date of such discharge.

2. This notation is to be initialed by the rating as indication that he is aware of the amount of leave due to him to date, and accepts the accuracy of the notation.

3. It is not sufficient to note on the Conduct Sheet the number of days' leave taken in the Ship or Establishment concerned.

4. It is especially essential that the notation of Foreign Service Leave due should be made, and initialed by the rating, in the case of men discharged to *Penguin* or *Cerberus* for passage to England.

(20/7957.)

(This Order will be reprinted for posting on Notice Boards.)

248.

**RETURN OF MEN RECOMMENDED TO QUALIFY FOR HIGHER
NON-SUBSTANTIVE RATING.**

If R.N. ratings are included in the Return of Men Recommended to Qualify for Higher Non-substantive Rating (A.S. 1303), the date of commencement and period of engagement of such ratings in the Royal Navy should be shown in the Remarks Column.

2. Particulars of R.A.N. Engagement should be shown in columns 6 and 7.

(20/9165.)

249.

MEDICAL HISTORY SHEETS.

With regard to the instructions contained in Article 1310, K.R. and A.L., relative to the preparation and safe custody of Medical History Sheets of ratings, the Board direct that, in future, the Medical Officer of a Ship or Establishment is to be responsible for the keeping of the Medical History Sheets, and for their direct transmission, under cover, to the Medical Officer of the Ship to which ratings are drafted, or to the Navy Office in cases of men discharged from the Service.

(20/9641.)

250.

**ARMAMENT STORES.—INSTRUCTIONS FOR THE GUIDANCE
OF STORE ACCOUNTING OFFICERS.**

The following instructions are promulgated for the guidance of Store Accounting Officers:—

- (1) All stores issued from Depôts will be charged to the Ship. Return notes must accordingly be raised by ships for shell boxes, transport packages, &c., which are not contained on board, but returned to the Depôt. Such items must not be deleted from the Depôt Issue Voucher.
- (2) Separate demands and return notes should be forwarded for gunwharf stores, and magazine stores.
- (3) Registered numbers of all B.L., C.A., and machine guns, and Webley pistols, should be quoted on return notes and correspondence.
- (4) The date on which armament stores are required on board should be shown on the demand (Form A.S. 1403), and at least seven days' notice should be given whenever possible.
- (5) All demands for cordite cartridges are to be accompanied by lists of cordite lots remaining on board of the size and type of cartridge required. Lists of cordite cartridges landed are also to accompany return notes.
- (6) Stores landed on deposit should always be accompanied by deposit return notes.
- (7) In all demands and return notes the service nomenclature of all stores shown in ledger headings of ships' accounts is to be used. When the headings are not shown in the ships' accounts the nomenclature is to be taken from the priced vocabulary of ordnance stores.
- (8) When ordnance stores are returned either by rail or water transport or parcels post, the sender is to mark or label each package, and all loose articles, with the following particulars, viz.:—
 - (a) The name of the ship or service returning the stores.
 - (b) The name of the Ordnance Depôt or Base to which the articles are consigned.
 - (c) The date of despatch.
 The marking should be in such a form that it cannot be obliterated easily—chalk should not be used.
- (9) When two or more outfits are returned together in one barge, care is to be taken to stow each outfit separately and the packages and loose articles are to be marked as indicated under (8).
- (10) For stores returned to Armament Supply Depôts—in transit through Naval Bases—Return Notes (Form A.S. 1401/A.O. 2) are to be made out in duplicate, and on the

*See
NO.
98/1921*

top of the form, in the space provided for the purpose, is to be shown the mode of conveyance of the stores to the Base, and the date of despatch, and the notes forwarded to the Base Officer. Before the stores are despatched from the Base, care is to be taken to see that the packages, &c., are clearly marked and addressed, and on the return notes the Base Officer will indicate the means of transport to the Armament Supply Depot to which the articles are consigned.

- (11) On consignment notes (Form D. 80) the following particulars are to be inserted in addition to the other information called for:—

- (d) Truck number.
 (e) Name of ship or service returning the stores.
 (f) Date of despatch.

The return notes and consignment notes should be posted the same day the stores are despatched.

(20/9636.)

251.

LOAN BEDDING RETURNED TO STORE.

The names of all ratings discharged to the shore direct from H.M.A. Ships are to be shown on Form A.S. 79 (z) forwarded as an enclosure to the Clothing Account. The articles of loan bedding returned should be clearly recorded in the case of each individual.

2. The names of all deserters should also be entered, showing the disposal of bedding of each rating.

3. On no account should bulk quantities be recorded with the notation "Received from the Master-at-Arms". Entries covering each individual are essential for checking purposes, and it is to be stated if the value of deficiencies were recovered.

(D.S. 20/1989.)

252.

AMENDMENT OF NAVAL RESERVE REGULATIONS.

The following Amendment to the Naval Reserve Regulations (Statutory Rules 1919, No. 190, as amended to present date) has been approved, and is promulgated for general information:—

Regulation 338 is repealed, and the following Regulation inserted in its stead:—

"338. Members of the R.A.N.R. Staff may take up annually from stock, on repayment, materials and articles of uniform clothing within the following limits. If desired, all or part of the items shown may be taken up in any one quarter:—

- (a) Officers and Chief Petty Officers:—

- 7 yards blue cloth, or serge, diagonal (Officers only).
 7 yards serge, diagonal or No. 3 (C.P.O.'s only).

- 12 yards drill.
 12 yards flannel.
 2 caps and badges.
 2 pairs boots, black (C.P.O.'s only).
 4 shirts, soft, white
 6 collars, white.
 4 pairs drawers, cotton.
 2 neckties, black silk.
 6 pairs socks.
 1 overcoat (seamen's pattern).
 1 helmet.
 1 oilskin.
 1 sou'wester.

- (b) Petty Officers and Ratings dressed as Seamen:—

- 7 yards serge, No. 3.
 12 yards duck.
 12 yards flannel.
 2 caps.
 2 collars, blue jean.
 2 handkerchiefs, black silk.
 1 hat, sennet.
 4 ribbons, hat or cap.
 2 pairs boots, black.
 4 pairs drawers, cotton.
 6 pairs socks.
 1 overcoat (seamen's pattern).
 1 oilskin.
 1 sou'wester.

- (c) Buttons for Officers' and Chief Petty Officers' uniforms, also any necessary badges, may likewise be issued on repayment."

(20/6883.)

253.

CORRECTION TO NAVY ORDER.

Navy Order No. 224/1920, Section IV., paragraph 2, line 3, for "General Manager of Garden Island" read "Engineer Manager of Garden Island".

(20/9550.)

Library

Commonwealth Navy Orders.

Navy Office, Melbourne,
7th December, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,

A. J. Peacy

To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-Superintendent and Senior Naval Officer, Sydney	10
H.M.A. Dockyards and Naval Establishments ..	4
District Naval Officers	8
Sub-district Naval Officers	1
Commodore-in-Charge, Hong Kong (for C.-in-C., China)	2
District Intelligence Officer, Singapore (for C.-in-C., China)	1
Commonwealth Departments, &c.	<i>as requisite</i>

254.

WELFARE COMMITTEE, 1920.—PROMULGATION OF BOARD DECISIONS.

The Naval Board have received the requests submitted by the Advisory Committee for 1920, together with the reports and recommendations thereon by the Welfare and Pay Committees respectively.

2. In order that earliest possible information may be in the hands of the *Personnel* of the Fleet regarding the progress made in dealing with the requests of the Advisory Committee, the Board have decided to promulgate at once the following statement of the requests received and such decisions thereon as the Board have been able to arrive at up to the present.

3. In the case of certain requests, as to which the Board require further information before coming to a decision, or which concern other Departments, such as the Treasury, &c., decisions will be promulgated later as they are reached.

4. The Board much regret that the Advisory Committee should have decided not to meet the Welfare and Pay Committees for the purpose of discussing their requests, and point out that the Board is thus deprived of evidence which would have tended to elucidate and explain some of the requests put forward. The Committees and the Board have, however, given each request the most earnest consideration, having always in view the welfare and best interests of the Petty Officers and Men of the Fleet, consistent with the efficiency of the Royal Australian Navy.

5. The general question of pay, Active and Deferred, of Petty Officers and Men of the R.A.N., has been reported on at length by the Pay Committee. Pending consideration by the Government of certain matters arising out of the Pay Committee's report, the Naval Board are unable to make an immediate announcement in this connexion. The decisions on these requests will, however, be communicated as early as possible.

6. A number of requests relating to the status, qualification, or dress of various ratings, the Board have been unable to approve. Petty Officers and Men are reminded in this connexion that, as pointed out in the memorandum announcing Board decisions on last year's Welfare Committee requests, the R.A.N. and the R.N. are, under agreement, organized on uniform lines, and the *Personnel* of the two Forces is intended to be interchangeable. Material discrepancies between the dress, qualifications, or status of similar ratings in the R.A.N. and R.N. cannot therefore be permitted.

7. Immediate steps are being taken to give executive authority for the carrying into effect of the Board approval where signified hereunder.

(A) PROMOTION.

Request.

1. All future Officers to be promoted from the Lower Deck, 50 per cent. of the Officers to be taken from the *Tingira*, remaining 50 per cent. from young Petty Officers and Leading Rates passed for higher rating

Decision.

Not approved. The Board are of opinion that the existing method of promotion to Commissioned Rank through Mate, and the arrangement whereby candidates from *Tingira* are eligible for entry into the R.A.N. College, Jervis Bay, gives adequate opportunities of advancement to Lower Deck ratings after entry into the Service. It is pointed out that the present avenue of entry of Officers is open to all sections of the community

(A) PROMOTION—continued.

Request.

