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NAVY ORDERS

1922.

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# Commonwealth Navy Orders INDEX.

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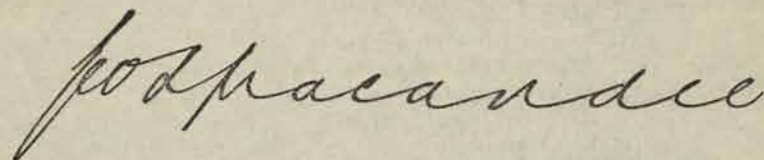
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## Commonwealth Navy Orders.

Navy Office, Melbourne,  
3rd January, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



The Rear-Admiral Commanding and Com-  
manding Officers of H.M.A. Ships, Officers  
in Charge of H.M.A. Naval Establishments,  
and others concerned.

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1.

### VISITS OF H.M. AND H.M.A. SHIPS AND FOREIGN MEN-OF-WAR TO AUSTRALIAN PORTS.

1. The reporting of movements of H.M. and H.M.A. Ships is dealt with in Navy Order No. 268/1921.

2. The movements of Foreign Men-of-war are reported by Customs Officers to the Navy Office, Melbourne. These Officers also inform the Senior Naval Officer of the port at which they are stationed.

3. Future movements of H.M. and H.M.A. Ships and Foreign Men-of-war are promulgated by the Navy Office and/or Reporting Authorities to those Senior Naval Officers concerned.

4. The Senior Naval Officer of the port at which a war vessel is expected to arrive is to forward the following details as they become known to him:—

- (i) Name (or names) of ship (or ships).
- (ii) Expected time of arrival.
- (iii) Actual time of arrival.
- (iv) Expected time of departure.
- (v) Berth (or berths).
- (vi) Time convenient for official calls (if requested)

to the following officials, if stationed at or in residence at his port, and if visits of ceremony are involved:—

- (a) Official Secretary, H.E. the Governor-General.
- (b) Private Secretary, H.E. the State Governor.
- (c) Secretary, Prime Minister's Department.
- (d) Secretary, State Premier.
- (e) Chief Justice, Commonwealth.
- (f) Chief Justice, State.
- (g) Right Hon. Lord Mayor, or Mayor.
- (h) Senior Naval Officer, Afloat.
- (j) Secretary, Defence Department (Military).
- (k) Staff Officer, Base Commandant, or Senior Military Officer.
- (l) Consul for the country to which a Foreign Man-of-war belongs.

5. At Sydney the Commodore Superintendent will carry out these duties. At all other ports the District Naval Officer or Sub-District Naval Officer stationed at the port is responsible.

6. The procedure for naval visits of ceremony at Melbourne will be found in Navy Order No. 247/1921.

(N.21/15593.)

2.

### RADIOTELEGRAPH STATION, WILLIS ISLETS—RATES.

The Postmaster-General's Department advises that a Radiotelegraph Station is now open at Willis Islets for Meteorological reports during the cyclone season from December to April. The position is Latitude 16° 17' 00S., Longitude 149° 59' 00E.

2. The hours of watch are:—

- 9 a.m. to 11 a.m.
- 3 p.m. to 5 p.m.
- 7 p.m. to 9 p.m.

3. Radiotelegrams may be accepted at the following rates, and traffic is to be routed *via* Cooktown or Townsville Radios:—

#### For Australian Ships—

Willis Islets Coast	..	..	..	3d. per word.
Mainland Coast	..	..	..	6d. "
Ship Station	..	..	..	2d. "
Landline	..	..	..	1d. "
				1s. "

#### For other than Australian Ships—

Willis Islets Coast	..	..	..	6d. per word.
Mainland Coast	..	..	..	6d. "
Ship Station	..	..	..	4d. "
Landline	..	..	..	1d. "
				1s. 5d. "

(A.21/20661.)

3.

### LEAVE OF OFFICERS, R.A.N.R. STAFF.

The new scale of leave for Sea-going Officers and Men of the R.A.N.—42 days per annum irrespective of where serving (Welfare Committee Request No. 114, Navy Order No. 430/1921)—does not apply to Officers and Men serving on the R.A.N.R. Staff; such Officers and Men should continue to be granted leave at the rate of 35 days per annum, as provided in Navy Order No. 56/1920.

(P.21/11681.)

4.

### DEDUCTIONS MADE FROM WAR GRATUITY ON BEHALF OF RETURNED SAILORS AND SOLDIERS' CO-OPERATIVE SOCIETIES.

Inquiries have been made regarding amounts deducted from War Gratuities for credit to various Co-operative Societies, and the following is promulgated for information:—

The amounts deducted at the request of Ranks and Ratings from their War Gratuities, on behalf of the above Co-operative Societies, have been included in War Gratuity Bonds inscribed in the names of the State Trustees of the various Co-operative Societies of Returned Sailors, Soldiers, and Nurses, and forwarded to the Department of the Treasury.

The scheme has not been finalized in New South Wales and Western Australia, and the General Secretary of the Returned Sailors and Soldiers Imperial League of Australia advises that a number of letters addressed to subscribers to the Societies in other States have been returned undelivered.

Advice has now been received from the Treasury that the matter is being dealt with by the following persons, to whom any inquiries should be addressed:—

- Co-operative Societies in Queensland, Victoria, South Australia, and Tasmania—General Secretary of the Returned Sailors and Soldiers' Imperial League of Australia, Melbourne.  
 Co-operative Society in New South Wales—The Secretary, New South Wales Branch, Returned Sailors and Soldiers' Imperial League of Australia, Sydney.  
 Co-operative Society in Western Australia—The Secretary, Western Australian Branch, Returned Sailors and Soldiers' Imperial League of Australia, Perth.

(20/10234.)

(This Order will be reprinted for posting on Notice Boards.)

## 5.

#### AMENDMENTS OF FINANCIAL REGULATIONS (SEA-GOING)—VARIOUS.

The following amendments of the Financial Regulations (Sea-going) have been approved, with effect as from 1st January, 1922:—

1. Article 5, Clause (1), is amended—

(1) by omitting the whole scale of pay for "Regulating Branch" and inserting in its stead new scale as follows:—

Rating.	Relative Rating.	Active Pay. Per diem.
		<i>s. d.</i>
Regulating Petty Officer .. ..	Petty Officer .. ..	10 0
After three years' service .. ..	" .. ..	10 4
After six years' service .. ..	" .. ..	10 8
Master-at-arms .. ..	C.P.O. .. ..	11 6
After three years' service .. ..	" .. ..	12 0
After six years' service .. ..	" .. ..	12 6
After nine years' service .. ..	" .. ..	13 0
After twelve years' service .. ..	" .. ..	13 6

(A21/20026.)

(2) by omitting the rates of pay 9s. 4d., 9s. 8d., and 10s. for Stoker Petty Officers appearing in the last column of the scale "Stoker Branch," and inserting in their stead the rates 9s. 6d., 9s. 10d., and 10s. 2d. respectively.

(A21/20040.)

2. Article 9 is amended by adding at the end thereof new clause (59) to read as follows:—

(59) Captain of the Heads

Rate per diem.

*s. d.*

To rating doing duty in each Ship or Establishment, including Torpedo Boat Destroyers and Sloops, but not including Submarines. Payable to one rating only in each Ship or Establishment .. ..

0 6

(A21/20002.)

(A21/20040.)

## 6.

#### INSPECTION OF SUBMARINE BATTERY LOGS.

Secondary Battery Logs of H.M.A. Submarines in Commission are to be forwarded by the Captain (S) to the Navy Office for inspection on the 1st day of January and the 1st day of July in each year.

2. After inspection the Logs will be returned to the Captain (S).

3. Under the above routine, it will be necessary for two Battery Logs to be used alternatively—one to cover the period from 1st January to 30th June, and the other from 1st July to 31st December in each year.

(C.21/18413.)

## 7.

#### TRANSFER OF CONTROL OF R.A.N.R. STORES.

As from 1st January, 1922, all matters relating to stores for the Royal Australian Naval Reserve, excepting in regard to Mine-sweeping Stores, are to come under the control of the Director of Naval Stores and Victualling Director of Ordnance, Torpedoes and Mines, and Director of Naval Medical Services respectively.

2. From that date the new system of storekeeping laid down in the revised R.A.N.R. Regulations is to be given effect to in R.A.N.R. Districts and Sub-districts.

3. Present store accounts are to be closed and balanced as at 31st December, 1921, and remains, which should be as per revised establishment, transferred to new store accounts.

4. Excess consumable stores allowed by establishment are to be retained to meet requirements up to 31st December, 1922, only, for use in the usual manner, future demands being framed accordingly. All other stores not allowed by the revised establishments are to be returned to the various store departments at Sydney by the 31st December, 1921, or as soon afterwards as circumstances permit, except special articles and apparatus for which approval for retention may be pending.

(S.21/4460.)

## 8.

#### ROCKETS AND LIGHTS—WITHDRAWAL FROM H.M.A. SHIPS OF.

With reference to Navy Order No. 446/1921, the following addition to paragraph (1) has been approved, viz.:—

Lights, Long, G.S.

Lights, Short, G.S., or Lights, Signal Magnesium.

(N.21/15399.)

9.

## PRICE LIST OF C.P.O.'s, P.O.'s, AND SEAMEN'S MESS UTENSILS.

Until further notice the following prices are to be charged in H.M.A. Ships and Naval Establishments for C.P.O.'s, P.O.'s, and Seamen's Mess Utensils, issued as a charge against Messes or Individuals:—

Patt. No.	Description of Stores.	Denom.	Price.
	Earthenware marked with Naval Crown for C.P.O.'s—		s. d.
50	Basins, 1 pint .. .. .	Each	0 11
54	Cups .. .. .	"	0 9
83	Plates, Dinner .. .. .	"	1 0
84	Plates, Pudding .. .. .	"	0 10
86	Plates, Soup .. .. .	"	1 0
87	Saucers .. .. .	"	0 5
	Earthenware with Crossed Anchors for C.P.O.'s—		
50	Basins, 1 pint .. .. .	"	0 11
54	Cups .. .. .	"	0 9
83	Plates, Dinner .. .. .	"	1 0
84	Plates, Pudding .. .. .	"	0 10
86	Plates, Soup .. .. .	"	1 1
87	Saucers .. .. .	"	0 5
	Hardware, &c., for C.P.O.'s and P.O.'s—		
31	Basins, Sugar, britannia metal .. .. .	"	5 3
26	Boards, Bread or Chopping .. .. .	"	12 6
52C	Boilers, iron, 4 gallons .. .. .	"	24 8
52E	Boilers, iron, 3 gallons .. .. .	"	17 10
52F	Boilers, iron, 2 gallons .. .. .	"	15 2
124A	Canisters, Tea and Sugar .. .. .	"	22 0
2A	Canisters, tin, japanned .. .. .	"	2 0
28	Castors, Pepper, britannia metal .. .. .	"	2 10
29	Cellars, Salt, britannia metal, blue glass lining .. .. .	"	3 4
662	Cloths, Table, linen, single, damask, for 2 yards wide .. .. .	Yard	5 7
661	Cloths, Table, 45 inches wide .. .. .	"	3 6
30A	Cloths, Dish, 22 x 24 inches .. .. .	Each	1 0
30A	Cloths, Dish, linen for, 24 inches .. .. .	Yard	1 4
100	Covers for meat dishes, 14 inches .. .. .	Each	9 10
101	Covers for meat dishes, 12 inches .. .. .	"	7 6
102	Covers for meat dishes, 10 inches .. .. .	"	6 6
217	Cups, Egg, enamelled .. .. .	"	0 10
218	Dishes, Butter, enamelled .. .. .	"	1 5
219	Dishes, Butter, Covers for .. .. .	"	1 1
220	Dishes, Butter, Stands for .. .. .	"	1 0
221	Dishes, Meat, enamelled, 16 inches .. .. .	"	5 10
222	Dishes, Meat, enamelled, 14 inches .. .. .	"	4 5
223	Dishes, Meat, enamelled, 12 inches .. .. .	"	3 2
96	Dishes, Tart, enamelled, 14 inches .. .. .	"	4 1
27	Dishes, Vegetable, block tin, with cover .. .. .	"	16 6
105	Dishes, Vegetable, block tin, Drainers, earthenware for .. .. .	"	3 3
21A	Forks, Carving, horn handles .. .. .	"	3 2
14	Forks, Table, white metal .. .. .	"	1 1
224	Jugs, Water, enamelled, 2-quart .. .. .	"	4 6
225	Jugs, Water, enamelled, 1-quart .. .. .	"	3 2
123	Kettles, tin, 1½-gallon .. .. .	"	7 3
21	Knives, Carving, horn handles .. .. .	"	3 1
30	Knives, Table, large .. .. .	"	1 11
32	Knives, Table, small .. .. .	"	1 5
50	Knives, Lever .. .. .	"	1 10
122	Knives, Lever, small .. .. .	"	1 3
27	Ladles, Soup .. .. .	"	6 3
54B	Pans, Sauce, tinned inside, with cover, 1½ gallons .. .. .	"	11 5
54C	Pans, Sauce, tinned inside, with cover, 2 gallons .. .. .	"	15 9
30	Pots, Mustard, britannia metal with blue earthenware lining .. .. .	"	4 9
..	Pots, spare linings for .. .. .	"	0 7
240	Pots, Tea, block tin, 4 quarts .. .. .	"	14 7

## PRICE LIST—continued.

Patt. No.	Description of Stores.	Denom.	Price.
	Hardware, &c., for C.P.O.'s and P.O.'s—continued—		s. d.
241	Pots, Tea, block tin, 2 quarts .. .. .	Each	9 4
31D	Pots, Tea, block tin, 1 quart .. .. .	"	5 2
53	Spoons, Mustard, white bone .. .. .	"	0 2
52	Spoons, Salt, white bone .. .. .	"	0 2
107	Spoons, Table, nickel silver .. .. .	"	1 1
26	Spoons, Tea, nickel silver .. .. .	"	0 6
54G	Steamers, block tin, for saucepans, 1½ gallons .. .. .	"	6 2
54F	Steamers, block tin, for saucepans, 2 gallons .. .. .	"	8 8
24	Steels, Table .. .. .	"	2 4
16	Tumblers, half-pint .. .. .	"	1 1
120	Urns, Tea, 3-gallon .. .. .	"	22 10
121	Urns, Tea, 1½-gallon .. .. .	"	15 7
	Seamen's Mess Utensils—		
91A	Basins, earthenware, for seamen .. .. .	"	1 0
124A	Canisters, Tea and Sugar, large .. .. .	"	22 0
125A	Canisters, Tea and Sugar, small .. .. .	"	12 6
2	Canisters, round, tin, japanned, with a middle parting .. .. .	"	1 3
2A	Canisters, round, tin, japanned, without a middle parting .. .. .	"	2 0
28	Castors, Pepper, britannia metal .. .. .	"	2 10
30A	Cloths, Dish .. .. .	"	1 0
..	Cups, Egg, enamelled (C.P.O.'s and P.O.'s pattern) .. .. .	"	0 10
228	Dishes, Butter, enamelled .. .. .	"	2 1
229	Dishes, Butter, enamelled, Cover for .. .. .	"	1 5
4	Dishes, Meat, wrought iron, tinned, large, No. 1 size .. .. .	"	5 7
5	Dishes, Meat, wrought iron, tinned, small, No. 2 size .. .. .	"	4 11
107	Dishes, Meat, wrought iron, tinned, small, No. 3 size .. .. .	"	3 7
14	Forks, white metal .. .. .	"	1 1
123	Kettles, tin, 1½ gallons .. .. .	"	7 3
..	Kettles, tin, 1½ gallons, Lids for .. .. .	"	1 3
8	Kettles, Mess, 5 gallons .. .. .	"	31 3
..	Kettles, Mess, 5 gallons, spare Covers for .. .. .	"	5 4
9	Kettles, Mess, 4 gallons .. .. .	"	23 6
..	Kettles, Mess, 4 gallons, spare Covers for .. .. .	"	4 4
30	Knives, Table, large .. .. .	"	1 10
50	Knives, Lever .. .. .	"	1 10
122	Knives, Lever, small .. .. .	"	1 3
10	Ladles, Soup .. .. .	"	1 7
..	Mugs, earthenware, 1 pint .. .. .	"	1 0
1B	Nets for cooking potatoes .. .. .	"	0 6
..	Nets for cooking vegetables .. .. .	"	3 11
92	Plates, Dinner, earthenware, for seamen .. .. .	"	0 11
..	Plates, Dessert .. .. .	"	1 6
227	Pots, Mustard, enamelled .. .. .	"	1 4
240	Pots, tin, Tea, 1 gallon .. .. .	"	14 7
31D	Pots, tin, Tea, 1 quart .. .. .	"	8 2
107	Spoons, Table .. .. .	"	1 1
..	Spoons, Tea .. .. .	"	0 6
120	Urns, Tea, 3 gallons .. .. .	"	22 10
..	Urns, Tea, 3 gallons, spare Lids for .. .. .	"	1 11
..	Urns, Tea, 1½ gallons .. .. .	"	15 7
..	Urns, Tea, 1½ gallons, spare Lids for .. .. .	"	1 6
	Cooperage Utensils—		
..	Tubs, Washing, 12 gallons .. .. .	"	23 0
..	Tubs, Washing, 8 gallons .. .. .	"	20 0
..	Tubs, Washing, 6 gallons .. .. .	"	15 11
..	Tubs, Washing, 4 gallons .. .. .	"	12 10
..	Kegs, Mess, large .. .. .	"	9 0
..	Kegs, Mess, small .. .. .	"	8 6

Navy Order No. 13/1921 does not apply to the above-mentioned articles.  
(S.21/4399.)

(This Order will be reprinted for posting on Notice Boards.)

10.

**FIRE EXTINGUISHERS FOR MOTOR BOATS.**

With reference to Consolidated Navy Orders, Article 124, it has been decided to supply "Pyrene" fire extinguishers for use in motor boats in future in lieu of the "Merryweather" C.T.C. hand fire pump.

2. Arrangements will be made by the Naval Store Officer, Sydney, for the "Pyrene" extinguisher to be stocked in future.

(S.21/3713.)

11.

**RETENTION OF SENNET HATS.**

With reference to Navy Order No. 288/1921, supplies of Sun Helmets are not yet available for issue in accordance with the amended Admiralty procedure.

2. The sennet hat is, therefore, to be retained as a compulsory article of kit for Class II. ratings until further notice.

(S.21/2283.)

(This Order will be reprinted for posting on Notice Boards.)

12.

**SPECIAL PACKING CASE FOR CLOTHING.**

A new pattern packing case for Clothing will shortly be issued from Royal Edward Victualling Yard. It will be described on the Supply Note as "Case, Special," and is to be taken on charge in the Clothing Account at the Victualling Yard, on board H.M.A. Ships, and at Naval Establishments, in a separate column headed "Cases, Special." It is to be accounted for by H.M.A. Ships and Naval Establishments only by return to the Victualling Yard. The case is to be opened by cutting the iron bands on one side, and, when emptied, the lid is to be replaced, the bands renailed, and the case and lid returned to the Yard. On no account are nails to be driven into the lids of these cases.

2. The bands of the case will be in one piece, the ends being joined with two tinned rivets, and if there are any other joins in the bands or the riveted end is not intact, it should be considered that the case has been tampered with, and the Shipping Company, or the Commanding Officer of H.M.A. Ship or Fleet Auxiliary carrying the goods, should be called upon for survey before delivery is accepted. This procedure should also be followed in the port of Sydney when delivery is made direct from the Victualling Yard.

3. Opportunity is to be taken of free freight for transport of these cases when ready for return to Royal Edward Victualling Yard. When H.M.A. ships are in port at Sydney, the cases should be emptied as early as convenient, and returned to the Victualling Yard as expeditiously as possible, and in all instances where practicable prior to departure from the port. Unless specially directed, these special cases are not to be returned to the Victualling Yard from out-ports by ordinary freight ship.

(S.21/3417.)

13.

**INDIARUBBER GLOVES FOR PLUMBERS.**

As already notified in Navy Order No. 430/1921, in accordance with the recommendation of the Lower Deck Welfare Committee 1921, approval has been given for two pairs indiarubber gloves, pattern 400, to be supplied to each Ship and Establishment for use of plumbers working on W.C.'s used by V.D. patients. Supply will be made by Naval Store Officer, Sydney, without demand.

2. These articles are to be added to Shipwright's Establishment of Naval Stores, warrants being noted accordingly.

(S.21/3260.)

14.

**PURCHASE OF BENZINE.**

The Commonwealth Stores Supply and Tender Board has entered into an agreement with the Vacuum Oil Company for the supply of Benzine at the undermentioned rates as from 12th November, 1921.

2. Unless Naval Board approval has been obtained for the use of any other brand, supplies of Benzine required for Naval purposes are to be obtained under this agreement.

3. "Plume" Motor Spirit is to be supplied for the Governor-General's motor boat *Express*, Wireless Station, Garden Island, and motor vehicles, and "Mercury" Benzine for other motor boats and H.M.A. Ships.

Locality.	"Plume" Motor Spirit.	"Mercury" Benzine.
	Per Case. <i>s. d.</i>	Per Case. <i>s. d.</i>
Fremantle .. .. .	27 0	25 0
Perth .. .. .	27 6	25 6
Henderson Naval Base .. .. .	27 3	25 3
Port Adelaide .. .. .	27 0	25 0
Adelaide .. .. .	27 6	25 6
Melbourne .. .. .	27 0	25 0
Hobart .. .. .	27 6	25 6
Launceston .. .. .	28 0	26 0
Sydney .. .. .	27 0	25 0
Brisbane .. .. .		
Rockhampton .. .. .		
Townsville .. .. .	28 0	26 0
Cairns .. .. .	28 6	26 6

4. Supplies are for delivery f.o.b. or f.o.r. at the respective centres or within city limits, and subject to 2½ per cent. discount.

5. Deliveries taken in bulk are subject to a reduction of 1s. 4d. per case

6. Any alterations in above prices will be notified from time to time.

15.

### SUPPLY OF PROVISIONS TO H.M.A. SHIPS AND ESTABLISHMENTS IN VICTORIA.

Unless special approval to the contrary is given, supplies of the items of Provisions enumerated in Navy Order No. 158/1921 (with the exception of biscuits, flour, and sugar), required by H.M.A. Ships (when stationed in Victorian waters), Osborne House, and Flinders Naval Depot, are to be demanded from Royal Edward Victualling Yard.

2. Where contracts exist in Victoria for supplies to the Victualling Yard, the Victualling Store Officer will take the necessary action to arrange supplies direct from such contractors, but Ship's Demands should be prepared on the Victualling Yard in the usual manner.

3. Every opportunity for free freight in H.M.A. Ships or Fleet Auxiliaries is to be availed of by the Victualling Store Officer when complying with demands and, where possible, Ships and Establishments are to regulate demands with this object in view.

4. With reference to paragraph (1) above, sugar is to be obtained from the Colonial Sugar Refining Company, 147 William-street, Melbourne; flour is generally obtained under contract, and biscuits, if required, are to be purchased in the usual manner after obtaining quotations.

5. Navy Order No. 351/1921 is hereby cancelled.

(S. 21/2561.)

16.

### PURCHASE OF BREAD BY H.M.A. SHIPS FITTED WITH BAKERIES.

With reference to Navy Order 168/1921, it is observed from an examination of Provision Accounts to 30th September that Bread is still being purchased from shore under circumstances which do not justify the additional expenditure involved.

2. Attention is drawn to King's Regulations and Admiralty Instructions, Article 1704, paragraph 1, which is to be closely observed in all H.M.A. Ships fitted with a bakery.

(S.21/2125.)

17.

### ADOPTION OF FORMS.

The following form has been adopted as an A.S. Form for use in the R.A.N. in accordance with specimen in A.F.O. 3009/21. Supply will be made by the Naval Store Officer, Sydney, to H.M.A. Ships and Establishments without demand :-

A.S. 1147a—Return of Temperatures of Storage of Cordite.

(S.21/4156.)

The undermentioned Form has been adopted as an A.S. Form for use in the R.A.N. Supply will be made by the Naval Store Officer, Sydney, to H.M.A. Ships on demand :-

A.S. 454—Certificates for Pilotage performed by Naval Officers.

(S.21/3685.)

First supply of the undermentioned publications has been received and distribution made to H.M.A. Ships and Establishments :-

Naval Cordite Regulations 1917 (reprinted with Amendments, 1921).  
S.21/4053.)

O.U. 6074B (3) War Vessels and Aircraft (British and Foreign).  
S.21/3661.

18.

### CIVIL STAFF—NOTIFICATION OF APPOINTMENTS TO VACANCIES ADVERTISED IN NAVY ORDER No. 282/1921.

Approval has been given for the appointment of the following officers to the positions advertised in Navy Order No. 282/1921 :-

Position No.	Name of Naval Staff Clerk Appointed.
No. 1 (Class II.) .. .. .	A. R. Nankervis
No. 2 (Class II.) .. .. .	T. H. Cook
No. 3 (Class III.) .. .. .	G. C. Thompson
No. 4 (Class III.) .. .. .	R. A. Ball
No. 5 (Class III.) .. .. .	R. S. McKay
No. 6 (Class III.) .. .. .	A. D. Burgoyne
No. 7 (Class III.) .. .. .	T. F. Hourigan
No. 8 (Class III.) .. .. .	(Appointment deferred)
No. 9 (Class III.) .. .. .	J. L. Flynn
No. 10 (Class III.) .. .. .	(Appointment deferred)
No. 11 (Class III.) .. .. .	J. W. Hedley
No. 12 (Class IV.) .. .. .	W. Munro
No. 13 (Class IV.) .. .. .	T. J. Hawkins
No. 14 (Class IV.) .. .. .	S. A. Clarke
No. 15 (Class IV.) .. .. .	D. P. Fennessy
No. 16 (Class IV.) .. .. .	C. E. Kerr
No. 17 (Class IV.) .. .. .	T. F. Daniel
No. 18 (Class IV.) .. .. .	C. J. Finlayson
No. 19 (Class IV.) .. .. .	S. W. A. Christensen
No. 20 (Class IV.) .. .. .	E. S. Bolle
No. 21 (Class IV.) .. .. .	W. H. Brooksbank
No. 22 (Class IV.) .. .. .	C. J. McKenna
No. 23 (Class IV.) .. .. .	J. F. Devany
No. 24 (Class IV.) .. .. .	J. G. Payne
No. 25 (Class IV.) .. .. .	A. N. Jeffrey
No. 26 (Class IV.) .. .. .	A. J. S. Scott
No. 27 (Class IV.) .. .. .	J. G. Beaumont
No. 28 (Class IV.) .. .. .	W. J. Kenny
No. 29 (Class IV.) .. .. .	E. B. Calder
No. 30 (Class IV.) .. .. .	A. H. Morley
No. 31 (Class IV.) .. .. .	J. V. Cusack
No. 32 (Class IV.) .. .. .	P. F. Hayes
No. 33 (Class IV.) .. .. .	J. de V. Tyndall
No. 34 (Class IV.) .. .. .	A. V. McDonald

(C.21/17205.)

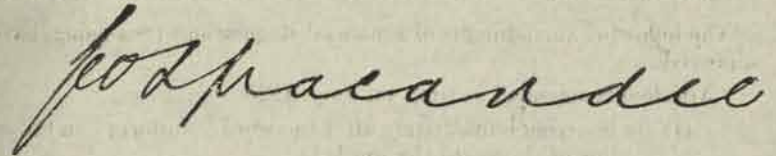


# Commonwealth Navy Orders.

Navy Office, Melbourne,  
10th January, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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20.	Amendments of Financial Regulations (Sea-going).
21.	Schedule of Contract Rates for Dairy Produce.
22.	Registered Packages in English Mails.
23.	Mails—Insufficient Postage.
24.	Navy and Defence Departments—Alteration of Title.

19.

**PROGRESSIVE PAY AS CHIEF PETTY OFFICERS—TIME SERVED AS PETTY OFFICER "OVER EIGHT YEARS" NOT TO COUNT FOR.**

The question has arisen whether time served over eight years as Petty Officers referred to in Navy Order 1 of 1919 is still permitted to count towards Progressive Pay as Chief Petty Officer.

Such time is not allowed to count on and from 1st January, 1922, and the pay of Chief Petty Officers affected by this decision should be adjusted where necessary.

(18/9222.)

20.

**AMENDMENTS OF FINANCIAL REGULATIONS (SEA-GOING).**

The following amendments of Financial Regulations (Sea-going) have been approved:—

Article 6 is amended as from 1st July, 1920—

- (1) by inserting immediately after the word "uniform" in the seventh line of clause (6) the words:—

"Petty Officers dressed as Seamen on transfer to Regulating Petty Officer shall similarly be paid a gratuity of £15."

- (2) by omitting the words "A gratuity of £5" in the eighth line of clause (6), and inserting in their stead the words "A gratuity of £15."

- (3) by omitting the words "A gratuity of £5" in the eleventh and twelfth lines of clause (6), and inserting in their stead the words "A gratuity of £15."

2. Article 6 is amended as from 1st April, 1921, or as otherwise stated therein—

- (1) by omitting clause (1) and inserting in its stead new clause (1) to read as follows:—

(1) *Kit Upkeep Allowance*—Kit Upkeep Allowance shall be granted to ratings as follows:—

*Class I.*—Free Kit on entry, and allowance of 1s. 4d. per diem commencing from date of entry.

*Class II.*—Free Kit on entry, and allowance of 1s. per diem commencing from date of entry.

*Class III.*—Free Kit on entry, and allowance of 1s. 3d. per diem commencing from date of entry.

Kit Upkeep Allowance shall be credited on the Ship's ledger in cash, and included in the fortnightly payments. Kit Upkeep Allowance shall continue to be credited during periods of detention. In all other cases where Deferred Pay is not credited, *vide* Financial Regulations, Article 12, Clause 6, Kit Upkeep Allowance shall also be stopped for the same period. Kit Upkeep Allowance is, as from 1st December, 1921, subject to reduction when ratings are in receipt of reduced pay in accordance with Article 43.

- (2) by omitting clause (6), and inserting in its stead new clause (6) to read as follows:—

(6) *Outfit Gratuities on change of Class of Uniform*—The following Outfit Gratuities shall be paid, in addition to the Kit Upkeep Allowance, to all ratings who are obliged to change their uniform from Class II. to Class I. or Class III., and from Class III. to Class II.—

- (a) To Petty Officers dressed as Seamen on promotion to Chief Petty Officer .. .. . £23  
 (b) To Petty Officers, with 4 year's service as such, required to change from Class II. to Class III. uniform (as prescribed in Navy Orders 1921, No. 11) .. .. . £22  
 (c) To other men and boys on transfer to ratings for which a change of uniform to Class III. is required .. .. . £21  
 (d) To other men and boys on transfer to ratings for which a change of uniform to Class II. is required .. .. . £16

When a man or boy is transferred owing to unsuitability for the rating held to another rating involving change in class of uniform, he is to be paid an Outfit Gratuity as prescribed in sub-paragraphs (c) or (d) above, but the articles in the compulsory kit of his former rating no longer required in the rating to which he is transferred shall be sold. The proceeds of such sale shall be brought to account in the Ship's Cash Accounts as a credit to "Navy Revenue." No Outfit Gratuity shall be paid when the transfer in rating is attributable to misconduct.

In addition to the gratuity payable under the sub-paragraph (a) of this clause, a further gratuity of £10 towards the cost of frock coat and sword shall be paid to Master-at-Arms on promotion.

3. Article 80 is amended, as from 1st January, 1921, by inserting at the end of each of the Kits for Class I., Class II., and Class III. ratings, the following:—

"1 Bed.  
 1 Blanket.  
 2 Bed Covers."

4. Article 80 is further amended, as from 1st February, 1921—

- (1) by inserting at the end of the kit for Class I. ratings:—

"*Optional Kit*—

1 Waterproof Coat (Pegamoid or similar pattern).  
 1 pair Half Boots (in addition to 1 pair in compulsory kit) or Shoes.  
 1 pair Black Leather Slippers."

- (2) by omitting from the kit of Class II. ratings—

"2 pairs Half Boots .. To be issued to Stoker ratings and all new entries sent to Flinders Naval Depot for training."

(3) by inserting at the end of the kit for Class II. ratings—

“Optional Kit—

- 1 Waterproof Coat (Pegamoid or similar pattern).  
1 pair Half Boots (in addition to 1 pair in compulsory kit) or Shoes.  
1 pair Black Leather Slippers.  
2 Check Shirts.”

(4) by omitting from the kit for Class III. ratings—

“2 pairs Half Boots ... To be issued to all new entries sent to Flinders Naval Depot for training.”

(5) by inserting at the end of the kit for Class III. ratings—

“Optional Kit—

- 1 Waterproof Coat (Pegamoid or similar pattern).  
1 pair Half Boots (in addition to 1 pair in compulsory kit) or Shoes.  
1 pair Black Leather Slippers.”

5. Article 80 is further amended as from 1st April, 1921—

(1) by omitting from the kit for Class I. ratings—

“2 Jackets, S.B., Duck ... Not to be issued to Vict. C.P.O. Writers or E.R.A.'s.

2 Tunics, drill.”

and inserting in their stead—

“4 Tunics, drill ... 2 only for Officers' Chief Steward.  
3 Tunics, white, with blue cuffs and collars ... } Officers' Chief Steward, only.”  
3 pairs Gloves, white, cotton

(2) by omitting from the kit of Class III. ratings—

“2 Jackets, S.B., duck ... Not to be issued to Victualling ratings, Writers, or E.R.A.'s, 5th Class.

2 Tunics, drill”.

and inserting in their stead—

“4 Tunics, drill ... 2 only for Officers' Stewards.  
3 Tunics, white, with blue cuffs and collars ... } Officers' Stewards only.”  
3 pairs Gloves, white, cotton

6. Subsequent amendments in regard to these allowances, dating from 1st January, 1922, were promulgated in Navy Order No. 522/1921.

(S.21/2656.)

21.

**SCHEDULE OF CONTRACT RATES FOR DAIRY PRODUCE.**

The following are the contract prices for supplies of Dairy Produce to H.M.A. Ships at Sydney, Melbourne, Westernport, and Geelong during period commencing 1st January, 1922 :—

Item.	Sydney.	Melbourne (Hobson's Bay).	*Westernport.	† Geelong.
	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>
1. Bacon, best mild, sides 40 to 50 lbs. (including wrappers and covers) per lb.	1 3	1 4½	1 4½	1 5½
2. Butter, in prints—per lb. Butter Boxes, extra each	1 4½	1 2½	1 2½	1 5
3. Cheese, semi-matured, large .. per lb.	1 0	1 0	1 0	Nil
4. Cheese, choice, matured, mellow, large—per lb.	0 9	1 0	1 0	0 9
5. Eggs, new laid, fair average size—per doz. Extra for Egg Cases if not returned in good order—each	0 9	1 2	1 2	1 0
	2 0	1 6	1 6	1 9
	5 0	3 0	3 0	3 0
Name and address of Contractor .. ..	Downton and Dyer Ltd., 145 George-street, Sydney	Nolan and Broderick, 54 King-street, Melbourne * Prices are for delivery f.o.r. Melbourne	Bailey Bros., 512 Flinders-street, Melbourne † Prices are for delivery at Moorabool-street Pier	
Period of Contract ..	Month of January, 1922	1st January to 31st March, 1922	1st January to 31st March, 1922	

22.

**REGISTERED PACKAGES IN ENGLISH MAILS.**

Consolidated Navy Orders, Article 105, is amended by adding to Part I., new paragraph 5, as follows :—

“5. Postal Packets, whether registered or not, will not be enclosed in the bags addressed to H.M.A. Ships with letters and newspapers, but will pass through the Post Office and the Customs Department. Should any packages other than letters and newspapers be found in the bags containing English mails delivered to H.M.A. Ships or Naval Establishments, such packages should be retained until the Collector of Customs has been communicated with and afforded an opportunity for inspecting the packages in case the contents are liable to import duty.”

(21/15682.)

23.

**MAILS—INSUFFICIENT POSTAGE.**

With reference to Navy Order 362 of 1921, in regard to the adjustment with the Deputy Postmaster-General, Melbourne, of amounts due in respect of insufficiently prepaid letters, advice has been received from the Postmaster-General's Department that unless these adjustments are made promptly it may be necessary to withdraw the privilege of forwarding English mails direct to H.M.A. Ships.

It is requested, therefore, that this matter be given special attention with a view to avoiding any further difficulties with that Department.

When forwarding remittances, the Deputy Postmaster-General should be advised the date of despatch of the London mail in respect of which the remittance is made.

(21/4701.)

24.

**NAVY AND DEFENCE DEPARTMENTS—ALTERATION OF TITLE.**

With reference to the notification which appeared on page 1323 of *Commonwealth of Australia Gazette*, No. 72, of 1915, establishing the Department of the Navy from 12th July, 1915, the following extract from *Gazette* No. 99, dated 24th December, 1921, is promulgated for information of all concerned:—

“ Prime Minister's Department,  
Melbourne, 21st December, 1921.

His Excellency the Governor-General in Council has been pleased to establish the following Department of State of the Commonwealth in lieu of the existing Departments of Defence and of the Navy, viz.:—

The Department of Defence.

W. M. HUGHES,  
Prime Minister.”

2. The term “ Minister of State for Defence ” is, therefore, to be used in all future cases in place of “ Minister of State for the Navy.”

3. The term “ Department of Defence ” is to be substituted for “ Department of the Navy.”

4. The heading of all official paper is to be amended accordingly. Letters are to be addressed to Secretary, Navy Office, Melbourne, as usual.

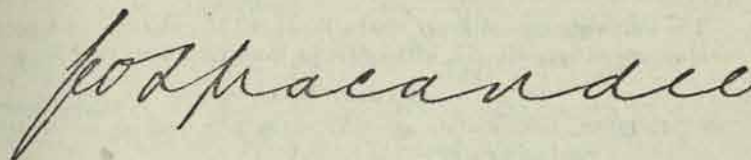
**Commonwealth Navy Orders.**

Navy Office, Melbourne,

17th January, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By Command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in charge of H.M.A. Naval Establishments, and others concerned.*

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25.

**GARDEN ISLAND W/T STATION.**

The installation of A.C. machinery in W/T Station, Garden Island, having been completed, paragraph 2 of Navy Order No. 4/1921 is cancelled.

(C. 21/18645.)

26.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—  
PAYMENT OF ALLOWANCE TO JUNIOR ACCOUNTANT  
OFFICER WHEN THE ACCOUNTANT OFFICER IS ABSENT.**

On and from 1st April, 1921, the provisions of Article 1394 of the King's Regulations and Admiralty Instructions are applicable to the Royal Australian Navy.

The following amendments of the Financial Regulations (Sea-going) have been approved accordingly, with effect as from 1st April, 1921:—

**AMENDMENTS.**

1. Insert, immediately after Article 8, new heading and Article 8A to read as follows:—

*Pay for Performing Higher Duties—Officers.*

Article 8A.—When Accountant Officer is absent—

When the Accountant Officer (the rank allowed by complement being not below Paymaster Lieutenant-Commander) is absent from the ship continuously for upwards of three months otherwise than on leave, the Paymaster Lieutenant, Paymaster Sub-Lieutenant, or Paymaster Midshipman performing his duty, although not holding an acting order as Paymaster Lieutenant-Commander, may, on the approval of the Naval Board, be granted additional pay; but the special remuneration thus granted shall not exceed the difference between the officer's own rate of pay and the lowest rate of pay for a Paymaster Lieutenant-Commander. A full report of the circumstances shall be made to the Naval Board in order that the rate payable may be decided.

2. Insert immediately after Article 9 new heading to read as follows:—

*Pay for Performing Higher Duties—Petty Officers and Other Ratings.*

Article 9A.—When Senior Rating is absent—

Where a Senior Rating is absent for a period of fourteen or more consecutive days through sickness or on duty, and the consequent vacancy cannot be filled by drafting, the rating required to perform the higher duties of the Senior Rating may be paid the difference between his rate of Active and Deferred Pay received in the lower rating and the corresponding minimum rates prescribed for the higher rating.

3. Article 29A is repealed.

(A. 21/19988.)

27.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—  
TROPICAL PAY.**

The following amendment of the Financial Regulations (Sea-going) is approved:—

Article 9 is amended as from 1st July, 1921, by omitting clause (25) and inserting the following in its stead:—

Rate  
per diem.  
s. d.

(25) Tropical Pay—

(a) To all Engine-room, Officers' Cook, and Ship's Cook ratings and Seamen under training in the stokehold when actually employed and doing duty in engine-rooms, stokeholds, boiler-rooms, and auxiliary machinery compartments in connexion with the Engine-room Department or in the galleys of surface craft, including steam-boats but excluding open motor boats, or in the interiors of submarines, subject to the conditions herein laid down, both when at sea and in harbour, in the following circumstances:—

(i) Within the Tropics, at any time.

(ii) Within the Red Sea or Persian Gulf, between the 1st April and 30th November inclusive.

(iii) In surveying ships only, when employed in surveying, but not on ordinary passages, when between the Northern Tropic and latitude 30 deg. north, between the 15th June and 15th October inclusive, or between the Southern Tropic and latitude 30 deg. south, between 15th December and 15th April inclusive, but payment is not to be made in addition to payment under (ii) above ... 1 6

(b) To ratings of all other branches when continuously employed other than as Stokers, under the conditions herein laid down. Payment to such ratings shall be confined to those employed whilst at day work for a full day, or keeping regular watches during the 24 hours ... 1 6

Payment shall not be made in respect of employment elsewhere in the ship without prior Naval Board sanction, and shall be confined to periods during which steam is raised or internal combustion engines are in use, or when galley fires are burning.

(21/6868.)

28.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—  
PAYMENT OF ALLOWANCE TO SEAMEN QUALIFIED IN  
ORDNANCE (Q.O.).**

The Naval Board has approved of the payment in the Royal Australian Navy of an allowance, at the rate and under the conditions laid down in Admiralty Monthly Order 2815 of 1919, as amended by Admiralty Monthly Order 2629 of 1920, to Seamen qualified in Ordnance.

Consequent on the above, Article 9 of the Financial Regulations (Sea-going) is amended as from 1st December, 1921, by adding new clause (17A) immediately after clause (17) to read as follows:—

	Rate per diem.
	s. d.
“(17A) Seaman qualifying in Ordnance (Q.O.) .. .. .”	0 2
(Open to Able Seamen and Leading Seamen.)”	

29.

### AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)— UNIFORM CLOTHING.

The following amendments of Financial Regulations (Sea-going) have been approved as from 1st January, 1922:—

(1) Article 6, clause (5) (as amended by Navy Order No. 473/1921), is amended by omitting the words “Article 80” in the fourth line and inserting in their stead “Article 80A”.

(2) Article 6, clause (8), is amended by omitting the words “(as laid down in the Uniform Regulations)” in the fourth line and inserting in their stead “(as laid down in Article 80B)”.

(3) Article 80 is omitted, and the following inserted in its stead:—

“Article 80—Kits.—The following shall be the kits of ratings in the Royal Australian Navy:—

#### CLASS I.—CHIEF PETTY OFFICERS.

##### (a) Compulsory Kit.

1 Jacket, D.B., diagonal serge.	
1 Jacket, S.B., serge.	
4 Tunics, drill .. .. .	2 only for Officers' Chief Stewards.
3 Tunics, drill, with blue facings ..	Officers' Chief Stewards only.
1 Waistcoat, diagonal serge.	
1 Waistcoat, serge.	
1 pair Trousers, diagonal serge.	
1 pair Trousers, serge.	
4 pairs Trousers, drill.	
2 Caps, blue cloth, with peak.	
3 Cap Covers, marcelline.	
3 Flannel Vests or Singlets (woollen or cotton).	
2 pairs Drawers.	
4 Shirts, white .. .. .	May be soft.
2 Shirts, blue check, long sleeves ..	White shirts may be maintained in lieu.
6 Collars, white .. .. .	May be soft.
4 Collars, blue check .. .. .	White collars may be maintained in lieu.

##### (a) Compulsory Kit—continued.

2 Neckties, black silk.	
2 pairs Socks or Stockings.	
1 pair Boots, half, heavy pattern.	
1 Bed.	
1 Blanket.	
2 Bed Covers.	
1 pair Braces.	
2 Towels.	
1 Suit, blue combination .. .. .	Electrical and Ordnance Artificers, and Engine-room ratings only.
1 Jacket, overall, bluette .. .. .	} Seamen and Artisan ratings only.
1 pair Trousers, overall, bluette ..	
3 pairs Gloves, white cotton .. .. .	Officers' Chief Stewards only.
2 Aprons .. .. .	Cook ratings only.
1 Steam Manual .. .. .	E.R.A.'s and Mechanicians only.
1 Stoker's Manual .. .. .	Chief Stokers only.

##### (b) Optional Kit.

1 Overcoat.	
1 Waterproof Coat, approved pattern.	
1 Sou'wester.	
1 pair Boots, half, light pattern.	
1 pair Boots, stokehold .. .. .	Stoker ratings only.
1 pair Shoes, black leather.	
1 pair Shoes, gymnastic.	
1 pair Slippers, black leather.	
2 Belts, cholera.	
1 set Brushes, boot.	
1 Brush, clothes.	
1 Brush, hair.	
1 Brush, tooth.	
1 Comb, horn.	
1 pair Bathing Drawers.	
1 Bag, Soap.	
1 Type.	
1 Housewife.	
1 pair Gaiters, black leather.	
1 pair Gloves, white woollen.	
2 Pyjama Suits.	
1 Clothes Chest.	

#### CLASS II.—PETTY OFFICERS, MEN, AND BOYS DRESSED AS SEAMEN.

##### (a) Compulsory Kit.

3 Jumpers, serge, without cuffs.
2 Jumpers, duck, uniform.
3 Jumpers, duck, working.
3 pairs Trousers, serge.
4 pairs Trousers, duck.
3 Collars, blue jean.
2 Caps, white duck.

(a) *Compulsory Kit—continued.*

- 1 Box, cap.  
 1 Hat, sennet.  
 1 Case, hat, calico.  
 2 Ribbons, cap.  
 2 Handkerchiefs, black silk.  
 2 pairs Socks or Stockings.  
 1 pair Boots, half, heavy pattern.  
 1 Bed.  
 1 Blanket.  
 2 Bed Covers.  
 3 Vests, flannel.  
 1 Jersey.  
 1 Knife, with marline spike.  
 2 Lanyards, knife.  
 1 Soap Bag.  
 1 Comb, horn.  
 1 Brush, clothes.  
 1 Brush, hair.  
 1 Brush, tooth.  
 1 set of 3 Boot Brushes.  
 1 Type.  
 1 Ditty Box.  
 24 Clothes Stops.  
 2 pairs Drawers.  
 2 Towels.  
 1 Belt, waist, with 2 pouches.  
 1 pair Bathing Drawers.  
 1 Jacket, overall, bluette ... } *Seamen ratings only.*  
 1 pair Trousers, overall, bluette ... }  
 1 pair Trousers, fearnought ... } *Stoker ratings only.*  
 1 Seamanship Manual, Vol. I. ... } *Boys and Seamen ratings only.*  
 1 Stokers' Manual ... } *Stoker ratings only.*

(b) *Optional Kit.*

- 1 Overcoat.  
 1 Waterproof Coat, Pegamoid or similar pattern.  
 1 Sou wester.  
 1 pair Boots, half, light pattern.  
 1 pair Boots, stokehold ... } *Stoker ratings only.*  
 1 pair Shoes, black leather.  
 1 pair Shoes, gymnastic.  
 1 pair Slippers, black leather.  
 1 Bag, duck.  
 2 Belts, cholera.  
 1 Comforter.  
 1 pair Gloves or Mitts, blue.  
 1 Razor.  
 1 pair Scissors.  
 2 Shirts, blue check, short sleeves.  
 1 Housewife.  
 1 pair Gaiters, black leather.  
 2 Pyjama Suits.

## CLASS III.—PETTY OFFICERS, MEN, AND BOYS NOT DRESSED AS SEAMEN.

(a) *Compulsory Kit.*

- 1 Jacket, D.B., diagonal serge ... } *S.B. Serge Suit in lieu*  
 1 Waistcoat, diagonal serge ... } *for Officers' Stewards*  
 1 pair Trousers, diagonal serge ... } *and Cooks, 3rd Class.*  
 1 Jacket, S.B., serge.  
 1 Waistcoat, serge.  
 1 pair Trousers, serge.  
 4 Tunics, drill ... } *2 only for Officers' Stewards.*  
 3 Tunics, drill, with blue facings ... } *Officers' Stewards only.*  
 4 pairs Trousers, drill.  
 2 Caps, blue cloth, with peak.  
 3 Covers, cap, marcelline.  
 3 Vests, flannel, or singlets (woollen or cotton).  
 2 pairs Drawers.  
 2 Shirts, blue check, long sleeves ... } *White shirts may be maintained in lieu.*  
 4 Shirts, white ... } *May be soft.*  
 4 Collars, blue check ... } *White collars may be maintained in lieu.*  
 6 Collars, white ... } *May be soft.*  
 2 Neckties, black silk.  
 2 pairs Socks or Stockings.  
 1 pair Boots, half, heavy pattern.  
 1 Bed.  
 1 Blanket.  
 2 Bed Covers.  
 2 Towels.  
 1 Type.  
 1 Bag, Soap.  
 1 Comb, horn.  
 1 set of 3 Boot Brushes.  
 1 Brush, clothes.  
 1 Brush, hair.  
 1 Brush, tooth.  
 1 Box, ditty.  
 1 Box, cap.  
 24 Clothes Stops.  
 1 pair Braces.  
 1 pair Bathing Drawers.  
 1 Jacket, overall, bluette ... } *Artisan ratings, Butchers, Victualling Assistants, and Victualling Boys only.*  
 1 pair Trousers, overall, bluette ... }  
 2 Aprons ... } *Cook ratings only.*  
 1 Manual of Instruction for Sick Berth Staff ... } *Sick Berth ratings only.*  
 1 Handbook of Cookery ... } *Cook ratings only.*  
 1 Stokers' Manual ... } *Stoker Petty Officers over 4 years only.*





## CLASS III.—continued.

1 Cap, peak.
1 Cap Badge.
2 Cap Covers.
2 Vests, flannel.
3 Shirts, white or blue check (long sleeves).
6 Collars, white or blue check.
1 Necktie, black silk.
2 pairs Socks.
1 pair Boots, heavy pattern.
2 Towels.
1 Type.
1 Comb.
1 Brush, tooth.
1 pair Braces.
2 Aprons
1 Jacket, overall, bluette
1 pair Trousers, overall, bluette
1 Bed.
1 Blanket.
2 Bed Covers.

Cook ratings only.

}	Artisan ratings, Butchers,
	Victualling Assistants,
	and Victualling Boys only.

(S.21/3510.)

30.

## EDUCATIONAL TEST FOR ACCELERATED ADVANCEMENT TO MAN'S RATING—13th DECEMBER, 1921—RESULTS.

The following ratings passed the Educational Test for accelerated advancement to man's rating, held on the 13th December, 1921 :—

Name.	Rating.	O.N.	Where Serving.
Higgs, F. G.	Boy Tel.	12,359	Melbourne
Fenwick, L.	Ord. Sea. II.	11,708	Sydney
Fitzgerald, S. W.	Boy I.	12,351	Sydney
Brebner, J. P.	Boy I.	12,451	Sydney
Peebles, H. S.	Ord. Sea. II.	12,361	Sydney
Trapman, F. C. G.	Ord. Sea. II.	12,050	Sydney

2. The necessary notation is to be made on the Service Certificates of these ratings.

(P.329/3/1.)

(This Order will be reprinted for posting on Notice Boards.)

31.

## EDUCATIONAL TEST, PART I.—5th DECEMBER, 1921—RESULTS.

The following Ratings passed the Educational Test, Part I., held on the 6th December, 1921 :—

Name.	Rating.	O.N.	Where Serving.
Wright, A. P.	Ord. Sig.	6,253	Cerberus
Winston, R. G.	Ord. Sig.	13,319	Cerberus
Shortridge, C. J.	Sig.	9,611	Cerberus
Honeybunn, W. J.	Ch. Cook	8,245	Cerberus
Rowe, T. H.	Sig.	3,861	Cerberus
King, H. E.	Sig.	4,658	Cerberus
Carstens, H. S.	Stoker II.	13,224	Cerberus
Barker, R. G.	Stoker II.	13,225	Cerberus
Springfield, J. J. S.	Stoker II.	13,223	Cerberus
Whitlock, G.	Stoker	11,742	Cerberus
Kneebone, S. J.	A.B.	9,559	Swordsman
Marshall, R. A.	Stoker	6,080	Reserve Ship
Dickson, A. W. K.	A.B.	5,701	Torrens
O'Connor, J. D.	Stoker	11,791	Parramatta
Lee, D'A.	A.B.	4,581	Platypus
McMillan, A. D.	Stoker	11,749	Huon
Griffiths, V. M.	Ord. Sig.	6,909	Melbourne
Vivian, G. N.	Ord. Tel. II.	6,914	Melbourne
Must, C. G.	Ord. Tel. II.	12,168	Melbourne
Byrne, H. F.	Boy	11,424	Melbourne
Roberts, A.	Ord. Tel. II.	12,051	Melbourne
Armstrong, J.	A.B.	10,179	Stalwart
Wallace, S.	A.B.	N.K.	Stalwart
Mortimer, A. J.	A.B.	6,677	Stalwart
Hickey, E. P.	A.B.	6,553	Anzac
McCarthy, J. B.	A.B.	6,182	Anzac
Dean, L. G.	Stoker	11,027	Marquerite
Kirk, W. T.	Ldg. Stoker	11,529	Sydney
Young, E. C.	Stoker	12,433	Sydney
Clark, H. E. S.	Stoker	7,000	Sydney
Burgess, E.	Stoker	11,273	Sydney
Levy, V. M.	Stoker II.	12,830	Sydney
Edwards, J. H.	Stoker II.	12,999	Sydney
Gillett, R. A.	A.B.	3,860	Sydney
Noldart, A. C. H.	A.B.	6,286	Sydney
Benson, H. A.	A.B.	5,564	Sydney
McCord, R. W.	A.B.	3,500	Sydney
Pidgeon, S. A.	Ord. Sea. II.	12,448	Sydney
Fenwick, L.	Ord. Sea. II.	11,708	Sydney
Peebles, H. S.	Ord. Sea. II.	12,361	Sydney
Graham, W. H.	Boy I.	12,240	Sydney
Whitelaw, P.	Boy I.	12,232	Sydney
Edwards, A. A.	Boy I.	12,356	Sydney
Holdman, I. J. T.	Sig.	10,162	Brisbane

2. The necessary notation is to be made on the Service Certificates of these Ratings.

(P.21/11393.)

(This Order will be reprinted for posting on Notice Boards.)

32.

## CERTIFICATE AUTHORIZING PAYMENT OF ALLOWANCES CREDITED ON THE LEDGER (FORM A.S. 49)—ABOLITION OF.

With reference to Navy Orders No. 28/1914 and 72/1915, Form A.S. 49—Certificate authorizing payment of Allowances credited on the ledger—is no longer required, and is abolished in the R.A.N., to take effect forthwith.

(A.21/20117.)

33.

**AMENDMENT OF AUXILIARY SERVICE REGULATIONS AND INSTRUCTIONS—UNIFORM OF GENERAL WORKMEN AND RATINGS DRESSED IN CLASS III. UNIFORM.**

The following amendment of the Regulations and instructions for the Auxiliary Service of the Permanent Naval Forces has been approved:—

Article 61, Clause (f), is amended by inserting after the words "one double-breasted jacket, diagonal serge" the following:—

- "One single-breasted jacket, No. 3 serge (optional).  
One pair trousers, No. 3 serge (optional)." (S.21/3861.)

34.

**PURCHASE OF FRESH PROVISIONS BY H.M.A. NAVAL ESTABLISHMENTS AND STATIONARY SHIPS.**

It has come under notice that the provisions of Naval Account Regulations 86 *et seq.* are not being complied with in connexion with the purchase of fresh provisions by H.M.A. Naval Establishments and Stationary Ships.

The following procedure is to be adhered to in future:—

- (a) Requisitions on Treasury Form 18 are to be prepared prior to the beginning of each month for the estimated requirements for the month, based upon amounts previously ordered; details need not be given, but entry on requisition made as follows:—

"J. Morgan—

Milk during September . . . (Estimated) £50."

- (b) Certificate regarding funds and approval of the Commanding Officer are to be obtained in the usual manner, and the approved requisition returned to the Accountant Officer.
- (c) Orders are to be prepared on Form A.S. 1046z, in duplicate, and signed by the Accountant Officer, one copy being forwarded to the Contractor and the duplicate retained. Receipt of the provisions to be noted on the duplicate.
- (d) Order forms A.S. 1046z are to be returned by the Contractor at the end of each month, attached to the claim.
- (e) Details of actual supplies, as per claim, to be inserted on requisition, and the necessary adjustment made in the Register of Liabilities.
- (f) A covering order (Treasury Form 19) is to be prepared for quantities actually supplied as shown on the approved requisition at end of each month.
- (g) Before certifying claim, the Certifying Officer is to attach the covering order to the requisition.
- (h) The usual notations regarding the passing of the account are to be made on the order forms and on the requisition, Circular Letter No. 252 being complied with, excepting that orders for fresh provisions will be prepared on Form A.S. 1046z and a covering order on Treasury Form 19 at the end of each month.

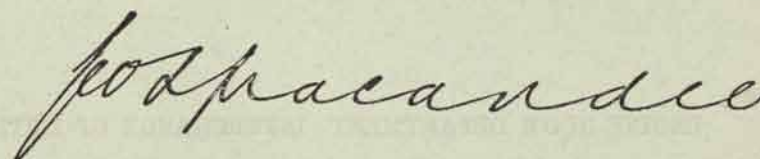
(S.21/3475.)

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
24th January, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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35.

**ECONOMY IN EXPENDITURE.**

In view of the financial position and of the necessity for rigid economy, the Minister has directed that every possible effort must be made to reduce expenditure to the lowest possible limit consistent with efficiency.

The Naval Board, therefore, direct that all responsible officers, Naval and Civil, enforce strict economy in the expenditure of public money or stores, and also direct that careful attention is to be given to this matter by every officer concerned.

(A.13/1/3.)

36.

**ENGINE-ROOM DEPARTMENT—INTERCHANGE OF DUTIES.**

The attention of Engineer Officers is called to the desirability of making periodical changes in the duties of Stokers and other Engine-room ratings.

2. While recognising the value of interchange of duties as tending to improve the general efficiency of the *personnel*, the efficient organization of the Engine-room Department must necessarily remain the first consideration.

3. The work of the Engine-room Department should be allotted in such a manner as will best insure it being efficiently performed by the officers and men of the Department, so that each may know definitely the duties for which he is personally responsible. It is observed that interchange of duties, if effected with undue frequency, would be liable to impair the efficiency of the Department.

(P. 21/10407.)

37.

**RAILWAY JOURNEYS IN NEW ZEALAND.**

Arrangements have been entered into whereby officers and men of the R.A.N. required to travel on duty over the New Zealand Government Railways will be issued with necessary tickets upon presentation of the usual form of R.A.N. Railway Warrant.

2. As claims for reimbursement of cost of tickets so issued are required to be settled direct with the New Zealand Treasury, all railway warrants issued for journeys in New Zealand should be indorsed, in the space provided on the warrant, to insure that the warrant, together with the account, will be forwarded to the Director of Navy Accounts, Navy Office, Melbourne, for settlement.

3. The following amendment to Consolidated Navy Orders 1911-20, Appendix II. (as amended by Navy Order 451 of 1921), has been approved accordingly:—

**AMENDMENT.**

“ Appendix II. is amended by adding the following at the end of clause 18—Special Instructions in regard to the Issue of Railway Warrants:—

Journey.	Warrants to be Issued.
(d) New Zealand ..	For all journeys over New Zealand Government Railways the ordinary form of R.A.N. Railway Warrant is to be used. Two separate warrants are required, one for the forward and another for the return journey. Warrants are to be indorsed for transmission with the account to the Director of Navy Accounts, Navy Office, Melbourne, for settlement.”

(P. 21/10092.)

38.

**MISCELLANEOUS EMPLOYEES IN NAVAL SHORE ESTABLISHMENTS.**

It is the intention that all positions in Naval Establishments for Messengers and Caretakers, and other similar posts which can suitably be reserved for ex-Naval ratings, should be filled by former members of the Naval Forces, and that such employees should, in future, be duly attested as members of the Auxiliary Services, being subject to the Regulations attaching thereto.

2. No such casual employees should, in future, be engaged for a longer period than six weeks, as provided in Regulation 8 (c) of the Naval Financial Regulations.

3. A roster, showing the names of ex-Naval ratings who are applicants for employment in the Auxiliary Services, is kept in the office of the D.N.R.M., Navy Office, Melbourne. This roster includes ex-Naval ratings residing in all States of the Commonwealth.

When a vacancy requires to be filled, application should be made to the D.N.R.M. giving particulars of the position in question, and stating class of rating it is considered would be most suitable for the position. The D.N.R.M. will furnish a list of the names and particulars of applicants available from whom the respective Commanding Officer or Head of Department can select a suitable man. After selection has been made, the applicant should be referred, with the necessary Financial Authority, to the District Naval Officer, who will take the necessary action to finalize his engagement, in accordance with the Regulations for the Auxiliary Services.

4. All miscellaneous employees now serving in positions of the kind indicated above which can suitably be filled by members of the Auxiliary Services, and who, by virtue of former service in the Naval Forces, are eligible for entry in the Auxiliary Services, provided their services are required for a further three months or more, should, unless otherwise directed by the Naval Board, be attested as members of the Auxiliary Services, and placed on consolidated rates of pay, according to their present status and salary. Finance authority for the proposed grade and salary should be obtained from the Navy Office before final attestation takes place.

(P. 21/11534.)

39.

**LOSSES OF COALING GEAR.**

An examination of Coaling Returns discloses losses of coaling gear, viz., coal sacks and shovels, by H.M.A. Ships which are excessive, and responsible officers are enjoined to take all possible steps to reduce losses of such articles to a minimum.

2. Full explanations of future losses are to be inserted in Coaling Returns No. A.S. 229 rendered.

(S. 21/4451.)

40.

**ESTABLISHMENT OF MACHINES FOR USE IN CONNEXION WITH THE GENERAL MESS IN H.M.A. SHIPS.—AMENDMENT TO NAVY ORDER No. 23/1921.**

The establishment of Machines appearing in Navy Order No. 23/1921 is amended as follows:—

Mincing and Sausage-making Machines—Allowance to Light Cruisers with full or reduced complement—1 No.

(19/5623.)

41.

**DISTINGUISHING BADGE FOR DENTAL MECHANICS.**

A special distinguishing badge for Dental Mechanics has been adopted in the Royal Australian Navy consisting of the letter "D" within a circle. A small stock of this badge in gold, red, and blue will be maintained at Royal Edward Victualling Yard, Sydney, for supply on demand in the usual manner.

2. The issuing prices are shown in the "Official Memorandum—Prices of Seamen's Clothing, &c.", dated 1st January, 1922.

(S. 21/3267.)

42.

**ISSUE OF FLANNEL AND FLANNEL VESTS.**

A large stock of Flannel Vests is held at Royal Edward Victualling Yard, Sydney, and as it is necessary to restrict purchases of Flannel at the present time to minimum requirements, Flannel Vests are to be demanded by all Ships, until further notice, in the proportion of at least one Flannel Vest to every three yards of Flannel demanded. The Victualling Store Officer has been instructed to amend Ship's demands accordingly, if necessary.

2. Flannel Vests are invariably to be issued to new entries in the R.A.N. and to all members of the R.A.N.R.

(S.21/4483.)

43.

**ACID-RESISTING SUITS AND BUCKETS FOR USE WHEN MIXING ACIDS.**

As notified in Navy Order No. 430/1921, Request No. 162, acid-resisting suits and buckets will be issued to Ships for use of Torpedo ratings mixing acids:

2. One (1 No.) acid bucket, pattern 510, will be supplied to H.M.A. Ships and Submarines, without demand, by the Naval Store Officer, Sydney, if not already supplied. This article is to be added to each Ship's Establishment of Naval Stores, and appropriate warrants should be noted accordingly.

3. Two (2 No.) acid-resisting suits will be allowed to each Ship, except H.M.A.S. *Platypus* and Submarines (for which an establishment is laid down in Consolidated Navy Orders, Article 294), for issue on loan as required. First supply will be made without demand by the Victualling Store Officer, Sydney. These suits are to be taken on charge in the Paymaster's Clothing Account, and issued as Loan Clothing in the usual manner.

(S. 21/3340.)

44.

**CONDEMNATIONS OF TINNED BUTTER.**

With reference to Navy Order 180/1921, excessive condemnations of Tinned Butter continue, and immediate steps are to be taken in all Ships to prevent further losses to the Crown in this respect.

2. As fresh butter is available in quantities at most ports of call used by H.M.A. Ships, unless very special reasons prevail, *e.g.*, absence on detached duty for an appreciable period, reserve stocks of Tinned Butter are to be confined to one week's requirements for the Ship's Company, and the turnover of this quantity should be effected prior to the expiration of six months from the date of receipt.

3. Where sea-stocks of Tinned Butter are obtained, the whole sea-stock is to be issued and consumed as early as practicable, but under no circumstances should the issue be deferred beyond six months from date of receipt on board.

4. The return of Tinned Butter to Royal Edward Victualling Yard is not permissible except in the case of unforeseen circumstances beyond the control of the Ship concerned.

(S. 21/4497.)

45.

**CONTRACT PRICES FOR FRESH PROVISIONS AT HOBART—  
PERIOD 12.1.22 TO 31.3.22.**

The following are the contract prices for supplies of Fresh Provisions to H.M.A. Ships at Hobart during period 12th January to 31st March, 1922 :—

## BREAD.

Item.	Description.	Price.	Per—
	Bread—		
1	Vessel lying alongside any wharf at Hobart .. .. .	16s. 8d.	100 lbs.
2	Vessel at anchor away from wharf .. .. .	16s. 8d. (plus boat hire)	100 lbs.

Name and address of Contractor—R. Spencer Pty. Ltd., 81 Macquarie-street, Hobart.

## DAIRY PRODUCE.

Item.	Description.	Price.	Per—
1	Bacon, best mild (sides 40-50 lbs.), including wrappers or covers	1s. 3d.	lb.
2	Butter, in prints .. .. .	1s. 1 $\frac{3}{4}$ d.	lb.
3	Cheese, semi-matured, large .. .. .	9 $\frac{1}{2}$ d.	lb.
4	Cheese, choice, matured, mellow, large .. .. .	9 $\frac{1}{2}$ d.	lb.

NOTE—Ships to make own arrangements for supply of eggs.

Name and address of Contractor—W. T. Thorpe, Hobart.

## FRESH MILK.

Item.	Description.	Price.	Per—
1	Fresh Milk .. .. .	2s.	gallon

Name and address of Contractor—T. J. Hay, Hygienic Dairy, Cascades, Hobart.

## MEAT.

Item.	Description.	Price (Fresh or Frozen).	Per—
1	Beef, forequarters } Carcasses to be cut in eight pieces. {	6 $\frac{1}{2}$ d.	lb.
2	" hindquarters }	6 $\frac{1}{2}$ d.	lb.
3	" ribs, boned and rolled .. .. .	7d.	lb.
4	" topsides, to be cut clear of aitch bone .. .. .	7 $\frac{1}{2}$ d.	lb.
5	" thick flanks .. .. .	7 $\frac{1}{2}$ d.	lb.
6	" corned, briskets .. .. .	5d.	lb.
	" " rounds .. .. .	7 $\frac{1}{2}$ d.	lb.
7	Veal .. .. .	7 $\frac{1}{2}$ d.	lb.
8	Mutton, carcasses .. .. .	5d.	lb.
9	" chops .. .. .	8d.	lb.
10	Lamb, carcasses .. .. .	7 $\frac{1}{2}$ d.	lb.
11	Pork, sides, less heads .. .. .	10d.	lb.
12	" corned .. .. .	10d.	lb.
13	Sausages, pork .. .. .	8d.	lb.
14	" mixed meat .. .. .	7d.	lb.
15	" Belgian .. .. .	1s.	lb.
16	Fresh Suet, Beef, kidney .. .. .	7d.	lb.
17	Brawn .. .. .	1s. 3d.	lb.
18	Hearts, Ox, to average 3 lbs. each .. .. .	1s. 3d.	each
19	Kidneys, Ox .. .. .	9d.	each
20	" Sheep's .. .. .	2s.	dozen
21	Sheep's Fry .. .. .	5d.	each
22	Soup Meat .. .. .	2d.	lb.
23	Tripe, Ox, cooked .. .. .	8d.	lb.
24	Rabbits .. .. .	1s. 4d.	pair
25	Ice .. .. .	3s.	cwt.

Name and address of Contractor—Drysdale and Clarke, 101 Liverpool-street, Hobart.

## VEGETABLES.

Item.	Description.	Price.	Per—
1	Potatoes, Carman, if obtainable, if not other kind of equal quality .. .. .	1d.	lb.
2	Cabbages, free from outside leaves and stalks, and to weigh not less than 3 lbs. each .. .. .	1 $\frac{1}{2}$ d.	lb.
3	Cauliflowers, to be fresh newly-cut plants, sound, and free from disease. To be delivered with only sufficient inner leaves to protect the flower. The average weight of the cauliflowers in this condition shall not fall below 3 lbs. each, taking the weight of the delivery as a whole .. .. .	1 $\frac{1}{2}$ d.	lb.
4	Mixed Vegetables, free from all tops, consisting of the following, as may be ordered :—Turnips, carrots, parsnips, leeks (each bunch shall weigh not less than 1 $\frac{1}{2}$ lbs.) .. .. .	1 $\frac{1}{2}$ d.	lb.
5	Marrows .. .. .	1 $\frac{1}{2}$ d.	lb.
6	Pumpkins .. .. .	2d.	lb.
7	Onions .. .. .	1d.	lb.
8	Swedes, free from all tops .. .. .	1d.	lb.

Name and address of Contractor—W. T. Thorpe Pty. Ltd., Hobart.

46.

**PAYMENT OF ALLOWANCE FOR THE PERFORMANCE OF HIGHER DUTIES—PERMANENT CIVIL OFFICERS (OFFICE STAFF).**

Amendment (3), promulgated in Navy Order 520/1921, is cancelled, and the following substituted:—

“ Paragraph 8 is cancelled and the following substituted, with effect from 1st April, 1921, except as regards that portion after the words ‘higher duties’ in the fourth line of sub-paragraph (b), which will take effect from 3rd December, 1921—

An officer who is in receipt of an allowance for the performance of higher duties shall have his allowance suspended during any period of cessation of performances of the higher duties, except as provided hereunder:—

(a) Where an officer in receipt of the allowance has performed the higher duties for twelve months continuously, and is granted sick leave for a period not exceeding two weeks in any twelve months, he is to receive the allowance whilst on sick leave, provided that on returning from leave he again takes up the higher duties; also provided that any absence, except on recreation leave, emergency leave, or leave granted to an officer under Commonwealth Public Service Regulation 88 to enable him to fulfil the course of training prescribed by the Defence Act, during the period of twelve months from the date of taking up the higher duties, should not be counted in arriving at the date on which the officer becomes eligible for sick leave of absence at the higher rate.

(b) Where an officer in receipt of the allowance is granted recreation leave or emergency leave, payment of the allowance will be continued during the officer's absence, provided that on returning from leave he again takes up the higher duties. Where an officer in receipt of the allowance is granted leave with pay under Commonwealth Public Service Regulation 88 to enable him to fulfil the course of training prescribed by the Defence Act, payment of the allowance will be continued during the officer's absence, and if his pay on account of Naval or Military training is less than his ordinary civil pay, he will be entitled to receive the difference plus allowance, provided that payment of the higher duty allowance should not be continued beyond the date the officer would have ceased to perform the higher duties had he not been absent.”

(C. 21/18414.)

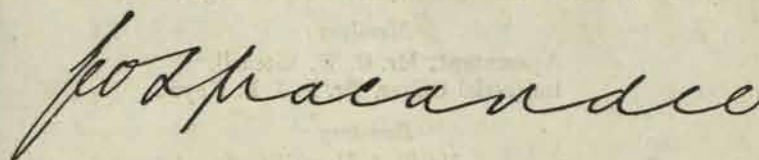
## Commonwealth Navy Orders.

Navy Office, Melbourne,

31st January, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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50.	Amendment of Financial Regulations (Sea-going)—Warrant Officers whose Promotion entails Pecuniary Loss—Rates of Pay.
51.	Amendment of Financial Regulations (Sea-going)—Travelling Allowance for Recruits.
52.	Amendment of Financial Regulations (Sea-going)—Medical treatment at Flinders Naval Depot.
53.	Higher Education Test Examination, November, 1921—Results.
54.	Examination for Accelerated Advancement of Boy Writers and Victualling Boys, 13th December, 1921—Results.
55.	Amendment of Navy Order No. 336/1921 and Naval College Regulation 30 (2).
56.	Purchase of Benzine and Kerosene.

47. **INTERPRETATION OF NAVAL ACCOUNT REGULATION 111.**

It is notified for general information and guidance that the value of stores referred to in Naval Account Regulation 111 (1) and (2) is the original value, and this Regulation is to be interpreted accordingly in future.

(S. 21/3957.)

48. **CIVIL STAFF COMMITTEE—RECONSTITUTION.**

The Civil Staff Committee has been reconstituted as follows:—

*President :*

Head of "C" Branch, Secretariat—Mr. George Sharp, Chief Clerk.

*Members :*

Accountant, Mr. G. W. Mitchell.  
Industrial Officer, Mr. F. J. B. Hayes.

*Secretary :*

Mr. T. J. Hawkins.

2. The functions of the Committee shall be purely advisory and not executive. Subject to the approval of the Minister when necessary, the executive action in regard to all appointments, promotions, reclassifications, allowances, &c., of the Civilian Staff shall be in the hands of the Secretary for junior appointments, and the Naval Board for senior appointments.

3. The duties of the Committee shall be to take evidence and make recommendations in regard to the promotion, pay, classification, transfer, &c., of the Staff, but the allocation of the duties of the individuals and their disciplinary control shall be in the hands of the Secretary or the Naval Board, as the case may be.

4. The Committee shall assemble at such times as they may be called together by the President.

5. Directors and Heads of Branches are to arrange for every facility to be afforded to the Committee in the carrying out of their duties.

6. Navy Orders Nos. 240, 329, and 359 of 1921 are hereby cancelled.

49. **CONDUCT OF SIGNALLING—ABBREVIATED ADDRESSES.**

ADDITION TO NAVY ORDER NO. 517/1921.

With reference to Navy Order No. 510 of 1921 relative to system of counting words in Code Telegrams, the following paragraph is to be added to Navy Order No. 517 of 1921:—

"8. When Collective Messages are sent by Land Telegraph they will be prefixed with the respective significations spelt out in full, viz. :—

NAVY CIRCULAR BEGINS  
LOCAL NEW SOUTH WALES BEGINS  
LOCAL VICTORIA BEGINS."

(N. 21/15617.)

50. **AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—  
WARRANT OFFICERS WHOSE PROMOTION ENTAILS  
PECUNIARY LOSS—RATES OF PAY.**

As regards the possibility of pecuniary loss by a rating on promotion to Warrant Officer, cases arising will be dealt with on similar lines to those laid down in Admiralty Monthly Order 3335 of 1920, and a special rate of pay granted.

Article 4 of the Financial Regulations (Sea-going) is amended accordingly with effect as from 1st May, 1921, by adding immediately after the Scales of Pay in clause (3), as amended by Navy Order 183 of 1921, new paragraph to read as follows:—

"Any Warrant Officer whose total emoluments as a rating, on the date immediately preceding his promotion to Warrant Rank, exceeded the amount to which he would be entitled as a Warrant Officer, may on the approval of the Naval Board, be paid a special rate of pay. Such cases shall be dealt with in accordance with the conditions governing similar cases in the Royal Navy."

(A. 21/20169.)

51. **AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—  
TRAVELLING ALLOWANCE FOR RECRUITS.**

The following amendment of the Financial Regulations (Sea-going) has been approved, with effect as from 1st January, 1922:—

AMENDMENT.

Article 20 is amended by omitting clause (8) and inserting in its stead the following:—

"(8) Recruits may receive travelling allowance and be provided with accommodation by rail or steamer as per scale prescribed for Seamen and other ratings in clause (1) of Articles 16 and 19 respectively, for the journey from the place where they are recruited to the Ship or Depôt of final entry.

