

NAVY ORDERS

1923

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## Commonwealth Navy Orders

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1923.

(Including Navy Orders 1923, Nos. 1-422.)

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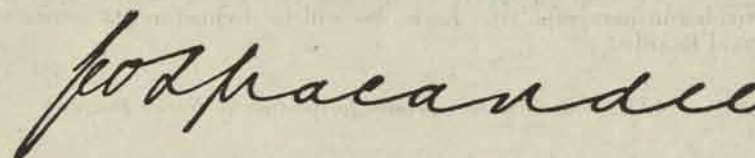


# Commonwealth Navy Orders.

Navy Office, Melbourne,  
2nd January, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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7.	Call Signs of British Ships.
8.	Adoption, Revision, Abolition of Forms, and Supply of Publications.

1.

**FORFEITURE OF WAR MEDALS CONSEQUENT ON DESERTION—RESTORATION.**

The attention of Commanding Officers is drawn to Article 806, clause 4A (K.R. 12), of the King's Regulations and Admiralty Instructions regarding forfeitures consequent upon desertion; the provisions of this Article are to be strictly complied with.

2. Attention is also drawn to Article 806, clause 6A, relating to the restoration of Medals (other than Long Service Medals) which have been forfeited in consequence of desertion.

3. With regard to paragraph (vi) of clause 6A, no minimum period of "V.G." character has been prescribed in the cases of "Time expired" men who are discharged prior to completing the qualifying period of service provided in paragraph (i). Each case will be decided on its merits by the Naval Board.

(P. 334/3/147.)

*(This Order will be reprinted for posting on Notice Boards.)*

2.

**STATEMENT OF SERVICES IN R.A.N.**

Attention is called to the necessity, when forwarding for transmission to the Admiralty the usual Statement of Service of R.N. ratings in the R.A.N., for the Admiralty Official Number to be inserted on the copy of Certificate of Service (Form A.S. 1243) in all cases, in addition to the R.A.N. Number, and for care generally to be exercised in the preparation of certified copies of Certificates.

2. The character and ability awarded on the date of discharge from the R.N. are always to be inserted on page 4 of Form A.S. 1243.

3. Article 81 of the Consolidated Navy Orders 1911-1920 is hereby cancelled.

(P. 307/10/226.)

3.

**DEFERMENT OF LEAVE FROM ONE LEAVE PERIOD TO ANOTHER—AMENDMENT OF NAVY ORDER No. 204/1922.**

The following amendment is to be made to Navy Order No. 204 of 1922:—

Omit paragraph 8 and insert in lieu the following:—

8. Ratings, other than ratings whose homes are situated in Western Australia or north of Brisbane, are not to be permitted to accumulate leave from one leave period to another, except in very special circumstances where the forfeiture of the leave period would cause extreme hardship to the ratings concerned.

In the event of a rating not proceeding on leave during one of the usual leave periods, a notation should be made in the Long Leave Book in the columns allotted to such period, stating the decision of the Commanding Officer as to whether the leave not taken is to be (a) forfeited; or (b) deferred by permission.

(P. 332/5/19.)

*(This Order will be reprinted for posting on Notice Boards.)*

4.

**SAILMAKERS—VACANCIES IN FLEET NUMBERS.**

Three vacancies in the Sailmakers' Branch will require to be filled by 30th June, 1923.

2. The names of volunteers for this Branch, accompanied by Service Certificates, should be forwarded direct to the Commanding Officer, Flinders Naval Depot, Westernport.

(P. 349/12/20.)

*(This Order will be reprinted for posting on Notice Boards.)*

5.

**FORMER NAVAL SERVICE TO BE COUNTED FOR PURPOSES OF PROGRESSIVE PAY, GOOD CONDUCT BADGES, AND LONG SERVICE AND GOOD CONDUCT MEDAL.**

With reference to Navy Order 11 of 1912, it is notified that the provisions of Articles 1424, 743, and 751 (20) of the King's Regulations and Admiralty Instructions will be adopted (so far as are applicable) in respect of all ex-R.N. men joining or ex-R.A.N. men rejoining the Royal Australian Navy on and after 1st January, 1923.

In accordance with the above, men who have been out of the Service for not more than five years may count all their former service, including odd days, towards both Progressive Pay and Long Service and Good Conduct Medal. Any Good Conduct Badges held will be resumed on rejoining the Service, and credit for time already served for further Badges may be allowed.

(P. 358/1/5.)

6.

**AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING)—UNIFORM CLOTHING.**

The following amendment of Financial Regulations and Instructions (Sea-going) has been approved:—

Article 80, Kits, Class III., Petty Officers, Men, and Boys not dressed as Seamen—

(a) Compulsory Kit.

Add—3 pairs Gloves, white cotton—Officers' Stewards only.

(S. 21/3510.)

7.

**CALL SIGNS OF BRITISH SHIPS.**

The following Call Signs have been allotted by the Australian Administration:—

VZDK .. *Jervis Bay.*  
VZDL .. *Esperance Bay.*  
VZDM .. *Ellaroo.*

2. The following Call Signs have been cancelled:—

CGO .. *Manurewa.*  
VHT .. *Montoro.*

(G. 236/1/32.)

8.

**ADOPTION, REVISION, ABOLITION OF FORMS, AND SUPPLY OF PUBLICATIONS.**

*A.S. 323 "Signal Log."*—It has been decided to utilize the Admiralty Form S.323 in the R.A.N. in lieu of Form A.S.323. Supply of S.323 has been received from the Admiralty, and issue will be made on demand by the Naval Store Officer, Sydney, in the usual manner. Arrangements have been made for a printed slip to be inserted in the front of the log, giving special local instructions.

(G. 418/2/156.)

2. *A.S.1330B.*—"Loan Record of Books of the C.B., S.P., O.U., and I.D. Series." Form S.1330B has been adopted for use in the R.A.N. As there is already in existence a Form A.S.1330B, "Receipt Notes for Documents marked 'Secret' and 'Confidential,'" it has been decided to amend the number of such form to A.S.1330C. First supply of Form A.S.1330B—"Loan Record of Books, &c."—will be made by the Naval Store Officer, Sydney, without demand.

(G. 418/2/158.)

3. The following form has been revised and is to be amended in accordance with Admiralty Fleet Order 2229/22 by the pasting in of a slip covering columns 1 to 6 of the form. Supplies of these slips will be made by the Naval Store Officer, Sydney, without demand:—

A.S. 1429A. "Testing of Cordite."

(G. 418/2/168.)

4. The following form has been revised, and first supply will be made by the Naval Store Officer, Sydney, without demand:—

A.S.1147A. "Return of temperatures of Storage of Cordite."

(G. 418/2/169.)

*Library*

**Commonwealth Navy Orders.**

Navy Office, Melbourne,  
9th January, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*Joseph Pearce*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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17.	Corrigendum.

9.

**NAVAL BOARD.**

Captain George F. Hyde, A.D.C., R.A.N., has been nominated to relieve Commodore Charles T. Hardy, A.D.C., R.N., as Second Naval Member of the Naval Board, and will take up the appointment on the 15th January, 1923. (P.339/27/48.)

10.

**EDUCATIONAL TEST FOR ACCELERATED ADVANCEMENT TO MAN'S RATING, DECEMBER, 1922—RESULTS.**

The following ratings passed the Educational Test for Accelerated Advancement to Man's Rating, held on the 12th and 13th December, 1922 :—

Name.	Rating.	Where Serving.
Mackenzie, Clive A. .. ..	Boy Writer .. ..	<i>Tingira</i>
McGuire, Melville .. ..	Boy, 2nd Class .. ..	"
Norwood, Edward W. .. ..	" .. ..	"
Gunn, Herbert .. ..	" .. ..	"
Harris, William .. ..	" .. ..	"
Graham, William H. .. ..	Boy, 1st Class .. ..	<i>Sydney</i>
Burgess, Edwin C. .. ..	" .. ..	<i>Cerberus</i>

2. The necessary notation is to be made on the Service Certificates of these ratings. (P.329/3/19.)

(This Order will be reprinted for posting on Notice Boards.)

11.

**EXCESS LUGGAGE RAILWAY WARRANTS.**

With reference to Navy Order No. 252 of 1922, paragraph 5, several instances have come under notice of excess luggage warrants having been filled in incorrectly. It generally happens that the weight of luggage carried is less than that allowed by Naval Financial Regulations, but as the latter allowance is sometimes inserted on Warrants by Ships' Officers in the space reserved for Railway Department's entries, it is rendered possible that the Railway Department will overcharge this Department accordingly on such entries. The following instructions are therefore to be observed :—

(1) The weight allowed to be carried under Naval Financial Regulations at Departmental expense, inclusive of free allowance, is to be inserted on the warrant in the one place only, i.e., in the space provided on the second line in the body of the Warrant.

(2) The particulars as to Total Weight Allowance, and Excess, space for which is provided for at bottom of warrant, are *not* to be filled in. This is for the use of the Railway Departments only, and refers to the actual weight of the luggage carried, when weighed by the Railway Department.

The allowance in this case refers to the Railway Department's Free Passenger Allowance of 1 cwt. for first class and  $\frac{1}{2}$  cwt. for second class passengers.

(A.43/1/5.)

12.

**REDUCED ALLOWANCE IN LIEU OF RATIONS.**

With reference to Financial Regulations (Sea-going), Article 6, Clause (10) Rations, as from 1st January, 1923, the allowance payable in lieu of rations will be 3s. per diem instead of 3s. 6d. In future this allowance will be known as Provision Allowance, and Financial Regulations (Sea-going) are being amended accordingly.

(A.4/22/37.)

13.

**SUPPLY OF SOAP AND WASHING SODA TO SHIPS AND ESTABLISHMENTS FITTED WITH A CENTRAL PANTRY.**

In the case of Ships and Establishments fitted with a Central Pantry, approval is given for Soap to be issued from the Accountant Officer's stocks on board and expended in Clothing Account in the usual manner.

2. The requirements of Washing Soda for Central Pantry purposes are in future to be demanded by the Accountant Officer from the Royal Edward Victualling Yard and accounted for in the Clothing Account.

(S.423/2/12.)

14.

**ACTING SCHOOLMASTER, ALLOWANCE TO—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of the Financial Regulations and Instructions (Sea-going) has been approved, with effect as from 1st October, 1922 :—

**AMENDMENT.**

Article 9 is amended by omitting clause (45) and inserting in its stead the following clause :—

" (45) *Acting Schoolmaster*—

Rate per Diem.

To the rating acting as Schoolmaster (payable under the conditions prescribed in King's Regulations and Admiralty Instructions, Article 1450) .. Os. 8d."

(A.4/1/48.)

15.

**DEFERRED PAY—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of the Financial Regulations and Instructions (Sea-going) has been approved, with effect as from 1st January, 1923 :—

**AMENDMENT.**

Article 12 is amended by omitting clauses (2) to (7) inclusive and inserting in their stead the following clauses :—

(2) Interest at the rate of  $3\frac{1}{2}$  per cent. shall be credited annually on the 30th June in each year on the amount of accumulated Deferred Pay standing at credit of each member on 30th June of the previous year, provided that a full year's interest shall be allowed only on amounts which have stood to the credit of the member for a full year. Interest added to Deferred Pay Account shall be considered as part of accumulated Deferred Pay and shall bear interest accordingly.

See  
N.O.  
59/23.

In the event of any member or his estate becoming entitled to receive Deferred Pay on account of discharge, expiration of engagement, resignation, death, or for any other reason as provided in these regulations, interest on the amount of accumulated Deferred Pay standing at credit on 30th June prior to the date on which he or his estate became entitled to payment of Deferred Pay in the circumstances aforementioned shall be allowed from 1st July to the end of the month in which payment of Deferred Pay becomes due.

The Deferred Pay Account of an officer or man shall be closed when payment is made in full of the amount accumulated, or when payment is made on expiration of an engagement. In the event of an officer or man re-entering the Service or continuing in the Service after drawing Deferred Pay, no interest shall be allowed in respect of any amount at credit prior to the closing of the account.

(3) Payment of Deferred Pay and accumulated interest will, with the approval of the Naval Board, become payable in the following circumstances:—

(i) *Officers*—

- (a) Upon final discharge from the Active List of the Sea-going Forces, provided that officers placed on half-pay prior to termination of their services may be paid accumulated Deferred Pay at any time after the date of their ceasing to draw full pay;
- (b) Upon resignation or voluntary retirement;
- (c) Upon being invalided from the Service for causes beyond the officer's control;
- (d) Upon the death of the officer whilst serving.

(ii) *Petty Officers and Men*—

- (a) Upon completion of the engagement into which entered;
- (b) Upon completion of each period of re-engagement;
- (c) Upon transfer to the R.A.N. Auxiliary Services;
- (d) Upon discharge to Shore, excepting as provided in clause (4);
- (e) Upon being invalided from the Service for causes beyond the rating's control;
- (f) Upon the death of the rating whilst serving.

(4) No person who is—

- (i) discharged "Run";
- (ii) dismissed from His Majesty's Service with disgrace;
- (iii) dismissed from His Majesty's Service; or
- (iv) discharged from the Service as "Services no longer required" on account of misconduct;

shall be entitled to any payment under this Article.

(5) No payments in respect of accumulated Deferred Pay shall be made other than in the circumstances prescribed in sections (i) and (ii) of clause (3) of this Article, but the Naval Board may, in special circumstances, restore the whole or any portion of the Deferred Pay which but for the reasons set out in clause (4) of this Article would have been payable. Such cases shall generally be limited to cases where "Run" has been removed.

(6) Contributions by the Commonwealth towards pension rights of men lent from the Royal Navy shall be deducted from amounts credited to those men on account of Deferred Pay.

(7) Deferred Pay shall not be credited in any of the following circumstances:—

- (a) during imprisonment or detention (either summarily or by Court Martial);
- (b) during imprisonment following conviction by a Civil Court;
- (c) during confinement in cells; or
- (d) during sick leave granted without pay;
- (r) Officers placed on the Half-pay List shall not be credited with Deferred Pay.

(8) In every case where Active Pay is drawn by ratings, Deferred Pay allowed shall be credited. Mulets for leave-breaking or deductions on account of being in 2nd Class for conduct, and sick leave on reduced pay shall not affect Deferred Pay.

(A.30/18/6.)

16.

**STATUTORY RULES 1922, No. 1.**

(Approved 3rd January, 1923, gazetted 4th January, 1923, to come into operation on and from the dates specified herein.)

No  
3873

AMENDMENT OF NAVAL FINANCIAL REGULATIONS.

(Statutory Rules 1920, No. 248, as amended to present date.)

1. Regulation 38 is amended, as from 1st October, 1922, by omitting sub-regulation (45) and inserting in its stead the following sub-regulation:—

"(45) *Acting Schoolmaster*—

Rate per Diem.

To the rating acting as Schoolmaster (payable under the conditions prescribed in King's Regulations and Admiralty Instructions, Article 1450) . . . . . Os. 8d."

2. Regulation 40 is amended, as from 1st January, 1923, by omitting sub-regulations (2) to (7) inclusive and inserting in their stead the following sub-regulations:—

(2) Interest at the rate of 3½ per cent. shall be credited annually on the 30th June in each year on the amount of accumulated Deferred Pay standing at credit of each member on 30th June of the previous year, provided that a full year's interest shall be allowed only on amounts which have stood to the credit of the member for a full year. Interest added to Deferred Pay Account shall be considered as part of accumulated Deferred Pay and shall bear interest accordingly.

In the event of any member or his estate becoming entitled to receive Deferred Pay on account of discharge, expiration of engagement, resignation, death, or for any other reason as provided in these regulations, interest on the amount of accumulated Deferred Pay standing at credit on 30th June prior to the date on which he or his estate became entitled to payment of Deferred Pay in the circumstances aforementioned shall be allowed from 1st July to the end of the month in which payment of Deferred Pay becomes due.

The Deferred Pay Account of an Officer or man shall be closed when payment is made in full of the amount accumulated, or when payment is made on expiration of an engagement. In the event of an officer or man re-entering the Service or continuing in the Service after drawing Deferred Pay, no interest shall be allowed in respect of any amount at credit prior to the closing of the account.

(3) Payment of Deferred Pay and accumulated interest will, with the approval of the Naval Board, become payable in the following circumstances :—

(i) *Officers—*

- (a) Upon final discharge from the Active List of the Sea-going Forces, provided that officers placed on half-pay prior to termination of their services may be paid accumulated Deferred Pay at any time after the date of their ceasing to draw full pay;
- (b) Upon resignation or voluntary retirement;
- (c) Upon being invalided from the service for causes beyond the officer's control;
- (d) Upon the death of the officer whilst serving.

(ii) *Petty Officers and Men—*

- (a) Upon completion of the engagement into which entered;
- (b) Upon completion of each period of re-engagement;
- (c) Upon transfer to the R.A.N. Auxiliary Services;
- (d) Upon discharge to Shore, excepting as provided in sub-regulation (4);
- (e) Upon being invalided from the Service for causes beyond the rating's control;
- (f) Upon the death of the rating whilst serving.

(4) No person who is—

- (i) discharged "Run";
- (ii) dismissed from His Majesty's Service with disgrace;
- (iii) dismissed from His Majesty's Service; or
- (iv) discharged from the Service as "Services no longer required" on account of misconduct;

shall be entitled to any payment under this regulation.

(5) No payments in respect of accumulated Deferred Pay shall be made other than in the circumstances prescribed in sections (i) and (ii) of sub-regulation (3) of this regulation, but the Naval Board may, in special circumstances, restore the whole or any portion of the Deferred Pay which, but for the reasons set out in sub-regulation (4) of this regulation, would have been payable. Such cases shall generally be limited to cases where "Run" has been removed.

(6) Contributions by the Commonwealth towards pension rights of men lent from the Royal Navy shall be deducted from amounts credited to those men on account of Deferred Pay.

(7) Deferred Pay shall not be credited in any of the following circumstances :—

- (a) during imprisonment or detention (either summarily or by Court Martial);
- (b) during imprisonment following conviction by a Civil Court;

- (c) during confinement in cells; or
- (d) during sick leave granted without pay.
- (e) Officers placed on the Half-pay List shall not be credited with Deferred Pay.

(8) In every case where Active Pay is drawn by ratings, Deferred Pay allowed shall be credited. Mulcts for leave-breaking or deductions on account of being in 2nd Class for conduct, and sick leave on reduced pay shall not affect Deferred Pay.

17.

**CORRIGENDUM.**

Navy Order No. 416 of 1922 is to be amended as follows :—For "12/4th" in sixth column read "1/24th".

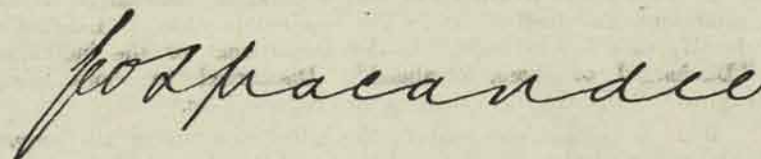
## Commonwealth Navy Orders.

Navy Office, Melbourne,

16th January, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval Estab-  
lishments, and others concerned.*

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19.	Certificate on Back of Railway Warrants.
20.	Condemnation of Tinned and other Preserved Provisions.
21.	Amendment of Price of Issue of "Lecture Notes on Elementary Navigation and Chart Work."

18.

**ABSENCE WITHOUT LEAVE—REMOVAL OF "RUN."**

With reference to Article 802, clause 2, of the King's Regulations and Admiralty Instructions, relative to Absentees who are marked "Run", the Naval Board have decided that in cases where the Captain is subsequently satisfied that there was no intention to desert, and authorizes the removal of the "R", the period of absence should be regarded as leave, and deducted from annual leave due for the current year, *provided that absentees are not treated as such and punished accordingly.*

2. In cases where the period of absence exceeds the amount of leave due for the current leave year, full particulars are to be reported to Navy Office for decision as to any further action to be taken.

(A. 30/23/186.)

19.

**CERTIFICATE ON BACK OF RAILWAY WARRANTS.**

With reference to paragraph 6 of Appendix II., Consolidated Navy Orders 1911-1920, attention is drawn to the fact that the certificate on the back of the Warrant must in every case clearly indicate reason for issue of the Warrant.

2. A certificate to the effect that a rating is "discharged to shore" is insufficient, and further details are required in order to indicate whether the Warrant is chargeable to the Department or the individual, *e.g.*, "Discharged to shore, invalided," "Discharged to shore, engagement expired," "Discharged to shore at own request," &c.

3. It is pointed out that in the latter case, under the provisions of paragraph 6, Article 21, of Naval Financial Regulations, ratings must themselves defray cost of rail or steamer fare to their homes or Port Divisions, except as provided in Navy Order No. 263 of 1922.

4. The issue of all such chargeable warrants should be advised each month, in accordance with Navy Order No. 116 of 1922.

(A. 43/3/712.)

20.

**CONDEMNATION OF TINNED AND OTHER PRESERVED PROVISIONS.**

Several instances of condemnations of preserved provisions have recently occurred which losses were occasioned owing to such provisions not having been issued in accordance with age as laid down in King's Regulations and Admiralty Instructions, Article 1733, or on account of the requirements of the Ship or Establishment having been considerably over-estimated.

2. In regard to stocks of preserved provisions generally, it is pointed out that it is a direct responsibility of the Accountant Officer to take such action as may be necessary to obviate as far as practicable any loss to the Crown. This may be effected by issue being arranged to another Ship or Establishment, or for the articles to be returned to the Royal Edward Victualling Yard in ample time to permit of re-issue and consumption within the required period.

3. A perusal of the Numbers and Contents Book will afford the Accountant Officer a ready guide as to the general state of the stocks affected. This examination should be made at least once during each quarter.

(S. 443/1/75.)

21.

**AMENDMENT OF PRICE OF ISSUE OF "LECTURE NOTES ON ELEMENTARY NAVIGATION AND CHART WORK."**

The price of issue on repayment of the book entitled "Lecture Notes on Elementary Navigation and Chart Work," by Commander (N) C. A. Merriman, R.N., as stated in paragraph 4 of Navy Order 337 of 1922 is to be amended to 1s. 6d. per copy as from date of issue of this Order.

(G. 403/1/328.)

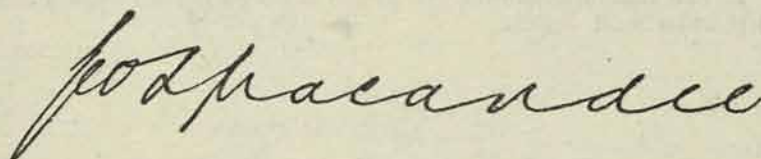


# Commonwealth Navy Orders.

Navy Office, Melbourne,  
23rd January, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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27.	Amalgamation of Libraries.
28.	Adoption, Revision, and Abolition of Forms and Supply of Publications.
29.	Signal Letters of British Ships.
30.	Corrigendum.

22.

## H.M.A.S. "PENGUIN"—RENAMING OF.

With reference to Navy Order No. 368 of 1922, as *Encounter* has been re-named *Penguin*, the old *Penguin* is to be referred to in official correspondence, &c., as *Penguin II*, until finally disposed of.

(G. 165/59/4.)

23.

## SALUTING STATION, APIA, SAMOA.

A saluting battery, consisting of four 6-pounder Q.F. Nordenfeldt guns, is now installed at Matautu Point, Apia, Western Samoa.

2. This additional saluting port should be added to the List in Admiralty Fleet Order No. 1 of 1922.

(G. 235/1/2.)

24.

## EDUCATIONAL TEST, PART I., 6th DECEMBER, 1922—RESULTS.

The following ratings passed the Educational Test, Part I., held on the 6th December, 1922:—

Name.	Rating.	O.N.	Where serving.
Buckingham, S. J.	Able Seaman	9399	<i>Cerberus</i>
Walker, F. C.	Electrical Artificer, 4th Class	13548	"
Kelly, J. P.	Acting Leading Stoker	11353	"
Epps, William T.	"	9998	"
Jackson, W. J.	"	11451	"
Clarke, Thomas G.	Shipwright, 2nd Class	10406	"
Turnbull, Edward	Stoker	12938	"
Edwards, Henry L.	Telegraphist	6349	"
Mowbray, Claude M.	"	6111	"
Begley, Edurn	"	5500	"
Macdonald, Donald	Leading Telegraphist	4454	"
Giles, Harry R.	Electrical Artificer	13521	"
Gooch, Ernest V.	Shipwright, 3rd Class	10468	"
Lowry, Frederick J.	Telegraphist	6190	"
Neck, Lloyd W.	Sick Berth Attendant	13104	"
Ives, Cecil C.	"	13074	"
Baxter, Harry	Officers' Steward, 4th Class	13575	"
Shelton, Edwin G. S.	Signal Boy	13253	"
Castles, Stanley W.	"	13442	"
Thompson, Hugh A.	"	13362	"
Burgess, Edwin C.	"	13261	"
Taylor, Aleck	"	13254	"
Barrow, Edwin B.	"	13341	"
Harris, Keith W.	"	13354	"
Osborne, Cyril A. L.	"	13303	"
Kerr, William H. A.	"	13359	"
Roper, Walter J.	"	13314	"
Peddell, Charles F.	"	13342	"
Christie, Thomas C.	"	13316	"
Kirby, Sidney J.	Signalman	9643	R.A.N.C.

## EDUCATIONAL TEST—continued.

Name.	Rating.	O.N.	Where serving.
Genevan, Harold	Boy, 2nd Class	13517	<i>Tingira</i>
McCarthy, Vivian	"	13522	"
Rees, Llewellyn	"	13501	"
Quick, Arthur H.	"	13499	"
White, Keith M.	"	13495	"
Smith, James G.	"	13508	"
Putland, Willfred H.	"	13482	"
Taylor, Ernest M.	"	13534	"
Norwood, Edward W.	"	13512	"
Powell, Sidney E.	"	13549	"
McEwie, Neville	"	13407	"
Arnold, Frank S.	"	13406	"
Andren, Peer H.	"	13507	"
Harvey, Charles H.	"	13500	"
Leach, Eric R.	"	13533	"
Harris, William	Boy, 1st Class	13343	"
Abotomey, Baden P.	Stoker	11782	<i>Melbourne</i>
Ladyman, Walter P.	Acting Leading Stoker	11768	"
Haynes, Jack R.	Able Seaman	6040	"
Lock, Lionel C.	"	3287	"
Philp, Harold H.	Ordinary Signalman	12175	"
Mort, David J.	Signalman	5952	"
Purtell, Jeffrey	Boy Writer	12805	<i>Sydney</i>
Saal, Henry N.	Stoker, 2nd Class	13458	"
Quinn, John	Stoker	11054	<i>Adelaide</i>
Rosser, Clarence V.	"	12654	"
Dockey, Francis J.	Boy Telegraphist	12603	"
Daly, Edmund	Able Seaman	9696	<i>Stewart</i>
Barton, Francis	Leading Signalman	10007	<i>Anzac</i>
Fairleigh, Noel	Stoker	11038	<i>Marguerite</i>

2. The necessary notation is to be made on the Service Certificates of these ratings.

(P. 329/5/14.)

(This Order will be reprinted for posting on Notice Boards.)

25.

## WESTERN PORT—APPROVAL OF PUNISHMENT WARRANTS.

Article 67 of Consolidated Navy Orders 1911-1920 is amended by adding the following paragraph:—

"(2) In regard to Western Port, punishment warrants are to be submitted to the Captain Superintendent of Training or other Senior Officer present in that port."

(P. 347/1/11.)

26.

## DENTAL HYGIENE LECTURES.

The routine indicated in Admiralty Fleet Order No. 2273/1922 is to be adopted in the Royal Australian Navy.

Lantern slides are not available.

(P. 362/1/186.)

27.

### AMALGAMATION OF LIBRARIES.

1. Approval has been given for the amalgamation of the Libraries of the Secretariat, the Navy, Army (including 3rd Military District), and the Air Services (including Civil Aviation), at Victoria Barracks, Melbourne. The combined Library will be known as the Department of Defence Library, and will be located in the building (Block B) adjoining the South Gate, Victoria Barracks, Melbourne, and is provided with a reading room.

#### ADMINISTRATION.

2. The administration of the Library will be a responsibility of the Secretariat.

The Librarian will be an officer of the Secretariat, and he will be responsible for the receipt, classification, and cataloguing of all books and publications and for the general conduct of the Library.

#### PURCHASE OF BOOKS.

3. The purchase of books will be the responsibility of the Secretariat. A committee, consisting of representatives of the Navy, Army, and Air Services, with a representative of the Secretariat as Chairman, has been formed, and will be known as the Books Selection Committee. The function of this Committee will be to consider and advise upon recommendations received for the purchase of books. The *personnel* of the Committee is as follows:—

##### Chairman—

Mr. W. A. Newman, Chief Clerk, Department of Defence.

##### Navy Representative—

*Commander R.D. Binney, R.N.*

Lieutenant-Colonel F. H. Griffiths, R.M.L.I., Director of Naval Intelligence.

##### Military Representative—

Lieutenant-Colonel E. F. Harrison, p.s.c., General Staff.

##### Air Board Representative—

Flight-Lieut. H. N. Wrigley, D.F.C., A.F.C.

##### Civil Aviation Representative—

Captain F. W. Follett.

##### Secretary—

Mr. R. K. Peacock, Librarian.

Meetings of the Committee will be summoned by the Chairman as occasion demands.

Books approved for purchase will be ordered from the Contractor by the Librarian.

#### LOAN OF BOOKS.

4. Books and publications will be available for loan to members of the Staffs of the various branches of the Secretariat, Navy, Army (including 3rd District Base and Head-Quarters of Divisional Formations in Victoria Barracks, Melbourne), the Air Services and the Munitions Supply Board. Books may also be loaned to such persons in an official capacity as are approved by the Secretary and to Officers of the Royal Australian Navy, Australian Military Forces, and the Royal Australian Air Forces stationed in Victoria.

The cost of transmission of books loaned to Officers stationed away from Melbourne will be borne as under:—

*From Library to the Officer—*

To be a charge against Library Vote.

*From the Officer to the Library—*

To be paid by the Officer concerned.

It must be understood that a borrower to whom a book has been loaned may not transfer such book to any other person.

Books will not be loaned to Officers proceeding overseas, unless specially authorized by the Secretary, Department of Defence.

Books may be loaned for a period of three (3) weeks in the first instance, but the loan may be extended on notification being given to the Librarian prior to the expiration of the loan. Recall notices will be sent to those who do not return books or publications at the end of the stipulated time.

#### LOSS AND DAMAGE OF BOOKS.

5. A borrower who loses a book will be required to replace it at his own expense. Any damage done to a book will be made good at the expense of the borrower to whom it was on issue at the time of damage.

#### LIBRARY HOURS.

6. Except in the case of public holidays, the Library will be open from 9 a.m. to 4.30 p.m. on week days and from 9 a.m. to 12 noon on Saturdays.

(G. 430/1/6.)

(This Order will be reprinted for posting on Officers' Notice Boards.)

28.

### ADOPTION, REVISION, AND ABOLITION OF FORMS AND SUPPLY OF PUBLICATIONS.

The undermentioned A.S. Forms have been revised, and supply will be made by the Naval Store Officer, Sydney, on demand, in the usual manner. Present stocks of these forms will be exhausted before issue of the revised form is made:—

Form A.S. 55—"Engagement Form (Sea-going)."

Form A.S. 55A—"Engagement Form—Seven years."

Form A.S. 55B—"Engagement Form—Boys."

(G. 418/2/194.)

Form A.S. 73—"Mess Accounts of Officers Monthly."

(G. 418/2/170.)

Form S.321A, "Log Book—Ship."—It has been decided to utilize the Admiralty Form S. 321A in the R.A.N. in lieu of Form A.S. 321A. A supply of S. 321A has been ordered from the Admiralty, and issue will be made on demand by the Naval Store Officer, Sydney, in the usual manner. Present stocks of Form A.S. 321A should be utilized until exhausted.

(G. 418/2/167.)

Form S. 304c, "Gyro-Diagram Form."—It has been decided to utilize the Admiralty Form S. 304c in the R.A.N., notification of the institution and use of which appeared in Admiralty Fleet Order 2673/1922. A first supply of this form has been received from the Admiralty, and issue will be made by the Naval Store Officer, Sydney, without demand.

[(G. 418/2/181.)

The undermentioned R.A.N.R. Forms have been revised, and supply will be made to Royal Australian Naval Reserve District by the Naval Store Officer, Sydney, on demand, in the usual manner. Present stocks of these forms should be utilized until exhausted :—

- Form R.A.N.R. 2B.—“Record of Service—Officers.”  
 Form R.A.N.R. 7A.—“Notification of Transfer.”  
 Form R.A.N.R. 10.—“Passing Certificate of R.A.N.R., Executive Officers.”  
 Form R.A.N.R. 10A.—“Passing Certificate of R.A.N.R. Engineer Officers.”  
 Form R.A.N.R. 10B.—“Passing Certificate of R.A.N.R. Accounting Officers.”  
 Form R.A.N.R. 14.—“Return of Non-efficient Trainees.”  
 Form R.A.N.R. 30.—“Clothing and Badges Abstract, R.A.N.R.”  
 Form R.A.N.R. 34.—“Suspense Book.”  
 Form R.A.N.R. 34A.—“Conversion Voucher.”  
 Form R.A.N.R. 37A.—“Clothing issued on Repayment to R.A.N.R. Staff.”  
 Form R.A.N.R. 38.—“Record of Stores on Loan.”  
 Form R.A.N.R. 39.—“Issues on Repayment to R.A.N.R.”  
 Form R.A.N.R. 44.—“Return of Fines, Prosecutions, Punishments.”  
 Form R.A.N.R. 45.—“Naval Stores Account.”  
 Form R.A.N.R. 45A.—“Victualling Stores Account.”  
 Form R.A.N.R. 45B.—“Ordnance Stores Account.”  
 Form R.A.N.R. 45C.—“Medical Stores Account.”

(G. 418/1/157.)

- Form R.A.N.R. 5.—“Record Book.”  
 Form R.A.N.R. 7.—“Transfer Sheet.”

(G. 418/1/76.)

- Form R.A.N.R. 8.—“List of candidates for Promotion to Officer's Rank in the R.A.N.R.”  
 Form R.A.N.R. 8A.—“Application for Officer's Rank.”  
 Form R.A.N.R. 8C.—“Application for appointment as Medical Officer in the R.A.N.R.”  
 Form R.A.N.R. 9.—“Annual Report of Officers, R.A.N.R.”  
 Form R.A.N.R. 11.—“Instructions to Naval Trainees.”  
 Form R.A.N.R. 13.—“Medical Survey Form.”  
 Form R.A.N.R. 24.—“Training Camp—Estimated Expenditure.”

(S. 418/1/85.)

The undermentioned R.A.N.R. Form has been adopted for the enrolment in the R.A.N.R. of volunteers who wish to voluntarily continue training after performing their statutory obligations. First supply will be made to Royal Australian Naval Reserve Districts by the Naval Store Officer, Sydney, without demand :—

- Form R.A.N.R. 6.—“Attestation Form for Ratings voluntarily engaged in the Citizen Naval Forces.”

(P. 339/21/29.)

The undermentioned R.A.N.R. Form has been abolished :—

- Form R.A.N.R. 36.—“Return of Examination Service Stores.”

(G. 418/1/111.)

The undermentioned Dental Forms have been adopted for use in the R.A.N., and first supply will be made to H.M.A. Ships and Establishments concerned by the Naval Store Officer, Sydney, without demand :—

- Form A.M. 198z.—“Demand for Dental Stores.”  
 Form A.M. 202y.—“Dental Day Book (Mechanical).”  
 Form A.M. 202z.—“Dental Day Book (Surgical).”  
 Form A.M. 233y.—“Dental Appointment Slip.”  
 Form A.M. 233z.—“Dental Appointment Diary.”  
 Form A.M. 235z.—“Quarterly Dental Return.”

(S. 468/2/13.)

The undermentioned Dental Form has been revised, and supply will be made by the Naval Store Officer, Sydney, without demand. The existing form will then become obsolete :—

- Form A.M. 203.—“Dental Stores Account.”

(S. 468/2/13.)

The undermentioned Dental Form has been revised, and supply may be obtained by demand on the Naval Store Officer, Sydney, in the usual manner. Present stocks should be used until exhausted :—

- Form A.M. 150.—“Dental Report.”

(S. 468/2/13.)

“Notes on Turbines, &c., by H.M.S. *Fisgard*.”—An order has been placed with the Admiralty for the supply of copies of the following Notes on Turbines, &c., by H.M.S. *Fisgard*. On receipt, distribution to H.M.A. Ships, &c., will be made by the Naval Store Officer, Sydney, without demand :—

- “Notes on Turbines.”  
 “Illustrations to accompany Notes on Turbines.”  
 “Notes on Internal Combustion Engines.”  
 “Illustrations to accompany Notes on Internal Combustion Engines.”  
 “Oil Fuel Lectures to Officers.”  
 “Illustrations to accompany Oil Fuel Lectures to Officers.”

(G. 403/2/267.)

“Manual of Instruction for R.N. Sick Berth Staff.”—With reference to Navy Order No. 9/1919, a further supply of the publication “Manual of Instruction for R.N. Sick Berth Staff” has been ordered from the Admiralty for use in the R.A.N. On receipt, copies will be made available for issue to Sick Berth Ratings on repayment at the rate of 1s. 6d. per copy. H.M.A. Ships and Establishments should demand requirements from the Naval Store Officer, Sydney.

(G. 403/2/292.)

An order has been placed with the Admiralty for the supply of the following O.U. publications, and, on receipt, issue will be made by the Naval Store Officer, Sydney, without demand :—

- O.U. 5191, Nos. 5 and 6—“Fire Control Pocket Books.”

(S. 21/1444.)

- O.U. 5274—“Manœuvring Manual.”

(G. 403/2/289.)

29.

## SIGNAL LETTERS OF BRITISH SHIPS.

The following Commercial Code Signal has been appropriated to the undermentioned British ship:—

Date.	Signal Letters.	Name of Ship.	Port of Registry and Official No.	Sail or Steam, Rig., and Net Regd. Tonnage.	Owners.
28.12.22	T.Q.C.S.	<i>Wollongbar</i>	Sydney, 150,190	Steam, — 874	North Coast Steam Navigation Co. Ltd., 3 Sussex street, Sydney

(G. 236/1/33.)

30.

## CORRIGENDUM.

Navy Order No. 16 of 1923 is amended as follows:—For "Statutory Rules 1922, No. 1" read "Statutory Rules 1923, No. 1."

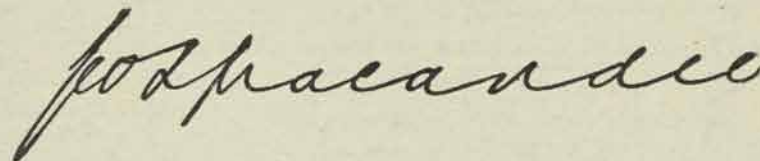
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
30th January, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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31.	Commonwealth Income Tax.
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33.	Certification of Claims for Stores supplied by Admiralty.
34.	Examinations conducted by Engineer Commander (S), H.M.A.S. "Platypus."

31.

**COMMONWEALTH INCOME TAX.**

With reference to Navy Order No. 65 of 1922, in which it was advised that all Officers and Men of the Royal Australian Navy were subject to Commonwealth Income Tax from 1st July, 1920, the following extracts from the *Income Tax Assessment Act 1915-1918*, and the *Income Tax Assessment Act 1922*, are promulgated for general information:—

Section 13 of *Income Tax Assessment Act 1915-1918*:—

"This Act shall not apply to income derived from personal exertion by any person who is, or has been on Active Service outside Australia during the present War, with the Naval or Military Forces of the Commonwealth, or any part of the King's Dominions, or of an Ally of Great Britain, from the date of his enlistment in or appointment to those Forces until the date of his discharge therefrom or the termination of his appointment."

Section 98 of the *Income Tax Assessment Act 1922*:—

"Notwithstanding anything contained in any Act repealed by this Act, a person who was on Active Service with or in any way attached to the Naval Forces of the Commonwealth during the War which commenced on the 4th day of August one thousand nine hundred and fourteen shall not, by reason of such service, be entitled to exemption in respect of income derived by him from personal exertion after the 30th day of June one thousand nine hundred and twenty-one."

2. As the law now stands, Officers and Men of the Royal Australian Navy, who served outside Australia during the recent War, are entitled to exemption from Federal Income Tax as from the date of enlistment (if that date was subsequent to 4th August, 1914) in respect of income from Personal Exertion derived during the War period and prior to 1st July, 1921. The previous Departmental decision making such exemption effective only up to 30th June, 1920, has been modified by Section 98 of the *Income Tax Assessment Act 1922*, in so far as to extend this exemption up to 30th June, 1921.

3. All Officers and Men of the Royal Australian Navy are required to render returns, and are liable to be assessed in respect of any income derived by them subsequent to 30th June, 1921, if such income exceeded £200 per annum. Returns should accordingly be rendered forthwith.

4. Officers and Men of the R.N. on loan to the R.A.N. are appointed to, and are therefore members of the latter Service during the period of their engagement.

5. The Commissioner of Taxation has intimated that in the case of R.N. Officers and Men who were engaged on loan prior to 30th June, 1921, under the terms of Navy Order No. 43 of 1916 (C.N.O. Article 252), exemption may be allowed up to the date of the termination of their loan engagement. Such exemption will not apply, however, to an extension of engagement, commencing subsequent to 30th June, 1921.

This paragraph does not relieve Officers and Men who are on loan from the Royal Navy from the necessity for rendering returns of their income, in compliance with paragraph 3 of this Order; when rendering such returns, however, exemption under this paragraph should be claimed on income from personal exertion.

(A.40/1/74.)

(This Order will be reprinted for posting on Notice Boards).

32.

**HIGHER EDUCATIONAL TEST—ESTABLISHMENT OF BOOKS, ETC., FOR.**

Approval has been given for the supply of Nautical Almanacs and Tide Tables, Parts I. and II., to H.M.A. Ships and Establishments, for the use of candidates preparing for the Higher Educational Test, as follows:—

	Training Cruiser.	Light Cruisers and <i>Tingira</i> .	Destroyers and Sloops.	Flinders Naval Depot.	<i>Penguin</i> .	<i>Platypus</i> .	R.A.N. College.
Nautical Almanacs, 1922	12	12	6	12	6	6	3
Tide Tables, Part I. . .	12	12	6	12	6	6	3
Tide Tables, Part II. . .	12	12	6	12	6	6	3

2. Demands to complete to the above revised Establishment are to be forwarded to the Naval Store Officer, Sydney.

3. The above Establishment is to be added to that shown in Navy Order No. 251 of 1922.

(G.403/1/253.)

33.

**CERTIFICATION OF CLAIMS FOR STORES SUPPLIED BY ADMIRALTY.**

In future the following certificate is to be given on London Vouchers for the supply of Naval, Victualling, Naval Ordnance, Torpedo, Mine and Gun Mounting Stores:—

"I certify that the stores referred to on this account have been correctly received and taken on charge in . . . . . account, and that the account for these articles has not been certified previously by me."

Navy Order No. 25 of 1921 is hereby cancelled.

(A.8/1/149.)

34.

**EXAMINATIONS CONDUCTED BY ENGINEER COMMANDER (S) H.M.A.S. "PLATYPUS."**

Article 204 of the Consolidated Navy Orders 1911-1920, regarding Examinations by the Engineer Commander (S), H.M.A.S. *Platypus*, is hereby cancelled.

(P.329/1/9.)

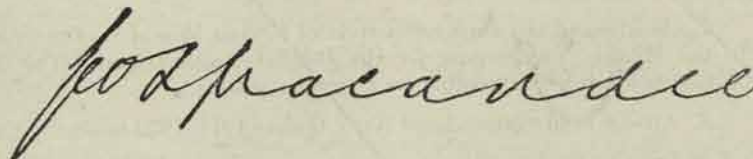
## Commonwealth Navy Orders.

Navy Office, Melbourne,

6th February, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval Estab-  
lishments, and others concerned.*

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39.	Purchase of Motor Spirit.
40.	Supply of Dairy Produce to H.M.A. Ships—Schedule of Contract Rates.
41.	Contracts for Fresh Provisions at Hobart.

35.

**SALUTING PORTS.**

The Saluting Ports in Australia are :—

Fremantle,  
Melbourne,  
Sydney.

The following is a list of stations at which salutes are authorized to be fired :—

State.	Salutes to Foreign Men-of-War.	Other Salutes.
New South Wales ..	Middle Head, Sydney	Government Domain, Sydney
Victoria ..	Queenscliff, Fort	
Western Australia ..	Artillery Barracks, Fremantle	

Notification of the expected arrival of foreign Men-of-War is to be made to the Military Commander by the District Naval Officer. The Military Authorities will be responsible for returning salutes.

- Article 43 of Consolidated Navy Orders 1911-1920 is hereby cancelled.
- Consequent amendments are to be made in Admiralty Fleet Order No. 1 of 1922, by deleting Brisbane, Hobart, Adelaide, and Thursday Island. (G.235/1/3.)

36.

**PROMOTION OF WARRANT OFFICERS TO COMMISSIONED OFFICER FROM WARRANT RANK.**

With reference to Navy Order No. 385 of 1922, it is desired to point out that paragraph 2 of this Order states that Warrant Officers, Royal Australian Navy, will be eligible for consideration for promotion to Commissioned Officer from Warrant Rank on attaining certain specified seniority. It is not implied that Officers will necessarily be promoted on reaching the seniority specified; these seniorities mark rather the commencement of the Promotion Zones.

2. The Board propose to consider annually, about June in each year, the claims of all Warrant Officers who possess the required qualifications under the Navy Order, and the promotion of those selected for advancement will date from 1st July.

3. In due course when, after 1st July, 1930, all Warrant Officers are required to possess 10 years' seniority before being eligible for promotion, Officers will be considered for advancement as from the date on which they attain the required seniority.

(21/9644.)

37.

**REGULATING PETTY OFFICER VACANCIES IN FLEET NUMBERS.**

Five vacancies in the Regulation Branch for the rating of Regulating Petty Officer will require to be filled at an early date.

2. The qualifications necessary for the rating of Regulating Petty Officer, vide Appendix XV., Part L, No. 124, K.R. & A.I., are as follows :—

"Candidates must be under 30 years of age, and may be drawn from any Branch, but must not hold a lower equivalent rating than Petty Officer. They must have three years' sea-going service, with 'V.G.' conduct for the three years immediately preceding the Examination. They must be of a minimum height of 5 feet 7 inches; thoroughly recommended as suitable for regulating duties, and have passed the Educational Test, Part 1."

3. Candidates selected will be examined, after a two months' course at Flinders Naval Depot, and, if successful, serve on probation for a period of at least one year from the date of passing the Examination. Qualified probationers will be rated "Acting Regulating Petty Officers" until finally transferred.

Candidates who fail to pass the Depot Examination must revert to their former employment.

4. The names of volunteers, accompanied by Service Certificates, should be forwarded direct to the Commanding Officer, Flinders Naval Depot, Westernport.

(P.349/11/8.)

(This Order will be reprinted for posting on Notice Boards.)

38.

**FLAGS FOR ROYAL AUSTRALIAN FLEET AUXILIARIES.**

With reference to Admiralty Fleet Order No. 2189 of 1922, R.A.F. Auxiliaries are to fly the following flags :—

- The Ensign to be the Commonwealth Blue Ensign.
- The Jack to be the Jack for vessels in the employ of Public Offices (Plate 9 of Flag Book) with the Admiralty Badge in the fly (Plate 33 of Flag Book).

White Ensigns carried in above vessels are to be returned to the Naval Store Officer, Garden Island, Sydney, and deleted from Establishment of Naval Stores.

Two Jacks referred to at (b) are to be added to Establishment and supply will be made by the Naval Store Officer without demand.

(G.417/1/21.)



39.

## PURCHASE OF MOTOR SPIRIT.

With reference to Navy Order 254 of 1922, the prices at which Plume Motor Spirit will be supplied by Vacuum Oil Company as from 15th January, 1923, are as follows:—

Locality.	Plume Motor Spirit.
	<i>s. d.</i>
Fremantle .. .. .	22 0
Perth .. .. .	22 6
Henderson Naval Base .. .. .	22 3
Bunbury .. .. .	22 6
Port Adelaide .. .. .	22 0
Adelaide .. .. .	22 6
Melbourne .. .. .	22 0
Geelong .. .. .	22 0
Hobart .. .. .	22 6
Launceston .. .. .	22 6
Sydney .. .. .	22 0
Newcastle .. .. .	22 0
Brisbane .. .. .	22 0
Rockhampton .. .. .	23 0
Townsville .. .. .	23 0
Cairns .. .. .	23 6
Maryborough .. .. .	24 6
Mackay .. .. .	25 0

2. Supplies are for delivery f.o.b. or f.o.r. at the respective centres or within city limits and subject to 2½ per cent. discount.

(S.420/2/33.)

40.

## SUPPLY OF DAIRY PRODUCE TO H.M.A. SHIPS—SCHEDULE OF CONTRACT RATES.

The following are the contract prices for supplies of Dairy Produce to H.M.A. Ships during the period 1st January to 31st March, 1923:—

	Melbourne and Westernport.*	Sydney.
Bacon, best mild (sides, 40-50 lbs.) (including wrappers or covers) .. .. .	<i>s. d.</i> 1 2 per lb.	<i>s. d.</i> 1 1 per lb.
<i>Brand—</i> .. .. .		" Crown." .. .. .
Butter, in prints .. .. .	†Market Rates	‡Market Rates
<i>Brand—</i> .. .. .		" Shorthorn," &c. .. .. .
Butter Boxes, extra .. .. .	<i>s. d.</i> 1 0 each	<i>s. d.</i> 0 9 each
Cheese, semi-matured, large .. .. .	0 10½ per lb.	0 10½ per lb.
Cheese, choice, matured, mellow, large .. .. .	0 10½ per lb.	0 10½ per lb.
Eggs, new laid, fair average size .. .. .	1 5½ per dozen	1 10 per dozen
Egg Cases, if not returned in good order and condition, extra .. .. .	3 0 each	3 0 each
<i>Name and Address of Contractor—</i>	BAILEY BROS., 512 Flinders - street, Melbourne.	FOLEY BROS. LTD., Sussex - street, Sydney.

\* Supplies for Westernport delivery, F.O.R., Melbourne.

† Market rate shall mean the wholesale market rate for 92 points grade as published in Melbourne Argus on the Friday preceding the date on which supply is made.

‡ Market rate shall mean the wholesale market rate for 92 points grade as published in the Sydney Daily Telegraph on the Saturday preceding the date on which supply is made.

41.

## CONTRACTS FOR FRESH PROVISIONS AT HOBART.

The following are the contract prices for supplies of fresh provisions to H.M.A. Ships at Hobart during period 23rd January to 13th March, 1923:—

## BREAD.

Item.	Contract Rate.
Delivery on Board— Vessel lying alongside any wharf at Hobart .. .. .	15s. per 100 lbs.

*Name and Address of Contractor—*B. WATKINS, 418 Macquarie-street, Hobart.

## FRESH MILK.

Item.	Contract Rate.
Delivery on Board— Vessel lying alongside any wharf at Hobart .. .. .	<i>s. d.</i> 2 8 per gallon
Vessel at anchor away from wharf .. .. .	2 8 per gallon

*Name and Address of Contractor—*TASMANIAN MILK COMPANY (K. STOLZENBERG), 106 Harrington-street, Hobart.

## DAIRY PRODUCE.

Item.	Contract Rate.	Contract Rate.	Contract Rate.
	<i>s. d.</i>	<i>s. d.</i>	<i>s. d.</i>
Bacon, best mild (sides, 40-50 lbs.) (including wrappers or covers) .. .. .	1 0 per lb.		
<i>Brand—</i> .. .. .	" Rex." .. .. .		
Butter, in prints .. .. .		1 8½ per lb.	
<i>Brand—</i> .. .. .		Best Factory .. .. .	
		" Lighthouse" .. .. .	
		" Duck River" .. .. .	
Cheese, semi-matured, large .. .. .	0 11½ per lb.		
Cheese, choice, matured, mellow, large .. .. .	0 11½ per lb.		
Eggs, new laid, fair average size .. .. .			1 3½ per doz.
Egg Cases, if not returned in good order and condition, extra .. .. .			1 0
<i>Name and Address of Contractor—</i>	MURDOCH BROS. PTY. LTD., Market - place, Hobart.	FERGUSON AND Co., 10 Murray-street, Hobart.	BARNETT BROS. LTD., Clyde - street, Hobart.

## MEAT.

Item.	Contract Rates.		
	Fresh.	Frozen.	per 100 lbs.
Beef, fores (Carcasses to be cut in } per lb.	<i>s. d.</i> 0 3½	<i>s. d.</i> ..	£ <i>s. d.</i> 1 17 6
.. hinds ( eight pieces ..	0 7½	..	2 5 10
.. ribs, boned and rolled (chuck ribs will not be accepted) ..	0 7	..	2 18 4
* .. topsides, to be cut clear of aitch bone ..	0 6½	..	2 18 4
* .. thick flanks .. ..	0 6½	..	2 18 4
.. corned briskets .. ..	0 3½	..	1 15 5
.. corned rounds .. ..	0 7½	..	2 18 4
Veal .. .. ..	0 7½	..	2 18 4
Mutton, carcasses .. ..	0 6½	..	2 1 8
.. chops .. .. ..	0 7	..	2 10 0
Lamb, carcasses .. ..	0 8	..	3 2 6
Pork, sides .. .. ..	0 9½	..	3 15 0
.. corned .. .. ..	0 9½	..	3 15 0
Sausages, pork .. .. ..	0 8	..	2 18 4
.. mixed meat .. .. ..	0 5½	..	2 10 0
.. Belgian .. .. ..	0 11	0 11	..
Fresh Suet, beef, kidney .. ..	0 6	..	2 1 8
Brawn .. .. ..	1 0	1 0	..
Hearts, ox, average 3-lbs. .. each	1 0	1 0	..
Kidneys, ox .. .. ..	1 0	1 0	..
.. sheep's .. .. .. per doz.	1 6	1 6	..
Sheep's Fry .. .. ..	4 0	4 0	..
Soup Meat .. .. .. per lb.	0 6	0 6	..
Tripe, ox, cooked .. .. ..	0 8	0 8	..
Ice .. .. .. per cwt.	2 9	..	..
Name and Address of Contractor—	CLARKE AND TUDOR, 101 Liverpool-street, Hobart.	DRYSDALE AND WALPOLE, 81 Elizabeth-street, Hobart.	

\* When supplies of topsides are being ordered, a quantity of thick flanks, not less than one-half the total weight of topsides, will also be ordered in order that the leg portion of hindquarters may be utilized to the best advantage.