2. Boys on *Tingira* be given the opportunity to qualify for Artificer and Artisan ratings

The method of training Artificer and Artisan ratings for the R.A.N. is now under consideration

3. That the Mate scheme be adopted as in the R.N. and to include all ratings

The Admiralty, in dealing with similar requests, have decided that the Mate scheme will not be extended to Branches other than the Seamen and Engine-room Branches. The Naval Board do not propose to depart from this rule for the present

4. That all ratings eligible for the 40 days' school course to prepare for Educational Test, Part II., be withdrawn to Depôts to undergo course

The Board consider that in ships in which Instructor Lieutenants and Schoolmasters are borne adequate facilities exist for ratings to prepare for this test on board their ships. Every consideration will be given to this request in the case of ratings serving in smaller ships where such facilities are not available

5. All Petty Officers to be rated Chief Petty Officers after four years' service, if recommended

The R.N. Welfare Committee recently recommended that Petty Officers of six years' seniority should be automatically rated Chief Petty Officers. The Admiralty, in dealing with this request, replied that automatic promotion was contrary to the real interests of the Service, and could not therefore be sanctioned

The Naval Board intend to follow Admiralty practice in regard to the advancement to the rating of Chief Petty Officer, and will endeavour to insure that no serious block arises in the promotion of R.A.N. Petty Officers

Approved

6. That no rating's assessment of ability be reduced without first seeing his Captain

Appendix XV. of the King's Regulations is under revision by the Admiralty. The result of such revision will be applied to the R.A.N. as soon as it is received

7. That the senior person of any rating shall be that person who has held the rating longest

It is not the policy of the Board to engage R.N. pensioners in future, except in a civilian capacity. Pensioners already serving will not be permitted to re-engage otherwise than in very exceptional circumstances.

8. Attention is drawn to the fact that the promotion of the younger members of the Service is being delayed owing to the retention of pensioners

It is suggested that, if the service of pensioners is essential, they shall only be employed in a civilian capacity, or that some other arrangement be made so that they will not interfere with the promotion of younger men

Not approved. The Board do not consider this would be in the best interests of the Service

9. That the Chief Rates, 2nd Class, in the Artificers' and Artisans' ratings be abolished, all Chiefs that are made to be made Chiefs, 1st Class

10. That all Artificers and Artisans with three years' sea service be eligible to sit for all examinations

Not approved. The Board consider that the King's Regulations must be adhered to

11. That all Artisan ratings join up on the same footing as Artificers and Shipwrights, both as regards pay and rating

Not approved. See Navy Order, No. 240/1920, dealing with similar request by last year's Advisory Committee

(A) PROMOTION—continued.

Request.

12. (a) That promotion in Sick Berth Staff, Officers' Stewards, and Officers' Cooks should be automatic—

Three years for	{ 2nd Sick Berth Steward 2nd Officers' Cook 2nd Officers' Steward
Six years for 1st	{ Sick Berth Steward Officers' Cook Officers' Steward
Ten years for	{ Chief Sick Berth Steward Chief Officers' Cook Chief Officers' Steward

(b) Warrant Rank according to roster as vacancies occur

(c) That Officers' Steward, 3rd Class, be abolished

13. That Warrant Rank for Sick Berth Staff be introduced in the R.A.N.

14. That the rating of Chief Mechanician be introduced in the R.A.N.

15. That qualifying time for a Victualling Assistant be reduced to two years and to be then eligible for rating

16. That Torpedo Coxswains, after qualifying, should be rated Acting C.P.O. on the same basis as Submarine Coxswains. M.O.'s 3625/18, 847 and 2209 of 1919

(B) ACCOMMODATION.

17. (a) Improvements as sanctioned by the Admiralty in R.N. ships as to upholstery, pantry, and electric heaters for food

(b) Improvements as to sleeping accommodation

18. That any person suffering from venereal disease be discharged ashore for treatment

19. That cabin accommodation where unnecessary be abolished

20. That all clothes chests be repurchased by the Paymaster, and a certain number of chests be kept in each ship fitted with iron lockers for the convenience of ratings on draft

21. That beds be supplied in all shore establishments for all ratings

Decision.

(a) Not approved. The Naval Board consider that automatic promotion is contrary to the interests of the Service, and cannot therefore be sanctioned

(b) The Naval Board do not consider that the institution of Warrant rank in the Officers' Steward and Cook Branches is justified, in view of the fact that there are no positions in the R.A.N. in which this rank is called for

As already notified in Navy Order, No. 240/1920, the introduction of Warrant Rank for the Sick Berth Staff has been approved, and one or more appointments will be made in due course

(c) Not approved

Approved. See 12 (b)

Provision already exists for the rating of Chief Mechanician in the Royal Australian Navy

The Board have already approved of Victualling Assistants of two and a-half years' service being eligible for examination for higher rating. On qualifying, they will be eligible for promotion to Acting Leading Victualling Assistant as vacancies arise

This question has been referred to the Admiralty.

(a) Pantries and electric heaters are being provided where practicable

The question of upholstery is under consideration

(b) The Board have already approved of hammock hooks being spaced further apart, where possible, and this is being carried into effect as opportunities offer

The attention of Commanding and Medical Officers is being drawn to the necessity of landing under service control or otherwise segregating any venereal cases who are in an infectious condition.

Approved in principle

The system of using steel lockers for the stowage of clothes is now under trial. The adoption of the system will depend on the results of these trials, and if put into operation, this request will then be taken into consideration

Arrangements are being made to provide beds for C.P.O.'s and P.O.'s at Flinders Naval Depot. The necessity for economy prevents any further action in this direction being taken for the present; but the possibility of providing beds for other ratings at Flinders Naval Depot and at other shore establishments will be reviewed when next year's estimates are under consideration

(B) ACCOMMODATION—continued.

Request.

22. That the accommodation provided for Petty Officers at Flinders Naval Base is below standard, and should be rectified immediately

23. That houses be provided for all married ratings on the staff at Flinders Naval Base.

(C) MESSING AND CANTEEN ARRANGEMENTS.

24. (a) That in harbour ships and establishments all messes should have the option of going on Repayment or General Mess

(b) In sea-going ships Petty Officers and Chief Petty Officers' Messes

25. That all Writer and Victualling ratings be victualled in one separate mess

26. That Mess Stewards be substituted in Petty Officers' and Chief Petty Officers' Messes in lieu of the present system

27. That in light cruisers and above, all Telegraphist ratings shall mess together in one separate mess

28. That no person or firm be allowed to hold a tenancy of more than one canteen at one time

Preference to be given to returned sailors both as tenants and employees

Decision.

As a question involving an individual establishment, this request is not within the terms of reference laid down for the Advisory Committee (see Navy Order 150/1920, para. 12 (b)). The Naval Board observe, however, that special consideration has been, and is being given to the accommodation for Petty Officers at Flinders Naval Depot, and considerable modifications, designed to improve the accommodation for these ratings, have lately been made in the original plans

This request is also not within the terms of reference of the Advisory Committee. It is observed, however, that a beginning is being made in the matter of provision of married quarters. The erection of a limited number of houses, intended for occupation by C.P.O.'s and P.O.'s on the staff, has been approved of by the Naval Board, and it is hoped that the construction of these houses will shortly be commenced

It is the policy of the Naval Board that the General Messing system should be made obligatory throughout the R.A.N. both in shore establishments and in sea-going ships. The Board are not prepared to cancel the orders recently issued with the object of attaining this end until further experience of the general application of the system has been gained

Not approved. It is considered that the King's Regulations should be adhered to

Not approved. The Naval Board consider that it is undesirable to increase the numbers of non-combatant ratings carried on board H.M.A. ships

Not approved. The numbers of Telegraphist ratings borne are insufficient to justify a separate mess being allotted to them, observing that C.P.O., P.O., and Boy Telegraphists should mess in their respective messes

It is pointed out that where a contractor is supplying several ships, with a consequent increased turn-over, he should be able to provide goods at slightly lower prices. Anything in the nature of monopoly by a single firm will, however, not be permitted

As regards preference to returned sailors, the selection of a canteen tenant lies primarily with the Ship's Company of the ship or establishment concerned. It has been the practice of the Naval Board to approve the selection made by the Canteen Committee and recommended by the Commanding Officer. The present canteen tenancy agreement form provides that preference should be given to ex-service men when engaging servers in canteens

(D) UNIFORM AND CLOTHING.

Request.

29. That all Petty Officers be dressed alike

30. That all new entries be provided with a free kit and credited with clothing allowance from date of entry

31. That one complete kit be provided in lieu of cash on changing dress

32. That two-piece jean suits be adopted as dress of the day

33. That blue overall suits for double-bottom parties and special suits for working in oil-fuel tanks be supplied on loan

34. That gaiters be made optional for liberty men

35. That the present dress for seamen be abolished

36. That a fore-and-aft rig would be more suitable for wear inside W/T. Offices than the present uniform, and it is requested that the dress of Telegraphists be altered accordingly

37. That Classes 1 and 3 uniform should be identical in cut with that of a Commissioned Officer

38. White working rig for Artisan ratings be abolished and a two-piece blue jean suit of approved pattern be established

39. That an extra pair of boots be issued to new entry Cook ratings

40. That blue overall suits be made part of a Cook's kit

41. That the distinctive cap badge and purple rings adopted by the Admiralty for E.R.A.'s be adopted in the R.A.N.

42. That white boots and shoes be made uniform

Decision.

The Admiralty have decided that the recent change of uniform should be limited to Petty Officers after reaching four years' seniority, and that any further change in the regulations is to be deferred, pending the experience of the advantages and disadvantages of the change already made. The Naval Board proposed to follow Admiralty procedure in this respect

Approved

Not approved. The clothing gratuity which is payable on change of class is based on the actual cost involved. The amount of the gratuity will be reviewed from time to time as the issue price list of clothing is revised

The introduction of blue jean jackets and trousers in substitution for white working rig is under consideration by the Admiralty. The Naval Board propose to follow the procedure laid down for the Royal Navy, on receiving Admiralty decision on this point

The issue of oilskin combination suits on loan for men working in oil-fuel tanks is already provided for. Issue on loan of blue combination suits for men working in double bottoms is approved in accordance with Admiralty scale. A Navy Order will be issued on this subject

Approved in principle. Further instructions will be issued in due course

Not approved. The Naval Board consider that the dress for the R.A.N. must be uniform with that in the Royal Navy

See decision on Request No. 32. The Naval Board propose to follow R.N. procedure in this respect

Approved

Not approved

Further information as to Admiralty procedure is being obtained

The Naval Board are causing further inquiries to be made as to the advisability of adopting this proposal

(E) DEFERRED PAY.

Request.

43. That deferred pay be increased by 100 per cent.

44. That deferred pay be paid to all ratings on completion of whole or part of engagement, except on serious cases of misconduct

45. That deferred pay be paid within one month after completion of engagement, or interest be paid on same at current bank rates

46. That the agreement between the Navy Board and non-continuous ratings, re deferred pay, be carried out

47. That if the proposition re advancement to Commissioned rank be not approved, the terms of engagement be reduced to five years

48. That no senior rating be lent from R.N. while there are R.A.N. ratings eligible to be made

49. That ratings on completion of engagement in R.A.N. be discharged at once, or re-engage for sea-service

50. That R.N. ratings lent to R.A.N. be returned to R.N. on completion of one engagement

51. That the Welfare Committee take steps to prevent the misrepresentation of conditions in the R.A.N. being made to R.N. volunteers

52. Any loss of pay sustained by R.N. volunteers through misrepresentation of conditions be refunded by the Commonwealth Government up to the date of the Welfare Committee meeting

Should they then desire to return to the R.N. they should be permitted to do so
If wishing to remain they do so under R.A.N. conditions

Decision.