If rejected at the final examination, travelling allowance and accommodation may also be granted for the return journey."

(A. 21/20727.)

52. **AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—  
MEDICAL TREATMENT AT FLINDERS NAVAL DEPOT.**

The following amendment of Financial Regulations (Sea-going) has been approved, with effect from as 1st December, 1921:—

AMENDMENT.

Article 35 is amended—

(1) by inserting the words "and the Venereal Ward at Flinders Naval Depôt" immediately after the words "Garden Island" in the fourth and fifth lines of clause (2).

(2) by adding new sub-clause at the end of clause (3) to read as follows:—

"All medical cases under 'bed' treatment at Flinders Naval Depôt shall be regarded as receiving treatment in a hospital with approved accommodation."

(P. 21/11896.)





54.

**EXAMINATION FOR ACCELERATED ADVANCEMENT OF BOY WRITERS AND VICTUALLING BOYS, 13th DECEMBER, 1921—RESULTS.**

The following ratings passed the Examination for Accelerated Advancement of Boy Writers and Victualling Boys to Acting Third Writer and Acting Victualling Assistant, held on the 13th December, 1921 :—

Name.	Rating.	O.N.	Where Serving.
Barton, H. E.	.. Boy Writer	.. 11606	.. Melbourne
Burley, A. G.	.. Boy Writer	.. 11427	.. Sydney
Kilpatrick, H. A.	.. Boy Writer	.. 11319	.. Cerberus

2. The necessary notation is to be made on the Service Certificate of these ratings.

3. Approval is given for Boy Writers Barton and Burley to be advanced to Acting Third Writer as from the date they attain the age of 17½ years. Boy Writer Kilpatrick was over the age of 17½ years on the date the examination was held, and should be advanced from the 13th December, 1921.

(P. 329/3/4.)

*(This Order will be reprinted for posting on Notice Boards.)*

55.

**AMENDMENT TO NAVY ORDER No. 336/1921 AND NAVAL COLLEGE REGULATION 30 (2).**

It is notified that dirks and belts should be returned to the Victualling Store Officer, Sydney, and binoculars, telescopes, and sextants to the Naval Store Officer, Sydney, instead of the Commanding Officer, R.A.N. College, as stated in Navy Order No. 336/1921.

2. The necessary amendment to Naval College Regulation 30 (2), as promulgated in Statutory Rule No. 239/21, will be notified by Statutory Rule in due course.

(S. 21/2989.)

56.

**PURCHASE OF BENZINE AND KEROSENE.**

With reference to Navy Orders Nos. 14/1922 and 506/1921, the prices at which Benzine will be supplied by the Vacuum Oil Company Pty. Ltd., and Kerosene by the Texas Company (Australasia) Ltd., as from 4th January, 1922, are as follow :—

Locally.	Plume Motor Spirit.	Mercury Benzine.	"Light of the Age" Kerosene.	"Power" Kerosene.
	per case. s. d.	per case. s. d.	per case. s. d.	per case. s. d.
Fremantle .. .. .	26 0	24 0	15 0	14 6
Perth .. .. .	26 6	24 6	15 0	14 6
Henderson Naval Base..	26 3	24 3	15 3	14 9
Port Adelaide .. .. .	26 0	24 0	15 0	14 6
Adelaide .. .. .	26 6	24 6	15 0	14 6
Melbourne .. .. .	26 0	24 0	15 0	14 6
Hobart .. .. .	26 6	24 6	15 6	15 0
Launceston .. .. .	27 0	25 0	16 0	15 6
Sydney .. .. .	26 0	24 0	15 3	14 9
Brisbane .. .. .	26 0	24 0	15 0	14 6
Rockhampton .. .. .	27 0	25 0		F.o.b. Brisbane
Townsville .. .. .	27 0	25 0		"
Cairns .. .. .	27 6	25 6		"

(S. 420/2/1.)

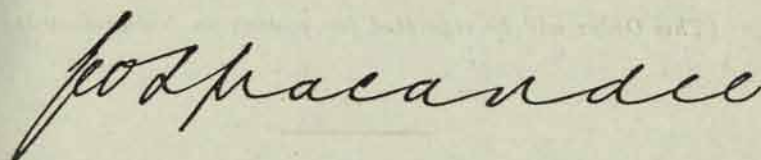
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
7th February, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By Command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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No.	Subject.
57.	Excess Luggage.
58.	Amendment of Financial Regulations (Sea-going)—Good Conduct Badges.
59.	Naval Funerals.

57.

**EXCESS LUGGAGE.**

Several instances have occurred where individual officers and ratings travelling on duty have been issued with Excess Luggage Warrants, but when presenting their luggage for despatch have not produced their railway ticket. In consequence, the usual passenger's allowance of 1 cwt. for first class and 84 lbs. for second class passengers has not been granted by the Railway Department.

2. In all cases in future care should be taken to see that tickets are produced when despatching luggage so that the passenger's allowance may be allowed by the Railway Department.

3. Failure to comply with this regulation will render the person concerned liable to refund the extra charge.

*(This Order will be reprinted for posting on Notice Boards.)*

58.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—  
GOOD CONDUCT BADGES.**

The following amendment of Financial Regulations (Sea-going) is approved as from 1st June, 1921:—

Article 9 is amended by omitting clause (53) and by inserting in its stead new clause 53 to read as follows:—

(53) Good Conduct Badges—		Rate per diem.
One Badge	.. ..	.. 3d.
Two Badges	.. ..	.. 6d.
Three Badges	.. ..	.. 9d.

Men who have served in any Permanent Military Force of the British Empire, or in any temporary British or Dominion Military Force raised during the War may, with the approval of the Naval Board, be allowed to count towards the award of Good Conduct Badges any "V.G." time not exceeding four years which may have been served in those Forces, provided that the conditions prescribed in Article 748 of the K.R. and A.I. are fulfilled, and that their enlistment was for Service Overseas, and not for Home Service only. Men invalided from any of the above Forces may, with approval of the Naval Board, be allowed to reckon their service without limitation as to its length. Men who have served at sea in the British or Colonial Merchant Service may, with the approval of the Naval Board, be allowed to count only "V.G." time not exceeding two years, towards the award of Good Conduct Badges, provided the conditions prescribed in Article 749, King's Regulations and Admiralty Instructions, are fulfilled. Time served under the age of eighteen years in any of the above services will not be allowed to count towards Badge time, nor time served on Shore in the Citizen Military Forces.

(21/6780.)

59.

**NAVAL FUNERALS.**

Navy Order No. 436 of 1921 is to be amended as follows:—

Clause 5.—After word "specifications" insert—

" . . . as shown in copies of contracts for funerals at Melbourne and Sydney."

Cancel last paragraph and substitute—

"At Melbourne and Sydney arrangements are to be made by Commanding Officers direct with Contractors."

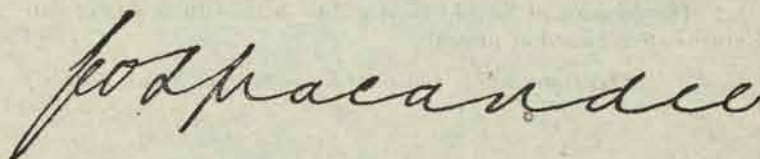
(21/6986.)

# Commonwealth Navy Orders.

Navy Office, Melbourne,  
14th February, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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62.	Issue of Bedding.
63.	Cartridges S.A. .303-inch Mark VI.—Issue of.
64.	Schedule of Contract Rates for Supply of Dairy Produce to H.M.A. Ships at Sydney—February, 1922.
65.	Commonwealth Income Tax.
66.	Education Test for Accelerated Advancement to Man's rating.

60.  
1914-15 STAR, BRITISH WAR MEDAL AND VICTORY MEDAL—  
R.A.N. PERSONNEL.

In order to complete the issue of War Medals, a return showing the name of any Officer, Petty Officer or Man who claims to be entitled to any of the above-mentioned Decorations, on account of service in the Royal Australian Navy, and who has not received the Medals claimed, is to be rendered to the Navy Office. The following particulars are required:—

- (a) Name in full.
- (b) Rank or Rating held on 11th November, 1918.
- (c) Official Number.
- (d) Medals claimed.
- (e) Particulars of qualifying service entitling to the award of Medals.

2. The question of Naval Clasps will be dealt with at a later date, and no Returns are required at present.

(This Order will be reprinted for posting on Notice Boards.)

61.  
STORE ALLOWANCES—INSTRUCTIONS REGARDING PAYMENT,  
AND AMENDMENT OF FINANCIAL REGULATIONS (SEA-  
GOING).

In order to conform to the practice in the Royal Navy in regard to the payment of Store Allowances, which has recently been modified by Admiralty Fleet Order 3090 of 1921, the following amendments of Navy Order No. 395/1921 are approved to come into operation forthwith:—

The note included in paragraph VI. is omitted, and the following paragraph is inserted in its stead:—

“ VII.—CHARGE.

“ In all vessels in commission, including sloops, yachts, gunboats, &c., where a gunner is borne, that Officer is to have charge of the Naval Ordnance Stores and Explosives.

“ In sloops and other vessels in which a combined account for all Warrant Officers' Stores is now being rendered, the Naval Ordnance Stores are to be transferred forthwith to the gunner where one is borne.

“ In the case of sloops of the classes mentioned in Financial Regulations (Sea-going) Article 8 clause (8) (f), the gunner will be paid an allowance of 6d. per diem when the vessel is in sea-going commission and 3d. per diem when the vessel is out of commission but fully stored.

“ This extra allowance to the gunner will not be held to entail a reduction of the allowance paid to the Officer who renders the combined account, and, conversely, where a gunner is not borne this Order is not to be regarded as authority for increasing the allowance now authorized for the combined account.”

2. Consequent on the above, the following amendments of Financial Regulations (Sea-going) are approved with effect as from 1st April, 1922:—

Article 8 is amended by omitting sub-paragraphs (d), (e) and (f) of Clause (8) and inserting in their stead the following:—

Rate per diem.  
s. d.

- “ (d) H.M.A. Flotilla Leader *Anzac*.  
H.M.A.T.B. Destroyers (all classes) when in Sea-going Commission—
- |  |        |        |
|--|--------|--------|
| (i) Warrant Officers' Naval Stores—  |        |        |
| To Engineer Officer for charge of all descriptions combined .. ..            | 1      | 0      |
| (ii) Gunner's Naval Ordnance Stores ..                                       | } Com- | bined. |
| Naval Ordnance Torpedo Stores ..   |        |        |
| Mining Stores .. ..  |        |        |
| Whitehead Torpedo Stores ..  |        |        |
| To Commissioned Gunner or Commissioned Gunner (T) or Gunner or Gunner (T) .. | 0      | 6      |
- (e) When not in Sea-going Commission but fully stored—
- |   |        |       |
|---|--------|-------|
| (i) Warrant Officers' Naval Stores—   |        |       |
| To Engineer Officer for charge of all descriptions in a vessel or group of vessels ..                                   | 0      | 6     |
| (ii) Gunner's Naval Ordnance Stores ..  | } Com- | bined |
| Naval Ordnance Torpedo Stores ..  |        |       |
| Mining Stores .. ..   |        |       |
| Whitehead Torpedo Stores ..   |        |       |
| To Commissioned Gunner or Commissioned Gunner (T) or Gunner or Gunner (T) for charge of Stores of a group of vessels .. | 0      | 3     |
- (f) Sloops, also when acting as Destroyer Depot Ships, and Surveying Ships, &c.—
- |                            |  |  |
|----------------------------|--|--|
| H.M.A.S. <i>Geranium</i> . |  |  |
| “ <i>Marguerite</i> .      |  |  |
| “ <i>Mallow</i> .          |  |  |
| “ <i>Cerberus</i> (T).     |  |  |
| “ <i>Franklin</i> .        |  |  |
- When in Sea-going Commission—
- |   |   |   |
|---|---|---|
| Allowance to Engineer Officer when no Gunner is borne, for combined charges of all descriptions of Warrant Officers' Stores .. .. | 1 | 0 |
| Allowance to Gunner, when borne, for charge of Gunner's Naval Ordnance Stores .. ..   | 0 | 6 |
- When not in Sea-going Commission but fully stored—
- |   |   |   |
|---|---|---|
| Allowance to Engineer Officer, when no Gunner is borne, for combined charge of all descriptions of Warrant Officers' Stores .. .. | 0 | 6 |
| Allowance to Gunner, when borne, for charge of Gunner's Naval Ordnance Stores .. ..   | 0 | 3 |

(A.21/20357.)

62.

**ISSUE OF BEDDING.**

With reference to Consolidated Navy Orders, Article 289 (c), clause (5), no further issues of used bedding at half rates are now to be made, and all used bedding still in stock, with the exception of the spare sets kept on board for emergency purposes, is to be returned to the Victualling Yard at the first opportunity. (S. 20/10606.)

63.

**CARTRIDGES S.A. .303-INCH, MARK VI.—ISSUE OF.**

Consequent on the large stock of Mark VI. .303-inch ammunition at the R.A. Naval Armament Depôt, Spectacle Island, Sydney, it has been decided to issue Mark VII. ammunition to H.M.A. Ships, &c., for use only with Rifles and Lewis Guns until the present stock of Mark VI. cartridges is exhausted.

2. Pending further orders, therefore, Mark VI. ammunition is to be demanded for use with all Aiming Rifles and Maxim Guns.

3. In those ships equipped with Maxim Guns fitted to take Mark VII. ammunition steps are to be taken with a view to the fitting of suitable range strips for use with Mark VI. cartridges.

4. Admiralty Fleet Order 3535/21 is to be amended by reference to this order. (N. 203/2/4.)

64.

**SCHEDULE OF CONTRACT RATES, FOR SUPPLY OF DAIRY PRODUCE TO H.M.A. SHIPS AT SYDNEY DURING THE MONTH OF FEBRUARY, 1922.**

Item.	Price.	Per.
	<i>s. d.</i>	
1. Bacon, best mild (sides—40-50 lbs.) (Including wrappers or covers) .. .. .	1 3	lb.
2. Butter, in prints .. .. .	1 4½	lb.
3. Butter boxes—extra .. .. .	1 0	each
4. Cheese, semi-matured, large .. .. .	0 9	lb.
5. Cheese, choice, matured, mellow, large .. .. .	0 9	lb.
6. Eggs, new laid, fair average size .. .. .	2 3	dozen
7. Egg cases, if not returned, extra .. .. .	5 0	each

Name and Address of Contractor—

DOWNTON AND DYER LTD.,

145 George-street, North, Sydney.

65.

**COMMONWEALTH INCOME TAX.**

With reference to Consolidated Navy Orders Article 252, and Navy Order No. 226/1921, Request No. 104, it is notified that the exemption from Commonwealth Income Tax granted to Officers and Men of the Royal Australian Navy during the War, in respect of income from personal exertion earned whilst serving on board sea-going ships of H.M. or H.M.A. Fleet, or whilst serving ashore outside Australia, is effective as regards such income earned up to 30th June, 1920.

2. All Officers and Men of the Royal Australian Navy are subject to Commonwealth Income Tax from 1st July, 1920, and should render necessary returns direct to the Federal Commissioner of Taxation, Melbourne.

(A. 21/19939.)

(This Order will be reprinted for posting on Notice Boards.)

66.

**EDUCATION TEST FOR ACCELERATED ADVANCEMENT TO MAN'S RATING.**

With reference to Article 189 of the Consolidated Navy Orders 1911/20 on the subject of the advancement of Boys and Ordinary Seamen, 2nd Class, and equivalent ratings, to man's rating, the educational examination in the R.A.N. will commence on the second Tuesday in March, June, September, and December of each year.

2. In conjunction with this Examination, an examination for Boy Writers and Victualling Boys for accelerated advancement to Acting Third Writer and Acting Victualling Assistant, will be held. Boy Writers and Victualling Boys who pass the examination, and are recommended by their Commanding Officers, will be advanced to Acting Third Writer, and Acting Victualling Assistant, at the age of 17½ years.

3. Returns showing the number of candidates desirous of sitting for these Examinations should be forwarded to the Navy Office, quarterly, by all Ships and Establishments, and should be transmitted so as to reach the Navy Office on the first day of the month preceding that in which the examination is held. Blank returns are required.

4. The Examination will consist of the following papers:—

*Second Tuesday.*

*Forenoon.—Paper I.—Practical Mathematics* (for all Boys) (Time allowed—2 hours).

*Afternoon.—Paper II.—General Knowledge* (for all Boys) (Time allowed—1½ hours).

Section 1.—General Knowledge.

Five questions, three only to be attempted.

Section 2.—History and Geography.

Five questions, three only to be attempted.

*Second Wednesday.*

*Forenoon.—Paper III. (a).—Mechanics, Electricity and Magnetism.* (Time allowed—1½ hours) (for all Boys except Boy Writers and Victualling Boys).

## Section 1.—Mechanics.

Five questions, three only to be attempted.

## Section 2.—Electricity and Magnetism.

Five questions, three only to be attempted.

*Forenoon.—Paper IV. (b).—English* (for Boy Writers and Victualling Boys only). (Time allowed—1½ hours.)

## Section 1.—Dictation (20 minutes.)

## Section 2.—Essay (30 minutes.)

## Section 3.—Grammar (40 minutes.)

Five questions, three only to be attempted.

*Afternoon.—Paper V.—Professional Paper* (for Boy Writers and Victualling Boys only). (Time allowed—1½ hours.)

General Paper on Writer or Victualling Branch duties, as the case may be.

5. The syllabus of the subjects covered by Papers I., II. and III. is provided in paragraph 8 of Admiralty Monthly Order No. 598/1919.

The syllabus of Paper IV. (English) is as follows:—

Writing of Essay.

Structure of a simple sentence.

Detection and correction of grammatical faults.

Combination of simple sentences into one sentence.

Discrimination between words nearly allied in meaning.

6. On completion of the Examination, the worked papers of Papers I., II., III. and IV. should be forwarded direct to H.M.A.S. *Tingira* for marking, and those of Paper V. should be forwarded direct to the C.S.G.I., or Commanding Officer, Flinders Naval Depot, as may be ordered, for marking by the Accountant Officer who set the papers. The schedule of candidates who sit for this examination, which accompanies the worked papers, should contain the full name of each candidate, his rating, official number, and where serving.

7. Article 189 of the Consolidated Navy Orders 1911/20 is amended accordingly, and paragraph 3, of Article 198 of the Consolidated Navy Orders 1911/20, and Navy Orders Nos. 8, 284, and 488 of 1921, are hereby cancelled.

(P. 329/3/5.)

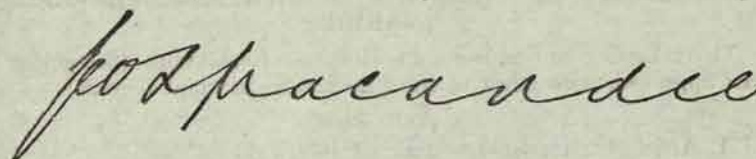
*(This Order will be reprinted for posting on Notice Boards.)***Commonwealth Navy Orders.**

Navy Office, Melbourne,

21st February, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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68.	Amendment of Financial Regulations (Sea-going)—Various.
69.	Requalification of Divers.
70.	Amendment of Regulations and Instructions for the Naval Volunteer Reserve—Seniority as regards Pay.
71.	Gunners' Mates—Candidates required to qualify as.
72.	Signal Letters of British Ships.

67.

**H.M.A.S. "YARRA"—COMMISSIONING.**

It is notified for information that H.M.A.S. *Yarra*, commissioned on 9th February, 1922, for approximately one month's temporary service as Tender to H.M.A.S. *Penguin*.

2. The following is a list of Officers appointed to H.M.A.S. *Yarra* :—

Lieutenant in Command—Ernest C. Rhodes.  
Sub-Lieutenant—Gilbert T. Broadhurst.  
Engineer Lieutenant—Wm. H. V. Edgar, D.S.C.  
Gunner (T)—Samuel S. James.

(C.165/5/2.)

68.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—VARIOUS.**

The following amendments of Financial Regulations (Sea-going) have been approved, with effect as from the dates indicated therein :—

**AMENDMENTS.**

1. Article 4 is amended as from 1st July, 1921—

(i) by omitting clause (5), and inserting in its stead the following :—

“(5) Service in rank on the Active List, for the purpose of increments in pay, shall include all time actually served on full pay in that rank by an Officer on the Active List of the Royal Navy, Royal Australian Navy, or Navy of any other of His Majesty's Dominions.”

(ii) by adding at the end of this Article new sub-heading and clauses to read as follows :—

“*Officers on the Retired and Emergency Lists called up for Service or Voluntarily Re-employed.*”

(14) An Officer on the Retired or Emergency List called up for duty in time of war or national emergency shall receive pay and allowances at the rates prescribed for an Officer of corresponding rank in the Permanent Naval Forces (Sea-going), Deferred Pay being paid with Active Pay, provided that—

(a) an Officer who has been promoted after being placed on the Emergency List shall receive the full pay and allowances prescribed for the higher rank ;

and

(b) unemployed time on the Retired or Emergency List shall not count towards increments in full pay governed by seniority.

(15) An officer on the Emergency List voluntarily re-employed in time of peace shall receive pay and allowances at the rates prescribed for an Officer of corresponding rank in the Permanent Naval Forces (Sea-going) provided that—

(a) unemployed time on the Emergency List shall not count towards increments in pay ;

and

(b) deferred pay shall not be payable.”

2. Article 6 is amended, as from 1st July, 1921, by adding, immediately after clause (7A), new clauses (7B) and (7c), to read as follow :—

“(7B) *Equipment Allowance to Officers on the Emergency List.*—An Officer on the Emergency List voluntarily re-employed in the Permanent Naval Forces (Sea-going) may be granted an Equipment Allowance at the rate set forth in the subjoined scale, provided that—

(a) no allowance will be granted if less than three (3) years have elapsed between the date of the Officer's resignation from the Active List and the date of his re-employment ;

and

(b) an Officer may be paid Equipment Allowance once only within any period of five (5) years—

Rank or Relative Rank.	Allowance Payable.	
	£	s. d.
Officer below the rank of Lieutenant	9	0 0
Lieutenant-Commander, Lieutenant, or Officer of corresponding rank	12	10 0
Captain, Commander, or Officer of corresponding or higher rank	14	10 0

(7c) *Outfit Gratuity to Officers on the Emergency List.*—When called up for service in time of war or national emergency, an Officer on the Emergency List will receive the Outfit Gratuity of £30 under the same conditions set forth in this Article for Officers appointed for temporary service in the Permanent Naval Forces (Sea-going).”

3. Article 14 is repealed, and the heading thereof omitted, as from 1st July, 1921, and the following article and heading are inserted in their stead respectively :—

**“ARTICLE 14—SERVICE AND PROMOTION.**

Article 14—Petty Officers and Other Ratings.—All previous service in the Royal Navy or Royal Marines, or in the Navy of any other of His Majesty's Dominions, of Petty Officers and other ratings serving in the Permanent Naval Forces (Sea-going) shall be allowed to count, as if served in the Royal Australian Navy, towards service for seniority, rates of pay and allowances and award of good conduct badges provided that the provisions of Article 9, clause (53), shall also apply in the case of good conduct badges.”

4. Article 35 is amended, as from 1st December, 1920, by adding new clause (3A) immediately after clause (3), to read as follows :—

“(3A) The wives and families of members of the Permanent Naval Forces (Sea-going) detailed for duty at the Royal Australian Naval College may be granted medical attendance at the College, free of charge, by the Surgeon appointed for duty. This concession is conditional upon the work being carried out by the Surgeon appointed for duty at the College and subject to no additional cost being incurred by the Department.

The cost of medical attendance for confinements *will not be allowed.*”

(21/2064C.)



69.

**REQUALIFICATION OF DIVERS.**

A Requalifying Course for R.A.N. ratings holding the non-substantive ratings of Diver (1st and 2nd Class), and Artificer Diver will be held at Flinders Naval Depot, Westernport, in April, 1922.

2. A nominal list of R.A.N. ratings only, holding the non-substantive ratings of Diver (1st or 2nd Class) or Artificer Diver is to be rendered by all Ships and Establishments, to the Commanding Officer, Flinders Naval Depot, Westernport, on the 1st March, 1922.

3. The following particulars are to be furnished:—

- (a) Whether rating is still recommended for Diver (see Diving Manual).
- (b) Date of expiration of engagement. Ratings who are within two years of completion of engagement will be required to re-engage before re-qualifying, and it should be stated whether they are prepared to do so.
- (c) Date of qualification as Diver, or date of requalifying.
- (d) Whether the rating can be spared, with or without relief, to re-qualify for a period of one month.

(P.349/28/1.)

70.

**AMENDMENT OF THE REGULATIONS AND INSTRUCTIONS FOR THE NAVAL VOLUNTEER RESERVE—SENIORITY AS REGARDS PAY.**

The following amendment of the Regulations and Instructions for the Naval Volunteer Reserve is approved.

**AMENDMENT.**

Article 41 is amended by adding immediately after the word "purpose" the following:—

"Officers are not entitled to pay according to their respective seniorities as stated in the Navy List, but will receive the lowest rate of pay of their rank. Service during the late war in a confirmed rank will count for increase of full pay in that rank, and applications to credit Officers with rates of pay above the minimum rates of their rank should be forwarded to the Naval Board for consideration."

(160/1/4.)

71.

**GUNNERS' MATES—CANDIDATES REQUIRED TO QUALIFY AS.**

A number of ratings will shortly be required to proceed to the United Kingdom to qualify for the non-substantive rating of Gunner's Mate, and the selection will be made from ratings volunteering. Approximately six candidates will be required.

2. Candidates will be selected from Petty Officers, and Leading Seamen passed for the rating of Petty Officer. They must be prepared to re-engage for a period of seven years before embarkation, or have at least a period of seven years to serve before completing their existing engagements.

3. Before being permitted to proceed to the United Kingdom, candidates will be required to undergo a provisional course at the Flinders Naval Depot, Westernport, in order to ascertain whether they have a reasonable chance of qualifying in the United Kingdom. This course will commence early in May, 1922.

4. Attention is drawn to the educational standard required by candidates qualifying for Gunner's Mate, *vide Gunnery Training Manual* 1920, O.U.5042.

5. Reports on Form A.S.1303 of ratings volunteering and recommended to qualify as Gunner's Mate should be forwarded forthwith direct to the Commanding Officer, Flinders Naval Depot, by all Ships and Establishments, accompanied by Service Certificates.

6. Blank Returns are required.

(P.311/7/2.)

(This Order will be reprinted for posting on Notice Boards.)

72.

**SIGNAL LETTERS OF BRITISH SHIPS.**

The following Commercial Code Signal has been appropriated to the undermentioned British ship:—

Date.	Signal Letters.	Name of Ship.	Port of Registry and Official No.	Sail or Steam, Rig, and Net Registered Tonnage.	Owner.
..	K.J.W.L.	<i>Largs Bay</i>	(To be regd. in Adelaide)	..	Commonwealth Govt. Line

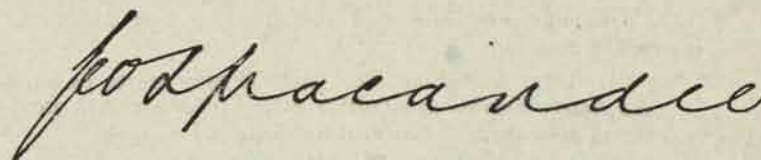
(N.239/3/5.)

# Commonwealth Navy Orders.

Navy Office, Melbourne,  
28th February, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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77.	Special Stocktaking of all Stores on board H.M.A. Ships.
78.	Charges for use of Billiard Tables and responsibility for replacements and repairs.
79.	Victualling Accounts of Accountant Officers lent from the Royal Navy.

73.

### AMENDMENT OF ROYAL AUSTRALIAN FLEET RESERVE REGULATIONS.

The following amendments to the Royal Australian Fleet Reserve Regulations have been approved:—

(1) Article 6 is repealed, and the following new Article is to be inserted in its stead:—

6. Candidates for enrolment in the Fleet Reserve may apply for enrolment at any time within six months before expiration of engagement in the Royal Australian Navy, or within two years from the date of discharge. Men serving, if accepted, will be entered in the Fleet Reserve from the day following date of discharge from Active Service.

(2) Article 21 is repealed, and the following new Article is to be inserted in its stead:—

21. Royal Australian Fleet Reserve men are to be enrolled in the Active Service substantive rating (whether such rating was acting or confirmed) last held by them.

(2) Men who join the Fleet Reserve within one year of leaving the Active Service are to be enrolled in the non-substantive rating with which they left the Active Service except that a higher rating than Gunlayer, 2nd Class, is not to be held, and the rating of Diver is to be relinquished.

(3) Men who do not join the Fleet Reserve within one year of leaving the Active Service are to be enrolled in the non-substantive rating for which they may be considered fit. In no case, however, are men to hold a higher non-substantive rating than Seaman Gunner or Seaman Torpedo Man.

(4) In the second and subsequent periods of enrolment, men will be enrolled in the non-substantive rating for which they are reported fit, but no man is to be allowed to hold a higher rating than Seaman Gunner or Seaman Torpedo Man.

(5) Should a man be considered unfit to hold the rating of Seaman Gunner or Seaman Torpedo Man on re-enrolment, he is to be deprived of such rating.

(3) The following words are to be inserted at the end of Article 43:—

“(See Article 21).”

(P. 350/4/1.)

74.

### CREDITING OF MARRIED AND DEPENDANT ALLOWANCES.

Officers and Men, retiring or being discharged from the R.A.N. and in receipt of Married or Dependant Allowances, may continue to be credited with such Allowances up to the actual date of retirement or discharge, providing the necessary allotment is in force at the end of the month prior to such date.

(A. 4/20/6.)

75.

### AMENDMENT OF NAVAL FINANCIAL REGULATIONS. PAYMENT OF MEAL ALLOWANCE TO R.A.N.R. TRAVELLING TO AND FROM ANNUAL TRAINING.

The following amendment to the Naval Financial Regulations is approved with effect as from 1st January, 1922:—

Sub-regulation (6) of regulation 76 is amended by omitting the figures (15) and 75 in the ninth line and inserting in their stead the figures (5) and 74 respectively.

2. Statutory Rule will be promulgated in due course.

(A. 21/20418.)

76.

### AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—INTEREST ON DEFERRED PAY.

The following amendments of the Financial Regulations (Sea-going) have been approved with effect as from the dates shown therein, to apply to Officers and Men now serving:—

#### AMENDMENTS.

Article 12 is amended—

(1) by omitting clause (2), as from 30th June, 1920, and inserting in its stead the following:—

“(2). Interest at the rate of 3½ per cent. shall be credited annually on the 30th June in each year on the amount of Deferred Pay standing at credit of each member on 30th June of the previous year, provided that a full year's interest shall be allowed only on amounts which have stood to the credit of member for a full year.

(2) by adding, as from 1st March, 1922, new paragraph at the end of clause (2) to read as follows:—

“In the event of any member or his estate becoming entitled to receive Deferred Pay on account of discharge, expiration of engagement, resignation, death, or for any other reason, interest on the amount standing at credit on 30th June prior to discharge, resignation, death, expiration of engagement, or other reason, shall be allowed from 1st July to the end of the month in which payment of Deferred Pay becomes due.”

(20/11359.)

77.

**SPECIAL STOCKTAKING OF ALL STORES ON BOARD  
H.M.A. SHIPS.**

Recent inquiries have indicated that large surpluses of Naval Stores are carried in H.M.A. Ships without being accounted for in the Store Accounts. The Naval Board realize that the majority of these accumulations have been the result of transactions which occurred during the war period and are mostly due to the conditions of service which then prevailed.

2. To insure that all Government stores now on board are accounted for in the Store Accounts concerned the Naval Board direct that a special stocktaking of all Naval Stores (excluding fixtures) and Victualling, Naval Ordnance, and Medical Stores in H.M.A. Ships (including Shore Establishments) is to be held at the earliest possible opportunity. The Surveying Officers are to be appointed by Commanding Officers on the general procedure contained in King's Regulations and Admiralty Instructions, Article 1819 (b), and are not to be less than three in number unless very exceptional reasons prevail. Commanding Officers are enjoined to take all precautions to insure that a careful and accurate survey is held in all Ships and Establishments.

3. A report, accompanied by a statement showing surpluses and deficiencies found at stocktaking, is to be forwarded to the Secretary, Navy Office, for the information of the Naval Board, by 30th April, 1922. Any surplus stores found at stocktaking are to be taken on charge and returned to store in due course, if surplus to Ship's requirements or not allowed by establishment or not supplied with the special approval of the Naval Board.

4. In regard to surplus stores in Ships it is pointed out that in the past only on rare occasions have Store Accounting Officers taken on charge in their accounts surpluses so discovered. It is the Naval Board's direction that, in future, such surpluses should be entered in the accounts immediately they are located. Lax store accounting in this respect lends itself to considerable abuse.

5. With reference to the special stocktaking of stores referred to in paragraph 2 above, the Naval Board direct that particular attention be drawn to Navy Order No. 119/1921. Surveying Officers are in future to cause the instructions stated therein to be closely observed, as omissions in this respect may incur serious consequences. It is evident from a perusal of Store Accounts in office that in many cases important instructions contained in Navy Order No. 119/1921 have been entirely overlooked.

(S. 454/3/7.)

78.

**CHARGES FOR USE OF BILLIARD TABLES AND RESPONSIBILITY  
FOR REPLACEMENTS AND REPAIRS.**

Rental at the rate of  $7\frac{1}{2}$  per cent. per annum is to be charged on the value of the first supply of billiard tables and accessories to officers' messes. Tables will not be liable to depreciation in value on periodical survey and percentage charge will be payable on the value of the first supply throughout the life of the table.

2. No percentage charge will be levied for the use of billiard tables supplied to men's messes.

3. No replacements, repairs, &c., will be arranged by the Department.

4. In the case of officers' messes all such repairs and replacements are to be undertaken and paid for in the first instance by the messes, and in making arrangements for these repairs and replacements steps are to be taken to insure that, as regards quality and price, the best terms are obtained.

Claims for reimbursement on account of these items to the extent of one-half of the amount of percentage paid (*i.e.*,  $3\frac{3}{4}$  per cent. per annum on the original outlay) should be forwarded into office before the close of each year, accompanied by receipted vouchers, for special authority for payment. A certificate is to be given thereon by the representative of the mess, to the effect that the table is in good order and condition. The contributions for repairs will, if desired, be allowed to accumulate for a period not exceeding four years.

5. Replacements and repairs, &c., in connexion with billiard tables and accessories supplied to men's messes are to be arranged and paid for by the Petty Officers and men using them.

(N. 21/5399.)

79.

**VICTUALLING ACCOUNTS OF ACCOUNTANT OFFICERS LENT  
FROM THE ROYAL NAVY.**

In many instances it has been the practice for Accountant Officers lent from the Royal Navy to take their copies of Victualling Accounts of H.M.A. Ships with them on reversion, thus causing considerable delay and difficulty in completing the audit of these accounts.

2. In order that any queries raised when the accounts are audited may be investigated at a later date by the staff of the Ship concerned, Accountant Officers lent from the Royal Navy are in future to deliver the duplicate R.A.N. Accounts affected to the superseding Accountant Officer in every instance. The latter Officer will be responsible for the safe custody of such accounts until the usual clearance after audit has been issued from Navy Office.

3. The usual practice of other Accountant Officers retaining such records for future reference is to be continued.

(S. 21/3654.)

# Commonwealth Navy Orders.

Navy Office, Melbourne,  
7th March, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,

*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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80.

**AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE AUXILIARY SERVICES—MEAL ALLOWANCES TO CHIEF PETTY OFFICER AND PETTY OFFICER RATINGS.**

The following amendment of the Regulations and Instructions for the Auxiliary Services (Navy Order No. 294/1921) has been approved:—

Article 79A is repealed, and the following substituted in its stead, with effect as from 1st February, 1922:—

“79A. In exceptional cases when members of the Auxiliary Services in receipt of Consolidated rates of pay (other than the Duty Chief Petty Officer, or Duty Petty Officer, or the General Workman detailed as Night Watchman) are required to remain on duty after 6.30 p.m., after performing continuous duty during the day, and when such attendance necessitates their obtaining their evening meal away from their usual place of residence, they may be granted the actual amount necessarily expended on such meal, provided that the maximum sum allowable in such instance shall not exceed two shillings.”

(A. 21/20340.)

81.

**“TEGG'S READIEST RECKONER”—ERRATA.**

The attention of all Accountant Officers is drawn to the following error appearing in the above publication:—

“78 @ 10/2.”

£39 13s. 9d. should read £39 13s. 0d.

All copies of this publication are to be amended forthwith.

(S. 403/1/53.)

82.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—ALLOWANCE FOR FIRED CARTRIDGE CASES.**

The following amendment of Financial Regulations (Sea-going) has been approved:—

**AMENDMENT.**

Article 10 is amended, as from 1st April, 1921, by omitting clauses (2) and (3), and inserting in their stead the following, respectively:—

“(2) *Cartridge Cases—Annual Grants for Collecting and Returning—*

Grants in accordance with the following scale may be paid to H.M.A. ships in full, active or reserve commission, for collecting and returning cartridge cases:—

	Rate per annum.
	£ s. d.
Battle Cruisers .. .. . (each)	10 0 0
Light Cruisers and Submarine Depot Ships (each)	5 0 0
Sloops, Gunboats, and Destroyers .. (each)	4 0 0
Independent commands not previously provided for .. .. . (each)	2 0 0
Armed Tenders generally, e.g., Submarines, not previously provided for .. (each)	0 10 0

H.M.A. Ships in reserve are not eligible for these grants.

Payment may be made quarterly, in advance, and will be subject to such other conditions as may be approved by the Naval Board.

(3) *Cartridge Cases—Allowance for Collecting and Returning—*

When the annual grant set forth in clause (2) of this article is not drawn, the Naval Board may approve of payment of allowances for collecting and returning cartridge cases, fired tubes, and metals (from bullets) being made in accordance with the following scale:—

For Cartridges—	£	s.	d.	Weight.
Aiming Rifle, 1-inch .. .. .	1	0	0	per 1,000 of 174 lbs.
Machine Gun and Small Arm, .303-inch .. .. .	0	2	6	24 ..
Pistol, Webley (revolver) .. .. .	0	1	6	10 ..
Pistol, Webley and Scott, Self-loading .. .. .	0	2	0	14 ..
Aiming Tube, .23-inch .. .. .	0	0	6	34 ..
Aiming Tube, rimfire, .22-inch .. .. .	0	0	3	124 ..
<i>For fired vent sealing tubes—</i>				
Percussion .. .. .	0	4	0	45 ..
Percussion, large .. .. .	0	5	0	69 ..
Electric “P” .. .. .	0	4	6	42 ..
Electric Wireless, large .. .. .	0	5	0	67½ ..

*For lead or cupro-nickel and lead*

(from bullets) .. .. . 0 1 6 per 28 ..

Fractional parts of these quantities are to be paid for in proportion.

Payment of these allowances will be subject to such other conditions as may be approved by the Naval Board.”

(A. 21/20307.)

83.

**AMENDED FINANCIAL REGULATIONS (SEA-GOING)—DEFERRED PAY—CHAPLAINS.**

The following amendments of Financial Regulations (Sea-going) are approved with effect from the dates shown:—

Article 13 is amended—

(i) by adding new sub-clause at the end of this Article with effect from 1st January, 1918, to read as follows:—

“Chaplains—	Rate per diem.
Chaplain (on appointment) .. .. .	3s.
“ after four years .. .. .	3s. 9d.
“ Senior Chaplains .. .. .	4s. 6d.”

(ii) by omitting the foregoing sub-clause, and inserting in lieu the following with effect as from 1st July, 1919:—

“Chaplains—	Rate per diem.
Chaplain (on appointment) .. .. .	3s. 9d.
“ after six years .. .. .	4s. 6d.
“ after twelve years .. .. .	5s.
“ after eighteen years .. .. .	6s.”

All adjustments to 31st December, 1921, which may be necessary in consequence of the above will be effected in Navy Office.

(N. 20/11456.)

84.

**SERVICE BAGGAGE—CONVEYANCE OF.**

Cartage of luggage at Sydney is, in future, to be arranged by H.M.A. Ships direct with the Cartage Contractor, cart notes being issued authorizing the service. These cart notes may be obtained from the Commodore Superintendent and Senior Naval Officer, Sydney, pending establishment as an A.S. form, when supplies will be made by Naval Store Officer.

2. Steps should be taken to see that the services of the recognised Service Carrier usually employed by H.M.A. Naval Establishments, Sydney, are utilized.

3. Ships and Establishments at out Ports should provide cart notes for ratings sent to Sydney (ratings for *Penguin* and Sea-going Ships being included in one note; ratings for *Tingira* to have separate note). Cart notes should be clearly indorsed—Payable by Accountant Officer, H.M.A.S. *Penguin* or *Tingira*, as necessary.

4. All Contractor's claims for cartage of service baggage should be supported by cart notes. Payment will, in future, be effected through Accountant Officer, H.M.A.S. *Penguin*, with the exception of claims against H.M.A.S. *Tingira*. Cart notes should be attached to claims.

5. Article 326, clause 3, of Consolidated Navy Orders 1911-20 is hereby cancelled.

(S. 408/1/2.)

85.

**PURCHASE OF KEROSENE.**

With reference to Navy Order No. 56/1922, the prices at which Kerosene will be supplied by the Texas Oil Company as from 1st February, 1922, and Benzine by the Vacuum Oil Company Ltd., as from 18th February, 1922, are as follow:—

Locality.	"Light of Age."	"Power."	Plume Motor Spirit.	Mercury Benzine.
	per case. s. d.	per case. s. d.	per case. s. d.	per case. s. d.
Brisbane .. .. .	14 0	13 6	24 0	22 0
Rockhampton .. .. .	F.O.B.	F.O.B.	25 0	23 0
Cairns .. .. .	Brisbane	Brisbane	25 6	23 6
Townsville .. .. .			25 0	23 0
Adelaide .. .. .	14 0	13 6	24 6	22 6
Port Adelaide .. .. .	14 0	13 6	24 0	22 0
Perth .. .. .	14 0	13 6	24 6	22 6
Fremantle .. .. .	14 0	13 6	24 0	22 0
Henderson Naval Base .. .. .	14 3	13 9		
Sydney .. .. .	14 0	13 6	24 0	22 0
Melbourne .. .. .	14 0	13 6	24 0	22 0
Hobart .. .. .	14 6	14 0	24 6	22 6
Launceston .. .. .	15 0	14 6	25 0	23 0

(S. 420/2/3.)

86.

**RECREATION LEAVE—CIVIL OFFICERS AND EMPLOYEES.****(a) PERMANENT STAFF.**

*Accumulated Leave.*—In connexion with the instructions contained in paragraph 1 of Navy Order No. 53/1921, relative to accumulated recreation leave due to permanent officers and employees of the Civil Staff, the Naval Board have decided to extend the privilege of taking over accumulated leave due as at 1st January, 1922, for a further period of twelve months, viz., up to 31.12.1922. This concession will under no circumstances be extended beyond 31.12.1922, as the Board consider that Officers will thus be afforded ample time to avail themselves of leave which has accumulated owing to war conditions and pressure of work. All leave which has accumulated up to 1st January, 1922, not taken during 1922 will definitely lapse.

Heads of Branches and Establishments are therefore to make necessary arrangements to enable Officers or Employees to take accumulated leave due to them at the earliest possible date.

*Leave for Current Year.*—Heads of Branches and Establishments are also to make such arrangements as will allow Officers and Employees under their control leave of absence annually for recreation as provided in the Regulations. In exceptional circumstances, where it is not possible to grant leave for the current year, authority may be given for such leave to be taken in the following year in addition to the leave for such year. In all other cases, leave not taken in the year in which it accrues shall lapse.

The maximum amount of leave, therefore, which may be carried forward until 1923 is eighteen days, but this will only be permitted in cases where the exceptional circumstances stated in preceding paragraph exist.

**(b) TEMPORARY EMPLOYEES.**

Heads of Departments are to make necessary arrangements to permit temporary Civil Officers and Employees to take Recreation Leave as soon as possible after it becomes due. No temporary employee is to be permitted to carry forward leave from one period to the next leave period.

Navy Order No. 53/1921 is hereby cancelled.

(C. 21/17118.)

87.

**SIGNAL LETTERS OF BRITISH SHIPS.**

The following Commercial Code Signals have been appropriated to the undermentioned British ships:—

Date.	Signal Letters.	Name of Ship.	Port of Registry and Official No.	Sail or Steam, Rig, and Net Registered Tonnage.	Owners.
..	K.L.J.S.	<i>Esperance Bay</i>	To be regd. in Fremantle	Steam ..	Commonwealth Govt. Line of Steamers
..	K.L.J.T.	<i>Hobson's Bay</i>	Melbourne ..	" ..	" ..
..	K.L.J.V.	<i>Jervis Bay</i>	Sydney ..	" ..	" ..

(N. 236/1/2.)

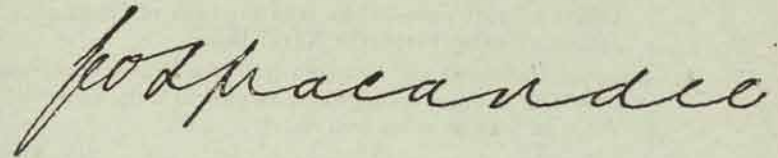
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne

# Commonwealth Navy Orders.

Navy Office, Melbourne,  
14th March, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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89.	Outfit Gratuities on Change of Class of Uniform—Royal Navy Ratings.
90.	Welfare Committee 1921—Promulgation of Further Naval Board Decisions.
91.	Welfare Committee, Auxiliary Services.
92.	Canteen Fund of H.M.A.S. "Australia"—Disposal of Balance.
93.	Utilization of Trading Balance Resulting from the working of the Naval Side of the Navy and Army Canteen Board during the War—Reports regarding Disposal of amounts allocated to Ships.
94.	Victualling and Checking, &c., in Ships and Establishments.
95.	Supply Notes for Victualling Stores—to be retained in H.M.A. Ships and Establishments.
96.	Disposal of Obsolete and Unserviceable Stores in Ships, Shore Establishments and Drill Rooms.
97.	Adoption and Revision of Forms.



88.

## PASSENGER FLYING IN THE R.A.A.F.

The Naval Board have been notified by the Air Board that the following conditions will be enforced in the matter of passenger flying in the Royal Australian Air Force :—

- (a) No passenger other than Royal Australian Air Force *personnel* and those loaned to the R.A.A.F. from the Naval or Military Forces will be carried in Service aircraft without the authority of the Air Board.
- (b) Members of the Naval Forces, except those loaned to the R.A.A.F. for duty, must obtain the consent in writing of the Naval Authorities before any application for permission to be taken as a passenger will be considered by the Air Board.
- (c) The Naval Authorities referred to in (b) will be the Senior Naval Officer present provided he is of the rank of Captain or above and in all other cases, the Naval Board.
- (d) A signed statement will be taken from the Officer concerned that, unless he is undertaking flight as part of duly approved Naval duty, he does so at his own risk.

(N. 21/15490.)

89.

OUTFIT GRATUITIES ON CHANGE OF CLASS OF UNIFORM—  
ROYAL NAVY RATINGS.

The Outfit Gratuities payable—

- (a) To Petty Officers dressed as Seamen on promotion to Chief Petty Officer, and
- (b) To Petty Officers with four years' service as such, on change from Class II. to Class III. Uniform

are to be credited to Royal Navy ratings serving on loan in the Royal Australian Navy at the current rates applicable to R.A.N. ratings.

2. Outfit Gratuities in the case of R.N. ratings are to be credited in the "Other Credits" column of Ship's Ledger, the proportion at the R.N. rate of Outfit Gratuity being shown as a "Credit on behalf of the Admiralty," and the balance as a charge against the Commonwealth.

3. Adjustment is to be made where necessary in respect of R.N. ratings who have become entitled to the above gratuities since 31st March, 1921.

4. Paragraph 3 of Navy Order No. 11/1921 does not apply to Royal Navy ratings, who are to be credited with Outfit Gratuity irrespective of the period of their uncompleted engagement in the R.A.N., provided that they are entitled to the gratuity under the conditions prescribed in Admiralty Fleet Orders.

5. Paragraph 4 of Navy Order No. 11/1921 is hereby cancelled.

(21/9146.)

With reference to Navy Order No. 11/1921, promulgating decisions of the naval board in regard to the recommendations put forward by the Lower Deck Welfare Committee 1921, the following is a statement showing further decisions given by the Board on matters which were temporarily deferred, or, where the matter has not yet been finalized, the present position.

2. As soon as reached, final decisions on 1921 Welfare Committee Requests which are still outstanding will be separately promulgated by Navy Order, a reference to the Request number being made therein.

Request.

Decision.

Subsequent decision, or present position.

25. That clothes lockers be removed from bath rooms and placed in convenient positions where practicable.

33. (a) A changing room (for changing from dirty clothes before entering bathroom) be provided. In addition to bowls, a couple of long baths to be fitted where possible.

41. That Wet Canteens be established in all Shore Establishments on lines similar to that of Flinders Naval Depot.

68. That pensions be paid to the wives or dependants of totally incapacitated ratings or widows of dependants of ratings killed (provided the injury or death was caused on duty or was attributable to the Service) and that Article 33, Financial Regulations, be cancelled.

71. That Badge Pay be increased to 6d. per diem for each badge.

75. That a scheme for the payment of a pension to ratings after 18 years' service be formulated. It is proposed that ratings after 12 years' service (or at expiration of engagement if shorter) be allowed to draw deferred pay as at present, but if desirous of completing time for pension they must forfeit deferred pay. Ratings who take deferred pay and go outside to be permitted to re-engage for pension within a certain period, say six months, and to refund amount of deferred pay drawn by instalments.

## Accommodation.

Consideration is being given to this request, but considerable difficulty is anticipated in finding alternative positions for these clothes lockers.

(a) The provision of changing rooms, where space permits, is considered very desirable, and will be dealt with in due course. The supply of long baths is not approved.

Under consideration.

## Pay and Allowances.

Under consideration.

Recommendations of the Pay Committee on this subject are under consideration.

The recommendations of the Pay Committee with regard to this request are under consideration.

Owing to the lack of alternative stowage space, it is impracticable to remove clothes lockers from bathrooms without impairing the messing and sleeping accommodation.

It is found that space does not permit of changing rooms being provided in ships of the R.A.N.

Approval has been given for the establishment of a Wet Canteen at Osborne House. The Naval Board are unable to approve of the establishment of a Wet Canteen at Garden Island.

Further consideration of this request must be deferred until the next financial year.

Not approved. Further consideration will, however, be given to this request prior to the commencement of the next financial year.

Further consideration of this request must be deferred until the next financial year.

3

Request.	Decision.	Subsequent decision, or present position.
76. That ways and means be found of giving boys progressive pay if No. 73 is not approved for boys in <i>Tingira</i> .		
79. With reference to Article 9, Section 25 (c), of F. and A. Regulations, request that this tropical pay be paid when ship is in harbour whenever steam is raised for auxiliary purposes, in view of the fact that greater heat is experienced when auxiliary machinery is working under these conditions, owing to the fact that there is not the same draught.	<i>Pay and Allowances—continued.</i> The recommendations of the Pay Committee with regard to this request are under consideration.	Not approved. Further consideration will, however, be given to this request prior to the commencement of the next financial year.
81 and 164. That tropical pay be paid to Torpedo men and E.A.'s when employed in engine-room department.	Under consideration.	Approved. Revised conditions of payment of Tropical Pay have since been promulgated. (Navy Order No. 27/1922).
86. That the pay of Signal and Telegraphist ratings be brought up to that of A.B., L.T.O., by means of progressive pay system, and that the pay of higher ratings be temporarily as follows:—Ldg. Sig. or Tel. to equal Ldg. Sec., L.T.O., Yeo. of Sigs. or P.O. Tel. to equal P.O., T.G.M., Ch. Yeo. of Ch. P.O. Tel. to equal C.P.O., T.G.M. pending the result of R.N. conference now being held on Telegraphist and Signalmen's conditions.	Under consideration.	
92. Retaining fee to be paid to Submarine ratings on return to the General Service as proposed in the R.N. This not to apply to ratings who are returned to the General Service on account of unsuitability of character or physical disability.	Under consideration.	Not approved. Retaining fee for Submarine ratings has not been adopted in the R.N.
96. That Mechanics on obtaining Watch-keeping Certificate to be paid 1s. per diem, similar to E.R.A.'s.	Under consideration.	Not approved.
104. Whereas Bandsmen joining the service do so as trained musicians, they are still on unskilled rates of pay with no possibility of promotion. As promotion in the ordinary sense is impossible, and as it is difficult for any but single men to live comfortably on the present pay, we respectfully request that, in view of the highly skilled nature of the work—the question of granting to	Under consideration.	Further consideration will be given to this request prior to the commencement of the next financial year.
required of Bandsmen should entitle them to pay and status which would compare favorably with other skilled branches of the Navy, say for instance, E.R.A. or E.A.	Under consideration.	
105. That Cook ratings performing instructional duties in Instructional Establishments be paid instructional pay as in the R.N.		
110. That, as the State Railway Authorities will grant no Railway Concessions, 50 per cent. of all railway journeys taken on leave be paid by Navy and 50 per cent. by each rating, the present concessions to remain in force.	<i>Miscellaneous.</i> Under consideration. In view of the expense involved, however, it is in any case impossible to make provision for this during the current financial year.	Not approved. Conditions under which this allowance is payable in the R.N. are not identical with those existing in the E.A.N.
116. That information regarding matters still pending from previous Welfare Committees be expedited.	Approved. A Navy Order is being issued notifying the present position in regard to all outstanding requests.	The following is a statement showing the present position of certain requests of Welfare Committees, 1919 and 1920, on which final decisions have not already been promulgated:— <i>Welfare Committee, 1919.</i> <i>Request No. 93.</i> —The request that Gunners' Mates be not Gunlayers, 1st Class, as well is still under consideration by the Admiralty. As soon as reached, decision will be promulgated by Navy Order. <i>Welfare Committee, 1920.</i> <i>Request No. 46.</i> —The Admiralty have finally decided that they are unable to waive Pension Contribution in respect to Non-Continuous Service Ratings lent to the R.A.N. (See also Request No. 61 of the 1921 Welfare Committee—N.O. 430/1920). <i>Request No. 120.</i> —The Naval Board do not propose to introduce the tobacco ration in the R.A.N. The Board have been in communication with the Customs Department regarding the supply of tobacco in H.M.A. Ships, and advice has now been received that it is not possible to permit the delivery of tobacco free of duty. <i>Request No. 122.</i> —An increase in the numbers of Cook ratings allowed in Ships and Establishments has since been approved.

Request.	Decision.	Subsequent decision, or present position.
152. That better arrangements be made on all Destroyers for bathing accommodation.	T.B.D.'s — Special Requests. The possibilities of improving existing arrangements will be considered.	It is not considered practicable to make any alteration in the existing bathing arrangements in T.B.D.'s, on account of the limited means of making and storage of water.
153. That secondary lighting be provided in all "S" Class Destroyers, as fitted in H.M.A.S. Anzac, and more light fitting be provided on mess decks.	The provision of secondary lighting in these Destroyers is impracticable. The desirability of fitting additional lights on the mess decks will be considered.	The Naval Board are unable to approve of additional lights being fitted on the mess decks of "S" Class Destroyers.
167. That an allowance of boxing gloves and other sporting gear in Anzac be increased to all sufficient for all Destroyers.	Under consideration.	Not approved. Sporting gear is not allowed by Establishment to T.B.D.'s.
169. That the Standard Meat Ration while in harbor be reduced and extras substituted.	The Board, having decided to defer the introduction of General Messing in T.B.D.'s ("S" Class), the whole question of standard ration and money allowance in the R.A.N. is being closely examined. This request will receive careful consideration.	The gear at present in H.M.A.S. Anzac may, however, be retained, but will not be replaced by the Service on becoming unserviceable.
170. That a percentage of Ratings in Seamen and Stoker Messes be put on repayment and the remainder on Standard Rations as in Petty Officers' Messes.	Under consideration.	Decision on this matter will shortly be promulgated by Navy Order.  Not approved. All ratings will be victualled on the Standard Ration pending the introduction of the General Mess System in T.B.D.'s.

(P.21/10199.)

91.

## WELFARE COMMITTEE—AUXILIARY SERVICES.

The following decisions on the requests put forward through the Auxiliary Services Welfare Committee are promulgated for information.

2. The Naval Board have noted with pleasure, the satisfactory manner in which the procedure for a Welfare Committee in the Auxiliary Services, as inaugurated in 1921, was carried out.

3. It is proposed that the Committee will in future be called biennially. Details as to probable date and procedure will be promulgated early in 1923.

Request.	Decision.
1. That a permanent Marriage Allowance of same rates of pay as laid down for members of the Sea-going Forces be paid in lieu of the present High Cost of Living Allowance.	Not approved.
2. That a Kit Upkeep Allowance be granted to the Auxiliary Services on the same conditions, and at the same rates, as allowed to the Sea-going Forces.	It is the intention that Pay and Allowances in the Auxiliary Services should be maintained on an equality with those prevailing in the Commonwealth Military Forces. In the Military an outfit gratuity is payable on appointment, and thereafter no Kit Upkeep Allowance is paid. The Board are not prepared to approve of the institution of a Kit Upkeep Allowance in the Naval Auxiliary Services pending the institution of such an allowance in the Defence Department generally.
3. That where an employee is required to change class of uniform, he be granted a gratuity to cover cost of same.	Approved. Revised Outfit Gratuities for members of the Auxiliary Services will shortly be promulgated by Navy Order.
4. That a Meal Allowance be granted to the Duty C.P.O. or P.O. Instructor on duty each day.	Not approved. The internal administration of each District and Sub-district should be so arranged as to overcome any difficulty in this respect.
5. That where an Instructor is required to return for a night drill in the same day as he has previously been on duty in the forenoon, the cost of one journey from and to his residence be defrayed by the Department.	Not approved. The internal arrangements of each District and Sub-district should, however, be so altered as to overcome any disability in this respect.
6. That where a member is transferred, the whole of the expense of removing his necessary household furniture and effects be borne by the Department, and that arrangements be made, and bill of costs be settled, direct between contractor and Department, and no claim will be made by a member for compensation for losses or damages arising from removing, nor for payment of cost of insurance.	The Naval Board do not approve of any alteration in the existing regulations governing the removal of household effects on transfer.
7. That, with reference to Naval Financial Regulation 75 (6), as amended by Navy Order 215/21, the daily rates of Travelling Allowance mentioned stand at the MAXIMUM rate prescribed per diem for a period not exceeding three (3) days unless in very exceptional circumstances.	Not approved.

## WELFARE COMMITTEE—continued.

Request.

Decision.

8. That, with reference to Art. 11, Part I., Navy Order 294/1291, where it becomes necessary to dispense with a member's services under this clause, a financial recompense be granted of one month's pay for every year or part thereof of period of engagement not completed, unless services are dispensed with for disciplinary reasons.

The question of payment of compensation in the case of persons discharged, for reasons other than disciplinary, is a matter of Government policy.

9. That the privilege of medical attendance be extended to wives and children under fourteen years of age of members of the Auxiliary Services, a concession hitherto obtaining for such members.

Not approved.

10. That a scheme of—

(a) Deferred Pay, or

(b) Gratuity at the rate of one month's pay for every year of service, or

(c) Superannuation, or

(d) Pension,

be approved for the Auxiliary Services.

In the event of the Government approving of a scheme of superannuation for the Public Service the question of its application to the Auxiliary Services will be considered.

11. That in the event of Deferred Pay, Gratuity, Superannuation, or Pension not being granted, consideration is asked for the following:—That the consolidated rates of pay for the Auxiliary Services be raised 25 per cent.

In the meanwhile approval of the proposed increase in consolidated rates of pay cannot be given.

12. That, observing that many of the older members will soon be retiring under the age limit, it is requested that if Deferred Pay be approved, it be made retrospective, so as to give a minimum of five (5) years Deferred Pay to any member retiring.

This request will receive consideration in the event of Deferred Pay for the Auxiliary Services being approved.

13. That where a member has previously served in the R.N. or R.A.N., Sea-going, every two (2) years' service in the R.A.N.R. Staff shall count, for the purpose of pay when serving afloat with the Sea-going Forces, as one (1) year's seniority in the Sea-going Forces in the rating held on the R.A.N.R. Staff.

Not approved.

14. That the Naval Board may be pleased to grant the following:—That the age limit for passing for Warrant Instructor, as now applied to the Auxiliary Services (i.e., the Sea-going Service conditions) be withdrawn, observing that attention is respectively invited to Statutory Rule 190/1919, Section II., Arts. 14 and 15, thus making it impossible for Instructors now serving to pass this examination.

Not approved.

15. That the examination for Instructors of the Auxiliary Services passing for Warrant rank be that as laid down by "Appendix A" of Statutory Rule No. 1 of 1921.

Not approved. Candidates for Warrant rank in the Auxiliary Services must pass the Educational and Seamanship Examination for Warrant rank, as laid down for the Sea-going Forces.

16. That no C.P.O. or P.O. Instructor of the R.A.N.R. Staff shall be promoted to Warrant rank unless such C.P.O. or P.O. has served for at least twelve months on the R.A.N.R. Staff.

The Naval Board are not prepared to lay down a definite regulation to this effect, but regard it as most unlikely that any C.P.O. or P.O. Instructor will in future be promoted to Warrant rank in the first year of his service on the R.A.N.R. Staff.

## WELFARE COMMITTEE—continued.

Request.

Decision.

17. That provision be made whereby employees (General Workmen), Grade IV. to Grade II., may be eligible for promotion to Grade I.

Provision will be made that any General Workmen serving on the R.A.N.R. Staff, who has held the rating of P.O. or C.P.O. in the permanent Sea-going Forces, will be eligible for advancement to General Workman, Grade I., subject to vacancies existing in that Grade, and Naval Board approval.

18. That, when desired, and provided a General Workman can pass the necessary examination and qualifications required, General Workmen may not be debarred from passing for P.O. Instructor or Store-keeper.

Not approved.

19. That the privilege be granted to the Auxiliary Services to take up on repayment materials or articles, as per list hereunder, in addition to those already allowed—(a) For General Workmen—seven (7) yards of No. 3 serge annually. (b) For all members:—

The list of articles of clothing, &c., which may be taken up on repayment by members of the Auxiliary Services is now under review. Amendments to this list will shortly be promulgated by Navy Order.

Article.	Maximum Amount to be Drawn Annually.
Belts, cholera, waist ..	2 No. 1
Braces, pair ..	1
Brushes, set of, comprising—	
Blacking ..	1
Shoe, hard ..	1
Shoe, polishing ..	1
Clothes ..	1
Hair ..	1
Tooth ..	2
Comb ..	1
Housewife, filled ..	1
Jersey ..	1
Knife ..	1
Laces, boot ..	1 doz.
Razor ..	1 No.
Scissors, pair ..	1
Shoes, canvas, brown, pair ..	1
Shoes, canvas, gymnasium, pair ..	1
Suits, overall, jackets and trousers ..	2 suits
Towels ..	4 No.

20. That each member of the Auxiliary Services be allowed to nominate a Sub-district as his home port, and, although he may be required to serve in any other Sub-district, he shall be transferred, with his family and effects, back to his home port on final discharge if he so desires. Such, however, is not to apply in disciplinary cases, nor in cases where a member refuses to re-engage.

Approved. It is to be understood, however, that no member will be permitted to change his home port, once selected, except with the approval of the Naval Board.

## WELFARE COMMITTEE—continued.

Request.	Decision.
<p>21. That a further clause be inserted in the regulations to the effect that a member of the Auxiliary Services under engagement for a stated period may be granted the option of resigning from the Service on a month's notice, provided—</p> <p>(a) The country is not at war; (b) It is not for disciplinary reasons; (c) That it is to his advantage in life.</p> <p>Such resignations to be accompanied by a report and recommendation from his Commanding Officer.</p>	<p>The Board do not propose to lay down any definite regulations on the lines proposed, but are, in times of peace, prepared to give consideration on its merits to every application for discharge by a member of the Auxiliary Services.</p>
<p>22. That the Naval Board be asked to provide adequate and separate mess-rooms for Instructional Staffs and General Workmen, with facilities for light cooking, and clothes lockers in all Districts and Sub-districts. Also that these rooms shall not be used for other than the messing of these ratings.</p>	<p>The provision of separate rooms for Instructors and Employees is not approved. Wherever facilities permit, approval is given for a mess-room in each Sub-district for the combined use of R.A.N.R. Staff Ratings and Employees. Where rooms for this purpose are not already provided, consideration will be given to the appropriation of funds to meet any necessary structural additions. The question of the use of mess-rooms for other purposes must, in any case, be governed by the exigencies of the Service.</p>
<p>23. That one (1) copy of each of Navy Orders, Statutory Rules, Naval District Orders, and Regulations governing the R.A.N.R. Staff and Reserves, as issued, be supplied to the C.P.O.'s and General Workmen's messes in each Sub-district, for their guidance.</p>	<p>Approved.</p>
<p>24. That the Naval Board be pleased to bring all Sub-districts into line by having a caretaker's residence built for caretakers.</p>	<p>Not approved.</p>
<p>25. That on the outbreak of hostilities members of the R.A.N.R. Staff may be permitted to volunteer and serve afloat.</p>	<p>Members of the R.A.N.R. Staff, fully qualified for sea service are, in the ordinary course of events, eligible for sea service, and will be appropriated for service afloat in time of war, or on other occasions, if their services are required afloat, and can be spared from the Auxiliary Services. Applications by members who are not fully qualified for sea service will be considered, subject to the requirements of the Service. On the outbreak of war it may be assumed that all members of the R.A.N.R. will be urgently needed in connexion with the mobilization and special duties of the Naval Reserves. At a later stage, however, endeavours would be made to afford members of the Staff opportunities for service at sea.</p>

## 92. CANTEEN FUND OF H.M.A.S. "AUSTRALIA" — DISPOSAL OF BALANCE.

For the information of ratings concerned, it is notified that the balance, amounting to £257 14s. 0d., of the Canteen Fund of H.M.A.S. *Australia*, on paying-off, has been disposed of as follows:—

	£	s.	d.	£	s.	d.
Balance of General Fund .. .. .	185	14	0			
Donated to Children's Hospital, Sydney .. .. .				80	7	0
Children's Hospital, Melbourne .. .. .				80	7	0
Boys' Home, Newhaven .. .. .				25	0	0
Share of Profits of Army and Navy Canteen Fund granted to Ship .. .. .	72	0	0			
Donated to Children's Hospital, Sydney .. .. .				36	0	0
Children's Hospital, Melbourne .. .. .				36	0	0

(This Order will be reprinted for Posting on Notice Boards.)

(A. 52/1/5.)

## 93.

## UTILIZATION OF TRADING BALANCE RESULTING FROM THE WORKING OF THE NAVAL SIDE OF THE NAVY AND ARMY CANTEEN BOARD DURING THE WAR — REPORTS REGARDING DISPOSAL OF AMOUNTS ALLOCATED TO SHIPS.

With reference to Navy Orders Nos. 287/1921 and 401/1921, regarding the utilization of the Trading Balance resulting from the working of the Naval side of the Navy and Army Canteen Board during the war, the money allocated to each Ship and Establishment has been disposed of as follows:—

Ship or Establishment.	Amount.	Purpose to which Money has been devoted.
	£	
H.M.A.S. <i>Australia</i> .. .. .	36	Children's Hospital, Sydney
	36	Children's Hospital, Melbourne
.. <i>Brisbane</i> .. .. .	9	Sydney General Hospital
	9	Melbourne General Hospital
	9	Naval Hostel, Melbourne
.. <i>Sydney</i> .. .. .	9	Navy League Sea Scouts (Balmain Branch)
	36	Prince of Wales Hospital Naval Wing, Randwick, Sydney
.. <i>Melbourne</i> .. .. .	36	Naval Hostel, Melbourne
.. <i>Tingira</i> .. .. .	29	Sydney City Mission
.. <i>Platypus</i> .. .. .	55	Naval Hostel, Melbourne
.. <i>Cerberus</i> .. .. .	70	Naval Hostel, Melbourne
(Flinders Naval Depot and Cerberus T) .. .. .	44	Canteen Fund, Flinders Naval Depot
.. <i>Penguin</i> .. .. .	43	Encounter Disaster Fund
.. <i>Anzac</i> .. .. .	8	Sydney General Hospital
.. <i>Swordsman</i> .. .. .	8	Naval Hostel, Melbourne
.. <i>Success</i> .. .. .	8	St. Dunstan's Hospital for the Blind, London
.. <i>Stalwart</i> .. .. .	8	Sydney Children's Fresh Air Fund
.. <i>Tattoo</i> .. .. .	8	St. Dunstan's Hospital for the Blind, London
.. <i>Tasmania</i> .. .. .	8	St. Dunstan's Hospital for the Blind, London
.. <i>Marguerite</i> .. .. .	8	Children's Hospital, Sydney
.. <i>Geranium</i> .. .. .	8	Prince of Wales Hospital Naval Wing, Randwick, Sydney
R.A.N. College .. .. .	15	Royal Alexandra Hospital for Children, Bridge-street, Camperdown, Sydney
	£500	

(This Order will be reprinted for Posting on Notice Boards.)

(A. 52/1/3.)

94.

### VICTUALLING AND CHECKING, ETC., IN SHIPS AND ESTABLISHMENTS.

With reference to Navy Order No. 262/1920, attention is again drawn to the numerous instances of "back victualling" and "back checking" which now occur, more particularly in connexion with the victualling of Officers, and Commanding Officers are to take the necessary steps to ensure that such adjustments are reduced to a minimum in future.

2. It has also been observed that the number on Ships' Books is frequently omitted either in the Mess Book or on the Victualling and Check Sheets. This information is essential to expedite the audit of accounts in office, and steps are to be taken to cause the Ship's Books, number and rating invariably to be inserted in future.

(S. 432/1/5.)

95.

### SUPPLY NOTES FOR VICTUALLING STORES—TO BE RETAINED IN H.M.A. SHIPS AND ESTABLISHMENTS.

In future Supply Notes for Victualling Stores are to be retained in H.M.A. Ships and Establishments concerned, for reference in the event of queries arising when accounts are audited in Office.

(S. 465/4/3.)

96.

### DISPOSAL OF OBSOLETE AND UNSERVICEABLE STORES IN SHIPS, SHORE ESTABLISHMENTS AND DRILL ROOMS.

Before reports of survey of unserviceable and obsolete stores in Naval Reserve Districts are transmitted to the Naval Board, District Naval Officers are to ensure that full description of stores and their condition, together with other particulars required by the established form (R.A.N.R. 46—Report of Survey), are inserted.

2. It is desirable that such articles as empty packing cases, casks (whether in good condition or otherwise) and condemned articles of no Service value be disposed of locally, and to enable a ready decision as to disposal to be arrived at by the Naval Board, having regard to the recommendation of the Board of Survey in each instance, it is essential that the particulars referred to be invariably supplied when reports of survey are first submitted for approval.

3. As no satisfactory means of disposing of unserviceable and obsolete stores at Royal Australian Naval College and Flinders Naval Depot exist, Commanding Officers of these Establishments are requested to take every opportunity to return by free freight such stores to Store Officers at Sydney. As regards victualling stores coming under this heading, attention is invited to Navy Order No. 131/1921.

4. Commanding Officers of H.M.A. Ships are to continue to deal with unserviceable and obsolete stores as laid down in existing regulations or instructions.

(S. 450/1/38.)

97.

### ADOPTION AND REVISION OF FORMS.

The undermentioned A.S. forms have been adopted for use in the Royal Australian Navy and supply may be obtained by demand on the Naval Store Officer, Sydney, in the usual manner:—

A.S. 300A. Pistol Firing Point Register .. .. } S.21/3882  
A.S. 300B. Company Return of Pistol Practices .. .. }

2. The undermentioned A.S. Forms have been adopted for use in the Royal Australian Navy. First supply will be made by the Naval Store Officer, Sydney, to H.M.A. Ships and Establishments, without demand—

A.S. 459A. Cover for Certificate of Service and Enclosures } P.21/9963  
(all Branches) } S.21/3611  
A.S. 557. Daily Sick List .. .. . }

3. The undermentioned Forms have been revised and supply may be obtained by demand on Naval Store Officer, Sydney, in the usual manner—

A.M. 63. Invoice of Medicines and Utensils, &c., for the } S.21/3611  
Service afloat } S.21/3673  
A.S. 1525. Log for Motor Vehicles .. .. . }

4. The undermentioned forms have been revised and supply will be made by Naval Store Officer, Sydney, without demand—

A.S. 100. Part I., Account of Mess Traps for use of Flag }  
and Commanding Officers }  
A.S. 100. Part II., Account of Mess Traps for use of Ward } S.418/2/2  
or Gun Room Mess }  
A.S. 100. Part III., Account of Mess Traps for use of }  
Warrant Officer's Mess }

5. The undermentioned Form has been abolished and Form A.S. 557 adopted for use in Royal Australian Navy in lieu—

A.M. 1505. Daily Sick List .. .. . S.21/3611

6. A supply of the undermentioned form has been received from the Admiralty for use with Royal Navy Officers and men, *vide* A.F.O. 2870/21. Supply may be obtained by H.M.A. Ships, &c., by demand on the Naval Store Officer, Sydney, in the usual manner—

M.13. Medical Report on an Officer or Rating previous to }  
demobilization, including a statement of any dis- } S.21/4029  
ability he may have incurred whilst serving in the }  
Royal Navy }

7. First supply of the undermentioned publication has been received and distribution made to H.M.A. Ships in accordance with A.F.O. 2485/21—

O.U. 5254. General Directions as to the Pilotage of H.M. } S.403/2/6  
Ships and Vessels }

8. First supply of the undermentioned publications has been received and distribution made to H.M.A. Ships and Establishments as necessary—

O.U. 5208A. Addenda to Handbook for Sound Tele- } S.21/4248  
graphy Sets, Types 101 and 102 }

- O.U. 5252. Regulations for Care and Maintenance of  
Torpedoes and Tubes in Ships other than  
Submarines } S.21/4067
- O.U. 5253. Regulations for Care and Maintenance of  
Torpedoes and Tubes in Submarines  
Wireless Board List of Radio Telegraph  
Waves } S.21/4067
- O.U. 5188. Handbook for 6-in. B.L. Mark XII Gun on  
C.P. XIV. Mounting and 5.5-in. B.L.  
Mark I. Gun on C.P. II. Mounting, 1920 } S.21/3869
- O.U. 5239. Note Book for Officers—  
Hand-worked Guns } S.21/2258
- Technical Pamphlet on Leader Gear } S.21/3500
- O.U. 2A. O.U. and I.D. Catalogue—Numerical list of  
Current Books issued—“For Official Use  
Only.” } S.21/3404
- O.U. 6074B. (4) War Vessels and Air Craft, British and  
Foreign } S.403/2/11
- O.U. 5205. Instructions for Ordnance Artificers, 1921 D.S.20/1831

H.M.A. Ships and Establishments should forward to Naval Store Officer, Sydney, demands for any personal copies of O.U. 5205 required for use of Chief Ordnance Artificers or Ordnance Artificers.

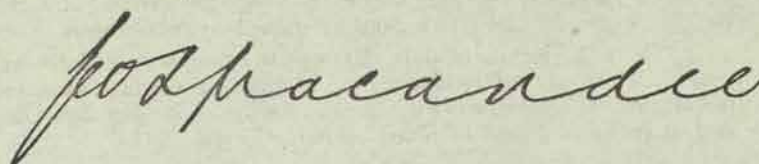
(S. 418/2/32.)

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
21st March, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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100.	Naval Staff Clerk, Class IV.—Vacancies.
101.	Civil Officers (Office Staff)—Grant of Sick Leave in Broken Periods.
102.	Supply of Dairy Produce to H.M.A. Ships at Sydney—Schedule of Contract Rates.
103.	Call Signs and Signal Letters of British Ships.
104.	Navy Office—Telegrams Arriving at Night.

98.

**H.M.A.S. "YARRA"—PAYING OFF.**

With reference to Navy Order No. 67 of 1922, it is notified for information that H.M.A.S. *Yarra* paid off, being reduced to care and maintenance party, on 7th March, 1922.

(C. 165/122/7.)

99.

**ADMIRALTY PUBLICATION O.U. 5237 RE MESS GEAR, BEDDING, AND CLOTHING—APPLICABILITY IN R.A.N.**

The Admiralty Handbook "Scales and Regulations concerning Mess Gear, Loan Bedding and Clothing, and Gratuitous Issues of Clothing" (O.U. 5237), is to be taken as applying to the Royal Australian Navy, except where obviously inapplicable (*e.g.*, reference to issues to Marines, R.N.R., R.F.R., &c.), or where definite instructions are issued to the contrary.