## VEGETABLES.

Item.	Contract Rate.	
	<i>s. d.</i>	
Potatoes, Carmen, or other kind of equal quality—in bags ..	10 3	per 100 lbs.
Cabbages, free from outside leaves and stalks—to weigh not less than 3 lbs. each ..	0 1½	per lb.
Cauliflowers, fresh, newly cut plants, sound and free from disease, average 3 lbs. each (if obtainable) ..	0 2	per lb.
Mixed Vegetables, free from all tops, consisting of the following as may be ordered:—Turnips, Carrots, Parsnips (each bunch not less than 1½ lbs. weight) ..	0 1½	per lb.
Marrows .. .. ..	13 0	per 100 lbs.
Pumpkins (if obtainable) .. .. ..	15 0	per 100 lbs.
Swedes, free from all tops .. .. ..	6 0	per 100 lbs.
Onions, in bags .. .. ..	10 9	per 100 lbs.
Salads, assorted .. .. ..	3 0	doz. bunches
Name and Address of Contractor—	BARNETT BROS. PTY. LTD., Clyde street, Hobart.	

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
13th February, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. J. Macandee*

The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.

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48.	Vacancy for Director of Naval Stores and Victualling.

42.

### ISSUE OF CHARGEABLE WARRANTS TO RATINGS.

The attention of Commanding Officers is drawn to Appendix II, paragraphs 26 and 27 of the Consolidated Navy Orders 1911-1920, Navy Order No. 16 of 1921, paragraphs 5 and 6, and Navy Order No. 250 of 1921, regarding the issue of Chargeable Warrants to ratings to enable them to rejoin their Ships.

2. Ratings, in Melbourne, are in all cases to obtain Chargeable Warrants from the District Naval Officer, Port Melbourne, and not from the Navy Office, Department of Defence, St. Kilda-road, Melbourne.

(A.43/3/780.)

(This Order will be reprinted for posting on Notice Boards.)

43.

### AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE ROYAL AUSTRALIAN NAVAL RESERVE.

The following items are to be added to Appendix VII., Establishment of Stores for the R.A.N.R., on page 134 of the above mentioned Regulation :—

Sub-head.	Patt. No.	Article.	Basis of Establishment.
E.8	713	Glycerine Brown	1 gallon to each Drill Room having a 4" and 12 pounder Gun Half gallon to each Drill Room having a 12 pounder Gun

(S.227/8/65.)

44.

### AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE ROYAL AUSTRALIAN NAVAL RESERVE.

The following addition is to be made to the Regulations and Instructions for the Royal Australian Naval Reserve, Appendix VII., page 126 :—

"In the column headed 'Basis of Establishment' in the eighth line after the word 'per' insert the words 'Trainee on the'."

(S.450/24/84.)

45.

### RECRUITING FEES.

With a view to accelerating recruiting for the Royal Australian Navy, the Naval Board have decided, as a temporary measure, to introduce a Capitation Allowance of £1, payable to all Members, below the rank of Commissioned Officer, of the Permanent Naval Forces (including R.A.N.R.

Staff and Boys serving in H.M.A.S. *Tingira* for each recruit raised by them who is finally entered in the Royal Australian Navy, subject to the following conditions, taking effect from the date of this Navy Order :—

- and to Civilian Schoolmasters R.O. 166/73*
- That the recruit for which the allowance is claimed has signed the certificate referred to in paragraph 4 (a) on first applying to join the R.A.N. and prior to final entry.
  - That the allowance is payable to the person only whose name is mentioned in the certificate signed by the recruit.
  - That claims for the allowance are put forward within 30 days of the date of final entry of the recruit concerned.

2. Prospective recruits should be instructed to apply for entry to the Naval Recruiting Officer nearest his place of residence, either in person or by written application.

3. It is notified for general information that the following are the Naval Recruiting Officers :—

Commanding Officer, H.M.A.S. *Tingira* (Boys only).

District Naval Officers :—

Brisbane  
Edgecliffe (Sydney)  
Port Melbourne  
Port Adelaide  
Fremantle  
Hobart

Sub-D.N.O's. :—

Newcastle  
Williamstown  
Geelong  
Launceston

} All ratings including Boys.

4. Recruiting Officers are to obtain one of the following certificates (in duplicate) from each applicant for enrolment in the R.A.N. at the time of such person's first verbal or written application :—

- I, the undersigned, hereby certify that name..... who, I understand, is a rank or rating..... member of the Permanent Naval Forces, serving at/in..... is responsible for my making an application to join the Royal Australian Navy.

.....  
Signature.

or (delete one or the other).

- I, the undersigned, applied to join the Royal Australian Navy of my own volition, and without any previous advice from a member of the Permanent Naval Forces.

.....  
Signature.

Date.....

Witness—

Signature..... Rank.....

(A witness should be either a Commissioned or Warrant Officer or a Clerk, Class IV., or above.)

Place.....

5. The original certificate is to be forwarded to the Certifying Officer in the case of Districts, and the Accountant Officer in the case of *Tingira*, and retained by him for attachment to claims which may eventually be received. The duplicate certificate is to be attached to Form A.S. 55 and form part of the usual Form of Engagement.

6. A member of the Permanent Naval Forces should make his claim in the first instance to the Captain of his ship or Establishment, who will forward the claim on Form N.A.4 to the D.N.O. concerned, or in the event of recruits being originally dealt with direct by *Tingira* to the Commanding Officer of that ship, when the following action is to be taken:—

(a) On receipt of a claim, the Accountant Officer, H.M.A.S. *Tingira* or District Certifying Officer should verify the claim, and if correct, attach the original certificate referred to in paragraph 4 (a) and endorse the claim to the effect "that the recruit has been finally entered in the R.A.N. and that no previous payment of the allowance has been made in respect of the recruit concerned."

(b) The claim should then be returned for payment to the Ship or Establishment in which the applicant for the allowance is serving.

7. The extension of the payment of this allowance to members of the Permanent Naval Forces is tentative, and may be withdrawn at any time by direction of the Naval Board.

8. Vacancies now exist in the Royal Australian Navy for the following ratings:—

Ordinary Seamen (Direct Entry).—Age 17 to 21 years.

Stokers, 2nd Class

Boys " 18 to 25 "

Shipwrights. " 14½ to 16½ "

~~Painter.~~

Plumber.

~~Engine Room Artificer (coppermill).~~

Ordnance Artificers, 4th Class.

Electrical Artificers, 4th or 5th Class.

~~Assistant Cooks.~~

Sick Berth Attendants.

Officer's Stewards, 4th Class.

Officer's Cooks, 4th Class.

Bandsmen.

Any further information required as to qualifications for entry in the respective ratings can be obtained on application to the nearest Recruiting Officer.

(P.351/1/188.)

(This Order will be reprinted for posting on Notice Boards.)

46.

#### LEAVE OF OFFICERS.

In accordance with Statutory Regulations for the Naval Forces, all absences on leave (except the usual week-end leave) must count in the annual allowance of recreation leave; paragraph 2 of Article 310 of the Consolidated Navy Orders 1911-1920 is therefore to be amended by omitting the word "not" in the last line.

(P.332/4/150.)

47.

#### PAYMENT OF DEFERRED PAY ON COMPLETION OF ENGAGEMENT.

Consequent on the issue of Navy Order No. 15 of 1923 regarding the above, paragraphs 4, 9 and 10 of Article 251 of the Consolidated Navy Orders 1911-1920 are hereby cancelled.

(A.30/22/141.)

48.

#### VACANCY FOR DIRECTOR OF NAVAL STORES AND VICTUALLING.

1. A vacancy exists in the position of Director of Naval Stores and Victualling, Central Administration, Navy Office.

2. Applications from Officers of the Department (Naval or Civil) who are competent and desirous of being considered for the appointment, should reach the Secretary, Naval Board, not later than 27th February, 1923.

3. Salary is £750 per annum inclusive of all allowances except travelling.

4. If an Officer on the Sea-going List of the Permanent Naval Forces is selected he will be placed on the Retired List.

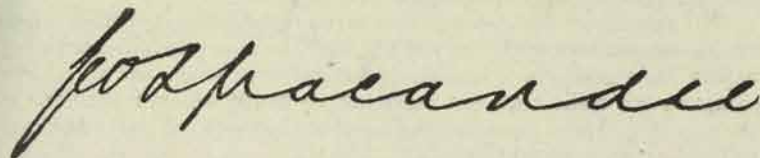
(P.317/5/2.)

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
20th February, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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54.	Issue of Tools to Torpedo Ratings.
55.	Form A.S. 396—School Register.
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## (f) Miscellaneous Branch—

Technical Instruction and Lectures applicable to their various Branches	.. .. .	40 hours
Seamanship	.. .. .	4 hours
Gunnery	.. .. .	20 hours

4. Details of the subjects of instructions mentioned in paragraph 3 are as follows:—

(i) *General Service Branch*—(a) *Seamanship*—

Naval Salutes and Marks of Respect.  
 Marks of Rank and Distinguishing Badges.  
 Bag and Hammock Instruction.  
 Bends and hitches, knots and splices as follows:—Half, reef, clove, round turn and half, sheet bowline, sheep-shank, rolling, fisherman's, figure of eight, short splice and eye splice in both wire and rope.  
 Knowledge of the compass.  
 Parts of boat.  
 Boat pulling.  
 Simple navigation lights.  
 Swimming.  
 Life-saving.

(b) *Gunnery*—

Instruction should be of a progressive nature, and is to be confined to Royal Naval Handbook of Field Training 1920, Part I., up to and including Section 42; and Part II., Sections 1–37, inclusive, and Sections 54–57 inclusive.

Gun drill at all guns supplied to their Sub-District.

Course of Ammunition for Boys 1915.

25 rounds Miniature Range firing.

(Note—In teaching gun, rifle, and squad drill, detail is to be avoided as much as possible. Cadets are to be shown how to perform the motions. As regards the sights and parts of guns, a general knowledge only is required.)

(ii) *Signal Branch*—(a) *Signals*—

Semaphore (Alphabet and Numerals).  
 Morse (Flags and Flashing). (Alphabet and Numerals.)  
 Flags, Naval and International Codes.  
 Admirals' Flags (British).

(b) *Seamanship*—

Naval Salutes and Marks of Respect.  
 Marks of Rank and Distinguishing Badges.  
 Bag and Hammock Instruction.  
 Simple bends, hitches, and splices essential to Signal Ratings.

(c) *Gunnery*—

Squad Drill with arms.  
 Rifle Exercises, and  
 Preliminary Firing Exercises (Handbook of Field Training 1920, Parts I. and II.).  
 20 rounds Miniature Range Firing.

(iii) *Wireless Branch*—(a) *Wireless*—

Simple instruction in elementary electricity, &c., as applied in W./T. (Text Book: Notes on Wireless Telegraphy for use in Boys' Training Establishments).

Buzzer and Sounder.

Primary Instruction in use of P.H.D. W/T Sets.

(b) *Seamanship*—

Naval Salutes and Marks of Respect.  
 Marks of Rank and Distinguishing Badges.  
 Bag and Hammock Instruction.

(c) *Gunnery*—

Squad Drill with arms.  
 Rifle Exercises and Preliminary Firing Exercises (Handbook of Field Training 1920, Parts I. and II.).  
 20 rounds Miniature Range firing.

(iv) *Stoker Branch*—(a) *Stokehold and Technical Instruction*—

Preliminary instruction in the duties of a Stoker in stokehold.

Explanation of the course taken by the steam and water in passing from the boilers, through the engines and back again to the boilers.

Elementary idea of a boiler.

Explanation of procedure of raising steam.

Explanation of the control of fuel supply under different rates of steaming.

Explanation of cleaning fires and sweeping tubes while under way.

Explanation of the use of all the different fittings on a boiler.

Thorough explanation in precautions necessary in stokeholds using fuel oil.

(The majority of the foregoing instruction should where possible be imparted to Cadets whilst actually in a Ship's stokehold.)

(b) *Seamanship*—

Naval Salutes and Marks of Respect.  
 Marks of Rank and Distinguishing Badges.  
 Bag and Hammock Instruction.

(c) *Gunnery*—

Squad Drill with arms.  
 Rifle Exercises and Preliminary Firing Exercises (Handbook of Field Training 1920, Parts I. and II.).  
 20 rounds Miniature Range firing.

(v) *Artisan Branch*—(a) *Technical Instruction in Application of their Trades to Naval Service*—

To consist of lectures, &c., on subjects taken from the various Naval Text Books. In the case of Cadets who will in future follow the Engineering Trade, including electricity, instruction will be based on the Steam Manual.

Where possible, practical instruction in the application of their trades to the Naval Service should be given in suitable ships or workshops.

## (b) Seamanship—

Naval Salutes and Marks of Respect.  
Marks of Rank and Distinguishing Badges.  
Bag and Hammock Instruction.

## (c) Gunnery—

Squad Drill with arms.  
Rifle Exercise, and  
Preliminary Firing Exercises (Hand-book of Field Training 1920, Parts I. and II.).  
20 rounds Miniature Range firing.

## (vi) Miscellaneous Branch—

## (a) Technical Instruction and Lectures applicable to their various branches—

Lectures and practical instruction applicable to their various branches.

Cadets who will subsequently become Sick Berth Ratings should receive instruction in First Aid.

## (b) Seamanship—

Naval Salutes and Marks of Respect.  
Marks of Rank and Distinguishing Badges.  
Bag and Hammock Instruction.

## (c) Gunnery—

Squad Drill with arms.  
Rifle Exercises, and  
Preliminary Firing Exercises (Handbook of Field Training 1920, Parts I. and II.).  
20 rounds Miniature Range firing.

5. Officers and Instructors should observe those Cadets who show promise of making Leading Cadets and Petty Officer Cadets, and upon passing an examination, which is to be based by the Sub-District Naval Officer on the subjects prescribed for their particular branch, may, with the approval of the District Naval Officer, be promoted to—

90 per cent. pass, or above—Petty Officer Cadet,

75 per cent. pass, and under 90 per cent.—Leading Cadet,

each in his particular branch, but the total number of promotions so made is not to exceed the number which is laid down as the maximum allowed in each Division (*i.e.*, Quota).

6. At the commencement of the *second year* of their training (*i.e.*, 17 years of age), Cadets will receive instruction in the following subjects, the numbers specifying the duration in hours of the whole training year to be devoted to each subject:—

## (a) General Service Branch—

Seamanship .. .. .	32 hours
Gunnery .. .. .	32 hours

## (b) Signal Branch—

Signals .. .. .	48 hours
Seamanship .. .. .	8 hours
Gunnery .. .. .	8 hours

(c) Wireless Branch—	56 hours
Wireless .. .. .	8 hours
Gunnery .. .. .	

(d) Stoker Branch—	36 hours
Stokehold and Technical Instruction .. .. .	8 hours
Seamanship .. .. .	20 hours
Gunnery .. .. .	

(e) Artisan Branch—	
Technical Instruction in application of their trades to Naval Service .. .. .	44 hours
Gunnery .. .. .	20 hours

(f) Miscellaneous Branch—	
Technical Instruction and Lectures applicable to their various Branches .. .. .	44 hours
Gunnery .. .. .	20 hours

7. Details of the subjects of instruction mentioned in paragraph 6 are as follows:—

## (i) General Service Branch—

## (a) Seamanship—

*Résumé* of Bends and Hitches taught during previous year (*vide* paragraph 4 (i) (a)).

Short and eye splices in both wire and rope.

Marks on hand lead line.

Boat pulling and sailing.

(Only Cadets able to swim to be allowed in a boat under sail.)

Rules of the Road.

Anchors and Cables.

Rigging Simple Shears and Derricks to be combined with instruction in blocks and purchases.

## (b) Gunnery—

## Field Training—

Royal Naval Handbook of Field Training 1920—

Part I., up to and including Section 42;

Part II., Sections 1–37 inclusive and Sections 54–57 inclusive;

Part V., Section 4;

Part VI. (Platoon Drill).

Gun Drill at all guns (including Field and Machine Guns) supplied to their Sub-District.

Instruction at Target and Loading Teachers.

Course of Ammunition for Boys 1915.

25 rounds Miniature Range firing.

## (ii) Signal Branch—

## (a) Signals—

Semaphore.

Morse (Flags and flashing and buzzer).

Naval Code.

International Code.

Boats' Signal Book.



- (b) Seamanship—  
Simple Bends, Hitches and Splices essential to Signal Ratings.  
Compass Card.
- (c) Gunnery—  
Rifle Exercises, and  
Preliminary Firing Exercises (Handbook of Field Training 1920, Parts I. and II.).  
15 rounds Miniature Range firing.
- (iii) *Wireless Branch*—
- (a) *Wireless*—  
Buzzer and Sounder.  
Instruction in use of P.H.D. W/T Sets and any other W/T apparatus supplied to their Sub-District.  
Watchkeeping duties.
- (b) *Gunnery*—  
Rifle Exercises, and  
Preliminary Firing Exercises (Handbook of Field Training 1920, Parts I. and II.).  
15 rounds Miniature Range Firing.
- (iv) *Stoker Branch*—
- (a) *Stokehold and Technical Instruction*—  
Preliminary Instruction in the duties of a Stoker in stokehold.  
Explanation of the course taken by the steam and water in passing from the boilers through the engines and back again to the boilers.  
Elementary idea of a boiler.  
Explanation of procedure of raising steam.  
Explanation of the control of fuel supply under different rates of steaming.  
Explanation of cleaning fires and sweeping tubes while under way.  
Explanation of the use of all the different fittings on a boiler.  
Thorough explanation in precautions necessary in stokeholds using oil fuel.  
(The majority of the foregoing instruction should, where possible, be imparted to Cadets while actually in a Ship's stokehold.)
- (b) *Seamanship*—  
Boat Pulling.
- (c) *Gunnery*—  
*Field Training*—  
Royal Naval Handbook of Field Training 1920 ;  
Part I. up to and including Section 42 ;  
Part II., Sections 1-37 inclusive, and Sections 54-57 inclusive ;  
Part VI. (Platoon Drill).  
10 rounds Miniature Range firing.

- (v) *Artisan Branch*—
- (a) *Technical Instruction in application of their Trades to Naval Service*—  
To consist of lectures, &c., on subjects taken from the various Naval Text Books. In the case of Cadets who will in future follow the Engineering Trade, including Electricity, instruction will be based on the Steam Manual.  
Where possible, practical instruction in the application of their trades to the Naval Service should be given in suitable ships or workshops.
- (b) *Gunnery*—  
*Field Training*—  
Royal Naval Handbook of Field Training 1920 ;  
Part I., up to and including Section 42 ;  
Part II., Sections 1-37 inclusive and Sections 54-57 inclusive ;  
Part VI. (Platoon Drill).  
10 rounds Miniature Range firing.
- (vi) *Miscellaneous Branch*—
- (a) *Technical Instruction and Lectures applicable to their various branches*—  
Lectures and practical instruction applicable to their various branches. Cadets who will subsequently become Sick Berth Ratings should receive instruction in First Aid.
- (b) *Gunnery*—  
*Field Training*—  
Royal Naval Handbook of Field Training 1920 ;  
Part I., up to and including Section 42 ;  
Part II., Sections 1-37 inclusive and Sections 54-57 inclusive ;  
Part VI. (Platoon Drill).  
10 rounds Miniature Range firing.
8. Cadets may, by attending voluntary drills and instruction, prepare themselves as candidates for Midshipmen, Engineer Midshipmen, and Paymaster Midshipman.

(G.160/1/63.)

## 54.

**ISSUE OF TOOLS TO TORPEDO RATINGS.**

With reference to Article 103, Consolidated Navy Orders 1911-1920, it has been decided that the tools granted to Torpedo ratings will be issued by the Torpedo School on qualifying, instead of on joining their first ship after qualification.

2. Clause 1, Article 103, Consolidated Navy Orders 1911-1920, is to be amended accordingly.

(1922 Welfare Committee Class Request No. 115.)

(S.462/1/18.)

(This Order will be reprinted for posting on Notice Boards.)

55.

**FORM A.S.396—SCHOOL REGISTER.**

Paragraph 2 of Navy Order No. 294 of 1922, regarding the keeping of Form A.S.396—School Register, by each Instructor Officer and Schoolmaster, is hereby cancelled. This form is to be kept as laid down in Section A of Navy Order No. 212 of 1922.

2. Form S.397—Instructor Officers' Journal, is to be used by all Instructor Officers.

*See addition—N.O. 120/23.*

(S.418/2/78.)

56.

**SIGNAL LETTERS OF BRITISH SHIPS.**

The following Commercial Code Signals have been appropriated to the undermentioned British Ships:—

Date.	Signal Letters.	Name of Ship.	Port of Registry and Official No.	Sail or Steam : Rig. and Net Regd. Tonnage.	Owners.
29.1.23	T.Q.C.V.	<i>Trebor</i> ..	Sydney ; 150192	Sail, yacht ; 8	Wm. Robert Alexander, Milson-road, Cremorne, Sydney, New South Wales
2.2.23	T.Q.K.B.	<i>Janet</i> ..	Sydney ; 150188	Sail, cutter ; 9	Alexander Charles Saxton, Wright's-road, Drum- moyne, Syd- ney, New South Wales

(N.236/1/36, 37.)

57.

**CORRIGENDUM.**

Navy Order No. 31 of 1923 is amended as follows:—For "13th day of June" in the twenty-first line of paragraph 1, read "30th day of June."

**Commonwealth Navy Orders.**

Navy Office, Melbourne,  
27th February, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. P. Macandrew*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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62.	Victualling of Officers' Stewards and Cooks.
63.	Long Service and Good Conduct Medals.
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65.	Royal Australian Fleet Reserve.
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58.

**DISPOSAL OF SURPLUS STORES.**

The Contract Board at Central Administration and the District Contract Board in the Queensland, New South Wales, South Australian, Western Australian, and Tasmanian District Bases will in future attend to the disposal of all surplus stores.

2. The procedure to be followed in regard to the disposal of surplus stores will be as follows:—

(a) When approval has been given for the sale of surplus, obsolete, or unserviceable stores, the Contract Board at Central Administration will arrange for the sale of such stores by such method as may be deemed advisable either by tender, quotation, public auction, or other means.

(b) The Contract Board at Central Administration will direct the District Contract Boards as to the manner in, and extent to, which they should dispose of stores the sale of which has been approved.

3. The District Contract Board shall, subject to such instructions as may be issued by the Contract Board at Central Administration, arrange for the disposal of stores approved for sale, in such manner as may be deemed the most advantageous, either by inviting tenders or quotation, public auction, or other means.

(S.612/36/4364.)

59.

**DEFERRED PAY OF OFFICERS.**

It has been represented to the Naval Board that the universal and immediate application of the new regulations regarding Deferred Pay, contained in Navy Order No. 15 of 1923, will probably prevent some Officers from fulfilling financial obligations which they have entered into.

2. In order to prevent any such embarrassment, the Naval Board are prepared to consider any such case on its merits with a view to the new regulation being relaxed if considered necessary.

3. Any Officer who, in the expectation of the payment of Deferred Pay at the end of his current seven-year period of service, has entered into financial engagements which it is anticipated he will not be able to meet in the event of Deferred Pay not being available at the end of that period, should forward full particulars, supported by documentary evidence, for the information of the Naval Board, to arrive at Navy Office, Melbourne, on or before 15th April, 1923, from Officers serving in Australian waters; a proportionately later date will be allowed in the case of Officers serving elsewhere.

(A.30/19/7.)

60.

**EXAMINATION FOR THE RANK OF MATE (A), R.A.N.**

With reference to Navy Order No. 341 of 1922, paragraph 4 (a), the following examination in Mathematics is to be substituted for the Examination in Practical Mathematics of the Higher Educational Test:—

(a) Same syllabus as for Mathematical Paper for Warrant Writer (see specimen paper in "Specimens of Professional and Educational Examination Papers for Ranks and Ratings in the R.A.N.");

and in addition

(b) Practical applications of arithmetic and mensuration, e.g., the keeping of accounts in connexion with messing and stores, percentage, averages, paint required for given surface or canvas for sail, capacity of a Store room drum or tank, weight of water in a flooded compartment or coal capacity of a bunker, ratio, proportion, variation.

(c) Banking (Notes, Cheques, Pay-in-Slips, Exchange, Current Accounts, Overdrafts, Deposits). Common commercial terms and abbreviations.

(P.329/1/12.)

61.

**PHYSICAL AND RECREATIONAL TRAINING INSTRUCTORS—  
VACANCIES IN FLEET NUMBERS.**

Qualifying and re-qualifying Courses for Physical and Recreational Training Instructors will, in future, be carried out in Australia, in conjunction with the Military Authorities.

2. Candidates to qualify as Physical and Recreational Training Instructors will be selected from Petty Officers, and Leading Seamen, under the same conditions as obtain in the Royal Navy, *vide* Article 400 and Appendix XV., Part III., No. 66, K.R. and A.I.

3. In view of the difficulty of obtaining candidates to qualify for this non-substantive rating, volunteers are invited from Able Seamen who have passed for the rating of Leading Seaman. Able Seamen on qualifying as Physical and Recreational Training Instructors will be advanced to the rating of Leading Seaman.

4. Reports, on Form A.S. 1303, accompanied by Service Certificates of ratings volunteering and recommended to qualify as Physical and Recreational Training Instructor, should be forwarded forthwith direct to the Captain Superintendent of Training, Flinders Naval Depot, by all Ships and Establishments.

5. Blank Returns are required.

6. Navy Orders Nos. 250 and 317 of 1922 are hereby cancelled.

(G.311/11/16.)

(This Order will be reprinted for posting on Notice Boards.)

62.

**VICTUALLING OF OFFICERS' STEWARDS AND COOKS.**

It has been decided that Officers' Stewards and Cooks may be victualled from Officers' Messes, if they so elect and providing the Officers concerned have no objections.

2. Article 304 of the Consolidated Navy Orders 1911-1920 is hereby cancelled.

(1922 Class Request No. 48).

(S.443/1/77.)

(This Order will be reprinted for posting on Notice Boards.)

63.

**LONG SERVICE AND GOOD CONDUCT MEDALS.**

Long Service and Good Conduct Medals for R.A.N. *personnel* will, in future, be issued direct from Navy Office, and not through the Commanding Officer, H.M.A.S. *Cerberus*.

(P.334/2/97.)

64.

**VISITS OF R.A.N.R. TRAINEES TO H.M.A. SHIPS AND ESTABLISHMENTS.**

With reference to Article 12 of Consolidated Navy Orders 1911-20, every reasonable facility is to be afforded for drafts of R.A.N.R. trainees to visit H.M.A. Ships and Establishments for instructional purposes when a request to that effect is received from the District Naval Officer or Sub-District Naval Officer of the Port concerned.

2. At present, the Royal Australian Naval Reserve is the only Reserve available for completing the Ships of the Royal Australian Navy on mobilization for War, and it is most necessary that every opportunity should be used for these trainees to be shown over and become acquainted with H.M.A. Ships and Establishments.

3. All District Naval Officers and Sub-District Naval Officers are, when one of H.M.A. Ships visits the port, to make use of every opportunity for sending parties of trainees on board for instructional purposes, the drafts being sent in their own boats and in charge of an Officer of the R.A.N.R. Staff. The necessary arrangements should be made by the District Naval Officer or Sub-District Naval Officer with the Senior Officer of the visiting Ships.

(P.368/2/32.)

65.

**ROYAL AUSTRALIAN FLEET RESERVE.**

Attention is drawn to Article 23 of the "Regulations for the Government and Payment of the Royal Australian Fleet Reserve," directing that the addresses of all eligible ratings, who do not enrol in the Royal Australian Fleet Reserve on discharge from the Royal Australian Navy, are to be communicated to the Commanding Officer, H.M.A.S. *Cerberus*.

(P.319/3/48.)

66.

**AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE ROYAL AUSTRALIAN NAVAL RESERVE.**

The following amendment of Regulations and Instructions for the Royal Australian Naval Reserve has been approved:—

Article 345 is amended by adding at the end of Clause 1 the following:—

"Accounts are to be arranged in the Register in the order set forth in Article 348."

(G.160/1/62.)

67.

**W/T AND LAND LINE MESSAGES — FINANCIAL AMOUNTS AND QUANTITIES OF STORES, ETC.**

Attention is called to the necessity for great care in the transmission of W/T. and Land Line messages, where financial amounts and quantities of stores, &c., form part of the message.

2. In order that the possibility of errors in transmission may be reduced to a minimum, financial amounts and quantities of stores, &c., are invariably to be transmitted in words instead of figures.

(G.124/11/22.)

68.

**ENGAGEMENT FORMS (A.S. 55, A.S. 55a AND A.S. 55b.)**

Questions (a) and (b) on the back of Engagement Forms (A.S. 55, A.S. 55a, and A.S. 55b) are to be amended as follows:—

(1) by adding at the end of Question (a) the words " (including the Commonwealth)."

(2) by cancelling the second part of Question (b) and inserting the words " If so, state particulars of service in each of those Forces."

(G.418/2/233.)

69.

**FORM A.S. 302—ABOLITION.**

The following form has been abolished:—

A.S. 302—" Report as to modifications to Ship's gunnery or torpedo fittings carried out by Ship's Staff."

2. The Commodore Commanding, H.M.A. Fleet, the Commodore Superintendent, Garden Island, and Commanding Officers of detached ships should make their own arrangements for keeping records of the state of completion of authorized modifications to Gunnery and Torpedo fittings in Ships under their command.

(G.418/2/211.)

70.

## SIGNAL LETTERS OF BRITISH SHIPS.

The following Commercial Code Signal has been appropriated to the undermentioned British ship:—

Date.	Signal Letters.	Name of Ship.	Port of Registry and Official Number.	Sail or Steam, Rig, and Net Registered Tonnage.	Owner.
12.2.23	T.H.R.S.	<i>Viator</i> . .	Melbourne 132474	Sail Schooner 13	Oliver Bertram McCutcheon, 418 Collins - street, Melbourne .

(G.236/1/38.)

Mr H. Martin

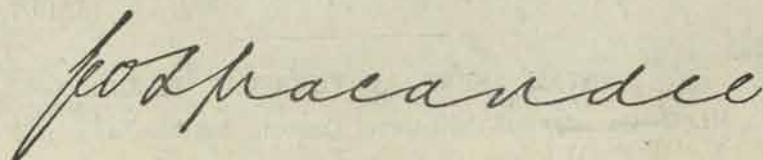
## Commonwealth Navy Orders.

Navy Office, Melbourne,

6th March, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

71.

**CLASSIFICATION OF SHIPS IN RESERVE.**

Navy Order No. 211 of 1922 is amended by deleting "*Marguerite*" from Class E and inserting "*Marguerite*" in Class C.

(22/0385.)

72.

**DEPTH CHARGE GEAR—TRANSFER OF.**

All Depth Charges and gear appertaining thereto, are now maintained at the R.A.N. Mine Depôt, Swan Island, Victoria, and H.M.A. Ships' requirements of these stores are to be demanded from the Mining Engineer Officer.

2. Depth Charge Throwers and their spare parts, will, however, be dealt with at the R.A.N. Armament Depôt, Spectacle Island, Sydney.

(S.210/7/70.)

73.

**NAVAL AGENT AT THURSDAY ISLAND.**

*J.J.R. Crawford*  
Mr. ~~Hackett~~ Sub-Collector of Customs, has been appointed Naval Agent at Thursday Island.

Mr. Hackett's duties will include—

- (1) Care of Naval buildings and other property.
- (2) Coal and Stores for H.M. and H.M.A. Ships—reception, storage, and supply.
- (3) Arrange for passage for Officers and men (left behind in hospital, &c.) to rejoin respective Ships—if so requested by Commanding Officers.
- (4) Render general assistance, and obtain information, required by H.M. and H.M.A. Ships.

(P.354/3/125.)

74.

**DISCHARGE BY COURT-MARTIAL OF MEMBERS OF THE PERMANENT NAVAL FORCES WHO ARE LIABLE FOR COMPULSORY SERVICE UNDER THE DEFENCE ACT.**

In the event of a member of the Naval Forces being sentenced by Court-martial to dismissal from the Service, with or without disgrace, the President should, if by reason of his age the member is still liable to Compulsory Service under the Defence Act, cause it to be stated in the minutes whether or not the accused is found by the Court—

- (a) to have been convicted of any disgraceful or infamous crime, or
- (b) to be of notoriously bad character.

2. Under section 141 of the Defence Act, no person to whom a finding as at (a) or (b) by a prescribed Court applies is eligible for service as a Cadet or in the Defence Force.

3. An extract from the minutes, in the case of such finding of the Court, will be furnished to the member's Commanding Officer by the Navy Office, and should be transmitted to the District Naval Officer concerned with the notification of discharge referred to in Clauses 8 and 9 of Navy Order No. 391 of 1921.

(P.361/1/2.)

75.

**VACANCIES EXISTING IN THE ROYAL AUSTRALIAN NAVY.**

Paragraph 8 of Navy Order No. 45 of 1923, regarding vacancies existing in the Royal Australian Navy, is amended by deleting reference to the following ratings:—

Engine Room Artificer (Coppersmith).  
Ordnance Artificers, 4th Class.

(P.351/1/188.)

(This Order will be reprinted for posting on Notice Boards.)

76.

**RETIRING AGES FOR OFFICERS OF THE R.A.N.**

The Naval Board have had under consideration the ages for retirement of Officers of the R.A.N., prescribed in Regulation 112 of the Naval Forces Regulations.

2. It has been decided that, in the cases of all appointments from the shore to the R.A.N. made on and after 1st January, 1923, the retiring ages will be the same as prescribed in King's Regulations and Admiralty Instructions for Officers of the R.N.

3. The Naval Forces Regulations have been amended accordingly, *vide* Navy Order No. 86 of 1923.

(P.354/1/47.)

77.

**AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING)—OFFICERS OF THE ROYAL NAVY.**

The following amendment of the Financial Regulations and Instructions (Sea-Going) is approved with effect as from 1st October, 1922:—

Article 4 is amended by omitting clause (12) and inserting in its stead the following:—

"(12) Officers of the Royal Navy serving in the Permanent Naval Forces (Sea-Going) shall receive the rates of active pay and allowances prescribed for their relative ranks in these Regulations but shall not be credited with deferred pay."

(A.30/3/17.)

78.

**AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING) — ALLOWANCES TO OFFICERS — MEDICAL BRANCH.**

The following amendment of the Financial Regulations and Instructions (Sea-Going) is approved:—

1. Article 7—Clause 41A is amended as from 21st February, 1923, by inserting after the word "Establishment" in the fourth line the words "not payable when the number of Sick Berth ratings under training is less than five."

(A.4/15/8.)

N.O.  
139/23

79.

**AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING) — DESERTERS AND ABSENTEES, REWARDS FOR ARREST OF.**

The following amendment of the Financial Regulations and Instructions (Sea-Going) is approved:—

Article 64 is amended, as from 1st December, 1922, by omitting from the third and fourth lines thereof the rates “£2” and “£6” and inserting in their stead the rates “£1” and “£3”, respectively.

(A.13/8/2.)

80.

**SERVICE UNDER NAVAL AGREEMENT ACT 1902 TO COUNT FOR FURLOUGH PURPOSES.**

With reference to Navy Order No. 345 of 1922, approval has now been given for service in the Australian Naval Force under the terms of the Australian Naval Agreement Act of 1903 to count for furlough purposes in respect of all members at present serving who had subsequent service under the Defence Act or Naval Defence Act continuous with such service.

2. The following amendment of the Financial Regulations and Instructions (Sea-Going) has been approved, with effect as from 1st July, 1922:—

Article 46A is amended by omitting the words—

“and who are retired voluntarily or compulsorily in pursuance of the decision of the Government to re-organize and retrench the Department of Defence.”

(P.332/3/66.)

81.

**TORPEDO EFFICIENCY FUNDS.**

Attention is drawn to Statutory Rule No. 17/1923 (*vide* Navy Order No. 87 of 1923), adding new regulation 120 to the Naval Financial Regulations to provide for the Establishment in the R.A.N. of Torpedo Efficiency Funds, on somewhat similar lines to the R.N. Fund.

2. The Financial Regulations and Instructions (Sea-Going) are amended by adding at the end new Article 94, in the terms of regulation 120 aforementioned.

(A.19/1/28.)

82.

**RESTORATION OF LONG SERVICE AND GOOD CONDUCT MEDALS.**

Attention is drawn to the following regulation which has been inserted in the Naval Forces Regulations, regarding the restoration in the R.A.N. of Long Service and Good Conduct Medals which have been absolutely forfeited:—

“159A. (1) A Long Service and Good Conduct Medal, which has been forfeited on account of misconduct may, with the sanction of the Naval Board, be restored to a Petty Officer or Man on completion of his engagement, provided that his character during the last five years of his service has been continuously ‘Very Good.’

(2) The Naval Board may approve, on considering the merits of any particular case, the restoration of a Long Service and Good Conduct Medal where the period of continuous ‘Very Good’ character between the date of deprivation of the Medal and the date of completion of engagement is less than five years.

(3) A Medal may also, with the sanction of the Naval Board, be restored at any time if a Petty Officer or Man has rendered some special service.”

2. This regulation applies only to ratings who are serving permanently in the R.A.N. Ratings on loan from the R.N. will be subject to the conditions laid down in the King’s Regulations and Admiralty Instructions.

(P.334/2/81.)

(This Order will be reprinted for posting on Notice Boards.)

83.

**AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING) — FUNERALS.**

Article 92 is amended by omitting clause (5) and inserting in its stead the following:—

“(5) When the burial of a deceased member of the Permanent Naval Forces (Sea-Going) takes place at a port, arrangements in connexion therewith shall be made as follow:—

Port.	Officer through whom Arrangements with Undertaker are to be made.	Method of Placing Order for Funeral.	Officer to whom Undertaker's Account is to be rendered and Remarks <i>re</i> same.
(a) Sydney ..	Commodore Superintendent and Senior Naval Officer	Local contract ..	Accountant, H.M.A. Naval Establishments — Garden Island
(b) Melbourne ..	D.N.O., Port Melbourne	Local contract ..	D.N.O., Port Melbourne.
(c) Ports within the Commonwealth other than (a) and (b), at which a D.N.O. or S.D.N.O. is stationed	D.N.O. or S.D.N.O., as the case may be	Quotations to be obtained based on approved specifications as shown in copies of funeral contracts for Melbourne and Sydney. Lowest quotation to be accepted	(i) D.N.O. concerned (ii) Quotations received to be stated in the body of the voucher on which payment is made
(d) Ports within the Commonwealth other than those at (a) to (c) inclusive	C.O., H.M.A. ship concerned	As at (c) ..	(i) Accountant Officer, H.M.A. ship concerned (ii) Quotations received to be quoted as in (c) above
(e) Ports outside the limits of the Commonwealth	C.O., H.M.A. ship concerned	As at (c), but where Admiralty contract obtains it is to be availed of	(i) As at (d) above (ii) As at (d) above

(6) When funeral arrangements are entrusted to a District Naval Officer or Sub-District Naval Officer, same may be proceeded with and agreement entered into with the Undertaker, notwithstanding that the Certifying Officer may not be able to give certificate as to availability of funds. In such instances, application for necessary funds to cover cost of burial should be made immediately after completion of the burial.

The cost of funerals of members of the Permanent Naval Forces (Sea-Going) should be charged to the vote for Permanent Naval Forces—Sea-Going, Subdivision 2, Contingencies, Item 10—"Miscellaneous Expenditure."

84.

#### ALLOWANCE OF TYPEWRITERS TO H.M.A. SHIPS.

With reference to Navy Order 126 of 1922 it has been decided to allow 1 No. Typewriter to each "S" class Destroyer in Commission and to H.M.A.S. *Cerberus* (T).

(S.463/1/28.)

85.

#### REGULATIONS AND INSTRUCTIONS FOR THE R.A.N.R.— AMENDMENT OF.

The following addition to Appendix VII. of above Regulations is to be made:—

After the heading "Establishment of Stores for R.A.N.R.," insert the words—"The quantities of consumable stores shown are for a period of one (1) year."

(S.450/24/93.)

86.

#### STATUTORY RULES 1923, No. 16.

(Approved 26th February, 1923, gazetted 1st March, 1923, to come into operation forthwith.)

##### AMENDMENT OF NAVAL FORCES REGULATIONS.

(Statutory Rules 1921, No. 1, as amended to present date.)

1. Regulation 6 is amended as follows:—

(1) by omitting from sub-section (ii) of paragraph (a) the words "and 75," and inserting in their stead the words "75 and 98 (A) (3)".

(2) by omitting sub-section (xii) of paragraph (a), and inserting in its stead the following sub-section—

"(xii) Section 98A (2) shall, in relation to the Commonwealth Naval Forces, apply as if the words:—

"in respect of a wife and child, or two or more children:—three-fifths of the daily rate of pay"

"in respect of a wife, or one child alone:—two-fifths of the daily rate of pay"

"in respect of a bastard child, or in respect of pre-maternity expenses in connexion with a bastard child:—one-fifth of the daily rate of pay"

"were inserted in lieu of the words:—

"in the case of a chief mechanic, chief artificer, chief shipwright, or chief petty officer mechanic, or a warrant officer (Class II.), a quartermaster-sergeant, a quartermaster-sergeant instructor, or a company sergeant-major in the Royal Marines—in respect of a wife or children four shillings a day, and in respect of a bastard child three shillings a day"

"in the case of any other chief petty officer or a petty officer or of any other non-commissioned officer not below the rank of sergeant in the Royal Marines—in respect of a wife or children three shillings a day, and in respect of a bastard child two shillings a day"

"in the case of any other naval rating or soldier in the Royal Marines—in respect of a wife or children two shillings a day, and in respect of a bastard child one shilling and sixpence a day"

(3) by inserting after sub-section (xii) the following sub-section:—

"(xiii) Section 98A (5) shall in relation to the Commonwealth Naval Forces apply as if the words 'deferred pay and' were inserted immediately after the words 'other than'."

2. Regulation 112 is amended as follows:—

(1) by inserting after the words "Permanent Naval Forces (Sea-going)" in the first line the words "appointed prior to 1st January, 1923"

(2) by adding at the end thereof the following sub-regulation:—

"(2) Officers of the Permanent Naval Forces (Sea-going) who, on and after 1st January, 1923, receive their first appointment—

- (i) on entry from the Shore,
- (ii) on entry from the R.A.N. College,
- (iii) on promotion to Mate or Warrant rank,

shall be placed on the Retired List on attaining the ages set forth below:—

Rank or Relative Rank.	Retiring Age.
Admiral and Vice-Admiral .. .. .	65
Rear-Admiral .. .. .	60
Captain .. .. .	55
Commander .. .. .	50
Lieutenant-Commander and Lieutenant .. .. .	45
Commander, Lieutenant-Commander, or Lieutenant promoted from Warrant rank (except those promoted through Mate rank), Commissioned Officer from Warrant rank and Warrant Officer .. .. .	55



3. After regulation 159, the following regulation is inserted :—

"159A. (1) A Long Service and Good Conduct Medal, which has been forfeited on account of misconduct may, with the sanction of the Naval Board, be restored to a Petty Officer or Man on completion of his engagement, provided that his character during the last five years of his service has been continuously 'Very Good'.

(2) The Naval Board may approve, on considering the merits of any particular case, the restoration of a Long Service and Good Conduct Medal where the period of continuous 'Very Good' character between the date of deprivation of the Medal and the date of completion of engagement is less than five years.

(3) A Medal may also, with the sanction of the Naval Board, be restored at any time if a Petty Officer or Man has rendered some special service."

87.

### STATUTORY RULES 1923, No. 17.

(Approved 26th February, 1923, gazetted 1st March, 1923, to come into operation forthwith unless otherwise specified herein.)

#### AMENDMENT OF NAVAL FINANCIAL REGULATIONS.

(Statutory Rules 1920, No. 248, as amended to present date.)

1. Regulation 33 is amended as from 1st October, 1922, by inserting after the words "Travelling Allowance" in line 10 of sub-regulation (12), the following paragraph :—

"Notwithstanding the above, Officers of the Royal Navy appointed to the Royal Australian Navy on and after 1st October, 1922, shall receive the rates of Active Pay and Allowances prescribed for their respective ranks in these Regulations."

2. Regulation 36 is amended by inserting after the word "Establishment" in the fourth line of sub-regulation (41A) the words "not payable when the number of Sick Berth ratings under training is less than five."

3. Regulation 53 is amended, as from 1st December, 1922, by omitting from the third and fourth lines thereof the rates "£2" and "£6" and inserting in their stead the rates "£1" and "£3" respectively.

4. Regulation 77 is amended by adding at the end thereof the following sub-regulations :—

"(10) On discharge on account of having been found medically unfit for further service, or on completion of the term of service for which he was engaged or appointed, free rail, steamer, or coach transport may be provided for the member, his wife and children to home port, or in-lieu thereof, transport to any other place in the Commonwealth, provided that the cost of such transport does not exceed the cost of transport to the member's home port."

"(11) The cost of conveyance of the furniture and effects in the possession of married members who are transported under sub-regulation (10) may be borne by the Department."

"(12) Except in special circumstances where the approval of the Naval Board has been obtained, the transfer at departmental expense must be carried out within three months of the member's retirement or discharge."

5. Regulation 108 is amended, as from 1st July, 1922, by omitting from sub-regulation (2A) the following words :—

"and who are retired voluntarily or compulsorily in pursuance of the decision of the Government to re-organize and retrench the Department of Defence."

6. Regulation 118 is amended by omitting sub-regulations (5) and (6) and inserting in their stead the following sub-regulation :—

"(5) The procedure to be adopted by Commanding Officers of Ships on which a member of the Permanent Naval Forces (Sea-going) dies whilst the vessel is in a port of the Commonwealth or outside the Commonwealth, shall, in regard to obtaining quotations from local undertakers for the funeral and payment of the undertaker's account, be such as the Naval Board may approve from time to time."

7. Immediately before the heading of regulation 119 the figure "V." is to be inserted.

8. After regulation 119, the following regulation is added as from 1st October, 1922 :—

#### "VI. Torpedo Efficiency Funds.

"120. (1) Payment of Torpedo Efficiency Allowances shall be allowed in accordance with the scale set forth in sub-regulation (2) of this regulation in respect of H.M.A. Ships in full commission only.

(2) The scale of payment shall be as follows :—

(i) Light cruisers .. .. .	per annum.
.. .. .	£10 each
(ii) Flotilla Leaders and Destroyers armed with	
21 inch torpedoes .. .. .	£3 each

(3) H.M.A. Ships in "Reserve" commission are not eligible for payment of these allowances or for a grant from the Torpedo Efficiency Fund of any other H.M.A. Ship.

(4) Payment of this allowance shall be made quarterly in advance, the account being drawn in favour of the Torpedo Officer of the Ship concerned whose receipt shall be taken for the full amount paid. The voucher shall be charged to the vote for "Miscellaneous and Incidental Expenditure".

(5) The whole of the amount of the allowance shall be credited to a fund to be called the Torpedo Efficiency Fund which shall be utilized to meet minor expenses in the interests of torpedo efficiency generally, such as the provision of small fittings and devices, not included in the usual torpedo equipment of H.M.A. Ships, which would tend to promote efficiency. No portion of the Torpedo Efficiency Fund shall be expended on Prize Money or as an emolument for any person in the Naval Service.

(6) Necessary instructions in respect of the administration of, and accounts to be kept in connexion with, the Torpedo Efficiency Fund may be approved by the Naval Board.

(7) No refund shall be required from the Torpedo Efficiency Fund of any H.M.A. Ship on paying off or on dispersal of a Flotilla, but any amounts remaining on hand shall be communicated to the Flag Officer Commanding H.M.A. Fleet, who may, at his discretion, cause same to be transferred to another Torpedo Efficiency Fund or repaid to the Accountant Officer for payment to Revenue."

**CORRIGENDUM.**

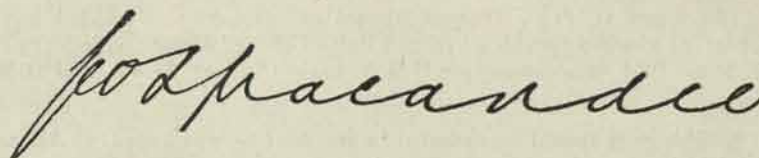
Article 105, clause 6 of Consolidated Navy Orders 1911-1920 is amended by numbering the sentence commencing "In the absence of definite information" and including the "Note" thereto Clause 6A.

**Commonwealth Navy Orders.**

Navy Office, Melbourne,  
13th March, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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89.

**DRESSING OF SHIP ON ANNIVERSARY DAYS.**

The New Zealand Government have notified that the observance of Dominion Day and other local Anniversary Days is not now observed by dressing Ship.

2. In conformity with this decision, the Naval Board have approved of the exclusion of Dominion Day, Wellington and Auckland Provinces' Anniversary Days from the list of occasions on which H.M.A. Ships are to be dressed with flags over all.

3. Article 41 of Consolidated Navy Orders 1911-1920 is amended accordingly.

(G.206/1/54.)

90.

**UPHOLSTERY OF PETTY OFFICERS' MESSSES.**

The fitting in Petty Officers' Messes of cushions and padded backs to lockers, as already provided in Chief Petty Officers' Messes, *vide* Navy Order No. 99 of 1921, is approved for H.M.A. Light Cruisers, Sloops, and H.M.A.S. *Platypus*.

2. This item should be included in the next lists of approved Alterations and Additions rendered by the Ships concerned.

(S.432/1/29.)

(Lower Deck Welfare Meetings, 1922—General Request No. 10.)

*(This Order will be reprinted for posting on Notice Boards.)*

91.

**HIGHER EDUCATIONAL TEST—COURSES FOR.**

With reference to Navy Order No. 212 of 1922, paragraph C.5, the preliminary examination of candidates as to fitness to undergo Courses for the Higher Educational Test, at Flinders Naval Depot, will be suspended for 1923.

2. Only ratings who are recommended by their Instructor Officer or Schoolmaster, approved of by their Commanding Officer, and for whom reliefs are available, will be sent to Flinders Naval Depot.

3. Commanding Officers of all Ships and Establishments are to inform the Captain Superintendent of Training, forthwith, of any ratings who are recommended and can be spared to undergo the Higher Educational Test Courses at Flinders Naval Depot, to be held during April and May, 1923. The Captain Superintendent of Training will then arrange for the ratings selected to be relieved, if any reliefs are available.

4. A further Short Course under similar conditions to the above will be held in Flinders Naval Depot in September next.

5. The second R.A.N. Higher Educational Test for 1923 will be held in October instead of in July as was the case in 1922.

(P.324/1/15.)

92.

**SIGNING OF RAILWAY WARRANTS.**

With reference to paragraph 3 of Appendix II., Consolidated Navy Orders 1911-20, numerous instances have occurred recently where warrants have been signed either with an indelible or black lead pencil, with the result that by the time warrants are presented for payment the signature in many cases is almost indecipherable.

In future, warrants must be signed in ink.

(A.43/3/851.)

93.

**SUPERINTENDENT, NAVAL ESTABLISHMENTS, SYDNEY, AND SENIOR NAVAL OFFICER, NEW SOUTH WALES.**

With reference to Article 19, Consolidated Navy Orders 1911-1920, and Navy Order No. 288 of 1922, Commodore Herbert McL. Edwards has been superseded by Captain Arthur G. Crawford, R.N., who has been appointed Captain Superintendent, H.M.A. Naval Establishments, Sydney, and Senior Naval Officer, New South Wales. N.O  
12/12

2. Correspondence should, in future, be addressed to the

Captain Superintendent,  
Garden Island,  
Sydney, N.S.W.

(P.339/3/230.)

*dispatch*

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
20th March, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. P. Macarandee*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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94.

**SPECIALIST COURSES FOR R.A.N. OFFICERS.**

With reference to Navy Order No. 127 of 1921, applications are invited from the R.A.N. Lieutenants and Sub-Lieutenants, who have recently completed Courses in the United Kingdom, to specialize in Gunnery, Torpedo, Navigation, &c.

2. Officers may apply to specialize in more than one Branch. In cases where more than one Branch is selected, the order of preference is to be stated.

3. Applications, accompanied by Commanding Officers' recommendations in each case, should reach Navy Office not later than 30th April, 1923.

(P.339/14/107.)

*(This Order will be reprinted for posting on Officers' Notice Boards.)*

95.

**ENROLMENT OF OFFICERS AND MEN ON COMMONWEALTH AND STATE ELECTORAL ROLLS.**

With reference to Navy Order No. 309 of 1921, on the subject of enrolment of Officers and Men on Commonwealth and State Electoral Rolls, it is notified for information that enrolment on the Electoral Rolls of the State of New South Wales has now been made compulsory. Paragraph 2 of the above-mentioned Navy Order is to be amended accordingly.

2. Commanding Officers of Ships and Establishments are requested to inform all Officers and Men concerned serving under their command to this effect, and advise them that they should take immediate steps to secure their enrolment on the New South Wales Electoral Rolls if they have not already done so.

(G.326/1/17.)

*(This Order will be reprinted for posting on Notice Boards.)*

96.

**PHYSICAL AND RECREATIONAL TRAINING INSTRUCTORS—  
REPORTS ON.**

The provisions of Admiralty Fleet Order No. 3340/1922, regarding quarterly reports on Physical and Recreational Training Instructors have been adopted in the Royal Australian Navy.

2. The reports rendered in accordance with K.R. & A.I., Article 907, Clause 6, are to be finally transmitted to the Captain Superintendent of Training, Flinders Naval Depot.

(G.161/1/65.)

97.

**HURT CERTIFICATES IN CONNEXION WITH INJURIES RECEIVED  
WHILST PARTICIPATING IN GAMES OR PHYSICAL RECREATION.**

It has been decided to adopt in the Royal Australian Navy the general principles of Admiralty Fleet Order No. 3204 of 1st December, 1922, subject to the following conditions:—

(a) *Permanent Naval Forces.*—In the event of a member of the Permanent Naval Forces being injured whilst taking part in sports and games, he will not be considered to have been injured in the performance of his duties unless at the time of injury he was instructing or receiving instruction in games or sports forming part of the approved training in the ordinary routine of the ship or establishment in which he is serving. In cases coming within the foregoing provisions "Hurt Certificate" may be issued without reference to the Naval Board, provided the other provisions governing the issue of such Certificate, Article 1318 K.R. & A.I., are observed.

In doubtful cases, however, the circumstances are to be reported to the Naval Board for decision.

(b) *Citizen Naval Forces.*—When under continuous training or service the above rule shall apply. At other times, injuries received whilst taking part in any games or sports which do not form part of the approved training performed on authorized parades, will not be considered as injuries received in the performance of Naval duty.

(P.307/6/7.)

98.

**SUPPLY OF CHESTS OF DRAWERS IN LIEU OF SEA CHESTS  
FOR USE OF JUNIOR OFFICERS AND WARRANT OFFICERS  
IN H.M.A. SHIPS.**

With reference to Admiralty Fleet Order No. 998 of 1922, approval has been given for three No. Chests of Drawers, pattern 335, to be supplied to H.M.A. Ships for use between two Midshipmen, also for each Sub-Lieutenant and Warrant Officer without a cabin to be supplied with 2 No. Chests of Drawers, pattern 335.