The recommendations of the Pay Committee on this subject are now under consideration by the Naval Board

Approved. Deferred pay will, in future, be forfeited only in cases of desertion, dismissal, or discharge on account of serious misconduct. Deferred pay will not be forfeited in case of discharge at own request, whether free, by purchase, by resignation, or voluntary retirement

Every effort will be made to insure prompt payment of deferred pay on discharge. Payment of interest accruing subsequent to the date of discharge cannot be approved

The Board are not aware that the present agreement with Non-C.S. ratings regarding deferred pay has been departed from. The Admiralty claim pension contribution in respect of Non-C.S. ratings, and, in consequence, the Board are unable to approve payment of deferred pay in full
The Admiralty will, however, be again approached in this matter

(F) TERM OF ENGAGEMENT.

Not approved

This is now the policy of the Naval Board

No rating will in future be retained if he is not fit for general service. A rating on completing an engagement must either re-engage or take his discharge with the least possible delay

In the ordinary course, R.N. ratings on completion of their engagements on loan to the R.A.N. will revert to the R.N. In special cases where their services are required, and their retention does not block the promotion of R.A.N. ratings, their loan engagement may be extended for limited periods at the discretion of the Naval Board

The Naval Board are now causing to be investigated specific instances in which misrepresentation has been alleged. If misrepresentation has taken place, immediate steps will be taken to prevent its recurrence in the future

See reply to Request No. 51. This request will be considered on completion of the investigation referred to

(F) TERM OF ENGAGEMENT—*continued.**Request.*

53. No present member of the R.A.N.B. Staff be permitted to take a position of authority in charge of men in the R.A.N. unless he has seven years' sea-service in the R.A.N.

(G) PAY AND ALLOWANCES.

54. That the Active Pay be increased by at least 33½ per cent. for all ratings, and to be ante-dated to 1st July, 1920

55. That the Clothing Allowance be based on the cost of replacement of one kit per year

56. That Travelling Allowance be increased to a flat rate of 10s. per 24 hours for all ratings

57. That Victualling Allowance whilst on shore be increased to 5s. per day

58. That the Children's Allowance as paid in the R.N. be adopted in the R.A.N.

59. That the Victualling Allowance be increased to 2s. 6d. per day

60. That Instructional Pay of 1s. 6d. per diem be paid to all Instructors, and a qualifying examination in abilities to instruct be instituted for Stoker ratings

61. That the Gratuity for the Long Service and Good Conduct Medal be paid to ratings who received the medal prior to 1st January, 1920

62. That Stoker ratings possessed of Auxiliary Watchkeeping Certificates, or qualified in Internal Combustion Engines, be paid 3d. per day for each certificate

Decision.

The constitution of the R.A.N.R. Staff is now under review by the Naval Board, and this request will receive due consideration

The recommendations of the Pay Committee on this subject are receiving the consideration of the Naval Board

It is considered that the Kit Upkeep Allowance should be based on normal replacements for one year at the current issue prices. Normal replacements will not necessarily include all articles of kit. The allowance will be periodically reviewed whenever alterations are made in the issue prices

It is considered that a differential scale of Travelling Allowance is preferable to a flat rate. An increase on the existing rates is considered warranted, and the following daily rates are approved:—

	Present Rate.	Now approved.
Chief Petty Officer ..	10s.	12s.
Petty Officers ..	8s.	11s.
Seamen and others ..	6s.	10s.

Under consideration, together with recommendations of the Pay Committee

The recommendations of the Pay Committee on this subject are receiving Board consideration

The Victualling Allowance has already been increased from 1s. 8d. to 2s. a day. It is pointed out that this allowance is practically a nominal one. With the introduction of the General Messing system, based on fixed issuing prices, throughout the R.A.N., the actual amount of the Victualling Allowance ceases to affect the men, as the cost of victualling is borne entirely by the Government, and the standard is maintained irrespective of cost

Not approved. The Board consider that as a general rule the instruction of others is part of the ordinary duties of officers and men, and are not prepared to approve of the introduction of Instructional Allowance for Stoker ratings

The allowances attaching to Gunnery and Torpedo instruction are under consideration by the Admiralty, and the Naval Board propose to follow any Admiralty action in this regard

Not approved

Not approved. The Admiralty have laid it down that it is not considered right in principle that an allowance should be paid for proficiency in a duty which a man has to acquire in the ordinary course of preparation for higher rating

(G) PAY AND ALLOWANCES—*continued.**Request.*

63. That Mechanics be granted an extra Trade Efficiency Allowance, on confirmation, of 1s. per diem, to correspond with E.R.A.'s Watchkeeping Certificates

64. That the pay of Signal ratings be equivalent to the following ratings:—
 Leading Signalman .. Leading Seaman, L.T.O.
 Yeo. Signals .. Petty Officer, T.G.M.
 Chief Yeo. Signals .. Chief Petty Officer, T.G.M.

Failing this, it is suggested that a higher standard of pay be considered to bring it up to the equivalent of that mentioned above

65. That Mechanics be allowed to qualify for Engine Room Charge Certificates under the same conditions as E.R.A. ratings

66. That Petty Officers in blue-jackets rig be allowed a grant of £17 on being rated Chief Petty Officer. This is to take effect as from the date of Petty Officers over four years changing to Class III. dress

67. That provision may be made so that the form of punishment by disrating shall be made no more severe in the case of Telegraphists and Signal ratings than it is in case of Seamen ratings

68. That tropical pay be extended to the Submarine Service

69. That the same hard-lying money for T.B.D.'s be paid in the R.A.N. as in the R.N.

70. That the shorthand allowance for writers be increased to 6d. and 9d. per day respectively

71. That badge money be increased to 6d. per day

72. That where a writer is employed in the dual capacity of Captain's Clerk and in Ship's offices he be paid an additional 1s. per day

Decision.

Not approved. It has been pointed out by the Admiralty that Mechanics are not qualified tradesmen on entry, and they obtain their qualifications at the expense of the State. It is further considered that Mechanics are sufficiently recompensed by obtaining accelerated promotion to a Chief Petty Officer rating

Questions relating to the Signal Branch have been made the subject of a special Admiralty inquiry, and a decision regarding non-substantive pay for Signal ratings is expected in due course. The Naval Board propose to follow any action in this regard taken by the Admiralty, and, in the meanwhile, approve of the difference between the substantive pay of the Seamen and Signal Branches (leading rates and upward) being advanced from 4d. to 6d. per day

Not approved

Approval has been given for payment of a gratuity of £16—

- (a) To Petty Officers on reaching four years' seniority
 (b) To ratings dressed in Class II. rig on promotion to Chief Petty Officer

This gratuity will be subject to review when the next revision of issue prices of clothing is made

This is under consideration by the Naval Board

Approved. The provisions of A.M.O. 2192 of 1920 are being adopted in the R.A.N.

Not approved. It is the intention to retain the existing R.A.N. flat rate of 6d. a day

Approved

This will be considered in connexion with Pay Committee's Report

Approved

(G) PAY AND ALLOWANCES—*continued.**Request.*

73. That in all cases where a rating has to perform the duties of a senior rating, due to sickness or any other cause, he shall receive the acting pay of that rating

74. That Shipwrights, Joiners, and Plumbers be allowed 9d. per day tool allowance

75. When a Shipwright is in charge of a small ship, he is to be allowed charge money at 1s. per day

When Warrant Shipwrights are absent on leave over seven days, the Chief or Senior Shipwright be paid charge money

76. That all ratings qualified in oxo-acetylene welding and lead burning be paid 6d. per day

77. That Diver's pay be increased by 50 per cent.

78. That when bread is baked for destroyers, &c., by other ships, Baker to be granted extra pay

79. That the present allowance of 4d. per day plus standard ration in destroyers be increased to 8d. per diem

80. That all ratings be paid 1s. 9d. per day Tropical Pay, whether at sea or in harbour, under the same geographical conditions as at present

81. That 1s. 6d. per diem Instructional Pay be paid to all Instructors when employed on instructional duties

82. That Charge Pay of 1s. per diem be paid to all Chief Electrical Artificers, automatically on being rated, and to Senior Electrical Artificers when carrying out duties of Ch. E.A.'s as in the case of E.R.A.'s

83. That fares of ratings proceeding on Official Long Leave be paid from port where leave is granted to their home and return. For leave other than the above half fares

Decision.

If the vacancy cannot be filled by drafting, payment will be made of the difference of pay between the rate of pay received in the lower rating and the minimum rate of pay of the higher rating, in cases of absence from the ship or establishment of the senior rating through sickness or on duty for periods exceeding fourteen days

Not approved. Tool money has been abolished in the R.A.N. and R.N., having been merged in increased substantive pay

Not approved

All ratings qualified in electrical and oxo-acetylene welding will be paid an allowance of 3d. per day, as at present

Not approved. The Admiralty in dealing with a similar request have expressed the opinion that no increase is justified, as, with the advance of knowledge, the risks in diving have become less than formerly

The provisions of Article 1704, clause 3 (b), will be adopted in the R.A.N. This involves an allowance of from 9d. to 1s. 6d. a day in the case of Chief Ship's Cook or Ship's Cook, and 6d. to 1s. to other Cook ratings, according to the amount of bread baked

The Messing Allowance of 4d. a day has been increased to 5d. a day as from 1st November, 1920. This increase is considered adequate, pending the introduction of the general messing system in the Destroyer Flotilla

It is not proposed to depart from Admiralty Regulations in regard to Tropical Pay.

See decision in regard to Request No. 60

Not approved. The Admiralty have considered a similar request and have decided against the change proposed

This question is receiving Board consideration

(G) PAY AND ALLOWANCES—*continued.**Request.*

84. That all Officers Cooks' be placed on the same rates of pay as Ships' Cooks

85. That the sum of 1s. per diem be paid to all Electrical Artificers obtaining proficiency Certificate, as in the case of E.R.A.'s

86. That the allotment moneys should be paid weekly instead of monthly as at present

87. That in the case of an increase of pay being ante-dated, all ratings shall participate whether actually serving or not on the date of order being issued

(H) MISCELLANEOUS.