2. The following particulars of instructions, already in force or now approved, which are at variance with Admiralty procedure as stated in this publication, are furnished for the information of Accountant Officers, and such particulars should be noted on Ships' copies of O.U. 5237:—

**(A) SCALES OF MESS TRAPS FOR WARRANT OFFICERS' MESSSES.**

Add to scale on page 32—

Forks, Fish, carving	} 1 set to each Ship.
Knives, Fish, carving	
Knives, Fish, eating,	2 for each Warrant Officer borne.

**(B) REGULATIONS FOR THE SUPPLY OF MESS UTENSILS FOR CHIEF PETTY OFFICERS AND PETTY OFFICERS.**

Paragraph 4 (page 38)—read, as from 1st January, 1922, 8s. 9d. per annum instead of 7s. 0d. (R.N. rate was increased from 3s. 6d. to 7s. 0d. by Admiralty Monthly Order No. 2141/20. The further increase in the R.A.N. is due to the higher prices charged, *vide* Navy Order No. 9/1922).

**(C) REGULATIONS FOR THE SUPPLY OF MESS UTENSILS FOR THE USE OF SHIPS' COMPANIES.**

Paragraph 3 (page 43)—Linoleum for Table Covers will be issued in accordance with Navy Order No. 176/1921. Earthenware Mugs will be replaced in the same manner as Basins and Plates.

Add to Scale of Seamen's Mess Utensils (page 44)—

Cups, egg, enamelled	.. .. .	1 for each rating
Mugs, earthenware, 1-pint	.. .. .	1 for each rating
Plates, dinner, earthenware..	.. .. .	1 for each rating
Spoons, tea	.. .. .	1 for each rating
Cellars, salt (in lieu of Salt Jars—to be deleted from scale)	.. .. .	1 for every six, or portion of six, ratings

Additional for Ships having General Pantry—

Baskets, wire, bread	.. .. .	1 for every twelve, or portion of twelve, ratings
----------------------	---------	---

Note against Pots, tea, 1-quart (page 44)—To be issued at discretion of Accountant Officer in accordance with Navy Order No. 430/1921.

**(D) SCALES OF PAYMASTERS' IMPLEMENTS.**

Note to Scale of Cookery Utensils (page 50)—For general Mess use, a limited number of Boilers, iron, of 10, 12, and 14 gallons capacity, may be drawn in lieu of the smaller sizes stated in the scale.

NOTE.—Instructions in regard to the rates to be charged for Officers' Mess Traps, Men's Mess Utensils, and Implements are contained in Navy Orders Nos. 13/1921 and 9/1922.

**(E) LOAN BEDDING AND CLOTHING.**

*Boots, Sea* (p. 55), *Oilskin Suits* (p. 58), and *Watch Coats* (p. 59)—

Establishments are laid down in Consolidated Navy Orders, Article 292.

*Shoes, Gymnastic* (p. 59)—

Instructions are contained in Consolidated Navy Orders, Article 296.

*Working Suits* (p. 60)—The following loan issues only are authorized in the R.A.N.:—

- Blue Combination Suits for men working in Double Bottoms.
- Blue Combination Suits for Stokers (2nd Class) under training at Flinders Naval Depot.
- Fearnought Trousers for Seamen and Boys undergoing Stokehold Training.
- Fearnought Jackets and Trousers for Butchers working in Refrigerators.
- Acid-resisting Suits for ratings employed on the care and maintenance of Secondary Cells and Batteries of Surface Craft (*vide* Navy Order No. 43/1922).

*Loan Clothing for Submarines* (p. 61)—

Establishment is shown in Consolidated Navy Orders, Article 294.

(The issue of Bedding and Working Suits on loan to R.A.F.R. and R.A.N.R. Ratings is governed by the R.A.F.R. and R.A.N.R. Regulations respectively.)

**(F) GRATUITOUS ISSUES OF CLOTHING (pp. 61-63).**

Only the following gratuitous issues have been approved for the R.A.N.:—

- Uniform Kits and Bedding on Entry as laid down in Financial Regulations (Sea-going).
- Hat Ribbons as per Consolidated Navy Orders, Article 284.
- Working Suits as per Consolidated Navy Orders, Article 293.
- Gymnastic Clothing as per Consolidated Navy Orders, Article 295.

**(G) MISCELLANEOUS MEMORANDA RELATING TO SUPPLY OF CLOTHING.**

*Life Saving Appliances* (p. 66)—

The special war issue of these articles has now been discontinued, *vide* Navy Order No. 475/1921.

*Ready-made Uniform for Men dressed as Seamen* (p. 67)—

The R.A.N. measurements are not identical with those in the R.N. Navy Order No. 453/1921 relates to this matter.

(S. 403/2/20.)



100.

**NAVAL STAFF CLERK, CLASS IV.—VACANCIES.**

Applications are invited from Naval Staff Clerks for appointment to the following Class IV. positions—salary £220—£310 p.a.:—

(1) *Navy Office, Melbourne, Accounts Branch—*

Applicants must have a general knowledge of regulations and instructions affecting the passing of accounts for payment, including Naval Financial and Account Regulations; also Public Service, Naval Reserve, and Establishment Regulations; and experience in the duties of Accounts Officers.

(2) *Naval Staff Office, Port Melbourne—*

Applicants must have a good knowledge of Naval Financial and Naval Reserve Regulations and experience of the duties of Accounts Officer.

Applications should be forwarded through the Head of Branch so as to reach the Secretary, Navy Office, Melbourne, not later than Friday, 7th April, 1922.

(C. 21/18618.)

101.

**CIVIL OFFICERS (OFFICE STAFF)—GRANT OF SICK LEAVE IN BROKEN PERIODS.**

In connexion with the calculation of sick leave, when granted in broken periods to Civil Officers (Office Staff), it has been decided that the minimum period of sick leave granted should, in future, be a half-day, and a half-day should be half the usual working day.

2. Absences owing to sickness of less duration than a half-day are not to be covered by the grant of short (casual) leave, but should be recorded, and when they amount to a half-day within a period during which there is no variation in the rate of pay, should be granted as a half-day. Where the number of hours so recorded exceed a half-day, but do not amount to a day, and a half-day's sick leave on that account is granted, the excess should be noted for inclusion with future short periods of absence to make up half a day in a period in which there is no variation in the rate of pay.

3. Absence on Saturday or other weekly half-holiday for the full working period should be counted as a day, but absence for a lesser period on such day should be recorded and dealt with as shown in the preceding paragraph.

4. This decision also applies to Temporary Officers of the Office Staff who are eligible for the grant of sick leave.

5. In the case of officers stationed at Navy Office or surrounding offices, Heads of Branches, &c., will not record such absences, but should report same in writing to the Secretary.

(C. 142/2/2.)

102.

**SUPPLY OF DAIRY PRODUCE TO H.M.A. SHIPS AT SYDNEY.****SCHEDULE OF CONTRACT RATES.**

Item.	Price.
Bacon, Best Mild (Sides 40–50 lbs.), including wrappers and covers	1s. 1½d. per lb.
Butter, in prints .. .. .	1s. 3d. per lb.
Butter Boxes (extra) .. .. .	1s. each
Cheese, semi-matured .. .. .	9d. per lb.
Cheese, choice, matured, mellow .. .. .	9d. per lb.
Eggs, new laid, fair average size .. .. .	2s. 3d. per doz.
Egg Cases, if not returned in good order and condition (extra)	5s. each

Name and address of Contractors—Downton and Dyer Ltd., 145 George-street north, Sydney.

Period of Contract—Month of March, 1922.

103.

**CALL SIGNS ALLOTTED DURING FEBRUARY, 1922.**

1. The following Call Signs were allotted by the Postmaster-General's Department during the month of February, 1922:—

V.Z.B.S.	.. ..	<i>Largs Bay</i>
V.Z.B.T.	.. ..	<i>Koolonga</i>
V.Z.B.U.	.. ..	<i>Maindy Lodge</i>

The temporary Call Sign V.Z.B.Y. has been allotted to the s.s. *Wonganella*.

**SIGNAL LETTERS OF BRITISH SHIPS.**

2. The following Commercial Code Signals have been appropriated to the undermentioned British ships:—

Date.	Signal Letters.	Name of Ship.	Port of Registry and Official No.	Sail or Steam, Rig and Net Regd. Tonnage.	Owners.
10.9.21	T.N.D.F...	<i>Eudunda</i>	Sydney, 137223	Steam, 1922	Commonwealth Government Line of Steamers
28.2.22	Q.T.W.P.	<i>Poolta</i> ..	Hobart, 151547	Steam, 933..	Tasmanian Government

(N. 236/1/4, 5.)

104.

**NAVY OFFICE—TELEGRAMS ARRIVING AT NIGHT.**

In consequence of the necessity for economy, telegrams and other messages received at Navy Office before 9 a.m. and after 4.30 p.m. will not normally be dealt with until 9.0 a.m.

2. If any telegram or other message addressed to Navy Office is of such an exceptionally urgent character that it must be dealt with outside ordinary Office hours, and cannot be safely delayed until 9.0 a.m., it should be prefixed by the word "NIGHTSTAFF" (in plain language) as the first word of the text, whether the text of the message is in Cypher, Code, or Plain Language.

(C.184/1/1.)

**Commonwealth Navy Orders.**

Navy Office, Melbourne,

28th March, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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No.	Subject.
105.	Summaries of Fleet Torpedo Exercises.
106.	Amendment of Regulations and Instructions for the Royal Australian Naval Reserve.
107.	Director Layers and Gun Layers in Ships in Reserve, Harbour Ships, and Establishments.
108.	Warrant Writers and Warrant Victualling Officers—Professional Examination.
109.	Grand Fleet Fund.
110.	Seamen's Mess Utensils—New Pattern.
111.	Service Baggage—Excess Luggage Charges.

105.

### SUMMARIES OF FLEET TORPEDO RUNNING.

With reference to Navy Order No. 69/1921, the following Summaries of Torpedo Practices carried out by H.M.A. Fleet during the period from 1st January, 1921, to 30th September, 1921, are published for information. Copies have been sent to Admiralty.

(22/0128.)

TABLE I.

Comparative Table of Lost Shots, Dangerous Curves, &c., for the Quarters from 1st January, 1921, to 30th September, 1921.

Period.	Total No. of Runs.	RUNS.								
		Dangerous to Enemy.				Lost Shots.				
		Satisfactory.	Unsatisfactory.	Total Dangerous to Enemy.	Percentage of Total Runs.	Dangerous Curves.	Cold Runs.	Other Defects.	Total Lost.	Percentage of Total Runs.
1st Jan. to 31st March	44	41	..	41	94.74	..	1	2	3	5.26
1st April to 30th June	90	87	..	87	96.68	..	3	..	3	3.32
1st July to 30th Sept.	39	38	..	38	97.44	..	..	1	1	2.56
	173	166	..	166	95.95	..	4	3	7	4.05

TABLE II.

Summary of Fleet Torpedo Running, 1st January, 1921, to 30th September, 1921.

Unit.										
Light Cruisers	19	18	..	18	94.74	..	..	1	1	5.256
Destroyers	33	32	..	32	96.95	..	1	..	1	3.05
Submarines	119	114	..	114	95.8	..	3	2	5	4.2
Swordsman	2	2	..	2	100	..	..	..	..	..
	173	166	..	166	95.95	..	4	3	7	4.05

TABLE III.

Analysis of Reported Defects, period 1st January, 1921, to 30th September, 1921.

Due to.	Light Cruisers.	Destroyers.	Submarines.	Total.
Unknown .. ..	1	..	..	1
Blowing Heads Failures	..	..	1	1
Cold Runs	..	1	2	3
Tripper Failure	..	..	2	2
Totals	1	1	5	7

106.

### AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE ROYAL AUSTRALIAN NAVAL RESERVE.

The following amendment of the Regulations and Instructions for the Royal Australian Naval Reserve has been approved, with effect as from 1st January, 1922:—

1. Article 352 is amended by omitting the rates of pay at present shown for "Commissioned Officer from Warrant Rank" and "Warrant Officer," and inserting in their stead 15s. and 12s. respectively.

(A. 30/11/22.)

107.

### DIRECTOR LAYERS AND GUN LAYERS IN SHIPS IN RESERVE, HARBOUR SHIPS, AND ESTABLISHMENTS.

All Harbour Ships and Establishments, including Ships in Reserve in which Director Layers and Gun Layers are borne, are to forward a complete list of the above ratings borne on the first day of each quarter.

(a) Harbour Ships and Establishments at Sydney and R.A. Naval College—To Commodore Superintendent and Senior Naval Officer.

(b) All other such Ships and Establishments except R.A.N.R. Districts—To Captain Superintendent of Training.

The lists are to note—

(a) The last occasion on which each rating carried out a firing practice.

(b) Date on which each rating left last Sea-going Ship.

2. Arrangements are to be made for carrying out the annual practices of the above Light Director Layers and Gun Layers as laid down in C.M.O. 93/21 and Firing Manual 1921 C.B.924, Chapter II., Part IV. :—

(a) In Gunnery School Tenders.

(b) In H.M.A. Ships during Gunnery Practices in New South Wales. (Arrangements being made between Commodore Superintendent and Senior Naval Officer, Sydney, and the Rear Admiral Commanding H.M.A. Fleet, accordingly).

(P. 349/25/8.)

108.

### WARRANT WRITERS AND WARRANT VICTUALLING OFFICERS—PROFESSIONAL EXAMINATION.

With reference to Navy Order No. 109/1921, the next Professional Examination for the rank of Warrant Writer and Warrant Victualling Officer will be held on Monday, 17th July, 1922.

2. Commanding Officers of all Ships and Establishments should forward to the Navy Office not later than 1st April, 1922, a list of the names of candidates (stating whether R.N. or R.A.N.) desirous of sitting for this examination.

(P. 329/8/22.)

(This Order will be reprinted for posting on Notice Boards.)

109.

**GRAND FLEET FUND.**

With reference to Navy Order No. 173/1921, a reply has now been received from the General Secretary of the Grand Fleet Fund advising that the Executive Committee are unable to agree to the suggestion of the Naval Board that a sum of money should be allocated to the R.A.N. for administration in Australia in the relief of urgent cases of distress amongst Naval and ex-Naval ratings, and the dependants of those deceased.

2. The Board are prepared, however, to bring to the notice of the Executive Committee, for consideration, any deserving cases of distress connected with the R.A.N. (A. 42/1/2.)

*(This Order will be reprinted for posting on Notice Boards.)*

110.

**SEAMEN'S MESS UTENSILS—NEW PATTERN.**

With reference to Consolidated Navy Orders, Article 302, supplies of the following new pattern articles of Seamen's Mess Utensils are available at Royal Edward Victualling Yard, in addition to Earthenware Dinner Plates, which have already been issued:—

Cups, egg, enamelled.  
Mugs, earthenware.  
Spoons, tea.

2. The quantities demanded should not exceed actual requirements for a first issue, plus 25 per cent. to meet replacements.

3. Enamelled meat dishes and covers to fit meat dishes in use are not yet available for issue. A further Navy Order in regard to these articles will be issued in due course. (S. 434/1/15.)

*(This Order will be reprinted for posting on Notice Boards.)*

111.

**SERVICE BAGGAGE—EXCESS LUGGAGE CHARGES.**

With reference to Naval Financial Regulations (Sea-going), Article 22, Clause 4, and Navy Order No. 435 of 1921, attention is drawn to the fact that where luggage is to be carried to a destination beyond the Capital City, two warrants are required—one from port of departure to the Capital City, and one for the remainder of the journey to the port of destination, *e.g.*, in the case of a rating travelling from Sydney to Flinders Naval Depot, the following warrants should be issued for excess luggage:—

1. Sydney to Melbourne.
2. Melbourne to Crib Point.

2. The Captain Superintendent of Training, Flinders Naval Depot, has also brought under notice that cases have occurred where ratings have left their ships *en route* for the Depot without any warrant for their excess luggage, and that it has been necessary to issue warrant at the Depot to permit of luggage being obtained from the Railway authorities.

3. The necessity for strict compliance with Regulations is, therefore, brought specially to the notice of Commanding Officer of H.M.A. Ships.

(A. 43/3/96.)

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne

**Commonwealth Navy Orders.**

Navy Office, Melbourne,

28th March, 1922.

The following consolidation of the existing Navy Orders in regard to—

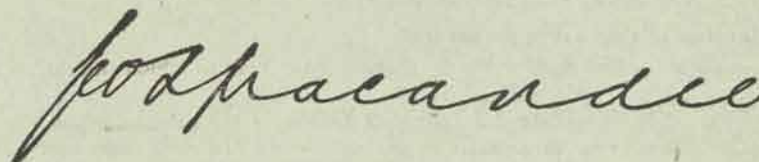
- (i) Reporting movements of H.M. and H.M.A. Ships and R.A.F. Auxiliaries ;
- (ii) Noon positions of H.M.A. Ships ;
- (iii) Arrivals of Men-of-war at Australian Ports, involving visits of ceremony ;
- (iv) Procedure at Port Melbourne on arrivals of Men-of-war involving visits of ceremony ;

having been approved, is promulgated for information and guidance and necessary action.

The undermentioned Navy Orders are hereby cancelled:—

Nos. 247, 268, 366, 423, and 465 of 1921 ; No. 1 of 1922.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

## PART I.

## REPORTING MOVEMENTS OF H.M. AND H.M.A. SHIPS AND R.A.F. AUXILIARIES.

1. Reports of arrival and departure of H.M. and H.M.A. Ships (including Tenders on detached service) and R.A.F. Auxiliaries are to be made in accordance with the procedure set forth in the ensuing paragraphs.

2. The Officer responsible for making the report is:—

- (a) The District Intelligence Officer;
- (b) At Ports where there is no District Intelligence Officer, the Flag Officer or other Senior Naval Officer ashore;
- (c) At Ports not covered by (a) or (b), the Senior Officer afloat, who is present in port when ships arrive, or who remains in port when ships sail;
- (d) At Ports not covered by (a), (b), or (c), the Senior Officer or Commanding Officer of the ships concerned.

3. The Officer responsible for making the report in accordance with paragraph 2 will report the movements to:—

- (a) The Admiralty (except in the case of R.A.F. Auxiliaries).
- (b) The Navy Office, Melbourne.
- (c) The District Intelligence Officer of the area in which the Officer making the report is situated.\*
- (d) The Commodore Superintendent and Senior Naval Officer, Sydney.

4. The District Intelligence Officer is responsible for passing the information to:—

- (a) The Commander-in-Chief of Stations within the limits of which the movement takes place.
- (b) The Senior Officer of the Squadron or Flotilla to which the ship belongs, or which it is about to join.
- (c) In the case of arrivals, the Senior Officer (if any) of the port from which the ship has come.
- (d) In the case of departures—
  - (i) The Senior Officer (if any) of the port to which the ship is next proceeding;
  - (ii) The District Intelligence Officer of the area to which the ship is proceeding or through which the ship must first pass to reach her destination, if not already informed in accordance with paragraph 5 hereunder.
- (e) Such other authorities as may be directed from time to time by the Naval Board.

5. In reporting to the authorities mentioned in paragraph 4, sub-paragraphs (a), (b), (c), and (d) (i), the District Intelligence Officer is to transmit the report through the District Intelligence Officers of the areas in which those authorities are situated.

6. If movements have already been reported by W/T or otherwise, to any of the authorities mentioned in paragraph 4, this fact must be made clear when informing the District Intelligence Officer to obviate duplication of reports and unnecessary expense.

7. To enable the above procedure to be carried out, Senior Officers of Fleets, Squadrons, or Flotillas, or Commanding Officers of detached ships, are to inform the Officer responsible for making the report, *vide* paragraph 2, of the prospective departure of, and service on which ships and vessels under their command are proceeding, except in cases where the orders have come through, or emanated from that Officer. Similar procedure is to be followed in the case of arrivals.

8. Reports of all arrivals and departures are to be made to all the authorities specified in the preceding paragraphs except:—

- (a) in the case of a ship or squadron proceeding to sea for a few hours, for exercises, &c., when no report is necessary, but in any case where the departure has been reported the return should also be reported;
- (b) that movements within the Sydney (Port Stephens to Jervis Bay inclusive) and Melbourne (Port Phillip and Western Port) areas will not be reported to the Admiralty;
- (c) that movements of surveying vessels will be reported only when proceeding to or leaving their surveying area, and not when visiting their base for periodical coaling or taking in stores.

9. Telegrams should include the following information, the form being varied when the telegram is sent in confidential code or cypher:—

Arrivals (Ships) or (Squadron) date at (Port).  
Departures (Ships) or (Squadron) for (Port) date.  
Authorities informed.

*It is most important that the authorities informed should be stated in each telegram.*

10. In the ordinary course of events the movements of H.M. or H.M.A. Ships in and out of port are not reported by the Naval Agents and Consular, Colonial, or Indian Reporting Officers.

11. In order to simplify the work of the District Intelligence Officer, and to enable him to carry out the instructions contained in paragraphs 3 and 4 intelligently, programmes of prospective movements should, whenever possible, be supplied to the District Intelligence Officers affected.

12. A copy of the "Disposition of Warships," showing the present disposition and approved future movements of H.M.A. Ships, is forwarded by Navy Office to all H.M.A. Ships and Naval Establishments, District Naval Officers, and Sub-District Naval Officers, weekly on Mondays. This statement is to be posted on the Ship's Company or Drill Room Notice Board, as the case may be, for information.

13. District Intelligence Officers of adjoining stations and their telegraphic addresses are as follows:—

District Intelligence Officer.	Telegraphic Address.
Colombo .. .. .	Fuelite, Colombo.
Singapore .. .. .	Fuelite, Singapore.
Shanghai .. .. .	Fuelite, Shanghai.
Capetown .. .. .	Fuelite, Capetown.
Callao .. .. .	Mailbag, Callao.
Ottawa .. .. .	Naval, Ottawa.
Wellington .. .. .	Fuelite, Wellington.

## NOON POSITIONS OF H.M.A. SHIPS.

14. The following is the routine to be observed in reporting the Noon positions of H.M.A. Ships:—

- (a) As a peace-time routine, and unless otherwise ordered by the Naval Board, the Rear Admiral Commanding or Senior Officer of a Squadron at sea is to make his Noon position, course, and speed by W/T to the Navy Office, Melbourne, and to the next port of call where possible;
- (b) H.M.A. Ships and Fleet Auxiliaries at sea operating as detached ships are to make their Noon position, course, and speed to Navy Office, Melbourne;
- (c) Sub-paragraphs (a) and (b) above do not apply when the voyage is of twelve hours' or less duration;
- (d) These position messages should be sent through Naval W/T stations when in W/T touch; otherwise they are to be sent through the nearest coastal Radio Station of the Postmaster-General's Department;
- (e) Position messages are generally to be transmitted in plain language unless the Rear-Admiral Commanding, H.M.A. Fleet, Senior Officer, or Commanding Officer of a detached ship considers that the nature of the operations of the Fleet or ship are such as to render it desirable to transmit the messages in cypher or code.
- (f) R.A.F. Auxiliaries *Biloela* and *Kurumba* are to address Noon position messages to the Commodore Superintendent and Senior Naval Officer, Sydney, as well as to the Navy Office;
- (g) Reports of Noon positions by W/T are to be discontinued after warning of the imminence of war has been received by H.M.A. Ships, and may be discontinued at any time when, in the opinion of the Senior Officer present, or the Commanding Officer, the situation is such as to make communication by W/T undesirable. In such circumstances, special instructions as to any reports which may be required will be issued by the Naval Board.

## PART II.

## ARRIVALS OF MEN-OF-WAR AT AUSTRALIAN PORTS INVOLVING VISITS OF CEREMONY.

1. The movements of Foreign Men-of-War are reported by Customs Officers to the Navy Office, Melbourne. These officers also inform the Senior Naval Officer of the Port at which they are stationed.

2. When visits of ceremony are involved on the arrival of a Man-of-war, the Senior Naval Officer of the Port is to forward the following details as they become known to him:—

- (i) Name (or names) of ship (or ships).
- (ii) Expected time of arrival.
- (iii) Actual time of arrival.
- (iv) Expected time of departure.
- (v) Berth (or berths).

(vi) Time convenient for official calls (if requested) to the following officials, if stationed at or in residence at his port:—

- (a) Official Secretary, H.E. the Governor-General;
- (b) Private Secretary, H.E. the State Governor;
- (c) Secretary, Prime Minister's Department;
- (d) Secretary, State Premier;
- (e) Chief Justice of the Commonwealth;
- (f) Chief Justice of the State;
- (g) Right Hon. the Lord Mayor, or the Mayor;
- (h) Senior Naval Officer, Afloat;
- (j) Secretary, Defence Department (Military);
- (k) Staff Officer, Base Commandant, or Senior Military Officer;
- (l) Consul for the country to which the vessel belongs (in the case of a foreign Man-of-war).

3. At Sydney, the Commodore Superintendent and Senior Naval Officer will carry out these duties. At all other ports the District Naval Officer or Sub-District Naval Officer stationed at the port is responsible.

4. The additional procedure to be observed in regard to visits of ceremony at Port Melbourne is outlined in the following paragraphs:—

5. The Secretary of the Navy Office, Melbourne, will communicate the expected date and time of arrival of all Men-of-war when ceremonial is involved to the District Naval Officer, Victoria, who will make the necessary arrangements in regard to visits of ceremony as laid down in King's Regulations and Admiralty Instructions, Article 96, and in accordance with the customs of the Service.

6. The District Naval Officer, Victoria, is to report by telephone to the Navy Office the actual approach and arrival of all such Men-of-war and also in the case of other vessels in special circumstances when visits of ceremony are involved.

7. With reference to Article 96, paragraph (b), of the King's Regulations and Admiralty Instructions, "The Officer in Chief Command" will be the Naval Board, except when the flag of the Admiral or Commodore Commanding the Fleet is flying in Hobson's Bay, in which case the Admiral or Commodore Commanding will, for the purposes of visits of ceremony, be "The Officer in Chief Command."

8. The officer of the guard will be detailed by the District Naval Officer, Victoria, or the Senior Naval Officer of H.M.A. Ships present, should the latter be senior to the District Naval Officer, Victoria.

9. Before the arrival of a foreign Man-of-war the District Naval Officer, Victoria, will ascertain from the Navy Office by signal at what time it is desired that the official visits should be paid and returned (King's Regulations and Admiralty Instructions, Article 96, paragraphs (b) and (c)), and whether there are any special orders for the officer of the guard. The District Naval Officer, if not at the time the Senior Officer, will be responsible that these orders are at once communicated to the Senior Naval Officer.

10. The officer of the guard is to be instructed in accordance with the above, and is to inform the Officer Commanding the arriving vessel, on boarding, of the arrangements proposed with regard to the receipt and return of visits of ceremony by the Naval Board, or the Senior Naval Officer, as the case may

be. He will give information as to the position of the Navy Office, the office of the District Naval Officer, and the facilities for reaching these offices. He will also explain the rank and status of the Senior Naval Officer.

11. Should a foreign Man-of-war, commanded by an officer of lower rank than a Captain, arrive in Hobson's Bay, the Naval Board, in the absence of the Admiral or Commodore Commanding the Fleet, may direct that the visits of ceremony be carried out reciprocally between the officer in command of such vessel and the Senior Naval Officer.

12. Notwithstanding that the Flag of the Admiral or Commodore Commanding may be flying in Hobson's Bay, or that the Officer in Command of the foreign Man-of-war may be of lower rank than Captain, special arrangements will, if considered necessary, be made for a visit to the Naval Board.

(21/0200.)

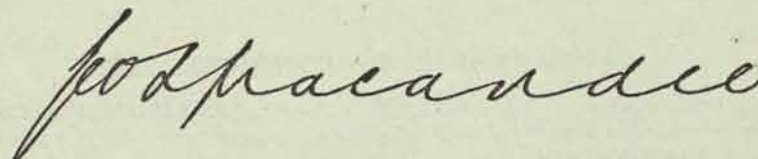
## Commonwealth Navy Orders.

Navy Office, Melbourne,

4th April, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By Command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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118.	Corrigenda.

113.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—  
ENTERTAINING ALLOWANCE.**

The following amendment of the Financial Regulations (Sea-going) is approved:—

Article 7 is amended as from 21st February, 1922, by adding immediately after Clause (25), new Clause (25A), to read as follows:—

Rate per diem.

“(25A) Entertaining Allowance—Flinders Naval Depot 8<sup>s.</sup> 0<sup>d.</sup>”  
(A. 4/9/1.)

114.

**ORDINARY SEAMEN—EDUCATIONAL TEST.**

The provisions of Admiralty Fleet Order No. 3,157/1921 relative to the Educational Test for Ordinary Seamen, are applicable, where practicable, to the Royal Australian Navy.

2. With regard to the last paragraph of Section L, the cases of men serving in Ships and Establishments not under the orders of the Rear-Admiral Commanding His Majesty's Australian Fleet, who fail to pass educationally at the second trial, should be reported to the Naval Board.

3. The following Officers will be responsible for the conducting of this Test:—

- (a) Rear-Admiral Commanding His Majesty's Australian Fleet, for all Ships and Establishments under his orders.
- (b) The Commodore Superintendent and Senior Naval Officer, Garden Island, for all Ships and Establishments at Sydney, and Royal Australian Naval College.
- (c) The Captain Superintendent of Training for all Ships and Establishments in Victoria and those under the orders of the Naval Board.

4. All details, including the setting and marking of the papers, &c., are to be arranged locally. Copies of examination papers set should be forwarded to Navy Office for information.

(P. 349/12/1.)

115.

**AMENDMENT OF NAVY ORDER No. 426/1921—PAYMENTS TO  
OFFICERS AND MEN IN TENDERS WHEN ABSENT FROM  
PARENT SHIP.**

Navy Order No. 426 of 1921 is amended by the insertion in paragraph 3, clause (ii), immediately after sub-clause “(b) Melbourne—Certifying Officer, Navy Office,” of new sub-clause:

“(bb) Westernport—Accountant Officer, Flinders Naval Depot.”

116.

**RAILWAY AND STEAMER WARRANTS.**

The following amendment is to be made to Navy Order No. 16 of 1921:—

Paragraph (2) is cancelled and the following is substituted:—

“2. To enable a complete check to be made of such claims, a return is to be furnished at the end of each month to the Director of Navy Accounts showing particulars of the warrants authorized to be issued, as follows:—

**STATEMENT OF TRAVELLING WARRANTS AUTHORIZED FOR ISSUE DURING  
THE MONTH OF.....19.....**

Rail Warrants.				Steamer Warrants.			
Issued.		Cancelled.		Date of Issue.	Journey.	Name and Rank or Rating.	Name of Company and Steamer.
Book.	No.	Book.	No.				

**STATEMENT OF RAIL AND STEAMER WARRANTS ISSUED, COST OF WHICH IS  
RECOVERABLE FROM PAY OF RATINGS.**

Warrant No.	Name.	Amount.	Reference to Ledger Folio where Recovery is made.

2. Regarding the instructions contained in Appendix II. to Consolidated Navy Orders 1911/20, attention is drawn to the necessity for closer observance of the following paragraphs:—

*Paragraph (1).*—Director of Navy Accounts to be advised at the time the warrant is issued of the special circumstances under which an officer of lower rank than Lieutenant is deputed to sign.

*Paragraph (6).*—The reason for issue of a warrant to be clearly stated. The terms “duty,” “leave,” &c., are insufficient.

(20/6131.)



117.

**NAVY OFFICE—TELEGRAMS ARRIVING OUT OF ORDINARY  
OFFICE HOURS.**

The heading of Navy Order No. 104 of 1922 is to be amended to read as above.

An additional paragraph as follows is to be added to that Navy Order :—

“ 3. The ‘ ordinary office hours ’ at Navy Office are from 9.0 a.m. to 4.30 p.m. from Monday to Friday, and from 9.0 a.m. to noon on Saturdays, with no ordinary attendance on Sundays. Consequently, telegrams arriving after noon on Saturdays will not *ordinarily* be dealt with until 9.0 a.m. on the following Monday. The instructions contained in paragraph 2 will also apply to telegrams arriving during the week-ends.”

(184/1/1.)

118.

**CORRIGENDA.**

1. With reference to Navy Order No. 102 of 1922, giving Schedule of Contract Rates for Supply of Dairy Produce at Sydney for the month of March, the price for bacon should read 1s. 1½d. per lb. instead of 1s. 1¼d. per lb.  
(Q. 2469.)

2. The Port of Registry of s.s. *Eudunda*, as shown in Navy Order No. 103 of 1922, should be amended to read “ Port Adelaide ” instead of “ Sydney.”  
(N. 236/1/6.)

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

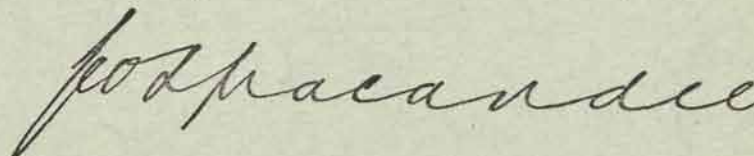
## Commonwealth Navy Orders.

Navy Office, Melbourne,

11th April, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Com-  
manding Officers of H.M.A. Ships, Officers  
in Charge of H.M.A. Naval Establishments,  
and others concerned.*

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130.	Lower Deck Welfare Machinery—Procedure for 1922.
131.	Provision Account—Insertion of Cash Voucher Numbers.

119.

**SIGNALMAN—COURSE AT SIGNAL SCHOOL.**

A class of eight ordinary Signalmen, recommended for Signalman, is being formed to undergo a Course of Instruction in the Signal School at Flinders Naval Depôt, commencing on the 1st May, 1922; the Course will last eight weeks.

2. The names of candidates recommended for the Course should be reported forthwith to the Captain Superintendent of Training, Flinders Naval Depôt, Westernport.

3. No reliefs are available.

(P. 311/13/2.)

120. (NOT ISSUED.)

121.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—  
CHARGES FOR ADMISSION TO SPORTS GROUND.**

Financial Regulations (Sea-going) are amended as from 24th February, 1922, by adding new Article 93, as follows:—

*“Article 93. Charges for Admission, Sports Ground.*

The Naval Board may approve of a charge being made for entrance to Sports Grounds enclosed in Naval property, subject to such conditions as may be prescribed.

Amounts collected as a result of such charge shall be paid to the credit of a General Fund or Sports Fund, but shall not be used for the advantage of individual members.”

(C. 148/2/8.)

122.

**MEDICAL ATTENDANCE FOR CREWS OF FLEET AUXILIARIES.**

An Officer or member of the crew of a Fleet Auxiliary is entitled to receive the benefits laid down by the Commonwealth Navigation Act as regards medical attendance and maintenance in case of sickness or injury arising in the course of his employment.

2. He is entitled to receive medical attendance (including the provision of medicines), maintenance and treatment in hospital at the expense of the Commonwealth Government, provided that he—

(a) receives any hurt or injury, or contracts disease;

(b) suffers from any illness (not being venereal disease or an illness due to his own wilful act or default, or to his own misbehaviour)

in the course of his employment on board H.M.A. Fleet Auxiliaries.

3. Where practicable, the patient should be attended by a Naval Medical Officer of the Permanent or Reserve Forces, and be given treatment in Naval Wards. If this be not practicable, he should be treated in a public hospital in accordance with the terms of the Navigation Act.

Should a patient elect to be treated at a hospital of his own choice, the liability of the Commonwealth Government is limited to the amount necessary to provide medical attendance (including medicines), maintenance and treatment in a Naval Ward or Public Hospital.

4. Treatment should be given until the patient is fit for full duty. Should any patient demur at the decision of a Naval Medical Officer as to his fitness for full duty, he should be sent to a Medical Inspector of Seamen appointed under the Navigation Act for final decision.

5. In addition to the above, payment may be made to an Officer (exclusive of the Master) or member of the crew on the following basis:—

(a) If the agreement will expire within a month from the date of landing at Home Port—Salary for one month.

(b) If the agreement does not expire within a period of one month from the date of landing at Home Port—Salary for a period of three months.

6. The maximum period for which salary will be paid is three months. Should the Officer or member of the crew be still not fit for duty at the expiration of that period, he will come within the provisions of the Seamen's Compensation Act for weekly payments or compensation.

(P. 362/1/1.)

123.

**SUPPLY OF DENTURES.**

A case has recently been brought under notice where a partial upper denture of two teeth was made at Service expense for a rating who was dentally fit without the denture.

2. Care is to be taken that dentures are not made for ratings except for purposes of rendering them dentally fit and preventing invaliding.

3. Form A.M. 150 is to be prepared in all cases.

(S. 451/1/2.)

124.

### AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE ROYAL AUSTRALIAN NAVAL RESERVE.

The following amendment to the Regulations and Instructions for the Royal Australian Naval Reserve 1922, has been approved:—

Article 186 is repealed, and following new article is to be inserted in its stead:—

186. *Ordnance and Ordnance Stores.*—The instructions contained in O.U. 5205, "Instructions for Ordnance Artificers 1921," are to be complied with in all Sub-Districts where ordnance is mounted for instructional purposes or to which ordnance stores are supplied.

(N. 227/1/28.)

125.

### ANZAC DAY.

Anzac Day will be observed on Tuesday, 25th April. Attention is drawn to Navy Order No. 143 of 1921 in this connexion.

(206/1/6.)

126.

### ALLOWANCE OF TYPEWRITERS TO H.M.A. SHIPS.

The following establishment of typewriters is laid down for H.M.A. Ships, R.A.N. College, and Flinders Naval Depôt.

2. Any machines on board H.M.A. Ships in excess of, or not allowed by, this establishment are to be returned to the Naval Store Officer, Sydney:—

Ship.	Number of Typewriters Allowed.
Flagship of the Fleet .. .. .	7 No. ... (5 No. for Flag Office 2 No. for ordinary ship's use)
Light Cruisers .. .. .	2 No.
<i>Platypus</i> .. .. .	5 No.
<i>Anzac</i> .. .. .	1 No.
<i>Tingira</i> .. .. .	4 No.
<i>Marguerite</i> .. .. .	2 No.
<i>Geranium</i> .. .. .	1 No.
R.A.N. College .. .. .	9 No.
Flinders Naval Depôt .. .. .	15 No.

(S. 463/1/3.)

127.

### NAVAL ARMAMENT STORES FOR SIGNALLING PURPOSES SUPPLIED TO FLEET AUXILIARIES, DOCKYARD CRAFT, ETC.

With reference to Admiralty Fleet Order 2044/21, the proportion of Naval Armament Stores laid down therein is approved for adoption in the R.A.N.

2. The stores will be supplied on demand so far as supplies are available. Deputy Armament Supply Officer, Sydney, should make provision for obtaining the balance of stores required in the next annual demand.

3. The classification of the various vessels for the purpose is as follows:—

Class A.	Class B.	Class C.
<i>Biloela</i>	D.N.W. Dredges Nos. 1, 2, 3 and 4	D.N.W. Barges Nos. 1, 2, 3, 4, 5, and 6
<i>Kurumba</i>	D.N.W. Steam Hopper Barges Nos. 1, 2, and 3	Coal Hulks— <i>Lock Ness</i>
<i>Franklin</i>	D.N.W. Tugs Nos. 1, 2, and 4 D.N.W. Launches Nos. 3, 4, and 5 <i>Ripple</i>	<i>Hankow</i> <i>Barcoo</i>

4. Special attention is called to paragraphs 3 and 4 of Admiralty Fleet Order quoted.

(N. 211/1/3.)

128.

### RAILWAY AND STEAMER WARRANTS.

The attention of all officers authorized to issue railway warrants is drawn to the necessity for indorsing thereon the age of the person travelling in such cases where concessions on account of age are obtainable from the various Railway Departments.

In cases where concessions are granted to students at educational establishments proceeding on or returning from leave, it should also be ascertained whether similar concessions are available to Cadet Midshipmen attending R.A.N. College, and boys under instruction on the Boys' Training Ship.

The District Naval Officer in each State is to forward to Navy Office as soon as possible details of concessions allowed by the local Railway Department on account of age, and also whether any further concessions are made in the cases of Cadet Midshipmen attending the R.A.N. College or boys under instruction in the Boys' Training Ship. On receipt of this information a further Navy Order embodying same will be issued.

(A. 43/3/163.)

129.

### SUPPLY OF UNSWEETENED CONDENSED MILK TO H.M.A. SHIPS AND ESTABLISHMENTS IN VICTORIA.

With reference to Navy Order No. 15/1922, a contract has now been arranged with the Nestles and Anglo-Swiss Condensed Milk Co. (Australasia) Ltd., 597 Little Collins-street, Melbourne, for the supply of Unsweetened Condensed Milk to—

(a) H.M.A. Ships at Port Melbourne.

(b) Flinders Naval Depot.

(c) H.M.A. Submarine Depot, "Osborne House," Geelong.

at the rate of £1 17s. per case of 48 tins.

2. Requirements of the above ships and establishments are, therefore, to be obtained direct from the above-mentioned Company as necessary.

(S. 443/15/8.)

130.

### LOWER DECK WELFARE MACHINERY.—PROCEDURE FOR 1922.

After careful consideration of the procedure adopted in 1919-20-21 for the drawing up and transmitting of representations regarding matters affecting the well-being of the Petty Officers and Men, the Naval Board have decided to make certain changes in the Welfare Machinery for 1922 and subsequent years. It is considered that the changes will render the procedure better adapted to the conditions and requirements of the Royal Australian Navy.

2. The Board have also decided that the Welfare Machinery shall in future be put into operation biennially instead of annually.

3. The system whereby the representatives of the men constituted an Advisory Committee to a committee of Officers, known as the Welfare Committee, has been abolished and is replaced by—

(a) *Group Meetings*, to be attended by representatives of groups of classes or branches, to deal with requests which affect only particular classes or branches, and

(b) *A General Meeting*, to be attended by representatives elected from the Group Meetings, to deal with general requests.

4. The first meetings under the new procedure will take place in Sydney about the second week in May. The date, place, and time of all meetings will be decided by the Rear-Admiral Commanding H.M.A. Fleet.

5. Each Group Meeting and the General Meeting will be attended by Officers detailed by the Rear-Admiral Commanding H.M.A. Fleet. These Officers will not take part in the discussions of the men, but may give advice to the men if asked to do so. The Senior Officer present is to insure that the proceedings are conducted in a good Service spirit, and that the matters discussed are confined within the limits laid down in paragraph 17; subject to this, he is to permit freedom of discussion by all present. He will not be responsible for the decisions arrived at, which are to be determined by majority vote.

6. On the completion of the deliberations of each Group Meeting and of the General Meeting, the requests formulated will be forwarded to the Rear-Admiral Commanding H.M.A. Fleet, who will make his observations thereon before forwarding them to the Naval Board for consideration and decision.

### PROCEDURE FOR CLASS REQUESTS.

7. The meetings by which Class Requests are to be formulated will consist of representatives of Groups or Ratings as follows:—

No. of Group.	Ratings.	To be elected from H.M.A. Ships and Establishments at Sydney.	To be elected from H.M.A. Ships and Establishments at Melbourne.	No. to attend Group Meetings.
I.	Seamen .. .. .	8	2	..
	Signal Ratings .. .. .	1	1	..
	Telegraphist Ratings .. .. .	1	1	..
		10	4	14
II.	Mechanicians .. .. .	1	..	..
	Stoker Ratings .. .. .	6	2	..
		7	2	9
III.	E.R.A.'s .. .. .	4	1	5
IV.	E.A.'s .. .. .	2	1	..
	O.A.'s .. .. .	1		
	Armourers .. .. .	1		
		4	1	5
V.	Shipwrights .. .. .	2	1	..
	Joiners .. .. .	1		
	Blacksmiths .. .. .	1		
	Painters .. .. .	1		
	Plumbers .. .. .	1		
	Coopers .. .. .	1		
		6	2	8
VI.	Writers .. .. .	2	1	..
	Victualling Ratings .. .. .	2	1	..
	Regulating Ratings .. .. .	1	..	..
		5	2	7
VII.	Ship's Cook Ratings .. .. .	2	1	..
	Butchers .. .. .	1		
		3	1	4
VIII.	Sick Berth Ratings .. .. .	2	1	3
IX.	Officers' Stewards and Cooks .. .. .	3	1	..
	Band Ratings .. .. .	1	..	..
			4	1

8. Ratings below Able Seaman or the equivalent relative rating will not be eligible to attend Group Meetings or to take part in the election of representatives for these meetings.

9. The grouping or ratings and the number of representatives to attend the Group and General Meetings have been computed, as far as possible, according to the number of the various ratings borne, having in view the necessity of forming competent but not unwieldy meetings, and giving fair representation to the men at the two main bases—Sydney and Melbourne.

10. The Rear-Admiral Commanding H.M.A. Fleet will arrange for the election of the representatives from H.M.A. Ships and Establishments at Sydney; H.M.A. Ships and Establishments under the command of the Commodore Superintendent and Senior Naval Officer, Sydney, and Ships under the direct command of the Naval Board which may be present at Sydney, will be included with the Sea-going Fleet for this purpose. The Commanding Officer, Flinders Naval Depôt, will arrange for the election of the representatives from H.M.A. Ships and Establishments in Victoria.

11. A suitable Senior Officer will be detailed by the Rear-Admiral Commanding H.M.A. Fleet to preside at each Group Meeting. In addition, the Rear-Admiral Commanding will, if considered necessary, detail an experienced Officer of the Group to which the men belong to attend to offer advice and information, if required. The Presiding Officers and other Officers in attendance will be guided by the instructions laid down in paragraph 5.

12. The requests of each Group Meeting, when finally drawn up, will be handed to the Senior Officer present, who will transmit them to the Rear-Admiral Commanding for his comments. All requests, Class and General, will then be forwarded to the Naval Board for consideration and decision, *vide* paragraph 6.

13. In order to avoid duplication of requests, Group Meetings are to be particularly careful to formulate purely *Class* Requests, *i.e.*, requests on matters which affect the members of their class or branch only.

#### PROCEDURE FOR GENERAL REQUESTS.

14. The meeting for the drawing up of General Requests will be attended by the following representatives, who are to be elected from members of the Group Meetings on the completion of the preparation of Class Requests:—

No. of Group.	No. forming Group Meeting.	Representatives to be elected at Group Meetings to attend General Request Meeting.		
		Representatives from Sydney.	Representatives from Melbourne.	Total No. from each Group.
I.	14	4	2	6
II.	9	3	1	4
III.	5	1	1	2
IV.	5			1
V.	8			1
VI.	7			1
VII.	4			1
VIII.	3			1
IX.	5			1
Total number forming General Meeting		..	..	18

15. The General Request Meeting will be presided over by a Senior Executive Officer, assisted by other Officers as detailed by the Rear-Admiral Commanding H.M.A. Fleet. These Officers will be guided by the instructions laid down in paragraph 5.

16. General Requests, when drawn up, will be handed to the Presiding Officer for transmission to the Naval Board, through the Rear-Admiral Commanding, as indicated in paragraph 6.

17. Group Meetings are to formulate Class Requests only, and the General Meeting General Requests only. In the event of any doubt as to the category under which a particular request falls, it should be dealt with as a General Request. Subject to this, Group Meetings and the General Meeting are authorized to discuss and put forward representations in respect of:—

Promotions;  
Accommodation;  
Messing and Canteen Arrangements;  
Uniform and Clothing;  
Deferred Pay;  
Term of Engagement;  
Pay and Allowances.

The meetings will not be authorized to discuss or put forward representations as to—

Matters of policy, such as the employment, or distribution, or training of the Fleet;  
Matters of discipline; or the general arrangement of duties in the Service;  
Individual claims, or individual grievances of any kind;  
Matters affecting individual Ships or Establishments.

18. While it is desired to maintain the object of these meetings, which is to give recognized opportunities to bring to the notice of the Naval Board any conditions which, in the opinion of the men, require, and are capable of, improvement, the Board wish to impress upon the representatives the desirability of putting forward only requests which can reasonably be adopted.

It is important that it should be realized that, in view of the comparative high rates of pay and allowances at present in force, and the decreasing cost of living, requests which involve large additional charges to the public funds cannot be approved. It should further be borne in mind that requests, such as changes in accommodation which entail large structural alterations in Ships and Establishments, or material alterations in Uniform Regulations, which the Naval Board have recently and definitely indicated their inability to approve, cannot be expected to meet with success by repetition.

19. The Rear-Admiral Commanding H.M.A. Fleet will detail Junior Accountant Officers or Writer Ratings to assist each Group Meeting and the General Request Meeting in the formulation and presentation of requests.

20. Article 25 of the Consolidated Navy Orders 1911-1920, is hereby cancelled.

(C. 119/6/5.)

(This Order will be reprinted for posting on Notice Boards.)

131.

#### PROVISION ACCOUNT.—INSERTION OF CASH VOUCHER NUMBERS.

With reference to Navy Order No. 290/1921, section (2), clause (VII.), it is observed that Accountant Officers of Ships are in some instances omitting to insert the voucher number of contractors' claims in the Ship's Provision Account after such information has been forwarded by the Certifying Officer of the Shore Establishment concerned.

2. The attention of Accountant Officers is drawn to the necessity for inserting on page 48 of the Provision Account :—

(a) Voucher number communicated on the Authority Form by the Certifying Officer effecting settlement ;

(b) Name of Establishment or Office where settlement is made ;

before Provision Accounts are rendered into Office, whenever possible.

3. In special cases, where it is not possible to insert the above information in Provision Accounts before being rendered into Office, Accountant Officers are to communicate to the Director of Victualling at the earliest possible date the information omitted, in order that the necessary insertions may be made in Office and thus complete the Accounts for Audit purposes.

4. It is also to be noted that separate entries are to be made on page 48 of the Provision Account for each separate contractor's claim.

5. Certifying Officers are to return to Ships concerned the Authority Form referred to, giving the information desired, immediately after settlement has been made, in order that no undue delay may occur in the prompt rendition of Provision Accounts in accordance with the printed instructions.

(A. 1/27/55)

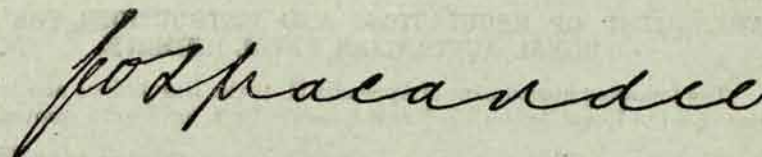
## Commonwealth Navy Orders.

Navy Office, Melbourne,

18th April, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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133.	Amendment of Regulations and Instructions for Royal Australian Naval Reserve.
134.	Forms A.S. 83, Parts I., II., and III.—Provision, Clothing and Implement Accounts.
135.	Address Indicating Numbers.

132.

**WELFARE COMMITTEE, 1919—REQUEST No. 93.**

With reference to Request No. 93 of the Lower Deck Welfare Committee 1919, viz.:—"Gunners' Mates not to be Gunlayers 1st Class as well, in consequence of the alleged impracticability of satisfactorily carrying out the dual duties," it has now been decided that the existing Regulations are to be adhered to.

(20/4527.)

*(This Order will be reprinted for posting on Notice Boards.)*

133.

**AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE ROYAL AUSTRALIAN NAVAL RESERVE.**

The following amendment of Appendix II. of the Regulations and Instructions for the Royal Australian Naval Reserve, 1922, has been approved:—

*Appendix II. (i)*—Add after paragraph (ii) (at top of page 108), the following note:—

**NOTE.**—Subject to the requirements to Part II., Sections 2 and 3 of these Regulations, a candidate for the rank of Paymaster Midshipman will be appointed Paymaster Midshipman (Provisional) on the recommendation of the Commanding Officer of one of H.M.A. Ships or Establishments, provided he is a member of the Adult Force and a vacancy exists on the Appropriation.

Confirmation in rank as Paymaster Midshipman will be dependent upon the report of the Commanding Officer of the Ship or Establishment in which the Officer concerned has served for a period of seventeen days' continuous training.

(C.160/2/7.)

134.

**FORMS A.S. 83, PARTS I., II., AND III.—PROVISION, CLOTHING, AND IMPLEMENT ACCOUNTS.**

The undermentioned alteration is to be made in the Instructions contained in the above forms, and the revised method for entering the supplies or returns concerned is to be adopted forthwith in all H.M.A. Ships and Establishments:—

Cancel instruction 3 and insert in lieu—

"Supplies from, or returns to, the same Victualling Yard, Depôt, &c., are to be entered on separate lines, according to the date of such supply or return."

(A.1/27/43.)

135.

**ADDRESS INDICATING NUMBERS.**

The following Address Indicating Numbers, which have been allocated by the New Zealand Naval Board, are to be added to Admiralty Fleet Order No. 2,250 of 1921:—

Naval Board, Wellington .. .. .	251
Naval Depôt, Auckland .. .. .	252

(21/0107)

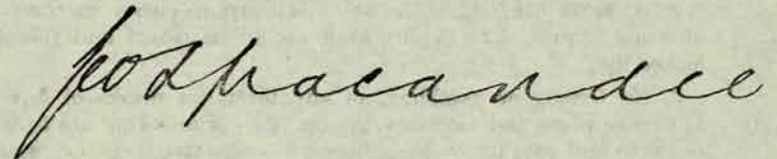
# Commonwealth Navy Orders.

Navy Office, Melbourne,

26th April, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By Command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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137.	Torpedo Lieutenant's Writer—Qualifying Course.
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139.	Amendment of Financial Regulations (Sea-Going)—Kit Upkeep Allowance and Outfit Gratuities.
140.	Contract Prices for Fresh Provisions.
141.	Form S. 122—Revision.



136.

**USE OF ALCOHOLIC LIQUORS IN OFFICERS' MESSES.**

The Orders contained in Australian Fleet Orders No. 4 are to be observed in all Ships and Establishments of the Royal Australian Navy.

2. The following is a copy of the Order quoted :—

**“ OFFICERS' MESSES, WINES, ETC.**

Wines, spirits, beer and alcoholic liquors are only to be served or consumed on board by the Officers in H.M.A. Ships under my command between the hours of 1200 and 1400 and between 1800 and 2300, or the time of closing the mess, if this is earlier than 2300. On the occasion of mess entertainments, the Commanding Officer may give special permission for an extension.

2. At times other than the above, all arrangements for the supply of wines, liquor, &c., of any kind are to be closed and the stocks locked up.

3. No tossing or gambling, in any form, for drinks of any kind is to take place, and all wines, liquors, &c., of any kind are to be put down to and paid for by the officer who consumes them, *i.e.*, standing drinks is not permitted.

4. Presidents of messes are responsible that the mess servants and officers' stewards understand all the above orders and that any non-observance of these orders is reported to the Captain.

5. No spirits or liqueurs are to be consumed or allowed in gun room messes nor are any stocks to be maintained.

6. In accordance with the spirit of paragraph 5, gun room officers messing in ward room messes are not allowed spirits or liqueurs; in special cases, subject to the prior consent of the Captain or the executive officer, this prohibition may be waived as regards guests.”

(A.F. 254/1-15/6/19.)

(S.445/2/5.)

*(This Order will be reprinted for posting on Officers' Notice Boards.)*

137.

**TORPEDO LIEUTENANT'S WRITER—QUALIFYING COURSE.**

A qualifying course for the non-substantive rating of Torpedo Lieutenant's Writer is being instituted in the Torpedo School at Flinders Naval Depot.

2. Ratings will be selected to undergo the course by the Captain of the Torpedo School from Able Seamen passing for S.T. Selected volunteers will be given a further course of fifteen days in order to render them fit to carry out the duties afloat, and a notation will be made on their Torpedo History Sheets to that effect.

3. The total number of Torpedo Lieutenant's Writers trained will be limited to ten.

4. The payment of the allowance of 3d. per diem provided under Article 9, Clause (20), of the Financial Regulations (Sea-going) should only be paid to the rating actually employed on the duty, and the rating so employed must not hold a higher non-substantive rating than Seaman Torpedoman.

5. Torpedo Lieutenant's Writers employed in H.M.A. Ships should, if satisfactory, be assumed to be qualified, and a notation should be made on their Torpedo History Sheets to that effect by Ships concerned. The names of the ratings so qualified should be sent to the Torpedo School for purposes of reference.

6. The necessary amendment to Article 9, Clause (20), of the Financial Regulations (Sea-going) will be made in due course.

(P.311/1/10.)

138.

**AMENDMENTS OF NAVAL FINANCIAL REGULATIONS (SEA-GOING)—DECLARATION OF ALLOTMENTS.**

A case having recently come to notice of a rating who had declared an allotment for the purpose of repaying borrowed money, the attention of all Commanding Officers is directed to the provisions of King's Regulations and Admiralty Instructions, Article 1618 (3b) by which the declaration of allotments in favour of money lenders is prohibited.

2. Commanding Officers are enjoined to take all possible steps to prevent transactions of this nature in the future.

3. The following amendment of Naval Financial Regulations (to come into operation forthwith) has been approved :—

Article II., Clause 1, is amended by adding after the word “ years ” in the third line the words “ other than a money lender ”.

(A. 3/2/209.)

139.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—KIT UPKEEP ALLOWANCE AND OUTFIT GRATUITIES.**

Article 6 is amended as from 1st January, 1922, as follows :—

(1) by omitting from the fourth, sixth, and eighth lines of Clause (I) the rates “ 1s. 4d. ”, “ 1s. ”, and “ 1s. 3d. ” and inserting in their stead the rates “ 1s. ”, “ 10d. ”, and “ 1s. ” respectively.

(2) by omitting the rates “ £23 ”, “ £22 ”, “ £21 ”, and “ £16 ” in sub-paragraphs (a), (b), (c) and (d) of Clause (6) and inserting in their stead, respectively, “ £18 ”, “ £17 ”, “ £16 ”, and “ £14. ”

(S. 21/4362.)

### CONTRACT PRICES FOR FRESH PROVISIONS.

The following are the contract prices for supplies of Fresh Provisions to H.M.A. Ships at Sydney, Melbourne, Westernport and Geelong, during period commencing 1st April, 1922:—

(Q.2487.)

#### BREAD.

Period of Contract—1st April to 30th September, 1922.

Port.	Price per 100 lbs.	Name and Address of Contractor.
SYDNEY.—Delivery on board—		
(a) Vessel lying alongside any wharf at Sydney	15 6	Gartrell White Ltd., 458 King-street, Newtown, N.S.W.
(b) Vessel lying in stream (excluding <i>Tingira</i> )	16 6	
(c) Vessel lying alongside Garden or Cockatoo Island, including H.M.A.S. <i>Penguin</i>	16 6	
(d) Vessel lying in dock at Cockatoo Island	17 6	
MELBOURNE.—Delivery on board—		
(a) Vessel lying alongside any wharf at Melbourne	17 9*	G. Borer and Co. Pty. Ltd., 118 Prince-street, Port Melbourne
(b) Vessel lying away from wharf in Hobson's Bay	19 10*	
GEELONG.—Delivery on board—		
Vessels or Launches at Moorabool-street Pier, Geelong	13 6	W. Marshall, 150 Malop-street, Geelong

\* These prices are based on Flour at £14 per ton and are subject to an increase or decrease of 9d. per 100 lbs. for every £1 per ton rise or fall in the price of flour.

#### DAIRY PRODUCE.

Period of Contract—1st April to 30th June, 1922.

Item.	Per.	Sydney.	Melbourne.	Westernport.*	Geelong.†
Bacon, best mild, sides 40-50 lbs., including wrappers and covers	lb.	s. d. 1 1½	s. d. 1 2½	s. d. 1 2½	s. d. 1 2½
Butter, in prints .. .. .	..	1 3, April and May 1 4, June	1 6½	1 6½	1 6½
Butter Boxes, extra .. .. .	each	1 0	1 0	1 0	1 0
Cheese, semi-matured, large ..	lb.	0 9	0 10	0 10	0 10
Cheese, choice, matured, mellow, large	..	0 9	0 10	0 10	0 10
Eggs, new laid, fair average size	dozen	3 0, April 3 1, May 3 2, June	2 4	2 4	2 4
Egg Cases, extra, if not returned in good order	each	5 0	3 0	3 0	3 0
Names and address of Contractor		Downton & Dyer Ltd., 145 George-street, Sydney	Bailey Bros., 512 Flinders-street, Melbourne		

\* Delivery f.o.r., Melbourne.

† Delivery Moorabool-street Pier.

### FISH.

Period of Contract—1st April to 30th September, 1922.

Item.	*Westernport.		†Geelong.
	Fresh.	Frozen.	
FISH. (The Fish supplied under this contract shall be prime quality, such as shall be approved by the Proper Officers.)			
Bream .. .. .	8d. lb.	9d. lb.	} 7d. per lb. Delivery at Moorabool-street Pier, Geelong
Flathead .. .. .	8d. "	8d. "	
Mullett .. .. .	7d. "	7d. "	
Trout .. .. .	6d. "	6d. "	
Schnapper .. .. .	9d. "	9d. "	
Salmon .. .. .	6d. "	6d. "	
Murray Cod .. .. .	9d. "	9d. "	
Murray Perch .. .. .	8d. "	8d. "	
Smoked Blue Cod .. .. .	1s. 3d. "		
Smoked Murray Cod .. .. .	1s. 0d. "		
Smoked Murray Perch .. .. .	1s. 0d. "		
* Delivery f.o.r., Melbourne			† Delivery at Moorabool-street Pier.
Name and address of Contractor ..	D. Hyland and Sons Pty. Ltd., 571 Flinders-street, Melbourne		Queenscliff and Geelong Fishing Co., Moorabool-street, Geelong

### FLOUR.

Period of Contract—1st April to 30th September, 1922.

Item.	Westernport.	Geelong.
Flour, best quality, made from latest season's wheat and such as shall be approved by Receiving Officer— Per ton of 2,000 lbs. .. .. .	£12 15 0, delivered f.o.r., Melbourne, or to Flinders Naval Depot, Crib Point	£12 15 0, delivered to H.M.A. Ships at Moorabool-street Pier, Geelong
Name and address of Contractor ..	Geo. Kyd & Co., 495 Collins-street, Melbourne	W. C. Thomas and Sons Pty. Ltd., 19 Queen-street, Melbourne

## FRESH MILK.

Period of Contract—1st April to 30th September, 1922.

Port.	Price per Imperial Gallon.	Name and Address of Contractor.
	<i>s. d.</i>	
SYDNEY—Delivery on board vessel lying—		Allan Ferguson & Co., 103 George-street N., Circular Quay, Sydney
(a) Alongside any Wharf at Sydney ..	2 6	
(b) In stream (excluding <i>Tingira</i> ) ..	2 6	
(c) Alongside Garden or Cockatoo Islands (including H.M.A.S. <i>Penguin</i> ) ..	2 9	
(d) In dock at Cockatoo Island ..	2 9	
MELBOURNE—Delivery on Board—		Thos. Arblaster, 65 Gram-street, Albert Park
(a) H.M.A. Ships in Hobson's Bay ..	1 6	
GEELONG—		
No contract entered into. Arrangements for supplies to be made locally by Captain (S.)		

## MEAT.

Period of Contract—1st April to 30th September, 1922.

Item.	Sydney.	Melbourne.	† Westernport.	‡ Geelong.
	Fresh and Frozen.	Fresh and Frozen.	Fresh and Frozen.	Fresh only.
Beef, fores } Carcases to be cut in	1½d. lb.	2½d. lb.	2½d. lb.	2d. lb.
Beef, hinds } eight pieces	4½d. lb.	2½d. lb.	2½d.	3d. lb.
Beef, ribs, boned and rolled	5d. lb.	4½d. lb.	4½d. lb.	5d. lb.
*Beef, topsides, to be cut clear of aitch bone	5½d. lb.	4½d. lb.	4½d. lb.	5d. lb.
*Beef, thick flanks ..	5½d. lb.	4½d. lb.	4½d. lb.	5d. lb.
Beef, corned, briskets ..	2d. lb.	2d. lb.	2d. lb.	2d. lb.
Beef, corned, rounds ..	5½d. lb.	6d. lb.	6d. lb.	5d. lb.
Veal ..	4d. lb.	4d. lb.	4d. lb.	4d. lb.
Mutton, carcasses ..	3½d. lb.	4d. lb.	4d. lb.	3d. lb.
Mutton, chops ..	5½d. lb.	6d. lb.	6d. lb.	5d. lb.
Lamb, carcasses ..	6d. lb.	5d. lb.	5d. lb.	4d. lb.
Pork, sides ..	1s. 0½d. lb.	10d. lb.	10d. lb.	10d. lb.
Pork, corned ..	11d. lb.	10d. lb.	10d. lb.	10d. lb.
Sausages, pork ..	8d. lb.	6d. lb.	6d. lb.	6d. lb.
Sausages, mixed meat ..	6d. lb.	6d. lb.	6d. lb.	6d. lb.
Sausages, Belgian ..	5½d. lb.	4½d. lb.	4½d. lb.	3d. lb.
Fresh Suet, beef, kidney	4½d. lb.	8d. lb.	8d. lb.	5d. lb.
Brawn ..	4½d. lb.	4d. lb.	4d. lb.	2d. lb.
Hearts, ox, to average 8 lbs. each	7½d. lb. pork, 6d. beef	8d. lb.	8d. lb.	4d. lb.
Kidneys, ox ..	7d. each	9d. lb.	9d. lb.	6d. each
Kidneys, sheep's ..	1s. 9d. doz.	1s. doz.	1s. doz.	1s. doz.
Sheep's Fry ..	3s. doz.	4s. doz.	4s. doz.	3s. doz.
Soup Meat ..	2½d. lb.	1½d. lb.	1½d. lb.	1d. lb.
Tripe, ox, cooked ..	5½d. lb.	7d. lb.	5d. lb.	3d. lb.
Rabbits ..	1s. 3d. pair	10d. pair	2s. pair	2s. pair
Ice ..	2s. 9d. cwt.	2s. cwt.	2s. cwt.	2s. cwt.
Dripping ..	5½d. lb.	4½d. lb.	4½d. lb.	4d. lb.
Margarine, cooking ..	..	..	..	10d. lb.
Sheep's Tongues, tinned ..	..	..	..	18s. doz. tins
Name and address of Contractor	T. Playfair Ltd., Argyle-street, Sydney	F. Watkins Pty. Ltd, 184 Bourke-street, Melbourne.	M. E. Fraser, Melbourne road, North Geelong	

\* When supplies of topsides are ordered a quantity of thick flank, not less than one-half the total weight of topsides, will also be ordered.

† Delivery f.o.r., Melbourne.

‡ Delivered at Moorabool-street Pier.

## VEGETABLES AND FRUIT.

Period of Contract—1st April to 30th September, 1922.

Item.	Sydney.	Melbourne. (Hobson's Bay.)	*Westernport.	† Geelong.
VEGETABLES.				
Potatoes, Carmen, if obtainable; if not, other kind of equal quality—in bags	6s. 6d. cental	9s. cental	9s. cwt.	9s. cwt.
Cabbages, free from outside leaves and stalks, and to weigh not less than 3 lbs. each	1½d. lb.	2½d. lb.	2d. lb.	3d. lb.
Cauliflowers, fresh, newly-cut plants, sound and free from disease, average weight 3 lbs. each	1½d. lb.	2½d. lb.	2d. lb.	3d. lb.
Mixed Vegetables, free from tops, consisting of the following, as may be ordered:—Turnips, carrots, parsnips, leeks (each bunch shall weigh not less than 1½ lbs.)	1½d. lb.	1½d. lb.	12s. cwt.	2d. lb.
Marrows .. ..	7s. 9d. cental	9s. cental	7s. 6d. cwt.	9s. cwt.
Pumpkins .. ..	7s. cental	9s. cental	8s. cwt.	9s. cwt.
Onions, in bags .. ..	6s. 6d. cental	9s. cental	9s. cwt.	9s. cwt.
Swedes, free from all tops ..	7s. 9d. cental	8s. cental	7s. 6d. cwt.	8s. cwt.
Salads, assorted .. ..	2s. doz.	3s. doz.	..	3s. doz
	bunches	bunches		bunches
Beans .. ..	..	..	4d. lb.	4d. lb.
Beetroot .. ..	..	..	2d. lb.	..
Peas .. ..	..	..	4d. lb.	4d. lb.
Celery .. ..	..	..	20s. doz.	No quote
			bunches	
Lettuce .. ..	..	..	3s. doz.	..
Mint .. ..	..	..	1s. 3d. doz.	..
Cucumber .. ..	..	..	2s. doz.	..
Parsley .. ..	..	..	1s. 3d. doz.	..
			bunches	..
Radish .. ..	..	..	2s. doz. "	..
Rhubarb .. ..	..	..	2s. doz. "	..
Spring onions .. ..	..	..	2s. doz. "	..
Mixed herbs .. ..	..	..	1s. 3d. doz. "	..
Tomatoes .. ..	..	..	3d. lb.	4d. lb.
Extra for bags supplied with vegetables	Nil	6d. (all bags)	6d. all bags if not returned	6d. all bags if not returned
FRESH FRUIT.				
Apples, cooking .. ..	..	..	8s. case	3d. lb.
Apples, dessert .. ..	..	..	9s. case	3½d. lb.
Bananas .. ..	..	..	1s. 6d. doz.	1s. 9d. doz.
Lemons .. ..	..	..	1s. 6d. doz.	1s. 6d. doz.
Oranges .. ..	..	..	12s. case	3s. doz.
Pineapples .. ..	..	..	12s. doz.	12s. doz.
Plums, cooking .. ..	..	..	5s. case	2d. lb.
Plums, dessert .. ..	..	..	5s. 6d. case	2d. lb.
Pears, cooking or dessert ..	..	..	6s. 6d. case	3d. lb.
Name and address of Contractor	H. Cleary, 181 George-street, Sydney	Bailey Bros., 512 Flinders-street, Melbourne		

\* Delivery f.o.r., Melbourne.

† Delivered at Moorabool-street Pier.

141.

**FORM S. 122.—REVISION.**

Form S. 122, Account of the Receipt and Expenditure of Compasses, &c., has been revised, Gyro Compasses and gear being included. A first supply of two copies will be made by the Naval Store Officer, Sydney, without demand, when all unused copies of old editions are to be disposed of in accordance with A.F.O. 1677/21.

2. Copies of form at present in use for current accounts are, however, to continue in use until the accounts are closed.

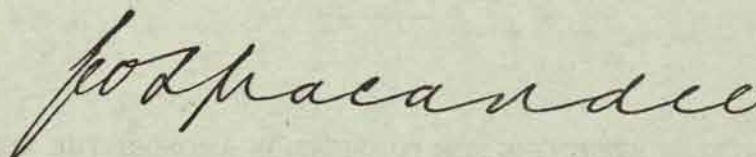
(S.418/2/47.)

**Commonwealth Navy Orders.**

Navy Office, Melbourne,  
2nd May, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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142.

**EXAMINATION FOR THE RANK OF PAYMASTER  
LIEUTENANT-COMMANDER.**

An examination for the rank of Paymaster Lieutenant-Commander will be held during the month of July, 1922.

2. Officers who desire to sit for this examination should forward their applications so as to reach Navy Office by 1st July, 1922. When forwarding applications Officers should specify the "Foreign Language" they desire to take at the examination.

(P. 329/8/36.)

143.

**SHIELDS PRESENTED FOR COMPETITION AMONGST THE SENIOR  
NAVAL CADETS IN THE COMMONWEALTH NAVAL FORCES.**

With reference to Navy Order No. 10/1921, the conditions of the competitions for the two Shields presented by the Australian Steam-ship Owners' Federation and the Australian Natives' Association have been further revised, and are now as shown hereunder.

2. Navy Order No. 10/1921 is hereby cancelled, and Appendix IV. of the Regulations and Instructions for the Royal Australian Naval Reserve, 1922, is to be amended accordingly.

CONDITIONS OF COMPETITIONS.

(a) *Australian Steam-ship Owners' Federation Shield* :—

1. The teams competing for this Shield will be selected by the Sub-District Naval Officer, and will consist of ten Cadets, five of whom are to belong to the Signal Branch, and five to the Wireless Branch. Age limit, between 15 and 18 years.

2. Each Sub-District will separately compete for this Shield, and only one team from any Sub-District may compete in any one year.

3. All members of a team must have been assessed as "Efficient" throughout their previous service.

4. The Sub-District winning the Shield is to retain the Shield for the ensuing twelve months until it has been won for the following year. The Shield shall be kept in the Sub-District Drill Room.

5. The competition may be held at any time during the training year, provided that six months shall elapse between any two competitions.

6. The competition in a Sub-District shall be carried out under the supervision of three Officers detailed by the D.N.R.M.; these three Officers will be the judges, and their decision shall be final.

7. The tests for the competition shall be arranged as directed by the D.N.R.M.

8. The standard to be used in the tests is that of an Ordinary Signalman and Ordinary Telegraphist.

9. Statements showing the points awarded to the competing teams shall be signed by the three judges, and forwarded to the D.N.R.M.

10. At the end of each year, the D.N.R.M. will promulgate the results for the competition for the year.

11. Points will be awarded in accordance with the following :—

To each of the five Cadets of the Signal Branch :—

	Maximum Points Allowed.
Reading semaphore test message .. .. .	25
Reading Morse flashing test message .. .. .	25
Reading Morse flag test message .. .. .	25
Making semaphore message .. .. .	20
Making Morse flashing message .. .. .	20
Making Morse flag message .. .. .	20
Knowledge of Naval ensigns, flags and pendants	50
Knowledge of Signal Books .. .. .	50
General appearance .. .. .	15
Maximum total .. .. .	250

To each of the five Cadets of the Wireless Branch :—

	Maximum Points Allowed.
Reading W/T test message .. .. .	35
Reading sounder test message .. .. .	25
Reading semaphore test message .. .. .	20
Reading Morse flashing test message .. .. .	20
Making W/T message .. .. .	35
Knowledge of W/T instruments .. .. .	50
Knowledge of W/T Signal Books .. .. .	50
General appearance .. .. .	15
Maximum total .. .. .	250

Maximum points for a team of ten Cadets are 2,500 points.

(b) *Australian Natives' Association Shield* :—

1. The teams competing for this Shield will be selected by the Sub-District Naval Officer, and will consist of ten Cadets who are, or were, in the "General Service" Branch during their second year of Cadet training. Age limit, between 15 and 18 years of age.

2. Each Sub-District will separately compete for this Shield, and only one team from any one Sub-District may compete in any one year.

3. All members of a team must have been assessed as "Efficient" throughout their previous service.

4. The Sub-District winning the Shield is to retain the Shield for the ensuing twelve months until it has been won for the following year. The Shield shall be kept at the Sub-District Drill Room.

5. The competition may be held at any time during the training year, provided that six months shall elapse between any two competitions.

6. The competition in a Sub-District shall be carried out under the supervision of three Officers detailed by the D.N.R.M.; these three Officers will be the judges, and their decision shall be final.

7. The standard of proficiency will be that of an Ordinary Seaman.

8. Statements showing the points awarded to the competing team shall be signed by the three judges and forwarded to the D.N.R.M.

9. At the end of each year the D.N.R.M. will promulgate the results of the competition for the year.

10. Points will be awarded in accordance with the following:—

To each of the ten Cadets of the Team:—

	Maximum Points Allowed.
<i>Bends and hitches—</i>	
Making one bend or hitch .. .. .	20
Knowledge of the use of the bend or hitch made .. .. .	5
<i>Knotting, splicing, and seizing—</i>	
Making one knot, splice, or seizing .. .. .	20
Knowledge of the use of the knot, splice, or seizing made .. .. .	5
<i>Compass—</i>	
One question on the knowledge of "points" .. .. .	10
<i>Boat Work—</i>	
One question on "parts of a boat" .. .. .	10
One question on "parts of a sail" .. .. .	10
<i>Signals—</i>	
One question—naming of a shown flag or pendant of the Naval Code .. .. .	10
Reading of a simple semaphore message of ten words .. .. .	10
Maximum total .. .. .	100

To the team of ten Cadets assembled under arms:—

	Maximum Points Allowed.
General appearance .. .. .	100
Simple motions of Manual Exercise in quick time .. .. .	200
Marching with arms ( <i>vide</i> Royal Naval Handbook of Field Training) .. .. .	200
Maximum total .. .. .	500

Maximum points for a team of ten Cadets, 1,500.

(C. 160/2/5.)

144.

EDUCATIONAL TEST, PART I., 9th MARCH, 1922—RESULTS.