2. Commanding Officers of H.M.A. Ships are to demand on the Naval Store Officer, Sydney, to complete supply on above basis and demands will be complied with as far as practicable from stocks available. It is pointed out that these Chests of Drawers are in substitution of Sea Chests now issued on loan and not additional thereto. Sea Chests in excess of established allowance then remaining on board are to be returned to store.

(N.421/1/59.)

NO  
36/23

102.

**CONDUCT OF SIGNALLING-COLLECTIVE SIGNALS.**

Navy Order 517 of 1921 is amended by deleting "Captain (S)" and "D.N.R.M." in paragraphs 1 and 2 thereof relative to the distribution of "NAVYCIRC" and "LOCOVIC" messages.

(21/15617.)

103.

**STATIONERY FOR NAVAL RESERVE DISTRICTS AND SUB-DISTRICTS.**

Paragraph 2 of Navy Order No. 307 of 1922 is amended as follows:—

For the words "Local Office of the Commonwealth Stores Supply and Tender Board" appearing in the second and third lines read the words "Military District Stationery Depot."

For the words "Commonwealth Stores Supply and Tender Board" appearing in the ninth and tenth lines read the words "Military District Stationery Depot."

(S.448/1/86.)

104.

**CALL SIGNS ALLOTTED DURING FEBRUARY, 1923.**

The following Call Sign was allotted by the Postmaster-General's Department during the month of February, 1923:—

VZDW.—Amalgamated Wireless (Australasia) Limited General Call Sign.

2. The following Call Signs were cancelled during the month of February, 1923:—

V X N .. .. . "Ooma."  
V Z L .. .. . "Nardoo."

3. No Call Signs were allotted or cancelled during the months of December and January.

(G.239/3/55.)

105.

**LIST OF REGISTERED TELEGRAPHIC ADDRESSES.**

Navy Order No. 286 of 1922 is amended as follows:—

For the words "Naval Staff Office" appearing in the address of the Sub-District Naval Officers, Geelong, Newcastle and Launceston, read the words "Naval Office."

(P.322/1/1.)

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

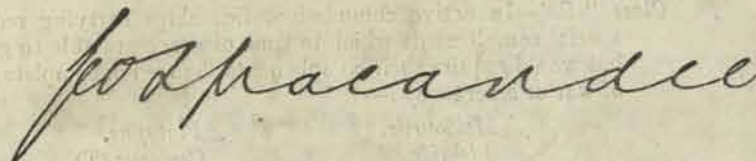
**Commonwealth Navy Orders.**

Navy Office, Melbourne,

27th March, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval Establishments,  
and others concerned.*

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121.	Statutory Rules 1923, No. 32.
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99.

**SERGE RATINGS PERMITTED TO TAKE UP ONE SUIT  
LENGTH ON DISCHARGE.**

Ratings taking their discharge from the Royal Australian Navy will in future be permitted to take up one suit length of Diagonal Serge or No. 3 Serge on repayment provided that Ship's stocks permit of the issue being made without detriment to the requirements of the remainder of the Ship's Company.

(1922 General Request No. 31.)

(S.411/17/11.)

100.

**HIGHER EDUCATIONAL TEST ESTABLISHMENT OF BOOKS,  
ETC., FOR.**

With reference to Navy Order 251 of 1922, approval is given for the following amendment to establishment of Books for the Higher Educational Test for Flinders Naval Depot:—

	Amended Establishment Approved.	
Hall and Knight's Trigonometry .. .. .	..	24
Baker and Bourne's Algebra .. .. .	..	24
Pendlebury's Arithmetic .. .. .	..	24
Inman's Tables .. .. .	..	18
Geometrical Instruments .. .. .	..	24
Hall's Four Figure Tables .. .. .	..	18
Castle's Practical Mathematics .. .. .	..	18

(N.403/1/406.)

101.

**ADOPTION, REVISION AND ABOLITION OF ESTABLISHED  
FORMS AND SUPPLY OF PUBLICATIONS.**

The undermentioned form has been instituted for use in the R.A.N. and issue will be made by the Naval Store Officer, Sydney, without demand, in accordance with the establishment set out, the numbers of the subheads being the same as shown in Forms S.1 and A.S.1.

(2)	(3)	(7)	(8)	(9)	(10)	(12)	(13)
A.S.169	List of R.A.F.R. Ratings	30	30	20	20	10	10
	who have completed						
	annual training in						
	H.M.A.S. ....						
	during month of .....						
	192						

(G.418/1/162.)

2. The undermentioned A.S. Forms have been revised and supply will be made on demand by the Naval Store Officer, Sydney, in the usual manner:—

A.S.41z. "Abstract of Charges to Votes in Quarterly Ledger."

(G.418/2/195.)

A.S.172z. "Mobilization Form 'A'—Outside."

A.S.172y. "Mobilization Form 'B'—Inside."

(G.418/2/222.)

3. The undermentioned forms have been abolished and a new form A.S. 107 "Abstract Statement of Clothing issued" has been instituted in lieu. Supply of the new form A.S.107 will be made by the Naval Store Officer, Sydney, without demand:—

Form A.S.107.—"Survey on Remains and Statement of Clothing, &amp;c., issued."

Form A.S.83A.—"Abstract of Badges of Distinction issued."

(N.418/2/215.)

4. The undermentioned A.S. Form will not be reprinted:—

A.S. 81.—"Mess Book, Size I."

Form A.S.81 "Mess Book, Size II." has been revised by omitting "Size II." and issue will be made on demand by the Naval Store Officer, Sydney, in the usual manner. Present stocks of Forms A.S. 81, sizes I. and II., will be exhausted before issue of the revised form A.S.81 is made.

(G.418/2/215.)

5. It has been decided to utilize the undermentioned "D" form in the R.A.N. First supply will be made to Establishments concerned and Fleet Medical Officer by the Naval Store Officer, Sydney, without demand:—

D:145D.—"Statement by an Officer concerning his own case, to be filled in prior to survey."

(P.319/2/3.)

6. First supply of the undermentioned publication has been received from the Admiralty and issue will be made by the Naval Store Officer, Sydney, without demand:—

"Naval Cordite Regulations, 1922."

(G.160/1/64.)

7. A supply of the undermentioned publications has been ordered from England and, on receipt, issue will be made by the Naval Store Officer, Sydney, without demand:—

"Addendum No. 1 to Admiralty Handbook of Wireless Telegraphy, 1920."

(G.403/2/336.)

O.U.5235.—"Manual of Minesweeping, Part II."

(G.403/2/349.)

O.U. 6032.—"Handbook of New System of Low Power Electrical Supply for Fire Control, &amp;c."

(G.403/2/334.)

8. In future all new editions of the undermentioned publications will be distributed to H.M.A. Ships and Establishments by the Naval Store Officer, Sydney, in substitution of the present procedure by which these publications are forwarded direct to H.M.A. Ships and Establishments by the Official Secretary in Great Britain:—

"Admiralty Rate Book for Naval Stores."

"Errata to Admiralty Rate Book for Naval Stores."

"King's Regulations and Admiralty Instructions."

Amendments to King's Regulations and Admiralty Instructions will, however, still be forwarded direct to H.M.A. Ships and Establishments by the Official Secretary in Great Britain.

(G.403/2/314.)

106.

### CLASSIFICATION OF SHIPS IN COMMISSION AND OUT OF COMMISSION.

With reference to Navy Order No. 211 of 1922, the following is the present classification of the effective vessels of the Royal Australian Navy:—

Class "A."—In full commission, *i.e.*, ships carrying full complements in time of peace:—

*Anzac.*  
*Stalwart.*

Class "B."—In active commission, *i.e.*, ships carrying reduced or special complements which in time of peace are able to go to sea, but would require their complements changed or completed in case of war or emergency:—

*Melbourne.* ~~Omitted~~ *Platypus.*  
*Adelaide.* *Cerberus (T).*  
\**Sydney.* *Tasmania.*  
*Geranium.*  
\**Brisbane.*

\**Sydney* will be replaced by *Brisbane* about 3rd April, 1923, on completion of refit, and *Sydney* will pay off into Class "F."

Class "C."—In reserve commission, *i.e.*, ships with a reduced crew insufficient to enable them to proceed to sea:—

*Marguerite.*

Class "D."—Not in commission. Can be made ready for sea in 48 hours:—

Nil.

Class "E."—Not in commission. Can be made ready for sea in 14 days:—

*Success.* *Huon.* *Mallow.*  
*Tattoo.* *Warrego.*  
*Swordsman.* *Swan.*  
*Torrens.*  
*Yarra.*  
*Parramatta.*

Note.—One "S" Class T.B.D. is in turn kept at seven days' notice.

Class "F."—Undergoing long refit, or otherwise not available for service:—

†*Sydney.*

(G.165/1/57.)

† See note for Class B.

107.

### R.A.N. EMERGENCY LIST OF OFFICERS.

With reference to Navy Order No. 424 of 1921, the Naval Board have approved of the Regulations for the R.A.N. Emergency List of Officers being extended to provide for the enrolment thereon of Commissioned Officers from Warrant Rank and Warrant Officers.

2. Navy Order No. 424 of 1921 is amended as follows:—

Opening paragraph, line two—

After "Commissions" insert "Or Warrants."

Section I., Clause (1), line six—

After "Commissions" insert "Or Warrants."

Section I., Clause (1), line nine—

After "Commissions" insert "Or Warrants."

Section I., Clause (6), line three—

After "Commission" insert "or Warrant."

Section I., Clause (7), line four—

After "Commission" insert "or Warrant."

(P.339/19/5.)

108.

### SHIP'S AGENT FOR H.M.A. SHIPS.

With reference to Article <sup>25</sup> of Consolidated Navy Orders 1911-1920, it is necessary that H.M.A. Ships shall, in accordance with Article 1065, King's Regulations and Admiralty Instructions, have a Ship's Agent so that all matters relating to Naval Prize, Salvage, &c., may be dealt with in accordance with the law.

2. Immediately after commissioning one of H.M.A. Ships the Commanding Officer is to prepare, and forward to Navy Office (in triplicate) an instrument of appointment of a Ship's Agent, in the proper form. (Note.—A list of firms who act as Ship's Agents is given in the quarterly edition of the Navy List).

3. The form to be used is that laid down in the *Naval Agency and Distribution Act 1864*, and is as follows:—

I,....., Commanding Officer of His Majesty's Australian Ship "....." hereby appoint..... of..... to be the ship's... agent for the purposes of the *Naval Agency and Distribution Act 1864*.

Dated this.....day of.....19.....

Witness.....

(Sig.).....

(G.165/1/52.)

N.O.  
132/23.

See  
N.O.  
358/23.



109.

**R.N. RATINGS ON LOAN TO R.A.N.—DATES OF EXPIRATION OF R.A.N. ENGAGEMENTS**

A return of all R.N. ratings on loan, whose periods of loan to the R.A.N. have expired or will expire during the ensuing six months, is to be rendered quarterly on 31st March, 30th June, 30th September, and 31st December, to the Commanding Officer, Flinders Naval Depot, specifying:—

- (a) Name, rating, and non-substantive rating.
- (a) Dates on which agreements expired or will expire.
- (c) Those desirous of reverting to the Royal Navy.
- (d) Those volunteering for further service in the Royal Australian Navy, and period of such extension.

2. With regard to (d), separate applications (if not previously submitted), accompanied by copies of Service Certificates, should be forwarded with the Quarterly Return. If an individual application has previously been submitted the date of such application should be stated.

3. The Drafting Office, without further application, will arrange for the relief and reversion of ratings not volunteering for further service in the R.A.N., and of those whose applications to extend engagements are not approved, on completion of their loan engagements.

4. Article 334 of the Consolidated Navy Orders 1911-1920 is hereby cancelled.

(P.348/2/55.)

110.

**OFFICERS CALLING AT NAVY OFFICE.—WAITING ROOM.**

Officers who may have occasion to visit the Navy Office, should invariably enter by the main entrance to the Defence Department, and inquire for the Naval Officers' waiting room.

2. In the waiting room they should sign their names in the visitors' book and at the same time fill in, in a book provided for the purpose, a statement of the Officer whom they wish to see, and the object of their visit.

3. The messenger attached to the waiting room will inform them when the Officer whom they wish to see is disengaged.

(G.419/51/555.)

*(This Order will be reprinted for posting on Officers' Notice Boards.)*

111.

**DEFENCE CONTRACT BOARD TO DISPOSE OF SURPLUS AND UNSERVICEABLE STORES TO BE SOLD.**

With reference to Navy Order No. 410 of 1922, it is notified for information and future guidance of all Officers concerned that the Contract Board at Central Administration, Melbourne, and the District Contract Board in all other States, will in future attend to the actual disposal of all surplus, obsolete and unserviceable stores of the Naval Service the sale of which has been authorized, and will advise Officers concerned of the desired method of disposal. The Contract Boards will not take over such stores but will decide the method of disposal and co-operate with the Officer concerned accordingly.

2. The procedure to be followed in regard to the disposal of such surplus, obsolete and unserviceable stores will be as follows:—

- (a) When approval has been given for the sale of surplus, obsolete or unserviceable stores, the Contract Board at Central Administration will arrange for the sale of such stores by such method as may be deemed advisable either by tender, quotation, public auction or other means.
- (b) The Contract Board at Central Administration will direct the District Contract Boards as to the manner in, and extent to which they should dispose of stores, the sale of which has been approved.

3. The District Contract Board shall, subject to such instructions as may be issued by the Contract Board at Central Administration, arrange for the disposal of stores approved for sale, in such manner as may be deemed the most advantageous, either by inviting tenders or quotation, public auction, or other means.

4. It will be observed from the foregoing that approval for the sale of surplus, &c., stores must first be obtained from the Naval Board in accordance with existing Regulations or Instructions in the usual manner. The only departure from existing Naval procedure is that when disposal by sale is authorized the Contract Board at Central Administration will arrange disposal as that Board may decide.

(S.450/1/344.)

112.

**ALLOWANCES TO OFFICERS — AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of the Financial Regulations and Instructions (Sea-going) has been approved, with effect as from 1st January, 1923:—

**AMENDMENT.**

Article 7 is amended by inserting after the words "W/T" in the first line of clause (17), the words "War Staff."

(A.4/1/118.)

113.

**BUGLER PAY—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

In view of the present shortage of buglers in H.M.A. Fleet, approval has been given for the temporary removal of the restrictions on Bugler Pay, whereby properly qualified ratings who perform the duties may receive Bugler Pay in addition to non-substantive pay.

In consequence of the foregoing the following amendment of Financial Regulations and Instructions (Sea-going) has been approved:—

**AMENDMENT.**

Article 9 is amended forthwith by omitting from clause (19) the words "(Not payable with pay as Gunlayer, Seaman Gunner, or Seaman Torpedoman.)"

(P.310/1/43.)

114.

**DEFERRED PAY.—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of the Financial Regulations and Instructions (Sea-going) has been approved, with effect as from 1st October, 1922:—

**AMENDMENT.**

Article 13 is amended by omitting the words “(over 18)” after the words “Ordinary Seaman” in the seventh line of the scale of Deferred Pay for Petty Officers and Men.

(A.30/22/115.)

115.

**ALLOWANCE TO CAPTAINS OF HEADS.—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of the Financial Regulations and Instructions (Sea-going) has been approved:—

**AMENDMENT.**

Article 9 is amended by omitting from clause (59) the words “Payable to one rating only in each Ship or Establishment” and inserting in their stead the words “Payable to two ratings only in Light Cruisers and H.M.A.S. *Platypus* and to one rating in other Ships or Establishments.”

(A.4/1/113.)

116.

**ALLOWANCES TO SURVEYING RECORDERS.—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

Approval has been given for ratings who are properly qualified, to be paid the allowance for Surveying Recorders under the conditions laid down in the King's Regulations and Admiralty Instructions, whilst employed as such in ships engaged on surveying work.

In accordance with the foregoing, the following amendment of Financial Regulations and Instructions (Sea-going) has been approved with effect as from 1st January, 1923:—

**AMENDMENT.**

Article 9 is amended by inserting after clause (33) the following clause:—

“(33A) *Surveying Recorders*—

	Rate per diem.
	s. d.
In ships employed on Surveying work, to ratings not exceeding three in number per ship, who perform the duties and are qualified in accordance with the conditions prescribed in King's Regulations and Admiralty Instructions:—	
Surveying Recorder, 1st Class .. ..	1 6
Surveying Recorder, 2nd Class .. ..	1 0
Surveying Recorder, 3rd Class .. ..	0 6”

(G.361/7/5.)

117.

**ALLOWANCE TO SHORTHAND INSTRUCTORS.—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of the Financial Regulations and Instructions (Sea-going) has been approved, with effect as from 23rd October, 1922:—

**AMENDMENT.**

Article 9 is amended as from 23rd October, 1922, by inserting after clause (39) the following clause:—

Rate per diem.  
s. d.

“(39A) *Shorthand Instructors*—

To ratings of the Writer Branch when employed as  
Shorthand Instructors. .. .. . 1 0

(This Allowance is payable subject to Naval Board approval, for the period a class of not less than two ratings is in progress.)

(A.4/1/104.)

118.

**SEARCHLIGHT OPERATORS AND MANIPULATORS.—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The provisions of Admiralty Fleet Order No. 2909 of 1922, relative to the abolition of the allowance to Searchlight Operators and Manipulators have been adopted in the R.A.N. In view of this the following amendment of the Financial Regulations and Instructions (Sea-going) has been approved with effect as from 1st January, 1923:—

**AMENDMENT.**

Article 9 is amended as from 1st January, 1923, by omitting clause (47).

(A.4/1/118.)

119.

**SALE AND WRITING-OFF OF STORES.—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of Financial Regulations and Instructions (Sea-going) has been approved, to come into operation forthwith:—

Article 91 is repealed and the following regulation is inserted in its stead:—

- (1) Government Stores except as hereinafter provided shall not be lent, exchanged, or sold without Minister's approval.
- (2) Obsolete or unserviceable stores, arms and equipment may be lent with the approval of the Naval Board.
- (3) Stores which form part of the equipment of the Naval Forces for war shall not be issued on loan for use for other than Naval purposes, except for charitable purposes, and then only by special consent of the Minister.
- (4) The Naval Board may approve of the sale or the writing-off of condemned, unfit, damaged or deficient stores, the value of which does not exceed £100.

- (5) The Naval Board may approve of the taking on charge of Excess Stores.
- (6) The Director of Naval Stores and Victualling, and the Director of Ordnance, Torpedoes and Mines, may approve of the sale or writing-off of condemned, unfit, damaged or deficient stores the value of which does not exceed £5.
- (7) The Naval Board may, subject to Naval requirements, approve of the issue of Stores on repayment of not less than cost to other Commonwealth Departments, to the Imperial Government, and to other Governments.
- (8) This regulation shall not apply to the sale of articles of kit and other articles, the issues of which are governed by Regulations.

(S.416/1/62)

120.

**FORM S.397—INSTRUCTOR OFFICERS' JOURNAL.**

With reference to paragraph 2 of Navy Order No. 55 of 1923, notifying that Form S.397—Instructor Officers' Journal—is to be kept by all Instructor Officers, in order to make this form a complete record, the headings at the top of the pages are to be altered in ink to read "Record of Instruction of Officers and Ratings."

(S.418/2/33)

121.

**STATUTORY RULES 1923, No. 32.**

(Approved 21st March, 1923, gazetted 22nd March, 1923, to come into operation forthwith unless otherwise specified herein.)

**AMENDMENT OF NAVAL FINANCIAL REGULATIONS.**

(Statutory Rules 1920, No. 248, as amended to present date.)

1. Regulation 36 is amended as from 1st January, 1923, by inserting after the words "W/T" in the first line of sub-regulation (17), the words "War Staff".
2. Regulation 38 is amended as follows :—
  - (1) By omitting from sub-regulation (19) the words "(Not payable with pay as gunlayer, seaman gunner, or seaman torpedo-man)".
  - (2) By inserting after sub-regulation (33), as from 1st January, 1923 the following sub-regulation :—

"(33A) *Surveying Recorders*—

In ships employed on surveying work, to ratings not exceeding three in number per ship, who perform the duties and are qualified in accordance with the conditions prescribed in King's Regulations and Admiralty Instructions :—

	Rate per diem	
	s.	d.
Surveying Recorder, 1st class .. ..	1	6
Surveying Recorder, 2nd class .. ..	1	0
Surveying Recorder, 3rd class .. ..	0	6

- (3) By inserting after sub-regulation (39), as from 23rd October, 1922, the following sub-regulation :—

"(39A) <i>Shorthand Instructors</i> —	Rate per diem.
	s. d.
To ratings of the Writer Branch when employed as shorthand instructors .. .. .	1 0

(This allowance is payable subject to Naval Board approval, for the period a class of not less than two ratings is in progress.)"

- (4) By omitting, as from 1st January, 1923, sub-regulation (47).

(5) By omitting from sub-regulation (59) the words "Payable to one rating only in each ship or establishment" and inserting in their stead the words "Payable to two ratings only in Light Cruisers and H.M.A.S. *Platypus*, and to one rating in other ships or establishments."

3. Regulation 41 is amended, as from 1st October, 1922, by omitting from sub-regulation (2) the words "(over eighteen)" after the words "ordinary seaman" in the seventh line of the scale of Deferred Pay for Petty Officers and Men.

4. Regulation 115 is repealed and the following regulation is inserted in its stead :—

- "115. (1) Government stores except as hereinafter provided shall not be lent, exchanged, or sold without Minister's approval.
- (2) Obsolete or unserviceable stores, arms and equipment may be lent with the approval of the Naval Board.
- (3) Stores which form part of the equipment of the Naval Forces for war shall not be issued on loan for use for other than naval purposes except for charitable purposes and then only by special consent of the Minister.
- (4) The Naval Board may approve of the sale or the writing off of condemned, unfit, damaged or deficient stores, the value of which does not exceed £100.
- (5) The Naval Board may approve of the taking on charge of excess stores.
- (6) The Director of Naval Stores and Victualling, and the Director of Ordnance, Torpedoes and Mines, may approve of the sale or writing-off of condemned, unfit, damaged or deficient stores, the value of which does not exceed £5.
- (7) The Naval Board may, subject to naval requirements approve of the issue of stores on repayment of not less than cost, to other Commonwealth Departments, to the Imperial Government and to other Governments.
- (8) This regulation shall not apply to the sale of articles of kit and other articles, the issues of which are governed by regulation."

**CORRIGENDUM.**

Navy Order No. 93 of 1923 is amended as follows:—For the word "Crawfurd" in the third line read the word "Craufurd".

(P.339/3/230.)

*Senior Clerk*

**Commonwealth Navy Orders.**

Navy Office, Melbourne,  
3rd April, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. P. Macarandee*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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123.

## COMMONWEALTH PRECEDENCE TABLE.

With reference to Navy Order No. 213 of 1922, the following is an extract from *Commonwealth of Australia Gazette* No. 19 of 15th March, 1923 :—

“ With reference to the Table of Precedence which was published in the *Commonwealth of Australia Gazette* on 31st January, 1914, page 117, it is notified, for general information, that paragraph 10 is applied as follows :—

## NAVY.

First Naval Member of the Naval Board (or Second Naval Member representing the Naval Board).  
The Commodore Commanding H.M.A. Fleet.

## ARMY.

Inspector-General.  
First Military Member of the Military Board (or Second Military Member representing the Military Board).  
Lieutenant-General Sir John Monash, *G.C.M.G., K.C.B., V.D.*  
(N.206/1/22.)

124.

## WELD CLUB, PERTH, WESTERN AUSTRALIA—HONORARY MEMBERSHIP OF NAVAL OFFICERS.

The following rules of the Weld Club, Perth, Western Australia, in regard to the Honorary Membership of Naval Officers, are promulgated for information :—

(a) No gentleman will be admitted as an Honorary Member of the Club unless he is a member of a recognised club. This rule will apply only to visitors or recent arrivals from the Australian States, New Zealand, and Tasmania. The Committee shall determine from time to time as occasion may require what clubs shall be recognised under this rule.

(b) Permanent Officers of the Commonwealth Forces are held to be residents of Australia and are subject to the above rule; Officers on the Active List of the Imperial Navy or Army temporarily attached to the Commonwealth Forces are not regarded as residents, and, without possessing the qualification mentioned in the rule, may be elected by the Committee.

2. Naval Officers visiting Western Australia, who desire to become Honorary Members of the Weld Club, should communicate with the District Naval Officer, Fremantle, Western Australia, in order that necessary arrangements may be made for their admittance.  
(G.138/1/11.)

(This Order will be reprinted for posting on Officers' Notice Boards.)

125.

## TOOLS USED BY ENGINE ROOM ARTIFICERS—ALTERATIONS AND ADDITIONS.

Approval has been given to the following alterations and additions in the list of tools used by Engine Room Artificers in H.M.A. Ships :—

Approved to be supplied.	Remarks.
Starrett's Adjustable Spring Calipers— (2 inside 2 outside 4 inches) (1 inside 1 outside 10 inches)	Instead of Calipers, steel Patt. 109—5 No. Patt. 109A—1 No.
Starrett's New Universal Surface Gauge No. 257B (except to T.B.D.'s of "S" and River Classes)	Instead of Scribing Block Patt. 86—1 No.
V. Blocks—1 pair small 1 pair large	None now supplied
Set of Tapered Feelers, 4 inches	In addition to present Gauge Feeler, Patt. 762
Armstrong Tool Holder Set	For lathe work
High Speed Tool for same	In lieu of steel cast
Hack Saw Frames, adjustable 8 inches to 12 inches	In lieu of Patt. 490
Breast Drill, small, with set of drills up to 5/32 inch	Additional for small work

2. The Establishments of H.M.A. Ships concerned are to be amended accordingly.

3. Demands to complete in accordance with above are to be forwarded to the Naval Store Officer, Garden Island, Sydney, for compliance.

(Welfare Meetings 1922—Class Request No. 119.) (S.462/1/17.)

(This Order will be reprinted for posting on Notice Boards.)

126.

## VACANCIES EXISTING IN THE ROYAL AUSTRALIAN NAVY.

Paragraph 8 of Navy Order No. 45 of 1923, regarding vacancies existing in the Royal Australian Navy is amended by deleting reference to the following ratings :—

Painter  
Assistant Cooks (P.351/1/188.)

(This Order will be reprinted for posting on Notice Boards.)

127.

**AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE  
ROYAL AUSTRALIAN NAVAL RESERVE.**

The following amendments of Regulations and Instructions for the Royal Australian Naval Reserve have been approved:—

- (a) Article 91 is amended by inserting after clause (1) new clause (1A) as follows:—

“(1A) Extra drill and/or special courses afloat or ashore, beyond the Statutory Training prescribed, may, with Naval Board approval, be arranged for Adult Members of the R.A.N.R. who volunteer for such drills and/or courses for the purpose of attending special courses and for confirmation or promotion.”

- (b) Article 353 is amended by inserting after the words “with Article 111” in clause (2) the words “nor to members of the R.A.N.R. Adults performing the special voluntary additional training and/or courses specified in Article 91, clause 1A.”

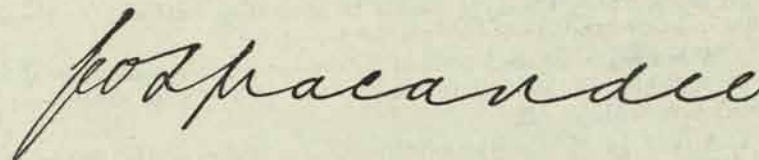
(G.160/1/71.)

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
10th April, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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128.

**DEATH—REPORTS OF.**

The death of an Officer, man or boy, together with the date, place, and cause of death, and, in the case of a man or boy, the rating and Official Number, is to be reported immediately by telegram to the Navy Office. In stating the cause, the circumstances of the death should be briefly reported, and, in cases where it is desired that publicity should be avoided, the telegram should be sent in cypher or code.

2. Care should be taken that when the nearest known relative or friend of deceased is resident in Australia, a report of the death is communicated to that person at once, by the Commanding Officer, but when the nearest known relative or friend is resident outside the Commonwealth, the necessary communication will be forwarded by the Navy Office, the name and full particulars of such person being stated in the telegraphic report of death. In all cases, Form A.S. 1121 should be forwarded forthwith to the Navy Office in confirmation of the telegraphic report.

3. A full report of the case and circumstances surrounding the death is to be made by the Medical Officer to the D.N.M.S. in accordance with Article 1296, K.R. & A.I.

4. Article 16 of the Consolidated Navy Orders 1911/1920 is hereby cancelled. (P.313/1/4.)

129.

**WARRANT WRITERS AND WARRANT VICTUALLING OFFICERS—PROFESSIONAL EXAMINATION.**

With reference to Navy Order No. 108 of 1922, the next professional examination for the rank of Warrant Writer and Warrant Victualling Officer will be held on Monday, 16th July, 1923.

2. The Commanding Officers of all Ships and Establishments should forward to the Navy Office, not later than 20th April, 1923, the list of the names of candidates (stating whether R.N. or R.A.N.) desirous of sitting for this examination. (P.329/8/115.)

*(This Order will be reprinted for posting on Notice Boards.)*

130.

**UNIFORM CLOTHING.—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of Financial Regulations and Instructions (Sea-going) is approved:—

**AMENDMENT.**

Article 80, Kits—Class III.—Petty Officers, Men, and Boys not dressed as Seamen.

(b) Optional Kit,

Add—

1 No. Jacket, overall, bluette	} Cook ratings below Petty Officer only. Not to be worn by ratings when preparing or cooking food.
1 pair Trousers, overall, bluette	

(1922 Class Request No. 58)

(S.411/1/151.)

131.

**PAYMENT OF ROYAL AUSTRALIAN NAVAL RESERVE—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendments of Financial Regulations and Instructions (Sea-going) have been approved, to come into operation from 25th October, 1922:—

**AMENDMENTS.**

Article 4 is amended by inserting after clause (11) the following new clause:—

“(11A) Officers of the R.A.N.R. undergoing annual training or special course of instruction in H.M.A. Ships or Establishments shall receive R.A.N.R. rates of pay and will not be transferred to the Ship or Establishment for pay purposes. Advances of pay may be made by the Accountant Officer of the Ship or Establishment on the authority of the Certifying Officer of the district to which the officer belongs, payment being made on a voucher through the Cash Account, and details being communicated to the Certifying Officer to enable adjustment to be made. They will be borne for victualling and disciplinary purposes only on a separate list of the ledger, being victualled at the same rate and under the same conditions as prescribed for the corresponding ranks in the Permanent Naval Forces (Sea-going).”

Article 5 is amended by omitting the words “Naval Reserve” in the first line of clause (7) and inserting after clause (7) the following new clause:—

“(8) Chief Petty Officers, Petty Officers, and men of the Royal Australian Naval Reserve undergoing annual training or special courses of instruction in H.M.A. Ships or Establishments shall receive R.A.N.R. rates of pay and will not be transferred to the Ship's books for pay purposes. Advances of pay may be made by the Accountant Officer of the Ship or Establishment on the authority of the Certifying Officer of the district to which the rating belongs, payment being made on a voucher through the Cash Account and details communicated to the Certifying Officer to enable adjustment to be made.

They will be borne for victualling and disciplinary purposes only on a separate list of the ledger, being victualled at the same rate and under the same conditions as prescribed for the corresponding ratings in the Permanent Naval Forces (Sea-going).”

(A.30/1/62.)

132.

**CORRIGENDUM.**

Navy Order No. 108 of 1923 is amended as follows:—For “Article 27” in the first line read “Article 26.”

(G.165/1/52.)

W. H. Martin

133-145

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
17th April, 1923

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. Spacandee*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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140.	Transactions with Royal Edward Victualling Yard, Sydney.
141.	Losses of Officers' Mess Traps.
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143.	H.M.A. Naval Establishments, Sydney—Appointment of Civil Secretary to Captain Superintendent.
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133.

H.M.A.S. "SYDNEY"—PAID OFF; H.M.A.S. "BRISBANE"—COMMISSIONED.

1. H.M.A.S. *Sydney* paid off into Reserve on 13th April, 1923.
2. H.M.A.S. *Brisbane* commissioned on 14th April, 1923.
3. In consequence of the foregoing, the following amendments of Navy Order No. 241 of 1922 are approved:—
  - (1) Omit *Sydney* under C.C.A.F., and insert in lieu *Brisbane*.
  - (2) Omit *Brisbane* under Ships in Reserve, and insert in lieu *Sydney*.

(G.165/29/9.)

134.

CLASSIFICATION OF SHIPS IN COMMISSION AND OUT OF COMMISSION.

Navy Order No. 106 of 1923 is amended as follows:—

- (1) Class "B".—Omit list of Ships and the note following and insert the following list of Ships:—

<i>Melbourne.</i>	<i>Platypus.</i>
<i>Adelaide.</i>	<i>Cerberus (T).</i>
<i>Brisbane.</i>	<i>Tasmania.</i>
<i>Geranium.</i>	

- (2) Class "F".—Omit "†" and the corresponding footnote.

(G.165/1/57.)

135.

ADDITIONAL LEAVE ON ACCOUNT OF SPECIALLY ARDUOUS SERVICE.

Approval has been given to extend the powers of the Naval Board in connexion with the granting of additional leave.

2. Additional leave may now be granted in cases where specially arduous service has been performed.

3. Attention is drawn, in this connexion, to the amendment of regulation 143 of the Naval Forces Regulation, *vide* Navy Order No. 145 of 1923.

(P.332/1/30.)

136.

CANDIDATES FOR PROMOTION TO RANK OF MATE (A).

With reference to Navy Order No. 341 of 1922 it has been decided that for 1923 the restriction as to age (not less than 21 years or more than 25 years of age on 1st August, 1923) will be waived. Any candidate for the rank of Mate (A) who is qualified in all other respects will be permitted to present himself before the Selection Committee, which will assemble about the second week in June, 1923.

2. In view of short notice, a candidate at the April Higher Educational Test who fails to qualify educationally, but who shows evidence of having a reasonable chance of reaching the necessary standard in October, 1923, will be allowed to appear before the Selection Committee, and, if selected, his promotion to Acting Mate (A) will be dependent upon passing in October.

3. The professional examination referred to in paragraph 4 (b) of Navy Order No. 341 of 1922, will be held during the third week of May, 1923. Candidates who have already qualified professionally for Warrant rank will not be required to sit for this examination.

4. The names of candidates desirous of sitting for the professional examination should reach Navy Office not later than 1st May, 1923.

(P.303/22/17.)

137.

BUTCHER RATINGS.

The Naval Board have approved of the undermentioned qualifications for Butcher ratings:—

2. A candidate for entry as Butcher, 3rd Class, must be competent, to the satisfaction of the proper Officers, to perform the duties of the rating. A Butcher, 3rd Class, will hold rating equivalent to Able Seaman.

3. Qualifications for advancement are as follow:—

*For Butcher, 2nd Class (Leading Rate)—*

- (a) Three years' service as Butcher, 3rd Class. \*X
  - (b) Character during immediately preceding two years must have been assessed as V.G.
  - (c) Recommended for advancement.
- Authority to give rating—Captain of Ship.

*For Butcher, 1st Class (Petty Officer)—*

- (a) Three years' service as Butcher, 2nd Class.
  - (b) Character during immediately preceding two years must have been assessed as V.G.
  - (c) Recommended for advancement.
  - (d) Passed Educational Test, Part One.
- Authority to give rating—Captain of Ship.

*For Chief Butcher (Chief Petty Officer)—*

- (a) Six years' service as Butcher, 1st Class.
  - (b) Satisfactory character.
  - (c) Recommended for rating for at least three years consecutively immediately prior to advancement.
- Advancement will be subject to vacancy existing.
- Authority to give rating—Naval Board.

*Note.*—Ratings who entered as Leading Cook's Mate (Butcher), will be required to complete 12 years' Man's service, including 6 years as Butcher, 1st Class, before being eligible for Chief Butcher.

4. Article 197 of the Consolidated Navy Orders 1911-1920 is hereby cancelled.

\*X. *Note.* Butchers, 3rd class, of exceptional ability may be advanced to Acting Butcher, 2nd class, on completing of 2½ years' service in the lower rating. (P.319/6/2) (N.O. 314/1923)

138.

**REPATRIATION BENEFITS—ELIGIBILITY OF MEMBERS OF THE R.A.N.**

With reference to Navy Order No. 229 of 1921, relative to the above subject, it is notified for information, that the conditions of the issue of Tools of Trade apply only to those ex-members of the Royal Australian Navy who entered the Service subsequent to the outbreak of War.

2. Navy Order No. 229 of 1921 is to be amended, therefore, by deleting the words "prior to, or," in the first line of paragraph (b).

(G.183/1/6.)

*(This Order will be reprinted for posting on Notice Boards.)*

139.

**OFFICERS OF THE ROYAL NAVY—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of the Financial Regulations and Instructions (Sea-going) is approved with effect as from 1st October, 1922:—

**AMENDMENT.**

Article 4 is amended by inserting after the words "Travelling Allowance" in the eleventh line of clause (12) the following paragraph:—

"Notwithstanding the above, Officers of the Royal Navy appointed to the Royal Australian Navy on and after 1st October, 1922, shall receive the rates of Active Pay and Allowances prescribed for their respective ranks in these Regulations and Instructions."

2. Navy Order No. 77 of 1923 is hereby cancelled.

(A.30/3/19.)

*(This will NOT be reprinted in "Amendments.")*

140.

**TRANSACTIONS WITH ROYAL EDWARD VICTUALLING YARD, SYDNEY.**

The attention of the Naval Board has been drawn to the excessive casual demands of H.M.A. Ships and Establishments made on the Royal Edward Victualling Yard, Sydney.

2. In the case of Clothing, demands are apparently often lodged for individual requirements which, if stocks are properly controlled on board, should usually only be necessary in the case of stock sizes and made to measure uniform. The attention of Accountant Officers is therefore called to the necessity for limiting, as far as possible, casual transactions with Royal Edward Victualling Yard.

3. General requirements of the majority of other Victualling Stores from Royal Edward Victualling Yard should as a rule, be met by a quarterly replenishment, and should not exceed one demand monthly (for each Victualling Account concerned) except for very special reasons, which are to be specified on the demand.

4. Prior to Ships proceeding on an ordinary cruise or on detached duty, Accountant Officers are, wherever practicable, to obtain their requirements for all supplies from Royal Edward Victualling Yard to cover the period until return to Sydney, thus reducing to a minimum freight charges to out-ports.

(S.453/1/61.)

141.

**LOSSES OF OFFICERS' MESS TRAPS.**

With reference to Navy Order No. 13 of 1921, it is notified for future guidance of all Officers concerned that, where recovery is being made from individuals for the loss of Mess Traps, the full or three-fourths replacement value, according to the circumstances and prices applicable at the date of recovery, is invariably to be charged unless special Naval Board approval is given to a lower rate.

(S.433/1/44.)

*See NO 275/73*

142.

**FORM A.S. 83, PART II, CLOTHING ACCOUNT, REVISED 1922.**

Instruction No. 3 contained in the above Form is to be amended to comply with the Instructions contained in Navy Order 134 of 1922. All receipts and issues referred to are to be entered separately and not summarized as one entry.

(G.418/2/278.)

143.

**H.M.A. NAVAL ESTABLISHMENTS, SYDNEY—APPOINTMENT OF CIVIL SECRETARY TO CAPTAIN SUPERINTENDENT.**

Mr. G. P. Norman Watt has been appointed Civil Secretary to Captain Superintendent, H.M.A. Naval Establishments, Sydney, and commenced duty in that office on 10th April, 1923.

(P.609/51/5.)

144.

**CORRIGENDUM.**

Navy Order No. 58 of 1923 is cancelled as it is superseded by Navy Order No. 111 of 1923.

(S.612/36/4364.)

145.

**STATUTORY RULES 1923, No. 42.**

(Approved 6th April, 1923, gazetted 12th April, 1923, to come into operation forthwith unless otherwise specified herein.)

AMENDMENT OF NAVAL FORCES REGULATIONS.

(Statutory Rules 1921, No. 1, as amended to present date.)

1. Regulation 49 is amended by adding at the end thereof the following sub-regulation:—

“(2) Officers of the Accountant Branch may also be entered:—

- (a) as Paymaster Cadets who shall be selected from Cadet Midshipmen who have completed at least three years' training at the Royal Australian Naval College; or
- (b) as Mates (A) who, subject to passing the required examinations, shall be selected from Writer and Supply ratings between the ages of 21 and 25 years, under the conditions laid down from time to time by the Naval Board, provided that for the first selection the limitation as to age shall not apply.”

2. After regulation 90, the following regulation is inserted:—

“(91) 1. A candidate for entry as Butcher, 3rd Class, must be competent, to the satisfaction of the proper Officers, to perform the duties of the rating. A Butcher, 3rd Class, will hold rating equivalent to Able Seaman.

2. Qualifications for advancement are as follows:—

*For Butcher, 2nd Class (Leading Rate)—*

- (a) Three years' service as Butcher, 3rd Class.
- (b) Character during immediately preceding two years must have been assessed as V.G.
- (c) Recommended for advancement.

Authority to give rating—Captain of Ship.

*For Butcher, 1st Class (Petty Officer)—*

- (a) Three years' service as Butcher, 2nd Class.
- (b) Character during immediately preceding two years must have been assessed as V.G.
- (c) Recommended for advancement.
- (d) Passed Education Test, Part I.

Authority to give rating—Captain of Ship.

*For Chief Butcher (Chief Petty Officer)—*

- (a) Six years' service as Butcher, 1st Class.
- (b) Satisfactory character.
- (c) Recommended for rating for at least three years consecutively immediately prior to advancement.

Advancement will be subject to vacancy existing.  
Authority to give rating—Naval Board.”

NOTE.—Ratings who entered as Leading Cook's Mate (Butcher) will be required to complete twelve years' Man's service, including six years as Butcher, 1st Class, before being eligible for Chief Butcher.

3. Regulation 143 is repealed and the following is inserted in its stead:—

“(143) In exceptional cases additional leave may be granted, subject to the approval of the Naval Board—

- (a) to cover the period occupied in travelling;
- (b) after a period of specially arduous service.”

*W. H. Martin*

## Commonwealth Navy Orders.

Navy Office, Melbourne,

24th April, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. Spence*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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146.

**CANDIDATURE FOR PARLIAMENTARY ELECTIONS, ETC.—  
MEMBERS OF THE NAVAL FORCES.**

It is notified for the information of all concerned that Admiralty Fleet Order No. 2968 of 1922 will *not* apply to members of the Permanent Naval Forces.

2. As regards the eligibility of a member of the Permanent Naval Forces to be chosen or to sit as a member of Parliament, attention is drawn to section 44 of the Constitution Act as follows:—

“44. Any person who—

- (i) . . . . .
- (ii) . . . . .
- (iii) . . . . .
- (iv) Holds any office of profit under the Crown, or any pension payable during the pleasure of the Crown out of any of the revenues of the Commonwealth, or
- (v) Has any direct or indirect pecuniary interest in any agreement with the Public Service of the Commonwealth otherwise than as a member and in common with the other members of an incorporated company consisting of more than twenty-five persons,

shall be incapable of being chosen or of sitting as senator or a member of the House of Representatives.

But sub-section (iv) does not apply to the office of the Queen's Ministers of State for the Commonwealth, or of any of the Queen's Ministers for a State, or to the receipt of pay, half-pay, or a pension by any person as an officer or member of the Queen's navy or army, or to the receipt of pay as an officer or member of the naval or military forces of the Commonwealth by any person whose services are not wholly employed by the Commonwealth.”

3. The provisions of sub-paragraph 6 of the above quoted Admiralty Fleet Order are dealt with in Naval Forces Regulations as follows:—

“134. (1) Members of the Naval Forces are forbidden, when in uniform or on duty, to institute, or attend, any meeting, demonstration, or procession for any religious or political purpose.”

(G.326/1/18.)

147.

**R.A.N.R. OFFICERS AND MEN ATTENDING COURSES AT FLINDERS  
NAVAL DEPOT — RAILWAY AND STEAMER VOUCHERS  
FOR RETURN JOURNEYS.**

The return passages from Melbourne of R.A.N.R. Officers and/or Men undergoing courses of instruction or qualifying courses at Flinders Naval Depot will be arranged as in the following paragraphs.

2. As a general rule, the Home Port Office will issue signed railway and/or steamer warrants for the return journeys, the date, if necessary, being left blank, but in any cases where this arrangement cannot be followed, return passages from Melbourne will be arranged by District Naval Officer, Victoria, to whose office the returning *personnel* are to be instructed to report for their tickets.

3. Only in exceptional cases will it be necessary for the District Naval Officer, Victoria, to arrange return travelling for *personnel* other than those from the Victorian District.

4. The Captain Superintendent of Training will notify the District Naval Officer by signal at least seven days in advance of the *personnel* for whom return passages will be required, giving dates on which they will be leaving Melbourne by Inter-State train (or by steamer) for their Home Port, and will instruct the Officers and Men concerned to report to the District Naval Officer on completion of their course.

5. Any applications for leave in Victoria without pay not exceeding fourteen (14) days may be approved at the discretion of the Captain Superintendent of Training, provided that any such applications have been submitted at least seven (7) days prior to the termination of the course.

6. Navy Order No. 483 of 1921 is hereby cancelled.

(A.43/3/866.)

148.

**CONTRACT PRICES FOR FRESH PROVISIONS—SCHEDULE OF.**

The following are the contract prices for supplies of fresh provisions to H.M.A. Ships and Naval Establishments at Sydney, Melbourne, and Western-port, during the periods commencing 1st April, 1923:—

	BREAD.	
	Sydney.	Melbourne.
<i>Delivery on Board—</i>		
Vessel lying in stream .. ..	16s. 3d. per 100 lbs.	
Vessel lying alongside Garden Island or Cockatoo Island .. ..	17s. ..	
H.M.A.S. <i>Tingira</i> .. ..	15s. ..	
H.M.A. Naval Establishments .. ..	16s. 3d. ..	
Vessel lying alongside any wharf at Melbourne .. ..		14s. 8½d. per 100 lbs.
Vessel lying at anchor away from wharf in Hobson's Bay .. ..		16s. 9d. ..
Name and Address of Contractor—	GARTRELL WHITE, LTD., 458 King-street, Newtown, N.S.W.	G. BOREK & Co. PTY. LTD., 116 Princes street, Port Melbourne

Period of Contract—1st April, 1923, to 30th September, 1923.

	FRESH MILK.	
	Sydney.	
<i>Delivery on Board—</i>		
Vessel lying in stream .. ..	1s. 10½d. per gallon	
Vessel lying alongside Garden or Cockatoo Islands .. ..	1s. 10½d. ..	1s. 10d. per gallon
H.M.A.S. <i>Tingira</i> .. ..		
Name and Address of Contractor	THE DOUBLE BAY AND ROSE BAY DAIRIES, Manning-road, Woollahra, Sydney	THE N.S.W. FRESH FOOD AND ICE CO. LTD., 25 Harbour-street, Sydney

Period of Contract.—1st April, 1923, to 30th September, 1923.

## MEAT.

Item.	Melbourne and Westernport.*	
	Sydney.	Westernport.*
	Fresh and Frozen.	Fresh and Frozen.
	s. d.	s. d.
Beef, fore quarters to be cut in eight pieces	0 1½	0 2½
Beef, hind quarters to be cut in eight pieces	0 4½	0 2½
Beef, ribs, boned and rolled (Chuck ribs will not be accepted)	0 5	0 4½
*Beef, topsides, to be cut clear of aitch bone	0 4½	0 4
*Beef, thick flanks	0 4½	0 4
Beef, corned, briskets	0 1½	0 2
Beef, corned, rounds	0 5	0 5
Veal	0 4	0 3½
Mutton, carcasses	0 4½	0 3½
Lamb, carcasses	0 6½	0 5½
Mutton, chops	0 6	0 5½
Pork, sides	0 9	0 8½
Pork, corned	0 9	0 8½
Sausages, pork	0 7	0 6
Sausages, mixed meats	0 4	0 4½
Sausages, Belgian	0 6	0 8
Fresh Suet, beef, kidney	0 4	0 4
Brawn	0 8	9 8
Heart, Ox, to average 3 lb. each	0 6	0 3 per lb.
Kidneys, Ox	0 9	0 9
Kidneys, Sheep	1 6	1 0
Sheep's Fry	2 0	4 0
Soup Meat	0 2	0 1½
Tripe, Ox, cooked	0 5	0 5
Rabbits	0 7	0 10
Ice	2 6	2 0
Dripping	0 5	0 4½
	Freezing, 1d. per lb. extra on above rates	*Rates for Westernport are for delivery f.o.r., Melbourne
Name and Address of Contractor	T. PLAYFAIR LTD., Argyle street, Sydney	F. WATKINS PTY. LTD., 184 Bourke street, Melbourne

\* When supplies of Topsides are ordered, a quantity of thick flank not less than one-half the total weight of topsides will also be ordered.

Period of Contract—1st April, 1923, to 30th September, 1923.

## FLOUR.

Item.	Westernport.
Flour, best quality, made from latest season's wheat, and such as shall be approved by Receiving Officer— Per ton of 2,000 lbs.	£10 15s. delivered f.o.r. Melbourne, or to Flinders Naval Base Siding, Crib Point

NOTE.—Deliveries to be taken in truck loads.

Name and address of Contractor—W. C. THOMAS & SONS PTY. LTD., 19 Queen-street, Melbourne.

Period of Contract—1st April, 1923, to 30th September, 1923.

## FISH.

Item.	Per—	*Westernport.	
		Sydney.	Westernport.*
Fish. (The Fish supplied under this contract shall be prime quality, such as shall be approved by proper Officers)	lb.		Fresh and Frozen.
Bream	..	7d.	7d.
Flathead	..	7d.	7d.
Mullet	..	6d.	6d.
Trout	..	8½d.	8½d.
Schnapper	..	6d.	6d.
Salmon	..	8½d.	8½d.
Murray Cod	..	1s. 1d.	1s. 1d.
Smoked Blue Cod	..	8d.	8d.
Murray Perch	..	10d.	10d.
Smoked Murray Cod	..	10d.	10d.
Smoked Murray Perch	..	10d.	10d.

Name and address of Contractor—D. HYLAND AND SONS PTY. LTD., 571 Flinders-street, Melbourne.

\* Delivery f.o.r. Melbourne.

Railway freight shall be paid by Contractor, and amount shown separately in account for supplies, the railway receipt for payment being attached to claim.

Period of Contract—1st April, 1923, to 30th September, 1923.

## VEGETABLES.

Item.	Per—	Sydney.	Melbourne (Hobson's Bay) and Westernport.*
Potatoes, Carmen, if obtainable; if not, other kinds of equal quality (in bags)	cental	s. d. 7 6	s. d. 8 0 cwt.
Cabbages, free from outside leaves and stalks, and to weigh not less than 3 lbs. each	lb.	0 1½	0 2
Cauliflowers, fresh, newly-cut plants, sound and free from disease, average weight 3 lbs. each	..	0 1½	0 2½
Mixed Vegetables, free from tops, consisting of the following as may be ordered:—Turnips, carrots, parsnips (each bunch shall weigh not less than 1½ lbs.)	..	0 1½	18 0 cwt.
Marrows	cental	6 0	10 0 ..
Pumpkins	..	7 6	10 0 ..
Onions (in bags)	..	7 6	5 0 ..
Swedes, free from all tops	..	7 0	7 0 ..
Salads, assorted	doz. bunches	2 0	0 4 lb.
Beans	lb.	..	0 2 ..
Beetroot	..	..	0 4 ..
Peas	..	..	3 6 ..
Celery	doz. sticks	..	2 6 ..
Lettuce	dozen	..	1 3 ..
Mint	..	..	2 6 ..
Cucumber	..	..	..

## VEGETABLES—continued.

Item.	Per—	Sydney.	Melbourne (Hobson's Bay) and Westernport.*
Parsley .. .. .	doz. bunches	..	s. d. 1 6
Radish .. .. .	"	..	1 3
Rhubarb .. .. .	"	..	1 6
Spring Onions .. .. .	"	..	1 6
Mixed Herbs .. .. .	"	..	1 0
Tomatoes .. .. .	lb.	..	0 3
Extra for bags supplied with Vegetables .. .. .	each	Nil	Nil
Name and Address of Contractor .. .. .	.. .. .	STANLEY & CO., 325 Sussex-street, Sydney	PIRRIE BROS., 135-138 Exhibition-street, Melbourne. Phone Cent. 571.

Period of Contract—1st April, 1923, to 30th September, 1923.

\* Rates for Westernport are for delivery l.o.r. Melbourne.

† For delivery to ships in Hobson's Bay—cartage and launch hire extra.

## DAIRY PRODUCE.

Item.	Melbourne and Westernport.*	Sydney.
Bacon, best mild (sides, 40-50 lbs) (including wrappers or covers) .. .. .	s. d. 1 0 per lb.	s. d. 1 2 per lb.
Brand—	D.B.C.	"Crown," "Pioneer," "R.R.," "A."
Butter in prints .. .. .	Market Rates† Superfine quality	2 0½ "Beech Tree," "Tenby," "Calliope," "Norco"
Butter boxes, extra .. .. .	1 0 each	1 0 each
Cheese, semi-matured, large .. .. .	Market rates†	1 1½ per lb.
Cheese, choice, matured, mellow, large .. .. .	Market rates†	1 1½ "
Eggs, new laid, fair average size, Suburban quality .. .. .	Market rates†	2 5 per doz.
Egg Cases, if not returned in good order and condition, extra .. .. .	2 0 each	5 0 each
	Prices subject to payment within 14 days of date of invoice, otherwise 1 per cent. extra on above rates will be charged	
Name and Address of Contractor .. .. .	GIPPSLAND AND NORTHERN CO-OPERATIVE Co. LTD., 492-494 Flinders-lane, Melbourne	DOWNTON & DYER LTD., 145 George-street, Sydney.

Period of Contract—1st April, 1923, to 30th June, 1923.

\* Supplies for Westernport delivery l.o.r. Melbourne.

† Market rate shall mean the wholesale market rate for superfine quality as published in Melbourne Argus on the Friday preceding the date on which supply is made.

Supplies for ships in Hobson's Bay—cost of cartage and launch hire extra.

(S.415/13/153.)

149.

## COMMUNICATIONS TO AND FROM NAVY OFFICE.

Article 110, clause 2, of Consolidated Navy Orders 1911-1920 is amended by deleting paragraphs (a) and (c).

(G.443/201/3.)

150—160

*How Martin*  
**Commonwealth Navy Orders.**

Navy Office, Melbourne,  
1st May, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*Jos Macarone*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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150.