88. Whether any arrangements are being made for an early payment of prize money (second instalment having already been paid in R.N.)

89. All reforms adopted in the R.N. to apply immediately to the R.A.N. in every respect

90. That all future appointments to the R.A.N.B. Staff should be taken from ex-Active Service ranks and ratings with not less than seven years' sea service

91. All ranks and ratings turning over to the R.A.N.B. Staff to be on the same rate of pay as Active Service ratings

92. That the Navy Board be requested to issue definite instructions re service in the R.A.F.R. for the guidance and instruction of all ratings concerned

Decision.

The conditions of service in the Officers' Cooks' Branch have recently been investigated by an Admiralty Committee, and a further announcement is anticipated. The Board will consider the adoption in the R.A.N. of any change in the existing relation between the pay of Officers' Cooks and Ship's Cooks which may be introduced in the R.N.

Not approved. The Admiralty have considered a similar request and have decided against the change proposed

This is receiving Board consideration

Not approved. Any increase of pay which may be approved will be applicable only to ratings serving on the date of such approval

Authority has already been issued to H.M.A. Ships to make payment of prize money to R.A.N. ratings

The Admiralty are giving special attention to the payment of prize money to R.N. ranks and ratings now serving in the R.A.N., and anticipate that Authorities for such payment will be available for despatch from London about the first week in December. Payments should therefore commence about the middle of January

With regard to the suggestion that a second instalment of prize money has already been paid by the Admiralty, the Naval Board have ascertained by cable that no further instalment of prize money, beyond that based on the £2 10s. share, has been paid, and that there is no possibility of any further instalment being distributed for the present

Approved in principle, but it is sometimes difficult in practice to arrange for immediate adoption. Undue delay will, however, be avoided

The constitution, conditions of service, and pay of the R.A.N.R. Staff is now under review. These requests will be considered when the new regulations are being framed

Regulations for the government of the R.A.F.R. have been issued. These have been summarized in Navy Order No. 201/1920, copies of which have been issued for posting on Ships' Notice Boards

(H) MISCELLANEOUS—continued.

*Request.**Decision.*

93. That drinking utensils be provided in stokeholds, engine-rooms, and bunkers

Approved in principle. Further instructions will be issued in due course

94. That when a man be drafted to any Base or Depôt, he shall be informed as to how long he is likely to remain there, and, if he so wishes, that assistance shall be given to enable his family to join him there

The Board, while sympathizing with this request, consider that it would be impracticable to carry it into effect. Financial assistance in regard to the transfer of families of ratings from Port to Port cannot be granted

95. That more attention be paid to the character of recruits at present joining the R.A.N., and that any offence committed by them ashore which lowers the prestige of the R.A.N. shall be punished by immediate dismissal

So far as the entry of recruits is concerned, strict supervision is now exercised as to the character of applicants. Recruiting Officers have instructions to take every precaution to prevent recruits of undesirable character being entered

With regard to offences committed on shore, it is the practice of Commanding Officers of Ships and Establishments to refer such cases to the Naval Board, who have power to discharge the offenders "S.N.L.R."

96. That more courses be provided for ratings who wish to sit for examination for higher rating

The Naval Board will endeavour to meet this request

97. That the knowledge required of Telegraphist ratings should also make them entitled to pay and status which would compare favorably with that of either the E.R.A. or E.A. branches of the service

The conditions of service in the Telegraphist branch have been the subject of a special inquiry by the Admiralty. The Naval Board propose to follow any change in existing regulations which may be introduced in the Royal Navy

98. That definite orders be issued that Telegraphist and Signal ratings shall not be employed on duties other than those belonging to their particular branches

It is not proposed to depart from existing regulations

That they shall not be regarded as interchangeable

That they should be kept free from interference when employed on these duties

99. That arrangements be made to grant the P.M.G. Efficiency Certificate to Leading Telegraphists and higher Telegraphist ratings

The Board are in communication with the P.M.G. Department with a view to the grant of Efficiency Certificates to Leading Telegraphists and above, on taking their discharge from the R.A.N.

Approved

100. That West Australians, North Queenslanders, and New Zealanders be allowed to accumulate 42 days' leave and take it once a year

Approved; but it should be recognised that occasions arise when it is necessary to draft C.P.O.'s to fill vacancies for P.O.'s

101. No C.P.O. or P.O. to be drafted to a Ship or Establishment in lieu of a lower rating, or to be employed in any menial work which is the duty of a lower rating

Approved, so far as the exigencies of the service will allow

102. Drafting to be strictly according to Roster, and as far as possible ratings belonging to Sydney Port Division to be accommodated at Garden Island while awaiting disposal

Under consideration

103. That the present relative status of Naval Staff Clerks and the Clerical Staff of the sea-going forces be defined

(H) MISCELLANEOUS—continued.

*Request.**Decision.*

104. That all Active Service ratings be exempt from Income Tax on moneys received as pay from the Service. This is especially urged in the case of State Income Tax

The incidence of Income Tax on R.A.N. ratings is a matter beyond the power of the Naval Board to control. The Board have already been in correspondence on the subject, and the question of payment of Income Tax will be again taken up

105. That the Pay and Victualling Branches become separate Departments

Not approved. A similar request put forward by last year's Welfare Committee was dealt with in Navy Order No. 240/1920

106. That classes for Victualling ratings be formed and an Instructor appointed

Not approved

107. That all men medically unfit for sea be discharged at once

This practice is now followed in cases where ratings concerned are permanently incapacitated

108. That all Engine-room Artificers be given similar instructional courses as in the R.N., namely in Turbine, Oil-fuel, and Internal Combustion Engines

Arrangements for Instructional Courses on these lines are being provided for

109. That Artificer and Artisan ratings engaged for service as Artificers and Artisans, be called upon to produce their trade indentures for a period of at least five years, and that all ratings at present borne in R.A.N. who cannot produce the same be discharged

Indentured apprenticeship is going out of use. The Board consider that it would be impracticable in the future, if not at present, to carry this request into effect

110. That when a man presents himself for examination for Artificer and Artisan ratings, he be passed by the respective head of the department to which he belongs, and on no account by a civilian

This request is receiving consideration

111. Shorthand classes to be arranged for all Writers desirous of qualifying in this subject, and that these classes be arranged for in Naval time and at Naval expense

Not approved

112. That arrangements be made for a better train service between Western Port and Melbourne to enable men to visit Melbourne at night, and special concessions as regards fares be made

The Naval Board have already approached the Railway Authorities on this subject, with the object of improving the railway facilities during the week end, and also as regards concession fares

113. That workshops be erected in all ships for Artisan ratings

The Board consider it to be impracticable to carry this request into effect

114. That Artificer and Artisan Divers be under the direct orders of their own professional officers

Not approved

115. With regard to Diving Instructions, the regulations be adhered to

The Naval Board are not at present aware of any departure from existing regulations. It is the intention of the Naval Board that the instructions should be adhered to, and inquiries are being made in the matter.

116. That the present tools supplied in the Navy are out of date, and we suggest that more up-to-date tools be drawn from store

This is receiving Board consideration

(H) MISCELLANEOUS—continued.

Request.

117. That the present system of marking classes of various branches on a rating's papers be abolished, and a record of the class or rating in the service be kept on a separate paper, and the present marking on a rating's papers be erased

118. That sufficient watch-coats be provided to allow of one each for all upper-deck watchkeepers

119. That church be made voluntary

120. That the tobacco ration be allowed in the R.A.N. as in the R.N.

121. That some special arrangements be made so that ratings of the Sick Berth Staff who wish to specialize may take course for same in some local hospital or laboratory

122. That an increase in Cooks' staff engaged in general messing ships be allowed

123. That no civilians be employed in Naval ships or establishments in commission

124. That all ratings who joined prior to August, 1914, and served at sea at any time during the war, be paid the whole of the gratuity

125. That the full gratuity be paid to all men serving on sea-going ships during the war, and the sum of 1s. per day to all those who, through no fault of their own, were detained in Australia on Harbour Service

126. That the use of intoxicating liquor be prohibited throughout the R.A.N. for all ranks and ratings

(Additional copies of this Order will be printed for distribution amongst Petty Officers and Men.)

255.

DENTAL TREATMENT OF OFFICERS AND MEN LENT FROM THE ROYAL NAVY.

With regard to Navy Orders Nos. 19/1917 and 17/1918, Officers and Men lent from the Royal Navy are to receive the same dental treatment as members of the Permanent Naval Forces. Whatever treatment, dentures, &c., would be supplied at Government expense to members of the Royal Australian Navy, shall also be supplied to members of the Royal Navy on loan.

(20/4841.)

Decision.

It is not proposed to depart from R.N. procedure

The establishment of watch-coats for H.M.A. ships was only recently laid down by Navy Order No. 136/1920. Reports are being called for as to the adequacy of this establishment

No deviation from K.R. and A.I. can be approved

The Naval Board will again take this matter up

It is hoped to arrange special courses for Sick Berth Staff before long; but, until a Service laboratory is established, there will be difficulty in providing laboratory training, as facilities do not exist for obtaining this training in civil hospitals

This is receiving Board consideration, and complements of ship's Cook ratings in the R.A.N. will be carefully reviewed

Approved in principle, where Naval ratings are available; but there must be certain exceptions, for example Canteen Staff

The Naval Board are in sympathy with this request, and have endeavoured to obtain the concession. The matter will again be represented to the responsible authorities

The Naval Board endeavoured to obtain this concession, but were not successful in securing its inclusion in the War Gratuity Act

This question does not come within the terms of reference of the Advisory Committee (20/9252.)

256.

SUPPLY OF GLASSES TO OFFICERS AND MEN OF THE ROYAL AUSTRALIAN NAVY.

Medical Officers of Ships and Establishments are not to order Glasses to be supplied to Officers and Men found to be suffering from Defective Vision, but are to cause such persons to be brought forward for Medical Survey.

2. Glasses will only be supplied at Service expense when recommended by a Board of Survey and approved by the Naval Board.

(N. 20/9480.)

257.

APPOINTMENT OF ASSISTANT INSPECTOR OF NAVAL ORDNANCE.

With reference to Navy Order No. 202/1920, Mr. John Henry Gill, Mate, R.A.N., of H.M.A.S. *Melbourne*, has been selected to qualify for the appointment of Assistant Inspector of Naval Ordnance.

(20/8788.)

258.

PROVISIONAL HALF-YEARLY ASSESSMENT OF ABILITY OF RATINGS.