The following ratings passed the Educational Test, Part I., held on the 9th March, 1922:—

Name.	Rating.	O.N.	Where Serving.
Wakeley, Thomas L. .. .. .	Shipwright (3) .. .. .	7,605	<i>Cerberus</i>
Barker, Alfred .. .. .	Signalman .. .. .	9,043	"
Hawthorne, Robert B. .. .. .	Stoker .. .. .	11,797	"
Kenny, Arthur H. L. .. .. .	A.B. .. .. .	6,369	"
Lander, Henry G. .. .. .	A.B. .. .. .	6,506	R.A.N. College
Mahaffy, William C. G. .. .. .	Painter (1) .. .. .	3,054	"
Cranston, Walter H. .. .. .	Stoker .. .. .	6,643	"
Willis, Alfred D. J. .. .. .	A.B. .. .. .	11,173	"
Gilbert, Frank .. .. .	Acting Leading Stoker .. .. .	6,883	<i>Platypus</i>
Tucker, Fred W. .. .. .	Stoker .. .. .	11,297	"
Giles, Angus B. .. .. .	Stoker .. .. .	6,813	"
Crook, Herbert L. .. .. .	Stoker .. .. .	11,289	"
Blight, Jos. E. .. .. .	A.B. .. .. .	6,464	<i>Geranium</i>
Spink, Arthur .. .. .	Stoker .. .. .	11,813	"
Docking, J. L. .. .. .	Stoker .. .. .	11,664	<i>Brisbane</i>
Roper, F. T. .. .. .	Stoker .. .. .	11,216	"
MacCulloch, J. .. .. .	Stoker .. .. .	4,109	"
Messenger, C. J. .. .. .	Stoker .. .. .	11,364	"
Coombes, E. M. .. .. .	Stoker .. .. .	12,192	"
Creswick, A. D. .. .. .	Stoker .. .. .	11,662	"
McLelland, P. .. .. .	Stoker .. .. .	11,011	"
Banks, V. M. .. .. .	Stoker .. .. .	12,118	"
Pike, G. D. .. .. .	Stoker .. .. .	11,810	"
Trevillian, W. .. .. .	Stoker .. .. .	12,391	"
Higgs, W. L. .. .. .	A.B. .. .. .	6,424	"
Reeve, W. H. .. .. .	A.B. .. .. .	10,395	"
McDonald, E. .. .. .	Boy (1) .. .. .	12,346	"
McDonald, H. .. .. .	Boy (1) .. .. .	12,076	"
Conder, H. .. .. .	Ordinary Seaman .. .. .	12,057	"
Rickaby, L. D. .. .. .	Boy (Tel.) .. .. .	12,767	"
Preston, R. A. W. .. .. .	A.B. .. .. .	6,245	<i>Tingira</i>
Boltwood, E. .. .. .	Joiner .. .. .	12,995	"
Evans, J. .. .. .	Painter .. .. .	9,463	"
Mitchel, A. .. .. .	Stoker .. .. .	11,264	<i>Marquerite</i>
Duddy, Joseph T. .. .. .	Shipwright (2) .. .. .	10,407	<i>Melbourne</i>
Peck, Herbert F. .. .. .	Stoker .. .. .	12,137	"
Kirkham, Frederick .. .. .	Stoker .. .. .	11,745	"
Jarvey, John T. .. .. .	Stoker .. .. .	12,205	"
Dagwell, Harry J. .. .. .	A.B. .. .. .	4,721	"
Jones, Percival G. .. .. .	Ordinary Seaman (2) .. .. .	12,047	"
Cooke, William H. .. .. .	Boy (1) .. .. .	12,606	"
Huxtable, George A. H. J. .. .. .	Signalman .. .. .	6,235	<i>Anzac</i>
Dunlevre, Edwin J. .. .. .	Stoker .. .. .	11,892	"
Wilson, Clostone .. .. .	Boy (1) .. .. .	12,362	<i>Sydney</i>
Allison, Rex. .. .. .	Boy (1) .. .. .	12,631	"
Ward, Eric J. .. .. .	Boy (1) .. .. .	12,700	"
Ryan, Thomas P. .. .. .	Boy (1) .. .. .	12,770	"
Bruce, John F. .. .. .	Boy (1) .. .. .	12,803	"
Hobart, Gregory .. .. .	Boy (1) .. .. .	12,765	"
Phillips, Edward .. .. .	Boy (1) .. .. .	12,921	"
Bone, Frank .. .. .	Ordinary Seaman (2) .. .. .	12,687	"
Viney, Donald .. .. .	Boy (1) .. .. .	12,688	"
Dawson, Alexr. .. .. .	Boy (1) .. .. .	12,798	"
Wiles, Alfred .. .. .	Boy (1) .. .. .	12,802	"
Gamble, Harry .. .. .	Boy (1) .. .. .	12,871	"
Hagan, Kenneth .. .. .	Ordinary Seaman .. .. .	11,175	<i>Stalwart</i>

2. The necessary notation is to be made on the Service Certificates of these ratings. (P. 329/5/3.)

(This Order will be reprinted for posting on Notice Boards.)

145.

**POSTAL PACKETS AND PARCELS.**

With reference to paragraphs 12, 13, and 14 of Article 105 of Consolidated Navy Orders, attention is directed to the fact that postal packets and parcels are not dealt with in the same way as letters, and that no responsibility can be accepted either by the Navy Office or the Post Office in regard to delivery to persons serving in H.M.A. Ships unless they are properly addressed to the port at which delivery is desired. In this connexion attention is directed to Admiralty Monthly Order 3203, of 1920, and subsequent Admiralty Fleet Orders on the same subject.

Parcels for persons serving in H.M.A. Ships cannot be accepted at Navy Office, and Officers and Men should inform their correspondents that Parcels must be addressed to the port at which the ship is lying or for which she is bound. In case of doubt senders of parcels should apply either personally or in writing to Navy Office immediately before despatching the parcel.

The same rules apply to parcels for persons serving in H.M.A. Ships which are forwarded by other means than by Parcels Post.

(C.21/18114.)

*(This Order will be reprinted for posting on Notice Boards.)*

146.

**UNUSUAL PURCHASES AS A CHARGE TO GENERAL MESS.**

Recent examinations of Provision and Cash Accounts of H.M.A. Ships and Establishments show that purchases of Beer, Cigars and Cigarettes have been made in certain instances for special occasions such as Christmas Day.

2. It is notified for general information that under no circumstances will such purchases be authorized in future. The purchases already effected were irregular, and have been passed as no definite instructions to the contrary have been promulgated up to present date, such not having been considered necessary. It is pointed out, however, that although a wide latitude is given Accountant Officers under existing Regulations in the purchase of necessary provisions for victualling Ships' Companies, purchases as a charge to the General Mess are to be restricted entirely to provisions. If the financial state of the General Mess in a Ship or Establishment justifies the purchase of special provisions on special occasions such as Christmas Day, New Year's Day and Easter Sunday, there is no objection to this course being followed. On all other occasions the standard of meals issued is to be regular and in accordance with the ordinary diet prevailing in H.M.A. Ships and Establishments in General Mess.

(S.432/1/10.)

147.

**RAT GUARDS.**

Approval has been given for Rat Guards, to comply with Quarantine Regulations, to be supplied to all H.M.A. Ships (including Auxiliaries).

2. Demands for the Rat Guards required should be forwarded to Naval Store Officer, Sydney, and on receipt of the new pattern, articles replaced are to be returned to Naval Store Officer.

(S.450/1/80.)

## Commonwealth Navy Orders.

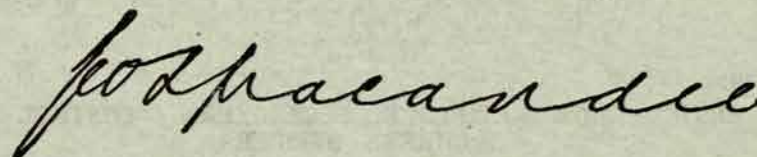
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Navy Office, Melbourne,

9th May, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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148.

**AMENDMENT OF AUXILIARY SERVICES REGULATIONS.**

The following amendment of the Regulations and Instructions for the Auxiliary Services (Navy Order No. 294/1921) is approved, with effect as from 1st July, 1921 :—

Article 71 is amended by adding new paragraph as follows :—

“ In cases of absence on sick leave, and/or on extended leave without pay in excess of 31 days in any financial year, the Naval Board may defer the increment of the member concerned for the number of days by which such sick leave and/or extended leave exceeds 31 days, provided that such deferment shall apply to the next succeeding increment only.”

2. The Naval Financial Regulations will be amended by Statutory Rule in due course.

(A. 30/30/5.)

149.

**ENGINE ROOM RATINGS IN DESTROYERS — CONTROL BY ENGINEER OFFICERS.**

Attention is called to Admiralty Fleet Order No. 86/1922 regarding the control of Engine-room ratings in Destroyers by Engineer Officers.

(P. 349/8/4.)

150.

**AUTHORITIES TO INCUR EXPENDITURE.**

1. Regulations 8, 9 and 10 of Naval Financial Regulations (Statutory Rules 1920, No. 248), will shortly be repealed and new regulation No. 8 inserted as follows :—

“ 8. Officers-in-Charge and District Naval Officers are authorized to incur expenditure within such limits and subject to such conditions as may be prescribed by the Naval Board.”

2. *Authorities of Heads of Branches.*—Heads of Branches in Navy Office have been vested with limited authority by the Naval Board in respect of Votes placed under their supervision.

3. *Authorities of Officers-in-Charge of H.M.A. Naval Establishments, Commanding Officers R.A.N. College, H.M.A.S. “Tingira,” H.M.A.S. “Platypus,” District Naval Officers, and Naval Representative, London—*

(a) Commodore Superintendent and Senior Naval Officer, Sydney, is vested with authority—

(i) To engage skilled or unskilled labour at ruling rates of wages provided such are not less than Award rates, and provided that the work on which such labour is employed has been duly authorized. No person is to be employed at any wage in excess of 15s. per diem, unless the rate is that prescribed by an Award, or has been approved by the Naval Board.

(ii) To engage temporary clerks, draughtsmen, or typists for such limited periods as may be necessary, and to renew such appointments from time to time as requisite, provided that total period shall not exceed twelve months without Naval Board approval, at the rates prescribed in Arbitration Court Awards. The approval of the Naval Board is to be obtained for all increases beyond the rates prescribed in the Awards.

The employment of all temporary clerks, draughtsmen, and typists is to be reported to the Naval Board for confirmation.

(iii) To approve of payment of claims for Overtime and Sunday Pay.

Early in each month a schedule of payments due or made to members of the Administration and Office Staffs (including salaried Staff), on account of overtime and Sunday work performed, &c., during the preceding month, showing name, position, number of hours worked, rate, amount paid, and a short explanation as to the necessity for such overtime, shall be forwarded for the covering approval of the Naval Board.

(iv) To approve of demands on the Naval Store Officer for materials for upkeep of Yard Services, Floating Craft, &c., which the Commodore Superintendent is authorized to put in hand, or for which Naval Board approval has been received.

(v) To approve of repairs to Yard Plant and Floating Craft being carried out, provided the cost of same, including labour and material, does not exceed £100 in any one case. This includes cost of replacements to make good defects, e.g., tools to maintain stocks, but does not include new work.

(vi) To approve of expenditure for Contingencies, e.g., towage, electric current, telephone charges, not exceeding £100 in any one case.

(vii) To approve of purchase of fresh provisions required for victualling sea-going *personnel* under the General Messing System.

(viii) To approve of requisitions for local purchases of stores allowed by Establishment and freight and lighterage thereon, not exceeding £20 in any one order, or £500 in any one month. Requisitions in excess of these limits are to be forwarded for the approval of the Director of Naval Stores, Director of Victualling, Director of Ordnance, Torpedoes and Mines, or Director of Naval Medical Services, as the case may be.

(ix) To approve, *in emergent cases*, of expenditure in anticipation of superior authority. This approval must be restricted to cases of real emergency, and necessary covering approval should be sought at the earliest possible moment.

(b) *Captain Superintendent of Training, Flinders Naval Depot—*

- (i) To approve of demands upon Naval Store Depôts, for Stores allowed by Establishment.
- (ii) To approve of requisitions for purchase of Stores, other than victualling stores, not exceeding £10 in any one order or £50 in any one month.
- (iii) To approve of expenditure, other than for Stores, not exceeding £25 in any one case, under Contingencies.
- (iv) To approve of the employment of casual labour (non-clerical), but no person is to be employed under this authority for any longer time than an aggregate period of six (6) weeks in any financial year, without the approval of the Naval Board.
- (v) To approve of purchase of fresh provisions required for victualling *personnel* under the General Messing System.

(c) *Commanding Officer, R.A.N. College—*

- (i) To approve of demands upon Naval Store Depôts for Stores allowed by Establishment.
- (ii) To approve of requisitions for purchase of Stores other than victualling stores, not exceeding £5 in any one order or £25 in any one month.
- (iii) To approve of expenditure, other than for Stores, not exceeding £25 in any one case, under Contingencies.
- (iv) To approve of the employment of casual labour (non-clerical), but no person is to be employed under this authority for any longer time than an aggregate period of six (6) weeks in any financial year, without the approval of the Naval Board.
- (v) To approve of purchase of Fresh Provisions required for victualling *personnel* under the General Messing System.

(d) *Commanding Officers, H.M.A.S. "Tingira" and H.M.A.S. "Platypus"—*

- (i) To approve of demands upon Naval Store Depôts, for Stores allowed by Establishment.
- (ii) To approve of requisitions for purchase of Stores, other than victualling stores, not exceeding £5 in any one order or £25 in any one month.
- (iii) To approve of expenditure, other than for Stores, not exceeding £25 in any one case, under Contingencies.
- (iv) To approve of purchase of Fresh Provisions required for victualling *personnel* under the General Messing System.

(e) *District Naval Officers—*

- (i) To approve of demands upon Naval Store Depôts, for Stores allowed by Establishment.
- (ii) To approve of requisitions for local purchases of other stores, and for such stores allowed by Establishment, the local purchase of which may be authorized by the Naval Board, not exceeding £5 in any one case, or £25 in any one month.

- (iii) To approve of Expenditure, other than for Stores, not exceeding £25 in any one case, under Contingencies, in connexion with the R.A.N. Reserve, expenditure incurred by District Naval Officer acting as local representative of the Naval Board or Naval Intelligence Officer, care and maintenance of ships and craft under his orders, recruiting for the R.A.N.

- (iv) To approve of payment of claims for overtime and Sunday pay.

Early in each month a schedule of payments for overtime and Sunday work performed during the preceding month, showing name, position, number of hours worked, rate, amount paid, and a short explanation as to the necessity for such overtime, shall be forwarded for covering approval of the Naval Board.

- (v) The expenditure to be authorized by District Naval Officers under (ii), (iii), and (iv) must not exceed in the aggregate the following amounts per month in the respective States, without the approval of the Naval Board:—

New South Wales	..	£100
Victoria	..	£100
Queensland	..	£75
South Australia	..	£50
Western Australia	..	£50
Tasmania	..	£50

- (vi) To approve, in *emergent cases*, of expenditure in anticipation of superior authority.

This approval must be restricted to cases of real emergency, and necessary covering approval should be sought at the earliest possible moment.

(f) *Naval Representative, London—*

- (i) To engage, at ruling rates of pay, temporary clerks, draughtsmen, or typists, for such limited periods as may be necessary, and to renew such appointments from time to time as requisite, provided that total period shall not exceed six (6) months without special Naval Board approval. The approval of the Naval Board is to be obtained for all increases beyond ruling rates of pay.

Report of the engagement of any temporary clerk, draughtsman, or typist, under this authority shall be made forthwith to the Naval Board.

- (ii) To approve of payment of claims for overtime and Sunday pay.

Early in each month a schedule of payments for overtime and Sunday work performed during the preceding month, showing name, position, number of hours worked, rate, amount paid, and a short explanation as to the necessity for such overtime, shall be forwarded for covering approval of the Naval Board.

- (iii) To approve of demands on the High Commissioner for Stationery and incidentals not exceeding £5 in any one demand, or £25 in any one month. This limit may be exceeded in emergent cases, but covering approval of the Naval Board should be sought at the earliest possible moment.

(iv) To approve of expenditure under Contingencies (*e.g.*, rail fares, postages, cablegrams, &c.) not exceeding £10 in any one case. This limit may be exceeded in emergent cases, and in regard to travelling expenses and rail fares and freights, but the covering approval of the Naval Board should be sought at the earliest possible moment.

(v) To approve of payments under Regulations to sea-going personnel borne on books of London Naval Depot for pay.

#### 4. Conditions which must be complied with.

(a) The whole of the above Authorities are subject to compliance with the following provisions, except where otherwise specifically stated:—

(i) That provision made on Estimates will not be exceeded, and the requirements for the remaining period of the financial year will not involve the necessity for applying for additional provision on any Vote concerned.

(ii) That Certificate has been inserted by the local certifying officer that funds are available under his control, or by the Director of Navy Accounts that funds can be made available. (Not applicable to Naval Representative, or H.M.A.S. *Platypus*.)

(iii) That the expenditure does not involve any alteration in existing rules or practice.

(iv) That there is nothing irregular in the character of the expenditure.

(v) That the expenditure is not an allowance or payment to any member of the Department except such as is governed by Regulations, and does not require Naval Board approval.

(b) It should be noted that the responsibility for complying with provision (i) of clause (a) rests with the various Heads of Departments and Commanding Officers of Establishments only, in respect of items of the Estimates over which they have complete supervision. It applies in other cases (*e.g.*, District Naval Officers) only in so far as specified amounts are allotted from the total amount, by the Officer supervising (*e.g.*, D.N.R.M.).

(c) Each Officer-in-charge referred to in clause (b) is to keep a register showing, in respect of each item of the Appropriation under which he will authorize expenditure—

- (i) details of amounts provided on the Estimates;
- (ii) details of expenditure authorized.

(d) The total amount on the Estimates is provided to meet the requirements for the full year. Funds are made available periodically to meet current requirements and expenditure is not to be authorized in excess of the amounts actually made available. Further, although funds have been made available, it will be necessary to so regulate authorities during the earlier portion of the year that the balance of the amount provided for the full year will be found sufficient. For instance, if the amount provided on the Estimates for a particular item is £12,000 for the full year, and it is estimated that expenditure to the extent of £5,000 will be required during the last quarter of the financial year, only such expenditure should be

incurred in the early portion of the year as will not entail a lesser balance than £5,000 being available, although, possibly, funds totalling £9,000 had been made available during the previous nine months.

(e) Hereunder is a summary showing the Votes and Items supervised by various Officers:—

Officer.	Item.	Officers given limited authority.
Director of Naval Stores	Div. 77/2 Naval Administration—Contingencies—Items 3, 4, 5, 6, and 8 Div. 79/1/4 Naval Sea Stores Div. 79/1/6 Coal and Oil Fuel Div. 153/1/2 Reserves of Coal and Oil Fuel	Commodore Superintendent, Sydney
Director of Victualling	Div. 79/1/1 Victualling Stores Div. 79/1/2 Clothing ..	
Director of Naval Reserves and Naval Reserve Mobilization	Div. 84/1 R.A.N.R.—Pay Div. 84/2 R.A.N.R.—Contingencies Div. 85/1 R.A.N.V.R.—Pay Div. 85/2 R.A.N.V.R.—Contingencies Div. 86/1 R.A.N.R. (S.G.)—Pay Div. 86/2 R.A.N.R. (S.G.)—Contingencies	District Naval Officers District Naval Officers  All District Naval Officers and Commanding Officers of Ships as necessary
Director of Naval Medical Services	Div. 81/2 Medical Services—Contingencies	Commanding Officers of Ships and Establishments in respect of sick allowance; District Naval Officers in respect of Medical Officers' claims; Commanding Officers of Establishments in respect of hospital claims
Director of Ordnance, Torpedoes, and Mines	Div. 79/1/5 Ordnance, Torpedo Stores and Ammunition Div. 88/2/2 Other Naval Establishments—Contingencies (b) Swan Island Div. 153/1/3 Reserves of Ordnance Stores, &c. Div. 88/2/1 Naval Establishments, Sydney—Contingencies	Commodore Superintendent, Sydney
Commodore Superintendent, Sydney	Div. 82/2 R.A.N. College—Contingencies	
Commanding Officer, R.A.N. College	Div. 83/2 Boys' Training Ship—Contingencies	
Commanding Officer, H.M.A.S. <i>Tingira</i>	Div. 82/2/2 Other Naval Establishments—Contingencies (a) Flinders Naval Depot	
Commanding Officer, Flinders Naval Depot		

It should be noted that so far as District Naval Officers and Officers in charge of Shore Establishments are concerned, no expenditure may be incurred, unless funds are available locally. Such funds are issued by the Director of Navy Accounts periodically as made available by the Treasury, and details of the amounts issued will, therefore, be communicated by the Director of Navy Accounts to Officers shown in column 1.

5. The provisions of this Navy Order come into force as from 1st July, 1921, and all Officers concerned will be held personally responsible for strictly complying with same in so far as they apply in each case.

(A. 13/1/49.)

151.

#### CORRESPONDENCE OF HYDROGRAPHIC BRANCH.

Paragraph 3 of Article 60, Consolidated Navy Orders, 1911-20, is cancelled.

152.

#### STORES SHIPPED IN H.M.A. SHIPS OR R.A. FLEET AUXILIARIES FOR CONVEYANCE.

##### (1) STORES SHIPPED FOR RETURN TO STORE ESTABLISHMENTS AT SYDNEY.

When stores are shipped in one of H.M.A. ships or R.A. Fleet Auxiliaries for return to Store Establishments at Sydney, the following procedure is to be observed:—

(a) Receipts are to be obtained in triplicate on Form A.S.549 from the Officers of the Ship conveying the stores for the packages forwarded, and the copies disposed of as follows:—

*Original*—To be retained by the Accounting Officer at the Ship or Establishment sending the stores.

*Duplicate*—To be handed to the Commanding Officer or Master of the vessel in which the shipment is made.

*Triplicate*—To be sent by post to the Store Officer at the Store Establishment to which the stores are consigned.

Separate Forms A.S. 330 (1 copy), A.S. 331 (in triplicate), R.A.N.R. 46 (1 copy), and A.O. 2 (in duplicate), A.S. 197 (in duplicate), whichever may be applicable to the stores returned, are to be prepared showing each package, bundle, &c., and forwarded so as to reach the Store Officer concerned before the arrival of the stores, if possible. These forms should show in detail the contents of the packages shipped.

##### (2) STORES SHIPPED FOR CONVEYANCE ONLY, OTHER THAN TO STORE ESTABLISHMENTS AT SYDNEY.

When stores are shipped in one of H.M.A. Ships or R.A. Fleet Auxiliaries for conveyance only, either from a Naval Establishment, Naval Reserve District, or another Ship, Bill of Lading (Form A.D. 79) is to be invariably prepared by the consignor, and a receipt is to be given for the stores taken on board.

If the stores are transhipped to another H.M.A. Ship, R.A. Fleet Auxiliary, or Yard Craft, for carriage to the consignee, the officer giving up charge of them is to obtain a receipt from the officer to whose charge they are transferred on the Bill of Lading (Form A.D. 79) before he hands over that document to such officer.

Bills of Lading are to show the number, marks, and description of each package and loose article shipped. They are to be signed by the Captain, Officer in Charge of Stores, or Master of the vessel in which the stores are shipped, and one copy is to be retained by him. Two are to be sent by the consignor to the consignee to arrive before the goods, if possible, by quickest mode of conveyance (but not by vessel conveying the stores if any quicker way of despatch is available), and another retained by consignor. One of the two forwarded by the consignor to the consignee is to be an "Extra Copy," and is for receipt by consignee and return to shipper.

Supply notes are to be prepared by consignor in accordance with existing regulations, and forwarded to consignee as soon as shipment of stores is effected.

##### (3) GENERAL INSTRUCTIONS IN REGARD TO ALL SHIPMENTS.

All stores shipped are to be properly and securely packed, and cases containing breakable articles are to be marked "Fragile." Should packages be insufficient or damaged, Forms A.S. 549, or Bill of Lading, A.D. 79, are to be suitably indorsed when receipt is given for the packages by the responsible officer of the ship conveying the stores.

Separate Forms A.S. 549, or Bill of Lading, A.D. 79, are to be prepared for Naval Victualling, Ordnance, and Medical Stores.

Items for different Consignees are not to be forwarded in the same package unless there are very special reasons for so doing, in which case such items should be packed in a separate parcel, and should be properly addressed before being placed in the packing case for shipment.

A Packing Note, which may consist of a plain list showing in detail the contents, is to be enclosed in an envelope and placed inside each package, &c., shipped.

In order to obviate difficulties in identifying stores shipped, the following particulars are to be legibly painted on each case, package, or bundle, or written in ink on labels A.S. 331C or A.S. 331D when these are used:—

(i) Name of Naval Establishment, Naval Reserve District, or H.M.A. Ship sending the stores.

(ii) Number of package.

- (iii) Rank and address of consignee, and where practicable and expedient—  
 (iv) Bands of the distinctive colours indicated hereunder for the several Departments are, where possible, to be used on drums, casks, cases, or packages. This will enable quantities of stores for different Departments to be readily sorted out at port of discharge:—

Naval Stores .. ..	Yellow
Naval Ordnance Stores—	
Non-explosive ... ..	A broad band of dark blue
Explosives .. ..	Two red bands (unless painted red all over)
Whitehead Torpedoes and Stores .. ..	Two narrow blue bands and the letter "T" stencilled in blue on them
Victualling Stores .. ..	Emerald green
Medical Stores .. ..	Marked on each side and end with a copy of the Geneva Cross Badge.

Existing instructions of procedure to be followed at Store Establishments in connexion with shipment of stores are not affected by the foregoing.

(S. 419/1/9.)

153.

#### CALL SIGNS ALLOTTED DURING MARCH, 1922.

The following Call Sign was allotted by the Postmaster-General's Department during the month of March, 1922:—

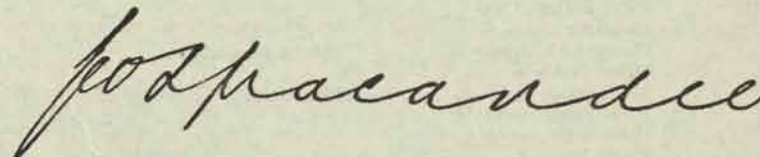
"Hobson's Bay" .. .. VZBW  
 (N. 239/3/14.)

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
 16th May, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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154.

**JUNIOR OFFICERS, R.A.N.—COURSE AT R.N. COLLEGE,  
GREENWICH.**

The following results of the examination of Officers of the Royal Australian Navy at R.N. College, Greenwich, in March, 1922, are promulgated for information :—

Name.	Rank.	Class of Certificate.
Shaw, Norman H. ..	Lieutenant ..	First
Spurgeon, Arthur H. ..	" ..	"
Little, Colin G. ..	Sub-Lieutenant ..	"
Morgan, Norwood P. ..	" ..	"
Anderson, Peter C. ..	Lieutenant ..	"
Tate, Arthur J. G. ..	" ..	"
Rayment, John F. ..	" ..	"
Chesterman, Henry S. ..	Sub-Lieutenant ..	"
Miller, John R. ..	" ..	"
Macdonald, Ian C. R. ..	Lieutenant ..	"
Bolt, Frederick G. H. ..	" ..	"
Waller, Hector M. L. ..	" ..	Second
Dash, Percy F. ..	" ..	"
Hewitt, Joseph E. ..	Sub-Lieutenant ..	"
Melville, Harry G. K. ..	Lieutenant ..	"
Kennedy, Vincent E. ..	Sub-Lieutenant ..	"
Cousin, Alan P. ..	Lieutenant ..	"
Rorke, Francis, T. ..	Sub-Lieutenant ..	"
Rosenthal, Alvord S. ..	" ..	"
Walker, Jefferson H. ..	" ..	"
Casey, Robert C. ..	Lieutenant ..	"
Palmer, Henry H. ..	" ..	"
Townsend, Frederick ..	Sub-Lieutenant ..	"
Baldwin, Cecil C. ..	Lieutenant ..	"
Gould, Gordon A. ..	" ..	"
Wheatley, Ross V. ..	" ..	"
Towers, Lovel J. ..	" ..	"
Royston, Lindsay E. ..	" ..	"
Armstrong, John M. ..	" ..	"
Baxendell, Arthur K. ..	" ..	Third
Dowling, Roy R. ..	Sub-Lieutenant ..	"
Morgan, Joseph W. ..	Lieutenant ..	"
Thurby, William H. ..	" ..	"
Selk, Ernest F. ..	Sub-Lieutenant ..	"
Hall, Geoffrey A. ..	" ..	"

9th May, 1922.

(P. 329/7/4.)

155.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—  
LIEUTENANTS (E), COMMENCEMENT OF (E) PAY.**

The following amendment of the Financial Regulations (Sea-going) is approved :—

Article 4, clause 2 is amended as from 1st January, 1922, by adding at the end of the scale of pay for Engineer Branch the following paragraph :—

"The conditions regarding the commencement of (E) pay for Sub-Lieutenants (E) and Lieutenants (E) are as prescribed in Admiralty Fleet Order No. 79/1922."

(A. 30/6/10.)

156.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—  
SUBMARINE COXSWAIN.**

Article 9 is amended as from 1st March, 1919, by inserting after clause (17A) the following clause :—

Rate per diem.  
s. d.

"(17B.) *Submarine Coxswain*.—Open to Chief and other Seamen Petty Officers except where a Torpedo Coxswain is allowed in complement. Rating must not hold any other non-substantive rating, and allowance to be dropped when rating reverts to the general service .. .. 0 8"  
(A. 4/32/3.)

157.

**RECREATION LEAVE TO R.A.N. AUXILIARY SERVICES.**

Commanding Officers of H.M.A. Ships and Establishments are to insure that all recreation leave due to Officers and Men serving under their command as miscellaneous details in the R.A.N. Auxiliary Services is taken during each leave year terminating on 31st January.

2. Accumulations of leave will not be permitted after 31st January, 1923.

3. In the case of ratings and employees, special attention is directed to the fact that this Order refers only to recreation leave accruing since the date of attestation in the Auxiliary Services.

(P. 332/1/8.)

158.

**AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE  
AUXILIARY SERVICES—ADDITIONAL CLOTHING WHICH MAY  
BE ISSUED ON REPAYMENT.**

The following amendments of the Auxiliary Services Regulations (Navy Order No. 294/1921) have been approved :—

1. Article 62, clause (1), is amended—

(1) by inserting at the end of sub-clause (a), the following :—  
2 bluette overall jackets.  
2 pairs bluette overall trousers.

(2) by inserting at the end of sub-clause (b) the following :—  
2 bluette overall jackets.  
2 pairs bluette overall trousers.

(3) by inserting in sub-clause (c) immediately after the words "7 yards diagonal serge" the words "or No. 3 serge."

(4) by omitting the words "or material in lieu" appearing at the end of sub-clause (c).

(5) by adding immediately after sub-clause (c) a new clause to read as follows :—

“(d) All Members—

- 2 belts, cholera.
- 1 belt, waist.
- 1 pair braces.
- 1 razor.
- 1 pair shoes, brown canvas.
- 1 pair shoes, gymnastic.
- 2 towels.”

(6) by adding at the end of this article a new clause to read as follows :—

“(7) Stocks of the articles shown in clause (1), sub-clause (d), are not to be maintained at Sub-Districts; but the numbers actually required are to be included in the periodical demands sent to Royal Edward Victualling Yard.”

(S. 21/3861.)

159.

**AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE ROYAL AUSTRALIAN NAVAL RESERVE, 1922.—UNIFORM OF BANDSMEN.**

The following amendment of the Regulations and Instructions for the Royal Australian Naval Reserve 1922 has been approved :—

After Article 273 at the end of Part VIII., Section 3, the following Article is inserted :—

“274. *Uniform of Bandsmen.*—The pattern of uniform to be worn by R.A.N.R. Bandsmen shall be Class II.”

(S. 411/1/55.)

160.

**AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE ROYAL AUSTRALIAN NAVAL RESERVE.—TRAINING AND ADVANCEMENT OF WRITERS AND VICTUALLING RATINGS.**

The following amendment of the Regulations and Instructions for the Royal Australian Naval Reserve 1922, has been approved :—

Appendix III.—Qualifications of Ratings—is amended by omitting paragraphs (p), (q), (s) and (t), and inserting in their stead new paragraphs (p), (q), (s) and (t), as follows :—

(p) *Leading Victualling Assistant*—

- (i) Must have served one year as Victualling Assistant.

(ii) Must pass a modified examination in the subject-matter set out in—

- (1) Chapters XLIV., XLV., XLVI. and XLVII., K.R. and A.I., as affecting the R.A.N.
- (2) R.A.N. Regulations relating to the victualling of the Sea-going Forces.
- (3) R.A.N.R. Regulations.

(iii) Must be recommended for advancement.

(iv) Must have served in one of H.M.A. Ships or Establishments, and have been certified as “satisfactory” for ability by the Commanding Officer.

(g) *Victualling Petty Officer*—

(i) Must have served two years as Leading Victualling Assistant.

(ii) Must have a good knowledge of keeping the Store Ledger and other store books in use by the R.A.N.R.

(iii) Must pass an examination in the subject-matter set out in—

- (1) Chapters XLIV., XLV., XLVI. and XLVII., K.R. and A.I., as affecting the R.A.N.
- (2) R.A.N. Regulations relating to the victualling of the Sea-going Forces.
- (3) Storekeeping Regulations in use by the R.A.N.R.

(iv) Must be recommended for advancement.

(s) *Second Writer*—

(i) Must have served one year as Third Writer.

(ii) Must pass a modified examination in the subject-matter set out in—

- (1) Chapters XXXVIII., XXXIX., XL., XLI., XLII., XLVIII., and App. XV., K.R. and A.I., as affecting the R.A.N.
- (2) R.A.N. Financial Regulations.
- (3) R.A.N.R. Regulations.

(iii) Must be of very good character, and recommended for advancement.

(iv) Must have served as a Writer in one of H.M.A. Ships or Establishments, and have been certified as “satisfactory” for ability by the Commanding Officer.

(t) *First Writer*—

(i) Must have served two years as Second Writer.

(ii) Must have a good knowledge of keeping and rendering the ledger and other books in use by the R.A.N.R.

(iii) Must pass an examination in the subject-matter set out in—

- (1) Chapters XXXVIII., XXXIX., XL., XLI., XLII., XLVIII., and App. XV., K.R. and A.I., as affecting the R.A.N.

- (2) R.A.N. Financial Regulations.  
 (3) Naval Orders, and Regulations governing the the R.A.N.R.

(iv) Must be recommended for advancement.

2. The subjects in which R.A.N.R. Writer and Victualling ratings are to be examined before advancement are to be included in the syllabus of instruction for these ratings. It is the duty of Officers of the Accountant Branch of the Royal Australian Naval Reserve and the senior writer and victualling ratings to impart theoretical instruction to junior ratings during drills and training in Sub-Districts.

(P. 348/5/2.)

161.

**PRESENTATIONS, RELICS, TROPHIES, ETC.**

A Register of Presentations, Relics, Trophies, &c., in H.M.A. Ships and Naval Establishments, is being kept at Navy Office, and a similar manuscript Register is also to be kept in all Ships and Establishments. The Register should contain a record of all Presentations, Relics, Trophies, &c., at present in Ships and Establishments or received in the future. Names of donors, and dates of presentation are to be recorded, together with any other details considered necessary.

Particulars of any additional Presentations, &c., received are to be forwarded to Navy Office annually on 31st December. If no such articles are received during the year a "nil" return should be forwarded. In addition to the annual return, a report is to be forwarded into office at the time each Presentation, &c., is made. In the annual return it is to be stated whether articles previously received have been sighted, are in safe custody, and are still on charge in the Register.

When Ships pay off into reserve, Commanding Officers are to obtain instructions from the Commodore Superintendent and Senior Naval Officer, Garden Island, as to the disposal of articles of this nature. If no specific instructions have been given to guide the Commodore Superintendent in such cases, he will obtain directions in the matter from the Naval Board.

(D.S. 18/983.)

162.

**METHOD OF SHOWING NUMBERS BORNE FOR VICTUALS IN SHIPS' LEDGERS.**

As the method of compiling column seven of Ship's Ledger varies in different Ships, the following instructions are promulgated for future guidance and general adoption where necessary:—

(1) Except as provided for in column eight, and unless borne for victuals only, the number shown in column seven should agree with column thirteen.

(2) Classified checks are to be shown in columns five and six, checks to Sick Mess inserted in column six in red ink.

(3) To prove the total number actually victualled, according to Ship's Ledger, with that shown by Provision Account, the grand totals of columns five and six should be subtracted from the grand total of column seven. The result should thus agree with total of Provision Account. It is usual, however, when auditing accounts in Office, to overlook small differences in the total number victualled as per Ship's Ledger compared with the Provision Account, but the differences should not exceed the rate of one for every thousand victuals.

(S. 429/5/2.)

163.

**POTATO-MASHING MACHINES.**

With reference to Navy Order No. 23/1921, Potato-Mashing Machines have been added to the list of machines authorized for use in connexion with the General Mess in H.M.A. Ships and Establishments.

2. These machines, which are to be of similar pattern to those used in the Royal Navy, have been ordered from England, and will be supplied to Light Cruisers, Flinders Naval Depot, and Naval College, Jervis Bay, when received.

3. One Potato-Mashing Machine will be issued to each Ship or Establishment affected.

(N. 19/5623.)

164.

**SUBMARINE DEPOT.—TELEGRAPHIC ADDRESS.**

The telegraphic address for Captain (S.) "Submarines, Geelong," has been cancelled.

2. Page 2 of Navy List, and Appendix I. of Consolidated Navy Orders, 1911-1920, are to be amended accordingly.

(P. 302/1/40.)



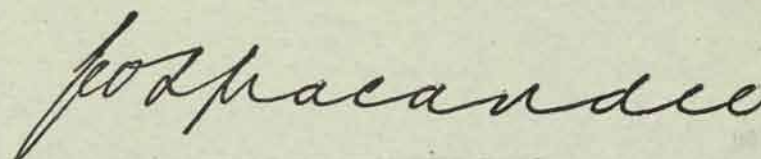
## Commonwealth Navy Orders.

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Navy Office, Melbourne,  
23rd May, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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165.

**COMMISSIONING OF R.A.F.A. "KURUMBA."**

R.A.F.A. *Kurumba* commissioned temporarily on 5th May, with a R.A.N. crew, as tender to H.M.A.S. *Penguin*, under the command of Lieutenant-Commander Frederick C. Plater, R.D., R.A.N.R.

2. All correspondence relating to Officers and Men forming the Ship's Company of H.M.A.S. *Kurumba* whilst in commission should be addressed to the Commanding Officer H.M.A.S. *Penguin* (through C.S.G.I.); other correspondence for the ship should be addressed direct to the Commanding Officer, a copy being sent to C.S.G.I. for information.

166.

**PORT DIVISIONS OF RATINGS.**

The attention of all ratings is drawn to the necessity of requesting that their Port Division should be that nearest to their homes.

2. Cases are continually arising of ratings who on their marriage set up a home and neglect to request that their Port Division should be altered as necessary. This neglect nullifies to a large extent the efforts of the Drafting Office to insure that other things being equal ratings are drafted to Ships based, or Establishments, near their homes.

(P. 349/26/10.)

*(This Order will be reprinted for posting on Notice Boards.)*

167.

**CANDIDATES FOR ENTRY INTO THE R.A.N.—LEAVE PRIOR TO FINAL ENTRY.**

Cases have recently occurred in which recruits who had been sent to Sydney or Melbourne for final Medical Examination, and were granted leave prior to final entry, failed to appear again at the Dépôt. In consequence, unnecessary expense in connexion with their passage to Sydney or Melbourne was incurred.

2. Candidates received at Sydney or Melbourne for final Medical Examination should not be granted leave of absence until they have been finally entered in the R.A.N.

(P. 351/1/63.)

168.

**ADOPTION AND REVISION OF FORMS.**

The undermentioned A.S. Forms have been adopted for use in the R.A.N. Supply may be obtained by demand on Naval Store Officer, Sydney, in the usual manner:—

A.S. 239B	..	Portfolio for Conduct Sheets.	(S. 418/2/9.)
A.S. 1124	..	Return of W/T Ratings qualified or requalified.	(S. 418/2/13.)
A.S. 1124A	..	Return of V/S Ratings qualified or requalified.	(S. 418/2/13.)
A.S. 426A	..	Report of Inspection and of preparation for Battle, Enclosure, Part II., Torpedo.	(S. 21/2027.)

The undermentioned A.S. Forms have been adopted for use in R.A.N. First supply will be made by Naval Store Officer, Sydney, to H.M.A. Ships and Establishments without demand:—

A.S. 79v	..	Articles of free Kit issued to New Entries and other gratuitous issues (Classes I. and III.).	(S. 21/4276.)
A.S. 79w	..	Articles of free Kit issued to New Entries and other gratuitous issues. (Class II.).	(S. 21/4276.)
A.S. 79y	..	Badges issued to New Entries and other gratuitous issues	(S. 21/4276.)
A.S. 223z	..	Record of <i>personnel</i> discharged from R.A.N. while still liable for universal training service under Defence Act 1903 to 1918.	(P. 361/1/3.)
A.S. 426D	..	Report of Inspection—Schools.	(S. 418/2/53.)
A.S. 296	..	Ship Summary of full calibre gunnery practices for half-year ending . . . . .	(S. 418/2/18.)
A.S. 296A	..	Squadron Summary of full calibre gunnery practices for half-year ending . . . . .	(S. 418/2/18.)
A.S. 426A	..	Report of Inspection and of preparation for Battle—Enclosure, Part I., Gunnery.	(S. 21/2027.)
A.S. 428	..	Report of Inspection of H.M.A. Submarines.	(S. 21/2027.)

The undermentioned A.S. Form has been abolished:—

A.S. 80A	..	Clothing, Casual Issue Note (for Dépôt use only).	(S. 21/4276.)
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The undermentioned A.S. Forms have been revised, and supply may be obtained by demand on the Naval Store Officer, Sydney, in the usual manner:—

A.S. 80	..	Clothing Casual Issue Note.	(S. 21/3396.)
A.S. 104	..	Numbers and Contents Book, size I.	(S. 21/3396.)

The undermentioned Forms have been introduced for use in H.M.A. Ships and Establishments in connexion with R.A.N.R. Officers undergoing courses for selection or promotion. Supply may be obtained by demand on Naval Store Officer, Sydney, in the usual manner:—

R.A.N.R. 10 ..	Passing or Requalification Certificate for R.A.N.R. Officers—Executive Officers.	(S. 418/1/42.)
R.A.N.R. 10A ..	Passing or Requalification Certificate for R.A.N.R. Officers—Engineer Officers.	(S. 418/1/42.)
R.A.N.R. 10B ..	Passing or Requalification Certificate for R.A.N.R. Officers—Accountant Officers.	(S. 418/1/42.)

The undermentioned publications have been received, and distribution has been made to H.M.A. Ships and Establishments as necessary:—

O.U. 5265A ..	Priced Vocabulary of Naval Armament Stores, Part I.	(S. 403/2/76.)
O.U. 5265B ..	Priced Vocabulary of Naval Armament Stores, Part II.	(S. 403/2/76.)
O.U. 5265C ..	Priced Vocabulary of Naval Armament Stores, Part III.	(S. 403/2/76.)
O.U. 5273 ..	Pendant List for H.M. Ships and Stations, 1921.	(S. 403/2/62.)
O.U. 6067A ..	Handbook for 36-in. Searchlight Equipment (Plates).	(S. 403/2/64.)

169.

#### AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)— RE-ENGAGEMENT GRATUITY.

(Amendment of Navy Order No. 68/1922, &c.)

With reference to Navy Order No. 68/1922, paragraph 3, relating to the repealing of Article 14 of the Financial Regulations (Sea-going) is cancelled, and the following paragraph is to be inserted in its stead:—

- “ 3. Article 14 is amended as from 1st July, 1921, as follows:—  
(i) by omitting the heading and clauses (1) to (16) inclusive and inserting in their stead the following heading and clause:—

“ *Service, Promotion, and Re-engagement Gratuity.*

Article 14.—(1) *Petty Officers and Other Ratings.*—All previous service in the Royal Navy, or Royal Marines, or in the Navy of any other of His Majesty's Dominions, of Petty Officers and other ratings serving in the Permanent Naval Forces (Sea-going) shall be allowed to count as if served in the Royal Australian Navy, towards service for seniority, rates of pay and allowances and award of Good Conduct Badges, provided that the provisions of Article 9, clause (53), shall also apply in the case of Good Conduct Badges.”

- (ii) by re-numbering clause (17) as clause (2).

2. The reduced amount of Re-engagement Gratuity, viz., £10, provided for in the fourth paragraph of Navy Order No. 41/1919 will not be payable in cash on and after 1st July, 1921. The gratuity will thereafter be credited to the rating's Deferred Pay Account, and become subject to the conditions prescribed in Article 12, clauses (2), (3), and (4) of the Financial Regulations (Sea-going). Consequent upon this decision, the following amendment of the Financial Regulations (Sea-going) is approved with effect as from 1st July, 1921:—

Article 14 is amended by adding at the end of clause (2) the following sub-clause:—

“ (vii.) Ratings who, within six months from the date of discharge from the Royal Australian Navy, are permitted to re-engage for such further period as is necessary to complete not less than twelve years' service shall receive a gratuity of £10. This sum shall be credited as, and be subject to the conditions, set forth in sub-clause (iv.) of this clause.”  
(21/6777.)

3. The abolition of Re-engagement Gratuity as from 1st July, 1922, has been approved, and the Financial Regulations (Sea-going) are accordingly to be amended as follows:—

Article 14 is amended, as from 1st July, 1922, as follows:—

- (i) by omitting from the heading the words “ and Re-engagement Gratuity.”  
(ii) by omitting clause (2).

170.

#### AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)— —REDUCED PAY.

The following amendments of the Financial Regulations (Sea-going) have been approved as from 1st April, 1922:—

##### AMENDMENTS.

1. Article 6 is amended by omitting from clause (1) the words “ Kit Upkeep Allowance is, as from the 1st December, 1921, subject to reduction when ratings are in receipt of reduced pay in accordance with Article 43 ”.

2. Article 43 is amended by omitting the words “ and Kit Upkeep Allowance ” following the words “ non-substantive rates of pay ” in the second line.

(S. 411/1/13.)

171.

**AMENDMENT TO R.A.N.R. REGULATIONS.**

The following amendments of R.A.N.R. Regulations have been approved:—

Article 360 is amended from 1st January, 1922—

(1) by omitting the word "Compulsory" in the title of Article 360, and inserting in its stead the word "Special".

(2) by inserting the word "Special" immediately prior to the word "Qualifying" in the second line of clause (1).

(3) by omitting all the words after the words "the case may be" in the sixth line of clause (3), and inserting in their stead the words "for disciplinary and victualling purposes only, the necessary arrangements in regard to pay being made by the Certifying Officer for the District on whose books the member will be borne for pay. Advances of pay may be made by the Accountant Officer, on the authority of the Certifying Officer above referred to, payment being made on a voucher through the Cash Account, and details communicated to enable adjustment to be made."

(C. 160/2/4.)

**Commonwealth Navy Orders.**

Navy Office, Melbourne,

30th May, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By Command of the Naval Board,

*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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C.7109.

172.

### AMENDMENT OF NAVAL COLLEGE REGULATIONS— CADETS' FUND.

The Naval College Regulations are amended as from 1st January, 1922, as follows :—

Regulation 78 is amended by omitting Sub-Regulation (1), and inserting in its stead the following :—

“(1) The Cadets' Fund shall consist of a Capitation Grant of £2 per annum per capita, based upon the number of Cadet Midshipmen in the College on the 30th June of the preceding year, with a minimum grant of £200 per annum; and of any canteen rent or sum received in accordance with the provisions of these Regulations.”

2. Statutory Rule will be promulgated in due course.

(A.42/1/4.)

173.

### EDUCATIONAL TEST FOR ACCELERATED ADVANCEMENT TO MAN'S RATING, APRIL, 1922.—RESULTS.

The following ratings passed the Educational Test for accelerated advancement to man's rating, held on 26th and 27th April, 1922 :—

Name.	Rating.	O.N.	Where Serving.
Armstrong, J. W. .. ..	Ord. Tel. II. .. ..	12167	Sydney
Arnold, C. T. .. ..	Boy Tel. .. ..	12490	Anzac
Whitelaw, P. .. ..	Boy I. .. ..	12232	Cerberus
Den, R. .. ..	Boy I. .. ..	12981	Cerberus
McGregor, R. .. ..	Boy Writer .. ..	11352	Penguin
Abraham, S. A. .. ..	Victualling Boy .. ..	12060	Penguin

2. The necessary notation is to be made on the Service Certificates of these ratings.

(P. 329/3/8.)

(This Order will be reprinted for posting on Notice Boards.)

174.

### EXAMINATION FOR THE RATING OF CHIEF STOKER.

With reference to Appendix XV., Part I., Rating No. 47B, King's Regulations and Admiralty Instructions, attention is called to the fact that a Stoker Petty Officer must be in possession of a Certificate of Qualification to take charge of a stokehold when steaming, before being permitted to present himself for examination for the rating of Chief Stoker.

2. When a Stokehold Certificate is granted to a rating, the necessary notation should be made on page 3 of Certificate of Service.

(P. 307/1/15.)

175.

### R.N. OFFICERS.—SPECIAL TERMS OF RETIREMENT.

Information has been received by cable from the Naval Representative in London to the effect that special terms of retirement have been promulgated in Admiralty Fleet Orders. The details furnished by cable are promulgated below for the information of R.N. officers serving on loan in the R.A.N. These details are necessarily incomplete; full particulars have been forwarded by the Naval Representative by mail, and will be promulgated when received.

2. Owing to large reductions in the Fleet, &c., 1,800 Naval Officers will have to go. A large surplus of Officers exists in the following Branches :—

#### Commissioned Ranks—

Executive,  
Engineering,  
Accountant;

#### Warrant Ranks and Commissioned Officers from Warrant Rank—

Gunner,  
Gunner (T),  
Boatswain,  
Signal Boatswain,  
Shipwright,  
Engineering,  
Writer;

and in the Permanent Cruiser Service (Coast Guard). The surplus is not general, but is confined to Officers of particular seniority.

3. The approximate surplus of Officers is as follows :—

#### Executive Branch—

Captains .. ..	119
Commanders .. ..	200
Lieutenants (ex-Mate) .. ..	13
Lieutenants (ex-Warrant Officers) .. ..	44
Commissioned and Warrant Officers .. ..	474

#### Engineering Branch—

Engineer Commanders .. ..	84
Engineer Lieutenants (ex-W.O.'s) .. ..	23
Commissioned and Warrant Engineers .. ..	138

#### Accountant Branch—

Paymaster Commanders .. ..	26
Paymaster Lieut.-Commanders .. ..	18
Paymaster Lieutenants .. ..	31
Commissioned and Warrant Writers .. ..	26

4. The special terms are open for six months. Officers who are in a position to do so, or who have special chances in civilian life, are invited to retire on the special terms indicated, failing which retirement will be by selection. No Officer will obtain better terms by waiting.

5. Captains of six years' seniority and above on 12th August, 1922, will receive retired pay of £800 per annum, if they have 21 years' service, with the addition or deduction of £15 per annum, limited to five years for each complete year in excess or short of the standard (21 years) on 12th August, 1922.

Captains of under three years' seniority on 12th August, 1922, will receive the rate of retired pay for which they are eligible under ordinary Regulations on that date, with an additional £100 per annum.

Alternatively, Captains in excess of required numbers will be placed on half-pay and retired for non-service in the ordinary course.

6. As regards Commanders, of the 200 surplus Officers of this rank, 180 Officers of seniority 1915 to 1919 are regarded as surplus. Special terms to Officers of the seniority indicated are offered, viz., £100 per annum, in addition to normal retired pay (*vide* page 2264A, Quarterly Navy List), up to a total maximum of £600 per annum.

In the case of other Commanders, a gratuity ranging from £250 to a maximum of £750 is offered, based on service reckoned in accordance with the Amendment to King's Regulations contained in K.R. 6, of October, 1921.

7. The position in regard to Lieutenant-Commanders and Lieutenants is as follows:—

Rank.	Seniority.	Numbers required.	Numbers borne.	Surplus.	Shortage.
Lieut.-Commanders ..	..	672	623	..	49
Lieutenants ..	1914	115	107	..	8
Lieutenants ..	1915	117	130	13	..
Lieutenants ..	1916	121	180	59	..
Lieutenants ..	1917	123	117	..	6
Lieutenants ..	1918	124	231	107	..
Lieutenants ..	1919	125	261	136	..
Lieutenants ..	1920	126	263	137	..
Acting Lieutenants ..	..	127	178	51	..

It is proposed to absorb the surplus Lieutenants of seniority 1915 and 1916 as a set-off against the shortage of Lieutenant-Commanders. The surplus of Officers (ex-Cadets) of seniority 1918 and below will be dealt with as follows:—

Special terms of retired pay are offered, seniority being based on 12th August, 1922:—

Less than 1 year's seniority .. ..	£82 10 0	per annum
Of 1 year but less than 2 years' seniority .. ..	£90 0 0	..
Of 2 years' but less than 3 years' seniority .. ..	£97 10 0	..
Of 3 years' but less than 4 years' seniority .. ..	£105 0 0	..
Of 4 years' but less than 5 years' seniority .. ..	£112 10 0	..

together with a Gratuity of £350 and upwards.

Alternatively, Officers selected for retirement will be placed on unemployed or half-pay if not already so placed.

8. The Sub-Lieutenants', Midshipmen's, and Cadets' lists are not as a whole materially overborne.

(P. 354/1/1.)

176.

### PENSIONERS WHO SERVED IN DOMINION NAVIES DURING THE WAR.—RE-ASSESSMENT OF PENSIONS.

Attention is drawn to Admiralty Fleet Order No. 293/1922, which provides as follows:—

1. The Service Pensions of Royal Navy Pensioners who served in Dominion Navies during the War are to be re-assessed on the same scale as would have been proper had they served in the Royal Navy during the same period.

2. Under this ruling, pensioner service to 31st March, 1919, only, will be taken into consideration. The concession is subject to the condition that Pension Contribution at the rate of £18 per annum shall be paid by the pensioner for the period of service in respect of which the re-assessment is made. If desired, the pension contribution will be recovered from pension by suitable instalments.

3. This decision does not apply to pensioners who were serving in a civilian capacity.

4. Pensioners at present serving in the Royal Australian Navy who desire to have their pensions re-assessed in accordance with the above-mentioned Order should forward their applications to Navy Office through their Commanding Officer for transmission to the Admiralty. When forwarding such applications it should be stated by applicants whether it is desired that the refund consequent on re-assessment be recovered by suitable instalments from the Pension payable, or whether the amount due will be refunded in cash.

(A. 31/2/9.)

(This Order will be reprinted for posting on Notice Boards.)

177.

### AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING).—TRAVELLING ALLOWANCES.

The following amendment of the Financial Regulations (Sea-going) has been approved, with effect as from 3rd December, 1921:—

Article 16 is amended by omitting Clause (1), and inserting in its stead the following:—

“(1) The following shall be the rates of Travelling Allowances which may be drawn by members of the Permanent Naval Forces (Sea-going) when travelling on duty and in receipt of Sea-going rates of pay:—

Rank or Relative Rank.	Daily Allowance.	Hourly Rate.
	<i>s. d.</i>	
Captains and higher ranks .. ..	22 6	} 1/24th of daily rate for each hour
Commanders .. ..	20 0	
Lieut.-Commanders .. ..	18 0	
Other Commissioned and Commissioned Officers from Warrant Rank	16 0	
Warrant and Subordinate Officers .. ..	14 0	
Chief Petty Officers .. ..	12 0	
Petty Officers .. ..	11 0	
Seamen and Others .. ..	11 0	

The scale of allowances applicable shall be increased as follows when a member is on duty in the Capital City of a State other than that in which he ordinarily resides or is ordinarily employed :—

Captains and higher ranks ..	Daily allowance, 25s.
Others .. .. .	Plus one-fifth.

NOTES—For rates for recruits, see Article 20, Clause (8).

For relative rates for Chaplains, see final sub-paragraph in Chaplain Branch in Clause 2 of Article 4.”

(A. 4/30/1.)

178.

**RECOVERY OF LOAN BEDDING ISSUED TO R.N. RATINGS SERVING IN THE R.A.N.**

With reference to Consolidated Navy Orders, Article 289, Section (A), Clause (5), on the reversion to the Royal Navy of R.N. ratings serving on loan in the R.A.N., hammocks, clews, lashings, and kit-bags issued on loan during service in the R.A.N. are, except when special circumstances exist, to be recovered by the Accountant Officer of H.M.A. Ship or Depôt in which the rating is borne immediately prior to discharge to the United Kingdom. Where for any reason such articles are not recovered, an explanation should be noted on Form A.S. 79z.

2. The attention of Accountant Officers concerned is also drawn to Section (c), Clause (3), of the above-mentioned Navy Order.

(S. 453/2/13.)

179.

**SEAMEN'S MESS UTENSILS.—EARTHENWARE BASINS.**

It has been decided to abolish gradually the use of Seamen's Earthenware Basins in the Royal Australian Navy now that Earthenware Mugs have been added to the approved list of Seamen's Mess Materials and supplied to all Ships and Establishments.

2. Stocks of Earthenware Basins at present in H.M.A. Ships and Establishments may be retained, or returned to Royal Edward Victualling Yard, as may be desired.

3. Demands for further small quantities of these Basins will be complied with by the Victualling Store Officer, Royal Edward Victualling Yard, until present Yard stocks are exhausted, when no further supplies will be obtained.

(S. 434/1/26.)

180.

**AMENDMENT OF NAVY ORDER No. 127/1922.—STORES SUPPLIED TO FLEET AUXILIARIES, ETC., FOR SIGNALLING PURPOSES.**

Navy Order No. 127/1922 is amended by including in paragraph 3, in Class C. of the classification of vessels, under "Coal Hulks," the *Mombah*.

(N. 211/1/3.)

081  
 DEPARTMENT OF NAVAL ORDERS  
 TO THE ADMIRALTY FOR THE ROYAL NAVY

THE DEPARTMENT OF NAVAL ORDERS  
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081

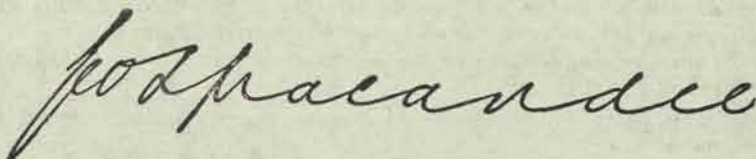
## Commonwealth Navy Orders.

Navy Office, Melbourne,

6th June, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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181.

### PAYING-OFF OF SUBMARINE FLOTILLA.

#### S/M Flotilla.

*Platypus*, *Huon*, and "J" Class Submarines in commission are to pay off at an early date.

The re-commissioning of *Platypus* as a Destroyer Depot Ship and Fleet Repair Vessel is under consideration. *Huon* will be attached to *Penguin* on paying off, with a care and maintenance party.

The six "J" Class Submarines will be laid up at Western Port as non-effective vessels.

#### S/M Personnel.

2. Officers and men at present attached to Submarine Flotilla will revert to general service, with the exception of a Battery Party selected by Captain (S) for the maintenance of those Batteries which are retained for use at Flinders Naval Depot.

This party will be borne as permanent supernumeraries on books of *Cerberus*.

#### Osborne House and *Platypus II*.

3. On *Platypus* finally sailing from Geelong, Osborne House and *Platypus II* will be attached to the command of the Captain Superintendent of Training.

The following care and maintenance party is to be retained at Osborne House for the present, and to be transferred to the books of *Cerberus* on that date:—

Executive Officer (Lieut. Crabbe),  
Barrackmaster,  
1 Petty Officer,  
1 Leading Seaman or Leading Stoker,  
6 other ratings.

#### Auxiliary Craft.

4. *Platypus* is to tow No. 3 Oil Lighter to Williamstown, and transfer it to the charge of the Sub-District Naval Officer on a date to be arranged by Captain (S).

*Platypus* is to tow the Steam Launch now at Osborne House to Flinders Naval Depot, and transfer her temporarily to the Captain Superintendent of Training.

Motor Boat 39 is to be retained at Osborne House for disposal.

#### Armament and Stores.

5. The Guns and Torpedo Armament of Submarines and all Naval Ordnance, Naval, Victualling and Medical Stores of Submarine Flotilla, including those on board *Platypus II*, and at Osborne House, are to be returned to the respective Store Officers at Sydney, by *Platypus* on her return to Sydney on completion of the work detailed in paragraph 6.

Stores at Osborne House other than Flotilla Stores are to be retained for present.

Submarine Attack Teacher is to be transferred by *Platypus* from Osborne House to Torpedo School, Flinders Naval Depot, for instructional purposes.

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The Su-  
Osborne House.  
urposes.

#### Removal of Batteries from Submarines.

6. Prior to the final berthing of Submarines at Flinders Naval Depot, all serviceable Batteries are to be removed and placed in Battery Shed. Unserviceable Batteries will be scrapped.

This work will be carried out in the following order:—

"J 1",  
"J 5",  
"J 2",  
"J 4",  
"J 7",  
"J 3".

(N. 165/125/10.)

182.

### EDUCATIONAL TEST, PART I.—SPECIAL EXAMINATION RESULTS.

The following ratings passed the Educational Test, Part I., Special Examination, held on the 2nd May, 1922:—

Name.	Rating.	Where Serving.
McNaughton, Jack .. .. .	Boy I. .. .. .	Sydney
Palmer, John .. .. .	" .. .. .	"
Waghorne, Thomas .. .. .	" .. .. .	"
Phillips, Edward .. .. .	" .. .. .	"
Robinson, Reginald .. .. .	" .. .. .	"
Simonsen, William .. .. .	Ord. Sig. 2 .. .. .	Melbourne
Griffith, John .. .. .	" .. .. .	"
Bartley, Charles H. .. .. .	Boy I. .. .. .	"
Pemble, Charles .. .. .	A.B. .. .. .	Anzac
Dunn, Thomas .. .. .	Petty Officer .. .. .	"
Neale, Herbert .. .. .	A.B. .. .. .	"
Harper, George .. .. .	" .. .. .	"
Macdonald, John .. .. .	" .. .. .	"
Clark, Frederick H. .. .. .	Ldg. Cook .. .. .	"
Chester, John W. .. .. .	A.B. .. .. .	"
Davis, Ernest .. .. .	Stoker .. .. .	Stalwart
Cunningham, Thomas D. .. .. .	" .. .. .	"

2. The necessary notation is to be made on the Service Certificates of these ratings.

(P. 329/5/3.)

(This Order will be reprinted for posting on Notice Boards.)

183.

### CHARTS S.389G.

Copies of Charts S.389G, used in connexion with the working of Navigation Papers I. and II. of previous Higher Educational Test Examinations, are available at Garden Island for issue, on demand, to H.M.A. Ships and Establishments, for the purpose of preparing candidates in these subjects.

(N. 215/2/35.)

184.

**AWARD OF R.N. GOOD CONDUCT MEDAL TO RATINGS ALREADY IN POSSESSION OF R.A.N. GOOD CONDUCT MEDAL.**

The Naval Board have decided that it is undesirable that any rating should hold two Good Conduct Medals awarded largely in respect of the same period of service.

2. Any rating, therefore, who, subsequent to the award of the R.A.N. Good Conduct Medal, becomes eligible for, and is granted, a R.N. award, should be called upon to surrender his R.A.N. medal.

3. In such cases, a refund of R.A.N. gratuity would be required in accordance with paragraph 3 of Article 15 of Financial Regulations (Sea-going).

(A. 21/3/1.)

(This Order will be reprinted for posting on Notice Boards.)

185.

**GUNNERY LIEUTENANT'S WRITER—COURSE AT FLINDERS NAVAL DEPOT.**

When the names of ratings recommended for the above course are forwarded, it should be stated whether they have passed Educational Test, Part I.

186.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—MARRIED ALLOWANCE FOR WIDOWERS.**

The following amendments of Naval Financial Regulations (Sea-going) have been approved, with effect from 1st June, 1922 :—

Article 6, Clause 13, is amended as follows :—

(1) By adding new sub-clause 1A at the end of sub-clause (1) to read as follows :—

“ Married Allowance may be paid to widowers with children under the age of sixteen years in accordance with the scale set out hereunder :—

Ratings.	Warrant Officers under six years' seniority.		Warrant Officers six years' seniority and over.		
	Rate p.d. s. d.	Rate p.d. s. d.	Rate p.d. s. d.	Rate p.d. s. d.	
1 child ..	.. 1 6	1 child ..	.. 1 6	1 child or more ..	.. 1 6
2 children ..	.. 2 0	2 children or more ..	.. 2 0		
3 ..	.. 2 6				
4 ..	.. 3 0				
5 ..	.. 3 6				
6 .. or more	4 0				

(2) By omitting sub-clause (9), and inserting in its stead new sub-clause to read as follows :—

“ In the case of widowers with children, an allotment must be declared in favour of a guardian of one quarter of Active Pay (excluding allowances) plus the full amount of Married Allowance.”

(A. 4/20/44.)

187.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—PAY FOR PERFORMING HIGHER DUTIES.**

The following amendment of the Financial Regulations (Sea-going) has been approved, with effect as from 1st January, 1922 :—

Article 9 (A) is cancelled, and the following substituted in its stead :—

“ Article 9 (A).—*Pay for performing Higher Duties—Petty Officers and Other Ratings.*—Where a senior rating allowed by the complement is not appointed, or, if appointed, is absent on duty or on account of sickness, or for any other reason except leave of absence, for a period of fourteen or more consecutive days, and the consequent vacancy cannot be filled by drafting, a junior rating whilst performing the duties of the absent senior rating, may receive extra pay for the higher duties provided real and definite responsibilities are involved. The amount of such extra pay shall be made up of the total difference between the rate of Active and Deferred Pay received in the lower rating and the minimum rate of Active and Deferred Pay of the higher rating. The difference of the Active and Deferred Pay in such cases shall be credited to the junior rating concerned on the ship's ledger in column ‘Extra Pay and other Allowances chargeable to Pay Vote.’ No extra credit of Deferred Pay should be made in Deferred Pay column of ledger.”

(A. 21/19932.)

188.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—TORPEDO LIEUTENANT'S WRITER.**

The following amendment of the Financial Regulations (Sea-going) is approved :—

Article 9 is amended as from 1st June, 1922, by omitting Clause (20), and inserting in its stead the following :—

	Rate per diem.
	s. d.
“(20) Torpedo Lieutenant's Writer ..	0 3

Payable in ships in which a Lieut. (T.) is borne, to rating actually employed on the duty, and not holding a higher non-substantive rating than Seaman Torpedoman.”

(P. 311/1/10.)

189.

**QUEENSLAND CLUB, BRISBANE—HONORARY MEMBERSHIP  
OF NAVAL OFFICERS.**

Rule No. 20, Section E, of the Rules and By-laws of the Queensland Club, Brisbane, provides for all Officers of the Royal Navy and Royal Australian Navy above and including the rank of Commissioned Gun Room Officer, whilst on duty in Queensland, to be admitted as Honorary Members, *on the invitation of the Committee*, without payment of any subscription for a period of one month.

2. All Naval Officers eligible for membership, visiting Queensland on duty, are advised to communicate with the District Naval Officer, Queensland, in order that the necessary arrangements may be made for their admittance as honorary members of the Queensland Club, should they so desire.

(C. 138/1/6.)

*(This Order will be reprinted for posting on Officers' Notice Boards.)*

190.

**PYJAMA SUITS AND NEW PATTERN SHIRTS AVAILABLE FOR  
ISSUE ON REPAYMENT.**

With reference to Navy Order No. 430/1921, Welfare Request No. 53, Pyjama Suits are now available for issue on repayment in the following sizes:—

Size.	3.	4.	5.	6.	7.	8.
Suitable for a man having a chest measurement of ..	inches. 34	inches. 36	inches. 38	inches. 40	inches. 42	inches. 44

2. An improved pattern Short-sleeved Check Shirt, with open front, for Class II. ratings, has been adopted, and stocks will be maintained in three sizes—No. 1 (small), No. 2 (medium), and No. 3 (large).

3. An improved pattern Soft White Shirt has also been adopted, and will be stocked in the following sizes:—14 inches, 14½ inches, 15 inches, 15½ inches, 16 inches, 16½ inches, 17 inches, and 17½ inches.

4. Demands for the above articles may now be forwarded to Royal Edward Victualling Yard. The issuing prices remain as shown in the Official Memorandum—"Prices of Seaman's Clothing, &c.," dated 1st January, 1922.

(S. 411/18/12.)

191.

**CONDEMNATION OF PROVISIONS SUPPLIED UNDER  
WARRANTY.**

The following additional article is to be added to the list stated in Navy Order No. 384/1921:—

Article.	Period of Warranty.
Tinned Suet .. .. .	12 months.

In quarterly certificate referred to in Navy Order quoted, dates and marks of contractors shown on packages and the sizes of tins should be reported.

(S. 443/1/17.)

192.

**SIGNAL LETTERS OF BRITISH SHIPS—Interim Supp. No. 6.**

The following Commercial Code Signal has been appropriated to the undermentioned British ship:—

Date.	Signal Letters.	Name of Ship.	Port of Registry and Official No.	Sail or Steam: Rig, and Net Regd. Tonnage.	Owners.
11.5.22	T.Q.C.J.	Kianga	Sydney, 150176	Steam; — 146	Sawmillers Shipping Co. Ltd., 65 Market - street, Sydney

(N. 236/1/12.)

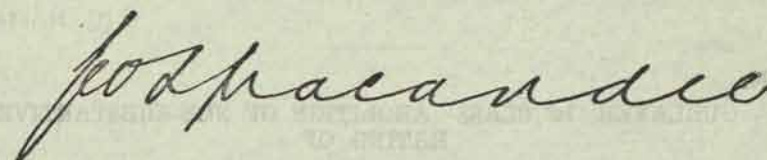
# Commonwealth Navy Orders.

Navy Office, Melbourne,

13th June, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By Command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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193.

**H.M.A. SHIPS "PLATYPUS," "MARGUERITE," AND "HUON."**

The Naval Board have decided that H.M.A.S. *Marguerite* is to be paid off and replaced by H.M.A.S. *Platypus* as soon as the latter vessel is free from her duties in connexion with the laying up of the Submarines.

2. H.M.A.S. *Platypus* will act as Depôt Ship for Destroyers, and also as Repair Ship to H.M.A. Fleet.

3. H.M.A.S. *Huon* paid off into Reserve at Sydney on Friday, 2nd June, and is now under the orders of the Commodore Superintendent and Senior Naval Officer, Garden Island.

4. Navy Order No. 489 of 1921 is to be amended accordingly.

(C. 165/44/4.)

194.

**GUNLAYER, 1st CLASS—ABOLITION OF NON-SUBSTANTIVE RATING OF.**

The non-substantive rating of Gunlayer, 1st Class, will shortly be abolished in the R.A.N.

2. R.A.N. Gunlayers, 1st Class, at present serving will be required to qualify as Light Director Layer at the first opportunity; failure to qualify for Light Director Layer will result in their being reverted to the non-substantive rating of Gunlayer, 2nd Class.

3. In the cases of R.N. ratings on loan who hold the non-substantive rating of Gunlayer, 1st Class, payment will be continued until they revert to the R.N., or are discharged from the R.N. in Australia.

(P. 307/10/64.)

*(This Order will be reprinted for posting on Notice Boards.)*

195.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—INTRODUCTION OF RATING OF CHIEF BUTCHER.**

The following amendment of Financial Regulations (Sea-going) has been approved:—

Article 5, Clause (1), is amended, as from 1st April, 1922, by adding the following at the end of scale of pay for Butchers:—

Rating.	Relative Rating.	Active Pay per diem.
Chief Butcher .. .. .	C.P.O.	s. d.
After 3 years' service .. .. .	"	11 0
		11 6
And thereafter triennial increments of 6d. per diem."		

(N. 20/11355.)

196.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—DEPENDANT ALLOWANCE.**

The following amendment of Financial Regulations (Sea-going) is approved as from 1st October, 1921:—

Article 6 is amended by omitting the second paragraph of sub-clause (4) of clause 14 and inserting in its stead the following:—

"A War Pension may be disregarded as income for the purposes of the foregoing and Dependant Allowance may be paid to a widow or other female relative provided she does not possess other income exceeding £2 a week."

(A. 21/20318.)

197.

**AMENDMENT OF NAVAL FORCES REGULATIONS—AIDES-DE-CAMP TO GOVERNOR-GENERAL.**

Regulation 52 is amended as follows:—

(1) By omitting from sub-regulation (1) the word "two" and inserting in its stead the word "ten."

(2) By omitting sub-regulation (2) and inserting in its stead the following sub-regulation:—

"(2) The period of appointment shall be for 3 years provided that, in the case of an Officer who is on loan from the Royal Navy, his appointment as Honorary Aide-de-Camp shall cease at the same time as he ceases to be attached to the Royal Australian Navy if that occurs before the period of 3 years is completed."

2. Statutory Rule will be promulgated in due course.

(N. 234/2/7.)

198.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)—QUARTERLY STATEMENT OF CONSUMPTION OF PROVISIONS.**

The following amendment of the Financial Regulations (Sea-going) has been approved as from 1st June, 1922:—

Article 76 is amended—

(i) By omitting Clause (1).

(ii) By re-numbering Clauses (2), (3) and (4) as (1), (2) and (3) respectively.

(C. 160/1/13.)

199.

**DISPOSAL OF AMOUNTS ALLOCATED TO H.M.A. SHIPS FROM NAVY AND ARMY CANTEEN BOARD TRADING BALANCE.**

With reference to Navy Order No. 93 of 1922 showing disposal of money allocated to each H.M.A. Ship and Naval Establishment as portion of the Trading Balance resulting from the working of the Naval side of the Navy and Army Canteen Board during the recent war, receipts are to be

obtained from the Institutions, or Funds, to which the money has been donated, and such receipts, when received, are to be forwarded to Director of Navy Accounts at Navy Office.

2. As regards donations to the Naval Hostel, Melbourne, a communication has been addressed to each H.M.A. Ship concerned, intimating that these sums are to be included in the Remittance List for the current month. Arrangements will then be made in Navy Office to pay over such sums to the credit of the Banking Account of the Naval Hostel Fund.

(A. 52/1/7.)

## 200.

**WHITE CANVAS SHOES—ADOPTION AS OPTIONAL KIT FOR CLASSES I. AND III. (AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING)).**

With reference to Navy Order No. 274 of 1921, approval is given for the addition of one pair of White Canvas Shoes to the optional kit of ratings dressed in the uniform of Class I. or Class III. No change is to be made in Class II. Uniform.

2. Steps are being taken to improve (in certain details) the pattern of white shoe issued on trial, and a further Navy Order, giving the issuing price, will be issued when stocks are available.

3. The following amendment of Financial Regulations (Sea-going) is approved:—

Article 80 is amended, as from 1st June, 1922, by inserting the words "1 pair White Canvas Shoes" at the end of the Optional Kit for Class I. and Class III.

(S. 411/4/24.)

## 201.

**SEAMEN'S MESS UTENSILS — ADDITION OF ENAMELLED JUGS TO SCALE.**

The following articles of Seamen's Mess Utensils have been added to the scale referred to in Navy Order No. 99 of 1922 (c), for use of ratings below Petty Officer:—

Jugs, enamelled, 2 quarts . . . One for Messes of 10 ratings.

Jugs, enamelled, 1 quart . . . One additional to above for Messes over 10 ratings.

2. The necessary stocks to enable a first supply to be made to all Ships and Establishments will not be available for several months.

(S. 434/1/27.)

## 202.

**CORRIGENDUM.**

Omit from Navy Order No. 179 of 1922, third line, paragraph 1, the word "Materials" and insert in lieu the word "Utensils."

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

## Commonwealth Navy Orders.

Navy Office, Melbourne,

20th June, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,

*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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202.

**REPORTING MOVEMENTS OF H.M.A. SHIPS.**

Navy Order No. 112 of 1922 is to be amended as follows :—

At the end of paragraph 8, add the following sub-paragraph (d) :—

“(d) In the case of a ship proceeding to sea from a port for a period not exceeding one week and returning to the same port, when such movements should not be reported to the Admiralty. Navy Office will, however, report any such minor movements to Admiralty by letter from time to time as necessary.”

(21/0200.)

203.

**TACTICAL TABLE AND WAR GAMES.**

It is notified for information that a Tactical Table and War Games are now available at Garden Island for the use of Officers of the Fleet.