**CAPTAIN IN CHARGE, H.M.A. SHIPS AND NAVAL ESTABLISHMENTS,  
NEW SOUTH WALES : APPOINTMENT.**

With reference to A.F.O. 468 of 1926, it has been decided to alter the appointment of Captain Superintendent, H.M. Naval Establishments, Sydney, and Senior Naval Officer, New South Wales, to Captain in Charge, H.M.A. Ships and Naval Establishments, New South Wales.

2. The duties and authority of the Officer holding this appointment will continue to be as laid down in Article 19 Consolidated Navy Orders (except as regards paragraph 2 thereof, which is hereby cancelled), and Navy Order 288 of 1922.

3. The abbreviated title will be C.C.N.S.W., and Navy Order No. 370 of 1921 is to be amended accordingly.

(G.404/201/1.)

151.

**JEWISH HOLY DAYS.**

Attention is drawn to Admiralty Fleet Order No. 252 of 23 in regard to the Jewish Holy Days, and, so far as the exigencies of the Service permit, leave of absence for the purpose of attending their religious observances may be granted to Officers and men of the Royal Australian Navy belonging to the Jewish faith, on the dates specified in the abovementioned order.

(G.137/1/15.)

(This Order will be reprinted for posting on Notice Boards.)

152.

**PRESENTATIONS, RELICS, TROPHIES, ETC.—CUSTODY OF.**

The instructions issued in Navy Order No. 378 of 1922 for the accounting of Presentations, Trophies, &c., will not apply to Challenge Cups, Shields, &c., for inter-ship competition in H.M.A. Fleet. The following procedure is to be observed in regard to such articles :—

(a) When a cup, trophy, &c., is presented to the Royal Australian Navy for competition between ships of H.M.A. Fleet, a report giving name of donor, date of presentation, description of article, and any other details considered necessary is to be forwarded to Navy Office at time of presentation.

(b) Half-yearly returns on 30th June and 31st December are to be forwarded into office by the Commodore Commanding, H.M.A. Fleet, showing the changes made in Challenge Cups, Shields, &c., in H.M.A. Ships during the previous six months. If no transfers of such articles have been made during any half year a "nil" return is to be forwarded.

(c) When a ship holding any competition cups, &c., is paid off into reserve such articles are to be surrendered to the Flagship for safe custody until again required.

2. These provisions are not to apply to Challenge Cups, Shields, &c., which have been presented for competition solely in any one Ship or Establishment; in these cases the instructions contained in Navy Order No. 378 of 1922 should be observed.

(G.231/1/106.)

153.

**NEW SCHEME FOR ADVANCEMENT OF NAVAL RATINGS.**

The provisions of Admiralty Fleet Order No. 2461/1922 and K.R. & A.I. Amendments No. 2/1922, regarding the Revised Rules for the advancement of Naval Ratings, which came into force in the Royal Navy as from 1st January, 1923, have been adopted in the Royal Australian Navy, with the following exceptions :—

(a) *Article 380, Clause I., K.R. & A.I.—*

All advancements in the R.A.N. will be made from Depot Rosters only, and no vacancies are to be filled by advancement by the Captain of the Ship in which the vacancies occur.

"Class" advancements will be made in accordance with Article 379.

(b) *Article 382, K.R. & A.I.—*

The following new scale of points, omitting consideration of man's time, is to be substituted for that hitherto in force, viz. :—

<i>Present Scale.</i>	<i>Per Year.</i>	<i>New Scale.</i>	<i>Per Year.</i>
Man's time	1 point	..	..
P.O.'s time	1½ points	P.O.'s time	1½ points
Exceptional ability	2 points	Exceptional ability	2 points

as regards the promotion of Petty Officers, Yeomen of Signals and Petty Officer Telegraphists.

(c) *Article 776, Clauses 6b and 6c K.R. & A.I.—*

All re-advancements of Naval ratings disrated for misconduct will be made by Depot only, except in the cases of "Class" re-advancements.

(d) *Engine Room Ratings—*

The advancement of Engine Room ratings is to be carried out as laid down in Navy Order No. 222/1922. Advancements to Chief E.R.A. 2nd Class and Chief Stoker will be made from Depot Rosters only, which will be kept as in the R.N.

(e) *Officers' Stewards and Cooks—*

The advancement of Officers' Stewards and Cooks is to be carried out as laid down in Navy Orders Nos. 216/1922 and 396/1922. All advancements will be made from Depot Rosters only, which will be kept as in the R.N.

(P.346/1/97.)

2. See N.O. 52/1924.

(This Order will be reprinted for posting on Notice Boards.)

154.

**LEADING STOKERS' MECHANICAL TRAINING COURSE.**

Attention is drawn to Navy Order No. 490 of 1921, regarding the qualifications required of candidates before being permitted to undergo the Leading Stokers' Mechanical Training Course at Flinders Naval Depot.

2. Particular care is to be taken to insure that candidates have reached the necessary standard in the preliminary educational examination and that they are otherwise qualified as regards engagement, &c.

(P.329/5/19.)

155.

**CONTINGENCY CLAIMS FOR SUPPLIES TO H.M.A. SHIPS—  
PAYMENT BY NAVAL ESTABLISHMENTS AND OFFICES.**

The procedure to be followed in forwarding claims from H.M.A. Ships to Naval Establishments and Offices for payment has been modified by dispensing with the preparation of a covering Form N.A. 4 and by obtaining on the Form A.S. 22 the additional certificates which were obtained on the Form N.A. 4. The following amendment to Navy Order 290 of 1921 has been approved:—

Paragraph 2 is amended as follows:—

(1) Clauses (ii) and (iii) are omitted and the following clauses inserted in their stead:—

(ii) The signature of claimant is to be obtained on Form A.S. 22 immediately opposite the total amount shown in figures, such signature being preceded in all cases by the designation "Signature of Claimant."

(iii) Form A.S. 22 is to be forwarded under cover of authority in form as per appended specimen to the Certifying Officer in the following list in whose District the expenditure was incurred:—

Victoria—Navy Office, Melbourne.  
New South Wales—H.M.A. Naval Establishments, Garden Island, Sydney.  
Other States—Naval Staff Office, Brisbane, Hobart, Port Adelaide, and Fremantle.

The Certifying Officer at the Naval Establishment or Office will furnish the usual Certificate, *i.e.*, "Certified and approved for Payment" immediately after the certificate of the Captain on the back of Form A.S. 22.

(2) Clause (vii) is omitted.

2. Article 103 of the Draft Naval Account Instructions is also to be amended as above.

(A.17/2/7.)

156.

**SEA STOCKS OF MEAT.**

It is notified for general information that several recent losses to the Crown have occurred owing to sea-stocks of fresh or frozen meat, such as chops, sausages, and other similar small goods being obtained for long storage in the cold chambers of H.M.A. Ships. To avoid such losses in future it is communicated for the guidance of Accountant Officers that, where such articles cannot be normally utilized for consumption within a few days after receipt, they are not to be purchased for sea stocks, as the element of loss by deterioration in the comparatively high temperature of the cold chambers in H.M.A. Ships is great. Future losses of this description will not therefore be admitted as a charge to the Crown unless for very special reasons which should be fully reported in each instance.

(S.443/13/20.)

157.

**BRANDS OF BENZINE AND MOTOR SPIRIT TO BE USED.**

Until further notice the undermentioned brands of Benzine and Motor Spirit are to be used for the services indicated:—

Brand.	Service.
"Powerin" Benzine	Motor Boats
"Plume" or "Shell" Motor Spirit	Governor-General's motor boat Express, Wireless Station, Garden Island, and all motor vehicles

2. Supplies are to be obtained according to contracts existing at the time as arranged by the Commonwealth Stores Supply and Tender Board, Melbourne. Particulars of these contracts and any variations in prices are notified in Navy Orders.

(S.N.420/2/44.)

158.

**ADOPTION, REVISION AND ABOLITION OF ESTABLISHED  
FORMS AND SUPPLY OF PUBLICATIONS.**

The undermentioned A.S. Form has been adopted for use in the R.A.N. First supply will be made by the Naval Store Officer, Sydney, without demand:—

A.S. 1246E.—"Officers', Stewards and Cooks History Sheet."  
(G.418/2/221.)

2. The undermentioned A.S. Forms will not be reprinted:—

A.S. 308L.—"Quarterly Summary of Torpedo Running from H.M.A. Ships."

A.S. 308M.—"Quarterly Summary of Torpedo Running from Squadrons or Flotillas."

A.S. 308N.—"Quarterly Report of Torpedo Practices."

When supplies become available Admiralty Form S.303 will be used in lieu of A.S. Forms 308L and 308M, and S.303A in lieu of A.S. 308N.

(G.418/2/225.)

3. The undermentioned A.S. Forms have been revised and supply will be made on demand by the Naval Store Officer, Sydney, in the usual manner. Present stocks should be utilized until exhausted.

A.S. 83, Part I.—"Provision Account."  
(G.418/2/226.)

A.S. 206.—"Annual Report on Officers."  
(G.418/2/239.)

4. The undermentioned A.S. Form, the title of which has been amended, has been revised and supply will be made by the Naval Store Officer, Sydney, without demand. The existing form will then become obsolete :—

A.S. 79z.—“ Articles issued on loan or returned to Store.”

(G.418/2/187.)

5. It has been decided to utilize the corresponding Admiralty Forms in lieu of the undermentioned A.S. Forms, which will not be reprinted :—

A.S. 1245.—“ Gunnery History Sheet.”

A.S. 1245B.—“ Torpedo History Sheet.”

A.S. 1246.—“ Signal History Sheet.”

A.S. 1246D.—“ Writer's History Sheet.”

A.S. 1246E.—“ Officers', Stewards and Cooks History Sheet.”

(G.418/2/260.)

6. It has been decided to utilize the undermentioned Admiralty Forms in the R.A.N. Supply will be made on demand by the Naval Store Officer, Sydney in the usual manner :—

S.1148.—“ Elevation Record — Object of Practice.”

(G.418/2/238.)

S.303.—“ Quarterly Material Summary of Torpedo Running.”

S.303A.—“ Quarterly General Summary of Torpedo Running from Squadrons or Flotillas.”

S.308A.—“ Firing Ship Record.”

S.308B.—“ Torpedo Fire Analysis.”

S.308C.—“ Tactical Exercise and Torpedo Practice Form.”

S.308D.—“ Torpedo Target Ships Record.”

S.308E.—“ Following up Destroyer Record.”

S.308F.—“ Loading Form.”

A.S. Forms 308A.—G will become obsolete when issue of the revised Admiralty Forms has been made.

(G.418/2/225.)

7. First supply of the undermentioned publications has been received from the Admiralty and supply will be made by the Naval Store Officer, Sydney, without demand :—

O.U.5191A.—“ Errata to Fire Control Pocket Books Nos. 1 to 6.”

O.U.6064A.—“ Errata to Handbook for use at Fire Control Drills.”

(N.403/2/351.)

159.

#### CALL SIGNS OF BRITISH SHIPS.

With reference to Navy Order No. 103 of 1922, the s.s. *Mainly Lodge* has been renamed *Iron Chief* and the Call Sign V.Z.B.U. still applies.

2. No Call Signs were allotted or cancelled during the month of March, 1923.

(G.239/3/56.)

160.

#### AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE ROYAL AUSTRALIAN NAVAL RESERVE.

The following amendment of Regulations and Instructions for the Royal Australian Naval Reserve has been approved :—

Appendix VII. is amended by inserting after Item “ Worms, fine adjustment, backsight, Mark III.” the following :—

<i>Article.</i>	<i>Basis of Establishment.</i>
Web Equipment Pattern 1908 :—	
Belts, waist, large, medium or small .. .. .	} pairs
Braces, with buckle .. .. .	
Carriers, Cartridge, 75 rds., left .. .. .	} ..
Carriers, Cartridge, 75 rds., right .. .. .	
Carriers, Intrenching tool, heads .. .. .	} ..
Carriers, Intrenching Tool, helms .. .. .	
Carriers, Water Bottle .. .. .	} 1 each per
Covers, Mess Tin .. .. .	
Frogs .. .. .	} Sub - District
Haversacks .. .. .	
Packs .. .. .	} pairs
Packs, Straps, supporting .. .. .	
Slings, Rifle .. .. .	} ..
Intrenching Implements, heads .. .. .	
Intrenching Implements, helms .. .. .	} ..

(S.227/1/306.)

*Mr. H. Martin.*

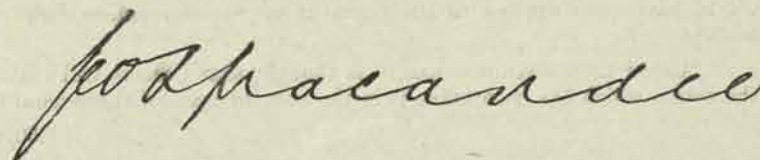
## Commonwealth Navy Orders.

Navy Office, Melbourne,

8th May, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval Establishments, and others concerned.*

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161.

**DEFERRED PAY—OFFICERS.**

In regard to Navy Order No. 59 of 1923, the Naval Board desire it to be made known that a reversion to the practice under which Deferred Pay became payable to Officers of the Permanent Sea-going Forces in seven-yearly periods, would mean that all such Officers would at once become compulsory contributors to the Fund established under the provisions of the Superannuation Act. The decision to defer payment, as promulgated in the above-quoted Order, was arrived at after full consideration, and is the only means whereby the right of election to become contributors to the Fund can be preserved to Officers. Had the right of election not been preserved, it is probable that Deferred Pay, instead of being credited as at present, would have been applied to the payment of Superannuation Fund contributions.

2. Under these circumstances, it is thought that Officers will realize that the action which has been taken is in the best interests of the general body.

(A.30/21/24.)

162.

**EXPRESSION OF OPINION ON PUBLIC POLICY BY MEMBERS OF THE NAVAL FORCES.**

Members of the Permanent Naval Forces are prohibited from making any statement to or for the press, or commenting publicly by speaking or in writing, upon matters of public policy, Naval, Military or Civil, without the written permission of the Minister for Defence. They are required at all times to use great discretion in speaking or writing of such matters.

Navy Order No. 116 of 1923 is hereby cancelled.

(G.N.232/1/S.)

(This Order will be reprinted for posting on Notice Boards.)

163.

**IRREGULARITIES IN SERVICE CERTIFICATES.**

It has been observed from the recent inspection of Service Certificates of ratings serving in H.M.A. Fleet that sufficient care is not being exercised as regards the preparation of these documents and the entries made thereon.

2. Attention is therefore drawn to the instructions regarding Service Certificates contained in Chapter XXI. of the King's Regulations and Admiralty Instructions.

3. The following is a list of errors, other than those mentioned on Form A.S. 453—Irregularities in Service Certificates—which are commonly made in these documents:—

- (a) Usual place of residence omitted.
- (b) Particulars of next-of-kin omitted or illegibly written.
- (c) Notation *re* ability to swim, or otherwise, omitted or not made in accordance with Navy Order No. 408 of 1922.
- (d) Notation *re* issue of bedding omitted.
- (e) Numbers on Ship's Books omitted.

- (f) On transfer from R.N. to R.A.N., character and ability not assessed on date of discharge from R.N., and suitable notation omitted from "Cause of Discharge" column on page 2 of R.N. Certificate.
- (g) Assessment of ability of Stoker ratings without sea service, *vide* Article 831, Clause 11, K.R. & A.I. not complied with.
- (h) Dates abbreviated otherwise than as authorized by Article 830, Clause 2, K.R. & A.I.
- (i) History Sheets not completed (full name, official number, &c., omitted).
- (j) Leave History Sheets (Form A.S. 539x) not inserted in all Service Certificates.
- (k) Article 176 of Consolidated Navy Orders 1911-1920, *re* disposal of references, birth certificates, &c., not complied with. Other superfluous documents allowed to accumulate inside Service Certificates.
- (l) Service Certificates not enclosed in Form A.S. 459A (Cover for Certificates of Service).
- (m) Erroneous award and restoration of Good Conduct Badges. As the award of Good Conduct Badges is not subject to revision (*vide* Article 832, Clause 6, K.R. & A.I.) errors in this respect are of a serious nature.

(P.307/10/267.)

164.

**CAPS, BLUE CLOTH, WITH PEAK—IMPROVED PATTERN.**

Approval has been given to the introduction of an improved pattern Blue Cloth Cap with peak for Classes I. and III., and stocks will shortly be available at Royal Edward Victualling Yard, Sydney. The present issuing price of the new pattern cap is 10s. 6d. each.

2. Until stocks of old Pattern Caps are exhausted it will be necessary to indicate on demands on Royal Edward Victualling Yard whether "New Pattern" or "Old Pattern" Cap Covers are required.

(S.411/6/26.)

165.

**CHIEF CLERK, DEPARTMENT OF DEFENCE—RE-CLASSIFICATION OF POSITION AND PROMOTION.**

The limits of salary assigned to the position of Chief Clerk, 1st Class, Clerical Division, Department of Defence, to be—Minimum, £650 per annum; Maximum, £750 per annum. The salary of William Augustin Newman, Chief Clerk, Department of Defence, is increased to £650 per annum as from 22nd March, 1923.—(Ex. Min. No. 73.)

(P.609/2/3814.)

166.

**RECRUITING FEES.**

With reference to Navy Order 45 of 1923, approval has been given to payment of the recruiting capitation fee being made to Civilian Schoolmasters.

2. The forms of certificate in paragraph 4 of Navy Order 45 are to be amended as follows:—

(a) —

I, the undersigned hereby certify that.....(name).....  
who is a.....(insert "Schoolmaster" or rating, if a member of R.A.N.)  
.....stationed at/in.....is responsible for my making  
application to join the Royal Australian Navy.

Date..... Signature.....

The nature of the foregoing statement was explained by me before signature and I am satisfied it was fully understood by the person signing same.

Witness— Rank.....

Signature..... Place.....

(b) —

I, the undersigned, applied to join the Royal Australian Navy of my own volition, and without any previous advice from a member of the Permanent Naval Forces or Schoolmaster.

Signature.....

The nature of the foregoing statement was explained by me before signature and I am satisfied it was fully understood by the person signing same.

Witness— Rank.....

Signature..... Place.....

A Witness should be either a Commissioned or Warrant Officer, or a Clerk, Class IV, or above).

3. The recruiting capitation allowance is not payable to persons employed by the Department on recruiting work for the whole of their time, or who are carrying out the duties of "Recruiting Officer" at Naval Staff Offices.

(P.351/188.)

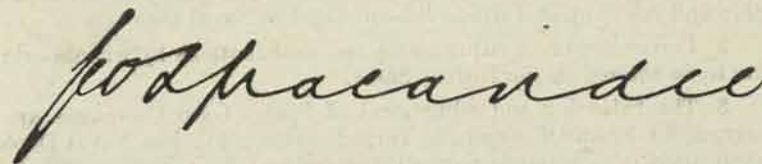
**Commonwealth Navy Orders.**

Navy Office, Melbourne,

15th May, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.

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167.

**CÉLEBRATION OF KING'S BIRTHDAY.**

His Majesty's Birthday will be celebrated in Australia on Monday, 4th June, 1923.

2. With reference to Article 49, Clause 2, King's Regulations, although this event will be observed in Great Britain on Saturday, 2nd June, H.M.A. Ships will dress ship and fire salute, in honour of the occasion, on 4th June only, *vide* Article 41, paragraph 3, Consolidated Navy Orders.

(G.496/1/205.)

168.

**SPERRY GYRO COMPASSES.**

It has been decided to establish a History Sheet for all Sperry Gyro Compasses supplied in the Royal Australian Navy. A History Sheet (in duplicate) will be prepared for each compass, one copy to be kept in the Ship and one copy at Torpedo School, Flinders Naval Depôt.

2. Particulars of all adjustments and examinations by whomsoever made are to be entered on the History Sheet.

3. The balancing and adjustment of Sperry Gyro Compasses are to be carried out by an Officer of the Torpedo School, Flinders Naval Depôt, and application is to be made to the Commanding Officer, Flinders Naval Depôt, whenever the services of the Sperry Gyro Officer are required. The ordinary routine cleaning of Sperry Gyro Compasses should be carried out by Ships' Staffs, but, except as provided for in paragraph 4 hereof, no alterations in the balancing are to be effected by Ship's Staff.

4. Should at any time a serious breakdown occur while H.M.A. Ships are at sea, or when the services of the Sperry Gyro Officer are unobtainable, the Senior Officer present may authorize the work of repair and rebalancing to be carried out by a qualified Officer, when a report is to be forwarded to Navy Office giving cause of breakdown, and reporting full particulars entered in Sperry Gyro History Sheet.

(SN.426/5/97.)

169.

**PHOTOGRAPHIC BRANCH—NON-SUBSTANTIVE RATING.**

The Naval Board have under consideration the question of the introduction of the non-substantive rating of Photographer in the Royal Australian Navy.

2. The syllabus of the examinations for the non-substantive ratings of Photographer, First and Second Class, is contained in Appendix X., Part XXI. of the King's Regulations and Admiralty Instructions. The rates of pay, under consideration, are similar to those laid down for the Royal Navy, *vide* Appendix XV., Part III., No. 63, viz. :—

Photographer, First Class .. .. . 1s 0d. per diem  
 „ Second Class .. .. . 6d. „

3. Volunteers are invited for Photographic non-substantive ratings, but Commanding Officers are to submit only the names of those Petty Officers and Men who are considered to possess the necessary qualifications.

(S.441/1/7.)

(This Order will be reprinted for posting on Notice Boards.)

170.

**R.A.N. RATINGS—EXPIRATION OF ENGAGEMENTS.**

A Return of all R.A.N. ratings whose engagements will expire during the ensuing six months, is to be rendered quarterly on 31st March, 30th June, 30th September, and 31st December to the Commanding Officer, Flinders Naval Depôt, specifying :—

- (a) Name, rating and non-substantive rating.
- (b) Dates on which engagements will expire.
- (c) Those volunteering to re-engage for further service in the Royal Australian Navy.

2. With regard to (c), separate applications to re-engage, accompanied by Service Certificates, should be forwarded to the Commanding Officer, Flinders Naval Depôt, six weeks before the date of expiration of engagement.

(P.349/1/56.)

171.

**EDUCATIONAL TEST FOR ACCELERATED ADVANCEMENT TO MAN'S RATING, MARCH, 1923—RESULTS.**

The following ratings passed the Educational Test for Accelerated Advancement to Man's Rating, held on the 27th and 28th March, 1923 :—

Name.	Rating.	O.N.	Where Serving at Date of Examination.
Genevan, Harold .. .. .	Boy, 2nd Class .. .. .	13517	<i>Tingira</i>
Rees, Llewellyn .. .. .	.. .. .	13501	..
Nicholls, Charles H. .. .. .	.. .. .	13494	..
Sloan, Kenneth W. .. .. .	.. .. .	13577	..
Quick, Arthur H. .. .. .	.. .. .	13499	..
Powell, Sidney E. .. .. .	Boy, 1st Class .. .. .	13349	<i>Sydney</i>
Taylor, Aleck .. .. .	Boy Telegraphist .. .. .	13254	<i>Cerberus</i>
Peddell, Charles F. .. .. .	.. .. .	13342	..
Allen, Lionel M. .. .. .	.. .. .	13358	..
Kerr, Wm. H. A. .. .. .	.. .. .	13359	..
Thompson, Hugh A. .. .. .	.. .. .	13362	..
Arnold, Frank S. .. .. .	Victualling Boy .. .. .	13406	<i>Tingira</i>
Purtell, Edward G. .. .. .	Boy Writer .. .. .	12895	<i>Sydney</i>
Seymour, Eric .. .. .	Victualling Boy .. .. .	12610	..

2. The necessary notation is to be made on the Service Certificates of these ratings.

(P.329/3/20.)

(This Order will be reprinted for posting on Notice Boards.)

172.

## EDUCATIONAL TEST, PART ONE—MARCH, 1923—RESULTS.

The following ratings passed the Educational Test, Part One, held in March, 1923:—

Name.	Rating.	O.N.	Where Serving.
Trengrove, Harold	P.O. Cook	9658	<i>Cerberus</i>
Harris, William G.	P.O. Cook	9660	"
Thomas, Edgar A. H.	Cook	12129	"
Hess, Hiram W.	Stoker 2nd Cl.	13419	"
Anderson, Alfred A.	Leading Seaman	2918	"
Hansen, Royston R.	Leading Stoker	11024	"
McConnell, Percy	Leading Stoker	6810	"
Foord, Albert V.	Leading Stoker	2996	"
Robinson, Leonard	Leading Stoker	9519	"
Wilson, Burleigh	Leading Stoker	6451	"
Nievandt, Herbert	Leading Stoker	6884	"
Williams, Leslie C.	Leading Stoker	5807	"
Kennedy, Thomas H.	Stoker	13290	"
West, Charles J. B.	Stoker 2nd Cl.	13600	"
Smyth, John J.	Stoker 2nd Cl.	..	"
Perry, William R.	Stoker 2nd Cl.	13745	"
Davies, Francis L.	O.A. 5th Cl.	13491	"
Hastings, Erio J.	O.A. 5th Cl.	13492	"
Hardie, Adam L.	O.A. 5th Cl.	13663	"
Douglas, Alan C.	O.A. 5th Cl.	13664	"
Davies, Reginald C.	O.A. 5th Cl.	13572	"
Alpin, Wm. J. S.	O.A. 5th Cl.	13607	"
Brilliant, Gordon A.	O.A. 5th Cl.	13493	"
Masters, Henry E.	E.R.A. 4th Cl.	13586	"
Lamerton, Leslie H.	E.R.A. 4th Cl.	13649	"
MacDougall, Donald	E.R.A. 4th Cl.	13584	"
Sheather, Jack	E.R.A. 4th Cl.	13585	"
Stone, Ernest H.	E.R.A. 4th Cl.	13650	"
Milley, Charles E.	Ordinary Seaman	13715	"
Teale, Francis E.	Assistant Cook	13671	"
Fordham, Robert H.	Leading Cook	6610	"
Bell, John W.	Cook	12529	"
Arkley, Vernon W. H.	Leading Cook	11016	"
Field, William T.	Cook	12366	"
Allen, Lionel M.	Boy 1st Cl.	13358	"
Caldwell, Thomas H. W.	Off. Std. 2nd Cl.	5662	"
Mauritz, Frederick A.	Painter 3rd Cl.	11685	"
Gordon, James M.	Joiner 4th Cl.	13141	"
Lord, Reginald R.	Joiner 4th Cl.	3902	"
Mattson, John	Joiner 4th Cl.	6950	"
Wilson, Charles W.	Able Seaman	10603	"
Boggan, Michael	Leading Stoker	9568	"
Buttsworth, Allan E.	Boy	13554	<i>Tingira</i>
Powell, Hedley	Boy	..	"
Locke, Clarence A.	Boy	..	"
Sinclair, William J.	Boy	..	"
Goodwin, Albert J.	Boy	13445	"
Kile, Stanley	Boy	13440	"
Perkins, Ronald H. S.	Boy	13481	"
Anstee, Robert C.	Boy	13638	"
Dobson, Samuel T.	Boy	13634	"
Sloan, Kenneth W. P.	Boy	13577	"
Murphy, Charles W. J.	Boy	13540	"
McKenzie, John K.	Boy	..	"
Westley, Frank S.	Boy	13378	"
Schmutsch, John J.	Boy	13526	"

PASSED—continued.

Name.	Rating.	O.N.	Where Serving.
Nicholls, Charles H.	Boy	13494	<i>Tingira</i>
Sanders, Lindsay W.	Boy	12245	"
Atkins, Samuel A.	Boy	13640	"
Fanning, Albert R.	Boy	..	"
Stafford, John K. N.	Boy	13639	"
Cadzow, Leslie T.	Boy	13434	"
Pleydell, John G.	Boy	13439	"
Stevens, Glen A. R.	Boy	13443	"
Bussenschutt, Clarence L.	Boy	13544	"
Gallehawk, Sydney K.	Boy	..	"
Moodie, Wm. S.	Boy	..	"
Wykes, John A.	Boy	13533	"
O'Brien, Frederick G.	Boy	13525	"
Dorman, James	Boy	13519	"
Ritchie, George	Boy	13529	"
Hooper, Bertie J.	Stoker	11292	<i>Platypus</i>
Ellis, James D.	Stoker	6548	"
Dowel, Alan D.	A/Leading Stoker	8868	"
Parker, Alf. E.	Stoker	12815	"
Lugg, James A.	Stoker	6998	"
Francis, Jack	Stoker	4722	"
Fenning, Thomas	Joiner 4th Cl.	5637	<i>Geranium</i>
Edwards, Joseph	Stoker	12404	"
Govan, Thomas E.	Stoker	12111	"
Lockeridge, W. J.	Cook	12436	"
Lewis, Harry F.	Stoker	12120	<i>Stalwart</i>
Bleakley, Chris.	Stoker	9136	<i>Penguin</i>
Morgan, Frank C.	Stoker	11151	"
Reymond, Walter E. M.	Able Seaman	11108	"
Sharpe, Arthur E.	Able Seaman	6987	"
Webb, George	Plumber	3916	R.A.N. College
Smith, Louis A.	Stoker	11285	<i>Sydney</i>
Walters, Wm. V.	Signalman	4171	"
Smith, William R.	Stoker	11736	"
Dart, Newman S.	A/Leading Stoker	5383	<i>Melbourne</i>
Simon, Arnold D.	Stoker	12000	"
Lane, Edward D.	Officers' Cook 3rd Cl.	11310	"
Histed, Archibald J.	Officers' Cook 3rd Cl.	6392	"
Connor, John E.	Officers' Steward 3rd Cl.	11263	"
Bradbury, Rowland C.	Able Seaman	4654	"
Adams, Cas. T.	Ordinary Signalman 2nd Cl.	11133	"
Hamilton, Dudley	Leading Printer	6204	"
Hatwell, Herbert	Signal Boy	13124	<i>Adelaide</i>
Smith, Alf.	Signalman	6242	"
Campbell, Ernest	Stoker	12650	"
Richards, James	Stoker	12303	"
Schache, Walter	Leading Cook	11043	"

2. The necessary notation is to be made on the Service Certificates of these ratings.

(P.329/5/18.)

(This Order will be reprinted for posting on Notice Boards.)



173.

**UNIFORM—ADHERENCE TO APPROVED PATTERN.**

It has been brought to the notice of the Naval Board that there is a marked tendency on the part of a number of ratings to depart in small details from the authorized pattern of various articles of uniform not in the nature of underclothing. The attention of Commanding Officers and all other Officers concerned is therefore drawn to this wrong practice, and it is desired that the necessary steps be taken forthwith to cause all such articles of apparel to be strictly in accordance with the approved patterns.

2. All articles supplied from the Royal Edward Victualling Yard are in accordance with sealed samples in every respect, and reference to such articles will, in case of doubt, be sufficient for guidance.

(S.411/6/27.)

174.

**PURCHASE OF KEROSENE.**

With reference to Navy Order No. 351 of 1922 the prices at which Kerosene is obtainable as from 1st March, 1923, are as follows:—

*See n.o. 226/23*

Centre.	Kerosene Illuminating.		Kerosene Power.	
	per case.		per case.	
	s.	d.	s.	d.
Fremantle .. .. .	11	9	11	0
Perth .. .. .	12	8	11	6
Henderson Naval Base .. .. .	12	0	11	3
Port Adelaide .. .. .	11	9	11	0
Bunbury .. .. .	12	3	11	6
Adelaide .. .. .	12	3	11	6
Melbourne .. .. .	11	9	11	0
Geelong .. .. .	11	9	11	0
Hobart .. .. .	12	3	11	6
Launceston .. .. .	12	3	11	6
Sydney .. .. .	11	9	11	0
Newcastle .. .. .	11	9	11	0
Brisbane .. .. .	11	9	11	0
Rockhampton .. .. .	12	3	11	6
Townsville .. .. .	12	3	11	6
Cairns .. .. .	12	9	12	0
Maryborough (Queensland) .. .. .	13	5	12	8
Mackay .. .. .	14	0	13	3

*Cancelled*

2. A discount of 2½ per cent. shall be allowed on all accounts paid within 30 days of the date of invoice.

3. Supplies will be effected within the metropolitan area in the case of capital cities and within the city limits in the case of each of the other cities mentioned or F.O.B. or F.O.R. such centres.

(S.420/2/48.)

175.

**DEPARTMENT OF DEFENCE—SECRETARY, NAVAL BOARD.**

By Executive Minute No. 93 (*vide* page 626 of *Commonwealth Gazette* of 3rd May, 1923) the designation of the office held by George Lionel Macandie, C.B.E., is to be Naval Assistant Secretary and Secretary to the Naval Board.

(G.404/202/8.)

176.

**PROFESSIONAL EXAMINATION FOR WARRANT ENGINEER AND WARRANT MECHANICIAN.**

The next professional examination for the rank of Warrant Engineer and Warrant Mechanician will be held on Monday, 3rd September, 1923.

2. The Commanding Officers of all Ships and Establishments should forward to the Navy Office, not later than 1st June, 1923, a list of the names of candidates (stating whether R.N. or R.A.N.) desirous of sitting for this examination.

3. Before a candidate is allowed to sit for this examination, Commanding Officers are to satisfy themselves that the candidate is qualified as regards:—

- Educational Test for Warrant Rank;
- Service and Character;
- Certificates.

(P.329/8/87.)

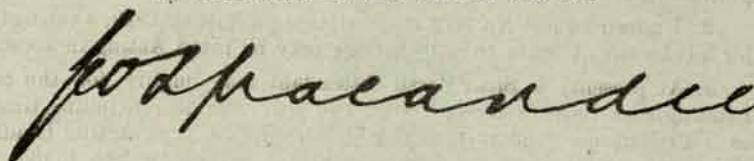
Lt. A. Martin

# Commonwealth Navy Orders.

Navy Office, Melbourne,  
22nd May, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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177

## NAVAL AGENT AT THURSDAY ISLAND.

Mr. J. J. R. Crawford, Sub-Collector of Customs, has been appointed Naval Agent at Thursday Island, *vice* Mr. M. Hackett transferred.

Navy Order No. 73 of 1923 is to be amended accordingly.

(SC.2021/7/30.)

178.

## ADVANCEMENT OF SICK BERTH RATINGS.

The following temporary arrangements for the counting of acting time for promotion in the case of R.A.N. Sick Berth ratings have been approved:—

2. Under Request No. 8 of the Welfare Committee, 1919, a rating qualified for advancement other than by service may be rated Acting in a vacancy.

3. At present, a Sick Berth Attendant may qualify for the rating of Leading Sick Berth Attendant after two years' service, including time served as a Probationer, and is thus eligible for promotion to Acting Leading Sick Berth Attendant after two years' service, if passed for the higher rating; being confirmed after one year's service in the Acting rating.

4. Normally, a Leading Sick Berth Attendant must have completed two years' service as such before being examined for Sick Berth Petty Officer. Acting time will now be allowed to count for this purpose. A R.A.N. Leading Sick Berth Attendant will thus be eligible to be examined for, and promoted to, the rating of Acting Sick Berth Petty Officer after one year's acting and one year's confirmed service in the leading rate, *i.e.*, after not less than four years' service from date of entry. An Acting Sick Berth Petty Officer will be eligible to be confirmed as such after two years, and, subject to passing the prescribed examination, will then be eligible for promotion to the rating of Sick Berth Chief Petty Officer.

(P.348/2/56.)

(This Order will be reprinted for posting on Notice Boards.)

179.

## DRAFTS PROCEEDING TO THE UNITED KINGDOM.

Attention is drawn to the importance of complying with orders issued for the drafting of ratings to the United Kingdom, and to the necessity for promptly acquainting the Commanding Officer, Flinders Naval Depot, of ratings found medically, dentally, or otherwise unfit for drafts.

2. All ratings on draft to the United Kingdom are, in future, to be medically examined on three occasions:—

- (a) Immediately on receipt in Ships of Draft Notes, the result of examination being signalled to Commanding Officer, Flinders Naval Depot, at once;
- (b) Five days prior to the date of embarkation; and
- (c) On the morning of embarkation.

3. In the case of any rating who is found fit for draft at the first examination and is found unfit at the second or third examinations, particulars are to be immediately telegraphed to the Navy Office, and the Commanding Officer, Flinders Naval Depot.

(P.502/201/2.)

180.

## ADDRESS INDICATING NUMBERS.

Pending the promulgation by Admiralty of a revised List of Address Indicating Numbers, the following allotments are to be added to Admiralty Fleet Order No. 2624 of 1922:—

S.D.N.O., Williamstown, Victoria	..	..	..	246
S.D.N.O., Geelong, Victoria	..	..	..	247
S.D.N.O., Newcastle, New South Wales	..	..	..	248
S.D.N.O., Launceston, Tasmania	..	..	..	249
				(G.239/1/9.)

181.

## DRAFT NAVAL ACCOUNT REGULATIONS AND INSTRUCTIONS—AMENDMENT OF.

The following amendment of Draft Naval Account Regulations and Instructions has been approved:—

Article 130 is amended as follows:—

- (1) by adding, at the end of clause (2), new paragraph as follows:—

“Further, the responsibility for the correctness of the award of additional pay upon the advancement or reinstatement of a rating, rests with the Accountant Officer, whose duty it is to check all alterations in rating, &c., authorized by the Captain, by which the pay of a man is affected.”

- (2) by inserting after the words “Assistant Paymaster” in the first line of clauses (6) and (7) the words “Warrant Writer.”

(A.160/3/38.)

182.

## REDUCTION IN PRICES OF MOTOR SPIRIT AND “POWERIN” BENZINE.

With reference to Navy Orders Nos. 39 and 157 of 1923, the prices at which Motor Spirit and Benzine are obtainable as from 23rd April are as follows:—

Centre.	“Shell” and “Plume” Motor Spirit.	
	s.	d.
Fremantle	..	..
Port Adelaide	..	..
Melbourne	..	..
Geelong	..	..
Hobart	..	..
Launceston	..	..
Sydney	..	..
Newcastle	..	..
Brisbane	..	..

2. “Powerin” Benzine may be obtained at a reduction of 2s. per case on the above rates.

3. Supplies are for delivery f.o.b. or f.o.r. at the respective centres or within city limits and subject to 2½ per cent. discount on payments made within 30 days of date of invoice.

(S.420/2/51.)

See  
N.O.  
209/73

N.O.  
236/1923

183.

**REVISED EDITION OF BOOKLET "SPECIMEN OF PROFESSIONAL AND EDUCATIONAL EXAMINATION PAPERS FOR JUNIOR RANKS AND RATINGS IN THE R.A.N."**

With reference to Navy Order No. 491 of 1921, paragraph 3, a revised edition of the above booklet has been printed and supply made to H.M.A. Ships and Naval Establishments.

2. Further copies can be obtained in limited numbers, on demand, from the Naval Store Officer, Sydney.

(G.403/1/349.)

184.

**ADOPTION, REVISION AND ABOLITION OF ESTABLISHED FORMS AND SUPPLY OF PUBLICATIONS.**

The undermentioned form has been instituted for use in the R.A.N., and issue will be made by the Naval Store Officer, Sydney, without demand. This form has been corrected up to 30th June, 1922, and steps should be taken immediately to insert any amendments notified in Admiralty Fleet Orders and Navy Orders received since that date:—

A.S.1.—"Established List and Demand for Printed Forms for issue to H.M.A. Ships and Vessels."

(G.418/2/265.)

2. The undermentioned form has been instituted as a Service Certificate for R.A.N.R. ratings on mobilization. First supply will be made to Reserve Districts by the Naval Store Officer, Sydney, without demand:—

Form A.S. 459z.—"Certificate of Service for use only by R.A.N.R. on mobilization."

(G.418/2/180.)

3. With reference to Admiralty Fleet Order No. 3503/1922, it has been decided to utilize the latest revision of the undermentioned Admiralty Form, revised November, 1922, in the R.A.N. in lieu of the print at present in use. When a supply of this form is received from the Admiralty in due course, first supply will be made by the Naval Store Officer, Sydney, without demand. The revised edition is to be brought into use immediately copies are received.

Form S.440.—"Passing Certificate of Qualification in Seamanship for a Warrant Officer of the Military Branch."

(G.418/2/286.)

4. With reference to the use of the undermentioned form in the R.A.N., although it is officially known as S.305 the stock being issued and used in the R.N. still bears the old number O.414c. The supply received and distributed in R.A.N. is also numbered O.414c. The re numbering of the form as S.305 will not be affected by the Admiralty until next reprint, about two years hence.

S.305 (late O.414c).—"Record of Practice Running with Whitehead Torpedoes."

(G.418/2/295.)

5. It has been decided to utilize the corresponding Admiralty M. Forms in lieu of the undermentioned A.M. Forms, which will not be reprinted. Present stocks of the A.M. Forms should be utilized until exhausted.

A.M.17.—"Report of Survey on Medicines and Utensils for Service Afloat."

A.M. 57.—"Receipts and Issues of Medicines, Utensils, &c., for the Service Afloat."

A.M. 63.—"Invoice of Medicines, Utensils, &c., for the Service Afloat."

A.M. 165.—"Supply and Receipt Invoice of Surgical Instruments and X-Ray Apparatus, &c., for Service Afloat."

A.M. 166.—"Survey on Medicines and Utensils for the Service Afloat."

A.M. 174.—"Demand for Medicines."

A.M. 177.—"Account for Receipts and Issues."

A.M. 199.—"Quarterly Account of Surgical Instruments, &c."

A.M. 208.—"Alphabetical Sick List."

A.M. 209.—"Rough Diary."

(G.418/1/178.)

6. Form R.A.N.R. 22A—Mobilization Sheet—has been revised and the title amended as shown below. Issue of the revised form will be made by the Director of Naval Reserves and Mobilization to Reserve Districts as required.

R.A.N.R. 22A.—"R.A.N.R.—*Personnel* required for — upon Mobilization."

(G.418/1/237.)

7. A first supply of the undermentioned publications has been received from the Admiralty and issue to H.M.A. Ships and Establishments concerned made without demand.

"Admiralty Manual of Navigation 1922, Volumes I. and II."

(G.403/2/379.)

O.U. 5293—"Paravane Drill Book."

(G.403/2/446.)

O.U. 6100—"Commodity Chart"—Dependence of Great Britain on Overseas Supplies, with Explanatory Statement—Issue.

(G.403/2/403.)

185.

**CORRIGENDA.**

Navy Order No. 162 of 1923 is amended as follows:—

For the words "Navy Order No. 116 of 1920" read the words "Navy Order No. 116 of 1921."

(GN.232/1/8.)

Navy Order No. 125 of 1923 is amended as follows:—

For the words "Pattern No. 109D" in the third line of remarks column read the words "Pattern No. 109A."

(S.462/1/28.)

*M. H. Martin*

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
28th May, 1923.

The following Order, having been approved, is hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. O. Macarandee*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval Estab-  
lishments, and others concerned.*

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186.	Lower Deck Welfare Meetings, 1922.—Naval Board Decisions on Requests Submitted.

186.

### LOWER DECK WELFARE MEETINGS, 1922.—NAVAL BOARD DECISIONS ON REQUESTS SUBMITTED.

The Naval Board have had under consideration the Class and General Requests put forward by the Lower Deck Welfare Meetings 1922, in accordance with the provisions of Navy Order No. 130 of 1922.

2. A list of the requests submitted, together with Board decision in each case, is promulgated hereunder for general information.

3. Action has already been taken to give effect to those requests which are finally approved. A few requests are noted as still under consideration, and final decision on these questions will be promulgated by Navy Order as soon as reached.

4. With regard to the large number of requests dealing with questions of pay and allowances, the Board desire to draw the attention of Petty Officers and Men to paragraph 18 of Navy Order No. 130 of 1922, promulgating the procedure for the 1922 Welfare Meetings, in which they were reminded that requests involving large additional charges to the public funds could not be approved.

5. Many requests have also been put forward on questions of status, qualifications for advancement, rates and conditions of non-substantive pay, and dress. As has previously been announced, it is the general policy of the Naval Board that conditions in respect of such matters in the Royal Australian Navy should, as far as possible, be identical with those in the Royal Navy. Except, therefore, when local considerations render a modification necessary, requests which would create a material difference in the conditions of service between the two Forces cannot be approved.

## CLASS REQUESTS.

### PROMOTION.

<i>Request.</i>	<i>Decision.</i>
<i>Seamen—</i>	
1. That the complement of Seamen C.P.O.'s in R.A.N. be increased 100 per cent. In all other branches of the Service the percentage of C.P.O.'s is much greater than in the Seaman Branch and the <i>personnel</i> of a number of branches smaller.	Not approved
<i>Signal and W/T Ratings—</i>	
2. The Regulations stating that promotion of men passed for higher ratings depends upon their seniority should be more strictly adhered to as regards Telegraphist ratings.	The promotion of men passed for higher ratings depends upon recommendation, seniority, and vacancies existing. The regulations in this respect are being strictly adhered to
3. That qualifying courses for Telegraphist ratings of the Fleet should be held at Garden Island, so that all ratings wishing to do so may attend and the examination be held more frequently.	The provisions of A.F.O. 1365/1922—Re-organization of the Signal and W/T Branches—have been adopted in the R.A.N. It is considered unnecessary, therefore, for qualifying courses for W/T ratings to be held at Garden Island except to meet the temporary convenience of H.M.A. Ships while at Sydney. Ratings will be called in for courses at the W/T School, Flinders Naval Depot, as Fleet requirements permit.

### *Request.*

### *Decision.*

*Signal and W/T Ratings—continued.*

4. (a) It is suggested that it would be of benefit both to the Service and to Telegraphist ratings if a series of lectures (not necessarily on service W/T) could be given at Garden Island so that all ratings may attend, and

(b) that further supply of literature dealing with W/T may be made available so that ratings can keep in touch with the recent developments of their work.

5. That more attention be paid to ratings having the necessary sea-time before being promoted

6. Attention is drawn to the fact that no Commissioned Officer from Warrant rank has been made in the R.A.N. in the Signal and W/T Branches

7. It is requested that the present system of promotion of Signal ratings be revised and that ratings receive promotion in the order in which they pass examinations if they have the necessary qualifications.

*Stokers and Mechanicians—*

8. Request that the examination for the advancement of Stokers to Acting Leading Stokers be reduced to the simple four rules of arithmetic and the possession of an auxiliary watchkeeping certificate.

9. Request that Stokers who are rated Leading Stokers be required to pass Educational Test Part I. before proceeding to Depot for Mechanical Training Course.

*E.R.A.'s—*

10. Chief E.R.A.'s, R.N., be not allowed to re-engage in the R.A.N. as jeopardizing R.A.N. E.R.A.'s promotion.

(a) Approved. Lectures for W/T ratings will, whenever possible, be arranged.

(b) The Naval Board are unable to approve of the purchase, for issue to ratings, of special private W/T publications. It is considered that Admiralty publications, which are on issue in H.M.A. Ships and Establishments, contain all up-to-date information for the training of W/T ratings

Approved. Except in special circumstances no rating will be promoted unless he has the necessary qualification as regards sea-time

Outside the terms of reference

The general provisions of A.F.O. 1365/1922—Re-organization of the Signal and W/T Branches—have been adopted in the R.A.N. *vide* Navy Order No. 359/1922

The standard of education required by K.R. and A.I. App. XV. has not been raised; it has by Navy Order No. 490/1921 merely been more closely defined for R.A.N. purposes. The Board do not propose to reduce the standard as at present defined, *viz.*, 40 per cent. of educational Test, Part I.

The Naval Board do not propose to alter the present Regulations in this respect. As stated in Navy Order No. 222/1922, however, Stokers 1st Class and Acting Leading Stokers should be encouraged to sit for and obtain the Educational Test Part I. Certificate, *viz.*, 75 per cent., before undergoing the Mechanical Training Course. The obtaining of this Certificate is regarded as the best educational preparation for the course, but possession of it is not obligatory, nor will it relieve a rating of the necessity for passing the educational examination normally held at the termination of the Mechanical Training Course

See reply to General Request No. 2

*Request.**E.R.A.'s—continued.*

11. The cost of passage, &c., of R.N. Chief E.R.A.'s makes it extremely undesirable to engage these ratings for service in the R.A.N.

12. (a) The status of the E.R.A. Class is most unsatisfactory. We again submit the request for it is still desired to follow the pattern of the Mercantile Marine, where every sea-going Engineer is recognised as an Engineer and is called and treated as an Engineer. The Marine Engineer is the combination of the present Naval Engineer and the E.R.A. drawn solely from the same source as that from which the E.R.A. is drawn. He is what in the Navy is termed the mechanic necessary to maintain and repair the machinery of the Fleet; but he must also have a technical knowledge as well. The present Naval Engineer does not need to have manual skill as he utilized that of the E.R.A., and the E.R.A., realizing this, takes strong exception to the state of affairs. The greatest efficiency is obtained by the combination of manual skill and technical knowledge in one person, not in two separate persons. This is recognised by the Board of Trade and any Engineering Institution by the fact that they lay down in the necessary qualifications a term of apprenticeship. Now technical knowledge can be acquired, but apprenticeship must be served, and during the early period of one's life. The E.R.A. has his apprenticeship, and to no matter what trade he can always acquire the necessary technical knowledge at any period of his life to warrant his becoming a member of any Engineering Institution.

(b) What the E.R.A. wants is—The abolition of the joining up of Repatriation trainees, which is tending to reduce the present, though unsatisfactory status. All new entries to show that they have served at least five years at their trade. School to be started for imparting technical instruction commencing from time of entry and spreading over a period of three years, advancement being made according to proficiency shown.

(c) New entries to be entered as Assistant Engineers. These Assistant Engineers to have a relative rank of Warrant Officer, also to be called Engineer 4th, 3rd, 2nd, and 1st Class on promotion. By Board of Trade examinations, or by Civil Service examinations, open to all the above, all the specialist and administrative engineers are to be selected. The above to be the one and only method of entry into Naval Engineering.

*Decision.*

See reply to General Request No. 2

It is essential that the general organization of the Engine Room Branch of the R.A.N. should conform with that of the R.N. Pending any change in the status of E.R.A.'s in the Royal Navy, the Naval Board are not prepared to consider such drastic alterations in the Engine Room Branch as are here proposed

As regards paragraph (b) of this request see Class Request No. 128

*Request.**E.R.A.'s—continued.*

(d) The foregoing requests, if granted, would take the whole class off the lower deck; the lower deck is not their proper place. Make Naval Engineering one homogeneous whole, and thus simplify the whole business. Now it is more of a conglomeration of ranks and grades. (d) would give the class better accommodation and treatment which their education and training, as also the nature of their duties demand. At present the E.R.A. is considered a privileged person. He is to a certain extent in theory, but in practice does not get all that is due to him, and it is only by the conferring of Warrant Rank on him will he get what is due to him

*Electrical Artificers—*

13. During the War, the Admiralty entered a number of Electrical Engineers as Assistants to Torpedo Lieutenants, and we think that if such is necessary, opportunities should be given to E.A.'s to qualify for same

Electrical Artificers are eligible for promotion to Warrant and Commissioned Rank in the ordinary course. Should circumstances arise necessitating the appointment of one or more Electrical Lieutenants, the claims and qualifications of Commissioned and Warrant Electricians and of E.A.'s serving would receive due consideration

14. To be eligible for Mate (E.A.) after having obtained the necessary qualifications and the facilities given for a special course as in other branches of the Service

There is no intention at present of extending the Mate system to the Electrical Branch. See, however, reply to previous request

*O.A.'s and Armourers—*

15. That the time of advancement from one class to another be shortened and brought into line with the E.R.A.'s, making it possible to pass for Chief O.A. after being six years in the Service

The Board do not propose to alter existing Regulations

*Victualling Ratings—*

16. That the three V.P.O.'s and one L.V.A. recently arrived from the R.N. be immediately returned as there are R.A.N. ratings fully qualified and recommended for these three positions, who have been passed over on account of these ratings filling vacancies

See reply to General Request No. 2

17. In the event of Request No. 16 not being approved, it is requested that all R.N. Victualling Ratings be kept on a separate roster, and that they make no difference to the promotion of R.A.N. ratings.

See reply to General Request No. 2

## Request.

*Shipwrights and Artisans—*

18. That Joiners, Painters, Blacksmiths, and Plumbers be given the opportunity for passing as Chief of their respective Branches and not be subject to the practically automatic system now in practice, and further that they be placed similarly to Shipwrights, thus—That after seven years' service above 5th class (including period of acting time allowed to count) and having passed the necessary examinations and further have obtained three consecutive recommends, they be rated Chief of their respective Branches on a vacancy occurring (as for Ships)

19. Alternative to 18. The present system of advancement of these ratings be altered and that Plumbers and Joiners be rated Chief Plumber or Joiner after twelve years' service, 5th class, or above as is the case with Blacksmiths and Painters

20. Chief rate for Artisan Branch—Plumbers, Painters, Blacksmiths, and Joiners, and whole to be combined as Constructive Branch and to be called Constructive Artificers. Take into account the fact that these respective Branches of the Shipwright Officers' Staff are skilled men, the majority serving apprenticeships equal in duration to that of all other mechanics in the service, and of as exacting a nature, and also that their work is of the same value to the service, and further that from entry they are accomplished mechanics, they should thus be given the Chief rate which will place them on an equal footing with all other mechanics who are but their equals in the labour market. The trade test can be made of as exacting a nature as for other mechanical ratings at present holding the Chief rate which besides securing a superior class of a mechanic will abolish an obvious distinction.

21. The Mate system for Shipwrights' Branch as for E.R.A.'s with whom we, as a class, rank equally. This concession has been granted to the Accountant Branch, and we ask why we are debarred from securing Ward Room representation, excepting through that practically automatic system of advancement openly condemned by the Naval Board and Admiralty. By the present system, it is only by the passage of years (at least ten from the time of being appointed to Warrant Rank) before Commissioned Rank can be obtained and in very few cases can the rank of Lieutenant be reached except at extreme old age, when retirement will be a necessity, there is absolutely no chance for the exceptional man to obtain recognition, but instead we are represented above our Warrant Rank Shipwright by Officers whose knowledge theoretically and practically must of necessity be limited.

## Decision.

Not approved

Not approved. Under latest Regulations Plumbers and Joiners have been placed on the same footing as Blacksmiths and Painters in this respect

Not approved

Not approved

## Request.

*Shipwrights and Artisans—continued.*

Naval architecture as far as the Shipwright is concerned is a comprehensive subject. The Admiralty Constructors are recruited from the Shipwright apprentices in the Dockyards, and in the Navy the Warrant Shipwright has under his charge five distinct mechanical ratings which same fact cannot be contended for any other Branch. Again, by holding an advanced position, and in the Ward Room, he could act as a technical adviser in cases where such service would be required, and could be an Examining Officer capable of dealing with all examinations for entry into the Service of each Branch in his Department. It may be contended that this is practically the case at present, but where Officers of rank so widely apart meet together in conference on matters appertaining to the Service, it is obviously not so.