It is the direction of the Naval Board that the ability of every rating serving in the R.A.N. shall be provisionally assessed on the 30th June in each year. The utmost care is to be taken in this provisional assessment, just as is the case at the end of the year, and the assessment should be noted in pencil on the rating's Service Certificate.

2. Should it be intended to reduce the assessment of ability of any rating below that last recorded on his Service Certificate, the rating concerned is to be brought before his Commanding Officer and informed of the fact. This instruction will apply to a provisional assessment, whether on discharge from one ship to another or on the 30th June; and to the final assessment at the end of the year.

3. The object of the Board in introducing the provisional assessment of ability on 30th June in each year, is, primarily, to afford each rating, whose ability is, in the opinion of his Commanding Officer, deteriorating, an opportunity for making special endeavour to improve prior to the final assessment at the end of the year.

(20/10084.)

(This Order will be reprinted for posting on Notice Boards.)

259.

ENGINE CHARGE ALLOWANCE.

For the purposes of Engine Charge Allowance, as prescribed in Financial and Allowance Regulations (Sea-going) Regulation 7, Sub-regulation (19), Commissioned Officers are to be considered as being in receipt of the revised rates of pay promulgated in Navy Order No. 77/1920, with effect as from 1st July, 1919, irrespective of whether they have elected to accept such rates of pay.

2. Engine-Room Artificers next in rank to the Engineer Officer in Charge are therefore entitled to receive half Engine Charge Allowance in accordance with the rank of the Engineer Officer in Charge under the provisions of Navy Order No. 77/1920.

(20/10467.)

N.O. 189/1921
260. DISPOSAL OF PATTERN VI. TARGETS FOR GUNNERY SCHOOL.

Two pattern VI targets *now called* at Williamstown will be transferred to moorings at Geelong for use of H.M.A. Ships.

2. Ships using the targets are to carry out all necessary repairs after use.

(20/9183.)

261.**CONDEMNATIONS OF FRESH PROVISIONS.**

The attention of Commanding Officers and Accountant Officers is drawn to the frequent condemnations of fresh provisions in H.M.A. Ships and Establishments, which indicate that a certain laxity prevails, often terminating in substantial losses to the Crown, which could have been avoided.

2. When ships are in harbour, orders for fresh provisions are to be so regulated that the minimum risk of loss is involved. If ordinary care is taken, only in very special cases should it be found necessary to condemn provisions during these periods.

3. When sea-stocks are being ordered, strict attention should be given to the normal period for which each article will remain wholesome. Although it is desired that every effort should be made to obtain adequate sea-stocks of fresh provisions, precautions should be taken to guard against any possible losses due to deterioration.

4. The foregoing instructions apply equally to all H.M.A. Ships and Establishments, but more particularly is it desired to bring them to the attention of Commanding Officers of vessels in which no Accountant Officer is borne.

(D.V. 20/673.)

262.**PREPARATION OF PROVISION ACCOUNTS.**

During the examination of Provision Accounts rendered into Office it has been observed that frequent errors in the Victualling and Check Sheets necessitate "back victualling" and "back checking" over considerable periods.

2. Commanding Officers are to draw the attention of the Regulating Staff to this discrepancy, and are to issue instructions that the greatest care should be exercised to avoid the necessity for such adjustments.

(D.V. 20/1944.)

263.**ADOPTION, REVISION, AND ABOLITION OF FORMS.**

The following forms have been adopted for use in the Royal Australian Navy. First supply will be made by the Naval Store Officer, Williamstown, without demand:—

A.S. 254.	Wine Chit for Warrant Officers' Mess	D.S. 20/1766
A.S. 433A.	Annual Professional Report on Junior Accountant Officer	D.S. 20/988 D.S. 20/786
A.S. 433B.	Passing Certificate for Rank of Paymaster Sub-Lieutenant	D.S. 20/988 D.S. 20/786
A.S. 434A.	Passing Certificate for Rank of Paymaster Lieutenant-Commander	D.S. 20/786
A.S. 1094.	Weekly Report of Expenditure of Coal, Oil Fuel, and Water	D.S. 20/1167
A.S. 1311.	Report of an Infringement of the Service Regulations of the International Radiotelegraph Convention	D.S. 20/676

The following forms may be obtained by demand on the Naval Store Officer, Williamstown, in the usual manner:—

A.S. 6.	Poster—Officers Authorized to make Payments or to receive Unpaid Money	D.S. 20/786
A.S. 189.	Half-yearly Return of Chief and Engine-room Artificers	D.S. 20/765
A.S. 353E.	Rough Engine-room Register	D.S. 20/765
A.S. 467A.	Tube History Sheet for Water Tube Boilers	D.S. 20/652
A.S. 548A.	Note Book for Navigating Officers	D.S. 20/1286

The following forms have been revised, and supply may be obtained by demand on Naval Store Officer, Williamstown, in the usual manner:—

A.S. 166z.	Monthly Return of State and Condition	N. 20/4811
------------	---------------------------------------	------------

The following forms have been revised, and supply may be obtained by demand on Naval Store Officer, Williamstown, in the usual manner:—

A.S. 340 (A.D. 275).	Inside, List of Defects—Fighting and Sea-going Efficiency	D.S. 20/485
A.S. 340B. } A.D. 275B. }	Inside, List of Defects—Other than above	D.S. 20/485
A.S. 1295. } A.D. 220. }	Alphabet or Index Book	D.S. 20/1403
A.S. 1308.	Record of Exercises in Flashing Signals	D.S. 20/1167
A.S. 1324.	Report of Sighting Enemy (for Ships' Use)	D.S. 20/676

The under-mentioned form will be revised at next reprint, and supplied, on demand, by the Naval Store Officer, Williamstown, in the usual manner:—

A.S. 1299z.	Application for Married Allowance	D.S. 20/652
-------------	-----------------------------------	-------------

See NO. 160/1921

The under-mentioned forms have been abolished:—

A.S. 163. Weekly Return of Employment of Artificer and Artisan Ratings ..	D.S. 20/765
A.S. 1330r. List of Confidential Books, &c., Supplied	D.S. 20/764 (D.S. 20/1940.)

264.

CIVIL STAFF—SICK LEAVE.

It has been decided that an officer or employee who becomes ill while absent on recreation leave cannot be granted sick leave until after the date on which his recreation leave expires. This decision applies both to permanent and temporary staff.

(20/2043.)

265.

AMENDMENT OF REGULATIONS FOR THE MEDICAL EXAMINATION OF RECRUITS FOR THE R.A.N.

The following amendments to the Regulations for the Medical Examination of Recruits for the Royal Australian Navy have been approved, and are promulgated for general information:—

Page 3, Section 1, paragraph 2.—Add after "A.R.6" the following words—"and this form is to be submitted to the Senior Naval Medical Officer of the District for his direction as to whether or not the candidate is to be sent forward for final medical examination".

Page 4, last line,

Page 7, last column, and

Page 10, paragraph 3, third line,

Omit the words "seven years" and insert in their stead the words "twelve years".

(20/9461.)

266.

AMENDMENT OF NAVAL FINANCIAL REGULATIONS (SEA-GOING).

The following amendments of Naval Financial Regulations (Sea-going) are approved with effect as from 1st December, 1920:—

AMENDMENTS.

1. Regulation 4 is amended—

(i) by omitting sub-regulation (2) and inserting in its stead the following:—

"(2) *Kit Upkeep Allowance*—

Kit Upkeep Allowance shall be granted as follows:—

Ratings, Classes I. and III. ..	Free kit on entry and allowance of 9d. per diem commencing from date of entry.
---------------------------------	--

Ratings, Class II. { Free kit on entry and allowance of 8d. per diem commencing from date of entry.

Kit Upkeep Allowance shall be credited on the Ship's ledger in cash, and be payable—

- (a) as from 1st December, 1920, to all ratings who had not completed twelve months' service on that date, and
(b) as from date of entry, to all ratings entered subsequent to 1st December, 1920.

Kit Upkeep Allowance shall continue to be credited during periods of detention. In all other cases where Deferred Pay is stopped, Kit Upkeep Allowance shall also be stopped for the same period."

(ii) by adding new paragraph at the end of sub-regulation (6) to read as follows:—

"In addition to the gratuity payable under this sub-regulation a further sum of £10 towards the cost of frock-coat and sword shall be paid to Master at Arms on promotion."

(iii) by adding new paragraph at end of sub-regulation (7) to read as follows:—

"Kit Upkeep Allowance at the rates prescribed in sub-regulation (2) shall be credited to ratings lent from the Royal Navy, commencing from the date of entry for service in the Royal Australian Navy."

(iv) by omitting sub-regulation (9).

2. Regulation 7 is amended—

(i) by omitting sub-regulation (16) and inserting in its stead the following:—

" (16) <i>Physical Training Instructor</i> —	Per diem.
	s. d.
(Open to Leading Seamen and Chief or other Seamen Petty Officers).	2nd Class 0 6
	1st Class 1 0
Senior Staff ..	1 6
	2 0

(ii) by omitting sub-regulation (21) and inserting in its stead the following:—

"(21) *Tropical Pay*—

For all ratings actually employed and doing duty—

- (a) in the interiors of Submarines;
(b) in galleys of surface craft;
(c) in engine-rooms, stokeholds, boiler-rooms and auxiliary machinery compartments in connexion with the Engine-room Department of surface

craft, when steam is raised (to be noted on the voucher) or internal combustion engines are in use in ships or boats except open motor boats or when galley fires are burning—

Per diem.

s. d.

whether at sea or in harbour within the tropics 1 6

(Not payable when fires are extinguished or when ratings are checked from duty for any reason.)”

(iii) by omitting sub-regulation (35) and inserting in its stead the following:—

“(35) *Writer*—

Per diem.

To Senior Writer when no Accountant Officer is borne 1s. 0d.

To Writer when actually employed in the dual capacity of Captain's Clerk and in the Ship's office 1s. 0d.

(iv) by omitting the rates “2d.” and “4d.” in sub-regulation (36) and inserting in their stead the rates “6d.” and “9d.” respectively.

3. Regulation 8 is amended by adding the following at the end of sub-regulation (7):—

“Allowances may, at the discretion of the Commanding Officer, be paid, at the rates specified in the following scale, when the ratings employed in the bakery are engaged in addition to their ordinary duties in making bread for issue to other Ships; the number of persons in receipt of bread-making allowance shall not exceed three for any one day, and no payment shall be made if the extra quantity baked is less than 120 lbs.:—

Rating.	When the Quantity of Bread Produced is from—			
	120 to 200 lb.	201 to 300 lb.	301 to 450 lb.	451 to 600 lb.
Chief Ship's Cook or Ship's Cook ..	Per diem. 9d.	Per diem. 1s.	Per diem. 1s. 3d.	Per diem. 1s. 6d.
Other Cook Ratings (or persons employed in lieu thereof)	6d.	8d.	10d.	1s.