2. The Commodore Commanding H.M. Australian Fleet will arrange games as convenient.

3. The Commodore Superintendent, Garden Island, is to be informed when the use of table is desired.

(21/095.)

204.

**LEAVE AND NOTATIONS ON LEAVE HISTORY SHEETS.**

It has been decided to cancel the present instructions regarding recreation leave of Officers and Men, and the various notations on Leave History Sheets. The instructions contained in the succeeding paragraphs of this Order should be followed in the future.

2. The leave granted to Officers will be recorded at Navy Office. The procedure to be followed in regard to applications for leave of absence to Officers is contained in Article 310 of the Consolidated Navy Orders 1911-1920.

Leave granted to Officers by Senior Naval Officers under clause 2 of Article 310 of the Consolidated Navy Orders 1911-1920 is not at present reported to Navy Office. In order that a complete record may be kept at Navy Office, all leave granted to Officers other than by Naval Board authority should be reported to Navy Office for record purposes.

3. A Long Leave Book (A.S.539z) and a Leave History Sheet (A.S.539y) have been adopted in the R.A.N. for the purpose of recording leave granted to ratings.

Care should be exercised to insure the accuracy of notations made in the Long Leave Book and Leave History Sheets of ratings, in order that the amount of leave due for the current year, or the amount of Foreign Service Leave due to R.N. ratings and ratings entered in the United Kingdom, on transfer from one Ship or Establishment to another, may be correctly determined.

4. The Long Leave Book should be kept in each Ship or Establishment by the Ship's Police; the names of ratings should be arranged therein according to their numbers on the Ship's Books.

The Long Leave Book should be checked with the Ledger after each of the three leave periods during the year, and the responsible member of the Ship's Office Staff should place his initials in the book when checking has been completed. The Accountant Officer will be responsible that this check is carried out.

5. At the end of each Leave Year, or on the transfer of a rating from one Ship or Establishment to another, the Master-at-Arms should total separately in the Long Leave Book the amounts of travelling leave and actual leave taken by each rating during the current leave year, initial in the column provided, and pass the Long Leave Book into the Ship's Office to be checked and initialed there also. The Long Leave Book should then be sent to the Captain's Office for the necessary notations to be made on the Leave History Sheet.

6. Attention is drawn to the fact that up to the 31st December, 1919, the Leave Year terminated on 31st December in each year. The ensuing Leave Year extended from 1st January, 1920, to 31st January, 1921. Each subsequent Leave Year terminates on 31st January.

7. Attention is drawn to Board decision on Welfare Request No. 114 (Navy Order No. 430/1921) that, as from the 1st February, 1922, all Officers and Men shall be allowed 42 days' leave per annum irrespective of whether serving in a Harbor Ship or Establishment, or in a Sea-going Ship. Previous to 1st February, 1922, Officers and Men were allowed leave as follows :—

Up to 31st December, 1919 .. .. .	28 days per annum ;
From 1st January, 1920 to 31st January, 1922—	
(a) Sea-going Service .. .. .	42 days per annum ;
(b) Harbor Service .. .. .	35 days per annum.

8. In the event of a rating for any reason not proceeding on leave during one or other of the usual leave periods, a notation should be made in the Long Leave Book in the columns allotted to such period, stating the decision of the Commanding Officer as to whether the leave not taken is regarded as— (a) forfeited ; or (b) deferred by permission.

9. As far as possible, all leave due in respect of a Leave Year should be taken within the year. It will, however, be within the discretion of the Commanding Officer to permit of a rating being allowed to carry over from one Leave Year to another a limited amount of leave when the rating concerned is unable to take his leave owing to the exigencies of the Service. This privilege may also be afforded to ratings whose homes are situated in Queensland and Western Australia, and who, in accordance with Navy Order No. 270/1920, are permitted to take their leave once a year, if desired.

On the transfer from one Ship or Establishment to another of a rating who has been permitted to defer leave from one Leave Year to another, the number of days' leave so deferred should be shown in the column provided on the Leave History Sheet.

An Officer may also be permitted to carry over a limited amount of leave from one year to another, if he is unable to take his leave owing to the exigencies of the Service, but each case should be submitted to the Naval Board for approval.

10. Ranks and ratings lent from the Royal Navy are permitted to defer 15 days' leave for each completed period of 6 months' service—2 days per month being allowed for shorter periods—and to take such deferred leave as Foreign Service Leave on their return to the United Kingdom. Except as provided in paragraph 11, any leave taken in excess of leave which can be taken locally by R.N. Officers and Men, without affecting Foreign Service Leave (viz., 12 days), should be deducted from accumulated leave.

11. Ranks and ratings serving at the R.A.N. College are granted leave at the discretion of the Commanding Officer, in accordance with powers conferred upon him under regulation 39 of the Naval College Regulations.

In the cases of R.N. ranks and ratings attached to the College who are entitled to accumulate leave to be taken on return to the United Kingdom, a maximum of 30 days per annum may be allowed to accumulate, and a maximum of 19 days' leave per annum may be taken in Australia without affecting leave accumulation.

The R.N. rank or rating at the College is thus allowed 7 days' local leave (not affecting accumulation) in addition to the 12 days normally allowed to a R.N. rank or rating serving in any other Ship or Establishment (*vide* paragraph 10).

It should be clearly understood that any leave over 19 days per annum, taken under regulation 39 of the Naval College Regulations, will be deducted from Foreign Service Leave.

12. Ratings recruited in the United Kingdom who retain their right to return passages to the United Kingdom at Commonwealth Government expense are permitted to defer leave, to be taken as Foreign Service Leave on their return to the United Kingdom, under the same conditions as R.N. ratings (*vide* paragraph 10).

13. At the end of each Leave Year, or on a rating being returned to the United Kingdom for discharge, or to the Royal Navy for reversion, the Ship in which the rating is borne at the end of the Leave Year, or prior to transfer to *Cerberus*, should calculate, from the various Leave notations appearing on the rating's Leave History Sheet, the number of days' Foreign Service Leave due, and make a notation accordingly on the Leave History Sheet. This notation should be initialed by the rating concerned, as an indication that he is aware of the amount of leave due and accepts the accuracy of the notation.

14. Care is to be taken in *Cerberus* that the Leave History Sheet of every rating returned to the United Kingdom for discharge to the Shore, or for reversion to the Royal Navy, bears a notation duly initialed, showing the amount of Foreign Service Leave due.

15. Should the necessary information regarding leave taken by a Royal Navy rating, or rating recruited in the United Kingdom, throughout the whole of his Service in the Royal Australian Navy, be not available in the Ship or Establishment in which he is serving, the Commanding Officer of such Ship or Establishment should forward to Navy Office the Leave History Sheet of the rating concerned, in order that same may be brought up to date from Office records.

16. Navy Order No. 310/1921 is hereby cancelled.

(P. 21/10659.)

205.

### AMENDMENT OF NAVAL FINANCIAL REGULATIONS— TRAVELLING ALLOWANCES.

The following amendment of the Naval Financial Regulations has been approved with effect as from 3rd December, 1921 :—

Regulation 75 is amended by omitting Sub-Regulation (1) and inserting in its stead the following :—

(1) When travelling on duty and required to be absent from Head-Quarters or temporary Head-Quarters over night, the following shall be the rates of Travelling Allowance payable to—

- (i) Members of the Royal Australian Naval Auxiliary Services;
- (ii) Officers holding a rank or relative rank and in receipt of consolidated rates of pay; and
- (iii) Other persons on consolidated rates of pay not holding a rank or relative rank :—

Rank, Relative Rank, or Rating.	Allow- ance per day.	Allowance after 1 week's Residence in same place.	Allowance after two weeks' Residence in same place.	Hourly Rate.
		per day. <i>s. d.</i>	per day. <i>£ s. d.</i>	
Captains and higher ranks ..	22 6	22 6	1 2 6	} 1/24th of the daily rate or 1/168th of the weekly rate for each hour.
Commanders .. ..	20 0	18 0	3 10 0	
Lieutenant Commanders ..	18 0	16 0	3 0 0	
Other Commissioned Officers and Commissioned Warrant Officers ..	16 0	14 0	2 15 0	
Warrant and Subordinate Officers ..	14 0	12 6	2 10 0	
Chief Petty Officers .. ..	12 0	10 6	2 0 0	
Petty Officers .. ..	11 0	9 6	1 15 0	
<i>General Workmen.</i>				
Senior Messengers, Grade I. ..	12 0	10 6	2 0 0	
Messengers, Storemen, Labourers, Telephonists, Sentries and others Grade II. .. ..	} 11 0	9 6	1 15 0	
III. .. ..				
IV. .. ..				
V. .. ..				

The scale of allowances applicable shall be increased as follows, when a person is on duty in the Capital City of a State other than that in which he ordinarily resides, provided that such increase shall not operate beyond a period of 28 days :—

	Daily Allowance.
Captains and Higher Ranks ..	25s.
Others .. ..	Ordinary rate plus one-fifth.

(A. 4/30/1.)



206.

**AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING).—  
ISSUE OF FREE KIT TO RATINGS ENTERED FOR SHORT  
SERVICE.**

Article 6 is amended as from 1st March, 1922, by adding at the end of clause (5) new paragraph to read as follows:—

“Ratings entered from shore for a period of three years or less are not to be issued with a full free kit on entry except with the special approval of the Naval Board.”

(S. 21/3822.)

207.

**LONG SERVICE AND GOOD CONDUCT MEDALS.**

Commanding Officers of H.M.A. Ships are to forward direct to the Secretary of the Admiralty, London, applications for award of Long Service and Good Conduct Medals (S.218) to R.N. ratings lent to the Royal Australian Navy. Applications must be accompanied by a certified copy of the certificate of service of the rating. A duplicate of the form is to be sent to Navy Office.

2. The above is a reprint of Navy Order No. 8/1913.

(P. 334/2/38.)

208.

**CALL SIGN ALLOTTED DURING MAY, 1922.**

The following Call Sign was allotted by the Postmaster-General's Department during the month of May, 1922:—

VZBX .. .. . s.s. *Cycle*

2. The temporary Call Sign V.Z.B.Y. allotted to the s.s. *Wonganella* has been cancelled, the call sign V.N.W. having been allotted by the Union of South Africa.

3. No call signs were allotted during April.

(N. 239/3/19.)

209.

**EDUCATIONAL EXAMINATIONS, R.A.N.**

**GENERAL DIRECTIONS FOR THE GUIDANCE OF OFFICERS RESPONSIBLE FOR  
CONDUCTING THE EXAMINATIONS.**

A Senior Executive Officer will be detailed for general supervision of the Examination, and will be responsible for its correct conduct. He will be assisted by Officers of the Instructor and Schoolmaster Branches and Chaplains, as requisite.

2. The Superintending Officer will be responsible for obtaining the Examination Papers required for each day from the Commanding Officer of the Centre, and will open the sealed envelopes containing the Examination Papers in the presence of the candidates.

The envelopes containing the Examination Papers will be sealed with one or other of the following seals:—

- (a) Government Printer;
- (b) Navy Office;
- (c) Examining Officer;

and each envelope will be indorsed across the flap, close to the seal, by either the Examining Officer or an officer authorized to sign for the Naval Secretary.

The Superintending Officer will carefully examine the seal before breaking it, and will be required to note upon the Examination Schedule the description of seal and signature indorsed on each envelope.

3. The Commanding Officer of the Centre, to whom the papers will be addressed by Navy Office, will be responsible for the safe custody of the papers up to the date of the examination, and that the papers are issued to the Superintending Officer personally, as they are required from day to day.

4. Before beginning each subject, the candidate should write his name, official number, rating, ship, and subject on the cover of the Examination Work Book, and the Superintending Officer should make sure that this is done. The first Christian name is to be given in full.

5. The candidates under examination should not be allowed to use scribbling paper. Any necessary rough work should be done in the Examination Work Book.

6. No candidate should be permitted to bring into the examination room any books or notes. Any one found giving or receiving assistance in the work of the examination, or using notes, should be dismissed from the room, and the fact reported to the Commanding Officer at the Examination Centre.

7. No candidate is to be allowed to leave the examination room until half-an-hour has elapsed after the opening of the Examination Papers. No candidate will be permitted to enter the examination room after any other candidate has left it.

8. Candidates should be seated far enough apart from one another to prevent worked papers being overlooked.

9. Strict supervision during the examination should be maintained. No room in which a candidate is being examined should be left without supervision at any time.

10. At the end of the time allowed for each subject, the worked papers should be sealed up, and at the end of each day, the worked papers for that day should be enclosed in one parcel and transmitted to the Examining Officer.

At the conclusion of the examination, the necessary schedules are to be completed, signed by the superintending Officer, and transmitted to the Examining Officer, together with the last day's papers.

11. To prevent errors from being made in the issue of certificates, the names and official numbers in the schedules should be typewritten, arranged in order of ships, and the first Christian name should be given in full.

12. Unless otherwise ordered, the Examining Officers in the respective examinations will be the following:—

- (i) H.E. Test—The Headmaster, R.A.N. College;
- (ii) Educational Test, Part I.—The Senior Instructor Officer, Naval Depôt, Westernport;
- (iii) Accelerated Advancement to Man's Rating—The Fleet Instructor Officer.

(P. 329/2/5.)

(This order will be reprinted for posting on Notice Boards.)

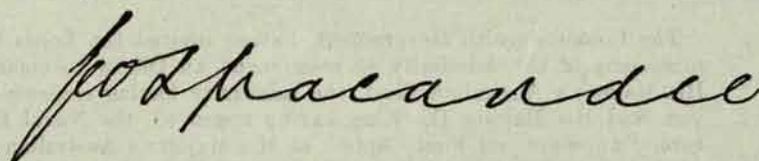
# Commonwealth Navy Orders.

Navy Office, Melbourne,

27th June, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By Command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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210.

### APPOINTMENT OF COMMODORE COMMANDING H.M.A. FLEET.

The following copy of the appointment issued to Commodore of the First Class Albert Percy Addison, *C.M.G.*, is promulgated for the information and guidance of all concerned:—

BY THE BOARD OF ADMINISTRATION FOR THE NAVAL FORCES OF THE  
COMMONWEALTH OF AUSTRALIA.

To Captain Albert Percy Addison, *C.M.G.*, R.N.

The Commonwealth Government, having invited the Lords Commissioners of the Admiralty to recommend an Officer to command His Majesty's Australian Fleet, the Admiralty having recommended you, and His Majesty the King having approved, the Naval Board hereby appoints you First Captain of His Majesty's Australian Ship *Melbourne* additional and Commodore of the First Class in command of His Majesty's Australian Fleet, to take effect from the twenty-ninth day of April, 1922.

2. The Naval Board hereby authorize you to hoist your Broad Pendant in His Majesty's Australian Ship *Melbourne*, taking charge of the following Ships, namely:—

H.M.A.S. *Melbourne*  
H.M.A.S. *Sydney*  
H.M.A.S. *Brisbane*  
H.M.A.S. *Marguerite*  
H.M.A.S. *Anzac*  
H.M.A.S. *Stalwart*

and of any other of His Majesty's Ships or His Majesty's Australian Ships that may from time to time be placed under your orders; and all Captains, Commanding Officers, and Companies belonging to the said Ships are hereby charged and commanded to be obedient to you, and you likewise are hereby charged and commanded to follow such orders and directions as you shall from time to time receive from the Naval Board of the Commonwealth of Australia or any other your superior Officer for His Majesty's Service.

3. When Ships of the Royal Navy or Ships provided and maintained by another Dominion are present with your Broad Pendant, the Senior Officer (whether yourself or a Flag Officer flying his flag in a Ship of the Royal Navy or other Dominion Navy) will have the right of command in matters of ceremony or international intercourse, or where united action is agreed upon, but will have no power to direct the movements of Ships of the other Service unless such Ships are ordered to co-operate by mutual arrangement.

4. A Warrant authorizing you to convene courts martial for the trial of any person borne on the books of one of His Majesty's Australian Ships is forwarded herewith.

Given under our hands, this 27th day of May, 1922.

(Sgd.) W. MASSY GREENE.  
A. F. EVERETT.  
C. T. HARDY.  
W. CLARKSON.  
A. MARTIN.

211.

### CLASSIFICATION OF SHIPS IN COMMISSION AND OUT OF COMMISSION.

With reference to Navy Order No. 331/1921, the following is the present classification of the effective vessels of the Royal Australian Navy:—

*Class A.*—In full commission, *i.e.*, carrying full complements in time of peace:—

*Anzac.*  
*Stalwart.*

*Class B.*—In active commission, *i.e.*, carrying reduced or special complements which in time of peace are able to go to sea, but would require their complements changed or completed in case of war or emergency:—

*Melbourne.*  
*Brisbane.*  
*Sydney.*  
*Geranium.*  
*Platypus.*  
*Cerberus (T).*  
*Swordsman.*

*Class C.*—In reserve commission, *i.e.*, with a reduced crew insufficient to enable them to proceed to sea:—

Nil.

*Class D.*—Not in commission. Can be made ready for sea in 48 hours:—

Nil.

*Class E.*—Not in commission. Can be made ready for sea in 14 days:—

*Success.*  
*Tasmania.*  
*Tattoo.*  
*Huon.*  
*Warrego.*  
*Swan.*  
*Torrens.*  
*Yarra.*  
*Parramatta.*  
*Mallow.*  
*Marguerite.\**

\* On paying off.

Note.—(1) One T.B.D. of each Class is in turn kept at 7 days' notice.

(2) One light cruiser will join Class E on completion of *Adelaide*.

(22/0385.)

212.

## SYSTEM OF EDUCATION IN THE R.A.N.

## A.—EDUCATION OF BOYS.

1. There will be a compulsory school for junior ratings, whereby their training ship education may be continued progressively, thus providing a good general education.

2. (a) Every boy in the ship is to receive from six to eight hours' instruction weekly, preferably in the morning.

(b) The School Register (A.S.396) will be examined and signed weekly by the Instructor Officer, and by the Executive Officer. The former will note, in the column provided, the reasons why any boy has not had his full time education during the week.

(c) The Instructor Officer, or Schoolmaster where no Instructor Officer is borne, is to be assisted and advised as regards attendance by the Officer of the Military Branch detailed by the Captain to keep the Progress Book (S. 399) and supervise instructions other than educational. This Officer is to give the Instructor Officer or Schoolmaster access to the Progress Book, showing the total number of names of the Ordinary Seamen 2nd Class and Boys available for instruction, and he is to acquaint the Instructor Officer or Schoolmaster of the entry, discharge, or rating of Ordinary Seamen or Boys and of any reason for their absence from instruction. Commanding Officers are responsible that this Officer co-operates with the Instructor Officer or Schoolmaster and allocates the time available for all the instructions during the week to the best advantage in accordance with the orders in force.

(d) The School Register will be signed weekly by the Commanding Officer.

(e) The School Register will be forwarded quarterly to the Senior Officer of the group to which the Ship or establishment belongs, signed by him, and forwarded to the Navy Office.

3. Where no Instructor Officer is borne, an Officer will be detailed by the Commanding Officer to see that the above Orders for instructions are carried out as far as possible, and to sign the School Register in lieu of the Instructor Officer.

4. The object to be aimed at in ships carrying on instruction for boys should be the passing of the Educational Test, Part I., and the examination for accelerated advancement to man's rating.

## B.—EDUCATIONAL TEST, PART I.

1. Instruction for this examination will be carried out by correspondence and by individual instruction.

2. A course of about twenty lectures, to cover the whole syllabus, will be prepared under the direction of the Fleet Instructor Officer.

3. Copies of this course will be supplied by the Fleet Instructor Officer to the Senior Officers of groups, and will be available on demand from the Senior Officer of a group for use in Ships and establishments in that group in which no Schoolmaster is borne. The Senior Officer of a group will detail a Schoolmaster to correct these papers and give assistance to the candidates.

4. In ships and establishments carrying a Schoolmaster personal instruction will be given.

5. The School Register (A.S. 396) should be kept by all ships, as detailed in Section A.

6. In all ships and T.B.D.'s a rating who passed the examination for accelerated advancement to man's rating, or any higher examination, may be appointed Acting Schoolmaster for the purpose of giving individual assistance.

7. Copies of all courses are to be forwarded to the Headmaster, R.A.N. College, Jervis Bay.

## C.—HIGHER EDUCATIONAL TEST.

The R.A.N. Syllabus is the same as the R.N. Syllabus as laid down in King's Regulations and Admiralty Instructions, Appendix X. Part XVII.

1. Instruction for this examination will be carried out by correspondence and individual instruction. The various subjects will be dealt with as follows:—

## I.—General Knowledge.

- (a) A paper will be issued each week drawing attention to the leading current events and other matters, with a few notes on each.
- (b) A few questions will be issued with each paper, and, on being answered, will be corrected and returned with explanatory notes.

## II.—History.

- (a) A course of twenty lectures and explanatory notes, based on the three books—*Groundwork of British History*, by Warner and Marten, Section III., Blackie and Sons; *The British Empire*, by Sir Charles Lucas, Macmillan and Co.; and *The Royal Navy*, by John Leyland, Cambridge University Press—will be prepared and issued, one a week, together with a statement of the pages of the text books the candidate is to read during the coming week.
- (b) A few questions will be issued with each paper, and, on being answered, will be corrected and returned with explanatory notes.

## III.—Geography.

- (a) A course of twenty lectures and explanatory notes, based on the three books—*Geography of the British Empire*, by Bunting and Collier, Cambridge University Press; *Applied Geography*, by Scott, Keltie, Philip, and Son, Fleet-street; or *Gateways of Commerce*, Fairgrieve and Young; and *Physical Geography*, by Huxley and Gregory, Macmillan—will be prepared and issued, one a week, together with a statement of the pages of the text-books the candidate is to read during the coming week.
- (b) A few questions will be issued with each paper, and, on being answered, will be corrected and returned with explanatory notes.

## IV.—Navigation (I.).

- (a) A preliminary course of ten lectures will be prepared by the Instructor Officer on the following syllabus (being a selected part of the full syllabus):—

To write a short definition or explanation, accompanied by sketch or diagram when possible, of the following:—

Great circles; small circles; the equator; the poles; a meridian; parallels of latitude; difference of latitudes; difference of longitude; departure; nautical mile; rhumb line; prime meridian; azimuth; magnetic

meridian; true course of a ship; magnetic course; compass course; variation; deviation. To apply variation and deviation in the correction of courses and bearings.

To be able to give a brief description of the shape of the earth; the revolution of the earth on its axis; the earth's orbit; the moon's orbit.

The traverse table. The use of the formula:—  
dep. — = d long. cos mean lat.

The Mercator's chart, brief description and advantages; how to read an Admiralty chart; chart abbreviations; to mark on a chart a position whose latitude and longitude are given; to measure the bearing and distance of one point from another on a chart; to plot a ship's track on a chart given the times of alteration of course and speed.

- (b) A few questions will be issued with each paper, and, on being answered, will be corrected and returned with explanatory notes.
- (c) A further course of ten lectures on the remainder of the syllabus (K.R. & A.I., Appendix X., Part XVII.) will be prepared for use with candidates who do not go to Flinders Naval Depot for special courses.

#### V.—Navigation (II.).

- (a) Ranks and ratings who have obtained first class marks in Navigation (I.) will be given, when practicable, a three months' course at Flinders Naval Depot.
- (b) A course of twenty lectures will be prepared for those candidates who are unable to go to Flinders Naval Depot.

#### VI.—Navigation (III.).

- (a) Ranks and ratings who have obtained first class marks in Navigation (I) will be given, when practicable, a three months' course at Flinders Naval Depot.
- (b) A course of twenty lectures will be prepared for those candidates who are unable to go to Flinders Naval Depot.

#### VII.—Practical Mathematics.

- (a) A preliminary course of ten lectures will be prepared by the Instructor Officer on the following syllabus (being a selected part of the full syllabus):—

Practical applications of arithmetic and mensuration, *e.g.*, the keeping of simple accounts in connexion with messing and stores, percentages, averages, paint required for a given surface, or canvas for a sail, capacity of a drum or tank, weight of water in a flooded compartment or coal capacity of a bunker, ratio, proportion, variation; the use of logarithms in simple cases.

Algebraical signs and symbols and their use; the rules of indices; the expression of an algebraical formula in words and of a rule as a formula; to find the value of any one term of a formula when numerical values of the remainder are given; examples of formulae connected with Service matters.

Simple equations of one or two unknowns; application to the solution of problems; the simpler geometrical properties of lines, angles, and triangles.

Meaning of the terms trigonometrical ratios, sine, cosine, and tangent in relation to an angle less than a right angle. To find these ratios for a given angle by construction and the converse; given one ratio, to calculate the values of the remaining two.

- (b) A few questions will be issued with each paper, and, on being answered, will be corrected and returned with explanatory notes.
- (c) A further course of ten lectures on the remainder of the syllabus (K.R. & A.I., Appendix X., Part XVII.) will be prepared for use with candidates who do not go to Flinders Naval Depot for special courses.

#### VIII.—Mechanics.

- (a) A preliminary course of ten lectures will be prepared by the Instructor Officer, on the following syllabus (being a selected part of the full syllabus):—

Ideas of force from common experience; balanced and unbalanced forces; force measured by comparison with the weight of a body or with the extension or compression of a spring; force, a directed quantity; force can be represented completely by a straight line; resultant of two or more forces; equilibrium; the triangle of forces—an experimental fact; resolved part of a force in any direction; three forces in equilibrium must meet in a point or be parallel.

The idea of leverage; "moment" of a force about a point; clockwise and anti-clockwise moments; in cases of equilibrium the sum of the clockwise moments is equal to the sum of the anti-clockwise; application to solution of practical problems; parallel forces; line of action of resultant; couples; centre of gravity; position in case of triangle, rectangle, &c.; change in position of centre of gravity of a ship when a heavy weight such as a gun is put on board, taken out, or shifted a known distance; pressure of a loaded beam on its supports; the steelyard.

Speed; uniform velocity; velocity represented by a straight line; triangle of velocities; velocity that is steadily increasing or decreasing in amount; example of falling body; rate of change of velocity; value of "g"; average velocity; height attained by body projected vertically upwards.

Unbalanced force the cause of change of motion; pull of the earth the cause of increasing velocity in the case of a body falling freely; the pull of the earth proportional to the "quantity of matter" in a body; mass; weight; weight of 1 lb. taken as unit of force; inertia.

Special properties of liquids; fluid pressure; the hydraulic press; pressure at a given depth in sea water; density; specific gravity.

- (b) A few questions will be issued with each paper, and, on being answered, will be corrected and returned with explanatory notes.

- (c) A further course of ten lectures on the remainder of the syllabus (K.R. & A.I., Appendix X., Part XVII.) will be prepared for use with candidates who do not go to Flinders Naval Depot for special courses.

*IX.—Magnetism and Electricity.*

- (a) A preliminary course of ten lectures will be prepared by the Instructor Officer on the following syllabus (being a selected part of the full syllabus) :—

Magnetic substances; elementary properties of magnets; their action on one another; polarity; magnetic induction; magnetic properties of iron and steel; residual magnetism; the earth a magnet; the magnetic field; lines of force; the magnetic compass; variation; deviation; magnetic screening.

Electrification by friction; conductors and non-conductors; electrostatic induction; potential; capacity; condensers; specific inductive capacity; induction electrical machine.

Current electricity; simple voltaic cells; forms in common use in the service; local action; polarization; effect of the current; chemical, heating magnetic; chemical measurement of current strength.

The electric current; current, electromotive force, resistance; resistance of a conductor depending on material, area of cross-section and length; units in practical use; fall of potential in a current-bearing wire; the relation of  $E = RC$ ; simple and divided circuits; arrangement of cells in series and parallel.

- (b) A few questions will be issued with each paper, and, on being answered, will be corrected and returned with explanatory notes.
- (c) A further course of ten lectures on the remainder of the syllabus (K.R. & A.I., Appendix X., Part XVII.) will be prepared for use with candidates who do not go to Flinders Naval Depot for special courses.

2. The course outlined in Section I. will be prepared independently by the Senior Educational Officer of each group mentioned in paragraph 3.

The courses outlined in Sections II., III., IV., V., VI., VII., VIII., and IX. will be prepared under the direction of the Fleet Instructor Officer. The courses will be forwarded to the Headmaster, Royal Australian Naval College, who will reproduce sufficient copies for all ships and establishments, and forward them to the Fleet Instructor Officer. Requisition is to be made by Commanding Officers to Senior Officers of educational groups for copies of the courses required. Senior officers of groups are to obtain copies of courses from the Commodore Commanding H.M.A. Fleet.

Copies of all courses and examination papers are to be forwarded to the Headmaster, Royal Australian Naval College, Jervis Bay.

3. The Senior Officers of Educational groups will be as follows :—

- (a) Commodore Commanding H.M.A. Fleet for Ships and Establishments under his command.
- (b) Captain Superintendent of Training for Ships and Establishments in Victoria, and those under the direct orders of the Naval Board.
- (c) Commanding Officer, Royal Australian Naval College, for College and attached ships.

- (d) Commodore Superintendent and Senior Naval Officer, Sydney, for *Penguin*, *Tingira*, and ships in reserve in Sydney.

4. The following Officers will be responsible for the issuing of the correspondence courses to the different groups, and the correcting of examination questions :—

- (a) The Fleet Instructor Officer,  $\frac{1}{2}$
- (b) The Senior Instructor Officer, Flinders Naval Depot.
- (c) The Senior Instructor Officer, Royal Australian Naval College.
- (d) The Senior Schoolmaster Officer of H.A.M.S. *Tingira*.

5. Examination papers in the subject-matter of the preliminary courses of IV., VII., VIII., and IX. will be set by the Fleet Instructor Officer, reproduced as in paragraph 2, and issued by the Commodore Commanding H.M.A. Fleet to Senior Officers of educational groups in demand.

The worked papers will be corrected by the Senior Educational Officer of the group to which the candidate belongs, and the worked papers forwarded to Navy Office, together with marks obtained by the candidate.

This examination will usually be held in April on dates to be promulgated by Navy Order.

Copies of examination papers to be sent to Headmaster, Royal Australian Naval College, and Navy Office.

6. Names of all candidates obtaining 55 per cent. of the marks are to be forwarded to the Navy Office as early as possible, accompanied by a recommendation from the Commanding Officer, stating whether these candidates are fit for courses at Flinders Naval Depot.

Any candidate having previously obtained 50 per cent. in any subject in the Higher Educational Test may be recommended for a course at Flinders Naval Depot in this subject, without further preliminary examination.

7. Candidates so recommended will be given, if practicable, a three months' course at Flinders Naval Depot to complete the courses selected.

Candidates who cannot be spared to attend these courses may complete Higher Educational Test by correspondence courses in their ships.

8. Candidates who are sent to Flinders Naval Depot for Courses as above, and have not completed the Courses of Sections I., II., and III., in their ships and establishments, will complete these Courses at Flinders Naval Depot.

9. No candidate will be allowed a second continuous course in the same subject at Flinders Naval Depot, except in special circumstances.

10. Records of students taking Correspondence Courses will be shown in the School Register (A.S. 396).

11. Navy Order No. 466/1921 is hereby cancelled.

P.311/5/4.

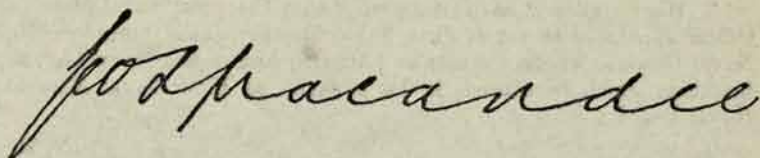
(This Order will be reprinted for posting on Notice Boards.)

# Commonwealth Navy Orders.

Navy Office, Melbourne,  
4th July, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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217.	Reports of Survey on Provisions.
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219.	Reduction of R.A.N. Personnel (Sea-going.)

213.

**COMMONWEALTH PRECEDENCE TABLE.**

In connexion with the Commonwealth Precedence Table published in the *Commonwealth Gazette*, dated 28th January, 1914, His Excellency the Governor General has ruled that under Item 10, only two Naval and two Military Officers are to be considered as being "Senior Officers in command of Naval and Military Forces."

The two Naval Officers are—

- (a) The First Naval Member of the Naval Board.
- (b) The Officer Commanding, H.M.A. Sea-going Fleet,

or the Officer duly appointed by the Governor-General in Council to act in either of those offices during a temporary vacancy or absence of either.

2. His Excellency has further ruled that the First Naval Member, or the Officer appointed to act as First Naval Member, takes precedence before all Naval Officers, whether senior or junior to him in the Navy List, at official functions which he attends in his capacity as First Naval Member of the Naval Board.

(N. 206/1/22.)

214.

**ADDENDA TO NAVY ORDER No. 112/1922.**

To Part I., paragraph 3, add the following :—

"*Note.*—If the Senior Officer or Commanding Officer of the ships concerned is unable to communicate with any of the authorities mentioned above he will request the District Intelligence Officer of the area in which he is situated to make the report for him.

Australian Intelligence Centres and Areas are laid down in A.C.D. No. 538.

The limits of adjoining Naval Stations are laid down in A.F.O. No. 1168/1921."

(22/0115.)

215.

**ADDRESS OF R.A.N.R. SUB-DISTRICT, PORT ADELAIDE.**

It has been decided to alter the name of the R.A.N.R. Sub-District at Birkenhead, South Australia, to Port Adelaide.

2. The address of the D.N.O., South Australia will in future be "Naval Staff Office, Port Adelaide (S.A.)."

3. Appendix I. of Consolidated Navy Orders 1911-1920 and page 58 of the Navy List are to be amended accordingly.

(C. 128/1/2.)

216.

**ADVANCEMENT OF OFFICERS' STEWARDS AND COOKS.**

Advancements of Officers' Stewards and Cooks will be made in accordance with requirements, and from Roster, by the Commanding Officer, Flinders Naval Depot, Westernport.

2. Advancements by Commanding Officers in vacancies arising in Ships are to be to the acting rating only, and will cease on leaving the Ship, or earlier, in the event of the vacancy being filled, or at any time, as may be decided by the Commanding Officer.

3. The qualifications for all ratings above Officers' Steward and Cook, 3rd Class, are to include :—

- (i) Recommendation by Commanding Officer on Return A.S. 507.
- (ii) At least one year's service in a Seagoing Ship in present rating.
- (iii) Ability not below "superior" for at least one year preceding.
- (iv) Continuous very good conduct for one year, immediately preceding advancement.
- (v) For Officers' Chief Steward and Cook, five years' minimum service as Officers' Steward, 1st Class, or Officers' Cook, 1st Class, will be required, together with ability not below "superior" for at least three consecutive years.

4. Before advancement to the rating of Officers' Steward or Officers' Cook, 1st Class, it will be necessary for the men concerned to pass the Educational Test, Part I.

5. Except for bread-making, for which will be substituted instruction in the different special dishes required by Officers' Messes, Officers' Cooks are to undergo similar courses of instruction in the Cookery School at Flinders Naval Depot, to those laid down for Ships' Cook ratings. New entry Officers' Cooks will, during the period of training, be detailed for duty in Officers' Galleys at Flinders Naval Depot in so far as the training being carried out in the School of Cookery permits.

New entry Officers' Stewards will, as far as possible, undergo training at Flinders Naval Depot as follows :—

Care of Cabin and Clothes; Laying a Table; Waiting at Table; Cleaning and Care of Silver and Mess Traps generally; Keeping of Mess and Wine Accounts; Knowledge of Marketing; Carving of Meats and Poultry.

For the different grades of Officers' Stewards no professional examinations will be required.

6. In future, the grade equivalent to "Ordinary Seaman" will be termed Officers' Steward or Cook, 4th Class, and progressive pay of 6s. 8d. and 6s. 10d. a day will be payable to the "Able Seaman" rating (Officers' Steward and Cook, 3rd Class) after three years and six years man's service respectively.

Officers' Stewards and Cooks, 4th Class, will be advanced to Officers' Stewards and Cooks, 3rd Class, after one year's service as such, subject to the approval of the Captain.

7. Articles 192 and 206 of the Consolidated Navy Orders 1911/20 are hereby cancelled.

(P. 349/7/21.)

(This Order will be re-printed for Posting on Notice Boards.)



217.

**REPORTS OF SURVEY ON PROVISIONS.**

With reference to Consolidated Navy Orders 1911-1920, Article 301, paragraph 2, unless further particulars or explanations are requested in regard to provisions condemned by Reports of Survey which reports are forwarded direct to the Director of Victualling, it may be assumed that Naval Board Authority has been obtained to write the stores off charge for the reasons shown.

(S. 455/6/9.)

218.

**SIGNAL LETTERS OF BRITISH SHIPS.**

The following Commercial Code Signal has been appropriated to the undermentioned British ship:—

Date.	Signal Letters.	Name of Ship.	Port of Registry and Official No.	Sail or Steam, Rig and Net Regd. Tonnage.	Owners.
12.6.22	T.N.D.G...	<i>Eckunga</i>	Adelaide, 137227	Steam, 1924	Commonwealth Government Line of Steamers

(N. 236/1/15.)

219.

**REDUCTION OF R.A.N. PERSONNEL (SEA-GOING.)**

In view of the reduction of the Fleet in commission which has recently been effected, a material reduction in the *personnel* of the Sea-going Forces becomes necessary. This reduction will be effected in the main by reversion of ranks and ratings lent from the Royal Navy. The position as regards R.A.N. *personnel* proper is as stated hereunder:—

**I. OFFICERS.**

2. The Board have under consideration the reduction of a limited number of commissioned and subordinate Officers in the following Branches:—

- (a) Military Branch, exclusive of Engineer Commanders, Engineer Lieutenant-Commanders, and Engineer Lieutenants.
- (b) Chaplains.
- (c) Accountant Branch.

3. To assist the Board in the selection of the Officers to be reduced, up to such numbers as may be decided upon, Officers who wish to retire voluntarily under the conditions prescribed hereunder, are invited to submit applications to do so through the usual channels. It must be clearly understood, however, that the acceptance of any resignation will be subject to the requirements of the Service, and to the approval of the Naval Board.

4. Compensation will be payable to an Officer compulsorily retired under this Order, irrespective of whether he submits his name voluntarily or not. The terms of compensation approved are as follow; but Officers must understand that these terms are subject to ratification by Parliament, and those

who submit their names voluntarily must agree to accept any modification of the conditions which may subsequently be decided upon by Parliament:—

- (a) Any Officer retired under this Order will be paid as compensation, one month's salary for each completed year of service. *Pro rata* payments will also be made for each additional completed month of service, but no *pro rata* payment will be made for any period of less than one month.

Service will be reckoned from the date of first appointment, and time served as Cadet Midshipman at the Royal Australian Naval College will be allowed to count for the purpose of compensation.

- (b) The minimum sum paid as compensation will be £200.
- (c) Compensation is in addition to deferred pay due and to any leave accruing under the Regulations (notwithstanding the provisions of Article 50, Financial Regulations (Sea-going).
- (d) Compensation will be based on the rates of active and deferred pay which the officer is receiving at the date of retirement, together with any allowances of a permanent character in the nature of pay, and victualling allowance. Married and dependent allowances will also be included in the case of an Officer who, having retained the old rates of pay, is still in receipt of these allowances.
- (e) Compensation will not be applicable to Cadet Midshipmen withdrawn from the Royal Australian Naval College.
- (f) In the case of an Officer who is nearing the retiring age, the sum payable as compensation will in no case exceed the amount which he would have received if he had been retained until reaching the retiring age, in addition to 12 months' pay on retirement.
- (g) Payment in lieu of furlough or extended leave will be made in addition to compensation under the terms of Articles 45 to 49 of the Financial Regulations (Sea-going), provided that in the case of extended leave the Officer has attained the prescribed age for retirement, or will attain the prescribed age for retirement on or before the expiration of the period of extended leave due.

5. An Officer retired under this Order will be entitled to passage at Government expense to the capital city of the State in which is situated his intended place of residence, provided that the expense of such passage does not exceed that involved in passage to the place from which he was first appointed.

6. Previous State service, which counts as service in the Permanent Naval Forces for the purpose of pay in lieu of furlough, will also be deemed to be service for the purpose of compensation, provided that there is no break between the State and the Commonwealth service.

7. The compensation scale will not apply to an Officer in either of the following classes:—

- (a) An Officer who has been or may be discharged as medically unfit.
- (b) An Officer who voluntarily retires otherwise than in response to this order.
- (c) An Officer who has been or may be placed on half-pay under the terms of Regulations 109 and 110 of the Naval Forces Regulations (Statutory Rule No. 1 of 1921).

8. An Officer who desires to submit his name voluntarily for retirement under this Order, in accordance with paragraph 4 above, should forward his application so as to reach the Navy Office not later than the 31st July, 1922. Resignation, if approved, will be made effective as soon after that date as the Officer can be spared.

9. An Officer who is selected for retirement, without having voluntarily submitted his name, will be given not less than one month's notice of retirement.

10. An Officer who is retired under this Order and wishes to retain his commission will, if eligible, be placed on the Retired List.

## II. RATINGS.

11. The necessary reductions as regards ratings are, as stated above, being effected mainly by the reversion of Royal Navy *personnel*. The Board are, however, prepared to release from their engagements, without payment of the usual "purchase money," a limited number of the following ratings, if they desire their discharge:—

E.R.A. 4th Class.

Stokers.

Sick Berth ratings.

Blacksmiths.

Joiners.

Cooks.

12. Applications for discharge from the above ratings have been called for by signal and in many cases have already been approved. Applications may be forwarded until further notice. Each case will be considered on its merits, and it must be distinctly understood that, if discharge is approved, no compensation will be paid.

13. Ratings, who volunteer and are eligible, will be enrolled in the R.A.F.R.

(A. 9/1/21.)

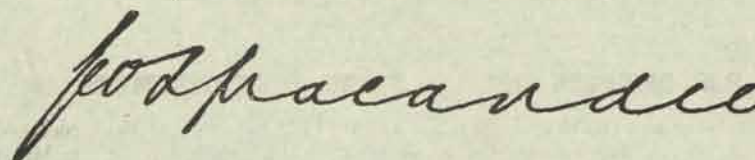
# Commonwealth Navy Orders.

Navy Office, Melbourne,

11th July, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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222.	Acting Chief E.R.A. 2nd Class, Chief Stoker, Stoker P.O., Leading Stoker, and Acting Leading Stoker—Advancement to.
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224.	Care in Assembling Rifles.
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220.

**CONTROL OF NAVAL WATERS REGULATIONS.**

Attention is drawn to Control of Naval Waters Regulations (Statutory Rules 1922, No. 74) which were promulgated on 31st May, 1922.

2. The responsibilities which devolve upon the Senior Naval Officer at the various Ports specified in the Schedule of the Regulations are to be observed by all concerned.

(21/0531.)

221.

**R.N. OFFICERS—SPECIAL TERMS OF RETIREMENT.**

With reference to Navy Order No. 175 of 1922, advice has been received from the Naval Representative, London, by cable, that, under the latest scheme recently promulgated, the age of compulsory retirement for Commissioned Officers from Warrant Rank and Warrant Officers has been reduced to 50 years, as from the 12th August, 1922.

2. Commissioned Warrant and Warrant Officers of 50 years of age, or above, on 12th August, 1922, may retire with the rate of Retired Pay they would have received at 55 years (see Quarterly R.N. List, page 2268), with a Gratuity of £150 for each completed year they are under the age of 55 years, plus £37 10s. for each completed period of three months in the case of an incomplete year, up to a maximum of £500. For the purpose of deciding the rate of Retired Pay, promotion from Warrant Officer to Commissioned Officer from Warrant Rank automatically increases, subject to satisfactory record, on ten years' seniority.

3. Commissioned Warrant and Warrant Officers under 50 years of age on 12th August, 1922, may retire, irrespective of age, on pay calculated on rank and seniority on the 12th August, 1922, with an additional two years' service in rank, plus a Gratuity of £500.

4. Warrant Officers of eight years' seniority or above on the 12th August, 1922, will be granted the minimum Retired Pay prescribed for Commissioned Officer from Warrant Rank, viz., £200, plus a Gratuity of £500.

5. The following cablegram has been received from the Admiralty regarding the terms for special retirement of Officers:—

“Reference to arrangements for special retirements of Officers contained in Fleet Order 1352/1922 number of applications from Warrant Officers and above under age of 50 on 12th August, 1922, to be provided under provisions paragraph 39 of that Order being greater in all cases than number of Officers to be reduced. Lists must be closed at early date. All from Officers of these classes serving on Foreign stations who wish to be considered must reach Admiralty on or before 31st July.”

6. The Board are prepared to cable to the Admiralty, at Government expense, all applications of R.N. Officers to retire.

(P. 354/1/1.)

222.

**ACTING CHIEF E.R.A. 2nd CLASS, CHIEF STOKER, STOKER PETTY OFFICER, LEADING STOKER, AND ACTING LEADING STOKER—ADVANCEMENT TO.**

Until further orders, the following rules for advancement to the ratings of Acting Chief Engine Room Artificer 2nd Class, Chief Stoker, Stoker Petty Officer, Leading Stoker, and Acting Leading Stoker are to be observed in the R.A.N. :—

*(a) Advancement to Acting Chief E.R.A. 2nd Class or Chief Stoker :*

Engine Room Artificers and Stoker Petty Officers who have not served for the qualifying period prescribed in K.R. & A.I., Appendix XV., Sections IV. and V., numbers 4 and 47, as necessary before advancement to Acting Chief E.R.A. and Chief Stoker respectively, may be permitted to sit for the qualifying examination. If successful, they may be subsequently recommended for advancement on Form A.S. 507; but until they have completed the qualifying period prescribed in K.R. & A.I., their names should be shown on a separate sheet (marked “Return of ratings passed, qualified in all respects except as regards time, and recommended”). If advanced before completing the qualifying time, they are to hold the acting rating until such period has expired. In the case of Chief E.R.A.'s 2nd Class, this would mean that a greater period than one year would be served with the acting rating. In future, E.R.A.'s and S.P.O.'s. are to be advanced to Chief E.R.A. and Chief Stoker, respectively, only by the Commanding Officer, Flinders Naval Depot, after obtaining the approval of the Naval Board.

*(b) Advancement to Stoker Petty Officer :*

All advancements to the rating of acting or confirmed Stoker Petty Officer are to be made by the Commanding Officer, Flinders Naval Depot, after obtaining the approval of the Naval Board.

The acting rating only may be given to men previously selected as Mechanician Candidates at the conclusion of the Mechanical Training Course, or to men advanced before they have served the necessary qualifying time.

Men who have already been confirmed as Leading Stoker without passing through the Mechanical Training Course or are confirmed forthwith under paragraph (c), sub-paragraph (iii) below, may be recommended for advancement to Stoker Petty Officer, provided they fulfil the conditions prescribed in regard to such men in K.R. & A.I., Appendix XV., Section V., No. 90 (c) and (d). All other men should not be recommended for Stoker Petty Officer until they have qualified for S.P.O. in the examination held at the conclusion of the Mechanical Training Course.

*(c) Advancement to Acting and Confirmed Leading Stoker :*

(i) The provisions of K.R. & A.I., Appendix XV., Part I., Section V., Number 105 (f) are suspended. Men may be advanced to the acting rating (if fully qualified, and not within two years of the completion of their engagements) by Commanding Officers, in vacancies caused by an actual reduction of the numbers of Leading Stokers in the R.A.N., e.g., through advancement to Stoker Petty Officer, disrating to Stoker, or final discharge from the Service, and also when the Commanding Officer,

Flinders Naval Depot, has informed the Commanding Officer of the ship in writing that the ship cannot be completed to complement in regard to Acting Leading Stokers. Otherwise, advancements to Acting Leading Stoker are to be made by the Commanding Officer, Flinders Naval Depot, after obtaining Naval Board approval. Vacancies caused by drafting are not to be filled except by authority of the Commanding Officer, Flinders Naval Depot.

(ii) As a temporary measure, Stokers 1st Class may be rated Acting Leading Stoker after one year's service as such, but the standard is not to be lowered.

(iii) Any Acting Leading Stoker who held the rating on the 12th February, 1919, and has served as such continuously since that date, is to be confirmed forthwith, provided his character is satisfactory, and he is recommended by the Engineer Officer.

(iv) At the end of each quarter, a return of Acting Leading Stokers who are recommended for the Mechanical Training Course should be forwarded to the Commanding Officer, Flinders Naval Depot. As such ratings, if they fail in the preliminary educational examination held at the beginning of the Course, or if they fail to qualify at the end of the Course, will revert to Stoker 1st Class, a man's name may, at his own request, be omitted from the return of men recommended for the Mechanical Training Course, but, if there should be at any time an insufficient number of recommended ratings available for the Course, the Commanding Officer, Flinders Naval Depot, has authority to call in for the Course any Acting Leading Stoker. Any Acting Leading Stoker who has held the acting rating for two years is to be discharged to Flinders Naval Depot to go through the Mechanical Training Course.

(v) The Mechanical Training Course is to be of 13 weeks' duration. At the commencement of the Course, ratings who have not passed the Educational Test, Part I., are to be given a simple educational test, and, if unsuccessful, they are to be reverted to the rating of Stoker 1st Class, and drafted back to their ships. Engineer Officers should encourage promising Stokers 1st Class to sit for, and pass the Educational Test, Part I., observing that the passing of this Test (although not obligatory), and the obtaining of the required Auxiliary Watch Certificate, constitute the best preparation for the Course. At the end of the fourth week, the men are to be examined, and divided in order of merit, as follows:—

- 50 per cent. Fitters and Turners.
- 30 per cent. Boilermakers.
- 10 per cent. Coppersmiths.
- 10 per cent. Moulders.

Only those selected as Fitters and Turners are eligible for provisional selection as Mechanician Candidates. At the conclusion of the Course, the men are to be examined, and as a result may—

- (a) be provisionally selected as Mechanician Candidates, and rated A/S.P.O. (See para. (b), sub. para. (ii) above);
- (b) qualify for Stoker Petty Officer; or
- (c) qualify for Leading Stoker, but fail for Stoker Petty Officer.

Men who qualify as Stoker Petty Officer will gain seniority as follows:—

- 6 months for over 95 per cent. at final examination,

4 months for 85 per cent. to 95 per cent. at final examination,

2 months for 70 per cent. to 84 per cent. at final examination

(but they will not be paid retrospectively), and if this makes their seniority as Acting Leading Stoker more than one year, they will be confirmed as Leading Stoker from the date they attained one year's seniority as Acting Leading Stoker, provided that their inclusion in the Class was delayed, through no fault of their own, after the date on which they had served nine months as Acting Leading Stoker.

Men who qualify for the confirmed rating of Leading Stoker, but fail for Stoker Petty Officer, will not gain seniority as Acting Leading Stoker, but will be eligible for confirmation upon attaining one year's seniority as such. They will not be eligible for further advancement to Stoker Petty Officer, but they may, however, be recommended again for the Mechanical Training Course after a further year's service, and if they fail to qualify for Stoker Petty Officer, after inclusion for the second time in the Mechanical Training Class, they will lose the prospects of ever becoming Stoker Petty Officers.

*(d) Promotion Roster for advancement to Stoker Petty Officer:*

The names of confirmed Leading Stokers will not be entered on the Depot Roster for promotion to Stoker Petty Officer until they have been included in Return A.S. 507.

The system of marking to be used in determining the position of a man's name on the Promotion Roster will be that approved for general use for all Promotion Rosters, but, in the case of Leading Stokers, marks given for "Service in present rating" are only to be applied to the time served as confirmed Leading Stoker.

2. Articles 200 and 201 Consolidated Navy Orders 1911-1920 are hereby cancelled.

(P. 346/1/40.)

*(This Order will be reprinted for posting on Notice Boards.)*

**223.**

**AUTHORITIES TO INCUR EXPENDITURE.**

As from 1st July, 1922, supervision of the Vote for expenditure at Swan Island (Division 88/2/1B) is being transferred to the Captain Superintendent of Training, Flinders Naval Depot, who will be responsible for recording expenditure thereunder in accordance with the instructions contained in Navy Order No. 150 of 1922.

The following amendment is to be made to the above-mentioned Navy Order:—

Paragraph 4 is amended by inserting the following additional item in clause (e) opposite "Commanding Officer, Flinders Naval Depot":—

- (b) Swan Island.

(A. 13/1/49.)

224.

**CARE IN ASSEMBLING RIFLES.**

With reference to Navy Order No. 462 of 1921, it is notified for information that the woodwork of rifles manufactured at the Commonwealth Small Arms Factory, Lithgow, is Queensland maple, which is not so suitable as walnut, which is the wood used for rifles supplied to ships of the Royal Navy. If, however, adequate care is exercised in the stripping, assembling, and use of the rifles, the wood will keep in good condition.

2. If any case occurs of damage to the woodwork of a rifle, a report is to be furnished stating in detail how the damage occurred.

(N. 227/4/17.)

225.

**DEFERRED PAY CLAIMS.**

With regard to Finance Authorities issued for payment of Deferred Pay to *personnel* serving in H.M.A. Ships, the following action should be taken if, on the receipt of the authority, the payee has been transferred to another ship :—

The claim should be forwarded for payment to the ship to which the rating has been transferred, under cover of a memorandum.

If only one payment is included in the Finance Authority, the *original* authority should be sent forward as an enclosure to the memorandum.

If more than one payment is shown on the Finance Authority, an extract should be made therefrom, and the extract sent forward with the memorandum.

In all such cases the Director of Navy Accounts should be immediately advised of the ship to which the authority is transferred.

2. This procedure does not, however, apply in the case of *personnel* reverting to the United Kingdom. In such instances the claim and Finance Authority should be returned to the Director of Navy Accounts, who will arrange for payment to be made in London.

(A. 30/18/3.)

226.

**INSUFFICIENTLY PRE-PAID MAIL MATTER.**

Article 105 of Consolidated Navy Orders 1911-1920 is amended as follows :—

1. Paragraph 2, line 4, omit "Williamstown" and insert in lieu "Westernport."

2. Paragraph 9, lines 6 and 7, omit the words "quarterly, to the Secretary, General Post Office, Melbourne" and insert in lieu the words "as early as practicable to the Deputy P.M.G., Melbourne."

3. Paragraph 10 is omitted.

4. The following paragraphs are added at the end of the article :—

" 18. In cases where a letter or posted packet (other than registered matter) on which a charge is levied has to be re-directed, *e.g.*, on account of the addressee having left the ship or the letter having been wrongly addressed, an extract of the list received is to be sent to the proper ship and a suitable note made on the list received with the mail."

" 19. In the event of an addressee refusing to pay the charge for insufficiently pre-paid postage, &c., the letter or package is not to be delivered to him but should be forwarded to the Deputy P.M.G., Melbourne, accompanied by a report, and a notation that this has been done is to be made against the entry on the list relating to the letter or package concerned."

(A. 33/1/24.)

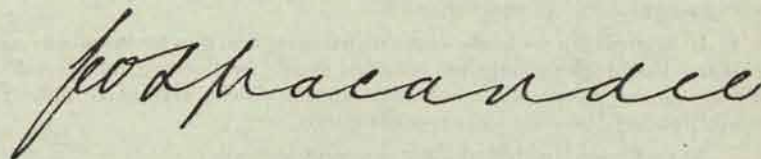
## Commonwealth Navy Orders.

Navy Office, Melbourne,

18th July, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By Command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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232.	Special Crates supplied with Vegetables—Return to Contractor at Sydney.
233.	Signal Letters of British Ships.
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227.

**USE OF ALCOHOLIC LIQUORS IN OFFICERS' MESSES.**

The consumption of alcoholic liquors in Officers' Messes on board H.M.A. Ships and Establishments is to be restricted to the hours between 1100 and 1400 and between 1730 and 2300 or the time of closing the mess if earlier than 2300. On occasions of Mess Entertainments the Commanding Officer may grant special permission for an extension.

2. At times other than the above all liquors are to be locked up.
3. Tossing or gambling for drinks is strictly prohibited.
4. Presidents of Messes are responsible that the above orders are carried out and any infringement is to be reported.
5. No spirits or liquors are to be consumed nor are any stocks of spirits to be maintained in gunroom messes.
6. In accordance with the spirit of paragraph 5, gun room officers messing in Ward Room Messes are not allowed spirits or liquors; in special cases, subject to the prior consent of the Captain or the Executive Officer, this prohibition may be waived as regards guests.
7. Navy Order No. 136 of 1922 is hereby cancelled.

S. 443/2/5.)

(This Order will be reprinted for posting on Officers' Notice Boards.)

228.

**ARRANGEMENTS WITH THE STATE GOVERNMENTS IN RELATION TO COMMONWEALTH AND STATE OFFICERS CALLED AS WITNESSES ON BEHALF OF THE COMMONWEALTH OR OF A STATE.**

The following arrangements made between the Commonwealth and State Governments, in relation to Commonwealth and State Officers called as witnesses on behalf of the Commonwealth or of a State, are promulgated for general information and guidance:—

When a member of the Commonwealth Naval Forces or a permanent or temporary civilian officer in the employ of the Defence Department (Navy) is summoned or called as a witness on behalf of a State, he shall, as regards his attendance to give evidence, be deemed to be in the performance of his duty as a Commonwealth Officer and no witness fees (other than the expenses, if any, paid by the Commonwealth for his travelling allowances) shall be charged by or paid to him on account of his being so summoned or called, but the State on whose behalf he was so summoned or called shall pay to the Commonwealth such sum as is sufficient to recoup the sum (if any) paid by it for the travelling allowance of the Officer.

2. When a State Officer who is subject to the Public Service Regulations of the State is summoned or called as a witness on behalf of the Commonwealth, he shall, as regards his attendance to give evidence, be deemed to be in the performance of his duty as a State Officer and no witness fees (other than the expenses, if any, paid by the State for his travelling allowances) shall be charged by or paid to him on account of his being so summoned or called, but the Commonwealth shall pay to the State such sum as is sufficient to recoup the sum (if any) paid by it for the travelling allowance of the Officer.

3. Any claim for travelling allowances of an Officer payable to the Commonwealth by a State pursuant to this arrangement may be rendered direct by the proper Officer of the State Department concerned, and any such claim payable to a State by the Commonwealth may be rendered direct by the proper Officer of the State Department concerned to the proper Officer of the Commonwealth Department concerned.

A. (4/1/43.)

229.

**PRINCE OF WALES' BIRTHDAY.**

On the occasion of the birthday of the Prince of Wales, the following congratulatory message was sent to His Royal Highness by the Governor-General:—

"The Royal Australian Navy and the Australian Infantry Regiments desire to express to Honorary Captain R.A.N. and Colonel-in-Chief His Royal Highness the Prince of Wales, respectful good wishes on the occasion of his birthday, and cordial congratulations on his safe return from his arduous voyage."

A reply in the following terms has been received:—

"Please convey to Royal Australian Navy and all ranks Australian Infantry Regiments my sincere thanks for their good wishes.

EDWARD P."

(N. 206/1/27.)

230.

**BOYS AND ORDINARY SEAMEN — TRAINING AFLOAT.**

The provisions of Admiralty Fleet Orders No. 3517/1921 and 355/1922, promulgating revised instructions for the training of Boys and Ordinary Seamen afloat, are applicable, where practicable, to the Royal Australian Navy.

2. With regard to the last portion of paragraph 19 of Admiralty Fleet Order 355/1922, the cases of Ordinary Seamen serving in Ships and Establishments not under the orders of the Commodore Commanding, His Majesty's Australian Fleet, who fail to pass educationally for Able Seaman at the second trial, should be reported to the Naval Board.

3. The following Officers will be responsible for the arrangements in connexion with this test:—

- (a) Commodore Commanding His Majesty's Australian Fleet, for all Ships and Establishments under his Orders.
- (b) The Commodore Superintendent and Senior Naval Officer, Garden Island, for all Ships and Establishments at Sydney, Royal Australian Naval College, and H.M.A.S. *Franklin*.
- (c) The Captain Superintendent of Training for Ships and Establishments in Victoria and those under the orders of the Naval Board.

All details, including the setting and marking of the papers, &c., are to be arranged locally. Copies of examination papers set should be forwarded to Navy Office for information.

4. Navy Order No. 114/1922 is hereby cancelled.

(P. 349/5/9.)

231.

**DENTAL STORES.**

It is promulgated for information that the Senior Dental Officer, Garden Island, Sydney, has been placed in charge of Dental Stores.

2. This Officer will undertake the receipt and issue of these stores and all demands and correspondence in connexion therewith should in future be addressed to the Senior Dental Officer.

(S. 451/2/3.)

232.

**SPECIAL CRATES SUPPLIED WITH VEGETABLES—RETURN TO CONTRACTOR AT SYDNEY.**

It is notified for general information that a charge of 1s. 6d. each is made for crates supplied with fresh vegetables by the present contractor at Sydney, and credit will be given for the full amount if the crates are returned in good order.

2. Such crates should, therefore, be preserved and returned by H.M.A. Ships or Fleet Auxiliaries whenever practicable.

3. Attention is drawn to the fact that it is only in special circumstances, such as an extended cruise, that the purchase of vegetables in crates is authorized.

(S. 443/18/5.)

233.

**SIGNAL LETTERS OF BRITISH SHIPS.**

The following Commercial Code Signal has been appropriated to the undermentioned British ship:—

Date.	Signal Letters.	Name of Ship.	Port of Registry and Official No.	Sail or Steam; Rig, and Net Regd. Tonnage.	Owner.
21.6.22	T.Q.C.K.	<i>Yaminda</i>	Sydney, 150158	Sail; Cutter: 10	W. J. Dalgarno, 97 Victoria - street, Darlinghurst, Sydney

(N. 236/1/16.)

234.

**CORRIGENDUM.**

The following amendment should be made to Navy Order No. 222/1922:—

Section (b), second paragraph, first line, omit the word "previously" and insert in lieu "provisionally".

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

**Commonwealth Navy Orders.**

Navy Office, Melbourne,

25th July, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By Command of the Naval Board,

*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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238.	Fuelling Return.
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235.

**CERTIFICATES OF SERVICE—ANNUAL INSPECTION.**

With reference to Article 832, Clause 5, K.R. & A.I., the Naval Board direct that the following procedure should be adopted with regard to the annual inspection of Service Certificates of ratings serving in Ships and Establishments of the R.A.N. :—

Ships of H.M.A. Fleet under the orders of the C.C.A.F. and .. .. .	} As directed by the C.C.A.F.
H.M.A.S. <i>Geranium</i> .. .. .	
H.M.A.S. <i>Penquin</i> and tenders (R.A.N. College)	} As directed by the C.S.G.I.
H.M.A.S. <i>Cerberus</i> (Flinders Naval depôt)	
H.M.A.S. <i>Cerberus</i> (tender) and <i>Swordsman</i>	As directed by the C.S.T.

P. 307/10/33.)

236.

**EDUCATIONAL TEST FOR ACCELERATED ADVANCEMENT TO MAN'S RATING, JUNE, 1922—RESULTS.**

The following ratings passed the Educational Test for accelerated advancement to man's rating, held on 13th and 14th June, 1922 :—

Name.	Rating.	O.N.	Where Serving.
Bone, F. S...	.. Ordinary Seaman, 2nd Class ..	12,687 ..	<i>Cerberus</i>
Viney, D. M.	.. Boy, 1st Class ..	12,688 ..	<i>Cerberus</i>
Walker, F. A.	.. Boy, 1st Class ..	12,797 ..	<i>Cerberus</i>
Warnes, R. E.	.. Boy, 1st Class ..	12,689 ..	<i>Cerberus</i>
Mellor, C. R.	.. Boy, 1st Class ..	12,979 ..	<i>Sydney</i>
Wells, G. H.	.. Boy, 1st Class ..	12,878 ..	<i>Sydney</i>
Loker, C. A. G.	.. Boy Writer ..	12,804 ..	<i>Tingira</i>
Kuhn, A. E.	.. Boy Writer ..	12,870 ..	<i>Tingira</i>
Johnson, H. M.	.. Victualling Boy ..	12,977 ..	<i>Tingira</i>

2. The necessary notation is to be made on the Service Certificates of these ratings.

(P. 329/3/12.)

(This Order will be reprinted for posting on Notice Boards.)

237.

**SAVINGS BANK AGENCIES—INSPECTION BY BANK OFFICIALS.**

The procedure laid down in Navy Order No. 511 of 1921 for the inspection of Ships' Books, &c., by the Audit Office, has been approved by the Naval Board to be extended to the inspection of Naval Savings Bank Agencies by the Bank's Inspectors.

The Naval Board direct that the facilities set forth in Navy Order No. 511 be accorded to the Bank's Inspectors.

(A. 6/2/31.)

238.

**FUELLING RETURN.**

In future, Form A.S. 229 is to be rendered on each occasion of coaling or oiling. The Form has been revised accordingly, and supply of the revised print will be made to H.M.A. Ships by the Naval Store Officer, Sydney, without demand. Stock of the existing form is to be treated as obsolete on receipt of the revised print.

2. Consolidated Navy Orders 1911/20, Articles 139 (2) and 141 are hereby cancelled.

(S. 418/2/62.)

239.

**DAIRY PRODUCE—SCHEDULE OF CONTRACT RATES.**

PERIOD—1ST JULY, 1922, TO 30TH SEPTEMBER, 1922.

Item.	Sydney.	Melbourne and Westernport.*
	<i>s. d.</i>	<i>s. d.</i>
1. Bacon, best mild (sides, 40-50 lbs.) (including wrappers or covers) ..	1 1 per lb.	1 2½ per lb.
Brand—		
2. Butter, in prints .. .. .	1 9 per lb.	1 7½ per lb.
Brand—	"Kyogle," "Norco," and "Calliope"	
Butter boxes, extra .. .. .	<i>s. d.</i> 1 0 each	1 0 each
3. Cheese, semi-matured, large ..	0 11½ per lb.	0 10½ per lb.
Brand—		
4. Cheese, choice, matured, mellow, large Brand—	0 11½ per lb.	0 10½ per lb.
5. Eggs, new laid, fair average size ..	2 3 per dozen	1 9½ per doz.
Egg cases, if not returned in good order and condition, extra ..	5 0 each	3 0 each
Name and Address of Contractor—	DOWNTON AND DYER LTD., 145 George-street, Sydney.	BAILEY BROS., 512 Flinders- street, Mel- bourne.

\* Prices are for delivery to ships in Hobson's Bay, and f.o.r. Melbourne for Westernport.

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

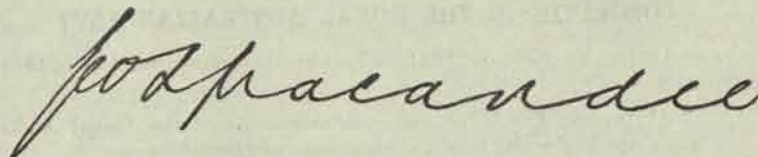
# Commonwealth Navy Orders.

Navy Office, Melbourne,

1st August, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

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244.	Ranger for Rifle Range—Volunteers for Position of.
245.	Portable Rifle Target—Construction of.
246.	Disposal of certain Fittings and Fixtures of H.M.A.S. "Australia."
247.	Losses and Breakages of Medical Stores.
248.	Sick Leave to Civil Officers and Employees who are Returned Sailors or Soldiers.

### FUELLING RETURN

In future Form A.S. 233 is to be rendered on each occasion of coaling or oiling. The form has been revised accordingly and supply of the revised form will be made to H.M.A. Ships by the Naval Store Officer, Sydney, without demand. Stock of the existing form is to be treated as obsolete on receipt of the revised print.

2 Consolidated Navy Orders 1811/20, Articles 139 (3) and 141 are hereby cancelled.

(S. 118/22.)

### DAIRY PRODUCE SCHEDULE IN CONTRACT STATE

No.	Quantity	Description
1	100	Butter
2	100	Butter
3	100	Butter
4	100	Butter
5	100	Butter
6	100	Butter
7	100	Butter
8	100	Butter
9	100	Butter
10	100	Butter
11	100	Butter
12	100	Butter
13	100	Butter
14	100	Butter
15	100	Butter
16	100	Butter
17	100	Butter
18	100	Butter
19	100	Butter
20	100	Butter

240.

**PAYING OFF OF H.M.A. SHIPS "PLATYPUS" AND  
"MARGUERITE."**

H.M.A.S. *Marguerite* paid off into reserve at Sydney on 12th July, 1922.

2. H.M.A.S. *Platypus* paid off on 12th July, 1922, and re-commissioned on 13th July, 1922, as Torpedo Boat Destroyer, Depot Ship, and Fleet Repair Ship under the command of the Commodore Commanding H.M. Australian Fleet.

3. Submarines J 1, 2, 3, 4, 5 and 7 are to be considered as finally paid off on 12th July, 1922.

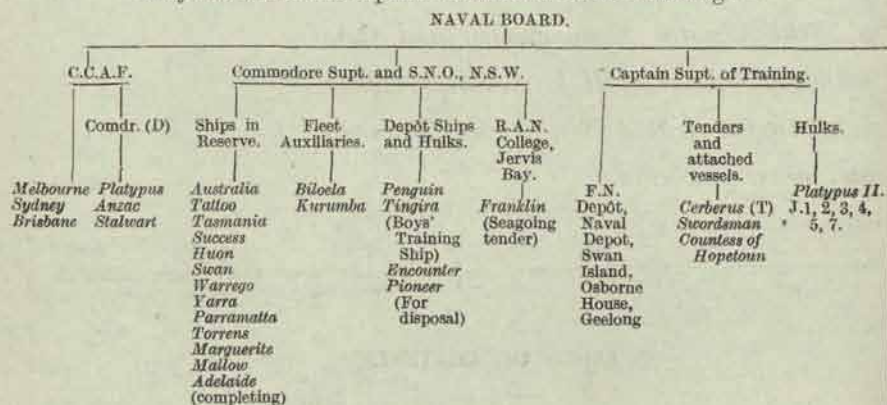
(C.165/3/12.)

241.

**COMMANDS IN THE ROYAL AUSTRALIAN NAVY.**

Navy Order No. 489 of 1921 is hereby cancelled and the following is substituted:—

"At present the ships and establishments of the Royal Australian Navy are under the superior command of the following:—



Geranion  
(21/16)

242.

**SWIMMING TESTS.**

With reference to Navy Order No. 96 of 1922, it has been decided that, as a standard swimming test in the R.A.N., every man in the future must be able to swim 40 yards in a duck suit in deep water, after which he must be able to keep himself afloat for three minutes.

2. Qualifications in the test should be awarded as follows:—

"Fair"—meaning that the men only just managed to pass, and should be given more practice.

"Good"—an average swimmer.

"Very Good"—a strong swimmer.

These qualifications are intended to assist Officers at sea to recognise backward swimmers.

3

3. Notations on Service Certificates should be made as follows:—

"Passed Swimming Test" (P.S.T.," followed by qualification and date; or

"Cannot swim," and date.

4. Every effort should be made to insure that all Officers and Men pass the Swimming Test.

5. The last sentence of paragraph 3 of A.F.O. 3602/1920, the provisions of which were adopted by Navy Order No. 96 of 1921, is hereby cancelled.

(P.361/1/4.)

(This Order will be reprinted for posting on Notice Boards.)

243.

**EDUCATIONAL TEST, PART I.—6th JUNE, 1922—RESULTS.**

The following Ratings passed the Educational Test, Part I., Examination held on the 6th June, 1922:—

Name.	Rating.	Official No.	Where Serving.
Faulkner, R. R. .. ..	A.B. .. ..	5617	Melbourne
Speuce, A. G. .. ..	Stoker .. ..	11775	Brisbane
Whitehouse, F. N. .. ..	Ordinary Seaman 2 .. ..	11610	"
Hendren, D. A. .. ..	Stoker .. ..	11542	"
Harvey, K. J. .. ..	Ordinary Seaman .. ..	11168	"
Carter, M. K. J. .. ..	Stoker .. ..	6966	"
West, W. .. ..	Stoker .. ..	11438	"
Price, C. A. .. ..	Sail Mate .. ..	5351	"
Turner, E. G. .. ..	Stoker .. ..	11287	Melbourne
Roberts, A. .. ..	Ordinary Tel. 2 .. ..	12051	Brisbane
Platt, V. .. ..	Ordinary Seaman .. ..	11116	"
Richards, H. O. .. ..	Signalman .. ..	5355	Sydney
Wells, G. H. .. ..	Boy, 1st class .. ..	12878	"
Warren, C. K. .. ..	Ordinary Seaman 2 .. ..	12914	"
Mellor, C. R. .. ..	Boy, 1st class .. ..	12973	"
Quincey, C. H. .. ..	Boy, 1st class .. ..	12877	"
Muro, N. M. .. ..	Boy, 1st class .. ..	12919	"
Cheney, G. .. ..	Boy, 1st class .. ..	12768	"
Pollard, J. .. ..	A./P.O. .. ..	1869	Cerberus
Shoobridge, E. .. ..	Signaller .. ..	8664	"
Powesland, W. .. ..	A./Leading Stoker .. ..	9219	"
Willmore, W. A. .. ..	A./P.O. .. ..	9776	"
Board, L. G. .. ..	A./Leading Stoker .. ..	9725	"
Hooper, W. .. ..	Blacksmith .. ..	3917	"
Drane, W. J. .. ..	Stoker, II .. ..	13473	"
Warnes, R. E. .. ..	Boy 1 .. ..	12689	"
Brown, A. .. ..	Stoker II .. ..	13489	"
McNeill, L. .. ..	Stoker II .. ..	13412	"
Hall, F. R. .. ..	Stoker .. ..	6931	"
Preston, J. N. .. ..	Stoker .. ..	11870	"
Field, S. F. W. .. ..	A.B. .. ..	9608	Swordsmen
Darling, W. B. .. ..	Signaller .. ..	9612	"
Shields, T. .. ..	Telegraphist .. ..	9614	"
Keggin, E. .. ..	Ship-painter 3 .. ..	1032	Platypus
Hemphill, C. .. ..	Stoker .. ..	12013	"
Magee, C. F. D. .. ..	Stoker .. ..	11952	"
Bowkett, E. D. McK. .. ..	Stoker .. ..	11361	"

2. The necessary notation is to be made on the Service Certificates of these Ratings.

(P.329/5/6.)

(This Order will be reprinted for posting on Notice Boards.)

244.

**RANGER FOR RIFLE RANGE—VOLUNTEERS FOR POSITION OF.**

A volunteer is required to carry out the duties of Ranger on the Tipnor Rifle Range, Flinders Naval Depôt.

2. He will have the use of the Range Hut for Married Quarters, free of charge. Accommodation consists of one large kitchen, and two rooms apart from those used by Firing Classes. He will be borne on the books of H.M.A.S. *Cerberus* for pay and victualling, but will not be provided with food from the General Mess. A Messing Allowance of 2s. per diem will be drawn in cash, and provisions may be obtained on repayment from Depôt to a limit of 2s. per diem for each member of family. Leave arrangements will be as for other ratings, fitting in with the requirements of the Gunnery School.

3. Land is available for kitchen garden.

4. Applications will be considered from all Petty Officers and Leading Seamen of the Executive Branch, holding Gunnery or Torpedo non-substantive ratings not higher than S.G. or S.T., who have not more than three years to serve to complete their existing engagement.

5. Commanding Officers of H.M.A. Ships and Establishments are to forward the names and certificates of all volunteers direct to the Captain Superintendent of Training, Flinders Naval Depôt.

6. In forwarding names of volunteers, it should be stated whether the rating has any children, giving their ages, as this would have to be considered in making a selection on account of the distance from the Range Hut to the nearest School.

(P.337/1/11.)

*(This Order will be reprinted for posting on Notice Boards.)*

245.

**PORTABLE RIFLE TARGET — CONSTRUCTION OF.**

With reference to Admiralty Fleet Order 600 of 1922, the Portable Rifle Target described therein is not to be constructed by H.M.A. Ships or Establishments without prior Naval Board approval.

(S. 457/1/8.)

246.

**DISPOSAL OF CERTAIN FITTINGS AND FIXTURES OF H.M.A.S. "AUSTRALIA."**

All Instructional Establishments and Depôts are to forward a list showing:—

- (a) Ship's Gunnery and Torpedo Fittings and Fixtures,
- (b) Gunnery and Torpedo Permanent Stores,
- (c) Machines, Machine Tools and other Fixtures,

which are now on board or appropriated to H.M.A.S. *Australia* and of which economical use can be made for Instructional purposes or otherwise. Lists to reach Navy Office on or before 15th August, 1922.

Where an Establishment or Depôt has already requested to be supplied with any items under the above headings, and supply has not been approved up to date of this order, the lists to be forwarded should include articles previously requested if such are still desired.

(N.227/1/66.)

247.

**LOSSES AND BREAKAGES OF MEDICAL STORES.**

Attention of Medical Officers is drawn to the necessity for exercising every care and supervision in regard to medical stores, utensils, &c.