But the final and most convincing points are:—

- (a) that previously stated in asking for equal footing with the E.R.A. Accountant and Seaman Branches.
- (b) that the avenue of promotion at a younger and more useful age be opened to us

*Writer Branch—*

22. That acting time be allowed to count for promotion

23. That the qualifications of Mate (A) be promulgated

24. That a reduction be made in the entry of Paymaster Cadets to enable the Mate scheme to come into operation

*Regulating Branch—*

25. That a Master-at-Arms be appointed to Ships in Reserve

*Sick Berth Ratings—*

26. When a rating is granted permission to sit for an examination for promotion before completing the necessary time, that the same privileges be granted to all ratings who are senior to him

27. That Sick Berth Attendant obtaining "V.G." in all subjects when being examined for Leading Sick Berth Attendant be not required to sit for an examination to qualify for Sick Berth Petty Officer

28. That Sick Berth Attendants be required to get in requisite sea-time before becoming eligible to pass for higher rating. Facilities to be given to enable this to be carried out

## Decision.

Not approved

Approved, *vide* Navy Order 341/1922

This is a matter of policy and as such is outside the terms of reference

A Regulating Petty Officer has been appointed for duty in Ships in Reserve

No rating will be allowed to sit for examination for promotion before completing the necessary time unless there are special circumstances which justify doing so. In such cases ratings will be selected strictly in order of seniority on roster. See also reply to Class Request No. 29

Not approved

The Naval Board are not prepared to lay down definite Regulations in this respect. Arrangements will be made, however, to insure that Sick Berth Attendants will be given opportunities for obtaining at least six months' sea-time during the period of service required before becoming eligible to pass for higher rating



*Request.**Decision.**Sick Berth Ratings—continued.*

29. That promotion to Sick Berth Staff be by roster, and that it be strictly adhered to, as this is not being carried out.

Under the present Regulations, ratings take their place on the roster according to the date of passing for higher rating. See also reply to Class Request No. 26

*Officers' Stewards and Cooks—*

30. That Probationary Officers' Cooks be rated Officers' Cooks III. on passing examination and receive pay of an Officers' Cook III.

Not approved. The new conditions, recently promulgated, regarding the advancement of Officers' Stewards and Cooks must be adhered to

31. That qualifying time for confirmed leading rate be reduced to three years in the case of specially recommended men

New conditions for advancement for Officers' Stewards and Cooks have since been promulgated, *vide* Navy Orders No. 216/and 396 of 1922

32. That there be more Officers' Chief Stewards and Cooks than there are at present

Approved

33. That all pensioners be discharged to facilitate promotion

See reply to General Request No 2

**ACCOMMODATION.***Seamen—*

34. That more bathing accommodation be provided for Seamen and ratings using Seamen's Bathroom bearing in mind that 33 per cent. of Ship's Company use this particular bathroom

See reply to General Request No. 11

*Signal and W/T Ratings—*

35. It would be of great benefit to the health of Telegraphist ratings if the ventilation of W/T offices was made more efficient. When in a hot climate it is impossible for the Telegraphists on watch to keep in a fit alert condition for the efficient reception of signal in W/T offices as they are at present. One solution would be to erect a Receiving Cabinet on the Upper Deck

Ventilation has been modified and increased where practicable in all Light Cruisers. The transference of the Receiving Cabinet to the Upper Deck is considered to be impracticable

*E.R.A.'s—*

36. E.R.A.'s in Jervis Bay and Garden Island to have separate Mess as in K.R. and A.I.

The arrangement of messes in individual Establishments is a matter to be decided by the respective Commanding Officers, according to the conditions prevailing in each Establishment

37. E.R.A.'s baths and workshops in Cruisers to be better ventilated. Present system is inadequate

Material improvement in existing ventilation arrangements is considered impracticable as far as ships now available are concerned.

38. An electric fan for the E.R.A.'s messes in Cruisers

See reply to General Request No. 14

*Request.**Decision.**Electrical Artificers—*

39. We respectfully submit that the accommodation at present provided for Electrical Artificers is not in accordance with the standard, or class of men joining as Electrical Artificers, also that cabin accommodation be provided, one to four in a cabin, and that suitable bathing accommodation be provided

Space does not admit of the existing bathing and sleeping accommodation being materially improved in ships of the R.A.N. now available. See also reply to Class Request No. 116.

*Shipwrights and Artisans—*

40. That inquiry be made to ascertain whether it is possible to erect a shop for the Shipwright Officers' Staff in ships of the R.A.N., bearing in mind that without a shop there is great difficulty in looking after valuable tools. This would not need a large space, one bench only being necessary, as it would be used for small or ornamental work, and would also provide safe custody for the Artisan's tools, and a place to work in wet weather (the latter point especially will justify the request)

The Board are aware of the desirability of providing a workshop as requested, but as stated in reply to Welfare Request No. 113/1920, consider it is impracticable to do so in ships now available

*Regulating Branch—*

41. That suitable place be allowed for Master-at-Arms and Staff to work. At present no place is provided

Space will not permit of present arrangements being improved upon

*Ship's Cook Ratings—*

42. That all cook ratings below Petty Officer Cook live in one Mess, such Mess to be as near the galley as possible

Approved where practicable

43. That on all ships that have sufficient lockers, the cooks be provided with a locker before other ratings in Class 2 rig

Approved where practicable

**MESSING.***Electrical Artificers—*

44. We further submit that the present system of messing is not conducive to the status, even of a Chief Petty Officer, and instead of Seamen and Stokers being detailed as Messmen, that a system of stewards be introduced

Not approved

*Ship's Cook Ratings—*

45. That the present system of Ship's Cooks washing the Mess Traps be abolished, and to revert to the old method of each Mess Cook doing his own Mess Gear

Not approved in the case of ships fitted with a Central Pantry

*Sick Berth Ratings—*

46. That the Sick Berth Attendants at Flinders Naval Hospital be messed in an enclosed Mess. This privilege is enjoyed by Officers' Stewards

Not approved

47. That Sick Berth ratings serving in a ship not equipped with a sick Bay or with a small Sick Bay only be granted some privilege as Writers and Victualling Staff as regards Messing

Approved, where accommodation permits, for Sick Berth ratings to be messed in Petty Officers' messes, or in a separate mess convenient to the Sick Bay

*Request.**Decision.**Officers' Stewards and Cooks—*

48. Owing to Officers' Stewards and Cooks being on General Mess, it is found that the meal hours clash with Officers' meals, therefore requested that Stewards and Cooks be messed from Officers' Mess

Officers' Stewards and Cooks may be victualled from the Officers' Mess, if they so elect, and the Officers concerned have no objection, *vide* Navy Order No. 62/1923

**UNIFORM AND CLOTHING.***Seamen—*

49. That a better quality of oilskin be provided both for issue and loan

See General Request No. 32

50. That Sennet hats be abolished in the R.A.N.

See General Request No. 33

*Stokers and Mechanics—*

51. Request that Stokers be allowed to purchase Blue Jean Suits from Ship's Store for use when not actually steaming

Not approved

52. Request that Duck suits be abolished for Stoker ratings; Blue Jean suits being substituted

See General Request No. 35

53. Request that Boiler Party be issued with working suits, as Double-Bottom Party are at present

Not approved

*E.R.A.'s—*

54. A distinguishing cap badge to be worn by E.R.A.'s. It is pointed out that the cost of this change in uniform is borne entirely by the E.R.A.'s themselves, and it is no expense to the Government. At present there are a number of ratings not E.R.A.'s or other ratings in similar dress who are wearing no badge. We ask for a revision of the order regarding the wearing of badges

Not approved. Existing Uniform Regulations must be adhered to

*Electrical Artificers—*

55. We respectfully submit that all Chief Petty Officers be given the privilege of wearing civilian clothes on leaving or returning to a ship

Not approved

*Shipwrights and Artisans—*

56. Overalls for use in Paint Shops—same as Double Bottom Painters

Not approved. The Kit of Painters includes a Bluette Overall Suit which is considered should meet all requirements

57. That Shipwrights and Chief Artisans be permitted to wear three gilt buttons on the sleeve, the Chief Shipwright wearing a thin distinguishing string (silver grey)

Not approved. Existing Uniform Regulations must be adhered to

*Ships' Cook Ratings—*

58. That an Overall Suit be part of a Cook's Kit, same to be worn whilst on duty in scullery, coaling galley, or doing any such dirty work

The addition of One Bluette Overall Suit to the optional Kit of Ship's Cook or ratings below Petty Officer is approved, *vide* Navy Order No. 130/1923. Under no circumstances, however, are Cook ratings to wear overall suits when preparing or cooking food

*Request.**Decision.**Officers' Stewards and Cooks—*

59. That a free issue of boots for galley use be granted to Officers' Cooks III.

Not approved

60. Request whether decision has been arrived at *re* distinguishing badges for Officers' Stewards and Cooks. Present suggestion is gold intermingled with a silver star

Not approved. Naval Board decision, to the effect that it is not intended to alter the distinguishing badge for Officers' Stewards and Cooks, was promulgated by Navy Order No. 240/1920

**DEFERRED PAY.***Victualling Ratings—*

61. That Acting Victualling Assistants be paid the Deferred Pay of their acting rating

Approved

62. That Acting Third Writers be paid Deferred Pay at the same rate as Third Writers

Approved

**TERMS OF ENGAGEMENT.***Seamen—*

63. That the term of re-engagement of any rating wishing to qualify for higher rating non-sub. be three years from date of commencement of course

Not approved

*Victualling Ratings—*

64. That the decisions of the Naval Board regarding Navy Order No. 430/1921, Request No. 65, be strictly adhered to

See reply to General Request No.

65. That R.N. Victualling ratings be returned to R.N. immediately after their engagement expires instead of being allowed to re-engage for a further period in the R.A.N., as they are at present allowed to do.

See reply to General Request No. 2

*Shipwrights and Artisans—*

66. That men occupying shore billette and whose engagements have terminated, be either compelled to sign a definite agreement or be drafted to a Sea-going Ship, and be replaced by Active Service ratings who, after years of Sea Service, have no chance of getting into shore billets.

Approved. Attention is directed to Navy Orders No. 377/1921, and No. 376/1922

*Sick Berth Ratings—*

67. That all R.N. ratings on loan to R.A.N. not be advanced to a higher rating while serving in the R.A.N. unless made by R.N. and then borne in excess of R.A.N. complement, and that no more R.N. Sick Berth ratings be engaged in the R.A.N.

See reply to General Request No. 2

68. That recent decisions of Naval Board in regard to discharge of Pensioners and Sick Berth ratings over the age limit be strictly adhered to.

See reply to General Request No. 2

## PAY AND ALLOWANCES.

## Request

## Decision.

## Seaman—

69 That in view of the responsibility attached to non-sub. ratings of Torpedo Coxswain and the High Standard of efficiency required of these ratings the pay for T.G. be increased to 1s. per day

Not approved

70 In view of the fact that P.O.'s are called upon to perform Regulating duties it is requested that their pay (flat rate) be brought up to the rate prevailing for the Regulating Branch, bearing in mind that the Seamen P.O.'s have first to qualify in either gunnery or Torpedo and at the same time re-qualify for the same and then gets paid as a Seaman Gunner in the flat rate 9s. per day, making a difference of daily rate of 1s. against the R.P.O.'s 10s. flat rate

Not approved

71. Request that Able Seamen passed for Leading Seamen be paid progressive pay at twelve months

Not approved

72. That pay of Seamen C.P.O.'s be increased 20 per cent. The pay of Seamen C.P.O.'s is the same as that of Chief P.O. Steward; the qualifying time for C.O.'s is much shorter than that for executive C.P.O.'s. Executive C.P.O.'s have to pass examinations for the rating of A.B., L.S., and P.O., while a Chief Officers' Steward gets his rating automatically

Not approved. Under present Regulations, the qualifying period for Officers' Chief Steward is no shorter than that required for Seamen C.P.O.

73. That C.P.O.'s and P.O.'s be paid for non-sub. rating of S.G. and S.T.

Not approved

74. That in view of the mechanical training and professional work of Seamen Divers, and the value of the work actually performed by them, it is requested that in future the ratings of Divers 1st Class and 2nd Class shall embody ratings of Art. Diver 1st and 2nd Class with the same rate of pay and allowances. It is trusted that the past record of successful work carried out by Seamen Divers will prove them worthy of this recognition

Not approved. It is not considered that the practice of recognising the trade qualifications of Artificer Divers should be departed from. The difference in the pay of Divers and Artificer Divers in the R.A.N. is much smaller than is the case in the R.N.

75. That the pay of non-sub. ratings P.R.T.I. be increased 100 per cent. The pay of 2nd Class P.R.T.I. would then be equal to that of G.M. and T.G.M. P.R.T.I. 2nd Class has to hold that rating for three years before he is eligible to qualify for P.R.T.I. 1st Class, and even then only a very high percentage of points will qualify him for 1st Class Certificate

Not approved. Existing Regulations provide that candidates for P.R.T.I. who obtain 90 per cent. of marks in the qualifying course may up to 10 per cent. of their number be rated P.R.T.I. 1st Class. For the present R.A.N. candidates who obtain 90 per cent. of marks will be rated P.R.T.I. 1st Class, irrespective of numbers. Candidates who do not obtain the necessary standard of 90 per cent. will be rated P.R.T.I. 2nd Class and will be eligible for P.R.T.I. 1st Class if recommended, on re-qualifying after three years' service as such

76. That the pay for Non-sub. rating G.M. or T.G.M. be 2s. per day

It is understood that the Admiralty is considering the question of certain non-sub. rates of pay, including those of G.M. and T.G.M. Pending any alteration of existing rates of non-substantive pay in the R.N., no alteration in R.A.N. rates will be made

## Request.

## Decision.

## Signal and W/T Ratings—

77. Attention is again called to the state of the W/T offices of the Fleet, in hot weather. It is requested that Telegraphist ratings employed therein should be paid Tropical Allowance at the Captain's discretion

Not approved

78. It is requested that pay of Signal and Telegraphist ratings should be on the following scale until the report of the Commission, understood to be sitting in England on matters appertaining to the Signal Branch, be received:—

Sig. or Tel., same as A.B., S.T.  
Ldg. Sig. or Ldg. Tel., same as Ldg. Snn. L.T.O.  
Yeo. or P.O. Tel., same as P.O., T.G.M.  
Ch. Yeo. or C.P.O. Tel., same as C.P.O., T.G.M.

Further it is requested that details as to when this Commission commenced and when it is likely to finish be obtained from the Admiralty and published

Not approved. The result of the R.N. Conference on these branches is promulgated in A.F.O. No. 1365/1922. Paragraph 2 (j) of this Order states that no change will be made in the existing rates of pay or titles of the two branches.

79. In addition to Request No. 78, it is considered desirable and more just for Telegraphist and Signal ratings to be paid on the same plan as Seamen, i.e., to be paid for their rank, and in addition for their qualifications

80. It is requested that the pay of Signal Boys and Boy Telegraphists on Seagoing Ships be increased so as to equal that of Writer and Victualling Boys

Not approved

81. It is requested that on a Boy in the Training Ship passing the necessary examinations to authorize him wearing a Signal or Telegraphist's Badge, he be paid 3d. per day for same

Not approved. Under latest procedure, Boys are not selected for the Signal and W/T Branches until the completion of their time in the Training Ship

82. As the senior W/T rating in a ship is usually held responsible for the custody of W/T stores, it is requested that he be paid 6d. per day Store Money for the anxiety and vigilance this entails

Not approved. The responsibility for charge of W/T stores is vested in the Gunner (T.), who receives Store Allowance. It is not considered that the responsibility and extra work in connexion with the custody of W/T stores which devolves on the senior W/T rating is sufficient to justify an allowance such as that payable for instance to the Engineer's Yeoman of Stores

83. It is pointed out that the promotion from Signalmans or Telegraphists to Leading Signalmans or Leading Telegraphists only increases pay 1s. 3d., or from Leading Signalmans or Leading Telegraphists H.S. to Yeoman or P.O. Tel. 10d. per day, which is not considered sufficient to induce desire for promotion

The Board are unable to recommend any further increase in the pay of the higher ratings of the Signal and W/T Branches, but point out that the increase in pay on promotion for these Branches compares favorably with that obtainable in the Seamen and Stoker Branches

## Request.

*Stokers and Mechanics—*

84. Request that their flat rate of pay be fixed at 6d. per diem above that allowed to Chief Stokers. In connexion with this request, it is pointed out that it is usual and seems equitable that a greater responsibility should carry a higher rate of remuneration. Mechanics do not admit that an opportunity for earlier promotion is a sufficient compensation for the arduous preparation for very difficult examinations, the higher responsibilities, and more technical class of service demanded. It is further pointed out that extra pay for duties such as Storekeepers, double bottom party, or Engineers' Writer is not open for Mechanics

85. Request that they may be granted an allowance of 1s. per day, both on obtaining A.B.C. and D. Certificates and Charge Certificate, or as an alternative to the first, an allowance of 1s. per day on confirmation if an efficient tradesman. In support of this request, while admitting that our position in the Service was originally intended to be principally as Watchkeepers, and also admitting that our knowledge as tradesmen is gained while in the Service, we contend that this is equally applicable to the E.R.A.'s knowledge of Watchkeeping, yet the E.R.A. is granted an allowance on reaching a certain standard of efficiency in Watchkeeping, which consideration we now ask also be applied to the Mechanics, their responsibilities being identical and their abilities equal to the Engine Room Artificer

86. Request that Stokers be paid at rate of 3d. per day for Auxiliary Watchkeeping Certificate

87. Request that Stoker Petty Officers be granted an allowance of 6d. per day on obtaining Stokehold Watchkeeping Certificate

88. Request that Double-bottom Allowance be increased 100 per cent.

89. Request that Navy Order be reconstructed and that all men employed in Boiler Drums be paid Double-bottom Allowance

90. Request that all Engine Room ratings be paid an extra amount of Clothing Allowance for upkeep of working clothes

## Decision.

Not approved. The qualifications of Mechanics are obtained entirely at the expense of the Service and it is not considered that Mechanics, in the early years of their service, can claim the same rates of pay as E.R.A.'s of similar service. It is further considered reasonable that, as at present is the case in the R.N. and R.A.N., the rates of pay of Mechanics should be based on the promotion rate of Chief Stoker. In regard to the comparison between Chief Stoker and Mechanician, it is pointed out that the Mechanician is advanced at a comparatively early age and thereby becomes eligible for Warrant Rank. The Chief Stoker's duties are in most cases equally responsible

The Board have been in communication with the Admiralty on the subject of allowance for Mechanics similar to those payable to E.R.A.'s. The Admiralty have definitely decided against the introduction of the allowance for Mechanics in the R.N., and in view of this, the Board are not prepared to introduce such an allowance in the R.A.N.

Not approved. The obtaining of the Auxiliary Watchkeeping Certificate is a qualification for promotion and is an indication merely of proficiency in ordinary duties

Not approved. See also reply to Class Request No. 86

Not approved

Not approved

Not approved. It is considered that the Kit Upkeep Allowance at present paid is adequate

## Request.

*E.R.A.'s—*

91. The pay of E.R.A.'s compares very unfavorably with the pay of our trades outside the Service, making no incentive for a tradesman outside to join the Service. The Federal trade award to fitters is £6 6s. 6d. per week (£1 1s. 1d. per diem). The pay of an E.R.A. IV., including active pay, rations and deferred pay is 16s. per diem. We ask for a substantial increase on our active pay to compare more favorably with our trade award outside

92. E.R.A.'s to be paid for Charge Ticket on obtaining same

93. E.R.A.'s to be paid dirt money for working in confined spaces, i.e., Condensers, Boiler Drums, &c.

94. We wish for a better financial inducement to sit for promotion to Warrant Engineer. A comparison of pay is shown:— A Chief E.R.A. of twelve years' service and two children gets 24s. 1d. per day. A Warrant Engineer after three years as such gets 23s. per day. The position of Warrant Engineer is therefore lacking in inducement

*Electrical Artificers—*

95. Electrical Artificers are recruited from Electrical and Engine Fitters and Turners and Instrument Makers. The repair and upkeep of the modern ship embrace a working knowledge, both electrically and mechanically, of all these trades and such Electrical Artificers, to be perfect, must be versatile, keen, and a clever mechanic. The diversity of work entailed in the repairs to Torpedoes, Motors, Dynamos, &c., the minute and intricate workings of the Gyro Compass, Measuring Instruments, Motors, &c. His electrical knowledge after his graduating course must be kept up-to-date with all improvements, not only in his own ship, but with all the latest developments in electrical torpedo and gunnery line. In his own time and individual study he has

## Decision.

Not approved. Taking into consideration also Kit Upkeep Allowance, the increments obtained on promotion, continuity of employment, and the fact that pay and allowances in the Service are not subject to any stoppages or deductions, except through misconduct, it is considered that the pay of E.R.A.'s does not compare unfavorably with rates ruling on shore

Not approved. Under Admiralty procedure, which is followed in the R.A.N., the allowance attaching to the qualifications to take charge of the engines of a small ship is only payable on attaining the rating of Chief E.R.A. 2nd Class. It is in reality, therefore, an addition to the pay of the higher rating. In the rare event of an E.R.A. below the rating of Chief E.R.A. 2nd Class being placed in charge of the engines of a small ship, he is entitled equally with the Chief E.R.A. to charge pay

Not approved

Not approved. In the majority of cases the E.R.A. is promoted to Warrant Engineer long before his rate of pay as a rating would equal that of Warrant rank. A special rate of pay is, however, paid to a Warrant Officer whose total emoluments as a rating, on the date immediately preceding his promotion to Warrant Rank, exceeded the amount to which he would be entitled as a Warrant Officer, *vide* Article 4 (3), Financial Regulations (Sea-going)

(a) Unless the Admiralty, in connexion with the re-organization of the Torpedo and Electrical Branches, decide to extend to Electrical Artificers allowances similar to those paid to E.R.A.'s, it is not intended to depart from existing Regulations so far as the R.A.N. is concerned

(b) Electrical Artificers are eligible to be paid Tropical Pay when employed under the same conditions as laid down for this allowance for Engine-room and Cook ratings

(c) Dirty Suit Allowance has been abolished in the R.N. Kit Upkeep Allowance is intended to provide for working clothes

*Request.**E.A.'s—continued.*

to qualify periodically, thus proving his knowledge and fitness to keep his class rating. In his electrical knowledge, the efficient working of electrical machines, Torpedo and Gunnery depends to a great extent. Previous to the Jerram Committee the Electrical Artificers, as to pay, &c. was identical to the E.R.A. (on entry he has a Trade Test and a Higher Educational Test than the E.R.A.). The Electrical Artificer Branch was not so strongly represented on this Committee as the E.R.A. Branch and since the findings of the Committee are very marked. The E.R.A. was awarded efficiency pay, *i.e.*—

Stokehold Ticket . . . 1s. per day  
Engine-room Ticket . . . 1s. „

Differences of pay between C.E.R.A. and C.E.A., 2s. per day. The E.A. has to qualify and re-qualify in the four classes to C.E.A., and receives no proficiency pay or charge pay. Considering that E.A.'s take sole responsibility for particular part of the ship he is employed on either electrical or torpedo, and the C.E.A. has charge of all branches of work, *viz.*, Torpedo, Electrical, Gunnery, and Gyro Compass, we respectfully submit that the claim for similar recognition as to pay be granted as in the E.R.A. Branch, *viz.*—

- (a) That the E.A. be granted 1s. per day after confirmation and the C.E.A. 1s. per day charge pay on being rated
- (b) That E.A.'s be paid 1s. per day Tropical Pay at Sea or in harbor under the same geographical conditions as at present;
- (c) that 10s. per quarter be paid for Dirty Suit Allowance as paid in the Royal Navy

*O.A.'s and Armourers—*

96. That in Ships or Establishments where a Chief O.A. is allowed and none carried, the senior Ordnance Artificer be paid Chief O.A. pay for doing Chief O.A.'s duties

97. That Ordnance Artificers or Armourers be not detailed for Instructional Duties or that if so detailed they be paid 1s. per day while performing that duty

98. That Armourers' Crews' and Mates' pay be advanced to come into line with IV. and III. Class Joiners, &c.

*Decision.*

This is already provided for, under the conditions of Article 9A, Financial Regulations (Sea-going), provided real and definite responsibilities are involved

Not approved. Instructional duties are looked upon as part of the ordinary duties of the higher ratings of the Ordnance Branch

Under consideration

*Request.**Shipwrights and Artisans—*

99. Proficiency Certificates to be granted to all Mechanical and Artisan ratings, on the ground that many exceptional mechanics who are not sufficiently educated to pass for Warrant Rank, and that vacancies for Chief are so limited, they be given opportunity by examination to prove their efficiency, and by doing so, receive the extra pay—say One shilling per diem—which their services merit. The recognition of the efficient worker, and payment by results is advocated by the National Government. Besides giving an opportunity for additional pay possessed by the E.R.A.'s, it will stimulate zeal for the Service, and in a small measure will introduce a beneficial system of payment by results, as such a certificate could be made forfeit on a lowering of standard becoming apparent in the individual concerned. It cannot be pointed out, as was done in one case, that these men are not qualified mechanics on entry

Not approved

100. That the Pay Book as used in the Army be introduced into the Navy. It is a long outstanding complaint that the system of payment in the Navy leaves much to be desired, and again it is common knowledge that considerable uncertainty exists in endeavouring to calculate what money a rating is entitled to. This should not be and the fault will be eliminated and each man will have a definite record of what money he has to draw. After all, it is perfectly just that he should do so, and therefore I ask that the unsatisfactory system at present be abolished

See General Request No. 54

101. Tool Money for Shipwrights and Joiners. This concession has been applied for previously and turned down, but we feel that if this claim is submitted fairly and attention given in considering the same it will be seen to be perfectly just. In the first place the tools carried by these ratings represent a considerable sum of money, but this is not all the initial—is not the final outlay by any means. The particular tools used by the Shipwrights and Joiners are by their very nature of the work on which they are employed undergoing a constant and rapid deterioration which same fact cannot be contended for any other class of tools. The bit which can be ruined by meeting a single nail or foreign substance in the wood which it bores costs at the least Two shillings to replace, and it is common knowledge that this is a frequent occurrence. All sharp-edged tools, besides the wearing down due to the constant sharpening on grindstone and oilstone, have often to be replaced by  $\frac{1}{2}$ -inch or more through meeting with nails

Not approved. It is considered that the present rates of pay of Artisans should enable them to provide themselves with any tools required which are not supplied by the Service

## Request.

## Decision.

*Shipwrights and Artisans—continued.*

or bolts so common in the nature of our work in the Service, and again there are many tools—gimlets, bradawls, &c., which get broken or badly damaged almost daily, and without exaggeration it can be said that this represents at least 6d. a day to the individual Carpenter rating. It has been contended that tools are supplied to the Service. We admit that such is the case, but if those who submit this fact had a practical knowledge of the number of tools supplied, of their inferior nature, and what is more—a fact which is too often overlooked—that each mechanic has a different type of tools (you cannot standardize his methods and therefore you cannot standardize his tools) and it can be said with no fear of contradiction that the interest of the Service can be best served by allowing each man to be responsible for his own kit of tools, and submit a very reasonable claim that 6d. per diem (£4 10s. per quarter) be paid to each Shipwright and Joiner rating. There is only one other way in which the just grievance can be met, and that is by augmenting the tools supplied to the Service, but those who have to deal with Service tools, and taking into account that tools and methods vary with the individual. The latter method would be every bit as satisfactory as is the case at present. Further, the Plumbers, whose issue of tools is totally inadequate, be allowed 3d. per diem, bearing in mind the fact that many of their tools have to be purchased and renewed at their own expense

*Writer Branch—*

102. That acting ratings be granted when difference of pay is approved Not approved

103. That Shorthand Allowance be increased as follows:— Not approved

80 words per minute .. 9d.  
120 words per minute .. 1s.

*Regulating Branch—*

104. That Regulating Petty Officers' pay be brought to the same level as Gunners', Mates, and T.G.M.'s Not approved

105. That Regulating Branch in Training Ship be paid Training Allowance Not approved

*Ship's Cook Ratings—*

106. That all ratings engaged in Instructional work in connexion with Cooking or Baking be paid 1s. per diem extra for such duties. It is understood that such payment is made in the Royal Navy Not approved. As stated in reply to 1921 Welfare Request No. 105, the conditions under which Cooking Instructional Allowances are paid in the R.N. are not identical with those in the R.A.N.

## Request.

## Decision.

*Sick Berth Ratings—*

107. That Sick Berth Attendants who have passed for a higher rating be paid Dispensing Allowance when so employed Under consideration

108. That ratings on passing for promotion be granted an increase of pay equal to half they would receive on promotion as in the Royal Navy Not approved

109. That pay of Sick Berth Staff be brought into line with that of the Writer Staff Not approved

110. That Dispensing Allowance be increased to 6d. per diem Not approved

*Officers' Stewards and Cooks.*

111. That Officers' Stewards and Cooks pay be made equivalent to Ships' Cooks and Victualling Ratings

112. General increase of pay of 1s. per diem for Officers' Stewards and Cooks III., and a rise in proportion for Officers' Stewards and Cooks II., also Officers' Stewards and Cooks I., and Chiefs

113. That Child Allowance be increased from 6d. to 1s. per diem

Under consideration

See General Request No. 48

## MISCELLANEOUS.

*Seamen—*

114. That Seamen C.P.O.'s be placed in Navy List for seniority next to M.A.A. The Officers of the Seamen Branch are always considered senior Seamen C.P.O.'s, have a greater amount of disciplinary duties than any other C.P.O.'s, and are always called upon to take charge of parties of men when other C.P.O.'s who come before them on the Navy List are present

Chief Petty Officers of the various Branches are now placed in the table of ratings in Appendix XV., K.R. and A.I., alphabetically. The position on the table has no bearing as regards seniority. Seniority of ratings as regards rank and command is clearly defined in Article 218, K.R. and A.I. (K.R. 16)

115. That tools granted to Torpedo ratings be made available for miscellaneous issue

Tools granted to Torpedo ratings will be issued by the Torpedo School on qualifying, *vide* Consolidated Navy Orders 1911-20, Article 103, as amended by Navy Order No. 54/1923

*Mechanicians and Stokers—*

116. Request that sleeping accommodation for engine room ratings be improved in cruisers

Sleeping accommodation in H.M.A. Ships has been the subject of much consideration, and it is found that, in view of the limitation of space, no further material improvement is practicable

117. Request that no Stoker ratings be appointed "Care and Maintenance" Party of Ships who have not completed three years in sea-going ship

Approved in principle, but it is considered impracticable at present to carry this into effect

*E.R.A.'s—*

118. All candidates for rating of E.R.A. to show indentures for at least five years. It is pointed out that if the pay be made more favorable with trade awards outside a better class of tradesmen will present himself for entry, thus ceasing the haphazard entry of anybody professing themselves as tradesmen, which has been taking place recently

See reply to Class Request No. 128

## Request.

*E.R.A.'s—continued.*

119. We wish for an improvement in some tools, a better quality in some, and a more up-to-date pattern in others

*O.A.'s and Armourers—*

120. That Seamen qualified "Ordnance" be allowed to work entirely under O.A.'s and be excused all seamanship duties unless urgently required

*Victualling Ratings—*

121. That Victualling ratings be excused from coaling ship, observing that their work has to be carried out as usual, also there is extra work to be performed such as extra issue to men coaling ship, also the Victualling accounts have to be completed daily and if ratings coal ship they have to be kept back at night to complete same

*Signal and W/T Ratings—*

122. It is requested that all Telegraphist ratings take their turn in shore stations and that no one remains more than two years

123. It is requested that the orders stating the Signal and Telegraphist ratings be employed only on duties connected with their work be re-issued as a Navy Order in more explicit form as it is in many cases being wilfully misinterpreted

124. It is requested that in future the the Telegraphist and Signal Branches form a group of their own for Welfare purposes as their interests in no way coincide with the Seamen's interests more than those of the S.B.A. or Writers Branch

125. (a) As there are so few shore billets for signal ratings, especially the junior ratings, it is requested that facilities be made to enable them to have a shore billet as is done by all other Branches of the Service

(b) The Naval Board is requested to consider manning Garden Island Signal Station with active service ratings as in pre-war days

*Shipwrights and Artisans—*

126. That under no conditions whatever may joiners of any class be permitted to transfer to Shipwright 4th Class (acting) as is possible under existing regulations in exceptional cases

## Decision.

Approval has been given for certain alterations and additions to the list of tools used by Artificer ratings, *vide* Navy Order No. 125/23

Approved, except when urgently required for other duties, and providing their Ordnance duties do not preclude them from obtaining such experience in the duties of their substantive ratings as is necessary for their advancement

It is important both from the point of view of efficiency and for the comfort of the ship's company that "coaling ship" should be regarded as an evolution and completed in the shortest possible time. Consequently every available rating must be utilized in this work

Any Victualling ratings who are required by the Accountant Officer for necessary victualling duties *during* "coaling ship" may, however, be excused

See reply to Class Request No. 133

Approved *vide* Navy Order No. 359/1922

This request has been noted for consideration when the representation of the next Welfare Meetings is being decided

(a) It is considered that, under present conditions, Signal ratings are no worse off than other ratings in this respect

(b) Under consideration

Not approved

## Request.

*Shipwrights and Artisans—continued.*

127. Applied to Flinders Naval Depot, that present system of representation at these meetings be revised as it is considered that Shipwrights and Joiners should be classed together, but that Shipwrights be allowed one representative, and that Joiners, Plumbers, Painters, Blacksmiths, and Coopers, who have much in common, combine and be allowed two representatives

128. That the system of showing indentures for five years' apprenticeship, or conclusive proof that candidate has served five years in that capacity, be enforced until such time it is found the system is impracticable. Cases still occur where men who have absolutely no claim to being mechanics are able to join the Service, and it is thought while recruiting will of necessity be limited, that entry of mechanics or artisans be exclusive to all except those really qualified

129. That R.N. ratings at present in Depot since arrival from England be drafted to Sea-going Ships, bearing in mind the fact that many R.A.N. ratings still seek opportunity to get a Depot billet after considerable Sea Service, and also that a promise was made at previous Welfare meetings that such should not occur

130. That where Plumbers in Ship's Staff are employed in inspection and repairs to sanitary system, and sink waste in confined spaces, usually undertaken by Dockyard Staff, they be paid dirt money at 3d. per hour while so employed, similarly to that paid to Dockyard Employees

131. Painters, Plumbers, and Blacksmiths. Following requests brought forward again:—Nos. 29, 74, 100, 131, 141, 143, 144

## Decision.

This request has been noted for consideration when the representation of the next Welfare meetings is being decided

Approved in principle. See Navy Order No. 50/1923

See reply to Class Request No. 133

Not approved

## 1921. Welfare Requests

Request No.	Remarks.
29.	It is considered that the provision, <i>vide</i> Navy Order No. 293/1922, for the supply of ready-mixed paints, &c., to H.M.A. Ships relieves the position as regards the ventilation of paint shops
74.	Not approved
100.	See Class Request No. 101
131.	See Class Request No. 128
141.	See Class Request No. 20
143.	The Board are not prepared to alter their previous decision
144.	Not approved

132. Class distinctions to be omitted on Artisan papers in discharge

Not approved. It is necessary on the Certificates of Service of all ratings to properly define the actual ratings held

## Request.

## Decision.

*Regulating Branch—*

133. That no Master-at-Arms or Regulating Petty Officer be allowed to remain in Depôt over two years

In accordance with approval to previous Welfare Requests, ratings are borne on a roster for alternate shore and sea service. As far as the exigencies of the service permit, no rating is allowed to remain in a shore establishment over a period of two years

Approved. This has already been done

134. That the Regulating Staff at Garden Island be increased. The present P.O. assisting Master-at-Arms at Garden Is'and to be replaced by one Regulating Petty Officer

Approved

135. That all ratings on being transferred to Regulating Petty Officers be sent to Flinders Naval Depôt for a short course. All Torpedo Coxswains get a short course

*Ship's Cook Ratings.*

136. That a Cook rating be borne over and above the authorized complement to allow for sickness, leave, &c.

Complements of Cook ratings allowed in H.M.A. Ships and Establishments have recently been revised and are considered adequate to meet all the temporary emergencies due to sickness, leave, &c.

Actual vacancies in complement as they occur will, however, be filled as soon as possible

137. That all Ships be kept up to full complement of Cooks, and that Seamen or Stokers be not employed to relieve Cooks in the event of sickness or other shortage of complement. It is thought that there are sufficient cooks in the Depôts to carry this out

*Sick Berth Ratings—*

138. That Hurt Certificates be granted to Sick Berth Staff who contract Zymotic disease while employed in Nursing Zymotic cases

Under consideration

139. That the complement of Cruisers be increased by one Leading Sick Berth Attendant

Not approved. Approval has been given however, for a third Sick Berth rating, when available, to be borne as a supernumerary in each Light Cruiser and *Platypus*

140. That training of Probationers be carried out in Sydney for Sydney Division Trainees

It is considered to be unnecessary, at present, to make arrangements for the training of these ratings at Sydney

141. That Dental Mechanics be represented at next Welfare Committee Meeting

This request has been noted for consideration when the representation of the next Welfare Meetings is being decided

*Officers' Stewards and Cooks—*

142. Request that Order *re* ratings being drafted to their Port Divisions where possible be adhered to

This is being carried out as far as is practicable

143. That complements of Officers' Stewards and Cooks in their Ships be kept complete

This is being done as far as numbers now available permit. See also reply to Class Requests No. 136

## GENERAL REQUESTS.

## PROMOTION.

## Request.

## Decision.

1. That, owing to the limited outlook for the lower deck ratings for promotion in the future, priority be given where possible to this class of advancement for all vacancies occurring

This is a matter of policy, and as such is not one which can be dealt with as a Welfare Request

2. That all pensioners be discharged forthwith, being compensated for the breaking of their contracts

The following is the policy of the Naval Board with regard to the engagement and re-engagement of R.N. ratings, and pensioners:—

(a) Subject to numbers required being available locally, R.N. ratings will not be engaged on loan, and loan engagements will not be extended if such extension is likely to retard the promotion of R.A.N. ratings

(b) There are no pensioners on the promotion roster. As stated in reply to 1921 Welfare Request No. 63, the Naval Board will discontinue the employment of pensioners, where their retention blocks the promotion of R.A.N. ratings, as soon as qualified R.A.N. ratings (not pensioners) are available. There are very few pensioners now serving, and unless exceptional circumstances render it necessary, the present engagements of these ratings will not be extended

(c) The opportunities of advancement for all ratings, whether R.A.N. or R.N., under the prescribed Regulations, must be preserved. When it is necessary to obtain ratings on loan, however, every endeavour is made to insure that junior ratings only in the various grades are accepted, in order that interference with the flow of R.A.N. promotion may be reduced to a minimum

3. In the event of the Naval Board being unable to grant Request No. 2, request that pensioners be removed from the promotion rosters of the R.A.N., and that no more be allowed to re-engage

See reply to General Request No. 2

4. That where men passed for a higher rating are in ships in which they cannot be promoted owing to no vacancies occurring, they may be drafted to ships with vacancies

All advancements are made in accordance with the promotion rosters, irrespective of the ships in which ratings are serving

5. That the Royal Navy ratings on loan to the R.A.N. be not advanced to a higher rating while serving in the R.A.N. unless so advanced by the R.N., and that they be then borne in excess of the R.A.N. complement

See reply to General Request No. 2



*Request.*

6. That any rating who accepts his discharge and then rejoins the R.A.N. at any time in the future, be placed at the bottom of the roster for promotion

7. That efficient heating arrangements such as Canadian stoves or electric radiators be provided in dormitories, reading and recreation rooms in shore establishments

8. That a chest of drawers and bedside chair be provided for all P.O.'s in shore establishments

9. That the chairs and armchairs for use in C.P.O. and P.O. messes and recreation rooms previously approved be supplied

10. That all C.P.O.'s messes and P.O.'s messes in R.A.N. Ships be upholstered as is done in the R.N.

11. That increased bathing arrangements be provided for seamen and ratings using the seamen's bathroom in ships bearing in mind that 33 per cent. of the ship's company use this bathroom

12. That a space fitted and kept for the purpose of study be provided in ships

13. That the ventilation of mess docks in ships and destroyers be improved. At present the ventilation is practically nil, and when ports are closed due to weather conditions

14. That cabin fans be allowed in enclosed messes

15. That floors in dining rooms, dormitories and recreation rooms in shore establishments be covered with corticene

16. That, in shore establishments, pantries fitted with sinks, shelves, cupboards and bread lockers be fitted in all messes, and also that one hot press with at least three shelves be provided for each separate mess

*Decision.*

Not approved. In view of the fact that the present Regulations provide for the adjustment of the seniority of men who re-enter in respect of the period during which they have been out of the Service, and the fact that, before advancement, they must be recommended by the Commanding Officer of a sea-going ship in which they have served after re-entry, it is considered that the proposal in this request would unduly penalize these ratings

Arrangements have been made for the supply of heating stoves for Canteens, Recreation and Reading Rooms

Approved. This has already been done

Chairs for Petty Officers' Messes in shore establishments, approved in accordance with 1921 Welfare Request No. 26 (a) have now been supplied

The fitting in Petty Officers' Messes of cushions and padded backs to lockers, as already provided in C.P.O.'s messes, is approved for H.M.A. Light Cruisers, Sloops, and *Platypus*, vide Navy Order No. 90/1923

This has already been carried out as far as is practicable

The necessity for provision of space for study is recognised, but in the ships now available, space to be kept solely for this purpose cannot be provided

It is considered to be impracticable to effect any material improvement in the ventilation in H.M.A. Ships now available

Not approved

There are now only two shore establishments, viz.:-

R.A.N. College—Corticene is already provided

Flinders Naval Depot—Corticene is considered unsuitable

No alteration of existing arrangements is considered necessary

*Request.*

17. That hot-water jacket dishes be provided in ships to keep warm the meals of watchkeepers

18. That in shore establishments, a platform about 9 inches high be built around recreation rooms for the seats to be placed on, and that strips of coconut matting be provided for the floor at the ends and sides of billiard tables

**CANTEEN AND MESSING.**

19. That a body on the lines of this Welfare Committee be formed in each ship or shore establishment to meet periodically to discuss matters affecting that ship or establishment

20. That the control of (under the Commanding Officer) and the profits accruing from the sale of beer in Wet Canteens be in the hands of the respective Chief Petty Officers and Petty Officers and Ship's Company Messes according to the consumption thereof

21. That all Chief Petty Officers and Petty Officers' Messes be allowed to revert to the repayment system

22. That mess breakages and shortages for broadside messes be replaced quarterly

23. That the allowance for mess traps in Chief Petty Officers' and Petty Officers' messes be increased by 100 per cent.

24. That all ships and particularly destroyers be allowed special replacements of mess utensils after being at sea in rough weather

25. That mess shelves in ships with central pantry scheme be abolished and small lockers fitted in lieu, placed as low as possible so as not to interfere with hammocks and so provide additional sleeping places.

26. That Chief Petty Officers' and Petty Officers' messes be allowed a messman by the Regulations as in F.R.A.'s messes

*Decision.*

In view of the facilities which already exist, it is not considered that special utensils of this description are needed. Arrangements for keeping hot the meals of watchkeepers are a matter of internal economy in each ship

Improvements in Billiard, Recreation and Reading Rooms are now under consideration

It is not considered desirable to establish a Welfare Committee in each ship and establishment

Approved where satisfactory arrangements for separate Wet Canteens can be made by the Commanding Officers concerned. This decision is, of course, only applicable to Shore Establishments in which a Wet Canteen has been specially authorized by the Naval Board

The Board do not propose to alter their previous decision in regard to messing

Approved. Attention is directed to Consolidated Navy Orders 1911-20, Article 302 Clause 1, by which provision is made for the mustering and replacement of mess utensils at least once every three months

Not approved. The present allowance is regarded as adequate

Approved. Consolidated Navy Orders, Article 302, clause 2, provides for the replacement of breakages of mess utensils due to stress of weather, &c.

In ships provided with the Central Pantry scheme, the removal of mess shelves is approved. Alterations to canisters, tea and sugar, pattern 124A and 125A, have been approved, thus rendering these canisters suitable for use in messes in substitution of lockers requested

The Board do not propose to lay down further definite Regulations on this subject. Commanding Officers are expected to detail suitable ratings as Cooks of C.P.O.'s and P.O.'s messes and to insure that these ratings are excused from other duties in so far as their training and the routine of the ship permit

## UNIFORM AND CLOTHING.

*Request.*

27. That all Petty Officers on promotion be dressed in the rig now worn by Petty Officers of four years seniority, thus doing away with the distinction between Petty Officers doing the same work.

28. That blue cloth caps be adopted for winter routine in the R.A.N.

29. That singlets and short underpants of both light and heavy types be made available for issue.

30. That the uniform of all Chief Petty Officers be the same, viz., three gilt buttons on the sleeve

31. That ratings taking their discharge be permitted to take up one suit length of diagonal serge on repayment

32. That a better type of oilskin than the "Pegamoid" be provided both for loan and issue

33. That the sennett hat be abolished in the R.A.N.

34. That, when a rating is promoted to Leading Seaman or from Leading Seaman to Petty Officer, the first issue of badges be gratuitous following on scheme of A.W.O. 2691/19 para. 3

35. That a two-piece blue jean suit be adopted as the working rig in the R.A.N.

36. That a better class of duck be made available for duck suits

37. That coats, trousers and waistcoats in ready-made suits issued by the Victualing Yard be issued separately

38. General dissatisfaction is felt at the make and finish of ready-made clothing, and it is requested that steps be taken to remove the cause of this complaint

*Decision.*

Under consideration

Not approved. It is not proposed to make any change in the present rig for the R.A.N., i.e., white caps will continue to be worn throughout the year

In the event of H.M.A. Ships serving abroad, where there is a possibility of their being in company with ships of the R.N. while in winter routine, provision will be made for a special issue of cloth caps

Approved. Supply will be made available for issue as soon as practicable

Not approved. Existing Uniform Regulations must be adhered to

Approved for ratings taking their discharge to be allowed to take up one suit length of diagonal serge or No. 3 serge, on repayment, providing ship's stocks permit of the issue being made without detriment to the requirements of the remainder of the ship's company, *vide* Navy Order No. 99/1923

An improved style of waterproof coat for ratings will be made available for issue as soon as stocks can be obtained. The "Pegamoid" pattern oilskins will, however, be retained for issue on repayment as at present. The type of oilskin coat for issue on loan only is under consideration

Approved, *vide* Navy Order No. 363/1922

Not approved

A similar request has been put forward by the R.N. Welfare Committee for 1922, and is under consideration by the Admiralty. Any change in existing Uniform Regulations for the R.N. will be adopted in the R.A.N. In the meanwhile this request is not approved

Approved. A supply of linen duck will be made available as soon as practicable

Approved

Approved. Action has already been taken in this direction

## DEFERRED PAY.

*Request.*

39. It is assumed that deferred pay is not actual pay, but more of the form of a bonus equivalent to the R.N. pension as being a reward for continuous service. It is desired that it be increased to the following rates so as to be at least equal in amount to the pension as given in the R.N. :—

Ordinary Seaman	1s. 9d. per day
Able Seaman	.. 2s. 2d. per day
Leading Seaman	.. 2s. 7d. per day
Petty Officer	.. 3s. 1d. per day
Chief Petty Officer	3s. 8d. per day

Good Conduct Badges 1d. per day. G.C. Medal 1d. These rates are arrived at by the following method :—

The least pension given by the R.N. for 22 years' service is 3s. per day, or £54 15s. per year. To purchase an annuity at the age of 40 years of age of £54 15s. would cost £1,010 at the present rate of £100 for an annuity of £5 8s. 6d., and probably more when the rates of interest fall. To total this sum of £1,010 it is necessary to put on one side £31 4s. per year at compound interest at 3½ per cent. for 22 years, i.e., the lowest rate of deferred pay should be £31 4s. 10d. per year, or 1s. 9d. per day, if it is to be equivalent to the lowest rate of pension given in the R.N.

Likewise fifteen years is a good estimate of the average time as Petty Officer, a man of usual abilities may be expected to have in the course of his 22 years' service, and to make this deferred pay equivalent to the Admiralty pension of 4s. 3d. per day it is necessary for his deferred pay to be increased by 1s. 4d. per day. The deferred pay for other ratings is similarly arranged. It is pointed out that extra pension is allowed for Good Conduct Badges and the Good Conduct Medal in the R.N., whereas no deferred pay is at present allowed for this in the R.A.N.

40. That R.N. ratings who continue to serve in the R.A.N. and do not re-engage in the R.N. for pension be refunded amount of deferred pay in respect to pension

*Decision.*

Not approved

The question of Pension Contribution is outside the control of the Naval Board. As stated in reply to 1921 Welfare Request No. 61, the Admiralty insist on Pension Contribution being paid during any period in which a Royal Navy rating is on loan

As the Naval Board are required to contribute the pension liability of a rating on loan, they are not prepared to depart from the present practice of deducting such contribution from rating's deferred pay

## TERMS OF ENGAGEMENT.

*Request.*

41. That the term of re-engagement be three years or more as desired, noting that the R.N. ratings on loan are allowed to re-engage for 12 months

42. That on re-engaging for three years, fourteen days' leave be allowed and for more than three years 28 days

43. That a Gratuity equal to three months' pay and allowances be paid on re-engaging after completing twelve years' service

*Decision.*

Not approved. The period of engagement and re-engagement will continue as at present. The Board may, however, in special cases authorize engagements or re-engagements for shorter periods

Not approved

## PAY AND ALLOWANCES.

44. That pay for Good Conduct Badges be increased to 6d. per day

Not approved

45. That progressive pay for all ratings be increased to sixpence per day

Not approved

46. That (a) the pay of A.B.'s and equivalent ratings be increased by One shilling per day. (b) the pay of all ratings in advance of A.B. be increased to correspond with that proportional increase obtaining in the Royal Navy. It is pointed out that deferred pay is not actual pay but a form of bonus equivalent to the pension in the R.N. The above increase is required for A.B.'s to enable them to meet the high cost of living which exists, despite the reports of a fall. Further, the increase for higher ratings is required to maintain their status in the R.N.

Not approved

47. That the Marriage Allowance be put on a permanent basis for a period of five years and not treated as a concession

Not approved

48. That the allowance for each child be increased to One shilling per day

Not approved

49. That all shore establishments be paid weekly

Not approved

50. That the Victualling Allowance while on leave be increased to Five shillings per day. The tariff at the Royal Naval House, Sydney, is as follows:—Bed 1s., breakfast 1s. 6d., dinner 1s. 6d., tea 1s. 6d., total 5s. 6d.

Not approved

*Request.*

51. The following scheme for Acting Schoolmasters is suggested:—

- (a) Ratings to qualify for the non-substantive rating of Assistant Schoolmaster by results in Higher Educational Test
- (b) The rating to be open to all branches of the Service
- (c) Assistant Schoolmasters to be paid 1s. 6d. per diem while performing their duties
- (d) Ratings to be drafted to ships not carrying Schoolmasters
- (e) Ratings to perform the duties of Assistant Schoolmaster in addition to their ordinary duties. The above scheme is required so as to provide Acting Schoolmasters in ships not carrying a Schoolmaster capable of assisting other men in the work required for the H.E.T.

*Decision.*

Not approved. Existing arrangements are considered adequate

52. That where desired allotments may be paid into a Savings Bank Account

Under consideration

53. That the sick allowance while on shore be made 6s. per day plus doctor's bill or that the Naval Board pay all hospital and ambulance charges

Not approved

54. That the pay books as issued at present be made an official record and entries made by the Paymaster's Staff so as to enable money to be drawn by their use on joining a new ship and when pay sheets are delayed. This was the meaning of the original request and the present books could be used so as the pence column were used for the Paymaster's signature as is done in the Army

The Naval Board are unable to approve of any departure from the present system as defined in Navy Order No. 270/1922

## MISCELLANEOUS.

55. That the rating of Boxing Instructors be abolished, realizing that they are useless as a fighting unit in ships. The present rating of P. and R.T.I., due to his service training is quite capable of carrying out both duties as in R.N.

Not approved

56. That Boxing Instructors who have existing engagements be not allowed to wear the distinguishing badges of P. and R.T.I.

Not approved

57. That Watchkeepers' leave be extended to one hour before going on watch, observing that other ratings in the majority of cases work watch and part ashore.

Not approved

## Request.

58. That hours of leave be made the same for all ships

59. That railway concessions be allowed to Naval ratings travelling on long leave observing that certain Government employees and sports bodies enjoy this privilege. Also request that two free railway warrants be issued to Officers and ratings per year following the example of scheme in A.W.O. 171/22—10.3.22. Attention is drawn to the New Zealand Navy where all ranks and ratings receive a pass for the whole of the year for themselves and their wives. It is stressed that the fact that the nature of their employment necessitates many men having to pay considerable sums themselves annually in order to reach their homes, operates with great hardships on those concerned, many of them having to forgo their visits on this account. Furthermore a man cannot choose the time he goes on leave so as to suit his finances. If the Naval Board on behalf of the Federal Government is unable to grant the above, it is requested that they will approach the various States Governments, again observing that some States at present grant travelling privileges

60. That the request No. 111 of Welfare Committee 1921 be reconsidered observing that it is essential to have a booked seat in order to obviate the necessity of standing if the train is full, and the likelihood of not being allowed to travel by the train as standing is not permitted

61. That the question of men deferring leave be at the Captain's discretion in the R.A.N.

62. That all P.O.'s travelling on duty in Mercantile Vessels be allowed Second Class berths, observing that it is detrimental to discipline for P.O.'s to be messed with junior ratings for six (or longer) weeks as is done at present when ratings are travelling to the United Kingdom

63. That all Petty Officers travelling between capital cities by rail be allowed a first-class passage

NOTE.—Request 62 and 63 are made with the object of raising the status of Petty Officers, observing that the Admiralty and Naval Board are now looking to the Petty Officers to raise the discipline of the Service to its pre-war standard

## Decision.

The hours of leave are regulated by the Commodore Commanding, H.M.A. Fleet, or by the Senior Officer present at the port, and all ships should conform to the instructions issued on the subject by these Officers

Under consideration

Approved. The conditions under which seats may be booked at Government expense will be promulgated shortly

Approved, under the conditions laid down in Navy Order No. 204/1922 as amended by No. 3/1923, and Navy Order No. 311/1922

Regulations already provide for second class accommodation when travelling on duty in Coastal Vessels. The class of accommodation for Petty Officers proceeding to and from the United Kingdom will, however, be third class as at present. Arrangements are made for Petty Officers to mess separately

Not approved

## Request.

64. That Boys and Ordinary Seamen, 2nd Class, be allowed to defer leave until such time as they are granted a free railway pass

65. It is requested that all members of the R.A.N. be exempt from Income Tax as regards money earned by personal exertion. In urging this request to be granted, it is pointed out that, while permitted to vote at elections, Service men are not allowed to publicly discuss questions of any description—Naval, National, or International, nor associate with any body of people for the purpose of offering either criticism or approval of the policy of their employers, the Government. This privilege being denied them, they consider that they also be exempt from the contribution of Income Tax from money received from serving that Government, unless and until placed on the same basis as a civilian and permitted to approve and censure as appears necessary. Further, they find themselves in the anomalous position of having to pay for the privileges of guarding and serving their country

Finally it is a fact that the nature of their duties often prevent them from the use of any of the many Public Services which are maintained by the contribution of Income Tax by the civilian, the sailor being miles out at sea endeavouring to fit himself to protect those services and their administration should the occasion arise.