The vouchers for payment shall give full particulars in accordance with the above provisions.”

4. Regulation 10 is amended—

(i) by omitting from sub-regulation (2), sub-paragraph (a), the following:—

“or

(v) discharged ‘at own request’ whether ‘free’, ‘by purchase’, ‘by resignation’, or ‘voluntary retirement’;”

(ii) by adding at the end of sub-paragraph (d) of sub-regulation (2) the following:—

“The provisions of this sub-paragraph shall not apply to ratings discharged ‘at own request’, whether ‘free’, ‘by purchase’, ‘by resignation’, or ‘by voluntary retirement’.”

5. Regulation 13 is amended—

(i) by omitting from sub-regulation (1) the figures “10s.”, “8s.”, and “6s.” in column headed “Daily Allowance” in the prescribed scale, and inserting in their stead the figures “12s.”, “11s.”, and “10s.” respectively.

(ii) by omitting from sub-regulation (5) the words “1s. 8d. per diem (or 1d. per hour for broken periods under 20 hours) is to be made from the above Travelling Allowance (but not from the reduced Lodging Allowance payable after fourteen days' absence).” and inserting in their stead the following words:—

“2s. 6d. per diem shall be made from the above Travelling Allowance, but no deduction shall be made when Lodging and Ration Allowances are drawn.

6. Regulation 21 is amended—

(i) by re-numbering sub-regulations “(a)” and “(b)” to read “(1)” and “(2)” respectively.

(ii) by adding at the end of sub-regulation (2) the following:—
“, but, when undergoing detention, Kit Upkeep Allowance only shall continue to be credited.”

7. Insert new Regulation 24A. to read as follows:—

“24A. *Pay for Performing Higher Duties.*—Where a Senior rating is absent from his Ship or Depôt for a period of fourteen consecutive days or more, through sickness or on duty, and the consequent vacancy cannot be filled by drafting, the rating required to perform the higher duties of the senior rating may be credited with the difference between his rate of Active and Deferred Pay received in the lower rating, and the corresponding minimum rates for the higher rating.

Payment shall not be allowable under this regulation in cases where ratings are required to fill vacancies caused by senior ratings being absent on leave.”

(N. 20/10196.)

CORRECTION TO NAVY ORDER.

With reference to Navy Order No. 246/1920, the amendment in question refers to Naval Financial Regulations and not to Financial and Allowance Regulations (Sea-going) as stated.

(20/6911.)

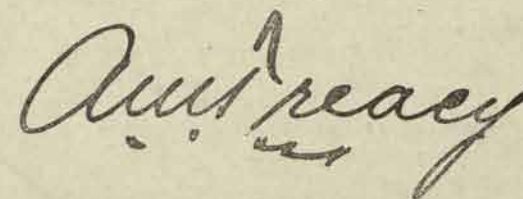
Commonwealth Navy Orders.

Navy Office, Melbourne,

14th December, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



To the Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
<i>Australia</i>	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> , and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative.. .. .	6
Commodore-Superintendent and Senior Naval Officer, Sydney	10
H.M.A. Dockyards and Naval Establishments ..	4
District Naval Officers	8
Sub-District Naval Officers	1
Commodore-in-Charge, Hong Kong (for C.-in-C., China)	2
District Intelligence Officer, Singapore (for C.-in-C., China)	1
Commonwealth Departments, &c.	as requisite

268.

PROMOTION OF VICTUALLING ASSISTANTS.

The Naval Board have approved of Victualling Assistants of 2½ years' service as such, being regarded as eligible for examination for higher rating, until further notice.

2. Victualling Assistants of 2½ years' service who have passed for Victualling Petty Officer, will be eligible for advancement to Acting Leading Victualling Assistant, if vacancies in Fleet Numbers exist.

(20/10078.)

(This Order will be reprinted for posting on Notice Boards.)

269.

TRAINING OF RATINGS IN H.M.A. FLEET.

The Naval Board have had under consideration the arrangements for training ratings in H.M.A. Fleet, and promulgate the following instructions for information:—

(a) Able Seamen for Seamen Gunner and Gunlayer 2.

In future it is proposed to divide the training of the Able Seaman for Seaman Gunner into two parts, the Gunnery Drill, Field Exercise, Ammunition Course, &c., being carried out at Flinders Naval Depôt, as soon as that School is ready; the class will then be transferred to H.M.A.S. *Australia* for Turpet Drill and Fire Control. Firings will be carried out from H.M.A.S. *Protector* or a Torpedo Boat Destroyer.

(b) Able Seamen for Seamen Torpedomen and Leading Torpedomen.

Until Flinders Naval Depôt is equipped, all classes will be trained in H.M.A.S. *Australia*. As soon as Flinders Naval Depôt is available, the whole of the training of Seamen Torpedomen and Leading Torpedomen will be carried out at that Depôt.

(c) Men Training for Higher Gunnery and Torpedo Ratings.

Men training for Torpedo Gunner's Mate, Gunlayer 1st class, Heavy Director Layer and Gunner's Mate will be sent to England.

(d) Rangetakers.

These will be trained at Flinders.

(e) Ordnance Artificers.

These will carry out Trade and Educational Tests in Flinders Naval Depôt, instruction in H.M.A.S. *Cerberus* and Spectacle Island, and will then be sent to H.M.A.S. *Australia* to complete their training.

(f) Electrical Artificers.

These will be trained in the Depôt, and go to H.M.A.S. *Platypus* for Sperry-Gyro Course.

(g) Light Director Layers.

These will be trained at the Gunnery School and on board H.M.A.S. *Australia*. Ratings will be sent to a Light Cruiser for a few days for practice, before carrying out their actual test. Destroyer firings will be carried out in the T.B.D. attached to the Submarine Depôt, Geelong.

(h) Searchlight Manipulators.

Training will be carried out in the Torpedo School, which will be equipped to teach all types of Searchlight mounting. Classes will be sent on board H.M.A.S. *Australia* as requisite for turning searchlights, &c.

(i) Divers.

These will be trained at Flinders. Deep water diving will be carried out in Port Phillip from the Diving Tender.

(j) Physical and Recreational Training Instructors.

These will be trained at Williamstown or Flinders Naval Depôt.

(k) Boys.

Signal Boys and Boy Telegraphists will receive preliminary training in H.M.A.S. *Tingira*, and will then be drafted to H.M.A.S. *Cerberus* to complete their training.

2. Lists of men recommended for non-substantive rates are to be sent to the Commanding Officer H.M.A.S. *Cerberus*, where a roster is kept. They will be classed up under the direction of the Commanding Officer H.M.A.S. *Cerberus*, who will communicate direct with the Commodore commanding H.M.A. Fleet, with a view to ascertaining when the classes can be commenced. H.M.A.S. *Cerberus* will then make the necessary drafting arrangements.

(20/8789.)

270.

ACCUMULATION OF ANNUAL LEAVE BY RATINGS WHOSE HOMES ARE IN WESTERN AUSTRALIA OR NORTH QUEENSLAND.

The Naval Board have approved of ratings whose homes are situated in Western Australia or North of Brisbane, being allowed to accumulate the whole of their Annual Leave with a view to taking it once a year, subject to the exigencies of the service permitting this.

(20/10163.)

(This Order will be reprinted for posting on Notice Boards.)

271.

RAILWAY WARRANTS AND TRAVELLING ALLOWANCE FOR BOYS AND RATINGS UNDER 18 YEARS OF AGE PROCEEDING ON CHRISTMAS LEAVE, 1920.

The Naval Board have approved of all boys and other ratings under 18 years of age, who are proceeding to their homes on Christmas Leave (1920), being granted Second Class Return Railway Warrants or Steerage Steamer Tickets at Departmental expense.

2. Travelling Allowance in advance will also be payable at the rate of 4s. per diem, for a portion of a day 1s. for the first six hours, and 6d. for every subsequent three hours while actually travelling from Ship to home and from home to Ship.

No Travelling Allowance is to be paid when the boys or other ratings are accommodated in Ships or trains where meals are provided at the expense of the Navy Department.

(20/9979.)

272.

SEGREGATION OF CASES OF VENEREAL DISEASE.

The attention of Commanding and Medical Officers is drawn to Admiralty Weekly Order 2845/1920, and to the necessity of landing under service control, or otherwise segregating any cases of venereal disease who are in an infectious or contagious condition.

(20/10091.)

273.

RETURNS OF NAVAL COURTS MARTIAL—READING OF TO SHIP'S COMPANY.

The Naval Board have decided that the R.N. Quarterly Return of Naval Courts Martial should not, in future, be read out to the Ship's Company of H.M.A. Ships. The Annual R.A.N. Return only should be read.

2. The R.N. Returns will, however, be, as at present, supplied for the information of Commanding Officers of H.M.A. Ships.

(20/5087.)

274.

NAVAL PATIENTS IN No. 11 AUSTRALIAN GENERAL HOSPITAL, CAULFIELD.

With reference to Navy Order No. 190/1920, Victnalling Charges at the following rates will be made by the Military Authorities in connexion with the accommodation of Naval ranks and ratings at No. 11 Australian General Hospital, Caulfield:—

Month.	Rate per diem.	s. d.	
		s.	d.
July	Naval Patients under care of Naval Medical Staff	3	3.0
	Members of Naval Sick Berth Staff ..	2	6
August	Naval Patients under care of Naval Medical Staff	3	7.8
	Members of Naval Sick Berth Staff ..	2	5.7
September	Naval Patients under care of Naval Medical Staff	2	10.4
	Members of Naval Sick Berth Staff ..	2	5

The above charges represent the actual costs for the months of July, August and September, 1920.

2. Accounts rendered may be accepted based on the above rates for this period.

3. Navy Order No. 190/1920 is cancelled.

(20/9488.)

275.

HYDROGRAPHIC DEPARTMENT AT NAVY OFFICE.

The Hydrographic Department of the Royal Australian Navy is at the Navy Office, Melbourne, and is the distributing centre for Hydrographic information.

2. The Hydrographic Department will be under the orders of the Hydrographer, Royal Australian Navy. Captain John Robins, R.A.N., has been appointed Hydrographer.