2. Immediate inquiry is to be made into any breakages, losses, or deficiencies, and should blame be attributable to any person, the usual steps are to be taken to recover the value.

(S.452/1/19.)

248.

**SICK LEAVE TO CIVIL OFFICERS AND EMPLOYEES WHO ARE RETURNED SAILORS OR SOLDIERS.**

Navy Order No. 241 of 1921 is amended by adding at the end of paragraph 5, the following:—

"On application being made for sick leave under this Order by any Temporary Employee who has had previous service in a Commonwealth Department, inquiry should be made of the Department concerned as to whether special Sick Leave had been granted, and if so, to what extent. If no Sick Leave had been granted in respect of previous employment the Employee would be eligible for the full Sick Leave herein prescribed. If a portion of such Sick Leave had been granted, the Employee would be eligible for the balance of the prescribed Leave and no more until an aggregate of twelve months' service is completed in one or more Commonwealth Departments."

(C.120/6/3.)

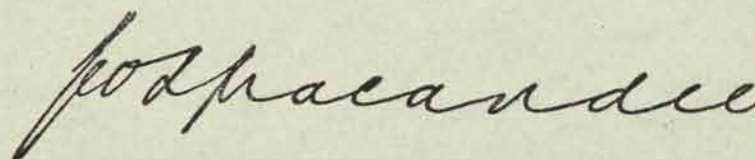
## Commonwealth Navy Orders.

Navy Office, Melbourne,

8th August, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By command of the Naval Board,



*The Rear-Admiral Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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256.	Naval Stores and Store Accounting.

249.

**R.N. OFFICERS—SPECIAL TERMS OF RETIREMENT.**

With reference to Navy Orders Nos. 175 and 221 of 1922, information has been received from the Admiralty that Gratuities payable to R.N. Officers on retirement, under the provisions of Admiralty Fleet Order No. 1358/1922, are not subject to the payment of Imperial Income Tax.

(A. 40/1/31.)

(This Order will be reprinted for posting on Officers' Notice Boards.)

**P. & R.T. INSTRUCTORS—QUALIFYING AND RE-QUALIFYING COURSES FOR.**

Qualifying and re-qualifying Courses for P. & R.T. Instructors will, in future, be carried out in Australia, in conjunction with the Military Authorities.

2. Candidates to qualify as P. & R.T. Instructor will be selected from Petty Officers and Leading Seamen passed for the rating of Petty Officer, who volunteer and are recommended to so qualify. Each candidate must be prepared to re-engage for a period of seven years before undergoing the Course, or have at least a period of seven years to serve before completing his existing engagement.

3. Reports, on Form A.S. 1303, accompanied by Service Certificates, of ratings volunteering and recommended to qualify as P. & R.T. Instructor should be forwarded forthwith, direct to the Captain Superintendent of Training, Flinders Naval Depôt, by all Ships and Establishments.

4. Blank Returns are required.

(P. 311/11/7.)

(This Order will be reprinted for posting on Notice Boards.)

251.

**HIGHER EDUCATIONAL TEST—ESTABLISHMENT OF BOOKS, ETC., FOR.**

The following Establishment of books, &c., for the use of candidates preparing for the Higher Educational Test has been approved:—

	Training Cruiser.	Light Cruisers.	De- stroyers and Sloops.	Flinders Naval Depôt.	Pen- guin.	Plat- yux.	R.A.N. College.
Hall and Knight's Trigonometry	18	12	6	12	6	6	3
Baker and Bourne's Algebra ..	18	12	6	12	6	6	3
Pendlebury's Arithmetic ..	18	12	6	12	6	6	3
Castle's Practical Mathematics	12	12	6	12	6	6	3
Hadley's Magnetism and Elec- tricity ..	12	12	6	12	6	6	3
Duncan's Mechanics ..	12	12	6	12	6	6	3
Electrical Measurements ..	12	12	6	12	6	6	3
Hall's Modern Navigation ..	12	12	6	12	6	6	3
Hall's Four Figure Tables ..	12	12	6	12	6	6	3
Inman's Tables ..	12	12	6	12	6	6	3
Warner and Martin's British History ..	12	12	6	12	6	6	3
Leyland, Royal Navy ..	12	12	6	12	6	6	3
Lucas, British Empire ..	12	12	6	12	6	6	3
Household. Our Sea Power*..	12	12	6	12	6	6	3
Bunting and Collier, Geography of British Empire ..	12	12	6	12	6	6	3
Huxley and Gregory, Physi- ography ..	12	12	6	12	6	6	3
Scott Keltie, Applied Geography	12	12	6	12	6	6	3
Fairgrieve and Young, Gate- ways of Commerce ..	12	12	6	12	6	6	3
Atlases ..	12	12	6	12	6	6	3
Geometrical Instruments sets	12	12	6	12	6	6	3
Parallel Rulers ..	12	12	6	12	6	6	3

\* Until present supply is exhausted.

2. Demands to complete to above revised Establishment are to be forwarded to the Naval Store Officer, Sydney.

3. Navy Orders Nos. 191/1919 and 138/1921, laying down previous establishments, are hereby cancelled.

(S. 403/1/149.)

252.

**SERVICE BAGGAGE—EXCESS LUGGAGE WARRANTS.**

A new form of Excess Luggage Warrant in book form has been adopted for general use in H.M.A. Ships, Naval Establishments, and Offices. Each book contains one hundred warrants. A first supply of one book will be made without demand to each Ship, Establishment, and Office, and demands for future supplies should be made on the Director of Navy Accounts. On receipt of the new forms the stock of Excess Luggage Warrants previously on hand is to be regarded as obsolete, and same destroyed.

2. Each person travelling with baggage by rail on a Railway Warrant granted at Government expense, is to be issued with necessary Excess Luggage Warrant at the same time as the Railway Warrant is supplied. The butt of each Warrant is to be entered up as an independent check against the claim from the Railway Department when received.

3. The conditions governing the care, custody, preparation, and signing of Railway Warrants set forth in Appendix II. of the Consolidated Navy Orders 1911-20 apply to Excess Luggage Warrants.

4. Attention is drawn to the necessity that a separate Excess Luggage Warrant be supplied to the person travelling, corresponding with the railway warrants necessary for the journey, e.g., a rating travelling from Crib Point to Nowra would require to be issued with the following Warrants:—

(i) Railway Warrant .. {  
Excess Luggage Warrant .. } Crib Point to Melbourne.

(ii) ditto. Melbourne to Sydney.

and

(iii) ditto. Sydney to Nowra.

5. Provision has been made on the new form for the insertion of the weight of the luggage allowed to be carried at Departmental expense by the person travelling, *vide* prescribed scale set forth in Financial Regulations (Sea-Going), Article 22, Clause 1, and Naval Financial Regulations 74D. (This weight is inclusive of the passenger allowance granted by Railway Department, viz., 1 cwt. in respect of 1st class passengers, and 84 lbs. for 2nd class.)

Any weight in excess of the prescribed scale allowance referred to must be paid for by the person travelling at the time of booking his luggage.

Where a member is travelling with his luggage, care must be taken to see that the free passenger allowance, which is covered by his ticket, is granted, otherwise he will render himself liable to refund any extra charge which may be incurred.

6. In the case of Naval Drafts, the total baggage would not ordinarily exceed the total luggage allowance as per prescribed scale. Authority is, therefore, given in the case of Drafts for the total service baggage to be carried at Government expense, and Excess Luggage Warrants issued in such circumstances should be amended accordingly.

7. Navy Orders Nos. 435 of 1921 and 57 and 111 of 1922 are hereby cancelled.

(S. 403/1/68.)

253.

#### STAFF COMMITTEE (CIVIL)—RE-CONSTITUTION OF.

The following memorandum from the Secretary, Department of Defence, relative to the re-constitution of the Committee to deal with Staff matters under Civilian Staff Regulations, is promulgated for information and guidance:—

“ I have to inform you that consequent on the cancellation of Naval Staff Regulations relating to Civilian Staff, an amendment of Civilian Staff Regulations No. 2 (a) as follows has been made:—

‘ 2 (A) (1). A Staff Committee consisting of members appointed by the Minister, including the Staff Inspector, shall advise the Secretary on all matters under these Regulations and the *Defence (Civil Employment) Act* 1918 referred to it for consideration.

(2). The Minister may appoint a Chairman of the Committee.

(3). The Staff Inspector shall make such inspections and inquiries as may be necessary for the information of the Secretary or of the Committee, and shall prepare agenda for the meetings of the Committee:—

and the Minister has approved of the *personnel* of the Committee being as follows:—

Mr. W. A. Newman (Chief Clerk), to be Chairman.

Mr. H. McTaggart, Public Service Commissioner's representative.

Mr. G. Sharp, nominated by Naval Board.

Mr. R. J. Murphy, Staff Inspector.

Major J. M. Lean, nominated by Military Board.”

2. Directors and Heads of Branches are to arrange for every facility to be afforded to members of the Committee in carrying out their duties.

3. Navy Order No. 48 of 1922 is hereby cancelled.

(C. 119/3/7.)

254.

#### PURCHASE OF MOTOR SPIRIT.

With reference to Navy Order No. 85 of 1922, the prices at which Plume Motor Spirit will be supplied by Vacuum Oil Company as from 15th July, 1922, are as follows:—

Locality.	Plume Motor Spirit.	
	s.	d.
Fremantle .. .. .	23	0 per case
Perth .. .. .	23	6 ”
Henderson N.B. .. .. .	23	3 ”
Bunbury .. .. .	23	6 ”
Port Adelaide .. .. .	23	0 ”
Adelaide .. .. .	23	6 ”
Melbourne .. .. .	23	0 ”
Geelong .. .. .	23	0 ”
Hobart .. .. .	23	6 ”
Launceston .. .. .	23	6 ”
Sydney .. .. .	23	0 ”
Newcastle .. .. .	23	0 ”
Brisbane .. .. .	23	0 ”
Rockhampton .. .. .	24	0 ”
Townsville .. .. .	24	0 ”
Cairns .. .. .	24	6 ”
Maryborough .. .. .	25	6 ”
Mackay .. .. .	26	0 ”

2. Supplies are for delivery f.o.b. or f.o.r. at the respective centres, or within city limits, and subject to 2½ per cent. discount.

(S. 420/2/16.)

255.

**ADOPTION, REVISION, AND ABOLITION OF FORMS.**

The undermentioned A.S. Forms have been adopted for use in the R.A.N. Supply will be made by the Naval Store Officer, Sydney, to H.M.A. Ships and Establishments without demand:—

- A.S. 425A (Part I).—Report of Inspection  
Preparation for Battle—Gunnery.  
A.S. 425A (Part II).— Ditto. Torpedo.  
A.S. 425A (Part III).— Ditto. Communications.  
(S. 418/2/81.)  
A.S. 396.—School Register.  
(S. 418/2/78.)

2. The undermentioned A.S. Forms have been adopted. Supply may be obtained by demand on Naval Store Officer, Sydney, in the usual manner.

- A.S. 277.—Night Rounds Report.  
(S. 418/2/70.)  
A.S. 521z.—Midshipman's Sight Book,  
(S. 403/1/105.)

3. The following A.S. Form has been adopted. Stock of the form will be held at Navy Office and issued as necessary with the instructions for the various examinations:—

- A.S. 400z.—General Directions for the Guidance of Officers conducting Educational Examinations, R.A.N.  
(S. 418/2/103.)

4. The undermentioned A.S. Forms have been revised, and supply will be made by the Naval Store Officer, Sydney, without demand:—

- A.S. 239A.—Conduct Sheet.  
(P. 349/22/4.)  
A.S. 431A.—List of Observations.  
(S. 418/2/74.)

5. The following A.S. Form has been revised, and supply will be made by the Naval Store Officer, Sydney, on demand:—

- A.S. 427.—Report of Inspection of H.M.A. Torpedo Boat Destroyers and Torpedo Boats (half-yearly) Torpedo Boats of the Flotilla.  
(S. 418/2/81.)

6. With reference to Navy Order No. 97 of 1922 and paragraph 5 of Admiralty Fleet Order No. 792 of 1922, H.M.A. Ships and Establishments are to provide on the back of Form A.S. 459A for the notation of Annual Inspection of the Service Certificate. The necessary amendment to Form A.S. 459A will be made at next reprint.

7. The undermentioned A.S. Form has been abolished—  
A.S. 239.—Conduct Card.

(P. 349/22/4.)

8. The undermentioned publications have been received from Admiralty. Distribution has been made by the Naval Store Officer, Sydney, to H.M.A. Ships and Establishments, as necessary:—

- O.U. 5239.—Notebook for Officers of Quarters, Handworked Guns, 1920.  
(S. 403/2/168.)  
Sound Telegraphy, 1914 to 1918, by Lieutenant T. F. Wall, D.Sc., R.N.V.R.  
(S. 403/2/60.)  
O.U. 6077.—Handbook of Torpedo Heads, Pistols, and Recorders.  
(S. 403/2/104.)  
O.U. 6090 (A).—Range Tables, Introduction.  
O.U. 6090 (B).—Range Tables for 4.7 inch Guns.  
O.U. 6090 (C).—Range Tables for 5.5 inch B.L. Guns.  
(S. 403/2/127.)  
O.U. 6094 B (1).—War Vessels and Air Craft, British and Foreign, January, 1922.  
(S. 403/2/113.)  
Admiralty List of Wireless Signals.  
(S. 403/2/110.)

256.

**NAVAL STORES AND STORE ACCOUNTING.**

It has been observed that stores are frequently returned to Store and entered on Reports of Survey (Form A.S. 331) in bulk; particularly is this the practice in returning Files, Cast Steel. In future particulars as to pattern numbers, &c., of each item are to be shown on all Reports of Survey.

2. In this connexion attention is drawn to Navy Order No. 119 of 1921, Section (A), paragraphs 1 and 2, and Article 10 of Memorandum of Instructions for the Guidance of Officers in Accounting for Naval Stores (Form S.117E), the last sentence of which reads as follows:—

“The description of stores demanded, and also of those returned, are to be entered in the respective forms in the same order as they are entered in the Abstract Statement.”

(S. 463/1/5.)

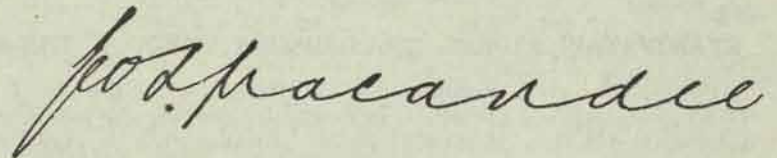


## Commonwealth Navy Orders.

Navy Office, Melbourne,  
15th August, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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258.	Examination Papers—Transmission through Post.
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260.	Care and Maintenance of Secondary Batteries.
261.	Contracts for Fresh Provisions at Brisbane.
262.	Signal Letters of British Ships.
263.	Reduction Scheme—Discharge of Ratings.

257.

**H.M.A. SHIPS "ADELAIDE" AND "BRISBANE."**

H.M.A.S. *Brisbane* paid off into Reserve on 4th August, 1922.

2. H.M.A.S. *Adelaide* commissioned on 5th August, 1922.

3. In consequence of the foregoing, the following amendments of Navy Order No. 241 of 1922 are approved:—

- (1) Omit "*Brisbane*," under C.C.A.F., and insert in lieu "*Adelaide*."
- (2) Omit "*Adelaide* (completing)" under Ships in Reserve, and insert in lieu "*Brisbane*."

(C. 165/4/4.)

258.

**EXAMINATION PAPERS—TRANSMISSION THROUGH THE POST.**

Post and Telegraph Regulation No. 27 (page 27 of the *Post and Telegraph Guide*) provides that, subject to indorsement, examination papers of Commonwealth and State Departments may be transmitted by Parcel Post.

2. The Question and Worked Papers of the various examinations held in the Royal Australian Navy should, therefore, in future be transmitted by Parcel Post, and sealed against inspection. The Parcels should be clearly marked on the outside "Navy Examination Papers only."

(P. 329/2/7.)

259.

**CLAIMS OF R.A.N. PERSONNEL TO MEDALS IN RESPECT OF MILITARY SERVICE.**

With reference to Navy Order No. 410 of 1921, it is notified that steps are being taken to verify the claims of the Officers and Men mentioned in the returns rendered in accordance with the Navy Order quoted.

2. In the event of any further claims being made by Officers and Men whose names were not included in the returns rendered under Navy Order No. 410 of 1921, particulars of claims should be forwarded to Navy Office for investigation.

3. Generally speaking, no Naval rating should be permitted to wear any Medal or Decoration which is not covered by a notation on his Service Certificate, and notations in regard to award of Medals should be made only on Navy Office authority. A Commanding Officer may, however, upon examination of medals produced, or investigation of a rating's Certificate of previous service, give provisional authority for the wearing of Medals or Ribands claimed in respect of such service; but full particulars should be reported to Navy Office, in order that the claims may be investigated and authority issued for the necessary notation on the claimant's Service Certificate.

4. All new entries who have seen previous War Service are to be interrogated as to the war medals earned in respect of service in any Branch of His Majesty's Naval or Military Forces, and particulars should be reported to Navy Office for investigation, provisional authority to wear ribands and medals being given, in the meanwhile, under Clause 3.

(P. 334/3/71.)

260.

**CARE AND MAINTENANCE OF SECONDARY BATTERIES.**

The use of other than pure distilled water for Lead Secondary Batteries is very injurious and seriously affects their life and efficiency.

2. Water from the supply mains, ordinary filtered water, and water from ship's evaporators not specially constructed for the purpose, is not to be used.

3. The life and efficiency of Lead Secondary Batteries are also seriously affected by the use of electrolyte of incorrect density.

4. The specific gravity of the electrolyte specified by the various manufacturers for use in their secondary batteries is in all cases specified for a temperature of 60° Fahr. It is therefore necessary to correct the hydrometer readings to the standard temperature of 60° Fahr. The density varies .0004 per degree Fahrenheit.

5. When the temperature of the electrolyte is above 60° the correction is to be added to, and when below 60°, subtracted from the hydrometer readings.

*Example—*

- |                        |                         |
|------------------------|-------------------------|
| (a) Hydrometer reading | 1.224 at 80° Fahr.      |
| 80° Fahr.              | = 20° above 60° Fahr.   |
| $20 \times .0004$      | = .008 to be added      |
| $1.224 + .008$         | = 1.232 at 60° Fahr.    |
| (b) Hydrometer reading | 1.236 at 50° Fahr.      |
| 50° Fahr.              | = 10° below 60° Fahr.   |
| $10 \times .0004$      | = .004 to be subtracted |
| $1.236 - .004$         | = 1.232 at 60° Fahr.    |

6. A limited number of specific gravity temperature correction charts has been supplied to H.M.A. ships and shore establishments. Further copies may be obtained upon application to the N.S.O., Sydney. Copies of this chart are to be posted for the information of Officers and men responsible for the care and maintenance of secondary batteries.

7. The importance of using only pure distilled water for the electrolyte and final washings in reconditioning cells is to be impressed upon all concerned.

(C. 21/17568.)

261.

**CONTRACTS FOR FRESH PROVISIONS AT BRISBANE.**

The following are the contract prices for supplies of Fresh Provisions to H.M.A. Ships at Brisbane during period 1st August to 30th September, 1922:—

**BREAD.**

Item.	Price.	Per—
	<i>s. d.</i>	
(a) Vessel lying alongside any wharf at Brisbane ..	17 8	100 lbs.
(b) Vessel at anchor away from wharf at Brisbane ..	17 8	100 lbs.

Name and Address of Contractor— .. Thomas Keating Ltd.,  
Warry-street, Valley, Brisbane.

## DAIRY PRODUCE.

Item.	Per—	Price.	
		s. d.	s. d.
Bacon, best mild, sides 40-50 lbs., including wrappers or covers. (Brands, optional, best) ..	lb.	1 1	
Butter, in prints. (Brands, optional, best, first quality) ..	lb.	2 4½	
Butter Boxes, extra ..	each	1 6	
Cheese, semi-matured, large. (Brands, best, optional) ..	lb.	1 3	
Cheese, choice, matured, mellow, large. (Brand, best, optional) ..	lb.	1 4½	
Eggs, new laid, fair average size ..	dozen		1 6
Egg Cases, if not returned in good condition, extra ..	each		2 6
Name and Address of Contractors—		Sneyd and Darcy, Terrace Stores, Toowong, Brisbane.	Barnes and Co. Ltd., Roma-street, Brisbane.

## FRESH MILK.

Item.	Per—	Price.
Fresh Milk— Delivery on board H.M.A. Ships at Brisbane ..	Imperial gallon	s. d. 2 3
Name and Address of Contractor—		A. Bailey, Montague-road, South Brisbane.

## MEAT.

Item.	Per—	Price—	
		Fresh.	Frozen.
		s. d.	s. d.
Beef—			
Forequarters ..	lb.	0 1½	0 2
Hindquarters ..	..	0 2½	0 3
Ribs, boned and rolled ..	..	0 5½	0 6
*Topsides, to be cut clear of aitch bone ..	..	0 4	0 4½
*Thick flanks ..	..	0 3½	0 4
Corned, briskets ..	..	0 2½	0 3
.. rounds ..	..	0 5	0 5½
Veal ..	..	0 5	0 5½
Mutton—			
Carcasses ..	..	0 4½	0 5
Chops ..	..	0 6	0 6½
Lamb, carcasses ..	..	0 6½	0 7
Pork—			
Sides ..	..	0 10	0 10½
Corned ..	..	0 9	0 9½

\* When supplies of topsides are being ordered, a quantity of thick flanks, not less than one-half the total weight of topsides, will also be ordered, in order that the leg portion of hindquarter may be utilized to the best advantage.

## MEAT—continued.

Item.	Per—	Price—	
		Fresh.	Frozen.
Sausages—			
Pork ..	lb.	s. d. 0 9	s. d. 0 9½
Mixed meat ..	..	0 6	0 6½
Belgian ..	..	0 10	0 10
Fresh suet, beef, kidney ..	..	0 5	0 5½
Brawn ..	..	1 1	1 1½
Hearts, ox, to average 3 lbs. each ..	each	0 6	0 7
Kidneys—			
Ox ..	..	0 6	0 6½
Sheep's ..	dozen	1 6	1 9
Sheep's fry ..	..	3 6	4 0
Soup meat ..	lb.	0 3	0 3½
Tripe, ox, cooked ..	..	0 6	0 6½
Ice ..	cwt.	4 6	..
Name and Address of Contractor—		Messrs Baynes Limited, Stanley-street, South Brisbane.	

## VEGETABLES.

Item.	Price.	Per—
Potatoes, Carmen, if obtainable, if not other kind of equal quality. In bags ..	s. d. 10 0	cwt.
Cabbages, free from outside leaves or stalks, and to weigh not less than 3 lbs. each ..	0 2½	lb.
Cauliflowers, to be fresh, newly cut plants, sound, and free from disease. To be delivered only with sufficient inner leaves to protect the flower. The average weight of the cauliflowers in this condition shall not fall below 3 lbs. each, taking the weight of the delivery as a whole ..	0 3	lb.
Mixed Vegetables, free from all tops consisting of the following as may be ordered:—Turnips, Carrots, Parsnips, Leeks (each bunch shall weigh not less than 1½ lbs.) ..	0 2½	lb.
Marrows ..	0 1½	lb.
Pumpkins ..	9 4	cwt.
Onions ..	Current market rates.	
Swedes, free from all tops ..	10 0	cwt.
Salads, assorted ..	2 6	dozen bunches
Extra for bags supplied with Vegetables other than Potatoes and Onions, if not returned ..	0 6	each
Name and Address of Contractor—		A. Grose, Stanley-street, South Brisbane.

262.

**SIGNAL LETTERS OF BRITISH SHIPS.**

The following Commercial Code Signal has been appropriated to the undermentioned British ship:—

Date.	Signal Letters.	Name of Ship.	Port of Registry and Official No.	Sail or Steam: Reg. and Net Registered Tonnage.	Owners.
25.7.22	T.Q.C.L.	<i>Vailele</i> ..	Sydney, 131492	Sail: cutter; 7	John Houghton Bradley, of Neutral Bay, Sydney

(N. 236/1/18.)

263.

**REDUCTION SCHEME—DISCHARGE OF RATINGS.**

All ratings who are granted free discharges under the provisions of Navy Order No. 219 of 1922, may be granted all leave due to the date of discharge, and a Railway Warrant to Port Division or original place of entry.

2. The concession in regard to Railway Warrants will apply only to discharges approved between 6th June and 31st July, 1922, inclusive. On and from 1st August the usual procedure provided in Regulation 21(6) of Financial Regulations (Sea-Going) will apply.

(P. 319/3/23.)

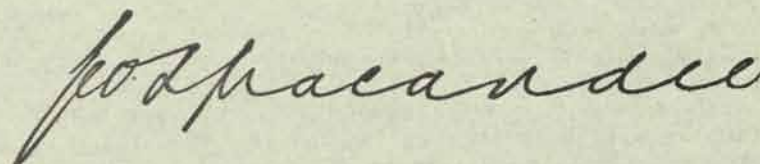
**Commonwealth Navy Orders.**

Navy Office, Melbourne,

22nd August, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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266.	Higher Educational Test Examination, July, 1922—Results.
267.	Dentures—Supply and Replacement.
268.	Pilotage Certificates.
269.	Form A.S. 431a.—List of Observations.
270.	Form A.S. 43z.—Naval Pay Book.
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272.	Permanent Clerical Officers (Office Staff).—Payment for Overtime on Holidays.

264.

**ORDERS TO REGULATE THE CARE AND MAINTENANCE OF WARLIKE STORES, GUNS, ETC., IN THE ROYAL AUSTRALIAN NAVY.**

*Section 1.*

DUTIES OF DEPUTY ARMAMENT SUPPLY OFFICER.

The Deputy Armament Supply Officer, under the Commodore Superintendent and Senior Naval Officer, Sydney, is in charge of the Naval Armament Depôts at Sydney. He is generally responsible for the upkeep of guns, ammunition, and other Naval Armament Stores necessary for the ships and depôts of the Royal Australian Navy. He is responsible that the Magazine and other regulations with regard to the safe keeping of ammunition and explosives are carried out in the Armament Depôts.

2. He is responsible to the Commodore Superintendent and Senior Naval Officer for the Naval Armament Depôts in accordance with the Regulations for Naval Armament Services and any subsequent amendments or additions thereto.

3. In the absence of the Assistant Inspector of Naval Ordnance he is to arrange for, and carry out, the annual and other examinations, if necessary asking for the assistance of a specialist officer from the Fleet. On no account is the examination of any stores for any year to be omitted unless the omission is authorized by the Director of Ordnance, Torpedoes and Mines.

*Section 1a.*

INSTRUCTIONS REGARDING NAVAL ARMAMENT STORES.

The Deputy Armament Supply Officer will furnish on the 15th January, April, July and October quarterly statements of explosives (Form O.48) to the Naval Board, and on 1st April in each year he will submit for Naval Armament Stores and Ammunition to cover requirements up to 30th June of the next year but one.

2. In order that provision may be made for stores required for the Gunnery School and Naval Reserves, the Captain Superintendent of Training and Director of Naval Reserves and Naval Reserve Mobilization respectively, are to forward to the Deputy Armament Supply Officer by the 1st February in each year, a complete list of those stores that are required to complete the various Depôts up to full establishment. 303-inch Small Arm ammunition for the Naval Reserves (except that for the District Naval Officer, Sydney, who is to demand from the Deputy Armament Supply Officer), is to be obtained direct from the local Military Authorities.

3. In all demands for Naval Armament Stores allowed by establishment, the columns "Establishment Proportion" and "Remaining" are to be filled in. Proper forms, which can be obtained from the Naval Store Officer, Sydney, as required should be used.

4. On 1st October in each year District Naval Officers are to forward to the Deputy Armament Supply Officer a statement of quantities, condition and storage of Explosive Stores, together with any remarks thereon.

5. Demands for Naval Armament Stores not allowed by Establishment are to be marked "Special" and submitted to the Senior Naval Officer. The reasons for demanding are to be inserted.

6. Ships leaving Sydney for lengthy or indefinite periods are to demand sufficient practice ammunition to cover requirements for the time they will probably be away, as transport for ammunition is difficult to obtain.

*Section II.*

RETURNS TO BE RENDERED BY SHIPS.

All returns which are called for by Admiralty Regulations are to be rendered to the Navy Office or to the Depôt concerned.

*Section IIb.*

The examination of Ammunition and Ordnance in Depôts is to be governed by the "Regulations for Naval Armament Services," and "Instructions for the Inspection of Naval Armament Stores," and as they may be subsequently amended by Admiralty instructions.

2. The necessary returns are to be rendered accordingly.

3. Returns rendered from Depôts to the Navy Office are to be accompanied by an extra copy for despatch to the Admiralty, where applicable.

*Section III.*

INSTRUCTIONS REGARDING GUN MOUNTINGS, TORPEDOES AND TORPEDO TUBES IN STORE AT SYDNEY.

Gun Mountings, Torpedoes and Torpedo Tubes in store at Garden Island, Sydney, will be on the accounting charge of the Engineer Manager, Garden Island.

2. The Engineer Manager, under the Commodore Superintendent and Senior Naval Officer, will be responsible for the maintenance, adjustment, repair, modification, &c., of these gun mountings, torpedoes and torpedo tubes.

*Note.*—Article 216, Section XII., of the Consolidated Navy Orders 1911-1920 is hereby cancelled.

(N. 227/1/126.)

265.

**ADVANCEMENT OF RATINGS IN THE R.A.N. (SEA-GOING.)**

With reference to Article 174, Consolidated Navy Orders 1911-1920, it has been decided that, in future, no advancements to fill vacancies which occur in the complements of Ships and Establishments should be made by Commanding Officers without prior reference to the Commanding Officer, Flinders Naval Depôt, Westernport.

2. On receipt of a notification from a Ship or Establishment of a vacancy existing in such Ship or Establishment, the Commanding Officer of the Depôt will give consideration to the claims of all ratings serving in other Ships and Establishments who may possess greater claims for advancement to the vacant position.

3. Paragraph 2 of Article 174, Consolidated Navy Orders 1911-1920, is hereby cancelled.

(P. 346/1/46.)

### HIGHER EDUCATIONAL TEST EXAMINATION, JULY, 1922.—RESULTS.

The results obtained by R.A.N. candidates in subjects taken by them at the Higher Educational Test Examination held between 10th July and 14th July, 1922, inclusive, are promulgated hereunder for information. Included in these results are the pass marks obtained by each candidate at previous examinations where such marks are higher than those obtained at the July, 1922, examination.

Name.	Rating.	O.N.	Where serving at time of Examination.	Papers.									Remarks.
				I.	II.	III.	IV.	V.	VI.	VII.	VIII.	IX.	
				General Knowledge.	History.	Geography.	Navigation I.	Navigation II.	Navigation III.	Practical Mathematics.	Mechanics.	Magnetism and Electricity.	
Turnbull, T.	C.E.R.A.	2670	Cerberus	65	55	73				51			Awarded H.E. Certificate 2nd Class
Brilliant, F. H.	O.A.	11155	"	57		81				52	59		Awarded H.E. Certificate 2nd Class Qualified for Warrant rank.
Dogger, L.	Mechn.	1015	"	57		66							
Laughton, B.	E.R.A.	3195	"	75		68							
Hutchins, R. S.	P.O.	3043	"			78	81			55			
Patterson, T. H.	E.R.A.	11914	"										
Bunce, I. A.	P.O.	2937	"	57		69	95	72		70			Qualified for Warrant rank. Awarded H.E. Certificate 2nd Class
Bone, F. S.	Ord. Sea. 2	12687	"	56		62	53						
Viney, D. M.	Boy 1	12688	"			62	60						
Trapman, F. C. G.	Ord. Sea.	12050	"			58	60						
Blanch, L. A.	Ord. Tel.	11940	"				66	75					
Peebles, H. S.	Ord. Sea.	12361	"	64		65	70						
Stratton, D. E.	Ldg. Sea.	6038	"				61						
Higgs, W. L.	A.B.	6424	"	57			65	69	57				Awarded H.E. Certificate 2nd Class
Myers, F. J.	A.B.	6494	"	64	55*	60	70*					68	Awarded H.E. Certificate 2nd Class
Anderson, G. R. G.	P.O.	3879	"	79†	65‡	68	80	65					Qualified for Warrant rank. Awarded H.E. Certificate 2nd Class
Fowler, A. E.	Ldg. Tel.	3600	"	75	68	85	85	55				89	Qualified for Warrant rank. Awarded H.E. Certificate 1st Class
Warnes, R. E.	Boy 1	12689	"			57				55			
Ashton, G. A.	Ldg. Sea.	6414	"			72	76†	63		69			Awarded H.E. Certificate 2nd Class
Beard, N. G.	Sig.	6912	"			60	80	86	75	68			Awarded H.E. Certificate 2nd Class
Bates, E. C.	Sig.	8055	"			67	71	55	66				Awarded H.E. Certificate 2nd Class
Campbell, N. W.	A.B.	6847	"										
Ryan, J. W.	Ldg. Tel.	3293	"				75			62			
Johnson, A. W.	Joiner	12452	R.A.N. col.			57‡	86						
Blacklock, C. H.	2nd Wrtr.	4736	Sydney	75	60	73				55			
Millwood, E.	Ldg. Sea.	5095	Brisbane			59							
Crickshank, N. W.	Ldg. Tel.	9284	Platypus	62‡		58							
Erlandsen, T.	Ldg. Sea.	5720	Tingira			55							
Sinclair, H. P. J.	Ldg. Tel.	3530	"			71				56		93	Qualified for Warrant Rank

\* Marks obtained at October, 1920, Examination.

† Marks obtained at May, 1921, Examination.

‡ Marks obtained at November, 1921, Examination.

Maximum marks in each subject — 100.

75 per cent. of total marks is considered a First Class Pass.

55 per cent. of total marks is considered a Second Class Pass.

2. The marks obtained by candidates in subjects in which they did not pass are not shown above. Should any candidate desire to be informed of these marks, he should make application to the Commanding Officer of the Ship or Establishment in which he is now serving, who has been supplied with a statement of the full results obtained by each candidate at the Examination. Notations as regards the award of Higher Educational Certificates and "Qualified Educationally for Warrant Rank" (Q.W.R.) should be made on the Service Certificates of the ratings concerned.

(P. 329/4/18.)

(This Order will be reprinted for posting on Notice Boards.)

267.

### DENTURES—SUPPLY AND REPLACEMENT.

With reference to Admiralty Fleet Order No. 1224/1922, applications for the supply or replacement of Dentures are, in future, to be referred to the Director of Naval Medical Services. Form A.M. 150 is being amended and will be used for such applications.

(S. 451/1/7.)

268.

### PILOTAGE CERTIFICATES.

The haphazard manner in which Pilotage Certificates recently forwarded into office have been filled in has been brought to the notice of the Naval Board.

2. Pilotage Certificates, Form A.S. 21, should be correctly completed and forwarded in duplicate twice yearly, viz., in March and September.

(A. 32/1/35.)

269.

### FORM A.S. 431a — LIST OF OBSERVATIONS.

Form A.S. 431a—List of Observations—has been revised, and supply will be made to all Ships and Establishments, without demand.

2. The attention of Commanding Officers is drawn to the necessity of forwarding Form A.S. 431a with the Books of Navigational Observations of Junior Officers, in accordance with King's Regulations and Admiralty Instructions, Appendix X, Part I., Section II., paragraph 13.

(S. 418/2/74.)

270.

### FORM A.S. 43Z, NAVAL PAY BOOK.

Attention is drawn to Navy Order No. 148 of 1921 advising the adoption in the Royal Australian Navy of a Naval Pay Book for use of ratings.—(Form A.S. 43Z).

These Pay Books are not to be considered in any way official records, but are intended to enable ratings to record payments made to them and to readily determine the balance due to them at any time.

It is desired that Accountant Officers assist the Ship's Company by instructing them in the method of keeping these books.

(S. 418/2/119.)

271.

**DONATION FROM CANTEEN FUND OF H.M.A.S. "AUSTRALIA" IN 1919 FOR THE ERECTION OF HEADSTONES ON THE GRAVES OF RATINGS BURIED IN THE DALMENY CEMETERY, SCOTLAND.**

In 1919 the Canteen Committee of H.M.A.S. *Australia* donated a sum of £160 to be used for the upkeep of graves of ten men belonging to H.M.A.S. *Australia* who were buried in the Dalmeny Cemetery, South Queensferry, Scotland, and for the provision of five headstones for the graves of five of the ten men buried at the Cemetery, similar to those already erected over the graves of the other five men.

2. The Naval Representative reports that the communication received from the Commanding Officer, H.M.A.S. *Australia*, expressly stated that the sum of £160 donated was to be allocated as follows:—

£100 on trust for that Ship, the interest of which is to meet the upkeep and care of the graves;  
£60 for purchase of the five headstones required.

3. The Naval Representative further states that tenders for the provision and erection of five headstones, similar to those already erected, were invited from five firms in Edinburgh, and the lowest tender received is £30 for each headstone, a total of £150.

4. The Imperial Authorities now bear the cost of all maintenance charges in connexion with the graves of R.A.N. *personnel* buried in the United Kingdom, and, in view of the altered circumstances which have arisen since the donation was made, the Board have decided that it is now unnecessary to reserve any sum to be used towards the upkeep and care of the graves. They have therefore notified the Naval Representative that the lowest tender received, viz., £30 for each headstone, should be accepted, and that the work of erection of the headstones should be proceeded with forthwith. The Naval Representative has also been asked to report when the work has been completed, and to make a recommendation as to the disposal of the amount of the balance of £10.

(P. 364/1/29.)

272.

**PERMANENT CLERICAL OFFICERS (OFFICE STAFF)—PAYMENT FOR OVERTIME ON HOLIDAYS.**

The instructions contained in clauses (iii) and (v) of Navy Order No. 402 of 1921, relating to payment for overtime on holidays, will not in future apply to permanent clerical officers (Office Staff) whose usual hours of duty are 9 a.m. to 4.30 p.m.

2. Holiday overtime to these officers will, except in regard to the hourly rate, be governed by the provisions of clause 8 of the Public Service Arbitrator's Determination in the case of the Commonwealth Public Service Clerical Association, and the instructions issued by Navy Office in connexion therewith. (*Vide* Circular Letter 318 of 2nd December, 1921, C.21/1/289). Any such officer, therefore, who is instructed to work on a holiday involving overtime extending into the evening hours should be required to remain on duty till 5.45 p.m. before ceasing duty for tea.

3. The hourly rate of overtime in such cases should be computed as follows:—

$$\frac{\text{Annual Salary}}{313} \times \frac{6}{1} \times \frac{2}{81} \times \frac{2}{1}$$

4. It has also been decided that such officers who are required to work overtime on a holiday under conditions as stated should be credited with time actually worked between 8 a.m. and 6 p.m. for the purpose of computing any overtime payments for which they may be eligible on the fortnightly basis of 81 hours.

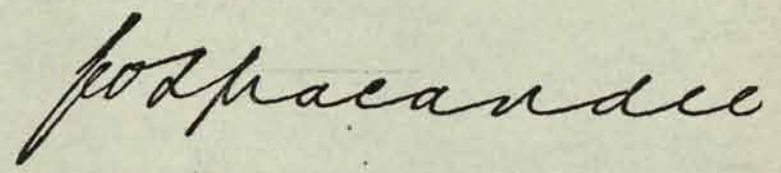
(A. 29/1/16.)

# Commonwealth Navy Orders.

Navy Office, Melbourne,  
29th August, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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275.	Reports on R.A.N.R. Officers sent to H.M.A. Ships or Establishments for Qualifying or Confirmation Courses.
276.	Retirement of Members of the Auxiliary Services on Compensation—Furlough.
277.	Supply of Service Mess Traps, Blankets, and Bed Linen to Official Residences.
278.	Officers' Mess Traps—Improved Scale for Warrant Officers' Messes.
279.	Signal Letters of British Ships.
280.	Corrigendum.



AMENDMENTS OF REGULATIONS—PROCEDURE.

In the past it has been the practice to promulgate in Navy Orders any amendment of the regulations which has received Departmental approval, and later to cover the amendment by Statutory Rule. This procedure is now discontinued, and in the future the first intimation of an amendment of the regulations will be the Statutory Rule effecting same. When the Statutory Rule has been gazetted the various amendments which have been approved will be promulgated for general information in Navy Orders.

2. The first Navy Order of this nature is No. 276 of this week's issue.

(A. 160/3/12.)

273.

LIEUTENANTS, R.A.N.—ADJUSTMENT OF SENIORITY.

With reference to Navy Order No. 9/1920, consequent on Courses and Examinations in England, the following adjustment of seniority as Lieutenant has been made in the case of Officers who passed out of the R.A.N. College in December, 1917:—

Seniority as Sub-Lieutenant.	Name.	Class of Highest Certificate Obtained.						Marks.	Months.	Seniority as Lieutenant.
		Green-wich.	S.	N.	G.	T.	E.			
1.9.19	Spurgeon, A. H.	1	1	1	1	1	1	10	11	1.10.20
"	Bolt, F. G. H.	1	2	1	1	1	1	10	11	"
15.10.19	Towers, L. J.	2	2	1	2	2	1	7	5	15.5.21
1.9.19	Tate, A. J. G.	1	2	1	1	2	2	8	7	1.2.21
1.10.19	Waller, H. M. L.	2	2	1	2	1	1	8	7	1.3.21
1.9.19	Rayment, J. F.	1	2	1	1	1	2	9	9	1.12.20
15.11.19	Wheatley, R. V.	2	3	1	2	2	1	7	5	15.6.21
1.9.19	Melville, H. G. K.	2	2	2	2	1	2	6	3	1.6.21
"	Shaw, N. H.	1	2	1	1	1	2	9	9	1.12.20
15.10.19	Armstrong, J. M.	2	3	1	1	2	1	8	7	15.3.21
"	Casey, R. C.	2	2	1	2	1	2	7	5	15.5.21
1.10.19	Macdonald, I. C. R.	1	3	2	1	1	2	8	7	1.3.21
1.11.19	Royston, L. E.	2	2	1	1	2	1	8	7	1.4.21
15.10.19	Dash, P. F.	2	2	2	2	2	2	6	3	15.7.21
"	Gould, G. A.	2	2	2	2	2	2	5	1	15.9.21
1.12.19	Baxendell, A. K.	2	2	1	2	2	2	6	3	1.9.21
15.11.19	Cousin, A. P.	2	2	2	2	2	2	5	1	15.10.21
"	Palmer, H. H.	2	3	2	2	2	2	5	1	"
15.2.20	Anderson, P. C.	1	(2)†	1	1	1	2	9	9	15.5.21
15.3.20	Morgan, J. W.	3	(1)†	2	2	3	3	2	Nil	15.3.22
"	Baldwin, C. G.	2	(2)†	1	2	2	2	6	3	15.12.21
1.4.20	Thurby, W. H.	3	(3)†	2	2	2	1	5	1	1.3.22

† No marks awarded for these examinations.

274.

SUB-LIEUTENANTS, R.A.N.—PROMOTION TO THE RANK OF LIEUTENANT.

The following table shows the results of the examinations and time gained for promotion to the rank of Lieutenant of Officers who passed out of the R.A.N. College in December, 1918:—

Seniority as Sub-Lieutenant.	Name.	Class of Certificate.						Gained.		Due for Promotion to Rank of Lieutenant.
		S.	Green-wich.	N.	G.	T.	E.	Marks.	Months.	
15.1.21	Morgan, N. P.	1	1	1	1	1	..	10	11	15.2.22
"	Rorke, F. T.	1	2	1	2	2	3	7	5	15.8.22
"	Little, C. G.	1	1	1	1	1	..	10	11	15.2.22
"	Chesterman, H. S.	1	1	1	2	1	2	9	9	15.4.22
"	Kennedy, V. S.	1	2	1	1	2	1	9	9	"
15.2.21	Miller, J. R.	1	1	2	1	1	..	9	3	15.11.22
"	Walker, J. H.	1	2	2	2	2	..	6	3	28.2.23
28.2.21	Townsend, F.	2	2	3	2	3	..	3	Nil	30.11.22
"	Hewitt, J. E.	1	2	2	2	2	3	6	3	31.10.22
30.3.21	Rosenthal, A. S.	1	2	2	2	1	3	7	5	28.2.23
"	Hall, G. A.	1	3	2	2	2	3	5	1	15.3.23
15.4.21	Dowling, R. R.	1	3	2	2	2	3	5	1	"
"	Selk, E. F.	2	3	3	3	F.	..	1	Nil	Will be notified later
"	Childers, C. R.	2	3	3	2	F.	..	2	Nil	

2. The following Officers are due for promotion to Lieutenant (Provisional) on the dates shown, but their seniority as Lieutenant will be revised on the results of their examinations in England, after completing the necessary courses:—

Seniority as Sub-Lieutenant.	Name.	Class of Certificate.						Gained.		Due for Promotion to Rank of Lieutenant.
		S.	N.	P.	G.	T.	E.	Marks.	Months.	
30.1.21	Barling, H. J.	2	2	2	2	2	..	5	1	31.12.22
15.2.21	Abbott, J.	2	2	2	2	2	..	5	1	15.1.23
28.2.21	Gower, S. T. M.	1	2	2	2	2	..	6	3	30.11.22
30.3.21	Hunt, R. B. A.	2	2	2	2	2	..	5	1	28.2.23
"	Carter, G. G.	2	2	2	2	3	..	4	Nil	30.3.23
15.4.21	Wines, D. P.	2	2	2	2	2	..	5	1	15.3.23

275.

### REPORTS ON R.A.N.R. OFFICERS SENT TO H.M.A. SHIPS OR ESTABLISHMENTS FOR QUALIFYING OR CONFIRMATION COURSES.

When an Officer of the Royal Australian Naval Reserve is sent to one of H.M.A. Ships or Establishments for training or for Qualifying or Confirmation Courses, the Commanding Officer of such Ship or Establishment is to forward to the Navy Office a report on the Officer on Form A.S.206 for the period during which he is borne on the books of the Ship or Establishment.

2. This report is to be furnished notwithstanding the fact that the Officer reported on may not have been borne in the Ship or Establishment for a period of three months. It is recognised that in some cases the short period of service will make it difficult to furnish replies to all the headings of the form.

(P. 361/4/54.)

276.

### RETIREMENT OF MEMBERS OF THE AUXILIARY SERVICES ON COMPENSATION—FURLOUGH.

Approval has been given for members of the Permanent Naval Forces (Auxiliary Services), who are compulsorily retired or who voluntarily retire under the Government's retrenchment scheme, to be granted furlough as prescribed in the Regulations, notwithstanding the fact that they have not reached the age for retirement.

2. To give effect to the above decision the Naval Financial Regulations (Statutory Rules 1920, No. 248) have been amended by Statutory Rules 1922, No. 114, as follows:—

“ Regulation 109 is amended, as from 1st July, 1922, by adding at the end thereof the following sub-regulation:—

“(3) A member of the Auxiliary Services of the Permanent Naval Forces who is retired voluntarily or compulsorily in pursuance of the decision of the Government to re-organize and retrench the Department of Defence, may, notwithstanding that he has not reached the age for retirement, be paid, subject to the approval of the Governor-General, the sum equivalent to the pay for the period of leave for which he would be eligible under sub-regulation (1) of this regulation had he reached the age for retirement at the date of the termination of his appointment or of his discharge.”

(P. 332/3/45.)

277.

### SUPPLY OF SERVICE MESS TRAPS, BLANKETS, AND BED LINEN TO OFFICIAL RESIDENCES.

It has been decided that only Commanding Officers are in future to be supplied with Service Mess Traps, Blankets, and Bed Linen when in occupation of Official Residences.

Arrangements are, therefore, to be made for such articles now on issue to other Officers to be returned to store when Official Residences are vacated.

(S. 450/8/11.)

278.

### OFFICERS' MESS TRAPS—IMPROVED SCALE FOR WARRANT OFFICERS' MESSSES.

With reference to Navy Order No. 99 of 1922, the Improved Scale of Mess Traps for Warrant Officers' Messes as laid down in Admiralty Fleet Order No. 1192/1922 has been adopted in the Royal Australian Navy.

(433/1/18.)

279.

### SIGNAL LETTERS OF BRITISH SHIPS.

The following Commercial Code Signals have been appropriated to the undermentioned British Ships:—

Date.	Signal Letters.	Name of Ship.	Port of Registry, and Official No.	Sail or Steam; Rig and Net Registered Tonnage.	Owners.
4.8.22	T.H.R.Q.	<i>Clamin</i>	Melbourne, 132478	Sail; schr.; 77	G. Lee, Yarra Bank-road, South Melbourne
..	T.H.R.S.	<i>Waimana</i>	Melbourne, 102317	Sail; schr.; 121	Yarram Shipping Co. Pty. Ltd., of Yarram, Victoria
..	T.H.R.V.	<i>Kooringa</i>	Melbourne, 117412	Steam; 94	W. Holyman and Sons Ltd., of Launceston, Tasmania
..	T.H.R.W.	<i>Awaroa</i>	Melbourne, 117670	Steam; 160	.. ..

(N. 236/1/20.)

280.

### CORRIGENDUM.

The following amendments are to be made to Navy Order No. 266 of 1922—Results of Higher Educational Test Examination, July, 1922:—

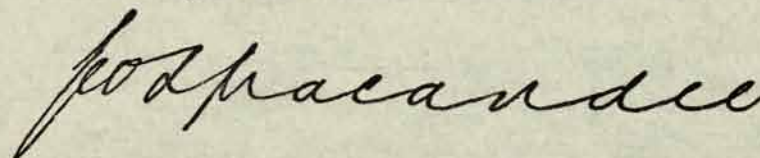
- (1) Myers, F. J.—The sign \* after 79 marks in column IV, should be altered to †, and 68 marks appearing in column VIII, should be transferred to column VII.
- (2) Fowler, A. E.—After 75 marks in column I, insert the sign †.

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
5th September, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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283.	Adjustment of Pay on Retirement.
284.	Revised Victualling Arrangements.
285.	Manual of Naval Cookery (Revised 1922).
286.	List of Registered Telegraphic Addresses.

281.

**QUARANTINE REGULATIONS—STRICT COMPLIANCE WITH BY  
H.M.A. SHIPS.**

The attention of Commanding Officers of H.M.A. Ships is drawn to the necessity for strict compliance in every detail with the Commonwealth Quarantine Act and Regulations thereunder.

2. It is to be understood that H.M.A. Ships are subject to the provisions of these Regulations, and that Commanding Officers are personally responsible for the observance of same. Failure to comply with any part of these Regulations may result in prosecution, without warning, for a civil offence.

3. Article 236 of Consolidated Navy Orders 1911-1920 is cancelled.  
(N.233/1/10.)

282.

**EDUCATIONAL CERTIFICATES. PART I.—ISSUE ON RESULT OF  
EXAMINATION FOR ACCELERATED ADVANCEMENT TO  
MAN'S RATING.**

Notations on Service Certificates to the effect that ratings have passed the Educational Test for accelerated advancement to man's rating which are not supported by the possession of an Educational Certificate, Part I., are to be reported to Navy Office.

2. Since the issue of Admiralty Fleet Order No. 259/1921, Educational Certificates, Part I., have as a general rule been issued on passing to all who, having passed the Educational Examination for accelerated advancement to man's rating, are excused the Educational Tests for advancement to Leading Seaman and Leading rating.

(P.307/5/4.)

*(This Order will be reprinted for posting on Notice Boards.)*

283.

**ADJUSTMENT OF PAY ON RETIREMENT.**

Where the age for retirement of members of the Naval Forces or other employees of the Department is defined by Regulation, the services of the person concerned are to be terminated, and pay is to cease on the day prior to that on which he will attain the age for retirement, *e.g.*, where the retiring age is 60 years and the date of birth is 25th July, the person should be paid to 24th July inclusive only.

The above instruction does not limit any extension approved in accordance with Regulations, but where an extension of service is approved for a definite period a similar procedure would apply.

(A.30/1/31.)

284.

**REVISED VICTUALLING ARRANGEMENTS.**

It is notified for general information that various changes in the victualling of H.M.A. Ships and Establishments will be effected as from 1st October, 1922, concerning which full details will be published in Navy Orders at an early date.

2. Briefly, the changes will be as follow:—

- (a) The Victualling Allowance will be reduced from 2s. to 1s. 9d. per diem, and the Fixed Issuing Prices revised on a basis of 1s. 7½d., thus effecting an improvement in the present standard of victualling to the extent of 1½d. per diem, in order that the pre-war standard may be reverted to.
- (b) A revised Standard Ration and Messing Allowance will be applicable to vessels victualled on Standard Ration and Messing Allowance.
- (c) Numerous additional articles will be placed on the list of Fixed Issuing Prices.
- (d) Leave Allowance will be identical with the Victualling Allowance, viz., 1s. 9d. per diem, in accordance with the pre-war procedure which continued in operation in the Royal Australian Navy until April, 1919.

(21/0817.)

285.

**MANUAL OF NAVAL COOKERY (REVISED 1922).**

A first supply of "Manual of Naval Cookery" (revised 1922) has been received, and will be distributed to all Ships and Establishments without demand.

This Manual will be a gratuitous issue to all Ship's Cooks and Officers' Cooks, and until a further supply is received from the United Kingdom priority is to be given to all leading Cooks and below now borne. A demand for the balance required to complete gratuitous issues is then to be forwarded to the Naval Store Officer, Sydney, who will arrange supply when the balance of these Manuals now on order is received.

It is to be noted that the "Manual of Naval Cookery" is an article of the compulsory kit of all cook ratings, and subsequent copies of the same edition are only to be issued to the same rating on repayment.

(S.403/2/174.)

### LIST OF REGISTERED TELEGRAPHIC ADDRESSES.

The following revised list of registered telegraphic addresses is to be substituted for the list appearing in Appendix I., Consolidated Navy Orders 1911-1920:—

*Postal Address.*

*Telegraphic Address*

The Secretary, Navy Office, Melbourne .. .. .	Navy, Melbourne
Director of Navy Accounts, Navy Office, Melbourne .. .. .	Navaccount, Melbourne
The Commodore Superintendent, Naval Establishments, Sydney .. .. .	Garden, Sydney
The Commanding Officer, Royal Australian Naval College, Captains Point, Jervis Bay, <i>via</i> Nowra, New South Wales .. .. .	Naval College, Jervis Bay
The Commanding Officer, Flinders Naval Depot, Crib Point, Victoria .. .. .	Flindep, Crib Point
The Commanding Officer, H.M.A.S. <i>Tingira</i> , Rose Bay, Sydney .. .. .	Tingira, Rose Bay
The District Naval Officer, Naval Staff Office, Edgecliff, Sydney .. .. .	Naval Office, Edgecliff
The District Naval Officer, Naval Staff Office, Port Adelaide, South Australia .. .. .	Naval Office, Port Adelaide
The District Naval Officer, Naval Staff Office, Baystreet, Port Melbourne .. .. .	Naval Office, Port Melbourne
The District Naval Officer, Naval Staff Office, Brisbane .. .. .	Naval Office, Brisbane
The District Naval Officer, Naval Staff Office, Fremantle .. .. .	Naval Office, Fremantle
The District Naval Officer, Naval Staff Office, Hobart .. .. .	Naval Office, Hobart
The Senior Naval Officer .. .. .	Britannia (all ports)
The Naval Store Officer, Royal Edward Victualling Yard, Darling Island, Pyrmont, Sydney .. .. .	Victual, Sydney
Sub-District Naval Officer, Naval Staff Office, Williamstown, Victoria .. .. .	Naval Office, Williamstown
Sub-District Naval Officer, Naval Staff Office, Geelong, Victoria .. .. .	Naval Office, Geelong
Sub-District Naval Officer, Naval Staff Office, Newcastle, New South Wales .. .. .	Naval Office, Newcastle
Sub-District Naval Officer, Naval Staff Office, Launceston, Tasmania .. .. .	Naval Office, Launceston.

(N.239/1/4.)

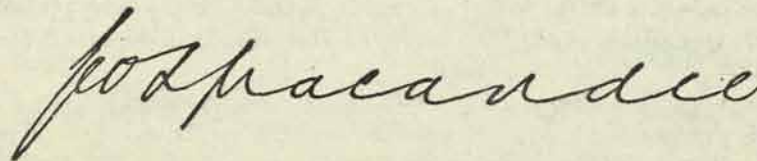
## Commonwealth Navy Order.

Navy Office, Melbourne,

5th September, 1922.

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*The Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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No.	Subject.
287.	Reduction of R.A.N. Personnel (Auxiliary Services).

287.

**REDUCTION IN R.A.N. PERSONNEL (AUXILIARY SERVICES).**

It has been decided that, following on the reduction of the *personnel* of the Sea-going Forces, a material reduction in the *personnel* of the Auxiliary Services must be effected at an early date. The reductions will apply to both officers and ratings.

2. A reduced establishment for the R.A.N.R. Staff and employees attached thereto is being prepared, and the numbers of officers and ratings serving will be reduced to this establishment as soon as practicable.

3. *Voluntary Resignation.*—Before resorting to compulsory retirement for the purpose of effecting the necessary reduction, applications for voluntary retirement will be considered. Officers and ratings who wish to retire voluntarily under the conditions prescribed hereunder, are therefore invited to submit applications to do so through the usual channels. It must be clearly understood, however, that the acceptance of any resignation will be subject to the requirements of the Service and to the approval of the Naval Board.

Applications should reach Navy Office not later than the 14th September, 1922.

4. *Compulsory Retirement.*—Immediately after the closing date for voluntary resignations, *i.e.*, the 14th September, 1922, the Naval Board will proceed to decide which of these applications can be accepted, and whether any additional compulsory retirements are necessary.

5. *Date of Discharge.*—Officers and ratings who are compulsorily retired will be discharged as soon as their services can be spared, subject to their receiving not less than one month's notice of retirement. Officers whose voluntary resignations are accepted will be retired as soon as they can be spared.

6. *Compensation.*—Compensation will be payable to an officer or rating retired under this Order, irrespective of whether he submits his name voluntarily or not. The terms of compensation offered are as indicated below; but it must be understood that these terms are subject to ratification by Parliament, and persons submitting their names voluntarily must agree to accept any modification of the conditions which may subsequently be decided upon by Parliament.

7. Any officer or rating retired under this Order will be paid as compensation one month's salary for each completed year of service. *Pro ratâ* payments will also be made for each additional month of service, but no *pro ratâ* payments will be made for any period of less than one month.

8. The minimum sum payable as compensation will be—

(i) For Officers, £200.

(ii) For ratings of the relative rating of Leading Seaman and above, including General Workmen, Grades I. to III., six months' pay.

(iii) For ratings of the relative rating of Able Seaman and below, including General Workmen, Grade IV., three months' pay.

9. Compensation will be based on the rates of consolidated pay and high cost of living allowance which the officer or rating is receiving at the date of retirement.

10. In the case of an officer or rating who is nearing the retiring age, the sum payable as compensation will in no case exceed the amount which he would have received if he had been retained until reaching the retiring age, in addition to twelve months' pay on retirement.

11. *Furlough and Extended Leave.*—Payment in lieu of furlough or extended leave will be made as prescribed in the Naval Financial Regulations, provided, however, that in the case of extended leave, payment in lieu will be made irrespective of whether the officer or rating concerned has attained the prescribed age for retirement.

12. *Continuity of Service.*—In all cases, compensation and/or furlough will be based on the period of continuous service immediately prior to retirement.

13. *State Service.*—Any previous State Service which may be permitted under Regulations to count as service in the Permanent Naval Forces for the purpose of pay in lieu of furlough will also be deemed to be service for the purpose of compensation, provided that there is no break between the State and the Commonwealth Service. Satisfactory proof of such service will be required.

14. *Temporary Service.*—Temporary service, either with a Commonwealth Department or with a State Department, will be included in computing compensation and pay in lieu of furlough, provided that such service is continuous with later permanent employment. Satisfactory proof of such temporary service must be produced.

15. *Removal Expenses.*—Removal expenses to the Home Port of an officer or rating will be allowed on retirement if the removal is carried out within three months of the date of retirement. The provisions of Naval Financial Regulation 77, sub-regulation (6), will not apply in such cases. It should be clearly understood that the amounts authorized in connexion with removal expenses cannot be paid to the individuals concerned in the event of their electing to remain in their present Districts or Sub-Districts.

16. *Superannuation Scheme.*—Persons retiring voluntarily or compulsorily and receiving compensation will not benefit under the proposed Superannuation Scheme which is to be submitted to Parliament.

17. *Cases not entitled to Compensation.*—Compensation under this Order will not be payable to—

(a) any member or employee whose retirement or discharge has been in the nature of a penalty, or on account of unsatisfactory service or inefficiency or medical unfitness;

(b) any person whose first appointment to or in connexion with the Defence Department has not been confirmed;

(c) any person who was discharged as having reached the age for retirement;

(d) any person retiring voluntarily otherwise than in response to this Order; or

(e) any person discharged to half pay under the terms of Regulations 109 and 110 of the Naval Forces Regulations (Statutory Rules No. 1 of 1921).

18. *State Pension Rights.*—Before payment of any compensation is made to any Officer or rating who has had previous State service, he will be required to sign an undertaking not to claim any pension, retiring gratuity, or compensation to which he may be entitled under any of the laws upon or in respect of his retirement or discharge from the service of the Commonwealth.

19. *Leave.*—In the case of officers and ratings retired under this Order, any annual leave taken up to the date of retirement will not be taken into account in assessing payment in lieu of furlough or extended leave. No additional payment, however, will be made in lieu of annual leave still outstanding at the date of retirement.

20. *Retired List.*—An officer who is retired under this Order and wishes to retain his commission, will, if eligible, be placed on the Retired List.

(This Order will be reprinted for posting on Notice Boards.)

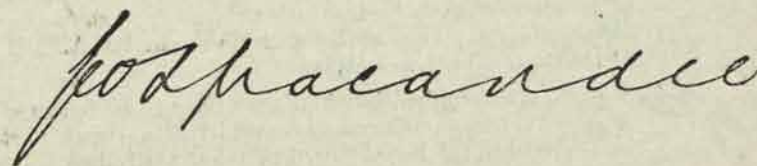
## Commonwealth Navy Orders.

Navy Office, Melbourne,

12th September, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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288.

**AUTHORITY OF THE COMMODORE SUPERINTENDENT AND SENIOR NAVAL OFFICER, NEW SOUTH WALES.**

In amplification of Article 19 of Consolidated Navy Orders 1911-1920, the following rules in regard to the functions and command of the Commodore Superintendent, H.M.A. Naval Establishments, and Senior Naval Officer, New South Wales, are promulgated for general information and guidance:—

- (a) In regard to the control of Naval Establishments in New South Wales and H.M.A. Ships at Sydney, he will act generally in the same way as a Commander-in-Chief of a British Home Port. (*Vide* Articles 497 to 514, King's Regulations and Admiralty Instructions.)
- (b) In the event of Officers required for Surveys, Visitors for Detention Quarters, &c., not being available from Ships and Establishments under his orders, Officers from other Ships in port should be detailed for the duty (application being made to the C.C.A.F., if present at the port, when necessary).
- (c) All reports, &c., required by the Regulations to be rendered to the Admiralty by the Commander-in-Chief of a Home Port are to be rendered to the Naval Board by the C.S.G.I. direct.

(C.114/4/7.)

289.

**W.T. ORGANIZATION—NORMAL C.W. CALLING AND WORKING WAVE FOR H.M.A. SHIPS.**

With reference to Admiralty Fleet Order No. "S." 56 of 1922, 3,400 metre wave has been adopted as the normal C.W. calling and working wave for H.M.A. Ships and Naval Shore Stations, and also 2,700 and 3,800 metres C.W. as alternative waves.

2. This alteration in W.T. Organization was brought into force on the Australian Station as from 1200 K., 1st September, 1922.

(N.239/3/28.)

290.

**W.T. ORGANIZATION—R.A. NAVAL COLLEGE.**

The following organization for W.T. Station at the Royal Australian Naval College is now in operation:—

Watch is normally kept on 600 metres spark calling wave between the hours of 0730/1145 and 1315/1945, listening in for the following C.W. transmission periods:—

Navy Office—1030 and 1430.

Garden Island—0730, 1130, 1530, and 1930.

Garden Island will listen in for Naval College on 800 metres spark at 0900, 1315, 1545, and 1900. On Sundays, the regular watch will not be kept except to listen in for routine periods of Garden Island at 0730, 1130, 1530, and 1930.

All times—zone time.

(N.239/3/25.)

291.

**RECRUITS FOR R.A.N.—PROCEDURE TO BE OBSERVED IN CASES OF OBVIOUSLY UNFIT APPLICANTS.**

When a candidate for entry presents himself and is seen to be suffering from a marked deformity or other obvious signs of physical unfitness, the Recruiting Officer may use his discretion as to whether the candidate should be presented for Medical Examination.

2. Should the Officer in Charge of Recruiting consider that Medical Examination is unnecessary, he is to record the candidate's name and the exact condition on which he based his decision.

(P.351/1/115.)



292.

### AMENDED VICTUALLING ARRANGEMENTS FOR SHIPS AND ESTABLISHMENTS IN GENERAL MESS AND ON STANDARD RATION.

#### (A) REVISED FIXED ISSUING PRICES FOR PROVISIONS.

With reference to Navy Order No. 284 of 1922, the following is a complete list of all articles of provisions for which a fixed issuing rate will obtain as from 1st October, 1922. The rates shown are to be charged for all issues to the General Mess and to Repayment Messes in H.M.A. Ships and Establishments, including vessels where the Standard Ration system of victualling is in operation:—

Article.	Fixed Issuing Price.	Article.	Fixed Issuing Price.
Bacon, in sides .. ..	1s. 2d. lb.	Mustard .. ..	2s. 5d. lb.
*Barley, pearl .. ..	1½d. lb.	*Oatmeal .. ..	2½d. lb.
Beans, haricot .. ..	3d. lb.	*Oats, rolled .. ..	3½d. lb.
" " lima .. ..	4½d. lb.	Peas, dried .. ..	2d. lb.
Biscuit, cabin .. ..	5d. lb.	" split .. ..	3½d. lb.
Bread .. ..	1½d. lb.	Pepper .. ..	1s. 4d. lb.
Butter, fresh .. ..	1s. 7½d. lb.	Pickles, various .. ..	1s. bottle
" tinned .. ..	1s. 10d. lb.	Powders—	
Chocolate .. ..	1s. 2d. lb.	*Baking .. ..	1s. 3d. lb.
*Chutney .. ..	11d. 13-oz. bottle	*Curry .. ..	1s. 4d. lb.
Coffee, pure .. ..	1s. 6d. lb.	*Custard .. ..	10d. lb.
*Cornflour .. ..	7d. lb.	Rice .. ..	2½d. lb.
Dripping, fresh .. ..	5d. lb.	Salt, fine .. ..	1d. lb.
Eggs, new laid .. ..	1s. 9d. doz.	Sauces—	
Fish, tinned—		Tomato .. ..	7½d. 13-oz. bottle
*Herrings, fresh .. ..	9½d. lb. tin	Worcester .. ..	6d. 13-oz. bottle
" " kippered .. ..	11½d. lb. tin	Suet, tinned .. ..	7d. lb.
" " in tomato .. ..	8½d. lb. tin	Sugar .. ..	4½d. lb.
*Salmon, red .. ..	1s. lb. tin	*Tapioca (seed or pearl) .. ..	3d. lb.
*Sardines .. ..	6d. lb. tin	Tea, Ceylon .. ..	1s. 2d. lb.
Flour .. ..	1½d. lb.	Tomatoes, tinned .. ..	10d. 2-lb. tin
Fruits, dried—		*Treacle .. ..	3½d. lb.
*Apples .. ..	9d. lb.	*Vermicelli .. ..	5d. lb.
*Apricots .. ..	1s. 6d. lb.	Vinegar .. ..	1½d. pint
*Currants .. ..	7d. lb.	Meat, fresh—	
*Peaches .. ..	1s. lb.	Beef, forequarter .. ..	2d. lb.
*Pears .. ..	11d. lb.	" hindquarter .. ..	4½d. lb.
*Prunes .. ..	8d. lb.	" rolled ribs .. ..	5½d. lb.
Raisins .. ..	8d. lb.	" thick flank .. ..	5d. lb.
Sultanas .. ..	11d. lb.	" topsides .. ..	5½d. lb.
Fruit, tinned .. ..	11d. 2-lb. tin	" corned, without bone .. ..	5d. lb.
Golden Syrup .. ..	4d. lb.	Mutton, carcass .. ..	4d. lb.
*Hops .. ..	3s. 10d. lb.	" chops .. ..	6d. lb.
*Honey .. ..	6½d. lb.	Pork, corned .. ..	11d. lb.
Jams and Marmalade .. ..	7d. lb.	Veal, in quarters .. ..	4d. lb.
*Lard, tinned .. ..	8½d. lb.	Vegetables, fresh—	
*Macaroni .. ..	5d. lb.	Cabbage .. ..	1½d. lb.
Meats, preserved—		Carrots .. ..	1½d. lb.
Beef and Mutton .. ..	11d. lb.	Onions .. ..	1d. lb.
Rabbit .. ..	8d. lb.	Parsnips .. ..	1½d. lb.
Milk, unsweetened .. ..	9d. 12-oz. tin	Swedes .. ..	1½d. lb.
		Potatoes .. ..	1d. lb.

NOTE.—(1) The purchase of Hind Quarters of Beef separately is approved only at Sydney and Melbourne (including Westernport). At other ports, Fore and Hind Quarters must be purchased in equal quantities, pending further instructions to the contrary.

(2) Articles against which an asterisk is shown have been added to the list of fixed issuing prices in force immediately prior to 1st October, 1922.

2. The prices of articles of provisions not provided for in the foregoing list are to be regulated as follows:—

- Supplies under local contracts—To be charged for at contract rates.
- Supplies from Royal Edward Victualling Yard—To be charged for at prices inserted in Supply Notes by the Victualling Store Officer. On the first day of each quarter the prices of all such provisions remaining on charge are to be averaged to the nearest farthing, and such average price is to apply until all such stocks carried forward to a new Provision Account have been expended.
- Supplies purchased other than (a) and (b)—To be charged at actual cost price.

3. The special attention of Accountant Officers is drawn to Navy Order No. 203 of 1922, which is still applicable, and which is to be closely observed in all Ships and Establishments.

4. Consolidated Navy Orders 1911–1920, Article 309, and Navy Order No. 49 of 1921, are hereby cancelled.

#### (B) REVISED STANDARD RATION AND MESSING ALLOWANCE FOR SHIPS NOT VICTUALLED ON THE GENERAL MESSING SYSTEM, AND INSTRUCTIONS GOVERNING SAME.

As from 1st October, 1922, the Standard Daily Ration in the Royal Australian Navy shall be as follows:—

Bread, 12 ozs.; Butter, 2 ozs.; Tea, ½ oz., or Coffee, 2 ozs.; Sugar, 3 ozs.; Chocolate, ½ oz.; Potatoes, 12 ozs.; Condensed Milk (unsweetened), 2 ozs., or Fresh Milk, ½ pint; Fresh Vegetables, ½ lb. (see note (i)); Fresh Meat, 9 to 12 ozs. (see note (ii)).

Note.—(i) Fresh Vegetables to consist of one of the following:—Cabbage, Carrots, Onions, Parsnips, Swedes.

(ii) Fresh Meat to consist of:—Carcass Beef, 12 ozs.; Corned Beef, 12 ozs.; Mutton, Carcass, 12 ozs.; Mutton, Chops, 12 ozs.; Rolled Ribs, 9 ozs.; Topside or Thick Flank, 9 ozs.; Veal, 12 ozs.

If satisfactory arrangement for supply can be made, the daily meat ration may be made up of one-half of any two of the foregoing quantities.

#### Substitutes when fresh provisions are not available:—

In lieu of Bread—Biscuit, 8 ozs., or Flour, 12 ozs.

In lieu of Fresh Meat—Preserved Meat, 8 ozs.

In lieu of Potatoes—Rice, 3 ozs., or Flour, 5 ozs.

In lieu of Fresh Vegetables—Dried Peas or Haricot Beans, 3 ozs.

2. Any additional quantities of the above articles, and also any other provisions required by messes, are to be issued on repayment, and charged against a Messing Allowance of 9d. per head per diem, which will come into operation with the Revised Standard Ration.

3. All provisions for which there is a fixed issuing price will be issued on repayment to messes at the established price, and in the case of articles stocked for which no fixed issuing price applies, the cost price is to be charged, or as otherwise may be approved from time to time for Ships in General Mess.

4. Accountant Officers of Parent Ships are to arrange that, as far as possible, stocks of various provisions are maintained in Tenders to provide a reasonable variety for issue on repayment, but special steps should be taken

to avoid loss by deterioration on account of such stocks. Where necessary, surplus requirements are to be returned to the Parent Ship to insure that losses do not occur.

5. The Messing Allowance of 9d. per diem, being based on the revised fixed issuing rates to apply from 1st October, is subject to revision at any time when the list of fixed issuing prices is revised.

6. The Standard Ration System is compulsory for all ratings except Officers' Stewards, or Cooks (or other ratings acting as such) when victualled in Officers' Messes, and no departure from this rule is to be permitted without the express approval of the Naval Board.

7. Officers may elect to be either victualled on the Standard Ration or for their Mess to be credited with the full Victualling Allowance authorized; but such decision is to remain in force for the full period of a quarter, and is to include all Officers and ratings victualled in the Mess concerned.

8. On Saturdays and Sundays, in harbor, Messes may, if so desired, be credited with the full Victualling Allowance authorized instead of the provisions otherwise allowed by scale, and this also applies to the following days at sea or in harbor:—

Christmas Day,  
Boxing Day,  
Good Friday,  
Easter Monday,  
New Year's Day.

On such days Messes may make their own victualling arrangements by obtaining their requirements from official or private sources. Sufficient notice is to be given to the Victualling Department by caterers of Messes accordingly so that no loss to the Crown will arise in the case of fresh provisions.

9. Where not inconsistent with special instructions contained in the Financial Regulations (Sea-going) or in Navy Orders, King's Regulations and Admiralty Instructions are to apply, any case of doubt being referred to the Naval Board for decision.

#### (C) SYSTEM OF ACCOUNTING FOR ACCOUNTANT OFFICERS' STORES IN TENDERS.

The following procedure is to be adopted in accounting for the above-mentioned stores:—

##### (1) Provisions—

(a) Where the General Messing System is in force in a Parent Ship, a separate Provision Account (Form A.S. 83, Part I.) is to be kept in the Parent Ship for Tenders on Standard Ration.

This account is to contain a record of all supplies and returns of provisions in Tenders on Standard Ration, including transactions with Parent Ship, Royal Edward Victualling Yard, Contractors, &c. After being checked on board the Parent Ship, the total numbers victualled, and total quantities issued for Standard Ration, and on repayment in Form A.S.462, page 26, lines 2 and 4, are to be entered monthly in pages 10 to 45 of the Provision Account for Tenders kept by the Parent Ship.

The issues for Standard Ration and on repayment are to be entered and abstracted separately, the values of issues on repayment being inserted.

Form A.S.461 (Mess Book and Issues on Repayment) is to be forwarded into Office with the above Provision Account.

Form A.S.462 (Account of Paymaster's Stores) is not required to be forwarded to Navy Office, but is to be retained in Parent Ship for future reference until the Accounts are examined and passed at Navy Office.

- (b) Where the Standard Ration is in force in the Parent Ship, a separate Provision Account for Tenders need not be kept, all transactions being embodied in the Provision Account of Parent Ship.
- (c) In Tenders in which the system of General Messing is in force, a complete set of Victualling Books and Forms are required to be kept and rendered into Office in the usual manner, after being examined and certified to by the Accountant Officer of the Parent Ship.
- (d) All supplies of fresh provisions for Tenders are to be arranged by the Parent Ship when in company.

##### (2) Implements—

- (a) All implements and mess utensils in use by Tenders are to be accounted for in the Implement Account (Form A.S.83, Part III.) of the Parent Ship.
- (b) Implements (i.e., Victualling, Cooks', and Butchers') are to be issued to the rating doing victualling duties, and distributed by him as necessary on temporary receipts from the ratings concerned.

These implements are to be taken on charge in Form A.S.462.

- (c) Mess Utensils for use of Messes are to be issued direct from the Parent Ship to the Messes concerned, the senior rating of each Mess being responsible to the Accountant Officer of the Parent Ship for the care and custody of the article issued.

Lists of the articles on issue to Messes are to be furnished to the rating doing victualling duties, who is to see that the articles are properly transferred in cases of supercession, &c., of the senior hands of the Messes.