In the event of this not being granted and Section 13 of the *Income Tax Assessment Act* 1915-16 being amended so as to make Income Tax payable by members of the R.A.N., request that it be charged on the ledger as in the R.A.N.

66. That the Naval Board will again ask the Customs to reconsider their reply to Request No. 120 of Welfare Committee 1920 concerning the supply of Tobacco, duty free, observing that H.M.S. *Fantome*, serving on this station for many years, has this privilege

67. That the Fleet Welfare machinery be put into operation annually instead of bi-annually

68. That all V.D. patients be discharged ashore for treatment

69. That C.P.O.'s and P.O.'s be not fallen in with other ratings in the same ranks for payment

## Decision.

The deferring of leave from one leave period to another is not approved, except in accordance with the provisions of Navy Order No. 204/1922 as amended by No. 3/1923, and Navy Order No. 311/1922

The Naval Board do not propose to recommend any departure from the existing system

As stated in Naval Board decision on 1921 Welfare Request No. 120, it is not proposed to introduce the tobacco ration in the R.A.N. The advice received that it is not possible to obtain tobacco free of duty is very definite, and the Board are not prepared to re-open the question

Not approved

This will be done where possible

Approved. Regulations already provide for C.O.P.'s and P.O.'s to be fallen in separately, *vide* K.R. and A.I. Article 728

*Request.*

70. That all previous requests approved by the Naval Board be carried out, such as—8/1920, 36/1921, 26A/1921, 31A/1919, 10/1919, 64/1921

71. That the practice of having a patrol of a Petty Officer at the Naval House, Sydney, cease, as this P.O. is under the orders of a civilian, which is not in accordance with the customs of the Service

72. That a man arrested but acquitted by a Civil Court be not penalized or punished on return to his ship, either for the charge on which he was tried, or for absence from his ship due to arrest

*Decision.*

Welfare Request No.	Remarks.
10/1919.	Naval Board decision on this request was cancelled by Navy Order 182/1920
31A/1919.	Many improvements in the bathing facilities in H.M.A. Ships have already been carried out. Further improvements will be made as far as is practicable, and as opportunity occurs
8/1920.	See General Request No. 2
26A/1921.	See General Request No. 9
36/1921.	Having due regard to the space available, lockers will be provided for all ratings in Light Cruisers as opportunity offers
64/1921.	See Class Request No. 66
	Naval Patrols are not placed under the orders of civilians, either at Naval House, Sydney, or elsewhere
	It is observed that this request is outside the terms of reference
	A man who is arrested by the Civil Power and who receives an unqualified acquittal is not punished in respect of the civil charge or for the period of absence from his ship following his arrest

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

*B. H. Martin*

187—191

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
29th May, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. O. Macandee*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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187.

**ELECTRICAL WIRING OF H.M.A. SHIPS.**

Attention is directed to the necessity of obtaining a high standard of efficiency in the insulation resistance of all electrical circuits, machinery and apparatus fitted in H.M.A. Ships. To this end it is necessary in the cabling and wiring of ships to prevent oxidization of the rubber insulation, absorption and creepage of moisture.

2. During the wiring of H.M.A. Ships cut ends are to be temporarily sealed with Chatterson's or other approved non-hydroscopic compound.

3. When terminating the ends of wiring in boxes and apparatus, after the lead sheathing has been cut back, the exposed rubber insulation is to be taped over with  $\frac{1}{2}$  inch silk tape (Ribbon, silk  $\frac{1}{2}$  inch, patt. 963) up to the thickness of the over-all diameter of the lead sheathing overlapping the sheathing for at least  $\frac{1}{2}$  inch. The finished end is to be painted with Shellac varnish.

4. All coil windings of machinery, apparatus and instruments are to be thoroughly dried out under vacuum and impregnated in suitable impregnators. The mere heating of windings and the application of shellac or insulating varnishes is insufficient for the severe conditions of service.

5. Commanding Officers of Repair Ships and Shore Establishments concerned are to prepare and forward estimates and proposals for the installation of suitable impregnators.

(G.603/201/4.)

188.

**CANTEEN AGREEMENT FORM—CLAUSE 13.**

With reference to Clause 5 of Navy Order No. 80 of 1921, "Instructions for the Establishment and Conduct of Canteens in H.M.A. Ships and Establishments," it is observed that Clause 13 of the Canteen Agreement in regard to the payment by the Tenant of the authorized percentage of gross receipts from sale of Aerated Waters is not always adhered to in H.M.A. Ships and Establishments, and it is communicated for guidance of all concerned that this clause is to apply in future in all cases when new Contracts are being entered into.

2. Where any approved variation has been made to existing Canteen Agreements no alteration is to be made during the unexpired period of the tenancy.

(G.A.427/201/1.)

189.

**SICK LEAVE—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of the Financial Regulations and Instructions (Sea-going) has been approved:—

Article 37 is amended by inserting after clause (2) the following clause:—

"(2A) Recommendations for sick leave for periods in excess of 30 days should be made by a Medical Board of Survey and forwarded to Naval Board for approval."

(P.332/1/28.)

190.

**STATUTORY RULES 1923, No. 52.**

(Approved 10th May, 1923, gazetted 17th May, 1923, to come into operation forthwith.)

**FLEET RESERVE REGULATIONS.**

The above Regulations will be issued separately in Statutory Rule form.

191.

**CHANGE OF UNIFORM OF PETTY OFFICERS WITH ONE YEAR'S SERVICE AS SUCH—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

It is approved that the provision of A.F.O. 319 of 1923 relative to the change in uniform of Petty Officers with one year's service as such, and confirmed in that rating, be adopted in the Royal Australian Navy forthwith.

2. Except as stated below, men dressed as Seamen (Class II.) who are affected by the provisions of this Order are to be credited with the clothing gratuity of £17 at present authorized for Petty Officers with four years' service as such on change of uniform to Class III. This gratuity is to be credited in the "Other Credits" column of the Ship's Ledger now current.

3. This clothing gratuity on account of the change of uniform will not, however, be applicable to those Petty Officers who are within a year of the completion of their current engagement in the Royal Australian Navy, unless they undertake to re-engage for a further period of service.

4. Royal Navy ratings are to be credited with the Outfit Gratuity irrespective of the period of their uncompleted engagement in the R.A.N., provided that they are entitled to the gratuity under the conditions prescribed in A.F.O. 319 of 1923. Payment will be made to those ratings strictly in accordance with the A.F.O. quoted except that the amount of gratuity will be £17. The proportion at the R.N. rate, viz., £14, is to be shown in the Ship's Ledger as a "Credit on behalf of the Admiralty" and the balance as a charge against the Commonwealth.

5. Paragraphs 2 and 3 of Navy Order No. 11 of 1921 are hereby cancelled.

6. The following amendments of the Financial Regulations and Instructions (Sea-going) have been approved:—

**AMENDMENTS.**

Article 6 is amended as follows:—

- (1) By inserting after the word "ratings", in the second line of clause (6), the words "including those lent from the Royal Navy".
- (2) By omitting from sub-clause (b) of clause (6) the words "with four years' service as such", and inserting in their stead the words "with one year's service as such, and confirmed in that rating".
- (3) By omitting from sub-clause (b) of clause (6) the words "(as prescribed in Navy Orders 1921, No. 11.)".
- (4) By inserting after the word "cases" in the second line of clause (7) the words "except as provided in clause (6)".

(S.411/1/324.)

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

See  
N.O.  
225/73

*Wm A H. Martin*

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
5th June, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. O. Macarandee*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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192.

**CAPTAIN-IN-CHARGE, H.M.A. NAVAL ESTABLISHMENTS, NEW SOUTH WALES—APPOINTMENT.**

With reference to A.F.O. 498 of 1923, it has been decided to alter the appointment of Captain Superintendent, H.M.A. Naval Establishments, Sydney, and Senior Naval Officer, New South Wales, to Captain-in-Charge, H.M.A. Depôt and Training Ships, Ships in Reserve, and H.M.A. Naval Establishments, New South Wales.

The duties and authority of the Officer holding this appointment will continue to be as laid down in Article 19, Consolidated Navy Orders (except as regards paragraph 2 thereof, which is hereby cancelled), and Navy Order 288 of 1922.

Navy Order 150 of 1923 is hereby cancelled.

(P.A.578/201/4.)

193.

**GOVERNMENT TELEGRAPH CODE—BRINGING INTO FORCE.**

The Government Telegraph Code, 1922, is to be brought into force for intercommunication throughout H.M. and H.M.A. Naval Services as from 0001 G.M.T., 1st June, 1923.

2. That Code should not be used for communication with other Government Departments until such time as it is known that they are in possession of the revised edition; the 1916 edition being utilized in the meanwhile.

3. S.P. 2079, Admiralty Economic Telegraph Code, 1919, should be retained until the receipt of instructions regarding disposal.

4. Copies of the Government Telegraph Code, 1922, have been supplied to:—

Navy Office.

C.C.A.F.

C.C., New South Wales.

C.S.T., Flinders Naval Depôt.

R.A.N. College.

H.M.A.S. *Tingira*.

All H.M.A. Ships.

D.N.R.M.

All D.N.O's.

S.D.N.O's., Newcastle, Williamstown, Geelong, Launceston.

Naval Store Officer, Sydney.

Victualling Store Officer, Sydney.

*264/1923*  
*Deputy Armament Supply Officer, Sydney* (G.A.571/202/9.)

194.

**NAVAL WORKS—PERFORMANCE OF, BY NAVAL RATINGS.**

An agreement has been made with the Works and Railways Department that certain works, which hitherto were carried out by that Department, may now be executed under Naval supervision by Naval ratings and employees.

2. Such works may be divided into four categories of minor works of repairs and maintenance, viz. :—

(a) Jobbing and urgent minor repairs estimated to cost £2, or less.

(b) Urgent repairs prescribed in paragraph 56 of Public Works Regulations.

(c) Maintenance of stations, switchboard and wiring, and other plant in Generating Stations, installed by the Naval Authorities.

(d) Such works of repairs and maintenance estimated to cost more than £2 as may be delegated specifically by the Minister for Works and Railways.

3. Works under 2 (a) Jobbing, &c. :—

Ordinary jobbing, each item of which is estimated to cost £2 or less, on buildings, fences, ground, yards, wharfs, and structures generally, including locks, glazing, sash and door fasteners, house and sanitary plumbing, furniture and fittings, electric lamps, fuses, bell circuits, repairs to tarpaving and roads, tramways, paths, painting required to make good on jobbing work, painting electric light poles, and jobbing work of a light character.

4. Under 2 (b) cases of extreme urgency as prescribed in Public Works Regulations as follows :—

Cases of extreme urgency when damage to public buildings or works is imminent, or risk or accident to the public or officials is involved. The Officer-in-Charge of the building or work is responsible that immediate steps shall be taken to effect such repairs as may be absolutely necessary. The Officer-in-Charge of the building or works shall carry out necessary repairs—the expenditure not to exceed £5.

5. The exception to jobbing works under categories 2 (a), (b), and (d) should be :—Underground drainage, water supply mains and painting other than making good on jobbing.

6. The execution of works under category 2 (c) by the Naval Authorities will vest them with full responsibility for maintenance, &c., of plant installed under those Authorities, and with payments for the maintenance thereof from Naval Votes.

7. Works which should be included under category 2 (d) are those the estimate of which exceeds the amounts mentioned in paragraph 2, but which the Minister for Works and Railways, after request by the Naval Authorities, may approve of being carried out under naval superintendence, such works to form the subject of requisition in the ordinary manner, and the estimate of cost thereof to be reviewed by the Works Director before submission by the Naval Authority.

8. With the exception of maintenance of Power House Plant and other machinery installed under Naval directions, the cost shall be borne by the Department of Works and Railways. The Naval Authority shall carry out the prescribed works and pay for them, subject to reimbursement by the Works and Railways Department, and in order to effect the adjustment, a fortnightly claim, with list of works, in duplicate, attached, setting forth the items carried out and the cost of each, shall be forwarded to the Department of Works and Railways.

9. The following conditions must be observed :—

- (i) That the Naval Establishment will make use of its normal Naval Ratings or Employees to carry out the work. No additional labour is to be engaged or employed.
- (ii) That works estimated to cost more than the amounts prescribed shall not be carried out piecemeal as jobbing.



- (iii) That all works paid for from the votes of the Department of Works and Railways shall be subject to inspection by an Officer of that Department.
- (iv) That if a work entails the purchase of stores or materials, the Works Director, or his responsible Officer, shall be consulted as to issue from Works Store or purchase.
- (v) That, where feasible, any jobbing work in progress shall be brought under the notice of a Works Officer on the spot in order to facilitate certification for reimbursement of the Naval Votes.

10. The erection of all buildings and works, for which funds are votes or are provided by the Treasury, for execution under the Department of Works and Railways, shall be carried out by that Department.

11. Works falling under categories (a) and (b) may be put in hand without reference to the Works Director, claim for recovery of cost being rendered as set out in paragraph 8 above. Claim should be accompanied by covering requisition.

Works under category (c) will be a charge against Naval Votes, and should be dealt with under existing instructions relating to the incurring of expenditure under Naval Votes.

12. It will be noted that, in respect of any works falling under category (d), the approval of the Minister of Works and Railways is required. The following routine will therefore be necessary:—

- (a) Estimate of cost to be prepared and requisition to be referred to the local Works Director for review of estimate and for certificate that funds are available under Works Votes. A notification should at the same time be given to the local Works Director that it is proposed to seek authority to this work being carried out by the Navy.
- (b) Requisition, when returned by Works Director, to be referred to Navy Office for approval of Naval Board and of Works and Railways Department.
- (c) Requisition, when approved, will be returned to the Establishment or Office originating for action.
- (d) As soon as work is completed, claim for recovery to be rendered to Works Department.

13. Works falling under categories (a), (b), and (c) only are to be carried out at Naval Staff Offices, under the supervision of District Naval Officers and Sub-District Naval Officers.

14. Works which do not fall within the four categories set out should be made the subject of a requisition on the Department of Works and Railways in the usual manner.

15. Navy Orders 369 of 1922 and 404 of 1922 are hereby cancelled.  
(G. 179/1/41.)

195.

**NAVAL ARMAMENT STORES FOR SIGNALLING PURPOSES SUPPLIED TO FLEET AUXILIARIES, DOCKYARD CRAFT, ETC.**

Navy Order No. 127 of 1922 is amended by including in paragraph (3) below *Mombah* in Class C of the classification of vessels, "Mine Depot Motor Boat, No. 39."

(N. 211/1/3.)

196.

**COMMUNICATIONS TO AND FROM NAVY OFFICE.**

Article 110, paragraph (4) of Consolidated Navy Orders 1911-1920, is amended by adding at the end thereof the words "Director of Naval Reserves and Naval Reserves Mobilization."

(G.A.404/203/2.)

197.

**PROVISIONS—ADDITION TO FIXED ISSUING PRICES, ETC.**

With reference to Navy Order 292 of 1922, the following items are approved for addition to the list of Fixed Issuing Prices for Provisions:—

Pumpkin and Vegetable Marrow—Issuing price, 1d. per lb.

2. These items are also approved for addition to the Fresh Vegetables authorized for issue in Ships victualled on Standard Ration, the scale for issue being  $\frac{1}{2}$ -lb.

3. Accountant Officers should insure that, as far as is possible, the issue of Fresh Vegetables is arranged so that a reasonable variety is supplied both to the General Mess and to Messes on Standard Ration.

4. The issue of Fresh Vegetables in Ships victualled on the Standard Ration should, when possible, be made in rotation as laid down in Navy Order 292 of 1922.

5. In Ships on Standard Ration, mustard, pepper, salt and vinegar are repayment items and issues are to be charged against the Messing Allowance. The previous method of issuing these articles "as required" ceased on the introduction of the existing revised Standard Ration.

(S.A.443/1/95.)

198.

**PACKAGES USED FOR VICTUALLING STORES.**

Attention is drawn to K.R. and A.I. Amendments (K.R. 8/23) of February, 1923, Article 1729, in regard to the accounting for and return of the victualling packages referred to. Every care is to be taken to insure that the instructions contained therein are closely observed by H.M.A Ships and Establishments wherever practicable in so far as the Royal Edward Victualling Yard is concerned.

2. In addition to the articles mentioned in Article 1729 above referred to all Plain Jars and the Heads of wood-bound casks are to be returned when practicable.

(S. 453/1/63.)

199.

**ADOPTION, REVISION, AND ABOLITION OF ESTABLISHED FORMS, AND SUPPLY OF PUBLICATIONS.**

The undermentioned A.S. Forms have been adopted for use in the R.A.N. First supply will be made by the Naval Store Officer, Sydney, without demand:—

- A.S.1233.—"Trade Certificate—Seaman Branch—Gunnery Ratings."  
A.S.1233a.—"Trade Certificate—Seaman Branch—Torpedo Ratings."  
A.S.1233b.—"Trade Certificate—Seaman Branch—Torpedo or Submarine Coxswains."

- A.S.1233c.—“ Trade Certificate—Writers.”  
 A.S.1233d.—“ Trade Certificate—Victualling Ratings.”  
 A.S.1233e.—“ Trade Certificate—Cook Ratings.”  
 A.S.1233f.—“ Trade Certificate—Ordnance Artificers.”  
 A.S.1233h.—“ Trade Certificate—Electrical Artificers.”  
 A.S.1233i.—“ Trade Certificate—Coopers.”

(G.A. 418/1/240.)

2. It has been decided to utilize the corresponding Admiralty “ S ” Forms in lieu of the undermentioned A.S. Forms which will not be reprinted. Stocks of the A.S. Forms are to be utilized until exhausted :—

A.S. 316.—“ Quarterly Electrical Report for H.M.A. Ships.”

(G.N. 418/2/274.)

A.S. 252.—“ Day Book.”

(G.A. 418/2/283.)

3. It has been decided to utilize the corresponding Admiralty “ S ” Form (revised March, 1920) in lieu of the undermentioned A.S. Form which will be abolished on receipt of supply of the Admiralty form which is on order. First supply will be made by the Naval Store Officer, Sydney, without demand :—

A.S. 374a.—“ Record of observation for deviation.”

Attention is drawn to Admiralty Fleet Order No. 621 of 1923, regarding the rendering of this Form.

(G. 480/202/1.)

4. The undermentioned form has been revised and first supply will be made by the Naval Store Officer, Sydney, without demand. The existing form will then become obsolete. It is desired that the revised form should be substituted for the obsolete form both for new entries and for ratings at present supplied with the obsolete form. Records of Signal and Telegraphist Ratings, at present serving, should be transcribed to the revised form accordingly :—

A.T.S. 93.—“ Signal and W/T History Sheet.”

(G.A. 418/2/279.)

5. *Amendments to Form A.S. I.*—The numbers of the undermentioned forms in Form A.S. I. should be amended by deleting the letter “ A ” and substituting “ \* ” :—

\*S.1421.—“ Guard Book for Supplies—Gunner’s Whitehead Torpedo Store Ledger.”

\*S.1422.—“ Guard Book of Returns.”

(G.418/2/230.)

\*S. 354.—“ Report of State of Machinery.”

(S. 21/2/483.)

\* Star denotes that “ S ” form is in use in the R.A.N.

6. As there is already in use in the R.A.N. a form A.S.169z, it has been decided to amend the number of the undermentioned form, the institution of which was notified in Navy Order 101 of 1923, to A.S. 169y :—

A.S. 169y.—“ List of R.A.F.R. Ratings who have completed annual training in H.M.A.S. during month of

192 ”

Copies of form and form A.S. I. should be amended accordingly.

(G. 418/1/222.)

7. The titles of the undermentioned forms as shown in A.S. I. are erroneous and should be amended to read as follows :—

A.S. 172y.—“ Mobilization Form B.”

A.S. 172z.—“ Mobilization Form A.” (Outside).

A.S. 172z.—“ Mobilization Form A.” (Inside.)

Navy Order No. 101 of 1923 notifying revision of Form A.S. 172z should also be amended accordingly.

(G. 418/2/222.)

8. The undermentioned pamphlet has been revised and first supply will be made by the Naval Store Officer, Sydney, without demand :—

“ How to join the Royal Australian Navy.”

(G.N. 403/1/480.)

9. First supply of the undermentioned publications has been received from the Admiralty and issue has been made by the Naval Store Officer, Sydney, without demand :—

O.U. 6098.—“ The Imperial Mercantile Marine, 1920/21.”

(A.F.O. 546/1923.)

(G.N. 403/2/427.)

“ Establishment of Naval Stores, &c., for Flotilla Leaders and Destroyers.”

(A.F.O. 3006/1923.)

(S.N. 450/24/129.)

“ R.N.R. Regulations (Officers).”

(A.F.O. 3122/1923.)

(G.M. 226/2/44.)

10. A supply of the undermentioned publications has been ordered from the Admiralty and issue will be made by the Naval Store Officer, Sydney, without demand :—

O.U. 5287.—“ R.N. Handbook of Lewis and Machine Guns.”

(S.N. 416/4/384.)

“ Admiralty Transport Regulations.”

(G.A. 584/201/1.)

“ R.N.V.R. Regulations.”

(A.F.O. 480/1923.)

(G.A. 160/2/27.)

## 200.

### STATIONERY FOR NAVAL RESERVE DISTRICTS AND SUB-DISTRICTS.

The following amendments are to be made to Navy Order No. 307 of 1922 :—

1. Omit paragraphs 1 and 2 and insert in lieu the following :—

“ 1. Official paper and envelopes for use in Naval Reserve Districts and Sub-Districts have been standardized and stocks will, in future, be held by the Naval Store Officer, Sydney. Demands for such items of stationery required for half-yearly periods commencing 1st October and 1st April of each year are to be prepared in the usual manner and forwarded by District Naval Officers to the Naval Store Officer, Sydney, so as to reach that Officer at least one month previous to the commencement of the period for which stores are required.

2. With the exception of New South Wales District, requirements of other office stationery for periods mentioned are to be obtained from Military District Stationery Depôts in capital cities. Requisitions are to be prepared in the usual manner and forwarded by District Naval Officers to the Director of Naval Stores, Navy Office, for necessary action. When approved, requisitions are returned from Navy Office, orders are to be placed in the usual manner by District Naval Officers with Military District Stationery Depôts referred to above. All such orders must bear the following indorsement before transmission to Military District Stationery Depôts:—

“ Approved for supply by Director of Naval Stores.  
Authority Requisition No. ”

2. Existing paragraph 3 is to be re-numbered 4, and following new paragraph inserted:—

“ 3. Periodical requirements of Stationery of Naval Reserve Districts and Sub-Districts are to be consolidated at Naval Staff Offices in one demand or requisition as necessary and supplies received are to be distributed from such offices.”

(S. 416/5/9.)

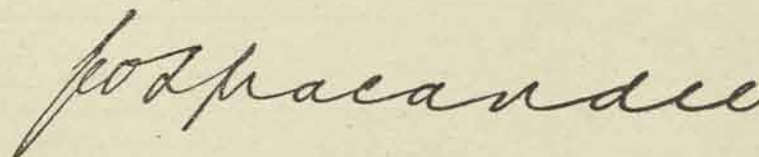
4. See N.O. 399/22.

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
12th June, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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No.	Subject.
201.	Returns of Rifle Practice for 1923.
202.	Director Firing Gear and Other Special Gunnery Apparatus.
203.	Types of Naval Equipment and Stores Used in H.M.A. Ships during the War required by Australian War Museum.
204.	O.U. Books—Method of Accounting.
205.	Long Distance Telephone Calls.
206.	Sugar Required for H.M.A. Ships and Naval Establishments in Victoria.
207.	Amendment of Regulations and Instructions for the R.A.N.R.
208.	Change of Uniform of Petty Officers with One Year's Service as Such—Date of Commencement of Higher Kit Upkeep Allowance.

201.

## RETURNS OF RIFLE PRACTICE FOR 1923.

## " A " COURSE.

Ships in Order of Merit.	Number of Men Completed Course.	Average Points.	Number of Men Advanced to " B " Course.
<i>Stalwart</i> .. ..	19	56.1	18
<i>Anzac</i> .. ..	30	53.1	25
<i>Sydney</i> .. ..	58	51.7	47
<i>Melbourne</i> .. ..	40	44.9	26
<i>Platypus</i> .. ..	32	43.9	23
<i>Adelaide</i> .. ..	111	38.1	53

## " B " COURSE.

Ships in Order of Merit.	Number of Men Completed Course.	Average Points.	Number of Men put back to " A " Course.	Number of Marksmen.	Number of First-class Shots.
<i>Stalwart</i> .. ..	53	70.1	Nil	22	21
<i>Sydney</i> .. ..	58	67.8	2	22	22
<i>Anzac</i> .. ..	42	64.1	Nil	13	13
<i>Platypus</i> .. ..	32	60.4	1	4	14
<i>Melbourne</i> .. ..	104	54.5	11	15	19
<i>Adelaide</i> .. ..	69	48.2	25	2	9

(G.A. 629/204/1.)

(This order will be reprinted for posting on Notice Boards.)

202.

## DIRECTOR FIRING GEAR AND OTHER SPECIAL GUNNERY APPARATUS.

The transfer of Periscopes, Officers' Look-out and G.S., Loading and Shooting Appliances, and all items of Director Firing Gear from the charge of the Naval Store Officer to that of the Engineer Manager, Garden Island, Sydney, has been approved, and action is now being taken to effect the change.

2. The Engineer Manager will, in future, be entirely responsible for the accounting and custody of the stores mentioned, as well as the preparation, correction, and distribution of Fixture Lists so far as these Stores are concerned.

3. Any of the above Gear now in H.M.A. Ships is to be transferred to the separate existing Fixture Lists for Gun Mountings, Torpedo Tubes, &c., and the Captain in Charge, H.M.A. Naval Establishments, N.S.W., is to be informed when transfer has been effected and furnished with particulars of the Gear transferred. The alterations effected to Fixture Lists are in due course to be reported on Form D.526 to Director of Ordnance, Torpedoes and Mines, and Director of Naval Stores by the Engineer Manager and Naval Store Officer respectively, in order that Navy Office copies of Fixture Lists may be corrected.

(S. 212/3/29.)

203.

## TYPES OF NAVAL EQUIPMENT AND STORES USED IN H.M.A. SHIPS DURING THE WAR REQUIRED BY AUSTRALIAN WAR MUSEUM.

With regard to Navy Order No. 194 of 1921 a request has been received to the effect that examples of equipment and stores, as used in H.M.A. Ships during the war, are required by the Australian War Museum.

2. Approval has been given for any Stores that are likely to prove of interest to be offered to the War Museum when such become obsolete or surplus to Naval requirements. In this connexion the various Naval Establishments, when rendering survey or other reports regarding disposal of stores to Navy Office in future, are to indicate what stores, if any, are considered to be of sufficient historical interest to the Museum. The Director, Australian War Museum, will then be given an opportunity by Navy Office of stating whether the stores in question are needed to complete the Museum's collections.

3. Stores of a confidential and secret nature will not be offered to the Museum.

(S. 612/36/4437.)

204.

## O.U. BOOKS—METHOD OF ACCOUNTING.

With reference to Admiralty Fleet Order 3120 of 1922, Form O.U.2A is to be brought into use for accounting for O.U. Books in all H.M.A. Ships, Establishments, and R.A.N.R. Districts in lieu of Form S.123 (Books of Reference Account), as from the date of receipt of copies from the Naval Store Officer. All O.U. Books at present on charge in Form S.123, which will require to be accounted for in Form O.U.2A, are to be transferred as early as practicable. Form S.123 (Books of Reference Account) is to continue to be used for accounting for non-confidential books of reference, &c., until further notice.

2. In Naval Reserve Districts and Sub-Districts these accounts are to be kept by an Officer detailed by the District Naval Officer for the purpose, and are to be closed on 30th June, 1924, and thereafter biennially on 30th June, or when the Officer detailed is relieved of the charge, whichever is the sooner. The accounts when closed are to be rendered to the Director of Naval Stores, Navy Office.

3. A first issue without demand will be made by the Naval Store Officer, Sydney.

(G. 403/2/440.)

205.

## LONG DISTANCE TELEPHONE CALLS.

Authority to make long distance telephone calls as a charge to public funds is restricted to the following Officers, or, in their absence, the Officers temporarily performing the duties of the appointment:—

NAVAL BOARD.  
Members of Naval Board.  
Engineer Assistant to 1st Naval Member.  
Electrical Assistant to 1st Naval Member.

N.O.  
223/1923.

## SECRETARIAT.

Secretary, Naval Board.  
Assistant Secretary for *Personnel*.  
Head of Naval Branch.

## HEADS OF BRANCHES.

Director of Naval Medical Services.  
Director of Naval Intelligence.  
Director of Naval Ordnance, Torpedoes and Mines.  
Director of Naval Stores and Victualling.  
Director of Navy Accounts.  
Director of Naval Reserves and Naval Reserve Mobilization.  
Officer in Charge of Hydrographic Branch.

(G.A. 622/214/1.)

206.

**SUGAR REQUIRED FOR H.M.A. SHIPS AND NAVAL ESTABLISHMENTS IN VICTORIA.**

Requisitions or Demands for Sugar required for H.M.A. Ships or Establishments in Victoria are to be forwarded to the Director of Victualling, Navy Office, Melbourne, for necessary action.

2. Sugar ordered should be described as 1A, and, until further notice, the price and terms regarding payment are as follows:—

£42 per ton, less discount.

Two and a-half per cent. on accounts under £250, payment within 30 days.

Three per cent. on accounts £250 and over, payment within 30 days.

An extra  $\frac{1}{2}$  per cent. for cash payment (payment within seven days) will be allowed.

3. Claims should be settled as promptly as possible, in order that the best terms of discount may be availed of.

4. Navy Order No. 505 of 1921 is hereby cancelled.

(S. 443/16/5.)

207.

**AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE R.A.N.R.**

Article 357 is amended by inserting immediately after the word "where" in the second line of clause (2) the word "total".

(A.A. 407/201/5.)

208.

**CHANGE OF UNIFORM OF PETTY OFFICERS WITH ONE YEAR'S SERVICE AS SUCH—DATE OF COMMENCEMENT OF HIGHER KIT UPKEEP ALLOWANCE.**

The increased Kit Upkeep Allowance of 1s. per diem for Petty Officers entitled under the provisions of Navy Order 191 of 1923 to change of uniform from Class II. to Class III. is to be credited as from 1st June, 1923.

(S.411/1/355.)

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

*M. J. Martin*  
**Commonwealth Navy Orders.**

Navy Office, Melbourne,  
19th June, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. P. Macandee*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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213.	Dependant Allowance—Amendment of Financial Regulations and Instructions (Sea-going).
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216.	Recruiting Fees—Amendment of Financial Regulations and Instructions (Sea-going).
217.	Allowances to be included as "Pay" for the purposes of Furlough and Compensation for Injuries—Amendment of Financial Regulations and Instructions (Sea-going).
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219.	Payment of Allowance for the performance of Higher Duties, Permanent Civil Officers (Office Staff).
220.	Statutory Rules 1923, No. 75.
221.	Civil Staff—Vacancies.

*See  
N.O.  
228/73.*

209.

**DRAFTS PROCEEDING TO THE UNITED KINGDOM.**

Attention is drawn to the importance of complying with orders issued for the drafting of ratings to the United Kingdom, and to the necessity for promptly acquainting the Commanding Officer, Flinders Naval Depot, of ratings found medically, dentally, or otherwise unfit for drafts.

2. All ratings on draft to the United Kingdom are, in future, to be medically examined on three occasions:—

- (a) Immediately on receipt in Ships of Draft Notes, the result of examination being signalled to Commanding Officer, Flinders Naval Depot, at once.
- (b) Five days prior to the date of embarkation; and
- (c) On the morning of embarkation.

3. In the case of any rating who is found fit for draft at the first examination and is found unfit at the second or third examinations, particulars are to be immediately telegraphed to the Navy Office, and the Commanding Officer, Flinders Naval Depot.

4. In cases where, owing to a rating's own default, passage has to be deferred consequent on a Medical examination, the rating may, at the discretion of the Naval Board, be debited with any charge made by the Shipping Company arising out of the cancellation of passage.

5. Navy Order No. 179 of 1923 is hereby cancelled.

(PA. 502/201/2.)

210.

**ADVANCEMENT OF RATINGS.**

In future, all advancements of ratings in the Royal Australian Navy, which in the Royal Navy are authorized by the Commodore of the Depot (*vide* Appendix XV., Part I., K.R. and A.I.) will be made by the Captain Superintendent of Training, Flinders Naval Depot, Westernport.

2. Article 174, Clause 1 (a), of the Consolidated Navy Orders 1911-1920, is amended by deleting the words "or Commodore of the Depot."

(PA. 349/1/73.)

211.

**ISSUING PRICE OF PUBLICATIONS.**

With reference to Article 91 of Consolidated Navy Orders 1911-20, it has been decided that the price at which publications are to be issued within the Service is the published price. Where no published price is shown in the publication the actual cost to the Department is the amount to be charged unless a special issuing rate has been promulgated.

2. For all issues outside of the Department supply should be made at actual Admiralty issuing price to this Department (disregarding any percentage charge) plus 15 per cent. to cover freight and all other charges as laid down in Navy Order 313 of 1922.

3. Navy Order No. 313 of 1922 is hereby cancelled.

(GA. 584/203/2.)

212.

**PAY OF OFFICERS—AMENDMENT OF THE FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of the Financial Regulations and Instructions (Sea-going) has been approved:—

**AMENDMENT.**

Article 4 is amended forthwith by omitting from clause (13) the second and third paragraphs.

(A.160/3/34.)

213.

**DEPENDANT ALLOWANCE—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of the Financial Regulations and Instructions (Sea-going) has been approved with effect as from 1st January, 1923:—

**AMENDMENT.**

"Article 6 (14) is amended by omitting the word "Pay" in the ninth line and inserting in its stead the words "Active Pay (excluding allowances)".

(A.4/6/152.)

214.

**ROYAL AUSTRALIAN AIR FORCE—LOAN OF OFFICERS TO.**

The Naval Board have instituted in the Royal Australian Navy a Specialist Branch of Observers on similar lines to those laid down for the Royal Navy, *vide* A.F.O. 3502/1921.

2. Selected volunteers will undergo a short qualifying course with the Royal Australian Air Force which will last approximately three months. While under training with the R.A.A.F. Officers will receive the full pay of their Naval rank, with extra pay at the rate of 3s. per diem for each day of actual ascent during the period of such training.

3. On reversion to the Royal Australian Navy these short course officers will receive a Specialist Allowance of 1s. per diem; but, should an Observer Specialist subsequently qualify in Gunnery, Torpedo, &c., the Observer Allowance cannot be drawn concurrently with any other Specialist Allowance.

4. The Long Course will include training as Pilot as well as Observer, and will extend for a period of two years.

5. Officers qualifying in the Long Course will, on return to the R.A.N. be entitled to a Specialist Allowance of 4s. per diem.

6. Officers appointed to the Long Course will at the outset wear Naval Uniform; but after obtaining their Pilot's Certificate (approximately in eleven months' time), they will wear Air Force Uniform (Field Dress), receiving a grant of £30 towards the cost of obtaining this Uniform. They will, however, continue to wear Naval Mess Dress, Ball Dress, &c., on occasions when other than Field Dress is worn.

7. Officers undergoing the Long Course will be paid as Flying Officers of the Royal Australian Air Force, regardless of their Naval rank. The rates of pay laid down for Flying Officers are as follows:—

	Active Pay.	Deferred Pay.
	£ s. d.	s. d.
On appointment	1 3 0 per day	2 6 per day
After two years in substantive rank	1 5 0 " "	3 0 " "

8. Naval Officers undergoing the Long Course will be entitled, in matters of ceremony, to the relative rank appertaining to the rank which they held in the R.A.N., but, in their relations with the Air Force, they will exercise executive command by virtue of their seniority as Flying Officers.

9. The Following amendment of the Financial Regulations and Instructions (Sea-going) is approved with effect as from 30th January, 1923:—

AMENDMENT.

Article 7 is amended by inserting after clause (27c) the following heading and clauses:—

“ Flying Allowances.

	Per diem.
	s. d.
(27D) Observer Training Allowance— To Officers loaned to the Air Force for a short qualifying course as Observer, for each day of actual ascent during the period of such training	3 0
(27E) Observer Specialist Allowance— To Officers qualifying in the course prescribed in the preceding sub-regulation, on reversion to the Royal Australian Navy, but not payable concurrently with any other Naval Specialist Allowance, such as Gunnery, Torpedo, &c.	1 0
(27F) Pilot and Observer Specialist Allowance— To Officers qualifying in the Long Course as Pilot and Observer in the Air Force, on reversion to the Royal Australian Navy. Payable under conditions approved by the Naval Board	4 0”

(P.339/14/112.)

215.

STORE ALLOWANCE—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).

The following amendment of the Financial Regulations and Instructions (Sea-going) has been approved, with effect as from 1st February, 1923:—

AMENDMENT.

Article 9 is amended, as from 1st February, 1923, by inserting immediately after clause (33) the following clause:—

	Rate per diem.
	s. d.
“(33 <sup>8</sup> ) Store Allowance— In Ships whose complement does not include an Officer of the Engineering Branch. To the Chief Engine-room Artificer or at the discretion of the Commanding Officer to any experienced Engine-room Artificer in charge of Engineers Stores	0 3”

(A.4/29/23.)

216.

RECRUITING FEES — AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).

The following amendment of Financial Regulations and Instructions (Sea-going) has been approved:—

AMENDMENT.

Article 54 is cancelled as from 13th February, 1923, and the following Article is inserted in its stead:—

“ Article 54.—Capitation Fees.—

A Capitation Allowance of £1 may be granted in respect of each recruit finally entered in the Permanent Naval Forces (Sea-going) to the person who has been responsible for the recruit's application for entry. Provided that no payment shall be made to a Commissioned Officer of the Defence Forces. Capitation Allowance shall be paid only to such classes of persons, or individuals, as the Minister may approve.”

(P.351/1/188.)

217.

ALLOWANCES TO BE INCLUDED AS “PAY” FOR THE PURPOSES OF FURLOUGH AND COMPENSATION FOR INJURIES — AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).

The following amendments of Financial Regulations and Instructions (Sea-going) are approved:—

Article 32 is repealed and the following Article inserted in its stead:—

- “ 32. (1) The maximum amount shall be a sum equivalent to three years' pay of the member at the date of his retirement or discharge.
- (2) The maximum amount shall be awarded only in case of total disability to earn a livelihood. In case of partial disability, the Compensation shall be less than the maximum amount, and shall be fixed in accordance with the scale, so that the amount awarded shall be proportionate to the degree of disability of the member, as may be determined by the Naval Board.
- (3) For the purpose of assessing Compensation in the case of persons on Sea-going rates of pay, the following payments and allowances only shall be considered as pay:—

- (a) Active pay.
- (b) Deferred Pay.
- (c) Good Conduct Badge Pay.
- (d) Allowances for special qualifications.
- (e) Victualling Allowance.
- (f) Kit Upkeep Allowance.
- (g) Married Allowance.
- (h) Dependant Allowance.”

The allowance under (d) shall be included only for members actually entitled under Regulations to receive such allowances by reasons of qualifications held. Victualling allowance under (e) shall represent the daily allowance for rations, fixed from time to time, to be allowed under the general messing system.

Article 51 is repealed and the following Article is inserted in its stead :—

“ Article 51 (1) Definition of Pay—For the purpose of Articles 45 and 48, in the case of persons on Sea-going rates of Pay, pay shall include the following :—

- (a) Active Pay.
- (b) Deferred Pay.
- (c) Good Conduct Badge Pay.
- (d) Allowances for special qualifications.
- (e) Victualling Allowance.
- (f) Kit Upkeep Allowance.
- (g) Married Allowance.
- (h) Dependant Allowance.”

The allowance under (d) shall be included only for members actually entitled under Regulations to receive such allowances by reason of qualifications held. Victualling allowance under (e) shall represent the daily allowance for rations fixed from time to time, to be allowed under the general messing system.

(2) When payment of a lump sum is granted in lieu of extended leave or furlough, the payments and allowances referred to in Sub-Regulation (1) of this Regulation shall be included in the payment in respect of the whole period, at the rate which the member was entitled to receive at the date of termination of his appointment.

(A.30/5/6.)

## 218.

### CHRISTMAS LEAVE, BOYS AND RATINGS UNDER 18 YEARS OF AGE — AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).

The following amendment of Financial Regulations and Instructions (Sea-going) has been approved :—

#### AMENDMENT.

Article 16 is amended by inserting at the end thereof the following clause :—

- (12) Boys and ratings under 18 years of age who are proceeding to their homes on Christmas leave may be paid Travelling Allowance in advance at the rate of 4s. per diem (for portion of a day, 1s. for the first six hours and 6d. for every subsequent three hours) while actually travelling from ship to home and from home to ship, but no travelling allowance is payable when the boys or other ratings are accommodated on trains or ships where meals are provided at the expense of the Department.

Article 21, clause (4) is amended by omitting paragraph (11) and inserting in its stead the following :—

- (11) Boys and ratings under 18 years of age who are proceeding to their homes within the Commonwealth on Christmas Leave, and boys on final leave from Training Ship prior to being drafted to sea service, provided that a period of three months has elapsed since return from Christmas leave.

(A.15/3/15.)

## 219.

### PAYMENT OF ALLOWANCE FOR THE PERFORMANCE OF HIGHER DUTIES, PERMANENT CIVIL OFFICERS (OFFICE STAFF).

1. The following decisions respecting the payment of allowances for the performance of higher duties to Permanent Civil Officers (Office Staff) appointed by Order in Council, *i.e.*, Draughtsmen, Clerks, &c., are to be observed, except where the provisions of this Order are not in agreement with Arbitration Court Awards or decisions of the Commonwealth Public Service Arbitrator, when these latter will apply :—

#### CLERICAL OFFICERS.

2. Where a clerical officer has performed the duties of a position of a higher class than that in which he is classified for 26 full working days continuously or for 26 full working days in the preceding twelve months, he may be granted, on the approval of the Secretary, during the period for which he continues to perform the duties of such higher position, payment in addition to salary at a rate equal to the difference between his salary and the minimum salary of the class or grade of the higher position.

3. Careful supervision must be exercised so as to obviate the retention of officers on higher class duties for longer than is actually required by the exigencies of the Department.

4. In any case where an officer is directed to take up higher duties, a report will be *immediately* furnished to the Secretary in the following manner :—

Name of officer directed to act in the higher position.	Higher position and name of occupant.	Date of commencement of higher duty.	Reason for absence of the officer permanently filling the higher position.	Whether the relieving officer is performing whole of the duties of the higher position.
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A further report is to be submitted upon the officer ceasing to perform the higher duties or in the event of portion of the duties of the higher position being re-allocated.

(This instruction supersedes circular letters 1922-2 of 1st February, 1922, and 1923-8 of 9th March, 1923.)

5. In calculating the period necessary to be served in the higher position before allowance is claimable only the actual time during which the Officer performs the higher duty should be considered, provided that where an Officer is engaged on higher duties immediately preceding and succeeding a public holiday or holidays he may be considered for all purposes as if he were performing the higher duties on the holidays; also provided that where an Officer carried out higher duties immediately preceding leave of absence granted to enable him to fulfil the course of training prescribed by the Defence Act and again takes up the higher duties immediately he returns from leave, the period of such absence may be counted as time on duty.

6. Where an officer performed higher duties prior to enlistment and again performs higher duties after resumption of duty in the Department, the period of absence on active service should not be taken into account when determining the period he must serve before becoming eligible for allowance.

7. The period fixed during which higher duties are to be carried out before allowance is payable may be disregarded in the following circumstances



and payment made from the date upon which the performance of the higher duties is commenced:—

- (i) Where the Officer at date of enlistment was in receipt of the allowance and upon resumption of duty carries out duties of higher classification than his own position.
- (ii) Where it can be stated by the Officer-in-Charge that had the Officer not enlisted he would have been engaged upon higher duties for at least the prescribed period during the twelve months preceding his commencement of the higher duties.
- (iii) Where an officer of the 5th Class is required to act in a 4th Class position as an Accounts Officer under the Treasury Regulations.

Cases covered by this decision still require the approval of the Governor-General before payment can be made, and should be submitted for the concurrence of the Minister.

8. An Officer who is in receipt of an allowance for the performance of higher duties shall have his allowance suspended during any cessation of performance of the higher duties, except as provided hereunder:—

- (a) Where an officer in receipt of the allowance has performed the higher duties for twelve months *continuously*, and is granted recreation leave or sick leave for a period not exceeding two weeks in any twelve months, he is to receive the allowance whilst on leave, provided that on returning from leave he again takes up the higher duties. Any absence of an Officer except on leave granted under Commonwealth Public Service Regulation 88 to enable him to fulfil the course of training prescribed by the Defence Act, during the period of twelve months from the date of taking up the higher duties, should not be counted in arriving at the date on which the Officer becomes eligible for recreation leave or sick leave at the higher rate.
- (b) Where an officer in receipt of the allowance is granted leave with pay under Commonwealth Public Service Regulation 88 to enable him to fulfil the course of training prescribed by the Defence Act, payment of the allowance will be continued during the Officer's absence, and if his pay on account of Naval or Military training is less than his ordinary civil pay, he will be entitled to receive the difference, *plus allowance*, provided that payment of the higher duty allowance should not be continued beyond the date the Officer would have ceased to perform the higher duties had he not been absent.

9. Except as provided in paragraph 8 of this Order, the absence of an Officer on leave constitutes a break in the continuity of his employment in the higher position, and if he resumes duty in such position after the absence his eligibility for an allowance for performing higher duties shall depend upon the completion of the requisite time in broken periods in the higher position during the preceding twelve months.

10. Where an Officer has been granted an allowance for the performance of higher duties from a date prior to that on which he actually receives payment, payment for overtime and for duty on Sundays or holidays for the period prior to actual payment of the allowance should be made on the basis of salary plus allowance, *i.e.*, an officer should be allowed to claim the difference between the amount paid to him and the amount he would have received had he been

in receipt of the allowance when the service was rendered. Conversely, in cases where an officer is paid overtime during a period which is later covered by a higher duty allowance raising his remuneration above £400 per annum, such officer should be required to refund the overtime paid in respect of that period.

11. For the purpose of computing travelling allowance, district allowance, overtime payment, basic wage and child endowment allowance, holiday payment, and Sunday payment, the allowance paid for performing higher duties may be treated as salary. Such allowances should be charged to the Salaries Vote.

12. Where an officer is required to perform in succession the duties of two or more higher positions, such as Clerk, 5th Class, acting as Clerk, 4th Class, for twenty days, and then as Clerk, 3rd Class, for seven days, he is eligible for the allowance on the basis of the position occupied after completing 26 working days. Should he, during the twelve months succeeding the relinquishment of such higher duties, relieve in other higher positions, the allowance should be paid on the basis of the position temporarily occupied from the date of commencement of such higher duties. No allowance should, of course, be paid to any officer who has not performed higher duties for the prescribed period within the preceding twelve months.

13. An officer acting in a higher position than that in which he is classified and receiving an allowance at the date of an award of the Arbitration Court or the Commonwealth Public Service Arbitrator coming into operation, should be paid allowance, without being required to serve the prescribed period under the Award, until he ceases to act in the higher position.

#### PROFESSIONAL OFFICERS.

14. The provisions of paragraphs 1 to 13 inclusive shall apply equally to officers of the Professional Division. After the period of 26 full working days has elapsed, a professional officer shall be paid at a rate not lower than the minimum prescribed for officers in the higher positions as if he had been promoted as at that date and with increments on the basis of actual service in the higher position. The payment of increments under the award in the case of the Professional Officers' Association to an officer performing duties classified in a higher class than his own can only be made after the expiration of a period of twelve months from the date of operation of the award, provided he had been in receipt of an allowance prior to the award. If, however, an officer commenced to act in a higher position subsequent to the Award, the increment would accrue after the completion of thirteen months' service in the higher position. This will necessitate accurate records being kept of all temporary service in higher classified positions, whether continuous or broken, in order that the period for payment of increment may be calculated.

#### TYPISTS.

15. Clause 15 of the Typists' Award provides that where an officer is called upon to fill, temporarily, a higher position than that in which he is classified, he is to be paid, after one calendar month (continuous or broken) *i.e.*, 26 full working days, the minimum salary of the higher position.

The provisions of paragraphs 1 to 13 inclusive of this Order shall apply equally to Typists.

16. Navy Orders 293, 330, 360, and 520 of 1921, and 46 of 1922 are hereby cancelled.

(O.21/18414.)

220.

**STATUTORY RULES 1923, No. 75.**

(Approved 7th June, 1923, gazetted 14th June, 1923, to come into operation forthwith, unless specified herein.)

**AMENDMENT OF NAVAL FINANCIAL REGULATIONS.**

(Statutory Rules 1920, No. 248, as amended to present date.)

This Statutory Rule will be issued separately.

2. The amendments contained therein correspond to the amendments of Financial Regulations and Instructions (Sea-going) notified in Navy Orders Nos. 191, 212, 213, 214, 215, 216, 217, and 218 of 1923.

221.

**CIVIL STAFF—VACANCIES.**

Applications will be received from persons qualified for appointment to the undermentioned positions.

Appointments will be made from persons who are eligible for appointment or promotion under the Defence Act, and from persons eligible for appointment to, or promotion in the Clerical Division of the Commonwealth Public Service.

Applications must be in applicants' own handwriting, should show fully qualifications for the position sought, and give full particulars of experience, and must reach the Secretary, Department of Defence, Victoria Barracks, Melbourne, not later than 14th July, 1923. If the applicant is an officer of the Commonwealth Public Service, he should forward his application direct to the Secretary, Department of Defence, at the same time forwarding a copy to the Chief Officer of his Department for his information. Applications from officers of the Defence Department should be forwarded through the Head of the Branch in which the applicant is employed.

The following particulars should be set out at the foot of the application :—

- Designation of present position.
- Office or Branch.
- Department.
- Age last birthday.
- Length of Service.
- Salary (per annum).
- Date of receipt of present salary.

**NAVAL ADMINISTRATION.**

*Clerk, 3rd Class, Navy Accounts Branch (Ledger Section), Navy Office, Melbourne.*

Salary—£320 to £400 per annum, plus £50 cost of living allowance (if married), or £30 (if unmarried), plus £12 Basic Wage Allowance if salary and cost of living allowance do not exceed £400 per annum, plus £13 per annum child endowment for each child under 14 years of age.

Applicants should have an intimate knowledge of Naval Account and Financial Regulations, also King's Regulations and Admiralty Instructions, and should possess a general knowledge of financial matters affecting Sea-going Personnel and accounting methods relating thereto.

*Clerks, 4th Class—(two positions).*

Salary—£220 to £310 per annum, plus £50 cost of living allowance (if married), or £30 (if unmarried), plus £12 Basic Wage Allowance if salary and cost of living allowance do not exceed £400 per annum, plus £13 per annum child endowment for each Child under 14 years of age.

(a) *Navy Accounts Branch (Ledger Section), Navy Office, Melbourne.*

Applicants should have a knowledge of Naval Account and Financial Regulations, King's Regulations and Admiralty Regulations, and experience in the Audit of Ships' Ledgers.

(b) *Navy Secretariat (Personnel Branch), Navy Office, Melbourne.*

Applicants should have—

1. An intimate knowledge of Sea-going conditions in the Royal Australian Navy.
2. A thorough knowledge of King's Regulations and Admiralty Instructions, and Admiralty Fleet Orders, as well as other Regulations governing H.M. and H.M.A. Naval Services, with experience in their application.
3. Acquaintance with Naval Departmental procedure.

**NAVAL ESTABLISHMENTS.**

*Clerk, 4th Class, Engineer Manager's Branch, Garden Island Dockyard, Sydney.*

Salary—£220 to £310 per annum, plus £50 cost of living allowance (if married), or £30 (if unmarried), plus £12 Basic Wage Allowance if salary and cost of living allowance do not exceed £400 per annum, plus £13 child endowment for each child under 14 years of age.

Applicants must have a thorough knowledge of Departmental Regulations, also State and Federal Industrial Awards relating to classes of employees at Garden Island.

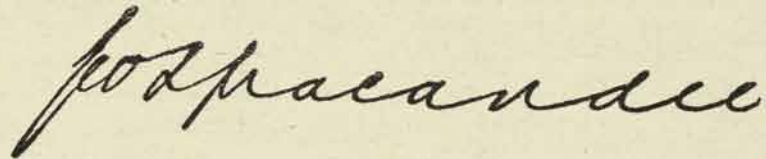
*Mr. G. Martin*

# Commonwealth Navy Orders.

Navy Office, Melbourne,  
26th June, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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223.	Corrigendum.

222.

**AUTHORITIES TO INCUR EXPENDITURE.**

The following amendments to Authorities to incur Expenditure (Navy Order No. 150 of 1922) have been approved:—

(1) Paragraph 3 is amended by adding immediately after Item (ix) of the authority vested in the Captain-in-Charge, New South Wales, the following item:—

“(x) To approve of purchase of stores in excess of articles required to replenish stock authorized to be maintained, not exceeding the value of £1 in any one case, or £5 in any one month.

(2) Paragraph 4 is amended by adding to sub-paragraph (e) in the column headed “Item” as the first of the items supervised by the D.N.R.M., the following:—

“Div. 61/2—Permanent Naval Forces (S.G.)—  
Contingencies, Item 6—Recruiting Expenses.”

(A.13/1/175.)

(A.13/1/183.)

223.

**CORRIGENDUM.**

Navy Order No. 205 of 1923 is hereby cancelled.

(G.A. 622/204/1.)

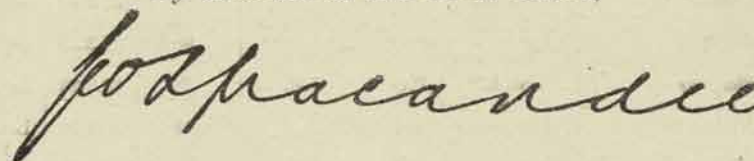
By Authority: ALBERT J. MELLETT, Government Printer, Melbourne.