3. Charts, Notices to Mariners and Hydrographic documents from Admiralty will be sent to the Hydrographic Department, Melbourne, and will be distributed to ships from there. In the event of a ship or ships temporarily leaving the station, notice will be sent to Hydrographer, Admiralty, by cablegram, and a request sent to send all Charts and Notices to Mariners to that ship or ships direct.

4. The Hydrographer, Royal Australian Navy, is authorized to communicate direct with the Hydrographer, Admiralty, London, and to all local authorities in Australia on ordinary matters of routine. Any communication involving a matter of policy or change of routine, or incurring expense not on estimates is to be sent to the Naval Board for approval and transmission.

5. The policy of replacing Chart Sets will be similar to that of the Hydrographic Department, Admiralty.

6. A number of Charts is held beyond complete sets.

7. The Hydrographer, Royal Australian Navy, is responsible for replacement of all Chart Sets.

8. The periodical returns on hydrographical matters required to be sent in by Ships should be rendered as follows:—

Form.	Return.	Instructions as to rendering.
A.S.321b	Copy of Log ..	Monthly to Commodore Commanding, H.M.A. Fleet—finally to Navy Office. Ships not under the orders of Commodore Commanding, H.M.A. Fleet, direct to Navy Office (as per Navy Order No. 111 of 1919.)
A.S.379	Chronometer return ..	Annually on 31st December, and on every occasion of supersession of Navigating Officer. To be rendered direct to Hydrographer, R.A.N., together with supply and receipt notes for the period covered. Hydrographer, R.A.N., will make an abstract from all the annual returns showing list of all chronometers and watches in the Fleet. He will file one copy and forward one copy to Hydrographer, Admiralty, direct.
A.S.374A	Deviation of Compass	Two copies annually on 31st December direct to Hydrographer, R.A.N. One copy will be sent to Hydrographer, Admiralty, and one retained for reference.
A.S.381	Compass Journal ..	As per Article 1024 King's Regulations except that it should be sent to Hydrographer, R.A.N., who will forward it to Admiralty (Compass Branch)

Form.	Return.	Instructions as to rendering.
A.S.385 A.S.380	Result of Observations for Variation ashore Remark Book ..	Direct to Hydrographer, R.A.N., who will forward the return to Hydrographer, Admiralty Annually, and on supersession of Navigating Officer. Direct to Hydrographer, R.A.N., who will forward the books to the Hydrographer, Admiralty, noting any especial information of unusual interest or showing especial zeal or diligence in its preparation, the same to be sent to Navy Office
	Certificates of Transfer of Chart Sets	When Chart Sets are returned to Hydrographer, R.A.N., these need not be rendered. When transactions take place between Ships, a certificate of Transfer is to be sent to Hydrographer, R.A.N., who will keep Hydrographer, Admiralty, informed of the position of all Chart Sets on the Station annually, and of any change
S.122	Account of Receipt and Expenditure of of Compasses, &c.	To be rendered on supersession of Navigating of Navigating Officer or on Ship paying off, direct to Director of Naval Stores, Navy Office, Melbourne
A.S.378	Hydrographic Note ..	To be rendered by all ships. One copy direct to Hydrographer, Admiralty; one copy to C.C.A.F. for circulation to ships under his orders, returning to Hydrographer, R.A.N.; and one copy direct to Hydrographer, R.A.N. for circulation to ships not under the orders of C.C.A.F. and to S.N.O., New Zealand, being finally returned to Hydrographer, R.A.N. Each copy is to be complete with tracing (if required), and a notation is to be made on each copy, stating that the other two copies have been sent direct to the other two addresses in accordance with this order.
A.S.377	Hydrographical Report Supply and Receipt Notes for Chart Sets	Quarterly, direct to Hydrographer, R.A.N. To be sent to Hydrographer, R.A.N. on paying -off or on supersession of Navigating Officer.

9. Navy Order No. 83/1920 is cancelled.

(20/10402.)

276.

ALTERATIONS AND ADDITIONS.

"ANZAC" AND "S" CLASS DESTROYERS.

The following decisions in respect of certain proposed alterations and additions to H.M.A. Ships *Anzac* and "S" Class Destroyers are promulgated for information and guidance, viz.:-

"Anzac" List.

Item.	Decision.
1. The forward peace oil tanks (2) to be converted into storage tanks for fresh water ..	Approved.
2. Engine of Motor Boat to be fitted with "Schebler" carburettor in place of existing one, to enable it to run on benzine instead of kerosene ..	Approved.
3. Chains to be fitted ..	Approved.

"Anzac" List—continued.

Item.	Decision.
4. Two boot racks to be fitted on foremost bulkhead of Seamen's, Daymen's, and Stokers' Mess Decks, also shelves to be removed from forward bulkhead to after bulkhead, existing bread locker removed and bread barges (two in number) supplied in lieu, and present boot racks fitted with back boards in lieu of existing battens ..	Not approved.
5. Hat racks for eighteen white hats to be fitted on mess decks ..	Not approved.
6. Lockers (two in number) to be fitted on upper deck before foremost funnel for stowage of bread and fresh vegetables ..	Not approved.
7. Stowage to be provided overhead for all mess tables ..	Approved.
8. Small ready-use drinking water tank to be fitted on seamen's mess deck ..	Approved.
9. Hinge of hatch to Stokers' Mess deck to be moved from forward side to after side ..	Approved.
10. Part of tiller flat to be converted into a mess for Officers' Stewards, lockers and wash place to be fitted ..	Not approved.
11. A lead-covered bench and three-panel charging board to be fitted in tiller flat ..	Not approved.
12. A channel plate to be fitted over electric leads in forecabin locker ..	Approved.
13. A watertight box to be fitted on forebridge for searchlight control telephone ..	Approved.
14. A distributing box Patt. No. 583 to be fitted in lieu of existing box for controlling navigation lights ..	Not approved.
15. Sounding Machine to be permanently secured and wired ..	Approved.
16. An additional key to be fitted on Port side of Upper Bridge for masthead flashing lamp ..	Approved.
17. Position lights and plugs for same on after superstructure to be fitted ..	Approved.
18. Electric "Not-Under-Control" lights to be fitted ..	Approved.
19. Stowage to be provided for Lewis guns (four in number), gunlayers and director telescopes and spotting table ..	Approved.
20. Fittings to be provided on 9-ft. rangefinder for trainers' telescopes ..	Approved.
21. Fittings to be provided on upper deck to take stands for Lewis guns and Maxim guns ..	Approved.
22. The Wardroom and pantry bell circuits to be permanently wired ..	Approved.
23. A small electric motor to be fitted for driving lathe in engineers' workshop ..	Not approved.
24. Electric lights to be fitted over desk and revolution telegraph in Engine Room ..	Approved.

"Anzac" List—continued.

Item.	Decision.
25. Baffle plates to be fitted to training casings of all 4-in. guns	Approved.
26. Fixed manœuvring lights to be fitted	Approved.
"S" Class Destroyers List.	
1. A small paraffin (or kerosene) driven electric lighting set to be fitted similar to that in <i>Anzac</i> for use in harbor	Not Approved.
2. Wardroom pantry and Bathroom to be fitted with ventilating cowls instead of mushroom tops as at present	Approved.
3. Ventilating cowl and trunk aft in <i>Swordsman</i> and <i>Tasmania</i> to be altered as in <i>Stalwart</i>	Approved for <i>Swordsman</i> and <i>Tasmania</i> .
4. Ventilating trunk to forward end of engine room in <i>Tattoo</i> , <i>Success</i> , <i>Tasmania</i> , and <i>Swordsman</i> to be lengthened as in <i>Stalwart</i>	Approved.
5. Hammock stowage to be moved from present position to new position on Mess Deck, present wash place converted into a preparing room for Ship's company's meals and present hammock stowage converted into a wash place	Not approved.
6. Coaming to be fitted outside coal bunker as in <i>Swordsman</i>	Approved.
7. Solid awning stanchions to be fitted in lieu of existing hollow ones. (The majority of those in <i>Stalwart</i> are already so fitted)	To be tubular and of slightly larger diameter.
8. The forward peace oil tanks to be converted into stowage tanks for fresh water	Approved.
9. New pattern hand pumps to be fitted in place of existing ones for fresh and salt water services	Not approved.
10. Gratings to be supplied for use when magazines are open for ventilating purposes	Approved.
11. Harbor galley funnels to be moved and lengthened as in <i>Stalwart</i> , to enable them to be used at sea	Approved.
12. New access doors to be cut in torpedo tubes	Approved.
13. Canvas covers to be fitted for warheads in tiller flat	Approved.
14. Coamings on upper deck (two in number in all destroyers except <i>Success</i> , which has one in number) to be raised	Not approved.
15. Hinged access doors (four in number) to be fitted to holes in base of Searchlight platform	Approved.
16. Galley funnels to be lagged and a save-all fitted	Approved.

"S" Class Destroyers List—continued.

Item.	Decision.
17. Corticene to be fitted on gun platform, Searchlight platforms, and pom-pom stand, except in <i>Stalwart</i> and <i>Success</i> , which are already so fitted	Approved.
18. Corticene to be fitted on Quarter Deck abaft gun platform	Not approved.
19. The after bulkhead of the E.R.A.'s and P.O.'s messes to be lagged	Not approved.
20. Hinged sheet iron weather screens to be fitted for engine-room hatches	Not approved.
21. Sheet iron guards to be fitted round engine-room telegraphs, steering engine control shafting, searchlight control shafting, and torpedo tube control shafting where they enter the boiler-room casing	Not approved.
22. Position of fresh water valve on C.P.O.'s Mess deck to be altered	Approved.
23. Wash deck locker to be fitted on forecastle of <i>Success</i> only	Approved.
24. Internal portable feed pipes of all boilers to be cut and jointed to enable them to be removed for boiler cleaning	Approved.
25. Additional spindle with bevel gearing to be fitted to H.P. Turbine closed exhaust valves to enable them to be worked from a more convenient position	Approved.
26. Auxiliary stop valve spindles Nos. 2 and 3 boilers in <i>Stalwart</i> and No. 2 boiler in <i>Success</i> to be lengthened	Not approved.
27. Exhaust steam from No. 1 oil fuel pump to be led direct to main exhaust pipe from feed pump as at present	Approved.
28. All auxiliary engine cylinders which are not already so fitted to be lagged	Approved.
29. Awning stanchions and awnings to be fitted to motor boats except <i>Swordsman</i> and <i>Success</i> , which are already so fitted	Approved.
30. Carburettor of new type to be fitted to all motor boats to enable them to run on benzine instead of kerosene	Approved.

(20/8913.)

277.