##### (3) Officers' Mess Traps—

Pending further instructions, Officers' Mess Traps in all Tenders are to be accounted for in accordance with the existing procedure. Form S.1248 (revised February, 1922) will be adopted at a later date, concerning which further instructions will be issued in Navy Orders.

##### (4) Clothing—

- (a) Stocks of Clothing for issue on repayment, except Hat Ribbons and Soap, are not as a rule to be kept in Tenders unless for a period of detached duty or in the case of some special emergency.

All issues of other clothing on repayment are as a rule to be made direct by the Parent Ship, such issues being from stock carried by the Parent Ship and taken credit for in Clothing Account (Form A.S.83, Part II.) of the Parent Ship.

- (b) Articles of Loan Clothing for use in Tenders are to be accounted for in the Clothing Account of the Parent Ship, being also entered in Form A.S.462.

(5) *Transactions with Royal Edward Victualling Yard—*

All transactions of Tenders with the Royal Edward Victualling Yard are to be arranged by the Parent Ship, no demands or returns being made direct by a Tender unless expressly approved by the Accountant Officer of the Parent Ship.

(6) *Mustering of Provisions—*

In addition to the usual muster at the end of each quarter, remains of Provisions in Tenders are to be mustered at an unexpected date during each quarter, and any surpluses discovered are to be taken on voluntary charge in the Accounts kept by the Parent Ship and the Tender concerned as soon as discovered. Immediate necessary action is also to be taken in the case of deficiencies.

It is essential that the officer or rating mustering stores should on all occasions be a member of the staff of the Accountant Officer of the Parent Ship.

(D) *VESSELS ON STANDARD RATION NOT BEING TENDERS.*

The following books and forms are to be kept and rendered into office as required by the regulations :—

Form A.S.461—Mess Book and Issues of Provisions on Repayment to Messes.

Form A.S.83, Part I.—Provision Account.

Form A.S.83, Part II.—Clothing Account.

Form A.S.83, Part III.—Implement Account.

Unless otherwise approved, Officers' Mess Traps are to be accounted for in Form A.S.1248 as for Tenders.

(A.4/22/47.)

293.

**PAINTS FOR H.M.A. SHIPS.**

Revised Establishments of Ready Mixed Paints and Paint Ingredients for special purposes have recently been approved for H.M.A. Ships in lieu of the established allowance of Paint Ingredients.

2. The following H.M.A. Ships are affected, and have been advised direct from Navy Office or through the Commodore Commanding, H.M.A. Fleet, and Commodore Superintendent, Sydney, as necessary :—

*Melbourne,*  
*Adelaide,*  
*Sydney,*  
*Brisbane,*  
*Platypus,*  
*Marguerite,*  
*Mallow,*  
*Geranium,*  
*Tingira,*  
*Penguin,*  
*Cerberus (T.).*

3. Ships' copies of warrants are to be amended accordingly.

4. Future demands to replenish are to be for ready mixed paints, but paint ingredients are to be used until present stocks on board ships are exhausted. Demands for ready mixed paints are therefore to be reduced in proportion to the relative quantities of paint ingredients remaining on board at date of demand.

5. Ready mixed paints are also allowed by Establishment to H.M.A.T.B. Destroyers and the Fleet Auxiliaries *Kurumba* and *Biloela*.

(S.450/35/44.)

294.

**FORM A.S. 396—SCHOOL REGISTER.**

Form A.S.396—School Register—has been revised, and supply will be made to H.M.A. Ships and Establishments without demand.

2. With regard to Section A of Navy Order No. 212 of 1922, a separate School Register is to be kept by each Instructor Officer and Schoolmaster.

(S.418/2/78.)

295.

**SIGNAL LETTERS OF BRITISH SHIPS.**

The following Commercial Code Signals have been appropriated to the undermentioned British Ships :—

Date.	Signal Letters.	Name of Ship.	Port of Registry and Official No.	Sail or Steam ; Rig, and Net Regd. Tonnage.	Owners.
24. 8. 22	T.Q.C.N.	<i>Hall Caine</i>	Sydney ; 131549	Steam ; 98	Holyman Bros. Ltd., Launceston
24. 8. 22	T.Q.C.M.	<i>Koomeela</i>	Sydney ; 131528	Steam ; 97	do.

(G.236/1/24.)

**CORRIGENDUM.**

Owing to the inadvertent omission of two lines in Navy Order No. 286/1922—List of Registered Telegraphic Addresses—the address of Naval Store Officer has been incorrectly shown and that of Victualling Store Officer omitted. The List should be amended accordingly, the correct addresses being :—

Postal Address.	Telegraphic Address.
The Naval Store Officer, Garden Island, Sydney ..	Iceberg, Sydney
The Victualling Store Officer, Royal Edward Victualling Yard, Darling Island, Pyrmont, Sydney ..	Victual, Sydney

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

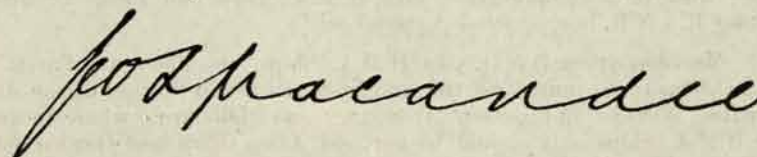
C. 13302.—2

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
19th September, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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296.

**W.T. ORGANIZATION—COMMERCIAL CALL SIGNS ALLOTTED TO  
W.T. INSTALLATIONS AT DISTRICT NAVAL OFFICES.**

The following Commercial Call Signs have been allotted to W.T. Sets installed at the District Naval Offices indicated, and should be noted in "Wireless Board List of Commercial Call Signs":—

District Naval Office, Port Melbourne ..	V Z D B
District Naval Office, Sydney ..	V Z D C
District Naval Office, Brisbane ..	V Z D F
District Naval Office, Adelaide ..	V Z D G
District Naval Office, Perth ..	V Z D J

2. These W.T. Sets will not be used—except in an emergency—during peace time for communication with H.M.A. Ships and Fleet Auxiliaries, but for R.A.N.R. instructional purposes only.

3. Messages from D.N.O.'s to H.M.A. Ships and Fleet Auxiliaries are, as hitherto, to be routed *via* the nearest Shore Radio Station of the Amalgamated Wireless Ltd., except at Sydney and Melbourne, where messages for H.M.A. Ships only should be sent *via* Navy Office and Garden Island W.T. Stations.

4. H.M.A. Ships should act likewise in the routing of W.T. Messages for D.N.O.'s and S.D.N.O.'s.

(G.239/3/31.)

297.

**SIGNAL LETTERS OF BRITISH SHIPS—H.M.A.S. "ADELAIDE."**

The Signal Letters "G Q D B" have been allotted to H.M.A.S. *Adelaide*, and should be noted in the latest edition of "Signal Letters of British Ships."

(G.236/1/22.)

298.

**OFFICERS' RECORDS OF SERVICE.**

As in many cases no reports on R.A.N. Officers serving in Ships of the Royal Navy have been received in Australia under the provisions of Article 1851, clause 7, of the King's Regulations and Admiralty Instructions, such officers' records of service are very incomplete. In order that these records may be made as complete as possible, all officers of the Royal Australian Navy who have served at any time in ships of the Royal Navy are to forward to Navy Office certified copies of their S.450 Certificates (filmsies) covering such service.

(P.307/9/59.)

299.

**RAILWAY SERVICE TO CRIB POINT—VICTORIAN RATINGS AND  
RECRUITS JOINING FLINDERS NAVAL DEPOT.**

With reference to Navy Order No. 519 of 1921, the train service to Crib Point has now been revised. Trains now leave Melbourne for Crib Point at 5.5 p.m. on Mondays, Wednesdays, Fridays, and Saturdays weekly, except between 16th October and 16th December inclusive, when trains leave Melbourne for Crib Point on Tuesdays, Thursdays, and Saturdays.

2. Ratings and Recruits ordered to join Flinders Naval Depot should be sent forward to arrive at Melbourne on these days only.

3. Navy Order No. 519 of 1921 is hereby cancelled.

(G.158/1/18.)

300.

**TEMPERATURE CORRECTION CHART FOR LEAD SECONDARY  
BATTERIES—ERRATUM.**

Attention is directed to an error in Example (b) in the above chart issued with Navy Order No. 260 of 1922. These charts are to be corrected by subtracting instead of adding the temperature correction, *i.e.*, 1.242 should read 1.226.

(S.450/23/66.)

**CORRIGENDUM.**

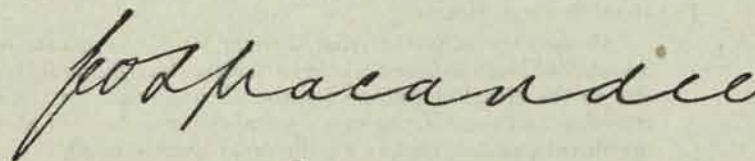
Navy Order No. 292/1922 is to be amended by showing the Fixed Issuing Price of Sardines as 6d. per  $\frac{1}{4}$  lb. tin instead of per 1 lb. tin.

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
26th September, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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301.

**THE LATE REAR-ADMIRAL J. S. DUMARESQ, C.B., C.V.O.**

The lamented death of Rear-Admiral John S. Dumaresq, C.B., C.V.O., late Rear-Admiral Commanding, H.M.A. Fleet, which occurred at Manila on 22nd July, 1922, occasioned the receipt by the Naval Board and the Commonwealth Government of many messages of condolence and regret.

2. Copies of messages received from the British Consul-General, Manila, His Excellency the Governor-General of New Zealand, and the British Consul, Noumea, together with the replies sent in each case, are appended for general information:—

From Consul-General, Manila—

“Governor-General Wood requests me to transmit to family of Rear-Admiral Dumaresq and proper authorities his sincere expression of regret and sympathy for death. He and Staff will attend funeral.”

To Consul-General, Manila—

“Please express to Governor-General Wood the gratitude of the Naval Board for the honours paid to the late Rear-Admiral Dumaresq, also to the Hospital Authorities and all concerned for the devoted attention and unremitting care expended. For yourself also accept the Board's sincere thanks for the great trouble taken.”

From His Excellency the Governor-General of New Zealand (Admiral of the Fleet Viscount Jellicoe, G.C.B., O.M., G.C.V.O., LL.D.)—

“Have learned with deep regret of death of Admiral Dumaresq. His long and close association with the Royal Australian Navy and his recent visit to New Zealand make us feel the loss of his valuable life as a very personal grief. We send to his late comrades our deep sympathy.”

To His Excellency the Governor-General of New Zealand—

“The Royal Australian Navy sends grateful thanks to Your Excellency for your sympathetic message.”

From British Consul, Noumea—

“Governor of New Caledonia requests me to transmit condolences on death of Admiral Dumaresq.”

To British Consul, Noumea—

“Commonwealth Government deeply appreciates message of condolence from His Excellency, which is fresh evidence of sympathy of gallant allies.”

(P.313/5/25.)

302.

**INVENTIONS BY OFFICERS OF THE R.A.N.**

Articles 415 and 416 of the King's Regulations and Admiralty Instructions are to be considered applicable to all Officers and other persons employed under the Naval Board, except that wherever the word “Admiralty” appears therein the words “Naval Board” shall be read. In this connexion, attention is drawn to Part VII. of the Commonwealth Patents Act.

2. In the case of “warlike inventions” of persons serving in the Royal Australian Navy, particulars will, at the discretion of the Naval Board, be communicated to the Admiralty, and in the event of any such invention

being adopted and used by the Admiralty, consideration would be given to the question of an award to the inventor in accordance with the procedure and principles now employed and followed in the case of inventions by Officers and men of the Royal Navy (*vide* paragraph (v) of the Agreement contained in Clause 6 of Article 415, K.R. and A.I.). In such cases, the inventor will be required to execute two Agreements—one being in the exact form quoted above, the other having the words “Naval Board” substituted for the word “Admiralty” wherever occurring in the Agreement.

3. As a general rule, no financial assistance will be given from public funds towards the expenses of inventors in working out their inventions.

(S.139/1/15.)

(This Order will be reprinted for posting on Officers' Notice Boards.)

303.

**SPECIAL RESERVE OF ENGINEER OFFICERS, R.N.—LIMITATION OF TRAVELLING EXPENSES ALLOWABLE.**

In order to give effect to Admiralty Fleet Order 1502 of 1922, the following amendment of Navy Order No. 298 of 1921 has been approved:—

**AMENDMENT.**

Insert immediately after para. 6, new para. 6A, to read as follows:—

“6A. The maximum sum which can be repaid in respect of expenses incurred in taking up and relinquishing appointments for training or service in H.M.A. Ships and Training Establishments is £20 for the double journey. This sum shall include rail, steamer, and other fares, travelling allowance and baggage, and all other incidental expenses.

In the event of the travelling expenses of any Officer being likely to exceed the maximum sum, he should be informed that he can only claim an amount up to £20 in respect thereof, but that every endeavour will be made to meet the special circumstances of his case. Should the Officer, however, wish to cancel his application to undergo training, the possibility of the Admiralty having to terminate his service in the Special Reserve should be brought to his notice.”

(A.14/5/148.)

304.

**UNIVERSAL TRAINEES—DISPOSAL OF RECORDS OF SERVICE ON DISCHARGE FROM THE PERMANENT NAVAL FORCES.**

With reference to Navy Order No. 391 of 1921, it has been brought to the notice of the Naval Board that in many instances, when notifying the discharge from the Permanent Naval Forces of ratings who are still liable for further Universal Training under the compulsory clauses of the Defence Act, Ships and Establishments do not forward to the District Naval Officer the Naval or Military *Records of Service* (R.A.N.R. 2 and 2 (a) or A.M. Forms M.8) referred to in paragraphs 4 and 5 of the Navy Order above quoted.

2. The failure of Ships and Establishments to forward these *Records of Service* necessitates much correspondence and delay, and attention is drawn to paragraph 6 of the above-mentioned Navy Order, which directs that the *Record of Service* and Registration Papers, together with the Postal address of the person discharged, are to accompany the notification of discharge.

(P.307/9/58.)

305.

**OFFICIATING MINISTER, CHURCH OF ENGLAND, TOWNSVILLE.**

Consequent on the closing down of the R.A.N.R. Sub-District at Townsville, the Reverend Canon Frederick G. Williams, Chaplain, R.A.N.R., formerly Church of England Chaplain at the port, has been placed on the Retired List as from the 1st July, 1922.

2. Canon Williams has intimated that if at any time one of H.M.A. Ships should call at Townsville, without a Chaplain, he will, should the Captain so desire, be pleased to conduct a service, without remuneration.

(P.339/26/14.)

306.

**CARE AND UPKEEP OF GRAVES OF DECEASED NAVAL PERSONNEL.**

The Naval Board have had under consideration the desirability of making provision, in some measure, for the care and upkeep of the graves of deceased Officers and men of the R.N. and R.A.N. who are buried in Australia and adjacent islands.

2. The Imperial War Graves Commission have accepted responsibility for the care and maintenance of the graves of members of the Naval and Military Forces who died on service during the late war, *i.e.*, between 4th August, 1914, and 31st August, 1921.

3. With regard to burials conducted entirely by the Service prior to 4th August, 1914, and those subsequent to 31st August, 1921, the Board have approved of the following arrangements for the periodical inspection of Naval graves to insure that they do not fall into a neglected condition:—

(a) In future, the Report of Death of an Officer or man (Form A.S. 1121) should include the following notations:—

(i) Whether the burial has been carried out by the next of kin, or entirely by the Service;

(ii) If conducted by the Service, particulars as to Cemetery, number of grave, &c.

(iii) Particulars as to the Title Deed of the grave.

(b) The particulars given in (a) will be noted in a Graves Register, kept at Navy Office, and a quarterly return will be issued to H.M.A. Ships and Establishments notifying the whereabouts and exact location of the graves which are to be inspected.

(c) At ports, other than Sydney, at which a D.N.O. or S.D.N.O. is situated, the D.N.O. or S.D.N.O. will be responsible that the graves at his port, as shown in the quarterly return, are kept clean and tidy. At ports or places at which no D.N.O. or S.D.N.O. is situated, the Senior Officer of any visiting Ships should detail a party to undertake this work.

At Sydney, responsibility in this matter will rest with the C.S.G.I., and at Western Port with the Captain Superintendent of Training.

(d) When working parties detailed as in (c) are visiting the cemeteries, the Petty Officer or leading hand in charge should inquire from the Cemetery Authorities as to whether they have any record of any Naval Graves in the Cemetery, other than those included in the quarterly return. If such proves to be the case, the additional graves should also be attended to.

Particulars of graves which come to notice in this manner should be reported by the D.N.O. or S.D.N.O., or Commanding Officer, to Navy Office, for inclusion in the next quarterly return.

4. Where a burial is carried out by the next of kin, in accordance with Clauses (3) and (4), Article 92, Financial Regulations (Sea-going), it is assumed that such next of kin will be responsible for the care of the grave; but in cases where the burial is conducted entirely by the Service, and specially in the case of those at outlying ports, the Board desire Officers and men to co-operate in the above arrangements for the proper care and condition of Naval graves.

(P.364/1/23.)

307.

**STATIONERY FOR NAVAL RESERVE DISTRICTS AND SUB-DISTRICTS.**

Official paper and envelopes for use in Naval Reserve Districts and Sub-Districts have been standardized, and stocks will in future be held by the Naval Store Officer, Sydney. Demands for such items of stationery required for half-yearly periods commencing 1st October and 1st April of each year are to be forwarded by Sub-District Naval Officer for approval of the District Naval Officer, who, if he concurs and funds are certified as being available locally by the Certifying Officer, is to transmit the demands to the Naval Store Officer, Garden Island, Sydney, so as to reach that Officer at least one month previous to the commencement of the period for which the stores are required.

2. Requirements of other office stationery (except requirements of New South Wales District) are to be obtained through the local office of the Commonwealth Stores Supply and Tender Board in the capital city of each State. Requisitions are to be prepared and forwarded by Sub-District Naval Officer for the approval of the District Naval Officer, who, if he concurs and funds are certified as being available by the local Certifying Officer, is to transmit the requisitions to the Director of Naval Stores, Navy Office, for necessary action. When requisitions are returned from Navy Office approved, orders are to be placed in the usual manner by the Sub-District Naval Officer with the Commonwealth Stores Supply and Tender Board referred to above.

3. Requirements of New South Wales District are to be requisitioned in the same manner as other Districts, but the demand on the Naval Store Officer, Sydney, is to accompany the requisition forwarded to the Director of Naval Stores. When the requisition has been approved it will be returned to the District Naval Officer, and the demand will be transmitted direct from Navy Office to the Naval Store Officer, Sydney.

(S.448/1/24.)



308.

**SIGNAL LETTERS OF BRITISH SHIPS.**

The following Commercial Code Signal has been appropriated to the undermentioned British ship:—

Date	Signal Letters.	Name of Ship.	Port of Registry and Official No.	Sail or Steam, Rig and Net Regd. Tonnage.	Owners.
2.9.22	T.Q.C.P...	Gabriella	Sydney. 150183	Steam; 946	Gabriella S.S. Ltd., 32 Jamieson-street, Sydney

(G.236/1/26.)

309.

**PAYING OFF H.M.A.S. "FRANKLIN."**

H.M.A.S. *Franklin* paid off on the 18th September, 1922.

2. Navy Order No. 241 of 1922 is to be amended to show this vessel (for disposal) under command of the C.S.G.I.—"Depôt Ships and Hulks."

3. On the 19th September, 1922, the Picket Boat attached to the College was commissioned as H.M.A.S. *Franklin*, the Captain of the College flying his pennant in that vessel.

(G.165/38/4.)

310.

**H.M.A.S. "SWORDSMAN"—PAID OFF; H.M.A.S. "TASMANIA"—COMMISSIONED.**

H.M.A.S. *Swordsmen* paid off into Reserve on the 19th September, 1922.

2. H.M.A.S. *Tasmania* commissioned on 20th September, 1922, for service under the orders of the Captain Superintendent of Training.

3. H.M.A.S. *Tasmania* is temporarily under the orders of the Commodore Commanding, H.M.A. Fleet, until the 17th November, 1922.

4. Navy Order No. 241 of 1922 is to be amended as follows:—

Under Commodore Superintendent, Sydney, New South Wales—  
Substitute *Swordsmen* for *Tasmania*.

Under Captain Superintendent of Training—  
Substitute *Tasmania* for *Swordsmen*.

(G.226/6/8.)

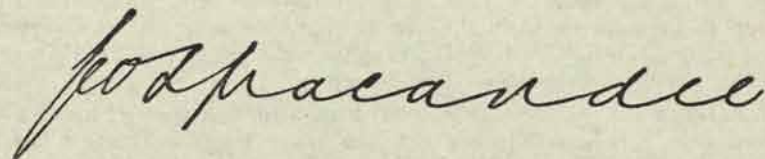
(G.165/5/3.)

**Commonwealth Navy Orders.**

Navy Office, Melbourne,  
3rd October, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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311.

**ACCUMULATION OF ANNUAL LEAVE BY RATINGS WHOSE HOMES ARE IN WESTERN AUSTRALIA OR NORTH OF BRISBANE.**

With reference to Navy Order No. 204 of 1922, paragraph 9, which provides that ratings, whose homes are situated in Western Australia or North of Brisbane, shall, subject to the exigencies of the Service permitting, be allowed to accumulate the whole of their annual leave with a view to taking same once a year, if desired, this instruction is not intended to imply that ratings may be granted any leave prior to its being due, but authorizes the carrying forward of accumulated leave by the ratings concerned until the following leave year.

2. In cases where ratings are permitted, under the provisions of Navy Order No. 204 of 1922, to defer Christmas leave, and take same at a later date during the following year, such ratings may carry forward also their claim to the concession, in the matter of railway warrant for the journey beyond Adelaide or North of Brisbane, provided in Article 21, Clause 4 (i) of the Financial Regulations (Sea-going).

3. In the case of a rating who has been permitted to defer his Christmas leave, being discharged to another ship before leave so deferred has been taken, the following notation should be made on his Leave History Sheet by the Commanding Officer of the Ship in which permission is given to defer leave:—

“Christmas leave deferred by permission—  
No railway warrant issued, Article 21, Cl. 4., Fin. Regs.”

(A.1/33/123.)

312.

**REDUCTION OF R.A.N. PERSONNEL (SEA-GOING)—ISSUE OF RAILWAY WARRANTS AND PAYMENT OF TRAVELLING EXPENSES TO OFFICERS.**

With reference to Navy Order No. 219 of 1922, the Naval Board have now decided that Officers who are retired voluntarily or compulsorily under the Compensation Scheme will be entitled to Railway Warrants and Travelling Expenses in accordance with Articles 16 and 22 of the Financial Regulations (Sea-going)—

- (a) to the place within the Commonwealth from which they were first appointed; or
- (b) to the place of intended residence within the Commonwealth—provided that the cost does not exceed that which would have been incurred under (a).

Expenses over 5s., with the exception of rail fares and travelling allowance, should be supported by receipts.

2. Expenditure in this connexion should be charged to Trust Fund—Defence Compensation Account—

Item (c) Cost of removal of *personnel*, families, and furniture to places of enlistment as provided by Regulations under the *Defence Act 1903–1918*, and the *Naval Defence Act 1910–1918*.

3. Paragraph 5 of Navy Order No. 219 of 1922 is to be amended accordingly.

(A.43/4/453).

313.

**ISSUING PRICE OF PUBLICATIONS.**

With reference to Article 91 of Consolidated Navy Orders 1911–20, books and publications will be issued to Commonwealth Departments at actual Admiralty issuing price to this Department (disregarding any percentage charge) plus 15 per cent. to cover freight and all other charges.

(S.403/3/128).

314.

**STATUTORY RULES, 1922, No. 143.**

(Approved 27th September, 1922, gazetted 28th September, 1922, to come into operation forthwith, unless otherwise specified herein.)

**AMENDMENT OF NAVAL COLLEGE REGULATIONS.**

(Statutory Rules 1921, No. 239.)

1. Regulation 6 is amended by omitting from the second line of sub-regulation (1) the words “or naturalized”.

2. Regulation 30 is amended by omitting from the third line of sub-regulation (2) the word “Naval” and inserting in its stead the word “Victualling”.

3. Regulation 64 is amended, as from 1st October, 1922, by omitting from the third and fourth lines the rates “2s. 4d.” and “2s.”, and inserting in their stead the rates “2s. 1d.” and “1s. 9d.” respectively.

4. Regulation 78 is amended, as from 1st January, 1922, by omitting sub-regulation (1) and inserting in its stead the following sub-regulation:—

“(1) The Cadets’ Fund shall consist of a capitation grant of £2 per annum *per capita*, based upon the number of Cadet Midshipmen in the College on the 30th June of the preceding year, with a minimum grant of £200 per annum; and of any canteen rent or sum received in accordance with the provisions of these Regulations.”

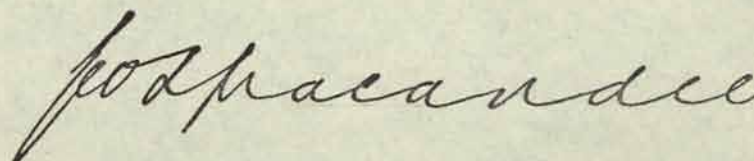
## Commonwealth Navy Orders.

Navy Office, Melbourne,

10th October, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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315.

**CLASSIFICATION OF SHIPS IN RESERVE.**

Navy Order No. 211 of 1922 is to be amended as follows:—

*Class B—*

Omit *Brisbane* and *Swordsman*.  
Add *Adelaide* and *Tasmania*.

*Class E—*

*Marguerite*—Omit asterisk and corresponding footnote.  
Omit *Tasmania*.

Add *Class F*—undergoing long refit, or otherwise not available for service—

*Brisbane* and *Swordsman*.  
Omit Note (2).

(22/0385.)

316.

**THE THOMAS GERALD GRICE SCHOLARSHIP.**

The attention of Commanding Officers and all concerned is drawn to Article 342 of the Consolidated Navy Orders 1911-1920, regarding the Thomas Gerald Grice Scholarship.

2. The dates of the examination in 1922 are Tuesday, 14th November, and Wednesday, 15th November.

(P.324/1/10.)

(*This Order will be reprinted for Posting on Officers' Notice Boards.*)

317.

**P. & R.T. INSTRUCTORS—QUALIFYING AND RE-QUALIFYING COURSES FOR.**

With reference to Navy Order No. 250 of 1922, candidates to qualify as P. and R.T. Instructor will be selected from Petty Officers and Leading Seamen passed for Petty Officer, under the same conditions as obtain in the Royal Navy, *vide* Article 400 and Appendix XV., Part II., No. 66 K.R. & A.I.

2. Amended returns should be forwarded by all Ships and Establishments direct to the Captain Superintendent of Training, Flinders Naval Depot.

3. Paragraph 2 of Navy Order No. 250 of 1922 is cancelled.

(P.311/11/7.)

318.

**IMPLEMENT ACCOUNT—PERIOD COVERED BY, AND ISSUES GENERALLY.**

In order that the expenditure of Mess Utensils, &c., may be more closely kept under observation, it has been decided that, until further notice, Form A.S. 83, Part III., shall be rendered into Office by all Ships and Establishments annually as at 31st December. The accounts now current are therefore to be closed on 31st December, 1922.

2. The procedure for rendering this account as laid down in Clause 1 of the printed Instructions to Form A.S. 83—Part III. is hereby suspended pending further instructions.

3. Attention is drawn to the present excessive issues of Mess Utensils, and it is desired that Commanding Officers take the necessary steps in all Ships and Establishments to reduce issues, as far as is practicable, to a minimum, and to meet actual requirements only.

4. In regard to losses and breakages by neglect, the Naval Board direct that the amount charged against Messes or individuals is on all occasions to be determined so that financial loss to the Crown will be avoided.

(S.468/4/178.)

319.

**MISSING TROPHY REFERRED TO IN A.F.O. 1978/22.**

Any Officer or man possessing any information in regard to the disposal of the Challenge Shield, referred to in A.F.O. 1978/22, is requested to communicate full particulars to his Commanding Officer for transmission to the Naval Board.

(G.242/1/12.)

320.

**SICK VOUCHERS—FORM A.S. 47.**

Form A.S. 47 is being adopted in the Royal Australian Navy for use in connexion with cases discharged to Sick Quarters, Garden Island, Naval Wing, Prince of Wales Hospital, Randwick, and Flinders Naval Hospital.

2. Arrangements will be made for the printing of this form and first supplies will be made to H.M.A. Ships without demand.

3. This form will be used in all cases sent to the above-named establishments only.

(G.418/2/143.)

321.

### FRESH PROVISIONS FOR H.M.A. SHIPS.—SCHEDULE OF CONTRACT PRICES.

The following are the contract prices for supplies of Fresh Provisions to H.M.A. Ships at Sydney, Melbourne, and Westernport during period commencing 1st October, 1922 :—

#### BREAD.

	Sydney.	Melbourne.
<i>Delivery on board—</i>		
Vessel lying in stream .. .. .	16s. per 100 lbs.	
„ alongside Garden Island or Cockatoo Island .. .. .	16s. per 100 lbs.	
„ in dock at Cockatoo Island alongside any wharf at Melbourne .. .. .	17s. per 100 lbs.	
„ at anchor away from wharf in Hobson's Bay .. .. .		15s. 7½d. per 100 lbs.
		17s. 8½d. per 100 lbs.
Name and Address of Contractor—	Gartrell White Ltd., 458 King-street, Newtown, N.S.W.	G. Borer & Co. Pty. Ltd., 116 Princes-street, Port Melbourne.

Period of Contract.—1st October, 1922, to 31st March, 1923.

#### DAIRY PRODUCE.

Item.	Sydney.	Melbourne and Westernport.*
Bacon, best mild (sides 40-50 lbs). (Including wrappers or covers)	1s. 5d. per lb.	1s. 2½d. per lb.
Brand .. .. .	Pioneer, North Coast R.R.	"Castlemaine" or equal quality
Butter, in prints .. .. .	2s. per lb.	1s. 8½d. per lb.
Brand .. .. .	"Norco," "Beech Tree," Calliope	"Jerseydale" or equal quality
Butter Boxes, extra .. .. .	1s. each	1s. each
Cheese, semi-matured, large .. .. .	1s. lb.	11½d. lb.
Brand .. .. .	G.H.G. Seven Oaks	"Tongala" or equal quality
Cheese, choice matured, mellow, large .. .. .	1s. lb.	1s. lb.
Brand .. .. .	G.H.G. Seven Oaks	"Tongala" or equal quality
Eggs, new laid, fair average size .. .. .	1s. 9d. doz.	1s. 4d. doz.
Egg Cases, if not returned in good order and condition extra .. .. .	5s. each	6d. each
Name and Address of Contractor—	Downton & Dyer Ltd., 145 George-street, Sydney.	Barrow Bros. Ltd., 12-20 King-street, Melbourne.

Period of Contract.—1st October, 1922, to 31st December, 1922.

\* Supplies for Westernport delivery f.o.r. Melbourne.

#### FISH.

Item.	Westernport— Delivery f.o.r. Melbourne.	
	Fresh.	Frozen.
The Fish supplied under this contract shall be prime quality, such as shall be approved by the Proper Officers.		
Bream .. .. .	7d.	7d.
Flathead .. .. .	7d.	7d.
Mullet .. .. .	6d.	6d.
Trout .. .. .	6d.	6d.
Schnapper .. .. .	8½d.	8½d.
Murray Cod .. .. .	9d.	9d.
Murray Perch .. .. .	7d.	7d.
Smoked Blue Cod .. .. .	1s.	
Smoked Murray Cod .. .. .	10d.	
Smoked Murray Perch .. .. .	10d.	
Name and Address of Contractor—	David Hyland and Sons, 571 Flinders-street, Melbourne.	

Period of Contract.—1st October, 1922, to 31st March, 1923.

#### FLOUR.

Item.	Westernport.
Flour—best quality—made from latest season's wheat and such as shall be approved by the Receiving Officer	£11 15s. per ton of 2,000 lbs., delivered f.o.r. Melbourne or delivered Flinders Naval Base Siding, Crib Point
Name and Address of Contractor—	Geo. Kyd and Co., 495 Collins-street, Melbourne.

Period of Contract.—1st October, 1922, to 31st March, 1923.

#### FRESH MILK.

	Sydney.	Melbourne.
<i>Delivery on Board—</i>		
Vessel lying in stream .. .. .	2s. 4d. per gallon	
„ „ alongside Garden or Cockatoo Island .. .. .	2s. 7d. per gallon	
„ „ in dock at Cockatoo Island .. .. .	2s. 7d. per gallon	
H.M.A. Ships in Hobson's Bay .. .. .	—	1s. 5d. per gallon
Name and Address of Contractor—	A. Ferguson and Co., 103 George-street north, Circular Quay, Sydney.	E. Hall and Son, 31 Derham-street, Port Melbourne.

Period of Contract.—1st October, 1922, to 31st March, 1923.

## MEAT.

Item.	Sydney.		Melbourne and Westernport.*	
	Fresh.	Frozen.	Fresh and Frozen.	
Beef, fores. (Carcases to be cut	s. d.	s. d.	s. d.	} equal quantities.
hinds { in eight pieces } per lb.	0 2	0 2½	0 2½	
ribs, boned and rolled (chuck	0 5	0 5½	0 2½	
ribs will not be accepted)	0 6	0 6½	0 4½	
† topsides, to be cut clear of	0 4½	0 5	0 4½	
aitchbone				
† thick flanks	0 4½	0 5	0 4½	
corned, briskets	0 2	..	0 2	
corned, rounds	0 6	..	0 6	
Veal	0 6	0 6½	0 3½	
Mutton, carcasses	0 4½	0 5	0 3½	
chops	0 7	..	0 6	
Lamb, carcasses	0 6½	0 7	0 5	
Pork, sides	0 11	0 11½	0 9½	
corned	0 10	..	0 9½	
Sausages, pork	0 7	0 7½	0 6	
mixed meat	0 4½	0 5	0 4½	
Belgian	0 8	..	0 8	
Fresh Suet, Beef, Kidney	0 4	0 4½	0 4	
Brawn	0 9	0 9½	0 8	
Hearts, ox, average 3 lb.	0 8	0 8½	0 3 lb.	
Kidneys, ox	0 9	0 9½	0 9 lb.	
sheep's	1 6	1 7	1 0	
per doz.				
Sheep's Fry	2 6	3 0	4 0	
Soup Meat	0 2	..	0 1½	
per lb.				
Tripe, ox, cooked	0 6	0 6½	0 5	
Rabbits	..	1 4	0 10	
per pair				
Dripping	0 5	0 5	0 4½	
per lb.				
Ice	3 0	..	2 0	
per cwt.				
Name and Address of Contractor—	Henry Woolfe, 650 George-street, Sydney.		F. Watkins Pty. Ltd., 184 Bourke-street, Melbourne.	

Period of Contract.—1st October, 1922, to 31st March, 1923.

\* Delivery f.o.r. Melbourne for supplies to Westernport.

† When supplies of topsides are being ordered, a quantity of thick flanks, not less than one-half the total weight of topsides, will also be ordered in order that the leg portion of hindquarters may be utilized to the best advantage.

## VEGETABLES.

Item.	Sydney.	Melbourne.	Westernport.*
Potatoes, Carmen, or other kind of equal quality	in bags 8s. 9d. per 100 lbs. in cases ..	11s. 6d. per 100 lbs. 13s. 6d. per 100 lbs.	11s. cwt.
† Potatoes, in crates, to be good, sound and dry, of medium size, hand picked, free from cuts and bruises	9s. 9d. per 100 lbs.		
Cabbages, free from outside leaves and stalks, to weigh not less than 3 lbs. each	1½d. per lb.	2d. per lb.	2d. per lb.
Cauliflowers, fresh, newly cut plants, sound and free from disease, average 3 lbs. each	1½d. per lb.	1½d. per lb.	1½d. per lb.
Mixed Vegetables, free from all tops, consisting of the following as may be ordered— Turnips, Carrots, Parsnips (each bunch not less than 1½ lbs. weight)	1½d. per lb.	1½d. per lb.	12s. 6d. cwt.
Marrows	7s. 6d. per 100 lbs.	(s. per 100 lbs.	6s. cwt.
Pumpkins	6s. 9d. per 100 lbs.	8s. per 100 lbs.	8s. cwt.
† Onions, in crates, to be of medium size, hand picked, free from cuts and bruises	9s. 3d. per 100 lbs.		
Onions, in bags	8s. 3d. per 100 lbs.	11s. 6d. per 100 lbs. 13s. 6d. per 100 lbs.	11s. 6d. cwt.
in cases	..	7s. 6d. per 100 lbs.	6s. 6d. per cwt.
Swedes, free from all tops	8s. per 100 lbs.	7s. 6d. per 100 lbs.	
Salads, assorted	2s. doz. bunches	2s. 6d. doz. bunches	
Beans	..	..	3d. lb.
Beetroot	..	..	2d. lb.
Peas	..	..	3d. lb.
Celery	..	..	24s. doz. bchs.
Lettuce	..	..	3s. doz.
Mint	..	..	1s. 3d. doz.
Cucumber	..	..	2s. doz.
Parsley	..	..	1s. 3d. doz. bch.
Radish	..	..	1s. 9d. doz. bch.
Rhubarb	..	..	2s. doz. bchs.
Spring Onions	..	..	1s. 9d. doz. bch.
Tomatoes	..	..	3d. lb.
Mixed Herbs	..	..	1s. 3d. doz. bch.
Extra for bags	Nil	6d. each	6d. each
Name and Address of Contractor—	A. Ferguson and Co., 103 George-street north, Circular Quay, Sydney.		Bailey Bros., 512 Flinders-street, Melbourne.

Period of Contract—1st October, 1922, to 31st March, 1923.

\* Delivery f.o.r. Melbourne.

† NOTE.—Strong and sound cases to be used, the spaces between the battens to be not more than ½ inch wide. Net weight of contents to be marked on each crate. Cost of crates to be included in quotation.

322.

**CLEANING WEBBING EQUIPMENT.**

1. The supply of Mills Cleaner Powder and Sprinklers for use in cleaning Webbing Equipment has been approved for issue to H.M.A. Ships and Establishments.

2. The following quantities have been approved for issue as a first supply, without demand :—

H.M.A. Ships and Establishments.	Packets.	Sprinklers.
Light Cruisers (each)	24	8
<i>Anzac</i>	6	2
<i>Stalwart</i>	3	1
<i>Tasmania</i>	3	1
<i>Geranium</i>	6	2
<i>Platypus</i>	14	5
Gunnery School, Flinders Naval Depot	30	10
R.A.N. Armament Depot, Spectacle Island	100	34
R.E.V. Yard, Sydney	25	8

3. First supplies will be issued by the Naval Store Officer, Sydney, forthwith.

4. Reports in regard to the suitability of Mills Cleaner Powder and Sprinklers are to be forwarded to Navy Office by H.M.A. Ships and Establishments after six months' trial, in order that the question of their further use may be decided on. The estimated future requirements should be stated in each report.

5. Special attention is invited to Admiralty Fleet Order 1735/21, paragraph 5, relative to care and preservation of web leggings.

(S.423/2/6.)

323.

**NAVAL STORE AND NAVAL ORDNANCE SHIPS' ACCOUNTS.**

Paragraph 2 of Article 100 of Consolidated Navy Orders 1911-1920 is cancelled and the following substituted :—

“A letter of advice (Form 558), enumerating the accounts, &c., forwarded, is invariably to be sent to the above under separate cover. This is necessary to enable steps to be taken to trace accounts, &c., forwarded, which may be unduly delayed in transit.”

(S.468/1/6.)

324.

**RECREATION LEAVE.—(CIVIL STAFF).**

1. It has been decided that from 1st September, 1922, Officers and Employees of the Civil Staff who are eligible for Recreation Leave, shall be granted such leave under the following conditions :—

(a) Where Recreation Leave for any year is taken in one period, leave shall be granted by days, and Saturday is to be counted as one day.

(b) Where Recreation Leave for any year is granted in two or more periods, the whole period of leave should be dealt with on an hourly basis.

Thus, under the provisions of (b), leave in the case of a clerk who is eligible for 18 days' Recreation Leave annually and whose ordinary hours of duty are 9 to 4.30 p.m. (less three-quarters of an hour for lunch) on Monday to Friday, and 9 a.m. to 12 noon on Saturday, *i.e.*, 36½ hours per week, would amount to 110½ hours.

2. When submitting application for Recreation Leave, Officers are in future to state the exact time from which it is desired leave should commence, *e.g.*, an officer desiring leave from 11 a.m. or 2.15 p.m. should state this on his application.

(C.142/1/22.)

325.

**ADDENDUM TO NAVY ORDER NO. 312 OF 1922.**

The following clause is to be added to paragraph 2 of Navy Order No. 312 of 1922 :—

“Appropriation Authorities should be applied for on forms ‘B’ in the usual manner except in the case of H.M.A. Ships, when necessary action will be taken in Navy Office.”

(A.43/3/453.)

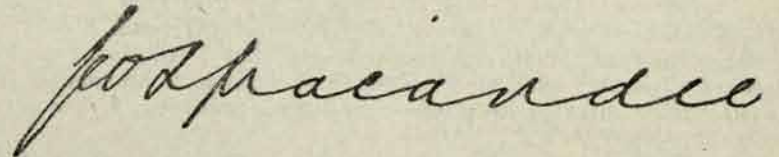
# Commonwealth Navy Orders.

Navy Office, Melbourne,

17th October, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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No.	Subject.
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327.	Local Purchase of Stores at Sub-Districts—Amendment of Regulations and Instructions for Royal Australian Naval Reserve.
328.	Logs, Engine-room Registers, &c.



326.

**ACCUMULATED LEAVE—R.A.N. OFFICERS.**

R.A.N. Officers at present in Australia, who are entitled to accumulated leave earned in respect of service prior to 1st February, 1922, are warned that, under normal circumstances, such leave will not be permitted to be carried over beyond the termination of the present leave year, viz., 31st January, 1923.

2. All leave accumulated prior to 1st February, 1922, and not taken by 31st January, 1923, will be forfeited, unless special Board approval to the contrary is obtained. Applications to carry forward accumulated leave, as regards Officers whose cases have not already been specifically dealt with, should reach Navy Office not later than 31st December, 1922. Applications received after that date will not be entertained.

3. Officers who have retired from the R.N. during their service in the R.A.N., and who while continuing to serve temporarily in the R.A.N., have retained their right to return passage to the United Kingdom, may carry forward all leave accumulated to date, and continue to accumulate leave, in accordance with the Regulations, until the termination of their services in the R.A.N.

(P.332/4/101.)

*(This Order will be reprinted for posting on Officers' Notice Boards.)*

327.

**LOCAL PURCHASE OF STORES AT SUB-DISTRICTS—AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR ROYAL AUSTRALIAN NAVAL RESERVE.**

The following amendment is to be made to Article 310, Clause 2, of the Regulations and Instructions for Royal Australian Naval Reserve :—

In the eleventh line after the word " Requisition " insert the words " in duplicate."

(S. 416/4/161.)

328.

**LOGS, ENGINE-ROOM REGISTERS, ETC.**

The King's Regulations and Admiralty Instructions (see Chapter XIII., Section VIII., as amended), and the Instructions printed in the various logs, &c., are to be complied with generally, except that—

- (a) Documents which are therein directed to be sent to the Admiralty are to be sent to Navy Office, Melbourne.
- (b) On ships paying off, logs, &c., will be sent to the Naval Store Officer, Sydney, instead of being sent to the Deputy Cashier, West India Docks.

*Ships Logs and Monthly Copies thereof* (see also Articles 1026 and 1849, K.R. and A.I.).

NOTE.—Arrangements are being made for Admiralty forms of log and copy of log to be used in future.

*Engine-room Registers.*—Registers of the Sea-going Ships in commission only (after examination by the Fleet Engineer Officer in the case of ships under the orders of the C.C.A.F.) are to be sent to Navy Office. Registers of Ships in Reserve are to be retained at Garden Island after examination by the Engineer Manager.

*Captain's Ships' Book* (see also Article 1850, K.R. and A.I.).

2. In all cases of ships being under the orders of a Senior Officer, copies of Logs, Engine-room Registers, &c., are to be forwarded to the Senior Officer for transmission to Navy Office.

3. Article 114, Consolidated Navy Orders 1911–20, is hereby cancelled.

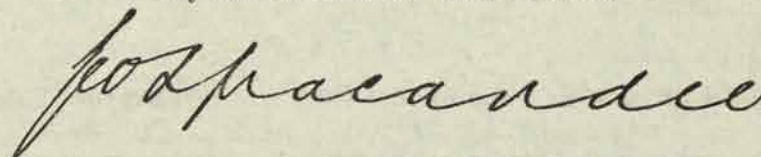
(G.220/4/41.)

# Commonwealth Navy Orders.

Navy Office, Melbourne,  
24th October, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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339.	Adoption, Revision, Abolition of Forms, and Supply of Publications.
340.	Statutory Rules No. 148 of 1922.—Amendment of Naval Financial Regulations.
	Corrigenda.

329.

**W/T ORGANIZATION—ADDENDUM TO NAVY ORDER No. 296 OF 1922.**

The following is to be added to list of District Naval Office W/T Sets and their call signs, in paragraph 1 of Navy Order No. 296 of 1922:—

“ District Naval Office, Hobart—VZDM.”

(G.239/3/41.)

330.

**SERIAL NUMBERS FOR CHART FOLIOS.**

The New Serial Numbers (H.119) for chart folios are to be placed thereon when received. These are being despatched from the Hydrographic Branch.

(G.226/3/25.)

331.

**CREW OF BARGE OF HIS EXCELLENCY THE GOVERNOR-GENERAL.**

It has been decided that the Crew of the Barge of His Excellency the Governor-General at Sydney shall be engaged as civilians for indefinite periods subject to the age of retirement applicable to the Public Service. They will be required to wear uniform which will be supplied gratuitously. The Crew will be selected as far as practicable from ex-Service ratings.

2. A member of the Crew will be liable to discharge at any time if his services are found unsatisfactory.

3. When not employed in the barge the services of any member of the crew may be utilized at Garden Island.

4. Clause (3) of Article 340, Consolidated Navy Orders 1911-20, is hereby cancelled.

(S.411/1/115.)

332.

**SICK LEAVE.—OFFICERS AND MEN OF THE PERMANENT NAVAL FORCES (SEA-GOING).—RECOMMENDATIONS FOR.**

With reference to Financial Regulations (Sea-going) Article 37, it is notified for information that all recommendations for the granting of Sick Leave to Officers and men of the Sea-going Forces must be submitted for consideration of the Naval Board.

(P.332/1/18.)

333.

**PROGRESSIVE PAY TO SICK BERTH STAFF.**

In order to obviate any doubt as to the interpretation of Article 5, clause (1) —“ Sick Berth Staff,” the following amendment of Financial Regulations (Sea-going) is approved:—

**AMENDMENT.**

Article 5, clause (1) is amended by omitting from the scale of pay for Sick Berth Staff the words “ After three years’ service, if passed for 2nd S.B.S.” and “ After six years’ service, if passed for 2nd S.B.S.” in the third and fourth lines, and inserting in their stead respectively the words “ After three years’ service as such, if passed for Ldg. S.B.A.” and “ After six years’ service as such, if passed for Ldg. S.B.A.”

(A.30/7/43.)

334.

**HARD LYING MONEY.—ABOLITION OF PAYMENT IN CERTAIN VESSELS.**

Attention is drawn to A.F.O. No. 1043A of 1922 in regard to the abolition of payment of Hard Lying Money in all Torpedo Boat Destroyers, Flotilla Leaders, Sloops (other than Surveying vessels), and small Monitors.

It has been decided to adopt the provisions of this order in the R.A.N., and the following amendment of Financial Regulations (Sea-going) is approved with effect as from 1st October, 1922:—

Article 9, clauses 29 and 29A are omitted and the following clause is inserted in their stead:—

“(29) Hard Lying Money—

	Rate per Diem.
	<i>s. d.</i>
(a) Torpedo Boats in Commission—to all ratings whilst actually living on board .. .. .	0 6
(b) Sloops engaged on Surveying Work—From date of arrival on survey ground to date of departure therefrom, whether with reduced crew or full complement. .. .. .	0 6”

(A.4/12/7.)

335.

**AMENDMENT OF AUXILIARY SERVICE REGULATIONS—UNIFORM GRATUITIES.**

The Uniform Gratuities payable to members of the Auxiliary Services under certain circumstances have been revised in accordance with the reduced issuing prices of clothing which came into operation on 1st January, 1922, and to provide for the payment of gratuities to ratings or employees who are required to change the class of uniform worn by them, for reasons other than promotion, as approved in Navy Order No. 91 of 1922, Request No. 3.

2. These gratuities operate as from 1st January, 1922, and in all cases where gratuities have been paid since that date at higher rates than shown hereunder, the amount paid in excess of the rate now applicable is to be recovered from the person concerned. In this connexion, attention is invited to Navy Order No. 522 of 1921, paragraph 5, wherein it was stated that “ a further Navy Order will be issued in regard to revised Outfit Gratuities for the R.A.N.R. Staff.”

3. The following amendments of Auxiliary Service Regulations are therefore approved as from 1st January, 1922:—

1. Article 75—Uniform Gratuities on First Appointment—is amended by omitting the scale of Uniform Gratuities in Clause (1) and inserting in its stead the following:—

Position on Appointment.	Amount of Gratuity.
Warrant Officer .. .. .	£ 40
Chief Petty Officer .. .. .	13
Senior Messenger .. .. .	6
Petty Officer or Navy Office Sentry dressed in Class II Uniform .. .. .	12
General Workman or other employee dressed in Class III Uniform .. .. .	11

2. Article 76 is omitted and the following is inserted in its stead :—

**“76. Uniform Gratuities on Promotion or Change of Class of Uniform Subsequent to Entry.**

- (1) The following gratuities will be payable to members of the Auxiliary Services who are promoted, or are required to, change the class of uniform worn by them, subsequent to entry :—

Change of Uniform Required.	Amount of Gratuity.
(a) On promotion to— Lieutenant .. .. . Commissioned Officer from Warrant Rank	£25 Cost of epaulettes and necessary alterations in distinctive lace only for compulsory kit
Warrant Officer .. .. .	£25
(b) On change of Uniform— From Class II. to Class I. (except Senior Messengers) .. .. . From Class II. to Class I. (Senior Messengers only) .. .. . From Class II. to Class III. .. .. . From Class III. to Class II. .. .. . From Class III. to Class I. .. .. .	£10 £4 £8 £9 Supply of badges and buttons for alterations to compulsory kit only, at Government expense

- (2) No gratuity shall be paid on change of uniform from Class II. to Class III. or from Class III. to Class II. where such change is in consequence of the transfer of a member at his own request or owing to misconduct.
- (3) Persons lent from the Permanent Naval Forces (Sea-going) and in receipt of sea-going rates of pay will be entitled to Uniform Gratuities and Kit Upkeep Allowance as prescribed for their relative ranks or ratings in the Naval Financial Regulations.”

(A.21/20339.)

336.

**OFFICERS' CLOTHING FOR ISSUE ON REPAYMENT.**

With reference to A.W.O. 665 of 1921, a limited first supply of the following articles of Clothing is now available at Royal Edward Victualling Yard for issue on repayment to officers. The issuing price is shown against each item :—

	Issuing Price.
Caps, white, horsehair crowns— Usual Hatters' sizes .. .. .	8s. 11d. each
Coats, waterproof— Sizes— 1 2 3 4 5 6 Chest— 34 36 38 40 42 44 Length 44 46 46 48 48 50 .. .. .	£4 2s. 2d. each

	Issuing Price.
Covers, white pique for caps— Usual Hatters' sizes .. .. .	1s. 8d. each
Drawers, Knickers, Net, cotton— Waist 34", 36", 38", 40", 42", 44" .. .. .	5s. per pair
Drawers, cotton and wool, summer weight— Waist 34", 36", 38", 40", 42", 44" .. .. .	4s. 4d. per pair
Gloves, brown cape— Sizes 7 $\frac{1}{4}$ , 8, 8 $\frac{1}{4}$ , 8 $\frac{1}{2}$ , 8 $\frac{3}{4}$ , 9 .. .. .	9s. 9d. per pair
Shirts, white, soft fronts, stiff cuffs— Usual neck sizes .. .. .	7s. each
Socks, black cashmere— Size 2 3 4 Length of foot 10 $\frac{1}{2}$ " 11" 11 $\frac{1}{2}$ " .. .. .	1s. 7d. per pair
Ties, black silk, evening wear— 32", 33", 34" .. .. .	1s. 10d. each
Vests, cotton and wool, summer weight— 36", 38", 40", 42", 44" .. .. .	4s. each
Vests, net cotton, half sleeves— 36", 38", 40", 42", 44" .. .. .	4s. each
Comforters, white .. .. .	4s. 6d. each
Handkerchiefs, white cotton .. .. .	7d. each
Ties, black silk, day wear .. .. .	2s. each

2. Demands, showing full particulars of the sizes of the garments required, are to be forwarded to the Victualling Store Officer, Sydney, as early as possible. In the event of the limited stock available being insufficient to meet requirements, distribution to ships and establishments will be made by the Victualling Store Officer in proportion to the number of officers borne.

(S.410/1/122.)

337.

**LECTURE NOTES ON ELEMENTARY NAVIGATION AND CHART WORK.**

The publication "Lecture Notes on Elementary Navigation and Chart Work" by Commander (N) C. A. Merriman, R.N., has been added to the establishment of Books for H.M.A. Ships and Establishments.

2. This book has been specially prepared for the Navigation 1 Paper of the Higher Educational Test by Commander Merriman from experience gained while lecturing at sea.

3. Distribution has been made as follows :—

R.A.N. College .. .. .	3 copies
Each Cruiser .. .. .	10 "
„ Torpedo Boat Destroyer .. .. .	3 "
H.M.A.S. <i>Penguin</i> .. .. .	10 "
„ <i>Platypus</i> .. .. .	10 "
Flinders Naval Depot .. .. .	20 "
H.M.A.S. <i>Geranium</i> .. .. .	3 "

4. Copies of this publication should be issued to all Instructor Officers and Schoolmasters for general use. The remainder may be issued to other Officers and men on repayment at a cost of 1s. per copy.

(G.403/1/237.)

(This Order will be reprinted for Posting on Notice Boards.)

338.

**EXAMPLES IN NAVIGATION FOR USE OF CADETS AT R.N. COLLEGE, DARTMOUTH.**

Supply of the above publication, for use of ratings preparing for Higher Educational Test Examination, has been obtained from England, for issue by the Naval Store Officer, Sydney, without demand, in accordance with the following Establishment. Limited supplies will be available for issue on repayment to Midshipmen at 1s. 6d. per copy:—

H.M.A.S. <i>Melbourne</i>	..	5	copies	
.. <i>Sydney</i>	..	6	..	(including one for Naval Instructor)
.. <i>Adelaide</i>	..	6	..	(including one for Naval Instructor)
.. <i>Platypus</i>	..	4	..	
.. <i>Anzac</i>	..	3	..	
.. <i>Stalwart</i>	..	3	..	
.. <i>Penguin</i>	..	5	..	
.. <i>Tingira</i>	..	5	..	
.. <i>Geranium</i>	..	4	..	
Flinders Naval Depot	..	21	..	(including one for Naval Instructor)

Forty copies including two copies for Naval Instructors will also be issued to R.A.N. College for instruction of Cadet Midshipmen.

(G.403/2/251.)

339.

**ADOPTION, REVISION, ABOLITION OF FORMS, AND SUPPLY OF PUBLICATIONS.**

Form A.S. 72A—"Daily Abstract of Provisions Issued on Repayment" has been revised and printed in two sizes. Size I. is for use in Establishments and Size II. in H.M.A. Ships. Supply will be made by the Naval Store Officer, Sydney, on demand. Present stocks should be used until exhausted. (G.418/2/146.)

2. The following Forms have been revised, and supply may be obtained on demand from the Naval Store Officer, Sydney. Present stocks should be utilized until exhausted:—

A.S. 72x "Daily Issues of Provisions to General Mess."  
72z. "Daily Statement of General Mess."

(G.418/2/146.)

3. The following Forms have been revised and first supply will be made without demand. The existing Forms will then become obsolete:—

A.S. 83, part 2—Clothing Account.  
A.S. 330. Report of Survey on Stores.

(G.418/2/146.)

4. Form A.S. 81, Size II., "Mess Book," will be issued to H.M.A. Ships in fulfilment of demands for Size I. when stock of Size I. becomes exhausted. Upon the next reprint of Form A.S. 81, Size II., the Form will be amended by the words "Size II." being omitted, and the amended Form will then be used as the standard Form.

(G.418/2/146.)

5. It is no longer necessary to render the Quarterly Return of Victualling Stores consumed and Form A.S. 187z has therefore been abolished. (G.418/2/125.)

6. The following Form has been adopted as an A.S. Form. Supply may be obtained by demand on the Naval Store Officer, Sydney, in the usual manner:—

A.S. 1401 (Inside) "Naval Ordnance Receipt and Delivery Voucher."  
(G.418/1/101.)

7. The undermentioned publications have been received from the Admiralty. Distribution has been made by the Naval Store Officer, Sydney, to H.M.A. Ships and Establishments as necessary:—

O.U. 5154A. Addendum to Handbook for Type 1X W/T Sets.  
(G.403/2/249.)

O.U. 5189A. Addendum No. 1 to V/S Instructions.  
(S.403/2/216.)

O.U. 5189B. V/S Communication between Navy, Army, and Air Force.  
(G.403/2/249.)

O.U. 5197A. Addenda to O.U. 5197, Naval Magazine Regulations, 1921.  
(S.403/2/181.)

O.U. 5264. Electrical Distribution System for future Naval Vessels.  
(S.403/2/143.)

O.U. 5284. Torpedo Drill for O.W. Tubes in Light Cruisers and Destroyers.  
(S.403/2/216.)

O.U. 6066. Sight Manual, 1921.  
(G.403/2/249.)

O.U. 6087. Guard Book for Handbook for W/T Sets.  
(G.403/2/249.)

O.U. 6088. Dock Book, Vol. I., 1921.  
(G.403/2/249.)

O.U. 6090. Guard Book for Range Table.  
(S.403/2/144.)

O.U. 6090A. Range Tables Introduction.  
(S.403/2/127.)

O.U. 6090B. Range Tables for 4.7 inch Guns.  
(S.403/2/127.)

O.U. 6090C. Range Tables for 5.5 inch B.L. Guns.  
(S.403/2/127.)

O.U. 6090D. Range Tables for 15 inch B.L. Guns.  
(S.403/2/203.)

O.U. 6094B. (3)—  
War Vessels and Air Craft (British and Foreign, Part II).  
(G.403/1/224.)

Notes on Corrosion and Erosion of Condenser Tubes.  
(G.403/2/249.)

Instructions for the Guidance of Officers when examining Fresh Meat.  
(S.403/2/173.)

O.U. 6094B. (3)—*continued.*

R.N.R. Regulations (Men).	(G.403/1/224.)
Handbook of Physical and Recreational Training, Vol. II., 1920.	(G.403/1/224.)
Admiralty Manual of Navigation, Vol. I. and Vol. II.	(G.403/1/224.)
Signal Letters of British Ships, 1922.	(G.403/1/224.)
Regulations for Naval Armament Services, 1921.	(G.403/2/233.)

340.

### STATUTORY RULES 1922, No. 148.

(Approved 4th October, 1922, gazetted 5th October, 1922, to come into operation forthwith, unless otherwise specified herein.)

#### AMENDMENT OF NAVAL FINANCIAL REGULATIONS.

(Statutory Rules 1920, No. 248, as amended to present date.)

1. Regulation 34 is amended forthwith by omitting from the scale of pay for Sick Berth Staff in sub-regulation (1), the words "After three years' service, if passed for 2nd S.B.S." and "After six years' service, if passed for 2nd S.B.S." in the third and fourth lines, and inserting in their stead respectively the words "After three years' service as such, if passed for Ldg. S.B.A." and "After six years' service as such, if passed for Ldg. S.B.A."

2. Regulation 38 is amended as from 1st October, 1922, by repealing sub-regulations (29) and (29A) and inserting in their stead the following sub-regulation:—

"(29) <i>Hard Lying Money</i> —	Rate per Diem.
(a) Torpedo Boats in Commission—To all ratings whilst actually living on board	s. d. .. .. 0 6
(b) Sloops engaged on Surveying Work—From date of arrival on survey ground to date of departure therefrom, whether with reduced crew or full complement	.. .. 0 6"

3. Regulation 65B is amended, as from 1st January, 1922, by omitting the scale of Uniform Gratuities in sub-regulation (1) and inserting in its stead the following scale:—

" Position on Appointment.	Amount of Gratuity.
Warrant Officer .. .. .	£ 40
Chief Petty Officer .. .. .	13
Senior Messenger .. .. .	6
Petty Officer or Navy Office Sentry dressed in Class II. Uniform ..	12
General Workman or other Employee dressed in Class III. Uniform ..	11 "

4. Regulation 65C is repealed, as from 1st January, 1922, and the following regulation is inserted in its stead:—

"65c. *Uniform Gratuities or Promotion or Change of Class of Uniform Subsequent to Entry.*—(1) The following gratuities shall be payable to members of the Auxiliary Services who are promoted, or are required to change the class of uniform worn by them, subsequent to entry:—

Change of Uniform Required.	Amount of Gratuity.
(a) On promotion to—	
Lieutenant .. .. .	£25
Commissioned Officer from Warrant Rank	Cost of epaulettes and necessary alterations in distinctive lace for compulsory kit
	£25
Warrant Officer .. .. .	£10
(b) On change of Uniform—	
From Class II. to Class I. (except Senior Messengers) .. .. .	£4
From Class II. to Class I. (Senior Messengers only) .. .. .	£8
*From Class II. to Class III. .. .. .	£9
*From Class III. to Class II. .. .. .	Supply of badges and buttons for alterations to compulsory kit only, at Government expense
From Class III. to Class I. .. .. .	

\* Except as provided in sub-regulation (2).

(2) No gratuity shall be paid on change of uniform from Class II. to Class III. or from Class III. to Class II. where such change is in consequence of the transfer of a member at his own request or owing to misconduct.

(3) A member of the Permanent Naval Forces (Sea-going) in receipt of sea-going rates of pay who is lent to the Auxiliary Services shall be entitled to Uniform Gratuity and Kit Upkeep Allowance at the rates prescribed in these Regulations for members of the Sea-going Forces."

5. Regulation 78c is repealed as from 1st February, 1922.

6. Regulation 78d is renumbered 78c.

### CORRIGENDA.

Navy Order No. 292 of 1922 is to be amended as follows:—Paragraph 3, for "N.O. 203 of 1922" read "N.O. 203 of 1921."

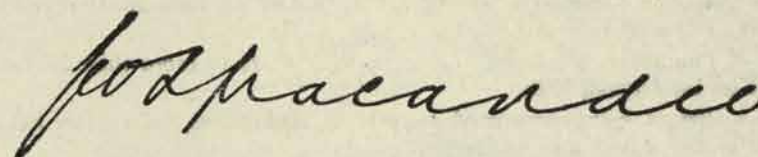
Navy Order No. 112 of 1922 is to be amended as follows:—Part I., para. 3, line 12, for "A.C.D. No. 538" read "A.C.D. No. 548."

# Commonwealth Navy Orders.

Navy Office, Melbourne,  
31st October, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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355.	Statutory Rules No. 165 of 1922.—Naval Reserve Regulations.

341.

**MATE (A)—INTRODUCTION OF RANK IN R.A.N.**

The Naval Board have approved of the introduction of the rank of Mate (A) in the Royal Australian Navy. For the present, the number of promotions will be limited to one in every three years, and the first promotion will be made in 1923, provided a candidate qualified and recommended is forthcoming. If no selection is made, the vacancy will be provided for the following year.

2. A Selection Committee to interview the candidates of the Writer and Victualling Branches for the rank of Mate (A) will assemble in July, 1923. The names of candidates, who are qualified in all respects to appear before the Selection Committee (see Clause 4), are to be forwarded to reach the Navy Office by the 1st July, 1923.

3. Candidates must not be less than 21 years or more than 25 years of age on 1st August, 1923.

4. Before being permitted to present themselves before the Selection Committee, candidates will be required:—

(a) to obtain a 1st Class Certificate in the Higher Educational Test, *i.e.*, 75 per cent. of marks in each of the following four subjects:—

General Knowledge,  
English History,  
Geography,  
Practical Mathematics.

(b) to pass a professional examination in the subjects of the Branch to which they at present belong, *i.e.*, a Writer rating will be required to take an examination in Captain's Clerk work, Ship's Office work, and Typewriting, and a Victualling rating in subjects appertaining to the Victualling Branch, the standard being that of the Professional Examination for Warrant rank for the Writer and Victualling Branches.

Recommendations are to be made on the established Form A.S. 1304.

All candidates for Acting Mate (A) are to be medically examined before they appear before the Selection Committee. Form A.S. 1304 is to contain a statement that the candidate has been medically examined and found to be fit for Warrant Rank.

5. The Professional Examination will be held in May, 1923; the actual date will be notified in due course.

6. The candidate selected will be granted the rank of Acting Mate (A). Acting Mates (A) will be appointed, in the first instance, to a Ship or Establishment for experience in the duties of the Branch other than that to which they belonged prior to being given the acting rank. A professional examination will be held at the end of 12 months' service in the acting rank, and on passing, and being recommended, candidates will be confirmed in the rank of Mate (A).

7. Classes of Certificate in the Professional Examinations referred to in paragraphs 4 and 6 will be assessed as follows:—

80 per cent. of total marks in each examination or over ... 1st Class  
65 per cent. of total marks in each examination or over ... 2nd Class  
50 per cent. of total marks in each examination or over ... 3rd Class

8. A first class in either examination counts two marks; a second class, one mark; and a third class, nil.

Mates (A) will be advanced to the rank of Paymaster Lieutenant in accordance with the following scale, provided the officer's conduct has been satisfactory:—

Marks.	Promotion.
4—2 years 2 months from date of seniority ..	as Confirmed Mate (A)
3—2 years 5 months from date of seniority ..	.. .. "
2—2 years 8 months from date of seniority ..	.. .. "
1—2 years 11 months from date of seniority ..	.. .. "
Nil—3 years 2 months from date of seniority ..	.. .. "

9. Subsequent promotion to the rank of Paymaster Lieutenant-Commander will be made on completing eight years as Paymaster Lieutenant, subject to passing the required examination.

10. The above Regulations will be liable to amendment from time to time, and in the event of the rank of Mate (A) being introduced in the Royal Navy, the desirability of bringing R.A.N. Regulations on the subject into line with those laid down for the R.N. will be considered.

(21/10308.)

(This Order will be reprinted for posting on Notice Boards.)

342.

**AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE ROYAL AUSTRALIAN NAVAL RESERVE.**

It has been decided that all promotions to the ranks of Midshipman, Sub-Lieutenant and Lieutenant of the Military, Engineer and Accountant Branches of the Royal Australian Naval Reserve shall be "on probation" instead of "provisional" as the regulations now provide.

2. Consequent upon the above, the following amendments of the Regulations and Instructions for the Royal Australian Naval Reserve have been approved:—

(1) Articles 55 and 56 are omitted and the following articles are inserted in their stead:—

"55. *Promotions to be 'on probation.'*—All promotions to the ranks of Midshipman, Sub-Lieutenant, Lieutenant, Midshipman (E), Engineer Sub-Lieutenant, Engineer Lieutenant, Paymaster Midshipman, Paymaster Sub-Lieutenant and Paymaster Lieutenant shall be on probation until the Probationary Officer has been recommended for confirmation by the Commanding Officer of the Ship or Establishment in which a period of continuous training is performed. In the event of a Probationary Officer not being recommended for confirmation within two years he shall revert to such rank or rating as he shall, in the opinion of the District Naval Officer, be qualified for, and his probationary promotion shall determine."

"56. *Promotion to Sub-Lieutenant and Engineer Sub-Lieutenant.*—Sub-Lieutenants and Engineer Sub-Lieutenants shall be selected from Midshipmen and Midshipmen (E) who possess the qualifications and have passed the examinations prescribed in Appendix II."



(2) Article 57 is amended by omitting from the fourth and last lines the words "have qualified by passing the examinations laid down for their respective ranks in Appendix II." and inserting in their stead the words:—"possess the qualifications and have passed the examinations prescribed for their respective ranks in Appendix II."

(3) Article 60 is amended by omitting the words "and have qualified by passing" and inserting in their stead the words "who possess the qualifications and have passed."

(4) Article 61 is amended by inserting after the word "who" in the third line, the words "possess the qualifications and....."

(5) Article 77 is amended by omitting from clause (2) the word "(Provisional)" wherever appearing and inserting in its stead the words "(on probation)."

(6) Appendix II. is amended—

(a) by omitting the word "(Provisional)" and inserting in its stead the words "(on probation)" in the following:—

- (i) the third line of the Note in Section (a);
- (ii) the second and seventh lines of the Note in Section (b);
- (iii) the second line of the Note in Section (c);
- (iv) the third line of the Note in Section (d);
- (v) the third line of Section (f);
- (vi) the second line of Section (h);
- (vii) the second and third lines of Section (k);
- (viii) the second and third lines of Section (m);

(b) by omitting the word "(Provisional)" from the following:—

- (i) the first line of Section (c);
- (ii) the first and twentieth lines of Section (e);
- (iii) the first line of Section (g);
- (iv) the first line of Section (j); and
- (v) the first line of Section (l).

(C.160/2/11.)

3. A decision has been promulgated in Military Circular A.18 of 3rd March, 1922, which abolishes the keeping of pink sheets of R.A.N.R. Training Forms 2 and 2 (a). This alteration in the procedure of keeping U.T. Records necessitates the following amendments of the Regulations and Instructions for the Royal Australian Naval Reserve, which have been approved.

(1) Article 117 is amended as follows:—

(a) Clause (1) is amended by omitting the last sentence commencing "A receipt....." in the seventh line, and inserting in its stead the following words:—

"The Record of Service after completion is to be filed for reference and the Record Book handed to the members concerned for retention. A receipt is to be obtained for the Record Book upon the Record of Service."

(b) Clause (2) is amended by omitting from the second and third lines the words "Records of Service and."

(c) Clause (3) is omitted and the following clause is inserted in its stead:—

"(3) Records of Service of members discharged under the provisions of Article 128 are to be retained by the Sub-District Naval Officer concerned and filed together with all other documents relating to such cases."

(2) Article 338 is amended by omitting from clauses (1) and (2) the words "original copy of the."

(3) Appendix VI. is amended by omitting from the column headed "Designation," the second and fourth lines, *i.e.*, the words "Record of Service, R.A.N.R. Cadets, duplicates" and "Record of Service, R.A.N.R. Adults, duplicates" and by omitting the corresponding entries in the opposite column headed "Authorized Establishment," *i.e.*, the words "do. do." and "75 per cent. of authorized enrolment of 14-year old cadets." (C.160/2/12.)

343.

#### WARRANTS FOR THE ARREST OF ABSENTEES OR DESERTERS.

With reference to Article 71 of the Consolidated Navy Orders 1911-1920, it is observed that the instruction contained in paragraph 1 of this article, *viz.*, that separate warrants should be issued in respect of each absentee or deserter, is at variance with Section 50 of the Naval Discipline Act, which provides that a Warrant for the arrest of absentees or deserters may include the names of more persons than one in respect of several offences of the same nature.

2. It has been decided that the procedure outlined in Section 50 of the Naval Discipline Act should be followed in the R.A.N., and Clause I., Article 71, of the Consolidated Navy Orders 1911-1920 is to be regarded as cancelled.

(P.316/1/17.)

344.

#### SICK BERTH RATINGS—NON-SUBSTANTIVE TITLES.

The provisions of A.F.O. No. 1749 of 1922 have been adopted in the Royal Australian Navy, and consequent on this the following amendment of the Financial Regulations (Sea-going) has been approved:—

##### AMENDMENT.

Article (9) is amended by omitting from clauses 35, 37 and 37A, the word "Attendant" and inserting in its stead the word "Assistant." (P.349/15/10.)

345.

#### RETRENCHMENT SCHEME—SERVICE UNDER NAVAL AGREEMENT ACT 1903 TO COUNT FOR SERVICE.

With reference to Navy Order No. 219 of 1922, approval has been given for service in the Australian Naval Force under the terms of the *Australasian Naval Agreement Act* of 1903 to count as time served in the Permanent Naval Forces for the purpose of assessing the amount of compensation to be paid on retirement under the Government Scheme of Retrenchment, and the following amendment of the Financial Regulations (Sea-going) has been approved with effect as from 1st July, 1922:—

##### AMENDMENT.

After Article 46 the following Article is to be inserted:—

"(46A.) Members of the Permanent Naval Forces who served under the terms of the *Naval Agreement Act* 1903, and who are retired voluntarily or compulsorily in pursuance of the decision

of the Government to re-organize and retrench the Department of Defence, may, for the purpose of furlough, be allowed to count service under the terms of the *Naval Agreement Act 1903* as service in the service of the Commonwealth under the provisions of the Defence Act or Naval Defence Act, provided that service under the Defence Act or Naval Defence Act is continuous with service under the *Naval Agreement Act 1903*."

(P.332/3/56.)

346.

#### OUTFIT GRATUITIES FOR OFFICERS — AMENDMENT OF FINANCIAL REGULATIONS (SEA-GOING).

The question of the payment of Outfit Allowances to Officers on appointment or promotion has been under consideration, and having regard to increases which have recently been approved in the Royal Navy (*vide A.F.O. No. 503 of 1922*), it has been decided to increase the rates of Outfit Gratuities payable to Officers in the Royal Australian Navy.

The following amendment of the Financial Regulations (Sea-going) has been approved, with effect as from 1st October, 1922:—

##### AMENDMENT.

Article 6 is amended by omitting clause (2) and inserting in its stead the following clause:—

"(2) *Outfit Gratuities on Entry and Promotion.*—An Outfit Gratuity may be paid to an Officer on first joining, or on promotion to Officer rank, or on confirmation of appointment, in accordance with the following scale:—

Rank or Branch.	Amount.
	£
Officers—Medical or Dental .. .. .	50
Mate or Mate (E) on promotion to Lieutenant or Engineer-Lieutenant (if first promoted to Acting Lieutenant or Acting Engineer-Lieutenant, an Officer will receive a gratuity of £40, the balance of £10 being payable on confirmation) .. .. .	50
Commissioned Officer from Warrant Rank, and Warrant Officer on promotion to Lieutenant, and Senior Master promoted to Head Master .. .. .	50
Schoolmaster Candidate on entry .. .. .	20
Schoolmaster, on confirmation .. .. .	20
Officers of the Military Branch and Accountant Branch on promotion to the confirmed rank of Sub-Lieutenant .. .. .	50
Petty Officer on promotion to Warrant Officer or Acting Warrant Officer .. .. .	50
Petty Officer or other rating on promotion to Acting Mate or Acting Mate (E) .. .. .	50
Officers (all branches) appointed for temporary service on first entry .. .. .	30
Chaplains on entry .. .. .	30."

(A.4/33/3.)

347.

#### HIGH COST OF LIVING ALLOWANCE — AUXILIARY SERVICES — AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE AUXILIARY SERVICES.

Approval has been given for the inclusion of High Cost of Living Allowance as pay for the purpose of ascertaining the pay for which the member is eligible when granted leave or furlough, and the following amendment of Regulations and Instructions for the Auxiliary Services (Navy Order No. 294 of 1921) has been approved with effect as from 1st July, 1920:—

##### AMENDMENT.

Article 72 is amended by adding at the end thereof the following clause:—

"(4) The High Cost of Living Allowance herein referred to shall be regarded as part of the member's rate of pay for the purpose of ascertaining the pay for which the member is eligible when granted leave or furlough.

When payment of a lump sum gratuity is granted in lieu of extended leave or furlough under regulations 108 or 109 of the Naval Financial Regulations, the High Cost of Living Allowance shall be included in the payment in respect of the whole period covered by the gratuity at the rate which the member was entitled to receive at date of termination of appointment."

(P.332/3/50.)

348.

#### TRAVELLING EXPENSES INCURRED IN THE UNITED KINGDOM: CAB HIRE CHARGES.

1. Claims for refund of Travelling Expenses incurred in the United Kingdom by officers and men proceeding to Australia to join the R.A.N., reverting to the R.N. upon termination of their R.A.N. appointment or engagement, &c., frequently include charges for cab hire in United Kingdom.