**Commonwealth Navy Orders.**

Navy Office, Melbourne,  
3rd July, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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231.	Signal Letters of British Ships.
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224.

**SQUADRON RETURN OF RIFLE PRACTICES, 1923—  
H.M. AUSTRALIAN FLEET.**

Names of Ships in Order of Merit for Average Points in "B" Course.	Best Shot in the Ship.				Date when Firing was Completed.	Range at which Firing was Carried Out.
	Name.	Rating.		Points Obtained.		
		Substantive.	Gunnery.			
Stewart ..	J. Carmichael	Ord. Sea	..	88	28.2.23	Long Bay, N.S.W.
Anzac ..	N. Dix ..	A.B. ..	..	90	28.3.23	Long Bay, N.S.W.
Platypus ..	L. Brookes ..	P.O. ..	G.M. ..	78	28.3.23	Long Bay, N.S.W.
Melbourne ..	J. Anderson	Sail. Mte.	..	88	10.4.23	Long Bay, N.S.W.
Adelaide ..	W. Bailey ..	P.O. ..	G.M. ..	78	10.4.23	Long Bay, N.S.W.

(G.A. 629/204/2.)

(This Order will be reprinted for posting on Notice Boards.)

225.

**SUPPLY OF NAVIGATIONAL INSTRUMENTS TO JUNIOR OFFICERS, R.A.N.**

With reference to Navy Orders Nos. 336 of 1921 and 55 of 1922, the Naval Store Officer, Sydney, will in future arrange for the issue of Navigational Instruments to Cadet Midshipmen finally passing out of the R.A.N. College each year. The instruments required will be forwarded direct to the respective Ships to which the Cadet Midshipmen are appointed, and a receipt, which is to be obtained from each individual for the articles supplied, is to be returned to the Naval Store Officer. It is not desired that these transactions should be entered in the Store Accounts of the Ships affected.

(P. 336/3/68.)

226.

**HIGHER EDUCATIONAL TEST EXAMINATION, APRIL, 1923—  
RESULTS.**

The results obtained by R.A.N. candidates in subjects taken by them at the Higher Educational Test Examination held between 24th April and 2nd May, 1923, inclusive, are promulgated hereunder for information. Included in these results are the pass marks obtained by each candidate at previous Examinations where such marks are higher than those obtained at the April, 1923, examination.

Name.	Rating.	O.N.	Where Serving at Time of Examination.	Papers.									Remarks.		
				I.	II.	III.	IV.	V.	VI.	VII.	VIII.	IX.			
Higgs, Walter L.	A.B.	6424	Adelaide	57*	67	67	65*	75	57*	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class
Servener, Clarence	Ldg. Tel.	3043	Adelaide	62	75	..	..	..	..	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class.
Toop, Thos. W.	P.O.	1754	Cerberus	67†	78	78	60	..	..	..	..	..	..	..	Qualified for Warrant rank
Booth, Reginald S.	Yco. Sig.	4604	Cerberus	67†	71*	71*	57	..	..	..	..	..	..	..	Awarded H.E. Certificate, 1st Class.
Sinclair, Hector P. J.	Ldg. Tel.	3530	Cerberus	76	83	83	..	..	..	..	..	..	..	..	Awarded H.E. Certificate, 1st Class.
Giles, Harry R.	E.A., 4th Class	13521	Cerberus	69	67	83	..	..	..	..	..	..	..	..	Qualified for Warrant rank
Hardie, Adam L.	O.A., 5th Class	13663	Cerberus	78	55	..	..	..	..	..	..	..	..	..	Qualified for Warrant rank
Stevens, Colin H.	P.O.	4567	Cerberus	75	..	..	..	..	..	..	..	..	..	..	Qualified for Warrant rank
Hardiman, Harold	P.O.	10498	Cerberus	70	..	..	..	..	..	..	..	..	..	..	Qualified for Warrant rank
Lane, Ralph	P.O. Tel.	1743	Cerberus	75*	..	..	..	..	..	..	..	..	..	..	Qualified for Warrant rank
Maddonald, Donald	Ldg. Tel.	4454	Cerberus	75*	66	68	..	..	..	..	..	..	..	..	Qualified for Warrant rank
Davies, Reginald C.	O.A., 5th Class	13572	Cerberus	75*	96	73*	..	..	..	..	..	..	..	..	Qualified for Warrant rank
Blacklock, Charles H.	2nd Wtr.	4736	Cerberus	60	87	78	77	75	87	68	68	..	..	..	Qualified for Warrant rank
Johnson, Hugh M.	Vet. Asst.	12977	Cerberus	61†	63†	63†	76†	56†	75	75	63	..	..	..	Awarded H.E. Certificate, 2nd Class.
Brilliant, Gordon A.	O.A., 5th Class	13493	Cerberus	61†	70	..	..	..	..	..	..	..	..	..	Qualified for Warrant rank
Douglas, Alan C.	O.A., 5th Class	13664	Cerberus	60	87	78	77	75	87	68	68	..	..	..	Qualified for Warrant rank
Hurst, William J.	P.O.	10271	Cerberus	60	87	78	77	75	87	68	68	..	..	..	Qualified for Warrant rank
Brooks, Leslie R.	P.O.	4866	Platypus	60	87	78	77	75	87	68	68	..	..	..	Qualified for Warrant rank
Meredith Reginald B.	1st Wtr.	3067	Tingira	64§	80	77§	..	..	..	..	..	..	..	..	Awarded H.E. Certificate, 1st Class.
Sloan, Kenneth W. P.	Boy, 1st Class	13577	Tingira	59	69	..	..	..	..	..	..	..	..	..	Qualified for Warrant rank
Robinson, James C.	Ch. Wtr.	1527	Melbourne	61	78	..	..	..	..	..	..	..	..	..	Qualified for Warrant rank
Walke, Harold P.	M.A.A.	7498	Penguin	55	75	75	80*	65*	..	..	..	..	..	..	Qualified for Warrant rank
Anderson, Ghy R. G.	P.O.	3879	Penguin	79§	75†	75	80*	65*	..	..	..	..	..	..	Qualified for Warrant rank
Bates, Eric C.	Ldg. Sig.	6055	Geranium	..	..	67*	81	76	72	..	..	..	..	..	Awarded H.E. Certificate, 2nd Class

Maximum marks in each subject—100.

75 per cent. of total marks is considered a First Class Pass.  
55 per cent. of total marks is considered a Second Class Pass.

\* Marks obtained at July, 1922, Examination.  
† Marks obtained at October, 1922, Examination.

‡ Marks obtained at May, 1921, Examination.  
§ Marks obtained at November, 1921, Examination.

2. The marks obtained by candidates in subjects in which they did not pass are not shown above. Should any candidate desire to be informed of these marks, he should make application to the Commanding Officer of the Ship or Establishment in which he is now serving, who has been supplied with a statement of the full results obtained by each candidate at the examination. Notations as regards the award of Higher Educational Certificates and "Qualified Educationally for Warrant Rank" (Q.W.R.) should be made on the Service Certificates of the ratings concerned.

3. The Naval Board note with satisfaction the high standard obtained by Petty Officer Brooks.

(P.A. 465/204/9.)

(This Order will be reprinted for posting on Notice Boards.)

227.

#### BOATS, PULLING AND SAILING—ACCOUNTING FOR EQUIPMENT.

The provisions of Admiralty Fleet Order No. 609/1923 in regard to above are to be observed as applicable in the R.A.N.

(S.A. 423/1/37.)

228.

#### CHANGE OF UNIFORM OF PETTY OFFICERS WITH ONE YEAR'S SERVICE AS SUCH.

With reference to Navy Orders 191 and 208 of 1923, Royal Navy Leading Ratings holding the local rating of Petty Officer are not eligible for the gratuity payable to Petty Officers on change of Uniform from Class II. to Class III.

(S.A. 411/1/363.)

229.

#### COMPOSITIONS FOR USE ON H.M.A. SHIPS.

It has been decided to adopt the following brands of compositions for use on H.M.A. Ships in future:—

<i>Brands.</i>	<i>Ships on which to be used.</i>
"British" Composition and Peacock and Buchan's Boot topping, for use in conjunction therewith	Light Cruisers, Sloops, &c.
Red Hand .. .. .	Torpedo Boat Destroyers

2. The various surplus stocks of other brands of compositions at Garden Island will be exhausted before strictly adhering to the above specified brands.

(S. 450/35/112.)

230.

#### AMENDMENT OF NAVAL FINANCIAL REGULATIONS— FURLOUGH AND EXTENDED LEAVE.

In order to embody the new furlough conditions which have been applied to the Naval Forces since 30th November, 1919, and to give effect to recent decision, the Naval Financial Regulations will shortly be amended to read as follow:—

108. (1) *Furlough*.—When a person has continued in the service of the Commonwealth under the provisions of the Defence or Naval Defence Acts for at least twenty years, the Naval Board may grant him leave of absence for a period not exceeding one month and a half on full pay, or three months on half pay, in respect of each completed five years of continuous service, provided that such person shall not be granted leave of absence to exceed a continuous period of twelve months at any one time, provided further that service in the Permanent Naval Forces on loan from the Royal Navy shall not be counted as service qualifying for such leave of absence.

(2) *Previous Service*.—When a person has become transferred or appointed from any position of a permanent nature under State or Commonwealth to a permanent position in the service of the Commonwealth under the provisions of the Defence Act or Naval Defence Act, all continuous service of such person under State or Commonwealth shall, for the purpose of furlough, be reckoned as service in the service of the Commonwealth under the provisions of the Defence Act or Naval Defence Act.

(3) Members of the Permanent Naval Forces who served under the terms of the *Naval Agreement Act 1903* may, for the purpose of furlough, be allowed to count service under the terms of the *Naval Agreement Act 1903* as service in the service of the Commonwealth under the provisions of the Defence Act or Naval Defence Act, provided that service under the Defence Act or Naval Defence Act is continuous with service under the *Naval Agreement Act 1903*.

(4) *Furlough on Retirement*.—When a person who has continued in the service of the Commonwealth for at least twenty years is retiring, the Naval Board may authorize payment to him upon retirement of a sum equivalent to the amount of pay that would have been received by him during such leave of absence as would immediately prior to retirement have been granted to him under sub-regulation (1) of this Regulation.

(5) *Furlough Due at Death*.—Upon the death of a person who at the date of his death was eligible under this Regulation for grant of leave of absence, the Naval Board may authorize payment to the dependants of the member of a sum equivalent to the amount of pay which would, under this Regulation, have been granted to the person had he retired immediately prior to the date of his death.

(6) Notwithstanding anything contained in this Regulation—

(a) There shall not be granted under this Regulation, in respect of the service of any person, leave of absence or pay on retirement or death exceeding in the whole twelve months on full pay or its equivalent;

(b) Except upon the retirement of a person who had attained the prescribed age of retirement, leave of absence for recreation

shall not be granted under regulation 140 of the Naval Forces Regulations in respect of the year in which leave of absence granted under this Regulation commences, and, if leave of absence for recreation has been granted in the year in which leave of absence granted under this Regulation commences, it shall be regarded as part of the period of leave of absence granted under this Regulation: provided that the total period of leave of absence for recreation, which may under this paragraph be withheld or regarded as portion of the period of leave of absence granted under this Regulation during any person's period of service, shall not exceed the period of absence for recreation which may be granted in respect of one year of service; and

- (c) The official conduct record of a person shall be taken into consideration in determining whether the whole or any portion of the leave of absence or pay provided in this Regulation may be granted.

109. (1) *Extended Leave.*—The Naval Board may grant to any person whose period of service is less than twenty years who is ineligible for furlough under the last preceding Regulation immediately prior to his retirement from the service on or subsequent to his attaining the prescribed age for retirement, leave of absence on full pay for a period not exceeding that appropriate to his service, as specified in the following scale:—

Service of sixteen years and less than twenty years five months.  
 Service of twelve years and less than sixteen years four months.  
 Service of eight years and less than twelve years three months.  
 Service of four years and less than eight years two months.

(2) Except as provided in sub-regulation (4) of this Regulation, a person shall not be eligible for the grant of extended leave under this Regulation unless he has completed twelve years' service.

(3) *Payment in Lieu of Extended Leave.*—In lieu of leave in accordance with sub-regulation (1) of this Regulation, the Naval Board may authorize payment to a person eligible for leave in pursuance of this Regulation upon his retirement from the service of a sum equivalent to the pay for a period of leave not exceeding that which the person could have been granted under this Regulation.

(4) When a person who has not attained the prescribed age for retirement is invalidated from the service after less than twenty years' service, and the cause of such invaliding is permanent and is not due to misconduct or to causes within his own control, the Naval Board may authorize payment to the person of a sum equivalent to the pay for a period of leave not exceeding that for which, had he attained the prescribed age for retirement, he would have been eligible under sub-regulation (1) of this Regulation.

(5) In the event of the death of a person before he has completed twenty years' service and either before or after he has attained the prescribed age for retirement, the Naval Board may authorize payment to the dependants of the person of a sum equivalent to the pay for the period of leave which the officer would have received had he been eligible for, and granted leave of absence under sub-regulation (1) of this Regulation.

(6) The official conduct record of a person shall be taken into consideration in determining whether the whole or portion of his leave of absence or pay provided in this Regulation may be granted.

110. In the case of persons on Sea-Going rates of pay, pay shall include the following:—

- (a) Active Pay.  
 (b) Deferred Pay.  
 (c) Good Conduct Badge Pay.  
 (d) Allowance for special qualifications.  
 (e) Victualling Allowance.  
 (f) Kit Upkeep Allowance.  
 (g) Married Allowance.  
 (h) Dependant Allowance.

When payment of a lump sum is granted in lieu of extended leave of absence or furlough, the above allowances shall be included in the payment in respect of the whole period at the rate which the member was entitled to receive at date of termination of appointment.

The Financial Regulations (Sea-Going) will be amended on similar lines to the above.

It should be noted that the conditions set forth in the proposed amendment are now actually in operation and have been for some time past and cases should not be submitted unless they comply with these conditions.

Attention is invited to Navy Order 307 of 1921 regarding the method of forwarding applications for furlough on retirement. Cases have occurred where ratings have been discharged without applications having been forwarded. Paragraph 4 of Navy Order 307 should be complied with in future.

(A.A.21/2/31.)

## 231.

### SIGNAL LETTERS OF BRITISH SHIPS.

The following Commercial Code Signal has been appropriated to the undermentioned British ship:—

Date.	Signal Letters.	Name of Ship.	Port of Registry and Official Number.	Sail or Steam, Rig, and Net Registered Tonnage.	Owners.
13.6.23	T.N.D.H.	<i>Eugowra</i>	Adelaide, 137229	Steam; 1909 ..	Commonwealth Government Line of Steamers, Collins-street, Melbourne

(G.A.663/201/1.)

232.

**SIGNING OFFICER—APPOINTMENT OF.**

With reference to Naval Forces Regulation 17, Mr. Mathew E. W. Glass has been authorized to sign Naval Board communications, on behalf of the Secretary.

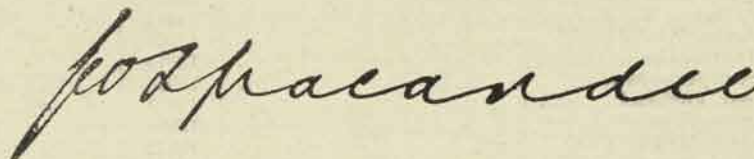
Paragraph 2 of Article 110, Consolidated Navy Orders, is to be amended accordingly by adding the name of Mr. Glass thereto.

**Commonwealth Navy Orders.**

Navy Office, Melbourne,  
10th July, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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233.

## EDUCATIONAL TEST, PART ONE. 5th JUNE, 1923.—RESULTS.

The following ratings passed the Educational Test, Part One, held on the 5th June, 1923 :—

Name.	Rating.	O.N.	Where Serving.
Sampson, Louis N. ..	Vietualling Boy ..	13497	<i>Tingira</i>
Fildes, William J. ..	Boy Writer ..	13511	"
Murphy, Thomas L. ..	Boy, 2nd Cl. ..	13510	"
Lee, Francis M. ..	" ..	13643	"
Vaughan, Wilfrid S. ..	" ..	13675	"
McGowan, Donald O. ..	" ..	13919	"
Turner, Malcolm J. ..	" ..	13916	"
Hanna, Frederick ..	" ..	13921	"
Dawson, Reginald A. ..	" ..	13931	"
Jackson, William C. A. ..	" ..	13923	"
Betts, Edmund G. ..	" ..	13953	"
Godley, Geoffrey R. T. ..	" ..	13933	"
Jensen, Valentine W. ..	" ..	14017	"
Burley, Robert H. ..	" ..	13945	"
Whaling, John D. ..	" ..	13940	"
McWhirter, Andrew H. ..	Stoker ..	13079	<i>Brisbane</i>
Hayes, Michael ..	" ..	13277	"
Quinn, William H. ..	Ordinary Seaman, 2nd Cl. ..	13299	"
Chalk, John W. ..	Boy, 1st Cl. ..	13112	"
Hawkins, Charles H. ..	Shipwright ..	10634	<i>Penguin</i>
Stidston, Ernest B. ..	Officers' Steward, 2nd Cl. ..	5586	<i>Adelaide</i>
Carnes, Wallace ..	Able Seaman ..	13794	<i>Cerberus</i>
Cooley, Edward W. ..	" ..	10539	"
Rowney, Wilfred D. ..	Ordinary Seaman ..	13838	"
Johnston, Robert W. ..	" ..	13964	"
Devlin, Rupert J. ..	" ..	13972	"
Amos, Arthur W. ..	" ..	13855	"
Graham, William W. ..	" ..	13969	"
McRae, Donald ..	" ..	13960	"
Stoker, James B. ..	" ..	13983	"
McCleery, William A. ..	" ..	13977	"
Hynson, Baden C. ..	" ..	13854	"
Page, George W. ..	Electrical Artificer, 4th Cl. ..	13604	"
Wood, Roy V. ..	Sick Berth Attendant ..	13045	"
Whiteley, Frederick H. ..	Stoker ..	11735	"
Ingram, Edward A. ..	" ..	12703	"
Arthur, Harold S. ..	Stoker, 2nd Cl. ..	13698	"
Sleeman, Terence ..	" ..	13735	"
Weekes, Thomas S. E. ..	" ..	13807	"
Bottrell, Albert J. ..	" ..	13996	"
Johnstone, William ..	Shipwright, 4th Cl. ..	13711	"
Dale, Reginald C. ..	Officers' Cook, 2nd Cl. ..	6953	"
Holmes, George W. ..	Able Seaman ..	10414	"

2. The necessary notation is to be made on the Service Certificates of these ratings.

(PA.465/205/16)

(This Order will be re-printed for posting on Notice Boards.)

234.

## FORM A.S. 169y.—LIST OF R.A.F.R. RATINGS WHO HAVE COMPLETED ANNUAL TRAINING.

Form A.S. 169y—List of R.A.F.R. Ratings who have completed Annual Training—is to be rendered monthly by Commanding Officers of all Ships and Naval Establishments, and District Naval Officers, to the Registrar, R.A.F.R., Flinders Naval Depot, Westernport.

2. Nil returns are to be furnished when no drills are performed.  
(GN.418/1/222.)

235.

## COALING OF H.M.A. SHIPS FROM R.A.F.A. "BILOELA."

A Coaling Outfit consisting of—

600 No. Sacks, coal, tarred, pattern 3A.  
100 No. Shovels, Navigator, pattern 646B.

has been issued to R.A.F.A. *Biloela*, and is to be used by H.M.A. Ships when coaling from this vessel.

2. Breakages and losses caused to the outfit are to be made good from the responsible ship's coaling gear, and dealt with accordingly in Store Accounts and also in Fuelling Returns rendered.

3. Losses are to be dealt with according to Article 62 of Memorandum of Instructions for the Guidance of Officers in Accounting for Naval Stores, Form S.117e.

4. With regard to articles broken or otherwise rendered unserviceable such gear is to be retained by the Engineer Officer of the ship responsible for the damage, to enable the necessary survey and replacement at Dockyard to be effected in due course.  
(S.413/1/21.)

236.

## PURCHASE OF MOTOR SPIRIT.

With reference to Navy Order No. 182 of 1923, the prices at which motor spirit and benzine are obtainable as from 5th June, 1923, are as follows :—

Centre.	"Shell" and Plume Motor Spirit, Per Case.
	s. d.
Fremantle .. .. .	19 8
Port Adelaide .. .. .	19 8
Melbourne .. .. .	19 8
Geelong .. .. .	20 2
Hobart .. .. .	20 2
Launceston .. .. .	19 8
Sydney .. .. .	19 8
Newcastle .. .. .	19 8
Brisbane .. .. .	19 8

"Powerin" Benzine may be obtained at a reduction of 2s. per case on the above rates.

Supplies are for delivery f.o.b. or f.o.r. at the respective centres or within city limits and subject to 2½ per cent. discount on payments made within 30 days of date of invoice.

All previous Navy Orders in regard to supply of the above articles are hereby cancelled.  
(S.420/2/54.)

237.

**ADOPTION, REVISION, AND ABOLITION OF ESTABLISHED FORMS AND SUPPLY OF PUBLICATIONS.**

The undermentioned form has been adopted as an A.S. Form and supply will be made on demand by the Naval Store Officer, Sydney, in the usual manner. Present stocks of the old form are to be utilized until exhausted :—

A.S. 262z. "Mess Check List."

(G.A.418/2/263.)

2. Form A.S. 21—"Certificate of Pilotage or Navigation" will not be reprinted and Form A.S. 454 "Certificate of Pilotage performed by Naval Officers" is to be used in lieu. The latter form is to be amended by the insertion of the following additional instruction on the outside cover :—

"3. After assessment, Forms A.S. 454 will be returned to the Commanding Officer with Financial Authority for payment and for attachment to payment voucher."

Present stocks of Form A.S. 21 are to be utilized until exhausted.

(G.A.418/2/263.)

3. The undermentioned form will not be reprinted. Present stocks are to be utilized until exhausted :—

A.S. 1242—"Envelope for Parchment Certificates."

(G.A.418/2/263.)

4. The undermentioned forms have been revised and supply will be made on demand by the Naval Store Officer, Sydney, in the usual manner. Present stocks are to be utilized until exhausted :—

A.S. 55A.—"Engagement Form—seven years." (G.A.480/202/19.)

A.S. 548A.—"Note Book for Navigating Officers."

A.S. 1429A.—"Cordite landed for Examination and Testing from H.M.A. Ships."

A.S. 71Y.—"Daily Number Victualled."

A.S. 353d.—"Examination of Boilers."

A.S. 1070.—"Menu for General Mess."

A.S. 453.—"Irregularities in Parchment Certificate (men's)."

(G.A.418/2/263.)

5. First supply of the undermentioned publication has been received from the Admiralty and issue has been made without demand by the Naval Store Officer, Sydney :—

O.U.5299 "Telegraphic Addresses."

(G.A.571/202/22.)

6. An order has been placed with the Admiralty for the supply of "Notice Board Copies of O.U. 5252 and O.U. 5253, Regulations for the Care and Maintenance of Torpedoes and Tubes in Surface Vessels, and Submarines," respectively, and issue will be made, on receipt, by the Naval Store Officer, Sydney, without demand.

(G.A.571/203/39.)

238.

**PAY OF SCHOOLMASTERS—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of Financial Regulations and Instructions (Sea-going) has been approved, with effect as from 1st July, 1923 :—

**AMENDMENT.**

Article 4 is amended by omitting clause (4) and inserting in its stead the following clause :—

"(4) The following daily rates of Active Pay shall apply to Officers serving in the Schoolmaster Branch :—

	Rate per diem.		
	£	s.	d.
Schoolmaster Candidate .. .. .	0	12	0
Probationary Schoolmaster .. .. .	0	12	6
Schoolmaster (Warrant Officer) after one year from entry, or on confirmation, if later .. .. .	0	13	0
After 2 years from entry .. .. .	0	13	6
And thence by annual increments of 6d. a day to .. .. .	0	19	6
Schoolmaster (Commissioned Officer from Warrant Rank) 'on promotion' .. .. .	1	0	0
And thence by annual increments of 6d. a day to .. .. .	1	5	0
Senior Master (Commissioned Officer from Warrant Rank) 'on promotion' .. .. .	1	3	0
And thence by annual increments of 6d. a day to .. .. .	1	8	0
Headmaster (Lieutenant) 'on promotion' .. .. .	1	8	0
After 3 years .. .. .	1	9	0
After 6 years .. .. .	1	10	0
Headmaster (Lieutenant-Commander)—			
'On promotion' .. .. .	1	12	0
After 3 years .. .. .	1	16	0

(PA.339/12/26.)

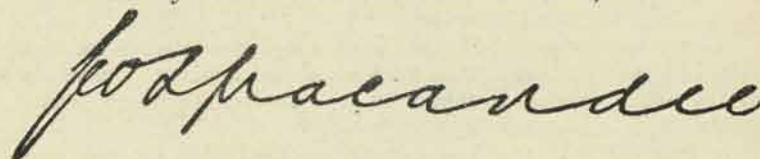
*See N.O. 268/23 for additional details.*

# Commonwealth Navy Orders.

Navy Office, Melbourne,  
17th July, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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244.	Statutory Rules 1923, No. 81.
245.	Corrigendum.

*Original  
Regd Instructions*

239.

**CHARGEABLE RAILWAY WARRANTS.**

It has again been brought under notice that the privilege whereby ratings are enabled to obtain chargeable railway warrants is being abused.

2. Report has been received that ratings applying for warrants invariably advance the reason that they have not funds to purchase a ticket and are under the impression that it is the approved practice to obtain a chargeable warrant.

3. It should be brought under the notice of all concerned that it is their responsibility to see that they reserve sufficient funds to purchase their return railway tickets, and that the privilege of obtaining a chargeable warrant is intended to be exercised in very exceptional circumstances only.

4. Attention is drawn to Navy Order No. 250 of 1921 which states that disciplinary action should be taken when the reason for obtaining the warrant is not considered satisfactory.

As pay for the period of leave is advanced before leave commences, any statement that sufficient funds were not in the member's possession for fare for the return journey unsupported by an adequate reason, would not be satisfactory.

5. Petty Officers and men should be instructed to book their tickets for the return journey as soon as possible after arrival.

(A.A.632/203/26.)

*(This Order will be reprinted for posting on Notice Boards.)*

240.

**PAYMENT OF CLAIMS FOR HOSPITAL TREATMENT OF MEMBERS OF THE PERMANENT NAVAL FORCES (SEA-GOING).**

1. Payment of all Claims for Maintenance of Members of Permanent Forces (Sea-going) in Hospitals in New South Wales, except in the case of patients from H.M.A.S. *Tingira*, will in future be made by H.M.A.S. *Penguin*.

2. To enable claims to be checked by H.M.A.S. *Penguin*, a Return, as per *pro-forma* appended, showing Officers and Ratings discharged to and received from hospital, is to be rendered monthly by all ships at Sydney, except H.M.A.S. *Tingira*, to Accountant Officer, H.M.A.S. *Penguin*.

3. In other States such accounts will be paid as follows:—

Victoria.—Accountant Officer, H.M.A.S. *Cerberus*.

Other States.—District Naval Officer, Brisbane, Birkenhead, Fremantle, and Hobart.

4. Advice regarding members left behind or undergoing treatment will be forwarded to the Commanding Officers, H.M.A.S. *Penguin*, H.M.A.S. *Cerberus*, or District Naval Officers in accordance with Article 240 of Consolidated Navy Orders 1911–1920, and the Certifying Officer at these Establishments will be responsible for seeing that claims are settled promptly after the member is discharged from hospital, or monthly where the period of treatment exceeds one month.

5. Clause (6) of Article 240 of Consolidated Navy Orders 1911–1920 is hereby cancelled.

Name.	Rank or Rating.	O.N.	Hospital.	Date Discharged thereto.	Date Discharged therefrom.

(A.8/1/194.)

241.

**SCHOLARS' CONCESSION FARES FOR RAILWAY JOURNEYS.**

The various State Railways Departments have agreed to the concessions usually granted to scholars attending educational institutions during vacations being extended to Cadet Midshipmen attending Royal Australian Naval College and boys undergoing training in H.M.A.S. *Tingira*:—

2. Details of the concessions are as follow:—

**I. Inter-State Journeys—**

Queensland, New South  
Wales, Victoria, South  
Australia, Western Aus-  
tralia—

Under 16 years of age .. One-third ordinary single fare for single journey  
16 years and over .. Half single fare for single journey

**II. Journeys within the State—**

Tasmania—

Under 18 years of age .. Half holiday excursion fares for return tickets. Twenty per cent. deduction for half single journey tickets  
18 years and over .. Holiday excursion fares and 20 per cent. reduction on single fares respectively

New South Wales .. Similar concessions as for Inter-State travel

Victoria—

Under 16 years of age .. Single tickets at quarter holiday excursion fare  
16 years and over .. Single tickets at one-third holiday excursion fare

3. Certain States also allow concessions as above on travelling to schools for enrolment.

4. Commanding Officers, R.A.N. College and H.M.A.S. *Tingira*, are to obtain a supply of the concession forms from the various State Railway Departments, and see that such forms are properly completed and attached to the Naval Railway Warrant Form before application is made for tickets.

5. The concession forms should be clearly stamped according to the age of the persons concerned and the Naval form of warrant also endorsed "Scholar's concession fare—Under 16 years of age", or as the case may be.

6. District Naval Officers are to see that the necessary concession forms are completed in the event of application being made to them for tickets when returning from leave, and are also to sign the necessary certificate to enable the concession to be obtained when Cadet Midshipmen or boys proceed to R.A.N. College or H.M.A.S. *Tingira* on joining.

(A.A.632/202/2.)

242.

### UNIFORM CLOTHING.—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).

The following amendment of the Financial Regulations and Instructions (Sea-going) is approved, with effect as from 1st June, 1923 :—

Article 80, Kits—Class II.—Petty Officers, Men and Boys dressed as Seamen—

(a) Compulsory Kit—

Add—

1 Pair Shorts, White, Drill } Boys in Training Ship  
1 No. Jersey, Football, White } only

2. Regulations and instructions for H.M.A.S. *Tingira*, Chapter II., Article 37, is to be amended accordingly.

(S.411/1/227.)

243.

### SUPPLY OF DAIRY PRODUCE TO H.M.A. SHIPS AND ESTABLISHMENTS — SCHEDULE OF CONTRACT RATES.

The following are the contract prices for supplies of Dairy Produce to H.M.A. Ships and Naval Establishments during the period 1st July, 1923, to 30th September, 1923 :—

Item.	Sydney.	Melbourne and Westernport.†
Bacon, best mild, sides 40-50 lbs., (including wrappers or covers)	*Market rates, plus ½d. per lb.	1s. 0½d. per lb.
Butter, in prints .. .. .	*Market rates, plus ¾d. per lb.	1s. 8d. per lb.
Butter boxes, extra .. .. .	1s. .. .. .	1s. each
Cheese, semi-matured, large .. .. .	*Market rates, plus ½d. per lb.	1s. per lb.
Cheese, choice matured, mellow, large .. .. .	*Market rates, plus ½d. per lb.	1s. per lb.
Eggs, new laid, fair average size .. .. .	*Market rates, plus 1½d. per dozen	1s. 8d. per dozen
Egg cases, if not returned in good order and condition, extra	5s. each .. .. .	2s. each
		All prices net, and subject to settlement of accounts within 14 days
Name and address of Contractor .. .. .	Downton and Dyer Ltd., 145 George-street, Sydney	G. A. Hardham, 80 Glenferrie road, Malvern. Phone No. U.3752

\* Market rates for Bacon and Cheese will be decided by District Contract Board each Monday. The rates so decided will govern prices to be paid for supplies made during ensuing week.

Market rates for Butter and Eggs will be on the basis of the wholesale market rate published in the *Daily Telegraph* newspaper on the Saturday preceding the date on which supply is made. Where the rate quoted for Butter is in bulk, an extra ½d. per lb. should be allowed for printing.

† Captain-in-Charge, Sydney, will, every week, notify H.M.A. Ships and Naval Establishments of the actual prices to be paid for produce obtained during the ensuing week. Such prices will be inclusive of market rates and all additional charges.

‡ Supplies for Westernport delivery l.o.r. Melbourne.  
Note.—For delivery to H.M.A. Ships at Williamstown an extra charge for actual cost incurred in cartage Melbourne to Williamstown is to be allowed. Where deliveries are required to be made to ships lying away from wharfs at either Port Melbourne or Williamstown, an extra charge for actual cost of launch hire is to be allowed. Contractor's claims for reimbursement of moneys expended on cartage and launch hire should be supported by vouchers for the transport concerned.

(S.A./668/5/201.)

244.

### STATUTORY RULES 1923, No. 81.

(Approved 27th June, 1923, gazetted 5th July, 1923, to come into operation forthwith.)

#### AMENDMENT OF NAVAL FORCES REGULATIONS.

(Statutory Rules 1921, No. 1, as amended to present date.)

1. Regulation 6 is amended as follows :—

(1) By omitting sub-paragraphs (xi), (xii), and (xiii) of paragraph (a), and inserting in their stead the following sub-paragraphs :—

“(xi) Section 98A of the Act shall in relation to the Commonwealth Naval Forces, be modified—

(a) as if for the words ‘bastard child’ in sub-sections (1) and (2) (b) thereof, the words ‘ex-nuptial child’ were substituted.

(b) as if for the words ‘and for pre-maternity expenses in connexion with such child’ were inserted after the word ‘father’ in sub-section (1) thereof.

(c) as if for sub-paragraphs (i), (ii), and (iii) of sub-section (2) thereof, the following sub-paragraphs were substituted:—

(i) in respect of a wife and child, or two or more children—three-fifths of the daily rate of pay.

(ii) in respect of a wife, or one child alone—two-fifths of the daily rate of pay.

(iii) in respect of an ex-nuptial child, or in respect of pre-maternity expenses in connexion with an ex-nuptial child—one-fifth of the daily rate of pay.

(d) as if the words ‘deferred pay and’ were inserted immediately after the words ‘other than’.

(2) By inserting in paragraph (b) after the word “when” the words “the ships are”.

(3) By inserting after paragraph (b) the following paragraph :—

“(c) (i) Any person in or belonging to the Commonwealth Naval Forces, who, by order of the Naval Board or of the Admiralty or of the Commander-in-Chief or the Senior Naval Officers present on a foreign station, is serving in a ship of or belonging to the Royal Navy or the Naval Forces of a self-governing Dominion or in a naval establishment of the Royal Navy or a self-governing Dominion, or who is on board any such ship or in any such establishment awaiting passage or conveyance to any destination shall, for all purposes of command and discipline, be subject to the laws and customs for the time being applicable to the Royal Navy or the ships and Naval Forces of the self-governing Dominion, as the case may be.

(ii) For the purposes of the preceding sub-paragraph the expression ‘self-governing Dominion’ means the Dominion of Canada, the Dominion of New Zealand, the Union of South Africa, or Newfoundland.”

## CORRIGENDUM.

Navy Order No. 148 of 1923 relative to contract prices for Fresh Provisions for periods commencing 1st April, 1923, is amended as follows:—

1. *Schedule for Supply of Meat at Sydney.*—Contractor, T. Playfair Ltd. ~~Rabbits. Insert 1s. 1d. pair in lieu of 4s. pair.~~

2. *Schedule for Supply of Vegetables at Sydney.*—Contract with Stanley and Co. was terminated on 23rd April, 1923. Following arrangements for subsequent supplies of vegetables were made:—

Item.	Per—	Contract for Period 14th May to 30th September, 1923.		Temporary arrangement for Supplies obtained between date of cancellation of Stanley's Contract and commencement of A. Ferguson's Contract. Period: 24th April to 13th May (both dates inclusive).
		s. d.	s. d.	
Potatoes, Carmen, or other kind of equal quality, in bags	100 lbs.	13 6	13 0	
*Potatoes, in crates, to be good, sound and dry, of medium size, hand picked, free from cuts and bruises	"	14 6	14 0	
Cabbages, free from outside leaves and stalks, to weigh not less than 3 lbs. each	lb.	0 2	0 2	
Cauliflowers, fresh, newly-cut plants, sound and free from disease, average 3 lbs. each	"	0 2½	0 2½	
Mixed Vegetables, free from all tops, consisting of the following as may be ordered:—Turnips, Carrots, Parsnips, each bunch not less than 1½ lbs. weight	"	0 2	0 2	
Marrows .. .. .	100 lbs.	6 0	7 6	
Pumpkins .. .. .	"	8 0	8 0	
*Onions, in crates, to be of medium size, hand picked, free from cuts and bruises	"	8 6	7 9	
Onions, in bags .. .. .	"	8 0	6 9	
Swedes, free from all tops .. .. .	"	8 0	8 0	
Salads, assorted .. .. .	doz. bchs.	2 0	2 0	
Name and address of Contractor .. .. .	A. Ferguson and Co., 103 George-street north, Circular Quay, Sydney			

\* Cost of crates included in tendered rates.

(S.A.668/5/201.)

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
24th July, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. P. Macandee*

The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.

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246.

**HIS ROYAL HIGHNESS THE PRINCE OF WALES—BIRTHDAY OF.**

The following copy of a cablegram despatched on 21st June, 1923, by His Excellency the Governor-General to the Secretary of State for transmission to His Royal Highness, and copy of a reply dated 25th June, 1923, from the Prince of Wales are promulgated for information:—

“The Royal Australian Navy and the Australian Infantry Battalion desire to express to Honorary Captain R.A.N. and Colonel-in-Chief His Royal Highness the Prince of Wales, respectful greetings on the occasion of his birthday.”

“Please convey to Royal Australian Navy and Australian Infantry Battalion my sincere thanks for their birthday greetings which I much appreciated.

EDWARD P.”

(G.B.501/1/17.)

(This Order will be reprinted for posting on Notice Boards.)

247.

**WELFARE COMMITTEE—AUXILIARY SERVICES.**

In accordance with the provisions of Navy Order No. 91 of 1922, paragraph 3, the welfare machinery to provide for the discussion and representation of matters affecting the well-being of members of the R.A.N.R. Staff and persons attached thereto will be put into operation during September or October, 1923.

2. The initial procedure to be followed is that provided in Navy Order No. 2 of 1921, paragraph 4, except that the sub-committees will be limited as regards the election of their representatives on the advisory committee to members of the R.A.N.R. Staff who will at that time be undergoing the “Refresher” Course at Flinders Naval Depot.

3. The *personnel* of the Welfare Committee will be as follows:—

*President*.—Commander L. S. Bracegirdle, *D.S.O.*, R.A.N.

*Members*.—Lieutenant R. Fulton, R.A.N. (S.D.N.O., Port Melbourne).  
Mr. W. Trevaskis, Commissioned Instructor, R.A.N.  
(S.D.N.O., Williamstown).

Mr. J. Fox, Warrant Instructor, R.A.N. (Assistant to S.D.N.O., Port Melbourne).

4. The necessary steps are to be taken forthwith in all R.A.N.R. Districts to facilitate the inauguration of the preliminary discussions by the sub-committees, the provisions of paragraphs 7, 8, and 9 of Navy Order No. 2 of 1921 being closely observed. Matters brought forward at the preliminary discussions are to be summarized by the sub-committees themselves and held in readiness for transmission to the Advisory Committee when the *personnel* thereof is notified.

5. The Joint Conference of the Advisory and Welfare Committees will take place in Melbourne during September or October, 1923, and will be preceded by a special session of the Advisory Committee to formulate requests, &c. The exact date of such meetings, to coincide with the termination of the “Refresher” Course at Flinders Naval Depot, will be promulgated later by the D.N.R.M.

6. After final consideration by the Welfare Committee the requests, with the Welfare Committee's recommendation thereon, are to be forwarded to the Naval Board.

(G.A.437/201/7.)

248.

**HIGHER EDUCATIONAL TEST—ESTABLISHMENT OF BOOKS, ETC., FOR.**

With reference to Navy Orders Nos. 251 of 1922 and 32 of 1923, approval is given for the following amendment to establishment of books for the higher educational test for H.M.A.S. *Penguin*.

Publication.	Amended Establishment Approved.
Hall and Knight's Trigonometry .. .. .	12
Baker and Bourne's Algebra .. .. .	12
Pendlebury's Arithmetic .. .. .	24
Castle's Practical Mathematics .. .. .	12
Hadley's Magnetism and Electricity .. .. .	12
Duncan's Mechanics .. .. .	12
Electrical Measurements and Torpedo Control .. .. .	24
Hall's Four Figure Tables .. .. .	24
Inman's Tables .. .. .	12
Warner and Martin's British History .. .. .	12
Leyland's Royal Navy .. .. .	12
Lucas' British Empire .. .. .	12
Bunting and Coller. Geography of British Empire .. .. .	12
Huxley and Gregory's Physiography .. .. .	12
Scott Kelties' Applied Geography .. .. .	12
Atlases .. .. .	24
Geometrical Instruments .. .. .	24
Parallel Rulers .. .. .	24
Nautical Almanacs (Annually) .. .. .	24
Tide Tables, Part I. .. .. .	12
.. .. . II. .. .. .	12

(G.A.571/201/56.)

249.

**MINOR SERVICES PERFORMED BY MEMBERS OF THE NAVAL FORCES.**

It has come under notice that payments are being made to members of the Naval Forces for minor services performed for the Department (*e.g.*, making types for marking clothes, marking scissors, knives, &c.)

2. Decision has now been given that this practice is to be discontinued, and the work is to be carried out as part of the ordinary duties of ratings in departmental time.

3. The only allowances payable to members of the Naval Forces are those shown in the Naval Financial Regulations.

(A.A.401/211/9.)

250.

**PAYMENT OF EMPLOYEES.**

A case has occurred where a member of the Sea-going Forces whilst on leave prior to retirement was re-employed by the Department in a temporary civilian capacity, and was thus in receipt of pay for the period concerned in two different capacities.

It should be noted that such duplicate payment is irregular, and in no circumstances should an employee be permitted to receive pay from two sources of the public funds for the same period. This does not, however, apply to the receipt of a War Pension.

2. The following amendment to Naval Account Regulations and Instructions is approved:—

After Article 31 the following new article is inserted:—

31A. No person shall receive the pay attaching to more than one appointment for the same period. A person on recreation leave prior to retirement who applies for re-employment could not receive payment for such re-employment whilst still in receipt of pay for the period of his leave.

(P.C.609/203/10.)

251.

**AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE R.A.N.R.—REVISED ESTABLISHMENT OF NAVAL ARMAMENT STORES.**

The Regulations and Instructions for the Royal Australian Naval Reserve are to be amended as follows:—

Appendix VII., pages 140-146 inclusive, are cancelled and the following are inserted in their stead:—

**ARMAMENT SECTION.**

Article.	Basis of Establishment.
Rifles, short, M.L.E., H.V.A. . . . .	75% of authorized adult strength
Bolts, breech, assembled, III. . . . .	1 spare to every 50 or less, no rifles
Bolts, locking, III. . . . .	1
Catches, safety, bolt, locking, I. . . . .	1
Extractors, I. . . . .	1
Leaves, backsight (assembled), III. No. 2 . . . . .	1
Magazine (assembled) I., No. 4 . . . . .	1
Pins, axis, backsight, III. . . . .	1
Screws, sear . . . . .	1
Screws, spring, sight back, III. . . . .	1
Screws, swivel, I. . . . .	1
Sears, I. . . . .	1
Springs, extractor, III. . . . .	1
Springs, main . . . . .	2
Springs, sear . . . . .	1
Strikers, I., No. 2 . . . . .	2
Swivels, band, I. . . . .	1
Swivels, piling, II. . . . .	1
Washers, pin, axis, backsight, I. . . . .	1
Appurtenances of M.L.E. rifles—	
Aim correctors, No. 1, II. . . . .	2 spare to every 100 or less, No. rifles
Bottles, oil . . . . .	3
Pullthroughs, .303", arms, IV. . . . .	30
Cords . . . . .	50
G.W. pieces . . . . .	50
Scabbards, sword, bayonet, Pn. 1907 . . . . .	1 to each sword bayonet
Swords, bayonet, Pn. 1907 . . . . .	1 to each rifle
Bolts (assembled) . . . . .	1 spare to every 50 swords
Rifles, short, .22" R.F. Naval Pattern . . . . .	50% of authorized strength of the two Cadet Divisions

See  
N.O.  
282/13

*Cancelled*

**ARMAMENT SECTION—continued.**

Article.	Basis of Establishment.
Rifles, short, .22" R.F. W.O.P. . . . .	25% of authorized junior cadet division (16 years)
Rifles, short, .22" R.F.—	
Bolts, breech (assembled) II. . . . .	1 to every 4 or less, No. R.F. rifles
Extractors . . . . .	1
Pins, firing, I. . . . .	1 per R.F. rifle
Springs, sear . . . . .	1 to every 2 or less, No. R.F. rifles
Strikers, I., No. 2 . . . . .	1 to every 4 or less, No. R.F. rifles
Triggers . . . . .	1 to every 2 or less, No. R.F. rifles
Appurtenances of Aiming Tubes—	
Brushes, cleaning . . . . .	2 to every 4 or less, No. R.F. rifles
Cleaners, Mark I. . . . .	2
Rods, cleaning, rifle . . . . .	2
Pistols, Webley, 4" barrel . . . . .	1 per officer and P.O. of authorized adult strength
Pistols, Webley—	
Catches, hammer, I., IX., II., III. and IV. . . . .	1 to every 20 or less, No. pistol
Lever extractor (assembled) III. . . . .	"
Pawls, II. . . . .	"
Pins, joint axis, I. . . . .	"
III. . . . .	"
I., IX. and II. . . . .	"
III. and IV. . . . .	"
Screws, catch, I., IX., II., III. and IV. . . . .	"
hammer . . . . .	"
Screws, hammer or trigger . . . . .	"
Screws, pin joint axis . . . . .	"
Screws, swivel, hammer . . . . .	"
Springs, catch, barrel . . . . .	"
Springs, catch, I. . . . .	I. and IX.
hammer, II. . . . .	II., III. and IV.
Extractor . . . . .	III. and IV.
Main . . . . .	I., IX., II., III. and IV.
Main auxiliary . . . . .	"
Spindle, ex-tractor . . . . .	I., IX. and II.
Stop trigger . . . . .	I., IX., II., III. and IV.
Stops, trigger . . . . .	"
Swivels, hammer . . . . .	"
II. . . . .	"
Swords, naval . . . . .	1 per P.O.
Scabbards, sword, naval . . . . .	1 per swords, naval
S.A. Tools—	
Braces, armourers, bits, stock, bolt, M.L.M. . . . .	1 per drill hall
Drifts, fore-end, M.L.M., rifle, II. . . . .	1
Drivers, screw—extractor, axis, M.L.M. . . . .	1
fork, dial, sight, M.L.M. . . . .	1
Gauges, armourers—	
Distance of bolt from end of chamber, M.L.M. .064" . . . . .	1
.074" . . . . .	1
Pistol, Webley, distance of cylinder from face of body, .052" rejecting . . . . .	1

*Cancelled*



ARMAMENT SECTION—*continued.*

Article.	Basis of Establishment.
<i>S.A. Tools—continued.</i>	
Pistol, Webley, hammer projection and radius of point	1 per drill hall
Striker, point, pattern "C"	1 "
Guides, muzzle, No. 2	1 "
Implements, action—	
Rifle, short, M.L.E.	1 to every 100 rifles
Pistols, Webley	1 to every 20 or less, No. pistols
Plates, screw, 20 taps, 20 holes	1 per drill hall
6 taps, 6 holes	1 "
Plugs, clearing, plain, .303", arms	1 "
Reflectors, mirror, S.A., .303"	1 to every 50 or less, No. rifles
Rods, cleaning, .303", No. 1	1 per drill room
No. 4	1 "
Rods, cleaning, S.S. pistol, Webley	2 to every 10 or less, No. pistols
Cylinder, pistol, Webley	1 to every 50 or less, No. pistols
Scribers, tool, sight, line, rifle, short M.L.E.	1 per drill hall
Stones, oil slips, Arkansas, large	1 "
Testers, trigger, pull	1 "
Tools, adjusting, foresight, rifle, short, M.L.E.—	
Clamps	1 "
Punches	1 "
clearing, .303", arms—	
Bits, screw	1 "
Bushes, bit, screw	1 "
extractor, spring	1 "
removing, handguard, No. 1	1 "
removing, striker, Pn. "B"	1 "
removing, plate keeper, screw	1 "
wind gauge, rifle, short, M.L.E.	1 "
sight, line, rifle, short, M.L.E. No. 2	1 "
Vices, breeching up clamps, .303" rifles, M.L.E., short	1 "
Wire, armourers', brass, No. 26, W.G., hard, 3" lengths	1-oz. to every 50 or less, No. rifles
<i>Accoutrements—Web Equipment Pattern 1908—</i>	
Belts, waist	1 per drill hall
Braces, with buckle	1 "
Carriers, cartridge, 75 rounds, left	1 "
right	1 "
Carriers, entrenching tool head	1 "
helve	1 "
water bottle	1 "
Covers, mess tin	1 "
Frogs	1 "
Haversacks	1 "
Packs	1 "
Straps, supporting	1 "
Slings, rifle	1 "
Intrenching implements, heads	1 "
helves	1 "
<i>Accoutrements, Pattern 1901—</i>	
Beckets, sword	1 to each sword, naval
Belts, waist	1 per rifle and pistol
Bottles, water, enamelled, Mk. V. or VI.	1 per drill hall
Mess tins	1 "
Slings, rifle	1 per rifle

ARMAMENT SECTION—*continued.*

Article.	Basis of Establishment.
<i>Accoutrements, Pattern 1901—continued.</i>	
Bags, ammunition	1 to each rifle
Bandoliers	1 "
Cases, pistol, Webley	1 to each pistol
Pouches, cartridge, pistol	1 "
Cases, implement, pistol	1 to every 20 or less, No. pistols
Frogs	1 per sword, naval
<i>Musical Instruments—</i>	
Bugles	1% of the authorized strength
Strings, bugle, blue	1 per bugle
<i>Ordnance Common Fittings—Appurtenances and Implements—</i>	
*Drifts, No. 7, II.	1 to each drill hall, supplied with O.Q.F. 12-pdr., 12-cwt.
*Gauges, striker, eccentricity, large plugs (boxes of 100)	1 to each drill hall supplied with O.B.L. 4" XI.
*Gauges, striker, eccentricity, small plugs (boxes of 100)	1 to each drill hall supplied with O.Q.F. 12 pdr., 12-cwt.
*Gauges, striker, protrusion, No. 3	4 to each drill hall supplied with O.B.L. 4" IX.
*Hammers, lead	1 to each drill hall supplied with O.Q.F. 12-pdr., 12-cwt.
*Loops, supporting	1 to each B.L. 4" and O.Q.F. 12-pdr., 12-cwt.
<i>Ordnance B.L.—</i>	
*Pins, firing, locks, electric and percussion E.F.T. and V. and percussion, S. and Y. striker, 3.5" bomb thrower	2 to each B.L. 4" IX.x gun
*Springs, catch, retaining breech, screw, No. 6	1 "
*Springs, catch, retaining v.s. tube box slide, F.G.K.O. and OI.	1 "
*Springs, guide, bolt, lock, No. 1	1 "
*Springs, lock, sleeve, withdrawing, lever box slide, F.G.K.O. and OI.	1 "
*Springs, main lock, electric, W., WI., and VII.	1 "
*Springs, trigger, sear, lock, percussion S., SI., Y.P.A., P.B., P.C. and P.E.C.D.	1 "
*Washers, needle, lock, electric, E., R., WIL sets	1 "
*Springs, main, lock, percussion, S., SI., Y., P.A., P.B., P.C. and P.E.	1 "
<i>Appurtenances and Implements—</i>	
Boxes, obturator, B.L. 4" "A", VII., VIII., IX., IX.xx, 4.7", I.-I.x	1 "
*Cleaners, vent, No. 27, II. or III. (or rimer vent, axial, large, in lieu)	1 "
*Discs, adjusting, obturator, B.L. 4", VII., VIII., IX., IX.x, XI. and 4.7", I.-I.x	As necessary. To be held on separate charge

Items marked \* are supplied on loan.

## ARMAMENT SECTION—continued.

Article.	Basis of Establishment.
Ordnance B.L.—continued—	
Appurtenances and Implements—	
*Drifts ejecting tube, No. 3 (or borer tube chamber, large square end and pointed end in lieu)	1 to each B.L. 4", IX.x gun
*Obturator, B.L. 4", VII., VIII., IX., IX.xx and XI. and 4.7", I.-I.x	1 (To be held on separate charge)
*Rimers, vent, axial, large, I.x	1 to each B.L. 4" IX.x gun
*Wrench, breech, mechanism, No. 54	1 to each drill hall, supplied with B.L. 4" IX.x
No. 55	1
*O.B.L. 4" "A", VII., VIII., IX.-IX.x, XI. and 4.7", I.-I.x—	1 to each B.L. 4", IX.x gun
Springs, catch, retaining, B.M. lever	1
*O.B.L. 4" wire, springs, firing, plunger	1
*Ordnance Q.F.—	
Appurtenances and Implements—	
Extractors, cartridge, hand, small	1 to each Q.F. 12-pdr., 12-cwt. gun
Gauge, striker, protrusion, No. 1	1 to each drill hall supplied with Q.F. 12-pdr., 12-cwt. gun
Rimer, vent, axial, short	1
Wrenches, B.M., No. 67	1
No. 78	1
No. 79	1
*O.Q.F. 12-pdr., 12 and 8 cwt.	1
Pins, firing, long, E.P.	1
firing, E.P., short	1
Springs, catch, retaining, breech, screw II.	1
extractor	1
main	1
retaining lever, B.M.	1
Washers, needle, large	2 to each Q.F. 12-pdr., 12-cwt.
small	2
sheath, E. and P. striker	2
*Guns, Lewis, .303-inch—	
Rods, cleaning, cylinder	1 to each .303" Lewis gun
Brushes, wire, rod cleaning cylinder	2
Mops, rod cleaning, cylinder	2
Rods, cleaning, .303-inch	1
Side Arms—	
*Bandoliers, V.S., tubes, No. 1	1 to each O.Q.F. 12-pdr. gun
No. 2	1 to each O.Q.L. 4" IX.x gun
*Brushes, piasaba, Q.F. 3", No. 1, Mark III	1 to each drill hall supplied with O.Q.F. 12-pdr., 12-cwt. gun
*Brush, rammer and sponge, B.L. 4", Chmbr. No. 2	1 to each B.L. 4" IX.x gun
*Caps, sponge, No. 7	1 to each 4" brush, rammer and sponge
*Cases, cartridge, No. 57, Mark II.A	1 to each drill hall supplied with O.B.L. 4" IX.x
*Cleaners, jag, 4", Mark I.	1
*Cleaners, piasaba, No. 13, Mark I., heads	1
*Ejectors, projectile, B.L. and Q.F. 4", Mark IV.	1
Q.F. 12-pdr.	1 to each drill hall supplied with O.Q.F. 12-pdr. 12-cwt. gun
*Lanyards firing No. 9 w/o loop	1 to each O.Q.F. 12-pdr., 12 cwt. gun
No. 11, Mark III.x	1
No. 16	1 to each B.L. 4", IX.x gun
*Spindle cleaner, B.L. 4.7" and 4"	1 to each head cleaner, No. 13

Items marked \* are supplied on loan.