DEPTH CHARGES IN H.M.A. SHIPS (WITHDRAWAL).

No Depth Charges D^x or D^{xx} are to be carried in H.M.A. Ships.

2. Any ship having on board any Depth Charges, Type D, earlier make, *i.e.*, with one filling plug and one air hole, is to return them to Ordnance Depot and draw others of later make in lieu. Ships unable to comply with this order within one month of its receipt are to expend any such charges for practice.

3. Attention is called to Admiralty Confidential Interim Order No. 250/1920.

4. H.M.A. Ships are to exchange their entire outfit of Depth Charges with Ordnance Depot at next opportunity, and subsequently once every six months.

(20/0423.)

278.

ISSUE OF EXTRA BOOTS TO CERTAIN RATINGS ON ENTRY.

1. Approval is given for the issue of an extra pair of half boots (heavy) to all new entry Ship's Cook ratings. This extra issue is to be retrospective to apply to all new entries now serving who have not completed twelve months' service from date of entry.

2. Approval is also given for the gratuitous issue of an extra pair of half boots (heavy) to all new entrants (excluding Stokers, who already receive two pairs on entry) who may be sent to Flinders Naval Depot. This extra issue is to apply retrospectively to all new entrants now at Flinders Naval Depot.

3. Navy Order No. 139/1918 and Financial and Allowance Regulation (Seagoing) No. 70A are amended accordingly.

(20/7327.)

279.

ISSUE ON LOAN OF BLUE COMBINATION SUITS.

Approval has been given to the issue of blue combination suits on loan to men working in double bottoms. The quantity allowed is the number actually required for the men employed on this service, and Accountant Officers are to obtain the necessary stocks accordingly.

(D.V. 20/2090.)

280.

DUPLICATE RAILWAY WARRANTS.

Owing to the withdrawal of travelling concessions to members of the Royal Australian Navy by the Railway Departments of the Commonwealth and States, it will not now be necessary to duplicate Warrants for Inter-State journeys.

2. Paragraph 18, sub-paragraph (a) of Appendix E to Navy Order No. 93/1919 is amended as from 1st December, 1920, by omitting the words "and duplicate".

(20/10024.)

281.

ALTERATION IN WORDING OF CERTIFICATE OF COMMANDING OFFICER ON PAGE 26 OF FORM A.S. 462.

The certificate of the Commanding Officer on Page 26 of Form A.S. 462 is to be amended as follows:—

"I certify that to the best of my knowledge and belief the total number victualled is correct. The remains shown above were carefully verified by..... the officer detailed by me for such duty, and the entries on lines 7, 9 and 10 were found by actual survey to be correct."

2. Forms will be revised as necessary when further supplies are obtained.

(20/8533.)

282.

REDUCED RATES FOR GOVERNMENT RADIO-TELEGRAMS.

In order to obtain the benefit of reduced rates for Government radio-telegrams, it is necessary that the word "Government" be inserted by the sender of the telegram in the place provided for this purpose on the official telegraph forms.

(20/10001.)

283.

AMENDMENT OF NAVAL FINANCIAL REGULATIONS.

The following amendment of Naval Financial Regulations is approved, with effect as from 1st November, 1920:—

Regulation 77 is amended—

(1) Sub-regulation 36 is amended by adding the words "and required to be absent from head-quarters or temporary head-quarters over-night" immediately after the words "when travelling on duty" in paragraph (a).

(2) Sub-regulation 45 is omitted and the following sub-regulation inserted in its stead:—

"Scale of Meal Allowance when Travelling (45).—Members of the Royal Australian Naval Auxiliary Services, Officers holding rank or relative rank, and persons not holding rank or relative rank, who are in receipt of consolidated rates of pay, detached for temporary duty and required to travel for periods which do not necessitate absence over-night from their head-quarters or temporary head-quarters, may receive Meal Allowance under the following conditions:—

(a) Members absent from their head-quarters or temporary head-quarters during at least two meal

periods shall, subject to the provisions of subparagraph (c), be paid for meals as under:—

- (i) Where a member is absent for at least twelve hours and such absence covers three meal periods, actual expenses incurred for three meals may be paid.
- (ii) Where a member is absent during two meal periods, payment of expenses necessarily incurred for one meal only may be paid.
- (b) Where a member is absent during one meal period only, no payment will be made.
- (c) The amount payable in respect of meals shall be the actual amount necessarily expended, but in no case shall the amount allowable exceed the following rates:—

Rank, Relative Rank, or Rating.	Meal.		
	Morning.	Mid-day.	Evening.
	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>
Officers and Commissioned Warrant Officers	2 0	2 0	2 6
Warrant and Subordinate Officers	1 6	1 6	2 0
Petty Officers and Seamen	1 0	1 0	1 6

- (d) No payment shall be made to meet expenditure on any meal obtained before the following hours:—

Meal.	Hour.
Morning	7 a.m.
Mid-day	1 p.m.
Evening	6 p.m.

(19/8332.)

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

Commonwealth Navy Orders.

Navy Office, Melbourne,
21st December, 1920.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By Command of the Naval Board,

A. J. Peary

To the Commodore Commanding and Commanding Officers of H.M.A. Ships. Officers in charge of H.M.A. Naval Establishments, and others concerned.

DISTRIBUTION.

Commodore Commanding	6
Australia	12
Light Cruisers, &c.	10
Gunboats and other Vessels	6
R.A.N. College, <i>Cerberus</i> , <i>Tingira</i> and <i>Penguin</i>	12
Destroyer Flotilla	48
Submarine Flotilla	12
Commonwealth Naval Representative	6
Commodore-Superintendent and Senior Naval Officer, Sydney	10
H.M.A. Dockyards and Naval Establishments	4
District Naval Officers	8
Sub-district Naval Officers	1
Commodore-in-Charge, Hong Kong (for C-in-C., China)	2
District Intelligence Officer, Singapore (for C-in-C., China)	1
Commonwealth Departments, &c.	as requisite

ISSUE OF BEDDING.

From 1st January, 1921, issues of Bedding are to be made in accordance with the subjoined instructions:—

(A)—RATINGS NOW SERVING.

(1) The following articles of Loan Bedding, viz:—1 Blanket, 1 Bed, and 2 Bed Covers, now in the possession of each rating, are to become his personal property as from 1st January, 1921.

(2) The life of all such bedding now on issue has been assessed at three years.

(3) If a rating's engagement expires subsequent to 31st December, 1923, a bedding gratuity of 5s. per annum is to be paid for each year or part of a year of his engagement subsequent to that date, and the bedding is to become the property of the individual.

(4) If a rating's engagement expires prior to 1st January, 1924, a charge is to be made at the rate of 5s. per annum for each year or part of a year of the period intervening between the date of expiration of engagement and 31st December, 1923, and the bedding is to become the property of the individual.

(5) The foregoing regulations are to apply to all R.N. ratings who are using loan bedding in the R.A.N.

(6) Where any rating now serving is in possession of any article of bedding, the life of which is considered to be less than three years, the Commanding Officer may authorize such article to be replaced from used stocks on board.

(7) All credits and charges under clauses (3) and (4) are to be made in Ships' Ledgers for quarter ending 31st March, 1921, under "Other Credits" and "Other Charges" respectively.

(8) From 1st January, 1921, the articles of bedding mentioned in clause (1) will be added to the compulsory kit of all ratings, and provision for maintenance of same will be included in the revised daily Kit Upkeep Allowance which will operate from 1st January, 1921. No further gratuitous issues of bedding will therefore be made during service in the R.A.N., owing to provision having been made in the Kit Upkeep Allowance for necessary replacements.

(B)—FUTURE ENTRIES AND ALL RE-ENGAGEMENTS.

(1) All new entries are to receive a gratuitous issue of *new* bedding on joining.

(2) As provision for maintenance of bedding has been made in the revised Kit Upkeep Allowance operating from 1st January, 1921, no further gratuitous issues will be made during service in the R.A.N.

(C)—GENERAL INSTRUCTIONS.

(1) The procedure set out in sections (A) and (B) will completely abolish the issue of loan bedding to R.A.N. ratings, except as shown in clauses (2) and (4) below. A sufficient number of spare sets of loan bedding is to be kept on board for emergency purposes.

(2) Hammocks, clews, lashings, and kit bags are to be issued on loan as hitherto. Free replacements of articles worn out by fair wear and tear will be made as requisite, and losses will be charged in the usual Service manner at full, three-quarter, half, or one-quarter rates, according to the period in use.

(3) R.N. ratings on loan to the R.A.N. will in future bring their own bedding with them. As provision for maintenance will be included in the Kit Upkeep Allowance, no hardship is therefore imposed on such ratings.

(4) Recovered deserters, who were issued with gratuitous bedding on first entry, are to be charged the full value of further articles of bedding required after recovery, if they are to be retained in the Service; otherwise loan bedding may be issued.

(5) All future stocks of bedding carried in H.M.A. Ships and Establishments for gratuitous issue to new entries, and for issue on repayment, will be new. Before returning present used stocks to Royal Edward Victualling Yard, the opportunity may be given to Ships' Companies for such used articles to be issued on repayment at half rates. All such bedding eventually returned to the Victualling Yard will be sold by public auction in due course, or otherwise disposed of as may be directed by the Naval Board.

(6) The half rates referred to in the preceding clause are to be based on the Clothing Price List in force immediately prior to 1st January, 1921.

(7) One Bed, 1 Blanket, and 2 Bed Covers are to be added to the compulsory kit of all ratings.

(8) Navy Orders Nos. 69/1912, 65/1914, and 11/1915 are cancelled and Naval Financial Regulations (Sea-going) will be amended in due course. (20/2593.)

(This Order will be reprinted for posting on Notice Boards.)

285.

APPOINTMENT OF CERTIFYING OFFICER, NAVAL STAFF OFFICE, BRISBANE.

Applications are invited from Naval Staff Clerks for the position of Certifying Officer, Naval Staff Office, Brisbane.

2. Salary will be that prescribed for Naval Staff Clerks Class III., viz., £320-£400, also Cost of Living Allowance.

3. Applications stating present position, salary, age and qualifications should be addressed to the Secretary, Department of the Navy, Navy Office, Melbourne, so as to reach him not later than 4th January, 1921. (20/9813.)

Faint, illegible text, likely bleed-through from the reverse side of the page.

THE
ATTORNEY GENERAL
WASHINGTON, D. C.
1911

Mr. [Name], [Address], [City], [State]

NAVAL ARCHIVES BRANCH

NAVAL ARCHIVES BRANCH