2. Admiralty Fleet Order 1103 of 1922 sets forth the conditions and present rates for cab hire in London and other ports of the United Kingdom. So far as the provisions of this Order are not at variance with Article 17 of the Financial Regulations (Sea-going) such conditions will, in future, be regarded as applicable to all claims for refund of cab hire in the United Kingdom chargeable against Commonwealth funds. In this connexion paragraphs 1 (b) and 6 of Admiralty Fleet Order No. 1103 are to be regarded as superseded by clauses (3) and (5) respectively of Article 17 of the Financial Regulations (Sea-going).

3. Accountant Officers are, therefore, required to make themselves familiar with the conditions and rates set forth in Admiralty Fleet Order No. 1103, and are to ensure that any cab hire charges included in claims for travelling expenses incurred in the United Kingdom are strictly in accordance with the provisions of such Order as amended by paragraph 2 above, before same are submitted for necessary approval to payment.

(A.14/5/101.)

349.

### OBSERVANCE OF 10th DECEMBER AS A PUBLIC HOLIDAY IN QUEENSLAND.

As 10th December is not now observed as a public holiday in Queensland, flags are not flown on Commonwealth Public Offices in Queensland on that date, and this day will not therefore be a day upon which ships will be dressed. Article 40 of Consolidated Navy Orders 1911-1920, is to be amended accordingly.

(G.137/1/12.)

350.

### ISSUE OF FLANNEL AND FLANNEL VESTS.

In view of the large stocks of flannel vests in stock at Royal Edward Victualling Yard, flannel vests are to be demanded by H.M.A. Ships and Establishments until further notice, in the proportion of at least three flannel vests to every three yards of flannel demanded.

2. It is desired that, as a general rule, flannel should only be issued where flannel vests will not meet requirements and outside sizes are required.

3. Similarly, flannel vests only are invariably to be issued to members of the R.A.N.R. and R.A.N.R. Staff whenever possible.

4. Navy Order No. 42 of 1922 is hereby cancelled.

351.

### PURCHASE OF KEROSENE.

With reference to Navy Order No. 85 of 1922, the prices at which Kerosene is obtainable as from 2nd September, 1922, are as follows:—

Centre.	Kerosene— Illuminatg.	Kerosene— Power.
	Per case. <i>s. d.</i>	Per case. <i>s. d.</i>
Fremantle .. .. .	13 0	12 0
Perth .. .. .	13 6	12 6
Henderson Nava Base .. .. .	13 3	..
Bunbury .. .. .	13 6	12 6
Port Adelaide .. .. .	13 0	12 0
Adelaide .. .. .	13 6	12 6
Melbourne .. .. .	13 0	12 0
Geelong .. .. .	13 0	12 0
Hobart .. .. .	13 6	..
Launceston .. .. .	13 6	..
Sydney .. .. .	13 0	12 0
Newcastle .. .. .	13 0	12 0
Brisbane .. .. .	13 0	12 0
Rockhampton .. .. .	13 6	12 6
Townsville .. .. .	13 6	12 6
Cairns .. .. .	14 0	13 0
Maryborough .. .. .	14 4	13 4
Mackay .. .. .	15 0	14 0

Supplies are for delivery f.o.b. or f.o.r. at the respective centres, or within city limits, and subject to 2½ per cent. discount.

(S.420/2/24.)

352.

### CIVILIAN OFFICERS OF THE DEPARTMENT OF DEFENCE ACCOMMODATED IN H.M.A. SHIPS AND ESTABLISHMENTS.

It has been decided that, unless instructions to the contrary are issued, Civilian Officers of the Department of Defence who are required to proceed to one of H.M.A. Ships or Establishments on duty shall be accommodated in the Ward Room Officers' Mess.

2. Navy Order No. 257 of 1921 is hereby cancelled.

(C.21/18022.)

353.

### SIGNAL LETTERS OF BRITISH SHIPS.

The following Commercial Code Signal has been appropriated to the undermentioned British ship:—

Date.	Signal Letters.	Name of Ship.	Port of Registry, and Official No.	Sail or Steam, Rig and Net Registered Tonnage.	Owners.
16.10.22	Q.P.H.K.	<i>Napperby</i> ..	Pt. Adelaide, 64,213	Sail; ketch; 44	Wm. McFarlane, I. M. Kinley, South Australia

(G.236/1/27.)

354.

### STATUTORY RULES 1922, No. 164.

(Approved 25th October, 1922, gazetted 26th October, 1922, to come into operation forthwith, unless otherwise specified herein.)

#### AMENDMENT OF NAVAL FINANCIAL REGULATIONS.

(Statutory Rules, 1920, No. 248, as amended to present date.)

1. Regulation 35 is amended, as from 1st October, 1922, by omitting sub-regulation (2) and inserting in its stead the following sub-regulation:—

“(2) *Outfit Gratuities on Entry and Promotion.*—An Outfit Gratuity may be paid to an Officer on first joining, or on promotion to Officer rank, or on confirmation of appointment, in accordance with the following scale:—

Rank or Branch.	Amount. £
Officers—Medical or Dental .. .. .	50
Mate or Mate (E) on promotion to Lieutenant or Engineer-Lieutenant (if first promoted to Acting Lieutenant or Acting Engineer-Lieutenant, an Officer will receive a gratuity of £40, the balance of £10 being payable on confirmation) .. .. .	50
Commissioned Officer from Warrant Rank, and Warrant Officer on promotion to Lieutenant, and Senior Master promoted to Head Master .. .. .	50

G.15974.—2

Rank or Branch.	Amount.
	£
Schoolmaster Candidate on entry .. .. .	20
Schoolmaster, on confirmation .. .. .	20
Officers of the Military Branch and Accountant Branch on promotion to the confirmed rank of Sub-Lieutenant .. .. .	50
Petty Officer on promotion to Warrant Officer or Acting Warrant Officer .. .. .	50
Petty Officer or other rating on promotion to Acting Mate or Acting Mate (E) .. .. .	50
Officers (all branches) appointed for temporary service on first entry .. .. .	30
Chaplains on entry .. .. .	30."

2. Regulation 38 is amended forthwith by omitting from the first line of each of sub-regulations (35), (37), and (37A) the word "Attendant" and inserting in its stead the word "Assistant."

3. Regulation 64 is amended, as from 1st July, 1920, by adding at the end thereof the following sub-regulation:—

"(4) The High Cost of Living Allowance herein referred to shall be regarded as part of the member's rate of pay for the purpose of ascertaining the pay for which the member is eligible when granted leave or furlough.

When payment of a lump sum gratuity is granted in lieu of extended leave or furlough under regulations 108 or 109, the High Cost of Living Allowance shall be included in the payment in respect of the whole period covered by the gratuity at the rate which the member was entitled to receive at date of termination of appointment."

4. Regulation 108 is amended, as from 1st July, 1922, by inserting after sub-regulation (2) the following sub-regulation:—

"(2A) Members of the Permanent Naval Forces who served under the terms of the *Naval Agreement Act 1903*, and who are retired voluntarily or compulsorily in pursuance of the decision of the Government to re-organize and retrench the Department of Defence, may, for the purpose of furlough, be allowed to count service under the terms of the *Naval Agreement Act 1903* as service in the service of the Commonwealth under the provisions of the Defence Act or Naval Defence Act, provided that service under the Defence Act or Naval Defence Act is continuous with service under the *Naval Agreement Act 1903*."

355.

### STATUTORY RULES 1922, No. 165.

(Approved 25th October, 1922, gazetted 26th October, 1922, to come into operation forthwith, unless otherwise specified herein.)

#### NAVAL RESERVE REGULATIONS.

The above Regulations will be issued separately in Statutory Rule form.

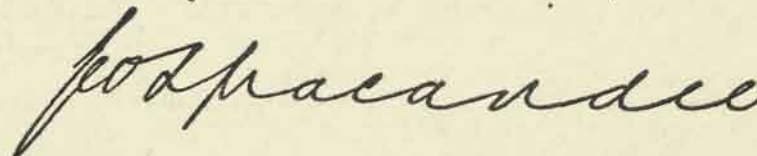
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
8th November, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



The Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.

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356.

**DRESSING OF SHIP ON ANNIVERSARY DAYS.**

The Prime Minister's Department has notified that Commonwealth Day, 1st January, is not now observed as a day on which flags are to be flown on Commonwealth Offices, &c.

2. In conformity with this decision, the Naval Board have approved of the exclusion of this day from the list of occasions on which H.M.A. Ships are to be dressed with flags over all.

3. Article 41, clause (2) of Consolidated Navy Orders 1911-1920 is hereby cancelled. (G.137/1/12.)

357.

**GUNNERY AND TORPEDO RATINGS—REVISED ARRANGEMENTS.**

The revised arrangements regarding Gunnery and Torpedo ratings, promulgated in Admiralty Fleet Order No. 2046/1922, have been adopted in the Royal Australian Navy, except as regards Clauses (e) and (j), which are not applicable to the R.A.N. (P.349/25/55.)

358.

**ENROLMENT OF OFFICERS AND MEN ON COMMONWEALTH AND STATE ELECTORAL ROLLS.**

With reference to Navy Order No. 309 of 1921 on the subject of the enrolment of Officers and Men on Commonwealth and State Electoral Rolls, it has been decided that, consequent upon the reduction of R.A.N. Sea-going Ships in Commission, and the re-arrangement of Electoral Districts recently decided upon by the Commonwealth Government, Officers and Men serving in Sea-going Ships of H.M.A. Fleet, who have no bona fide place of living on shore, should enrol on the Commonwealth Electoral Rolls in the Divisions and Subdivisions indicated in the following table:—

Name of Ship.	Home Port.	Commonwealth Rolls—	
		Division.	Subdivision.
<i>Australia</i> .. .. .	Melbourne ..	Flinders ..	Dromana
<i>Melbourne</i> .. .. .	" ..	" ..	" ..
<i>Cerberus</i> (Tender) .. .. .	" ..	" ..	" ..
<i>Anzac</i> .. .. .	" ..	" ..	" ..
<i>Swordsman</i> .. .. .	" ..	" ..	" ..
<i>Tasmania</i> .. .. .	" ..	" ..	" ..
<i>Huon</i> .. .. .	" ..	" ..	" ..
<i>Yarra</i> .. .. .	" ..	" ..	" ..
<i>Parramatta</i> .. .. .	" ..	" ..	" ..
<i>Warrego</i> .. .. .	" ..	" ..	" ..
<i>Platypus</i> .. .. .	" ..	" ..	" ..
Submarines—J1, J2, J3, J4, J5, J7 .. .. .	" ..	" ..	" ..
<i>Sydney</i> .. .. .	Sydney ..	East Sydney	King
<i>Brisbane</i> .. .. .	" ..	" ..	" ..
<i>Adelaide</i> .. .. .	" ..	" ..	" ..
<i>Tattoo</i> .. .. .	" ..	" ..	" ..
<i>Success</i> .. .. .	" ..	" ..	" ..
<i>Stahwart</i> .. .. .	" ..	" ..	" ..
<i>Swan</i> .. .. .	" ..	" ..	" ..
<i>Marguerite</i> .. .. .	" ..	" ..	" ..
<i>Mallow</i> .. .. .	" ..	" ..	" ..
<i>Geranium</i> .. .. .	" ..	" ..	" ..
<i>Torrens</i> .. .. .	" ..	" ..	" ..

2. The table in paragraph 5 of Navy Order No. 309 of 1921 is to be amended accordingly. (G.326/1/10.)

359.

**SIGNAL AND W/T RATINGS—QUALIFICATIONS, DUTIES, ETC.**

Attention is directed to the provisions of Article 906, K.R. & A.I. (vide K.R. 16), and A.F.O. 1365/1922 and amending orders, relative to the qualifications, duties, &c., of the Signal and W/T personnel. Except where modified by Navy Order, the general instructions laid down in these orders are to be observed in the R.A.N.

2. W/T ratings are not to be employed on any other work than that for which they are borne.

(P.349/18/3.)

(1922 Class Request No. 123.)

(This Order will be reprinted for posting on Notice Boards.)

360.

**EDUCATIONAL TEST, PART I.—5th SEPTEMBER, 1922—RESULTS.**

The following ratings passed the Educational Test, Part I., held on the 5th September, 1922:—

Name.	Rating.	O.N.	Where Serving—
White, Albert F. .. .. .	Signal Boy ..	13306	<i>Cerberus</i>
Hughes, Charles W. .. .. .	A/Ldg. Stoker ..	5906	"
Greenslade, Bertram C. .. .. .	Stoker ..	11365	"
Hibberd, Edgar N. .. .. .	A/Ldg. Stoker ..	9727	"
Scott, Walter H. .. .. .	Signal Boy ..	13266	"
Mitchell, Cyril B. .. .. .	" ..	13257	"
Warburton, Frank D. .. .. .	" ..	13305	"
Terrett, Charles W. .. .. .	Off. Std., 2nd Class	3488	"
Smith, William H. A. .. .. .	A/Ldg. S.B.A. ..	11277	"
Macleod, Walter R. .. .. .	Boy Tel. ..	12879	"
Sharpe, Frank .. .. .	Boy, 1st Class ..	13109	"
Anderson, George .. .. .	A.B. ..	3875	<i>Tingira</i>
Watson, Thomas N. .. .. .	Ord. Sig. ..	6989	<i>Sydney</i>
Cameron, John C. A. .. .. .	Signal Boy ..	12974	"
Seaborne, Thomas L. .. .. .	Ord. Sig., 2nd Class	12923	"
Cooper, John G. .. .. .	Stoker ..	12501	"
Bryant, Henry J. .. .. .	" ..	12567	"
Spring, Charles .. .. .	" ..	12816	"
Friend, Claude L. .. .. .	" ..	12422	"
Fredericksen, Clyde E. .. .. .	" ..	12988	"
McVilly, Reginald .. .. .	" ..	12511	"
Edwards, Oliver S. .. .. .	" ..	12111	"
Dalton, Stanley .. .. .	A/Ldg. Stoker ..	11648	"
Lee, John A. .. .. .	Stoker ..	12190	"
Sparrow, Reginald J. G. .. .. .	" ..	13372	"
Pennel, Claude E. T. .. .. .	" ..	12713	"
Gribble, Edward J. .. .. .	" ..	12710	"
Ford, Alfred W. .. .. .	" ..	12463	"
Hooper, Aubrey T. .. .. .	" ..	12170	"
Watson, Charles W. .. .. .	" ..	12706	"
Geere, Harry A. .. .. .	A.B. ..	9760	<i>Franklin</i>
Murphy, Patrick .. .. .	Shipwright, 4th Cl.	8307	<i>Adelaide</i>
Lumsdaine, John .. .. .	Ord. Sig. ..	11710	"

2. The necessary notation is to be made on the Service Certificates of these ratings.

(P.329/3/11.)

(This Order will be reprinted for posting on Notice Boards.)

361.

**EDUCATIONAL TEST FOR ACCELERATED ADVANCEMENT TO  
MAN'S RATING, SEPTEMBER, 1922—RESULTS.**

The following Ratings passed the Educational Test for Accelerated Advancements to Man's Rating held on the 12th and 13th September, 1922 :—

Name.	Rating.	O.N.	Where Serving.
Mabbott, Charles C. .. ..	Ord. Tel. II. ..	12029	Melbourne
McLeod, Walter R. .. ..	Boy Tel. ..	12879	Cerberus
Arnold, Edward A. T. .. ..	Victualling Boy ..	13130	Tingira

2. The necessary notation is to be made on the Service Certificates of these Ratings.

(P.329/3/15.)

*(This Order will be reprinted for posting on Notice Boards.)*

362.

**AUTHORITIES TO INCUR EXPENDITURE.**

The following amendments to Authorities to Incur Expenditure (Navy Order No. 150 of 1922) have been approved :—

Paragraph 3 is amended as follows :—

- (1) By omitting reference to H.M.A.S. *Platypus* in title of paragraph and in title of clause (d) thereof as from 28th June, 1922.
- (2) By inserting after item (IX.) of the authority vested in the Commodore Superintendent, H.M.A. Naval Establishments, Sydney (paragraph 3 (a)) the following clause :—

NOTE.—Similar authority to that contained in Item (VIII.) is also granted to the Naval Store Officer, Victualling Store Officer, and Armament Supply Officer.

(A.13/1/49.)

363.

**ABOLITION OF SENNET HATS AND ISSUE OF SUN  
HELMETS.**

With reference to Navy Orders Nos. 664 of 1921 and 11 of 1922, the abolition of the Sennet Hat as an article of Naval Uniform in the Royal Australian Navy is approved.

2. Gratuitous issues of Sun Helmets and Cases in accordance with the procedure set out in Admiralty Monthly Order No. 664 of 1921 may now be made.

3. Demands for the sizes required are to be forwarded to the Victualling Store Officer, Sydney.

(S.411/10/13.)

364.

**DISPOSAL OF EFFECTS OF ABSENTEES.**

It has been brought to the notice of the Naval Board that in many instances proper precautions do not appear to be taken to safeguard the effects of ratings on the Sick List and of absentees, resulting in losses to the Crown which should have been avoided.

2. In this connexion the attention of Commanding Officers is drawn to the instructions contained in King's Regulations and Admiralty Instructions, Articles 818 (3) and 821 (5) which are to be strictly observed.

(P.325/1/19.)

365.

**CLAIMS FOR PILOTAGE.**

In submitting claims for Pilotage, those dealing with the Barrier Reef, should contain the following information—Hours under way, distance run, and draught of ship.

(A.32/1/35.)

366.

**AMENDMENTS TO THE REGULATIONS AND INSTRUCTIONS FOR  
THE ROYAL AUSTRALIAN NAVAL RESERVE 1922.**

The following amendments to the Regulations and Instructions for the Royal Australian Naval Reserve 1922 are approved :—

- (a) Article 296, Clause 5—

After the word "compliance" add "unless local purchase is authorized."

- (b) Article 305, Clause 5—

The last sentence to be deleted and the following inserted :—  
"The value of such deficiencies is to be shown in a monthly return to be rendered to the Director of Victualling."

- (c) Article 310, Clause 5—

Delete the words "Under Naval Financial Regulation 8 (b)" and add "A copy of the approved requisition is in all such cases to be forwarded to the Director of Naval Stores and Victualling for information and subsequent reference."

- (d) Article 310, Clause 6—

To be repealed.

(S.450/1/100.)

367. **RETURN A.S. 507—RATINGS RECOMMENDED FOR  
ADVANCEMENT.**

Commencing with the returns due to be rendered for the quarter ending 31st December, 1922, Form A.S. 507—Return of Ratings Recommended for Advancement—is to be forwarded direct to the Commanding Officer, Flinders Naval Depot, Westernport, instead of to Navy Office, as stated on the Form.

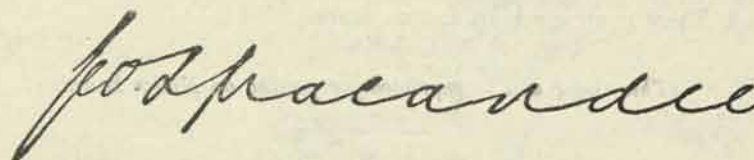
(P.346/1/69.)

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
21st November, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding and Com-  
manding Officers of H.M.A. Ships, Officers  
in Charge of H.M.A. Naval Establishments,  
and others concerned.*

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373.	Torpedo and Electrical Defects of H.M.A. Ships.
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375.	Demands for Naval Stores.
376.	Return A.S. 184—Insertion of Particulars regarding Ratings “Time Expired.”
377.	Dress Regulations for Officers of the R.A.N. Corrigenda.

370.

**SCHOLARSHIPS AT WESLEY COLLEGE, MELBOURNE.**

The following endowed Scholarships for 1923 at Wesley College, Melbourne, are open to Sailors' or Soldiers' sons, with preference to sons of fallen Sailors or Soldiers, *i.e.*, "The Fred Knight," "The G.W.P. Creed," "The Robert Grieve, V.C." and "The John Grice Jubilee" Scholarship. For the last named, sons of Commissioned Officers who have lost their lives on service have preference.

2. All four Scholarships are of the value of £25 per annum for three years, and more than cover the cost of tuition.

Entries close on 24th November, and all details may be obtained from the Headmaster.

4. There is no age limit and no examination.

(P.324/1/12.)

(This Order will be reprinted for posting on Notice Boards.)

371.

**REPATRIATION BENEFITS—ELIGIBILITY OF MEMBERS OF THE R.A.N.**

With reference to Navy Order No. 229 of 1921, relative to the eligibility of members of the R.A.N. for Repatriation benefits, the Repatriation Commission has ruled that discharged Naval ratings who served during the War shall be eligible for benefits under Repatriation Regulation 92. This Regulation, in so far as, in its amended form, it relates to Naval ratings is promulgated hereunder for general information:—

"*Naval Ratings.*—The Commission has decided that the time limitation of three years from the date of discharge referred to in the second proviso to Regulation 92 (5) shall operate in the case of *discharged* Naval Ratings as follows:—

(i) In the case of discharge from the R.A.N. prior to 8th September, 1920—as from the date of discharge.

(ii) In all other cases of discharge—as from 8th September, 1920."

2. Regulation 92 of the Australian Soldiers' Repatriation Regulations, 1920, reads as follows:—

"92. (1.)—A Deputy Commissioner may, subject to the next succeeding sub-regulation, provide for the vocational training of a soldier who, owing to disabilities due to or aggravated by War Service, is unable to follow the occupation in which he was engaged prior to his enlistment, or an occupation offering the same conditions and remuneration, and for the vocational or professional training of the widow of a soldier without children, and may pay such fees as are necessary for the purposes of training:

Provided that in the case of a widow of a soldier the total fees shall not exceed £40.

(2) Notwithstanding anything contained in the last preceding sub-regulation a Deputy Commissioner may, subject to such conditions as the Commission directs, grant vocational training to a soldier who was at the date of enlistment under the age of twenty years:

Provided that the continuance of the training or the payment of training fees, training expenses and sustenance shall be dependent upon the receipt by the Deputy Commissioner of favourable reports as to the applicant's progress.

(3) Applicants for training under this regulation shall be trained for such trades or callings as are approved by the Vocational Training Committee.

(4) If the applicant is aggrieved at the decision of the Deputy Commissioner under this regulation the Deputy Commissioner shall refer the case to the Vocational Training Committee for a recommendation.

(5) Notwithstanding anything contained in sub-regulation (1) of this regulation, a Deputy Commissioner or the Executive of a Country Local Committee may, in the case of a soldier who—

- (a) is in, or has registered for and is awaiting employment, or  
(b) is undergoing vocational training,

but desires to undergo a course of training in order to increase his efficiency or to qualify for another position, pay such fees and expenses as will enable him to complete the necessary course of training:

Provided that the total amount which may be paid to any one applicant under this sub-regulation shall not exceed £40:

Provided further that no assistance shall be granted under this sub-regulation after the expiration of three years after the date of the discharge of the soldier, or in the case of a widow within two years after the notification of the death of her husband.

Provided also that expenses shall only include books, instruments and essential apparatus and shall not exceed the sum of £5 in any one case.

(6) Any application for training under sub-regulations (1) and (2) of this regulation shall be made within six months after the date of discharge of the soldier:

Provided that where an applicant applies after the expiration of that period, a Deputy Commissioner may approve of the application if he is satisfied that there are special circumstances which justify that approval."

(G.184/1/5.)

372.

**TASMANIAN RAILWAYS—BOOKING CHARGE OF 5 PER CENT.**

The Commissioner of Railways, Tasmania, has levied a charge of 5 per cent. on all tickets issued on Railway Warrants, to meet the cost of checking warrants and preparing claims on the various Departments issuing Warrants.

To obviate this charge as far as possible, special instructions have been issued to the District Naval Officer, Tasmania, regarding Warrants issued in Tasmania. In the case of Warrants issued by H.M.A. ships at Hobart or by Naval Establishments in other States for journeys in Tasmania, as the expenditure involved will be inconsiderable, the booking charge of 5 per cent. will be accepted against Departmental Votes.

(A.43/3/478.)



373.

**TORPEDO AND ELECTRICAL DEFECTS OF H.M.A. SHIPS.**

In the Torpedo and Electrical Defect Lists of H.M.A. Ships, it is observed that items have been inserted which should have been carried out by the Ship's Staff during commission. The inclusion of such items in Dockyard Repairs involves unnecessary expenditure which it is desired to avoid as much as possible.

2. The attention of Commanding Officers of H.M.A. Ships is drawn to the necessity of Torpedo and Electrical Parties concentrating upon the work of their Department in order to permit of the proper care and maintenance of the ships' equipment.

(G.124/7/15.)

374.

**SUBMERSIBLE MOTOR PUMPS—CARE AND MAINTENANCE OF.**

Attention is directed to the necessity for the proper care and maintenance of Submersible Motor Pumps. It is pointed out that corrosion of the core and bearings of these pumps can be entirely avoided by proper attention after each occasion on which they are used, and the following instructions are to be observed:—

After use Submersible Motor Pumps are to be dismantled and thoroughly dried out, all working parts being vaselined. Varnish is to be applied to any bare parts of the stators and rotors, or other corrodible parts.

(S.444/3/21.)

375.

**DEMANDS FOR NAVAL STORES.**

In view of surpluses of Naval Stores brought to account by special stock-taking held in H.M.A. Ships and Naval Establishments in accordance with Navy Order No. 77 of 1922, the Naval Board direct that Commanding Officers are in future to take necessary action to insure that, when demands for Naval Stores are forwarded to the Naval Store Officer, Sydney, only such quantities as are required to replenish are included in demands.

2. Examination of Naval Store Accounts discloses that it is the common practice to demand full quantities of Naval Stores allowed periodically to complete to establishment. It is the direction of the Naval Board that in future only such stores as are necessary up to the quantities allowed by establishment should be demanded.

3. The foregoing does not relate to demands for stores required in excess of establishment for a special purpose.

(S.416/4/240.)

376.

**RETURN A.S. 184—INSERTION OF PARTICULARS REGARDING RATINGS "TIME EXPIRED."**

It is necessary that the Drafting Office should, so far as practicable, be furnished with early information as to whether ratings, who are due for discharge "Time Expired" during the ensuing three months, are desirous of re-engaging, and are recommended for further service in the R.A.N.

2. It has been decided, therefore, that Return A.S. 184 should, in future, contain a notation as to whether ratings, who are due for discharge during the ensuing three months, are desirous of re-engaging, and are recommended for further service. The following notation should be made in the "Remarks" column of the Return:—

"Desires re-engage";

or

"Not desirous re-engage."

(P.310/1/38.)

377.

**DRESS REGULATIONS FOR OFFICERS OF THE ROYAL AUSTRALIAN NAVY.**

His Excellency the Governor-General having approved of the following Dress Regulations for Officers of the Royal Australian Navy, the same are promulgated for future guidance.

2. At all State Balls and evening official functions and dinners given by His Excellency the Governor-General or their Excellencies the State Governors Ball Dress is to be worn.

3. At all private dinners and other evening entertainments given by His Excellency the Governor-General or their Excellencies the State Governors, and at all functions attended by them, or in their absence from the State by the Lieutenant-Governor as His Majesty the King's Representative, in full evening dress, Naval Officers present are to wear Mess Dress; but it is left to the discretion of the Senior Naval Officer to order civilian Evening Dress to be worn at functions at which, though their Excellencies may be present, the wearing of uniform is considered inappropriate.

4. Article 276, Consolidated Navy Orders 1911-1920, is hereby cancelled.

(S.410/1/197.)

**CORRIGENDA.**

Navy Order No. 349 of 1922 is to be amended as follows:—For "Article 40" in fourth line, read "Article 41".

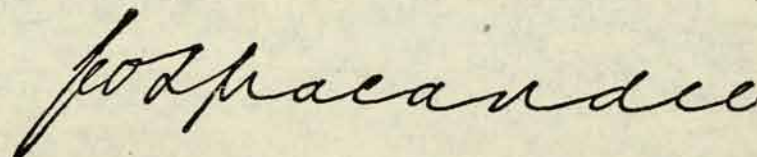
Navy Order No. 363 of 1922 is to be amended as follows:—For "Navy Orders Nos. 664 of 1921" in first line, read "Navy Orders Nos. 288 of 1921".

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
14th November, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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369.	Naval Works—Performance of, by Naval Ratings and Employees of Naval Establishments.

368.

**DEPOT SHIP AT SYDNEY.**

H.M.A.S. *Encounter* will shortly replace the *Penguin* as Depot Ship at Garden Island, Sydney, and, on commissioning, will be re-named as H.M.A.S. *Penguin*. New Books will be opened on same date.

2. On the above change being made all Officers and Men borne on books of *Penguin*—except those occupying Official quarters—will be accommodated in the Ship, and the Naval Barracks at Garden Island will be allotted for other purposes.

3. H.M.A. Ships *Penguin* and *Pioneer* will be handed over to the Disposals Board for sale.

(G.107/9/3.)

369.

**NAVAL WORKS—PERFORMANCE OF, BY NAVAL RATINGS AND EMPLOYEES OF NAVAL ESTABLISHMENTS.**

From 1st November certain Naval Works which hitherto were carried out by the Naval Works Branch of the Department of Works and Railways are to be undertaken by Naval Ratings and employees of Naval Establishments. Only Naval Works which can be entirely completed by Naval Ratings and employees borne on existing Establishments are to be carried out in this manner. All other Works are to be done in the ordinary manner through the Department of Works and Railways.

In all cases, except as are already provided for, requisitions for Naval Works, together with an estimate of cost are to be forwarded in the first instance to Navy Office for Naval Board approval.

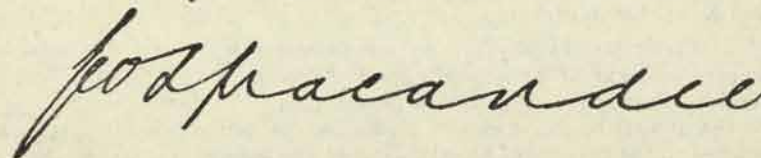
(G.179/1/26.)

**Commonwealth Navy Orders.**

Navy Office, Melbourne,  
28th November, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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381.	Address Indicating Numbers.
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383.	Signal Letters of British Ships.

28/11/22

378.

**PRESENTATIONS, RELICS, TROPHIES, ETC.—CUSTODY OF.**

The instructions issued in Navy Order 161 of 1922 for accounting for presentations, relics, trophies, &c., are hereby cancelled. It has been decided to adopt the provisions of Admiralty Fleet Order 2020/22 generally in the R.A.N.

2. All articles of plate, relics, trophies, pictures, challenge cups, &c., presented to or acquired by H.M.A. Ships, Naval Establishments and Residences are, in future, to be taken on store charge as indicated in paragraph 3 of above-mentioned Fleet Order.

3. A register of these articles held in H.M.A. Ships and Naval Establishments will be kept at Navy Office. Names of donors and dates of presentation, together with any other details considered necessary will be recorded. This register will be compiled from returns already received from H.M.A. Ships and Naval Establishments.

4. Particulars of any future presentations, &c. received are to be forwarded to Navy Office annually on 31st December. If no such articles are received during the year a "Nil" return is to be forwarded. In addition to the annual return, a report giving full particulars required is to be forwarded to the Secretary, Naval Board, at the time each presentation is made. In the annual return it is to be stated whether the articles previously received have been sighted, are in safe custody, and are still accounted for in the Store Accounts concerned.

5. When ships pay-off into reserve Commanding Officers are to obtain instructions from the Commodore Superintendent and Senior Naval Officer, Sydney, as to the disposal of such articles. If no specific instruction has been given to guide the Commodore Superintendent in such cases, he will obtain instructions in the matter from the Naval Board.

6. No transfers of these articles are to be effected without Naval Board approval or, in the case of ships paying-off into reserve, the approval of the Commodore Superintendent and Senior Naval Officer, Sydney. Particulars of any transfers effected under approval of the latter Officer are to be reported to Navy Office immediately the transfer is effected.

(G.242/1/10.)

379.

**OFFICERS' AND CASUAL PAYMENTS BOOKS.**

With reference to Naval Account Regulation 27, Clauses 10, 13 and 15, it has been decided that, commencing with the current (December) quarter, Officers' and Casual Payments Books will be closed at the end of each quarter and be forwarded into Office.

2. The Casual Payments Book should, as a general rule, accompany the Ledger into Office, but in cases where extra time is desired to enable any questions affecting payments made through the Casual Payments Book to be disposed of, the book may be retained and forwarded at a later date, but not in any case later than the 15th of the second month.

3. Officers' and Casual Payments Books when next printed will be reduced in size to the requirements for one quarter only. Until the smaller books are received the sheets should, at the end of the quarter, be extracted from the books at present in use, securely bound, and forwarded into Office.

4. The following instructions in connexion with the keeping of Officers' and Casual Payments Books should be observed in addition to instructions already issued:—

- (a) Entries in respect of each pay period should be totalled and certified by the Commanding Officer and Accountant Officer, and reference given at the foot to the Pay Certificates in which the amounts are included;
- (b) Care should be taken that all supporting receipts are carefully numbered and permanently attached to the relative page of the book.

(G.403/1/290.)

380.

**RETURNS A.S. 53, 162, AND 165—RENDERING OF.**

In future, Return A.S. 162 is to be rendered in duplicate, one copy being forwarded to the Navy Office, and the other to the Drafting Officer, Flinders Naval Depôt.

2. Return A.S. 162 is to be made out on the 15th of each month, and is to include the numbers borne on that date.

3. Return A.S. 165 is to be rendered direct to the Drafting Officer, Flinders Naval Depôt, simultaneously with Return A.S. 162. By the same mail, the duplicate copy of Return A.S. 162, and Return A.S. 53 should be forwarded to the Navy Office.

4. The three Returns mentioned above, should be despatched not later than the 18th of the month. If, in exceptional circumstances, they cannot be despatched by the 18th of the month, a memorandum should accompany them explaining the reasons for delay.

5. It is imperative that these Returns should be accurately compiled and punctually rendered.

6. Navy Order No. 343 of 1921 is hereby cancelled.

(P.341/2/77.)

381.

**ADDRESS INDICATING NUMBERS.**

Attention is drawn to Admiralty Fleet Order No. 2624 of 1922, containing full list of Address Indicating Numbers.

2. Navy Order No. 135 of 1921 is to be cancelled and all copies of Navy Office Confidential Memorandum No. 21/0107 of the 24th February, 1921, destroyed.

(21/0107.)

382.

## CONTRACTS FOR FRESH PROVISIONS AT PORT ADELAIDE.

The following are the contract prices for supplies of fresh provisions to H.M.A. Ships at Port Adelaide during period 21st November to 27th November, 1922:—

## BREAD.

Item.	Price.	Per—
	<i>s. d.</i>	
(a) Vessel lying alongside any wharf at Port Adelaide ..	14 7	100 lbs.
Name and address of Contractor—Wholesale Bakeries Ltd., 71 and 72 Port-road, Hindmarsh, South Australia.		

## FRESH MILK.

Item.	Per—	Price.
		<i>s. d.</i>
Delivery on board H.M.A. Ships at Port Adelaide ..	Imperial gallon	1 9
Name and address of Contractor—Adelaide Milk Supply Co. Ltd., Carrington-street, Adelaide, South Australia.		

## DAIRY PRODUCE.

Item.	Per—	Price.	
		<i>s. d.</i>	<i>s. d.</i>
Bacon, best mild, sides 40-50 lbs., including wrappers or covers. (Brand)	lb.	1 0½	
Butter, in prints. (Brand)	lb.	1 5	
Butter Boxes, extra .. ..	each	1 0	
Cheese, semi-matured, large ..	lb.		0 9
Cheese, choice, matured, mellow, large	lb.		0 10
Eggs, new laid, fair average size ..	dozen		1 2
Egg Cases, if not returned in good condition, extra	each		0 6
Name and address of Contractors—		A. W. Sandford and Co. Ltd., Produce Merchants, Adelaide	H. L. Marston, 218 St. Vincent-street, Port Adelaide

## MEAT.

Item.	Per—	Price—	
		Fresh.	Frozen.
		<i>s. d.</i>	<i>s. d.</i>
Beef—			
Fore-quarters .. .. .	lb.	0 3	0 3½
Hind-quarters .. .. .	..	0 3	0 3½
Ribs, boned and rolled .. ..	..	0 5	0 5½
Topsides, to be cut clear of aitch bone .. ..	..	0 5	0 5½
Thick flanks .. .. .	..	0 5	0 5½
Corned, briskets .. .. .	..	0 3	0 3½
.. rounds .. .. .	..	0 5	0 5½
Veal .. .. .	..	0 4	0 4½
Mutton, carcasses .. .. .	..	0 3½	0 4
.. chops .. .. .	..	0 5	0 5½
Lamb, carcasses .. .. .	..	0 7	0 7½
Pork—			
Sides .. .. .	..	0 9	0 9½
Corned .. .. .	..	0 9	0 9½
Sausages—			
Pork .. .. .	..	0 8	0 8½
Mixed Meat .. .. .	..	0 3	0 3½
Belgian .. .. .	..	0 9	0 9½
Fresh Suet, beef, kidney .. ..	..	0 6	0 6½
Brawn .. .. .	..	0 6	0 6½
Hearts, Ox, to average 3 lbs. each .. ..	each	1 3	1 3
Kidneys—			
Ox .. .. .	..	1 3	1 3
Sheep's .. .. .	doz.	2 3	2 3
Sheep's Fry .. .. .	..	3 6	3 6
Soup Meat .. .. .	lb.	0 4	0 4½
Tripe, Ox, cooked .. .. .	..	0 8	0 8½
Rabbits .. .. .	pair	1 6	1 6
Dripping .. .. .	lb.	0 4	0 4½
Ice .. .. .	cwt.	3 0	..
Name and address of Contractor—E. D. Matthews Ltd., Port Adelaide.			

## VEGETABLES.

Item.	Price—	Per—
Potatoes, Carmen, if obtainable, if not, other kind of equal quality. In bags .. .. .	s. d. 11 0	cwt.
Cabbages, free from outside leaves or stalks, and to weigh not less than 3 lbs. each .. .. .	10 0	cwt.
Cauliflowers, to be fresh, newly-cut plants, sound, and free from disease. To be delivered only with sufficient inner leaves to protect the flower. The average weight of the cauliflowers in this condition shall not fall below 3 lbs. each, taking the weight of the delivery as a whole .. .. .	15 0 or 8 6	cwt. dozen
Mixed Vegetables, free from all tops consisting of the following as may be ordered:—Turnips, Carrots, Parsnips (each bunch shall weigh not less than 1½ lbs)	Carrots 15 0	cwt.
	Parsnips 14 0	cwt.
	Turnips 13 0	cwt.
	14 0	cwt.
Onions .. .. .	14 0	cwt.
Swedes, free from tops .. .. .	14 0	cwt.
Salads, assorted (lettuce, radish, parsley, spring onions) .. .. .	1 3	dozen bunches
Extra for Bags supplied with vegetables other than potatoes and onions, if not returned .. .. .	0 9	each

Name and address of Contractor—

Item 1.—A. M. Gillson, East End Market, Adelaide.

All other items.—H. C. Austin, New Market Fruit and Produce Exchange, Box 722, G.P.O., Adelaide.

383.

## SIGNAL LETTERS OF BRITISH SHIPS.

Date.	Signal Letters.	Name of Ship.	Port of Registry and Official No.	Sail or Steam; Rig, and Net Regd. Tonnage.	Owners.
4.8.22	W.H.F.N.	<i>Waimana</i> *	Melbourne; 102317	Sail, Schr.; 121	Yarram Shipping Co. Pty. Ltd., Yarram, Victoria (G. 236/1/29.)
8.11.22	R.L.D.T.	<i>Ewarra</i>	Newcastle; 128793	Steam; 1907	Commonwealth Govt. Line of Steamers

(G.236/1/30.)

\* This cancels Signal Letters appropriated to *Waimana*, vide Navy Order No. 279 of 1922.

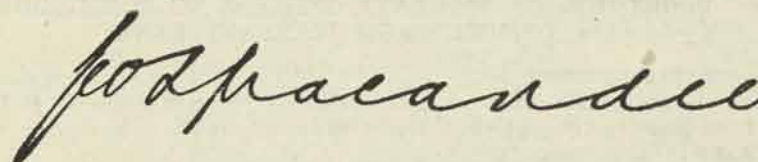
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
5th December, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding and Commanding Officers of H.M.A. Ships, Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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388.	Depth Charge Practice.
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390.	Missing Trophy referred to in A.F.O. 1978/22.
391.	Amendments to the Regulations and Instructions for the Royal Australian Naval Reserve 1922.

384.

### EXAMINATION FOR RANK OF PAYMASTER LIEUTENANT-COMMANDER.

An examination for the rank of Paymaster Lieutenant-Commander in the Royal Australian Navy will be held in the latter half of March, 1923, after the return of the Fleet to Sydney. The names of Officers desirous of sitting for this examination should be reported to Navy Office not later than 1st March, 1923.

(P. 329/7/30.)

385.

### PROMOTION OF WARRANT OFFICERS TO COMMISSIONED OFFICER FROM WARRANT RANK.

With reference to Navy Order No. 283 of 1921, it has been decided to cancel the qualifications for promotion of Warrant Officers, R.A.N., to Commissioned Officer from Warrant Rank, referred to in paragraph 2 of the Navy Order quoted.

2. It has been decided that, until further notice, Warrant Officers, R.A.N., will be eligible for consideration for promotion to Commissioned Officer from Warrant Rank on attaining the seniority mentioned below, provided that they have reached the age of 35 years, and are recommended by their Commanding Officers for promotion:—

	Seniority.	
	Years.	Months.
After 1st July, 1922	5	0
After 1st July, 1923	5	9
After 1st July, 1924	6	6
After 1st July, 1925	7	3
After 1st July, 1926	8	0
After 1st July, 1927	8	6
After 1st July, 1928	9	0
After 1st July, 1929	9	6
After 1st July, 1930	10	0

3. It is not the intention of the Naval Board that the Sea Service qualification, normally required, should be entirely abolished. Each case will, in the matter of Sea time, be dealt with on its merits.

4. Paragraph 2 of Navy Order No. 283 of 1921 is hereby cancelled.

(21/9644.)

386.

### HIGHER EDUCATIONAL TEST EXAMINATION, OCTOBER, 1922—RESULTS.

The results obtained by R.A.N. candidates in subjects taken by them at the Higher Educational Test Examination held between 16th October and 20th October, 1922, inclusive, are promulgated hereunder for information. Included in these results are the Pass marks obtained by each candidate at previous Examination, where such marks are higher than those obtained at the October, 1922, Examination.

## RESULTS.

Name.	Rating.	O.N.	Where serving at Time of Examination.	Papers.									Remarks.			
				I. General Knowledge.	II. History.	III. Geography.	IV. Navigation I.	V. Navigation II.	VI. Navigation III.	VII. Practical Mathematics.	VIII. Mechanics.	IX. Magnetism and Electricity.				
Stratton, D. V.	Ldg. Seaman	6038	Adelaide	..	..	..	79	63*	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class
Ashton, G. A.	Ldg. Seaman	6414	"	..	..	..	76†	86*	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class
Beard, N. G.	Sig.	6912	"	..	..	..	90*	75*	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class
Higgs, W. G.	A.B.	6424	"	..	..	..	65	69*	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class
Thrippell, T.	C.E.R.A.	2670	Sydney	..	..	..	..	..	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class
Wacey, D. M.	Boy I.	12688	"	..	..	..	60*	..	..	..	..	..	..	..	..	Qualified for Warrant Rank
Wacey, F. S.	Ord. Seaman 2	12687	"	..	..	..	58	..	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class
Webster, R. E.	Boy I.	12689	"	..	..	..	57*	..	..	..	..	..	..	..	..	Qualified for Warrant Rank
Tranter, H. S.	Ord. Seaman	12361	"	..	..	..	76*	..	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class
Tranter, F. C. G.	Ord. Seaman	12050	"	..	..	..	58	..	..	..	..	..	..	..	..	Qualified for Warrant Rank
Reard, F. G.	P.O. Tel.	10820	Adelaide	..	..	..	67†	..	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class
Hutchings, R. S.	P.O. Tel.	5242	"	..	..	..	81*	..	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class
Smith, W. H. A.	Ldg. S.B.A.	12777	"	..	..	..	86	..	..	..	..	..	..	..	..	Awarded H.E. Certificate, 1st Class
Bunde, L. A.	P.O.	2537	"	..	..	..	95*	..	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class
Fowler, A. E.	Ldg. Tel.	3660	"	..	..	..	85*	..	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class
Gooch, E. F.	Ship, 4th Class	10468	"	..	..	..	..	..	..	..	..	..	..	..	..	Qualified for Warrant Rank
Giles, H. R.	R.R.A., 4th Class	13521	Penguin	..	..	..	79†	..	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class
Myers, F. J.	A.B.	6434	"	..	..	..	60*	..	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class
Anderson, G. R. G.	P.O.	3879	"	..	..	..	75	..	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class
Sinclair, H. P. J.	Ldg. Tel.	3530	Tingra	..	..	..	80*	..	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class
Erlandson, T.	Ldg. Seaman	5720	"	..	..	..	57	..	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class
Hirst, W. J.	P.O.	10271	"	..	..	..	76	..	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class

\* Marks obtained at July, 1922, Examination.

† Marks obtained at May, 1921, Examination.

‡ Marks obtained at November, 1921, Examination.

§ Marks obtained at October, 1920, Examination.

Maximum marks in each subject—100.  
75 per cent. of total marks is considered a First Class Pass.  
55 per cent. of total marks is considered a Second Class Pass.

2. The marks obtained by candidates in subjects in which they did not pass are not shown above. Should any candidate desire to be informed of these marks, he should make application to the Commanding Officer of the Ship or Establishment in which he is now serving, who has been supplied with a statement of the full results obtained by each candidate at the Examinations. Notations as regards the award of Higher Educational Certificates and "Qualified Educationally for Warrant Rank" (Q.W.R.) should be made on the Service Certificates of the ratings concerned.

(P. 329/4/37.)

*(This Order will be reprinted for posting on Notice Boards.)*

387.

**DEFERMENT OF RETURN PASSAGE TO UNITED KINGDOM—  
APPLICATIONS TO BE MADE.**

Officers and Men desirous of deferring their passages to United Kingdom under the terms of Navy Order No. 94 of 1921 should, prior to ceasing duty make application accordingly. Such applications are to be forwarded into office for notation and approval.

(21/9257.)

*(This Order will be reprinted for posting on Notice Boards.)*

388.

**DEPTH CHARGE PRACTICE.**

Depth charge practice is to be carried out in water of not less than 500 fathoms, and away from telegraph cables and fishing grounds.

(S. 210/7/44.)

389.

**ELECTRIC BELLS AND FITTINGS—H.M.A. NAVAL ESTABLISHMENTS.**

The Naval Works Department will cease to be responsible, as from 1st January, 1923, for the installation, care, and maintenance of electric bells and fittings in H.M.A. Naval Establishments. The responsibility will rest with the Electrical Branch of H.M.A. Dockyards and Establishments as from that date.

2. The work referred to is, in ordinary circumstances, to be carried out by the Dockyard workmen in the case of Sydney Establishments and by the Torpedo ratings in the case of Flinders Naval Depot. At Naval Establishments, where Naval Service ratings or workmen are not available for this work, the District Naval Officers should requisition on the local Works Director of the Department of Works and Railways.

3. No alterations or additions to existing bell circuits, &c., are to be made without the approval of the Naval Board. Requisitions for additions and alterations are to be forwarded with a diagram indicating the requirements and an estimate of cost stating if funds are available to meet the requirements.

(G. 148/1/18.)

390.

**MISSING TROPHY REFERRED TO IN A.F.O. 1978/22.**

The above-mentioned Trophy referred to in Navy Order No. 319 of 1922 has now been located on board H.M.S. *Chatham*.

(G. 231/1/54.)

391.

**AMENDMENTS TO THE REGULATIONS AND INSTRUCTIONS FOR  
THE ROYAL AUSTRALIAN NAVAL RESERVE 1922.**

The following amendments to the Regulations and Instructions for the Royal Australian Naval Reserve 1922 are approved:—

(a) Article 308, Clause 1—

In the fifth line delete the words "Naval Board in regard to their disposal" and insert the words "District Naval Officer".

(b) Article 308, Clause 1—

In the sixth line, after the word "Article", insert the following sentence:—

"When sufficient unservicable stores (excepting those referred to in Clause 5) have accumulated to justify disposal of such stores by return to Store Establishments or by public auction or tender, a list of such stores showing recommendations as to disposal, and supported by original Reports of Survey, is to be forwarded to the Naval Board for directions."

(S. 455/4/11.)

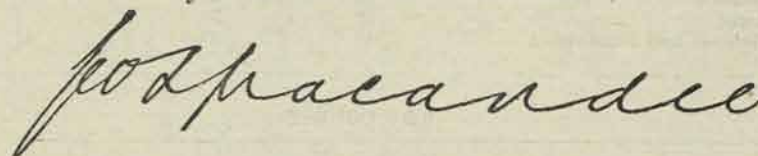


# Commonwealth Navy Orders.

Navy Office, Melbourne,  
12th December, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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401.	Railway Warrants—Travelling Allowance for Boys and Ratings under 18 Years of Age.
	Corrigendum.

392.

RETURNS OF RIFLE PRACTICE FOR YEAR ENDING 30th JUNE,  
1922.

## "A" COURSE.

Ships in Order of Merit.	Number of Men completed course.	Average Points.	Number of Men Advanced to "B" Course.
Melbourne .. .. .	116	48·7	97
Sydney .. .. .	86	48·3	68
Stalwart .. .. .	17	42·2	12
Brisbane .. .. .	142	41·9	97
Marguerite .. .. .	27	41·7	16
Swordsman .. .. .	52	40·7	37
Anzac .. .. .	12	38·9	7
Platypus and Submarines .. .. .	119	33·7	47

## "B" COURSE.

Ships in Order of Merit.	Number of Men completed Course.	Average Points.	Number of Men put back to "A" Course.	Number of Marksmen.	Number of First-class Shots.
Sydney .. .. .	36	63·5	1	10	10
Platypus and Submarines .. .. .	12	56·2	1	2	1
Melbourne .. .. .	80	55·0	12	7	19
Stalwart .. .. .	13	50·2	2	..	2
Brisbane .. .. .	125	48·1	34	8	9
Anzac .. .. .	11	45·7	4	..	2
Swordsman .. .. .	2	40·5	..	..	..
Marguerite .. .. .	9	37·2	5	..	2

(G.230/6/10.)

393.

## TRANSPORT SERVICES.

*Land Transport.*—As far as is possible, when land transport is required for the Naval Service, advantage is to be taken of the Army or Air Service permanent transport available in Capital Cities. In this connexion the following procedure is to be observed:—

*In Melbourne and Sydney:*

Application is to be made direct to the Officer-in-Charge of the respective permanent sections of the Army Transport, Air Service Motor Transport is only available in Melbourne, and necessary arrangements for such transport will be made by the Staff Officer for Supply and Transport, 3rd District Base, Victoria Barracks, Melbourne, who is also the Officer-in-Charge of Army Transport in Melbourne.

*In other Capital Cities:*

Application is to be made direct to the Military District Base Commandant.

2. Should suitable Army or Air Service transport be not available, the services of the civilian contractors to the Defence Department are to be availed of, and application is to be made direct to such contractor when his services are required. Particulars of contracts existing in the various States are to be obtained from time to time by all concerned from the following:—

- In Melbourne—Secretary, Defence Contracts Board,  
Victoria Barracks, Melbourne.
- In Sydney —Secretary, District Contracts Board,  
Ordnance Store, Pitt-street, North  
Sydney.
- In Brisbane —Secretary, District Contracts Board,  
Victoria Barracks, Petrie-terrace,  
Brisbane.
- In Adelaide —Secretary, District Contracts Board,  
Military Barracks, Keswick.
- In Perth —Secretary, District Contracts Board,  
Victoria Barracks, Perth.
- In Hobart —Secretary, District Contracts Board,  
Anglesea Barracks, Hobart.

In States where the services required cannot be performed by the Army or Air Service transport, and there are no contracts with the Military Authorities for transport to be carried out by civilian contractors, arrangements are to be made locally as necessary in the usual manner.

3. *Sea Transport.*—Applications received at Naval Establishments in New South Wales from the Military Authorities for Sea Transport of goods required to be shipped from Sydney by one of H.M.A. Ships or R.A. Fleet Auxiliaries, are to be forwarded to the Commodore Superintendent and Senior Naval Officer, Sydney, who will, whenever practicable, arrange for the transport required. In the case of all other ports, unless one of H.M.A. Ships or Fleet Auxiliaries is present at the port and the Commanding Officer can conveniently comply with the transport desired, applications for freightage of military stores are to be forwarded to the Naval Board, giving full particulars of the services required. Action will then be taken to inform the Military Authorities of the facilities which can be afforded and any further details necessary.

4. *Financial Arrangements.*—No charge will be made by the Military Service for transport services rendered, except where there is additional cost arising from the performance of the work for the Naval Service. Similarly no charge is to be made for sea transport effected in H.M.A. Ships or Fleet Auxiliaries, except under circumstances where additional cost to the Naval Service is occasioned.

5. All transport carried out for the Naval Service by Civilian Contractors referred to above is to be paid for direct from Naval votes.

(\$415/1 59.)

394.

**PREPARATION AND ISSUE OF RAILWAY WARRANTS.**

Advice has been received from the South Australian Railways Department that there is now no objection to the ordinary form of Railway Warrant being used for journeys commencing in South Australia.

2. Consequent upon the foregoing, the following amendment is made to Consolidated Navy Orders 1911-20, Appendix II., Clause 18, as amended by Navy Order 451 of 1921 :—

Paragraph (a) omit the words "See also (c) for journeys commencing in South Australia."

" (b) omit the words "exclusive of South Australia."

" (c) is cancelled.

3. Stocks in hand of the special form of warrant hitherto required for journeys commencing in South Australia should be exhausted before the ordinary forms of warrant are used.

(A. 1/33/127.)

395.

**ENGINE ROOM RATINGS—COURSES OF INSTRUCTION AT FLINDERS NAVAL DEPOT.**

The following Courses of Instruction for Engine-room Ratings will eventually be given at Flinders Naval Depot :—

No. of Course.	Ratings Concerned.	No. in Class.	Course.	Length of Course in Weeks.	Remarks.
1	Stokers, 2nd Class ..	As available up to 40	Preliminary Mechanical Training	6	This course includes one week's training in Coal Burning Tenders. These ratings also receive a disciplinary training course of six weeks' duration
2	Acting Leading Stokers	30	Mechanical Training Course	13	For ratings specially selected at conclusion of Course 2, and who have passed the Educational Test with not less than 80 per cent of marks and have shown themselves to be good writers
3	Leading Stokers ..	3	Engineer's Writers Course	4	
4	Leading Stokers ..	6	Engineer's Store Course	3	
5	Stoker Petty Officers and Confirmed Leading Stokers	6	Oil Fuel Course ..	6	Vide A.M.O. 3637/20
6	Leading Stokers and selected Stokers	6	Internal Combustion Engine Course (A)	6	
7	Stoker Petty Officers	3	Internal Combustion Engine Course (B)	6	
8	Engine-Room Artificers, 4th Class and above	3	Internal Combustion Engine Course (C)	13	
9	Acting Engine-Room Artificers, 4th Class	As available	Naval Engineering Course (Elementary)	As available	
10	Engine-Room Artificers, 4th Class and above	6	Oil Fuel .. ..	3	Courses Nos. 10, 11, and 12 are done consecutively by the Engine-Room Artificer concerned
11	Engine-Room Artificers, 4th Class and above	6	Turbine .. ..	3	
12	Engine-Room Artificers, 4th Class and above	6	Naval Engineering	3	

2. Owing, however, to the shortage of Instructors and reliefs for trainees, and to deficiencies in existing installations, &c., it is possible that the commencement of some of these courses will be deferred until after 30th June, 1923.

3. In connexion with the "Engineer's Writers Course" and the "Engineer's Store Course," the following notations will be made respectively on the Service Certificates :—

"Engineer's Writers Course" and "Engineer's Store Course."

It is to be understood, however, that it is not considered that the undergoing of these two courses fully qualifies a rating for duty as Engineer's Writer or Engineer's Yeoman of Stores; but it is intended by these Courses to instil certain initial knowledge so that the Engineer Officers in Ships shall have more scope in the selection of ratings for duties in the Engineer's Office or Storeroom.

(G. 311/6/48.)

*(This Order will be reprinted for posting on Notice Boards.)*

396.

**ADVANCEMENT OF OFFICERS' STEWARDS AND COOKS.**

The undermentioned clause is to be added to paragraph 3 of Navy Order No. 216 of 1922 regarding the qualifications for all ratings above Officers' Steward and Cook, 3rd Class :—

"Officers' Stewards and Cooks will not be eligible for advancement to leading rate and above until they reach the following ages :—

For Officers' Chief Steward or Cook .. .. 30 years.  
 For Officers' Steward or Cook, 1st Class .. 24 "  
 For Officers' Steward or Cook, 2nd Class .. 21 "

(P. 349/7/35.)

*(This Order will be reprinted for posting on Notice Boards.)*

397.

**REGULATIONS AND INSTRUCTIONS FOR THE ROYAL AUSTRALIAN NAVAL RESERVE—AMENDMENT OF.**

Article No. 302 of the Regulations and Instructions for the Royal Australian Naval Reserve is to be amended to read as follows :—

"302. *Losses of Stores.*—Losses of stores are to be dealt with on Form A.S. 126. This form will be the requisite supporting voucher to the Store Account concerned, and it is to be used as printed for reporting stores lost or damaged by neglect; but when reporting losses by accident the form is to be amended to indicate clearly such is the case."

(G. 160/1/50.)

398.

**CHARTS S.389 G, S.389 H AND S.389 I.**

Copies of Charts S.389G and S.389I, used in connexion with the working of Navigation Papers I. and II. of previous Higher Educational Test Examinations, are available at Garden Island, for issue, on demand, to H.M.A. Ships and Establishments, for the purpose of preparing candidates in these subjects.

2. Navy Order No. 183 of 1922 is hereby cancelled.

(G. 215/2/95.)

399.

**STATIONERY FOR NAVAL RESERVE DISTRICTS AND SUB-DISTRICTS.**

The following amendment is to be made to Navy Order No. 307 of 1922 :—

Omit paragraph 3 and insert in lieu the following :—

“3. Requirements of New South Wales District are to be included in a demand (A.S. 134D) on the Naval Store Officer, Garden Island, and dealt with in the same manner as requisitions of other Districts. The demand is to be forwarded to the Director of Naval Stores in quintuplicate by the District Naval Officer, provided he concurs, and funds are certified on demand as being available. When demand has been approved it will be transmitted, in triplicate, direct from Navy Office to the Naval Store Officer, Sydney. One copy of the demand will be retained at Navy Office and one copy will be returned to the District Naval Officer indorsed as to action taken.”

(S. 448/1/24.)

400.

**SIGNAL LETTERS OF BRITISH SHIPS.**

The following Commercial Code Signal has been appropriated to the undermentioned British ship :—

Date.	Signal Letters.	Name of Ship.	Port of Registry and Official No.	Sail or Steam, Rig, and Net Regd. Tonnage.	Owners.
21.11.22	T.Q.C.R. ..	Nambucca ..	Sydney, 150,186	Steam, —, 202	North Coast S.N. Co. Ltd., 3 Sussex-street, Sydney

(G. 236/1/31.)

401.

**RAILWAY WARRANTS—TRAVELLING ALLOWANCE FOR BOYS AND RATINGS UNDER 18 YEARS OF AGE.**

The Naval Board have approved of all Boys and other ratings under 18 years of age, who are proceeding to their homes on Christmas leave, 1922, being granted 2nd Class Return Railway Warrants or Steerage Steamer Tickets at Departmental expense. It should be clearly understood that this concession is confined to the limits of the Commonwealth, and is limited to rail or steamer fares only. Motor or Coach Fares will not be allowed, except in the cases of Boys training in H.M.A.S. *Tingira*, and of Cadet Midshipmen at the Royal Australian Naval College, and in these cases only when no more economical means of travelling exists.

2. Travelling Allowance, in advance, will also be payable at the rate of 4s. per diem; for a portion of a day, 1s. for the first six hours, and 6d. for every subsequent three hours while actually travelling from ship to home, and from home to ship. No Travelling Allowance is to be paid when the Boys or other ratings are accommodated in Ships or trains where meals are provided at the expense of the Department.

(A.15/3/15.)

*(This Order will be reprinted for posting on Notice Boards.)***CORRIGENDUM.**

Navy Order No. 381 of 1922 is to be amended as follows :—For “Navy Order No. 135 of 1921” in paragraph 2, read “Navy Order No. 135 of 1922.”

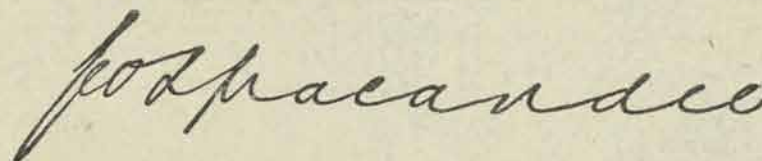
(21/0107.)

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
19th December, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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402.

## SUMMARIES OF FLEET TORPEDO RUNNING.

The following Summaries of Torpedo Running of the Royal Australian Navy from 1st October, 1921, to 30th September, 1922, are promulgated for the information of all concerned:—

TABLE I.

Comparative Table of Lost Shots, Dangerous Curves, &c., for the Quarters from 1st October, 1921, to 30th September, 1922.

Period.	Total No. of Runs.	RUNS.								
		Dangerous to Enemy.				Lost Shots.				
		Satisfactory.	Unsatisfactory.	Total Dangerous to Enemy.	Percentage of Total Runs.	Dangerous Curves.	Cold Runs.	Other Defects.	Total Lost.	Percentage of Total Runs.
1.10.1921 to 31.12.1921	50	48	..	48	96	Nil	1	1	2	4
1.1.1922 to 31.3.1922	67	59	2	61	91	2	2	2	6	9
1.4.1922 to 30.6.1922	23	23	..	23	100	..	..	..	..	..
1.7.1922 to 30.9.1922	21	17	..	17	82	2	1	1	4	18

TABLE II.

Summary of Fleet Torpedo Running 1st October, 1921, to 30th September, 1922.

Light										
Cruisers	55	51	1	52	94.5	1	1	1	3	5.5
Destroyers	65	61	..	61	94	2	1	1	4	6
Submarines	26	20	1	21	80.7	1	2	2	5	19.3
Swordsmen	15	15	..	15	100	..	..	..	..	..

TABLE III.

Analysis of Reported Defects, Period 1st October, 1921, to 30th September, 1922.

Due to—	Light Cruisers.	Destroyers.	Submarines.	Total.
Unknown ..	..	1	1	2
Blowing Heads Failures ..	..	..	2	2
Cold Runs ..	1	1	1	3
Tripper Failure ..	..	..	1	1
Gyro Failure ..	1	2	1	4
Total ..	2	4	6	12

(S.C. 2001/2/2.)

403.

## COMMUNICATIONS TO AND FROM NAVY OFFICE—D.N.M.S. AND COMMANDING OFFICERS AND MEDICAL OFFICERS OF H.M.A. SHIPS AND NAVAL ESTABLISHMENTS.

The following amendment to Article 110 of the Consolidated Navy Orders 1911-1920 has been approved:—

Insert new Clause 4B as follows:—

“4B. The Director of Naval Medical Services may communicate direct with Medical Officers serving in H.M.A. Ships and Naval Establishments on purely professional matters. On questions regarding Medical Store Accounts and other not strictly professional subjects, the D.N.M.S. will communicate with the Commanding Officer of the Ship or Establishment concerned and *vice versa*.”

(S. 468/2/61.)

404.

## NAVAL WORKS—PERFORMANCE OF, BY NAVAL RATINGS AND EMPLOYEES OF NAVAL ESTABLISHMENTS.

The following paragraphs are to be added to Navy Order No. 369 of 1922:—

“3. In any case where the estimated cost of the work to be carried out under this arrangement is £5 or more, the approval of the Naval Board is to be obtained before the work is commenced.

“4. The usual procedure of preparing a Requisition for work, including works costing less than £5, is to be followed, and on completion of the work the Requisition, showing the total cost—excluding labour of Naval ratings, but including that of Civilian employees—is to be forwarded to Navy Office, in order that financial adjustments may be made.”

(G. 179/1/26.)

405.

## REGISTER OF DISCHARGES—OFFICERS AND MEN.

The following Form has been adopted as an A.S. Form, and a first supply will be made to all Ships and Establishments without demand:—

A.S. 222z—“Register of Discharges—Officers and Men.”

2. This Register is to be kept in the Captain's Office, and particulars entered when the discharge of an Officer or Man is contemplated, the book being sent to the various Heads of Departments for necessary notations to be entered, with a view to action being taken for recovery of Government property, &c., prior to the person leaving the Ship. Particular care is to be exercised in the keeping of this Register.

(G. 403/1/263.)

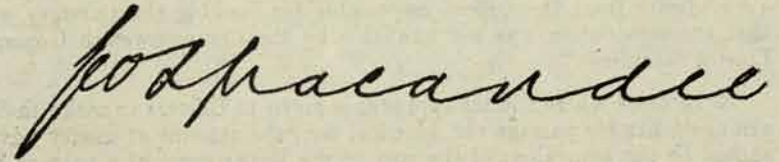
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

# Commonwealth Navy Orders.

Navy Office, Melbourne,  
28th December, 1922.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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406.

**PASSAGES OF OFFICERS AND MEN TO AND FROM THE  
UNITED KINGDOM.**

It has been decided that all passages for Officers and Men between Australia and the United Kingdom shall be taken by the Commonwealth Government Line of Steamers, if berths are available, unless otherwise approved by the Naval Board.

2. In cases where the Commonwealth Government Line of Steamers is fully booked, or offers no convenient sailing date, the Board have approved of Officers of the rank of Commander or above having the option of travelling by the P. and O. or Orient Steamers. All other Officers should be booked by the cheaper lines, *i.e.*, Aberdeen, White Star, or Blue Funnel Lines, subject to no additional expense being involved through Officers being retained on full pay in consequence. In such cases, the payment vouchers should bear a Certificate from the Officer responsible for booking the passages, stating that accommodation was not available by the Commonwealth Government Line of Steamers.

3. In cases where special approval is given to Officers to make their own arrangements for passage *via* America, &c., the amount of money advanced should be the equivalent of the cost to the Department of a passage by the Commonwealth Government Line of Steamers, *viz.*, scale rates less 5 per cent.

(A. 340/2/16.)

*(This Order will be reprinted for posting on Notice Boards.)*

407.

**ADVANCEMENT OF BOYS TO THE RATING OF ORDINARY  
SEAMEN, 2nd CLASS.**

Boys who have not passed the Examination for Accelerated Advancement to Man's Rating at the age of 17 years are to be advanced to Ordinary Seaman 2nd Class, or equivalent ratings, provided they are of "Very Good" character and "Superior" ability, and are recommended by their Superior Officers.

2. A Boy who fulfils the conditions laid down in paragraph 1 may be advanced to the grade of Ordinary Seaman, 2nd Class, at any time between the ages of 17 and 18 years.

3. The conditions referred to in paragraph (c) of Article 189, Consolidated Navy Orders 1911-20, regarding the advancement of Boys to Ordinary Seaman, 2nd Class, on leaving the Training Establishment, or on attaining the age of 16 years should they have left the Training ship younger, remain in force.

4. Navy Orders Nos. 10 of 1912 and 63 of 1913 are hereby cancelled.

(P. 346/1/82.)

*(This Order will be reprinted for posting on Notice Boards.)*

408.

**SWIMMING TESTS.**

With reference to Navy Order No. 96 of 1921, it has been decided that, for the standard swimming test in the R.A.N., every man in future must be able to swim 40 yards in a duck suit, after which he must be able to keep himself afloat for three minutes.

2. Qualifications in the test should be awarded as follows :—

"Fair"—meaning that the man only just managed to pass, and should be given more practice.

"Good"—an average swimmer.

"Very Good"—a strong swimmer.

These qualifications are intended to assist Officers at sea to recognise backward swimmers.

3. Notations on Service Certificates should be made as follows :—

"Passed Swimming Test" (P.S.T.), followed by qualification and date  
or,

"Cannot swim", and date.

4. Every effort should be made to insure that all Officers and Men pass the swimming test. In this connexion attention is called to Admiralty Fleet Order No. 3602/1920, the provisions of which were adopted by Navy Order No. 96 of 1921.

5. Navy Order No. 242 of 1922 is hereby cancelled.

(P. 360/1/5.)

*(This Order will be reprinted for posting on Notice Boards.)*

409.

**MICRO-BIOLOGICAL LABORATORY, SICK QUARTERS,  
GARDEN ISLAND.**

A Laboratory has been established at the Sick Quarters, Garden Island, and all Pathological work required by Medical Officers will be carried out there.

2. When possible, patients should be sent to the Laboratory in order that specimens may be collected. When this is not possible the specimen should be conveyed to the Laboratory as expeditiously as possible after same has been obtained.

3. *The Wasserman Reaction.*—Bloods will be tested at 10 a.m. every Thursday. Specimens of blood should arrive at the Laboratory by 9.30 a.m. on Thursdays, or, if this is not practicable, at 2 p.m. on Wednesdays. Reports will be available at 5 p.m. Thursdays.

4. *Throat Swabbing—Examination for Diphtheria.*—The swabbings should arrive at the Laboratory as soon as possible after they are taken, and preferably in the forenoon. Supplies of sterile swab sticks may be obtained on application.



5. *Vaccines*.—Material for preparation of Vaccines should be forwarded without delay to the Laboratory, either on a throat swab stick or in a sterile watertight receptacle. The Vaccine will be available three or four days later.

6. In cases where blood counts are required arrangements should be made for patients to arrive at the Laboratory as early as possible in the forenoon.

7. Arrangements may be made by signal for any other Pathological work required.

8. In all cases the patient or specimen should be accompanied by full clinical notes, and exact requirements should be stated in writing.

9. The blood of ratings treated in Sick Quarters, Garden Island, for syphilis should be examined quarterly during the twelve months following treatment, in order to determine the curative effect. Medical Officers should make arrangements accordingly.

(P. 362/1/159.)

#### 410.

#### INSTITUTION OF DEFENCE CONTRACT BOARDS FOR THE LOCAL PURCHASE OF STORES FOR THE NAVAL, MILITARY, AND AIR SERVICES.

The Defence Contract Boards in all States have been re-constituted, with authority to purchase local supplies of stores for the Naval, Military, and Air Services. From 1st January, 1923, supplies of stores required to be purchased in Australia for the Naval Service must therefore be obtained in accordance with the instructions governing the operations of the Contract Boards in the various States. Copies of these instructions have been issued to all Officers concerned.

2. Only such stores as are authorized for purchase in Australia will come within the scope of the instructions referred to. The existing system of obtaining stores abroad will not be affected.

3. The direct purchase of stores by H.M.A. Ships (Sea-going) in emergency in accordance with existing regulations or procedure is not affected by the new system of purchase, nor the purchase of fresh provisions for Ships and Naval Establishments.

(G. 112/4/7.)

#### 411.

#### ADDRESS INDICATING NUMBERS.

With reference to Navy Order No. 381 of 1922, the Address Indicating Numbers of the New Zealand Station detailed in Navy Order No. 135 of 1922 should be entered in Admiralty Fleet Order No. 2624 of 1922.

(S.C. 1984/2/6.)

#### 412.

#### DEPOT SHIP AT SYDNEY.

With reference to Navy Order No. 368 of 1922, 1st January, 1923, has been approved as date for H.M.A.S. *Encounter* to replace *Penguin*.

(G. 107/9/8.)

#### 413.

#### SHIPS IN RESERVE AT SYDNEY—OFFICER IN COMMAND.

H.M.A.S. *Marguerite* will be commissioned on 1st January, 1923, under the command of Commander Rupert C. Garsia, R.A.N., as Group Ship for Ships in Reserve at Sydney.

Commander Garsia will, under the orders of C.S.G.I., be the officer in charge of all ships in reserve at Sydney.

Pay and Victualling Accounts of Officers and Men borne in *Marguerite* for ships in reserve will continue to be dealt with by Accountant Officer of *Penguin* and all routine correspondence on these subjects should be addressed to that Officer. All other correspondence relating to *Marguerite* and ships in reserve should be addressed to the Commanding Officer, H.M.A.S. *Marguerite* (through C.S.G.I.).

(G. 165/3/15.)

#### 414.

#### STATUTORY RULES 1922, No. 175.

(Approved 20th December, 1922, gazetted 21st December, 1922, to come into operation forthwith, unless otherwise specified herein.)

#### AMENDMENT OF NAVAL FORCES REGULATIONS.

(Statutory Rules 1921, No. 1, as amended by Statutory Rules 1922, No. 76.)

1. Regulation 36A is amended by adding at the end thereof the following sub-regulations:—

“(3) In the absence of the District Naval Officer on short leave, *i.e.*, for periods not exceeding four days, the next senior officer of the Royal Australian Naval Reserve Staff at the port where the District Naval Officer has his office irrespective of whether such Officer is a Sub-District Naval Officer or an Officer on the Staff of the Sub-District Naval Officer, shall act for the District Naval Officer and sign all papers ‘for D.N.O., absent on leave.’”

“(4) In the absence of the District Naval Officer on long leave or from any other cause for a period exceeding four days, the next Senior Officer of the Royal Australian Naval Reserve Staff in the District shall assume command of the District, unless special arrangements shall have been made for some other Officer to be appointed temporarily as Acting District Naval Officer, and shall sign papers ‘for D.N.O., absent on leave’ (sick or otherwise, as the case may be). If the next senior Officer of the District is stationed at a Port other than that in which the District Naval Officer has his office, and in another Sub-District, it shall be the duty of the District Naval Officer, before proceeding on leave or on duty (or of the Senior Officer at the Head-Quarters port of the District, in case of sickness or emergency) to obtain instructions from the Director of Naval Reserves and Naval Reserve Mobilization as to the temporary command of the District.”

2. Regulation 52 is amended as follows:—

(1) by omitting from the first line of sub-regulation (1) the word “two” and inserting in its stead the word “ten”.

(2) by omitting sub-regulation (2) and inserting in its stead the following sub-regulation:—

“(2) The period of appointment shall be for three years, provided that, in the case of an Officer who is on loan from the Royal Navy, his appointment as Honorary Aide-de-Camp shall cease at the same time as he ceases to be attached to the Royal Australian Navy, if that occurs before the period of three years is completed.”

3. Regulation 112 is amended by omitting the words "and other" in the second last line and inserting in their stead the words "Officers from Warrant Rank and".

4. Regulation 114 is amended by omitting from the last line the words "under regulation 97 to" and inserting in their stead the words "under these Regulations for".

5. Regulation 115 is amended as from 31st May, 1922, by inserting after the words "Commissioned Officer" in the seventh line of the table in sub-regulation (1) the word "promoted".

## 415.

**STATUTORY RULES 1922, No. 176.**

(Approved 20th December, 1922, gazetted 21st December, 1922, to come into operation forthwith.)

## AMENDMENT OF TRAINING SHIP "TINGIRA" REGULATIONS.

(Statutory Rules, 1919, No. 18, as amended to present date.)

1. Regulation 49 is amended by omitting sub-regulation (2.)

## 416.

**STATUTORY RULES 1922, No. 179.**

(Approved 20th December, 1922, gazetted 21st December, 1922, to come into operation on and from 3rd December, 1922.)

## AMENDMENT OF NAVAL ESTABLISHMENTS REGULATIONS.

(Statutory Rules 1916, No. 243, as amended to present date.)

Regulation 67 is repealed and the following regulation is inserted in its stead:—

*Travelling Allowances.*

"67. The following shall be the scale of travelling allowances —

Salary.		Allowance. per day. s. d.	Allowance after one week's residence in the same place. per day. s. d.	Allowance after two week's residence in the same place. per day. £ s. d.	Hourly Rate.
From—	To—				
£ 1,000 and over	£ over	22 6	22 6	1 2 6 per week.	12/4th of the daily allowance or 1/168th of the weekly allow- ance for each hour.
751	999	20 0	18 0	3 10 0	
601	750	18 6	16 6	3 2 6	
501	600	16 0	14 0	2 15 0	
310	500	14 6	12 6	2 5 0	
Under Employees	310 ..	12 0 12 0	10 6 10 6	1 15 0 1 15 0	

The scale of allowances applicable shall be increased as follows, when a person is on duty in the Capital City of a State other than that in which he ordinarily resides, provided that such increase shall not operate beyond a period of 28 days:—

Salary of £1,000 and over .. Daily allowance, 25s.  
Salary under £1,000 and employees .. Ordinary rate plus one-fifth."