## ARMAMENT SECTION—continued.

Article.	Basis of Establishment.
Side Arms—continued.	
*Staves and No. 23, Mark I.	1 to each 12-pdr. ejector projectile
No. 38, Mark I.	1 to each head cleaner, No. 18
*Staves, intermediate, B.L. and Q.F., 4.7" and 4", No. 4	1
*Tampeons, B.L. and Q.F., 4", w/o., stave III.	1 to each B.L., 4", IX.x gun
*Tampeons, Q.F. 12/13-pdr. and 3", w/o stave, III.	1 to each O.Q.F., 12 pdr., 12 cwt.
*Trays, loading, Q.F. 12-pdr., II.	1
Machines, rocket, signal	1 per drill hall
Pistols, signal, Very's, cartridge, 1"	1
Magazine boat	1
gig	1
Cordite in bulk—	
M.D., size 45	4 ozs.
26	4
19	4
16	4
11	4
4	4
M.D.E., size 5-2"	2
Wembley, pistol, size 1	2
size 20, sliced blank	1 oz.
Components, B.L. and Q.F. TGS. Non-explosive Cartridges, Q.F. or Q.F.C.—	
Adapters	1
Packages, empty—	
Boxes, cartridge, Q.F. 12-pdr., 12-cwt.	1
A.S.A. 1/2 Naval	1
G.S.	1
Cases, powder, rectangular, "O" (B.L. 4")	1
powder, metal, lined, half	1
quarter	1
keys	1
Keys, cases, powder, rectangular—	
No. 1, Mk. VI.	1
No. 3, Mk. II (B.L. 4")	1
Shell, 6-inch and below—	
Shot, practice, B.L., 6"	1
*practice, B.L. or Q.F., 4", heavy	10 per loading teacher
*practice, Q.F., 12-pdr., 12 and 8-cwt.	10
Gunpowder in bulk—	
blank, L.G.	2 oz. per drill hall
F.G.	2 oz.
shell P.	2-oz.
shell, Q.F.	2-oz.
R.F.G.	2-oz.
Small Arm Ammunition—	
Cartridges, S.A. ball, .455", revolver	50 rds. for each officer and P.O.
.303", Mark VII.	150 rds. for each adult
blank, .303", w/o. bull. let V.	10
.22", R.F.	200 rds. for each member

Items marked \* are supplied on loan.

## ARMAMENT SECTION—continued.

Article.	Basis of Establishment.
<b>Miscellaneous Magazine Stores—</b>	
<b>Cartridges, drill—</b>	
*B.L., 4", 7-11/16 lbs., Mark I.	10 per loading teacher
Q.F., 12-pdr., 12 and 8 cwt.	1 per drill hall
<b>Cartridges, dummy—</b>	
B.L., 4"	1 per drill hall
*Q.F., 12-pdr., 12 cwt.	10 per loading teacher
blank	1 per drill hall
<b>Implements, ammunition—</b>	
Holder, cartridge, Q.F. 12-pdr., 12 and 8-cwt.	1 "
Holder, shell, Q.F., 12-pdr.	1 "
Keys, No. 5, G.S., fuze hole	1 "
No. 20, T. and P. and D.A. fuzes and adapters, I	1 "
No. 24	1 "
No. 25, adapter or primer	1 "
No. 33, night tracers	1 "
Lights, short, G.S., Mark IV., dummy	1 "
Port, fires, common, dummy	1 "
<b>Rockets—</b>	
Signal, 1 lb. service, dummy	1 "
Sound, 1/2 lb. II. dummy	1 "
detonators, No. 2 dummy	1 "
G.S., dry, primers, rocket, 2 oz. dummy	1 "
<b>Upright, firing</b>	
Sticks, 5', with notch	2 "
4' 6"	2 "
1' 6"	2 "
<b>Shells—</b>	
B.L. dummy, C.P.C., 3", gun, Mark I.	1 "
C.P., 4"	1 "
H.E., 4"	1 "
shrapnel, 4"	1 "
star, 4"	1 "
smoke, 4"	1 "
Q.F. dummy, H.E., 12-pdr.	1 "
shrapnel, 12-pdr.	1 "
star, 12-pdr.	1 "
<b>Fuze scales, registered number, 61A</b>	
36E	1 "
59A	1 "
<b>Stores for Instructions—</b>	
Boxes for instructional, cartridges, M.G. and S.A.	1 "
<b>Cartridges for instruction—</b>	
M.G., .45", whole	1 "
section	1 "
A.R., 1", electric, whole	1 "
section	1 "
Pistol, Webley, whole	1 "
section	1 "
.303", Mark VII., whole	1 "
section	1 "

## ARMAMENT SECTION—continued.

Article.	Basis of Establishment.
<b>Miscellaneous and Magazine Stores—</b>	
<i>continued.</i>	
<b>Cartridges for Instructions—</b>	
Blank, .303", w/o bullet, Mark V., whole	1 per drill hall
section	1 "
A.R., 1", percussion, whole	1 "
section	1 "
S.A., ball, revolver, .455", II., whole	1 "
section	1 "
Boxes for instructional fuzes	1 "
<b>Fuzes for instruction—</b>	
<b>Percn., D.A. impact, solid, whole—</b>	
No. 18, Mk. II.	1 "
No. 19A	1 "
No. 45, Mk. II.	1 "
No. 131	1 "
No. 133	1 "
Base, Hotchkiss, IV., whole	1 "
section	1 "
T. and P., No. 92, Mark II., whole	1 "
section	1 "
<b>Fuzes for instruction—</b>	
T. and P., No. 069, whole, solid	1 "
No. 81, Mark II., whole	1 "
section	1 "
<b>Percussion base—</b>	
Medium, No. 12, Mark XI., whole	1 "
section	1 "
Large, No. 16, IV., w/o delay, whole	1 "
section	1 "
No. 15, IV., whole, solid	1 "
T. and P. No. 93, L., whole	1 "
section	1 "
Time, No. 200, solid, whole	1 "
D.A., No. 44, Mark IV., solid, whole	1 "
H.V., No. 8, solid, whole	1 "
<b>Time, solid, whole—</b>	
No. 80/44	1 "
No. 124	1 "
No. 185	1 "
Gains for instruction, No. 8, III., solid whole	1 "
Boxes, instructional, tubes and primers	1 "
<b>Primers for instructions—</b>	
<b>Percussion—</b>	
No. 2.—IV., whole	1 "
section	1 "
No. 1.—II., whole	1 "
section	1 "

ARMAMENT SECTION—*continued.*

Article.	Basis of Establishment.
Miscellaneous and Magazines Stores— <i>continued.</i>	
Tubes for instructions— V.S., electric—	
" S " large, whole ..	1 per drill hall
section ..	1 "
" P " , Mark VI., whole ..	1 "
section ..	1 "
Large, Mark IV., whole ..	1 "
section ..	1 "
Percussion—	
Mark VII., whole ..	1 "
section ..	1 "
Large, whole ..	1 "
section ..	1 "

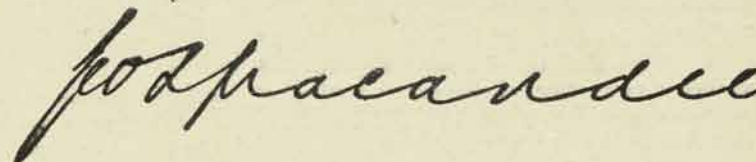
(S.A.227/1/321.)

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
31st July, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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252.

**APPLICATIONS AND RENEWED APPLICATIONS FOR DEPENDANT ALLOWANCE—CARE TO BE EXERCISED IN PREPARATION.**

With reference to Financial Regulations and Instructions (Sea-Going) Article 6, Clause 14 (10), attention is invited to the necessity for all particulars furnished on Form A.S. 1299v being correct in every detail.

2. Cases frequently come under notice where applicant's mother, brothers and sisters are shown in renewed applications as being of the same age as they were when applications were originally made.

3. It is also noted that the grounds on which applications are made are not always stated fully or with due regard to the dependant's circumstances. An application recently received merely stated that the mother of applicant was *solely* dependent for support upon applicant when, on investigation, it was found that such was by no means the case.

4. At the time the application (Form A.S. 1299v) is being prepared the applicant's attention is to be drawn to the fact that full and reliable information is required; also that the application is in the nature of a declaration and that he is liable to punishment for any false or misleading statements.

(AA.407/203/86.)

253.

**NAVAL WORKS.**

On the first of each month a return is to be rendered by all Naval Establishments and District Naval Officers showing the dates on which Naval Works, including works of repair and maintenance, are commenced. The return should also contain a report of progress of works already in hand.

(GA.648/202/19.)

254.

**ISSUE OF RAILWAY PASSES AT COMMONWEALTH EXPENSE TO OFFICERS AND MEN PROCEEDING ON LEAVE.**

With reference to Article 21, para. 4, sub-para. 1 of the Financial Regulations and Instructions (Sea-going), the question of the issue of Railway Warrants at Commonwealth expense, in the case of officers and men proceeding on Christmas leave from ports other than Sydney and Melbourne, has been under consideration and it has been decided that the Regulation quoted shall be applicable to the cases where Christmas leave is granted from any other port subject to the condition that in no case will railway warrants at Government expense be issued to officers and men for any place within the State in which the port from which leave is granted is situated.

(AA.43/3/373.)

255.

**LEAVE—PERMANENT NAVAL FORCES (SEA-GOING).**

Members of the Permanent Naval Forces (Sea-going) who are discharged at their own request, except on completion of engagement, or on reaching the normal retiring age, take their discharge on the understanding that they forfeit annual leave due.

2. Article 50 of the Financial Regulations and Instructions (Sea-going) is hereby cancelled.

(PC.520/201/23.)

256.

**CALL SIGNS OF BRITISH SHIPS.**

The wireless installation on the s.s. *Gabo* has been dismantled and the Call Sign "V.Z.B.K." has been allotted to the s.s. *Age*.

(GA.663/201/7.)

257.

**VACANCIES—CIVIL STAFF—DEPARTMENT OF DEFENCE.**

Applications will be received from persons qualified for appointment to the undermentioned positions.

Appointments will be made from persons who are eligible for appointment or promotion under the Defence Act, and from persons eligible for appointment to, or promotion in the Clerical Division of the Commonwealth Public Service.

Applications must be in applicants' own handwriting, should show fully qualifications for the position sought, and give full particulars of experience, and must reach the Secretary, Department of Defence, Victoria Barracks, Melbourne, not later than 4th August, 1923. If the applicant is an officer of the Commonwealth Public Service, he should forward his application direct to the Secretary, Department of Defence, at the same time forwarding a copy to the Chief Officer of his Department for his information. Applications from officers of the Defence Department should be forwarded through the head of the branch in which the applicant is employed.

The following particulars should be set out at the foot of the application :—

Designation of present position.  
Office or Branch.  
Department.  
Age last birthday.  
Length of service.  
Salary (per annum).  
Date of receipt of present salary.

**NAVAL ADMINISTRATION.**

*Clerk 3rd Class, Victualling Branch, Navy Office, Melbourne.*

*Salary.*—£320—£400 per annum, plus £50 cost of living allowance (if married), or £30 (if unmarried), plus £12 basic wage allowance if salary and cost of living allowance do not exceed £400 per annum, plus £13 per annum child endowment for each child under 14 years of age.

Applicants should have a good working knowledge of King's Regulations and Admiralty Instructions, also Naval Regulations and Navy Orders affecting the Victualling Branch of the Naval Service.

See  
no.  
305/23

*Clerk, 4th Class, Navy Secretariat (Records Branch),  
Navy Office, Melbourne.*

*Salary.*—£220—£310 per annum, plus £50 cost of living allowance (if married), or £30 (if unmarried), plus £12 basic wage allowance if salary and cost of living allowance do not exceed £400 per annum, plus £13 per annum child endowment for each child under 14 years of age.

Applicants should have a good knowledge of records work.

*Clerk, 4th Class, Navy Accounts Branch, Navy Office, Melbourne.*

*Salary.*—£220 to £310 per annum, plus £50 cost of living allowance (if married), or £30 (if unmarried), plus £12 basic wage allowance if salary and cost of living allowance do not exceed £400 per annum, plus £13 per annum child endowment for each child under 14 years of age.

Applicants should be competent stenographers, good correspondence clerks, and have a knowledge of procedure under Naval Financial and Account Regulations and Instructions.

#### NAVAL ESTABLISHMENTS.

*Clerks, 4th Class (2 positions).*

*Salary.*—£220 to £310 per annum, plus £50 cost of living allowance (if married), or £30 (if unmarried), plus £12 basic wage allowance if salary and cost of living allowance do not exceed £400 per annum, plus £13 child endowment per annum for each child under 14 years of age.

(1). *Naval Stores Branch, Garden Island Dockyard, Sydney.*

Applicants should be capable of—

(a) dealing with discrepancies in shipments of Naval Stores in the prescribed manner;

(b) registering and verifying London vouchers for Naval Stores supplied; and

(c) have a knowledge of the method of arrangements of items and sub-heads in Naval Store ledgers.

(2). *Naval Stores Branch, Garden Island Dockyard, Sydney.*

Applicants should be capable of—

(a) registering and verifying claims for Naval Stores supplied and preparing same for certification.

(b) registering contractors' delivery notes and preparing such notes for survey of the stores by professional officers of the Dockyard; and

(c) have a knowledge of the method of arrangement of items and sub-heads in Naval Store ledgers, and of the method of accounting employed in the Naval Stores Branch, Garden Island, Dockyard.

#### ROYAL AUSTRALIAN NAVAL RESERVE (DISTRICT STAFF).

*Clerk, 3rd Class, District Naval Office, Fremantle.*

*Salary.*—£320 to £400 per annum, plus £50 cost of living allowance (if married), or £30 (if unmarried), plus £12 basic wage allowance if salary and cost of living allowance do not exceed £400 per annum, plus £13 per annum child endowment for each child under 14 years of age.

Applicants should have a knowledge of Regulations affecting Naval procedure, particularly Financial and Account Regulations and Instructions, and Naval Reserve and Auxiliary Service Regulations, also experience in the duties of Certifying Officer and Accounts Officer under Naval Account Regulations, and in R.A.N. Reserve district administrative duties, including the control and direction of Office Staff.

#### 5TH MILITARY DISTRICT (WESTERN AUSTRALIA).

*Clerk, 4th Class, Accounts Branch.*

*Salary.*—£220 to £310 per annum, plus £50 cost of living allowance (if married), or £30 (if unmarried), plus £12 basic wage allowance if salary and cost of living allowance do not exceed £400 per annum, plus £13 per annum child endowment for each child under 14 years of age.

#### 3RD MILITARY DISTRICT (VICTORIA).

*Clerk, 4th Class, Base Office (Records Branch).*

*Salary.*—£220 to £310 per annum, plus £50 cost of living allowance (if married), or £30 (if unmarried), plus £12 basic wage allowance if salary and cost of living allowance do not exceed £400 per annum, plus £13 per annum child endowment for each child under 14 years of age.

258.

#### CORRIGENDA.

Navy Order No. 215 of 1923 is amended by inserting in the sixth line after the figures "33," the letter "B."

(A.4/29/23.)

Navy Order No. 245 of 1923 is amended by omitting from the fourth line the words "Rabbits.—Insert 1s. 4d. pair" and inserting in their stead the words "Rabbits.—Insert 1s. 2d. pair."

(SA.668/5/201.)

*M. B. Martin.*

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
7th August, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. O. Macarandee*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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263.	Reports of Movements of H.M.A. Ships.
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259.

**ROSTER OF APPLICANTS FOR ENGAGEMENT IN THE  
AUXILIARY SERVICES (PERMANENT NAVAL FORCES).**

As the number of suitable applicants from ratings of the Sea-going Force on the roster of the Auxiliary Services (Permanent Naval Forces) is below normal, ratings about to be discharged, who are desirous of seeking engagement in the Auxiliary Services, should make the necessary application, which should be forwarded through the proper channels to the Director of Naval Reserves and Naval Reserve Mobilization, at Navy Office, for consideration as vacancies occur in any section of the Auxiliary Services.

2. In all cases applications should be accompanied by a copy of Service Certificate of the rating concerned.

(P.A. 349/1/117.)

*(This Order will be reprinted for posting on Notice Boards.)*

260.

**GUNNERY AND TORPEDO RATINGS—QUALIFICATION  
AND RE-QUALIFICATION.**

The revised arrangements in connexion with the qualification and re-qualification of Gunnery and Torpedo Ratings, promulgated in Admiralty Fleet Order, No. 1165 of 1923, have been adopted in the Royal Australian Navy.

2. With regard to paragraph (d) of the Admiralty Fleet Order, it will not be possible to carry out the re-qualification of ratings until men become available to relieve those now employed at sea.

(P.A. 349/25/68.)

261.

**ANNEALING AND TESTING OF AIR, GAS, AND ACETYLENE  
CYLINDERS.**

Admiralty procedure is to be followed in the Proof Testing of Air, Gas, and Acetylene Cylinders, and attention is drawn to M.O. 4451/17 and A.F.O. 3657/21.

2. With respect to Annealing, Admiralty Fleet Order 2842/22 states that the annealing of H.P. Air Bottles of all types is to be abolished. Admiralty procedure in this respect is to be followed in the Royal Australian Navy.

3. In the case of Ammonia, C.O. 2, and Oxygen Flasks, periodic annealing will continue, the former regulations not having been amended.

4. Acetylene Cylinders, provided they are marked as having been tested to 800 lbs. per square inch on manufacture, are not to be tested subsequently at regular intervals, but are to be subjected to a thorough visual examination externally, and if the examination reveals any defects they are to be tested by water pressure.

5. Attention is drawn to Steam Manual 1917, Articles 141 and 142 and 150-152, as amended by M.O. 4451/17.

(S.A. 669/201/3.)

262.

**HOSPITAL TREATMENT OF MEMBERS OF THE PERMANENT  
NAVAL FORCES (SEA-GOING).**

Commanding Officers are empowered to send cases requiring Hospital treatment to Civil and Repatriation Hospitals on shore when necessary.

2. Should the necessity arise for landing officers or men at a place where there is no Hospital, the Commanding Officer is to be guided by Article 1246 of the King's Regulations and Admiralty Instructions.

3. Appended hereto is a tabulated statement of Hospitals which have approved accommodation for Naval patients, and persons requiring Hospital treatment should be sent accordingly to these institutions except in emergency (or in cases referred to in Financial Regulations and Instructions (Sea-going), Article 35, clause 4).

4. In the latter cases, in which an officer or man elects to be treated in a Private Hospital, or by a private practitioner, when a Public Hospital, Repatriation, or Naval Hospital with approved accommodation is available, the expense incurred will not be borne by the Department. The patient in such case will be responsible for, and will be required to pay, all the expenses involved.

5. The following procedure is to be adopted in discharging cases to Hospitals:—

- (a) Naval Hospitals are to be utilized wherever practicable.
- (b) Where there is not a Naval Hospital, a Public or Repatriation Hospital, whichever is the cheaper, is to be utilized.
- (c) Officers and men are not to be discharged to Private Hospitals in ports where accommodation in Public or Repatriation Hospitals is available. Admission to Private Hospitals at Departmental expense will be permitted only in cases of extreme emergency or in cases where other accommodation is not available.

6. Except in cases of emergency, operations are not to be performed by civil practitioners on officers or men at Service expense, except in Hospitals with which the Service has official arrangements.

7. When in cases of emergency an operation is necessary, the Senior Medical Officer present is, where practicable, to be consulted, and if he considers it desirable to obtain outside assistance, he is to arrange for the same at as moderate a charge as possible, and in such cases forward a full report on the subject through his Commanding Officer to the Director of Naval Medical Services.

8. When in an emergency operations are performed by Civil Surgeons upon officers and men at Hospitals with which the Service has no arrangements, or at surgeries of civil practitioners, and when patients cannot travel to a recognised Hospital, the sum allowed in payment for such operations will be specially considered, but will not exceed £30 except in very exceptional circumstances.

9. The following list includes Convalescent Homes, but no case is to be sent to such institutions unless it appears certain that the patient will be rendered fit for further service after a reasonable period. Naval Board approval is to be obtained for treatment of all cases in Sanatoria or Convalescent Homes.

10. At places where accommodation for officers is not available, Commanding Officers may make the most suitable arrangements at either Public or Private Hospitals on the best terms possible, the action taken being reported to the Director of Naval Medical Services.

11. The charges shown in each case cover cost of maintenance and medical treatment, including drugs, &c., except where otherwise stated.



## HOSPITAL TREATMENT OF MEMBERS OF THE PERMANENT NAVAL FORCES (SEA-GOING).

Place.	Hospital.	Cost of Treatment.		Number Admitted.	Accommodate Venereal Cases.	Number Venereal.	Remarks.	
		Officers and Men.	Rate.					
Sydney	Naval Wing, Prince of Wales Hospital, Randwick	Men	Actual cost* ..	40	No	..	*Accounts are paid by <i>Penguin</i> Accident cases only	
	Sydney General	Officers ..	15s. per day ..	4	No	..		
	Royal Prince Alfred	Men ..	10s. per day ..	30	..	..		
	St. Vincent's	Officers ..	12s. per day ..	20	See remarks	10	Venereal cases taken, except syphilis cases in contagious state	
		Men ..	<del>4s. 6d.</del> per day ..	100	..	..		
		Officers ..	6s. (1/11/25) ..	5	Yes	11	..	
	Coast Hospital	Men ..	Actual cost ..	10	No	..	Can admit acute cases only	
	Newcastle	Men ..	6s. per day ..	As convenient	..	..		
	<i>Sanatoria and Convalescent Homes.</i>							
	North Sydney	Graythwaite	..	10s. per day	..	..	..	Early or curable cases only
Leura	Glentferrie	..	10s. per day	..	..	..		
Five Dock	Russell Lea	..	9s. per day	..	..	..		
Exeter	Exeter	..	10s. 6d. per day	..	..	..		
Picton	Waley	..	10s. 6d. per day	..	..	..		
Wentworth	Bodington	..	12s. per day	..	..	..		
Falls	Queen Victoria Sanatorium	Officers ..	£7 7s. per month	3	..	..		
Turrumurra	Lady Davidson	Men ..	\$4 4s. per month	10	..	..		
Leura	Shuna	..	12s. per day	..	..	..		

N.O.  
24/1/25

C.11807.

## VICTORIA.

Melbourne	Melbourne	..	..	..	..	..	} Accident or casualty cases only. The cost of treatment will be defined in each case by the Hospital concerned
	Homoeopathic	..	..	..	..	..	
	St. Vincent's	..	..	..	..	..	
	Alfred	..	..	..	..	..	
Williamstown	Williamstown	..	..	..	..	..	
Geelong	Geelong	..	..	..	..	..	
Portland	Portland	..	..	..	..	..	
Port Fairy	Port Fairy	..	..	..	..	..	
Caulfield	Repatriation Hospital	Officers ..	Actual cost	As convenient	No	..	
		Men ..	Actual cost	..	Yes	20	

## SOUTH AUSTRALIA.

Adelaide	Adelaide	Men	3s. per day	..	As convenient	..	} No definite undertaking
Port Augusta	Port Augusta	Officers ..	9s. per day	..	As convenient	4	
Port Lincoln	Port Lincoln	and Men	..	..	As convenient	4	
Port Pirie	Port Pirie	Officers ..	6s. per day	..	As convenient	..	
Wallaroo	Wallaroo	Men ..	9s. per day	..	As convenient	..	
		Men ..	5s. per day	..	..	..	
Mt. Gambier	Mt. Gambier	Men ..	6s. per day	..	..	..	
Keswick	Repatriation Hospital	Officers ..	Actual cost	..	As convenient	..	
		Men ..	Actual cost	..	..	..	
		Men ..	Actual cost	..	..	..	

## WESTERN AUSTRALIA.

Perth	Perth Public	Men	Actual cost	..	As convenient	72	} Venereal cases as out-patients at night clinic only Exclusive of drugs and medical attendance Exclusive of drugs and medical attendance
Fremantle	Fremantle	Men	10s. 6d. per day	..	As convenient	..	
	Grosvenor Private	Officers ..	12s. per day	..	4	..	
		Men ..	9s. per day	..	12	..	
	Melville Private, Mandurah-road	Officers ..	12s. per day	..	6	..	
		Men ..	9s. per day	..	12	..	
		Men ..	9s. per day	..	2	..	
		Officers ..	9s. per day	..	10	..	
Albany	Albany General	Men	6s. per day	..	..	..	
		Men	..	..	..	..	

Place.	Hospital.	Cost of Treatment.		Number Admitted.	Accommodate Venereal Cases.	Number Venereal.	Remarks.
		Officers and Men.	Rate.				
TASMANIA.							
Launceston..	Launceston General	Officers ..	12s. per day	2	Out-patients	6	Exclusive of operation fee Controlled by Hobart Corporation
		Men ..	9s. per day	10	Yes		
Hobart ..	General	Officers ..	12s. per day	12			
	Infectious Diseases Hospital Repatriation Hospital	Men ..	9s. per day	24			
		Officers ..	13s. 6d. per day	..			
		Men ..	Actual cost	As convenient			
		Officers ..	Actual cost	As convenient			
		Men ..	Actual cost	As convenient			
QUEENSLAND.							
Brisbane ..	Brisbane General	Men ..	8s. 6d. per day	As convenient	No		Operating theatre fee, half to one guinea. Exclusive of medical attendance
	Ingardfield Private	Officers ..	£4 14s. 6d. per week	As convenient	No		
Windsor, Brisbane	"Rosemount," Repatriation	Officers ..	Actual cost	As convenient	No		Medical attendance not included Venereal and infectious case 2s. extra per day
Maryborough	General	Men ..	Actual cost		No		
		Officers ..	12s. 6d. per day	1	No		
		Men ..	6s. per day	10	No		
Cairns ..	St. Mary's Private	Officers ..	15s. per day	4	No		
	General	Officers ..	6s. per day	2	Yes		
		Men ..	5s. per day	4	Yes		
Townsville ..	General	Officers ..	15s. per day	3	Yes		
		Men ..	6s. per day	10	Yes		
Bundaberg ..	General	Officers ..	12s. per day	4	Yes		
Pockhampton	General	Men ..	30s. per week	50	Yes		
		Officers ..	12s. per day	10	Yes		
Thursday Island	Torres Straits	Men ..	6s. per day	20	Yes		
		Officers ..	18s. per day	1	Yes		
		Men ..	9s. per day	3	Yes		
NORTHERN TERRITORY.							
Darwin ..	Government Hospital	Men ..	5s. per day	8	No		

12. The Repatriation Hospitals cannot accept infectious or venereal cases, and no application is to be made to these institutions for admission of such. The charges for treatment in Repatriation Hospitals are based on the actual cost of maintenance and treatment during each month.

13. Out-patient treatment may be obtained at the Repatriation Hospitals on payment of a flat rate of two shillings (2s.) per patient per attendance, and "special" treatment of out-patients is undertaken at actual cost.

14. The following charges will be made by the Repatriation Department for any of the undermentioned services required by Naval Medical Officers to be performed:—

	s.	d.
X-ray examination and report	20	0
X-ray treatment	2	6
Sputum examinations	2	0
Diphtheria, K.L.B.	2	0
Widal reaction	4	0
Gonococcus examinations	2	0
Urine examinations	2	0
Urine microscopic examinations	4	0
Spirochaetae (specific)	4	0
Malaria examination	4	0
Wasserman reaction	10	0
Autogenous vaccine	7	6
Blood count	7	6
Guinea-pig inoculation	15	0
Test meal	5	0

In addition to the above charges, a flat rate of two shillings (2s.) will be added in each case where the patient personally attends at the Hospital.

15. In all cases discharged to Hospitals for treatment, Form A.M. 188 is to be sent for information of the Hospital authorities. Sick Voucher, Form A.S. 47, is to accompany all cases sent to Sick Quarters, Garden Island, Naval Wing, Prince of Wales Hospital, Randwick, New South Wales, and Flinders Naval Hospital.

16. The following procedure is to be adopted in regard to Hospital treatment of Naval patients in Sydney:—

- All cases requiring Hospital treatment, other than venereal and infectious cases, are to be sent to the Naval Wing, Prince of Wales Hospital, Randwick, if there is accommodation thereat.
- Venereal cases are to be sent to Sick Quarters, Garden Island, and infectious cases to the Coast Hospital, or other Hospital for Infectious Diseases.
- Before a case is sent to Hospital a signal should be made through Garden Island to the Senior Medical Officer, Naval Wing, Randwick, stating the nature of the case and asking whether accommodation is available.
- Should there be no accommodation available at the Naval Wing, Randwick, arrangements are to be made for admission of the case to a Civil Hospital included in the foregoing list.

17. The following procedure is to be strictly observed in cases of patients left in Hospitals from H.M.A. Ships on sailing :—

- (a) Officers, Petty Officers, and men attached to Sea-going Ships, if in Hospital when their Ship is about to sail, are to be transferred to the Books of H.M.A.S. *Cerberus* or H.M.A.S. *Penguin*, whichever depôt is nearer the Hospital in question.
- (b) The Transfer List forwarded to H.M.A.S. *Cerberus* or *Penguin* showing the state of account at the date of discharge, should contain a notation in the body of the form indicating the date on which the Officer or man was first discharged to Hospital, nature of illness, &c., and should be accompanied by the Service Certificate of a rating.
- (c) At ports other than Melbourne and Sydney, the District Naval Officer should be advised and requested to make necessary arrangements (when the Hospital authorities certify that the patient is fit to travel) for passage direct to the Depôt Ship in which the patient is borne for pay, for disposal. The District Naval Officer should also acquaint the Commanding Officer of the Depôt of the actual date of discharge from Hospital.
- (e) At those ports where no District Naval Officer exists, the Navy Office should be informed by telegram whenever a patient is left in Hospital on Ship sailing.
- (f) The Principal Medical Officer of the Hospital should also be advised by the Ship to address any communication regarding the patient and claim for Hospital charges to the District Naval Officer, except in Victoria and New South Wales, where he should be requested to communicate with H.M.A.S. *Cerberus* or *Penguin*.
- (g) The Captain-in-charge, Sydney, the Commanding Officer, H.M.A.S. *Cerberus*, and respective District Naval Officers are to arrange that they are kept informed of the progress made by patients in Hospital belonging to Ships absent from the port.

18. The following Navy Orders are cancelled :—181/1921, 187/1921, 323/1921, 334/1921, 368/1921, 397/1921, 482/1921, and 49/1923. Consolidated Navy Orders 1911-1920, Article 240, is also cancelled.

(P.A. 362/1/308.)

### 263.

#### REPORTS OF MOVEMENTS OF H.M.A. SHIPS.

The following Note is to be added to paragraph 9 of Navy Order No. 112 of 1922 :—

NOTE.—In messages reporting departure care is to be taken that the port of departure is included in the message. If the report is made by land-line or cable this information will be in the preamble, but if made by W/T it should be included in the text of the message.

(21/0200.)

### 264.

#### GOVERNMENT TELEGRAPH CODE, 1922.

With reference to paragraph 4 of Navy Order 193 of 1923, one copy of Government Telegraph Code, 1922, has now been issued to the Deputy Armament Supply Officer, Sydney. List of holders of this Code should be amended accordingly.

(G.A. 571/202/50.)

### 265.

#### ADOPTION, REVISION, AND ABOLITION OF ESTABLISHED FORMS, AND SUPPLY OF PUBLICATIONS.

The undermentioned A.S. Forms have been revised, and supply will be made by the Naval Store Officer, on demand, in the usual manner. Present stocks are to be utilized until exhausted :—

A.S. 1246A. "Qualifications in Stoker Rating."  
(G.A. 480/202/16.)

A.S. 51. "Return of Deaths and Desertions."

A.S. 1237. "Certificate of Examination for the ratings of Sick Berth Petty Officer, Leading Sick Berth Attendant, or Sick Berth Attendant."

A.S. 1243. "True Copy of Service Certificate."  
(G.A. 480/202/46.)

2. The undermentioned A.S. Form has been revised, and first supply will be made by the Naval Store Officer, Sydney, without demand. Old editions of this Form will then become obsolete :—

A.S. 343. "Weekly Repair Sheet."  
(G. 124/1/5.)

3. The undermentioned A.S. Forms have been abolished, it being considered that Form A.S. 257, "Gangway Victualling and Check Book," is suitable for use in lieu :—

A.S. 257A. "Gangway Victualling Book."

A.S. 257A. "Gangway Check Book."  
(G.A. 480/202/46.)

4. It has been decided to utilize the undermentioned Admiralty "S" Form in the R.A.N., and first supply has been made to the Captain Superintendent of Training, Flinders Naval Depôt, by the Naval Store Officer, Sydney, without demand :—

S. 309. "Mining Report of Operations carried out."  
(G.A. 480/202/26.)

5. It has been decided to utilize the corresponding Admiralty "S" Forms in lieu of the undermentioned A.S. Forms, which will not be reprinted. Present stocks are to be utilized until exhausted :—

A.S. 575F. "Memorandum Book" (note size).  
(G. 418/2/228.)

A.S. 331. "Requisitions for Survey on Naval Stores by Dockyard Officers."

A.S. 353E. "Rough Engine-room Register."

A.S. 467. "Engine-room Register."

A.S. 249. "Captain's Request and Alteration Book."

A.S. 278. "Night Rounds Book."

A.S. 253. "Wine Book."

A.S. 450. "Certificate Book of H.M.A. Ship."  
(G.A. 480/202/46.)

Attention of Engineer Officers is drawn to Admiralty Fleet Order No. 297/1923 regarding the uses of Forms S. 467 and S. 353E.

6. *Amendments to Form A.S. 1.*—The numbers of the undermentioned Forms in Form A.S. 1 should be amended by deleting the letter "A" and substituting \* :—

- \*S. 197. "Amendments required in Fixture Lists."
- \*S. 288. "Record of Diving Practice."
- \*S. 1403. } "Demand for Gunners' Naval Ordnance Stores" (original  
O. 15. } duplicate, and Ship's copy).
- \*S. 1404. } "Return of B.L. and Q.F. Guns" (Annual,\* special or  
O. 21. } paying off)—outside.
- \*S. 1404. } "Return of B.L. and Q.F. Guns" (Annual,\* special or  
O. 21. } paying off)—inside.
- \*S. 1418. "Expense Book for Naval Ordnance Stores."

\* Star denotes that "S" Form is in use in the R.A.N.

(G.A. 480/202/39.)

7. First supply of the undermentioned publication referred to in A.F.O. 541/1923 has been received and distributed by the Naval Store Officer, Sydney. An order has been placed for an additional supply of this publication, and on receipt H.M.A. Ships and Establishments will be completed to Admiralty Establishment :—

O.U. 5285. "Gunnery Training Manual."

(G.A. 571/203/40.)

(A.F.O. 541/1923.)

8. A supply of the undermentioned publications has been ordered from the Admiralty, and on receipt distribution will be made by the Naval Store Officer, Sydney, without demand :—

O.U. 6087 (13). "Handbook for W/T Receiving Set Model M.B.," and Addendum.

(G.A. 571/203/38.)

(A.F.O. 615/1923.)

O.U. 6087 (18 and 18A). "Handbook for W/T Receiving Set Model N.B." and Addenda.

(G.A. 571/203/48.)

(A.F.O. 910/1923.)

O.U. 6087 (29). "Handbook for Leader Cable System (Using Model Outfit V.A.)."

(G.A. 571/203/53.)

(A.F.O. 1131/1923.)

O.U. 5239A. "Addenda to O.U. 5239—Notebook for Officers of Quarters, Hand-worked Guns, 1920."

(G.A. 403/2/437.)

(A.F.O. 614/1923.)

"Yearly Engineering Manual" (Kemp).

"Workshop Practice" (Lineham).

"Metals" (Huntingdon and Macmillan).

"Mechanics and Machinists Pocket-book Diary" (Fowler.)

(G.A. 571/202/6.)

(A.F.O. 3449/1922.)

"Hydrographical Surveying" (Wharton and Field).

(G.A. 571/201/41.)

By Authority: ALBERT J. MUILETT, Government Printer, Melbourne.

*My Martin.*

## Commonwealth Navy Orders.

Navy Office, Melbourne,

7th August, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. P. Macandee*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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No.	Subject.
266.	Conditions of Service of Schoolmasters

### CONDITIONS OF SERVICE OF SCHOOLMASTERS.

#### I.—SCHOOLMASTER CANDIDATE (RELATIVE RANK OF ACTING WARRANT OFFICER).

1. Schoolmasters will be entered direct from the shore.
2. Candidates must hold a Trained Teacher's Certificate of a standard not less than that of the Trained Teacher's Certificate, 3rd Class, of the Education Department of New South Wales.
3. They must be over 21 years of age, and be physically fit.
4. They will be regarded as on probation for 12 months from date of entry, during which period they will be liable to be discharged at any time if found unsuitable.
5. They will, as "Schoolmaster Candidates," hold the relative rank of Acting Warrant Officer.
6. An Outfit Gratuity of a total amount of £40 will be payable, £20 being paid on entry, and the balance (£20) on appointment as Probationary Schoolmaster.
7. On entry, candidates will undergo a Course of Instruction as follows at Flinders Naval Depôt:—
  - (i) Instruction in Service applications of practical Mathematics and in the elementary theory of the Steam Engine and the Internal Combustion Engine—six days.
  - (ii) Instruction in Fire and Torpedo Control, and other subjects to fit them for Action Stations—six days.
  - (iii) Information in regard to Service ways and customs, ranks, ratings, and their distinguishing marks, a brief survey of Naval History; records of famous ships; Service technical terms; and an explanation of the need and pride of discipline in a Military Service—six days.
  - (iv) Elementary Navigation and Mathematics—seven weeks.
8. An examination will be held at the end of ten weeks under the direction of the Commanding Officer, Flinders Naval Depôt. Those who fail to pass this examination will be discharged to the shore.
9. Candidates who pass the examination referred to in paragraph 8 will be advanced to "Probationary Schoolmaster" from the date following that on which they complete ten weeks' service from the date of entry.

#### II.—PROBATIONARY SCHOOLMASTER (RELATIVE RANK OF ACTING WARRANT OFFICER).

1. As far as is practicable, Probationary Schoolmasters will be appointed to positions where they will work under an experienced Schoolmaster or Instructor Lieutenant.
2. A Probationary Schoolmaster will be eligible for confirmation as Schoolmaster on completion of one year's service from date of entry, provided he is recommended by his Commanding Officer.
3. Seniority as Schoolmaster, when confirmed in the rank, will be reckoned from the date of entry as a Schoolmaster Candidate.

#### III.—SCHOOLMASTER (RELATIVE RANK OF WARRANT OFFICER).

1. All Schoolmasters will be required to pass within two years of joining—
  - (a) The Higher Educational Test in "General Knowledge," "History," and "Geography," obtaining first class marks in at least one subject.
  - (b) A preliminary examination in "Navigation I.," "Practical Mathematics," "Mechanics," and "Magnetism and Electricity," as laid down for ratings qualifying for the Higher Educational Test courses.

Schoolmasters who fail to fulfil the requirements of this paragraph will be discharged from the Service.

2. Schoolmasters who have satisfied the requirements of paragraph I. will, when convenient, be sent to Flinders Naval Depôt for the advanced course in the special subjects of the Higher Educational Test.

3. Schoolmasters who, on completion of the Flinders Naval Depôt course for the Higher Educational Test have not obtained at least second class marks in all subjects except "Navigation II. and III.," will be discharged from the Service.

4. Schoolmasters who are unable to obtain a course at Flinders Naval Depôt must fulfil the conditions of paragraph 3 within five years of joining, failing which they will be discharged from the Service.

5. All Schoolmasters who obtain 1st class marks in three of the special subjects of the Higher Educational Test will have their names distinguished by the mark (×) in the list of Schoolmasters.

6. Schoolmasters whose names are not distinguished by the mark (×) will not be eligible for advancement to the relative rank of Commissioned Officer from Warrant Rank, having regard to the fact that they will be available only for minor appointments.

7. All Schoolmasters will be required to take a short course at about the completion of five, ten and fifteen years' service from the date from which seniority as Schoolmaster is reckoned.

In special cases, the length of the first period may be shortened.

8. Classes for this purpose will be held when necessary; they will last one month and will consist of subjects such as lectures on recent scientific developments, technical instruments used in the Service, Electrical Equipment, &c.

9. A reasonable examination will be held under the direction of the Commanding Officer of the Depôt, on the completion of the course, on the subject therein taken.

10. Schoolmasters of seniority prior to November, 1914, will be exempted from the provisions of Section III., except for the courses laid down in paragraph 7 to be taken at 10 and 15 years.

#### IV.—ADVANCED COURSE.

1. All Schoolmasters who have obtained mark (×) and are recommended for early advancement as having shown marked ability, both as teacher and in organizing the work of their ship, and who reach the necessary standard in the first short course under Section III., Clause 7—or subsequently in special cases—will be eligible for an advanced course of instruction at Flinders Naval Depôt.

2. The course will include—

More advanced instruction in Navigation, Mathematics, Mechanics, Magnetism and Electricity, and Electrical measurements.

## 3. The Syllabus of this course will comprise—

Gunnery School	M1. 5 days	} 10 days
	Q1. 5 days	
Torpedo School	E5. part of 10 days	} 12 days
	H2. 2 days	
Engineering School	.. ..	4 days
W/T School	.. ..	4 "
Submarines	.. ..	4 "
Navigation	.. ..	10 "
Mathematics and Mechanics	.. ..	6 "
Electrical Measurements	.. ..	10 "
Total	.. ..	60 days

4. Those who complete the course and examination satisfactorily will have their names distinguished by a (†) in the list of Schoolmasters and will be eligible for appointment as Senior Master.

5. Schoolmasters who have not already been specially selected for promotion to Senior Master will be promoted to the rank of Commissioned Officer from Warrant Rank after 15 years from date of entry, provided they are recommended and have qualified by examination.

## V.—HIGHER APPOINTMENTS.

1. There will be two higher grades, to be termed "Headmaster" and "Senior Master," to be confined to a limited number who have been selected by a gradual process of elimination as specially fitted for these responsible positions. Officers of these grades will hold the relative ranks of Lieutenant and Commissioned Warrant Officer respectively.

2. The number of Senior Masters will not exceed, in the normal course, 25 per cent. of the total number of Active Service Officers of the Schoolmaster Branch. Subject to this limit the establishment will be determined by the number of appointments in which the services of a Senior Master are required.

3. In the Schoolmaster Branch, Senior Masters will rank above all "Schoolmasters."

4. Appointments as Senior Master will be made only into vacancies and will be by selection from among those Schoolmasters who have their names distinguished by a (†) and have completed one year's satisfactory service since obtaining this qualification, and are recommended as possessing the special qualities requisite for a higher appointment.

5. Senior Masters will be considered as acting for the first 12 months of their service in that grade.

6. Senior Masters with not less than three years' service as such will be eligible for promotion to Headmaster on the Active List.

7. The number of Headmasters on the Active List will not exceed in the normal course 8 per cent. of the total number of Active Service Officers of the Schoolmaster Branch. Subject to this limit, the actual number at any time will be determined by the number of appointments in which the services of a Schoolmaster of this rank are required.

Promotions will be made by selection as vacancies occur.

8. Navy Order No. 467 of 1921 is hereby cancelled.

(PA.559/216/31.)

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
14th August, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. P. Macaulay*

The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.

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267.	Counting of Time in the Auxiliary Services for award of Good Conduct Badges.
268.	United Service Institution of Victoria.
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270.	Amendment of Regulations and Instructions for the Royal Australian Naval Reserve.

267.

### COUNTING OF TIME IN THE AUXILIARY SERVICES FOR AWARD OF GOOD CONDUCT BADGES.

A case has occurred where a rating, having rejoined the Permanent Naval Forces (Sea-going), has applied to count time served in the Permanent Naval Forces (Auxiliary Services) towards the award of Good Conduct Badges.

2. It is pointed out that the King's Regulations and Admiralty Instructions in regard to the award, deprivation and restoration of Good Conduct Badges, apply to all members of the Permanent Naval Forces, Sea-going and Auxiliary Services, *vide* Article 137 of the Naval Forces Regulations (Statutory Rule No. 1 of 1921).

3. Badges should be awarded as from the date they become due, pay being credited only from the date of re-entry into the Sea-going Forces.

(S.A.416/201/4.)

268.

### UNITED SERVICE INSTITUTION OF VICTORIA.

A branch of the United Service Institution has recently been established in Victoria.

The objects of the Institution are the promotion of social intercourse between the officers of the three Services and the furtherance of the study of Naval and Military Art, Science and Literature.

All Officers holding His Majesty's Commission are eligible to become members of the Institution, member's subscription being fixed at 5s. per annum.

Since its inception the Institution has held a series of lectures each Wednesday evening at the Institution Hall, Victoria Barracks, Coventry-street.

The Naval, Military, and Air Services each have representatives on the Council of the Institution.

The Naval Board has decided to grant its support to this institution.

(GA.509/201/1.)

269.

### RETURN A.S. 507.—RATINGS RECOMMENDED FOR ADVANCEMENT.

Attention is drawn to the necessity for correctly rendering the Return A.S. 507—Ratings recommended for Advancement—in accordance with the instructions printed on the Form.

2. The omission from the Return of the names of ratings who are entitled to be included thereon is liable to result in ratings being passed over by their juniors.

(PA.568/202/21.)

270.

### AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE ROYAL AUSTRALIAN NAVAL RESERVE.

The following amendments of the Regulations and Instructions for the Royal Australian Naval Reserve have been approved:—

1. After Article 340 add the following new Article:—

“341. *Certificates of Service for R.A.N.R. Ratings on Mobilization.*—Sub-district Naval Officers shall be responsible that Certificates of Service for R.A.N.R. (Form A.S.459z) are opened immediately a rating is actually mobilized under Proclamation. The official number held in the R.A.N.R. shall be the official number to be entered upon the Certificate of Service, such number having as a prefix the letter indicating the rating's Sub-district (*i.e.*, Home Port), namely—

- ‘B’ for Brisbane,
- ‘N’ for Newcastle,
- ‘S’ for Sydney,
- ‘PM’ for Port Melbourne,
- ‘W’ for Williamstown,
- ‘G’ for Geelong,
- ‘PA’ for Port Adelaide,
- ‘F’ for Fremantle,
- ‘H’ for Hobart,
- ‘L’ for Launceston.

2. Certificates of Service must be forwarded with ratings on discharge to Ships or Establishments when being drafted after mobilization.

3. Notation is to be made on a Trainee's Record of Service and Record Book, when a Certificate of Service is opened, and upon discharge from mobilization a further notation indicating the actual date of the rating's discharge from the Service under Proclamation.

4. Upon discharge from mobilized service, Form A.S.459z is to become the property of the rating concerned, but a copy of same is to be retained at his Sub-district.

5. Forms A.S. 459z are not to be used for any Peace Service, except with the approval of the Director.”

(GA.418/2/298.)

2. *Appendix II.—1 (a), page 105.—*

After the word “Midshipman” in the third line add the words “(on probation)”.

Paragraph commencing “or must sit and pass” and ending “simple Naval subject” is omitted and the following paragraph is inserted in its stead:—

“In the case of candidates who are attending or who have attended at Institutions other than State Schools for their education, the highest form or class to which such candidate has attained, together with the name of the School, is to be shown upon Forms R.A.N.R. 8 and R.A.N.R. 8a. The application is to be accompanied by a statement from the Principal of

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the School, indicating what 'Public' examination the candidate has passed. A standard equal to the 'Intermediate' or 'Junior Public' examination will generally be required. Final decision as to the educational eligibility in such cases will be given by the Director."

Sentence commencing with the words "A candidate will be required" and ending with the word "pass" is omitted and the following paragraph is inserted in its stead:—

"Prior to confirmation in rank as Midshipman, a Probationary Midshipman will be required to obtain a 'satisfactory' report on Form A.S.206 from the Commanding Officer of H.M.A. Ship or Establishment in which he has carried out continuous training, and will be required to pass an examination in the following subjects—(60 per cent. marks are required for a pass—Form R.A.N.R. 10 being used to record results of examinations)."

Both paragraphs of the "Note" at the end of Article 1 (a) (iii) commencing "subject to" and ending "continuous training" are omitted.

*Appendix II.—1 (d), page 106.—*

Alter "Midshipman (E)" to read "Engineer Midshipman", and after it add "(on probation), R.A.N.R."

Sub-clause (iii) of clause (d) is omitted and the following sub-clause is inserted in its stead:—

"(iii) In the case of candidates who are attending or who have attended at Institutions other than State Schools for their education, the highest form or class to which such candidate has attained, together with the name of the school, is to be shown upon Forms R.A.N.R. 8 and R.A.N.R. 8A. The application is to be accompanied by a statement from the Principal of the School, indicating what 'Public' examination the candidate has passed. A standard equal to the 'Intermediate' or 'Junior Public' examination will generally be required. Final decision as to the educational eligibility in such cases will be given by the Director."

Both paragraphs of the "Note" at the end of clause (d), sub-clause (iii), commencing "subject to" and ending "continuous training" are omitted, and the following is inserted in their stead:—

"Prior to confirmation in rank as Engineer Midshipman, a Probationary Engineer Midshipman will be required to obtain a 'satisfactory' report on Form A.S.206 from the Commanding Officer of H.M.A. Ship or Establishment in which he has carried out continuous training, and will be required to pass an examination in the following subjects (60 per cent. marks are required for a pass—Form R.A.N.R. 10A being used to record results of examination):—

- (i) Practical Workmanship.
- (ii) Draftsmanship.
- (iii) General Engineering.

(NOTE.—The standard of examination is to be such as could reasonably be expected of an engineering student or indentured apprentice, taking into consideration the circumstances of the candidate's civil employment)."

*Appendix II.—1 (i), pages 107 and 108.—*

After the words "Paymaster Midshipman" add the words "(on probation) R.A.N.R."

Paragraph commencing "or must have passed" and ending "educational requirements" is omitted and the following paragraph is inserted in its stead:—

"In the case of candidates who are attending or who have attended at Institutions other than State Schools for their education, the highest form or class to which such candidate has attained, together with the name of the School, is to be shown upon Forms R.A.N.R. 8 and R.A.N.R. 8a. The application is to be accompanied by a statement from the Principal of the School, indicating what 'Public' examination the candidate has passed. A standard equal to the 'Intermediate' or 'Junior Public' examination will generally be required. Final decision as to the educational eligibility in such cases will be given by the Director."

Both paragraphs of the "Note" at the end of clause (i), sub-clause (ii), commencing "subject to" and ending "continuous training" are omitted and the following paragraph is inserted in their stead:—

"Prior to confirmation in rank as Paymaster Midshipman, a Probationary Paymaster Midshipman will be required to pass an examination in the subjects and routine in which he has been instructed during his course of continuous training in one of H.M.A. Ships or Establishments, and also to obtain a satisfactory report upon Form A.S.206. (60 per cent. marks are required for a pass—Form R.A.N.R. 10B. The examination is to be set and carried out by the Accountant Officer of the Ship or Establishment concerned, and is to be confined to simple routine subjects not of a technical nature.)"

(G.361/4/76.



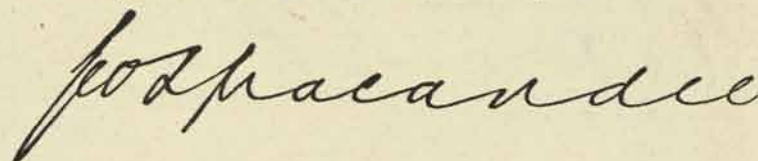
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## Commonwealth Navy Orders.

Navy Office, Melbourne,  
21st August, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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271.

**ALTERATIONS TO FIXTURES OF H.M.A. SHIPS.**

It has been observed that certain alterations other than those of absolute necessity have been made by Ship's Artificers to Fixtures of H.M.A. Ships without the prior approval of the Naval Board having been obtained in accordance with Consolidated Navy Orders 1911/1920, Article 120, Section I. (i), and also that such alterations were not reported on the prescribed form as required by Article 1094 (19) of King's Regulations and Admiralty Instructions.

2. The attention of Commanding Officers of H.M.A. Ships is drawn to this irregular procedure, and they are to take the necessary steps to prevent any such alterations or additions being made in future to Fixtures in H.M.A. Ships without necessary approval having first been obtained, and to insure that, when approved alterations, &c., are effected by Ship's Artificers, such are invariably reported on Form S.197 (D.526).

3. The various responsible Officers are to be instructed accordingly.

(G.603/216/12.)

272.

**OFFICIAL CALLS.**

Flag Officers, Commodores, Captains and Commanders in Command, are to pay the following Official Calls, for which cab or carriage hire will be allowed:—

(1) On their Excellencies the Governor-General and Governors of each State—

- (a) As soon as possible after assuming Command.
- (b) Within one month of relinquishing their Command.
- (c) On the appointment of a Governor-General or Governor of a State.
- (d) Within three months prior to the vacation of his appointment by a Governor-General or Governor of a State.

Two calls only to be paid on Their Excellencies during one appointment or one Command.

(2) On Premiers, Chief Justices, Lords Mayor and Mayors of each State Capital—by Flag Officers, Commodores, Captains and Commanders in Command only, on their first visit after assuming command (one call only to be paid during the tenure of Office of each official concerned).

Note 1.—Tenure of Office of an Officer of and above the rank of Commander is not to be considered as broken when he is transferred from one Ship or Establishment to another in the Royal Australian Navy.

Note 2.—The call on His Excellency the Governor of a State will not be made until the ship visits the capital city of the State concerned, unless, at an earlier date, His Excellency happens to be in some other city of the State during the time the Ship is at the same place.

(3) The return call of His Excellency the Governor-General and Commander-in-Chief of the Royal Australian Navy will be paid within twenty-four hours by an A.D.C. or other Officer deputed by His Excellency.

The return calls of Their Excellencies the Governors of States will be paid in accordance with the provisions of Article 99, paragraph 4 (a) of the King's Regulations and Admiralty Instructions.

Return calls will be made on Officers in Command of Ships on board the Ship, and on Officers in shore appointments at their official office at the nearest capital city.

Article 45, Consolidated Navy Orders, is hereby cancelled.

(GA.546/203/6.)

273.

**BOYS—TRAINING AT SEA.**

The provisions of Admiralty Fleet Order No. 1317 of 1923, regarding the training of boys at sea, have been adopted in the Royal Australian Navy.

(GA.629/206/35.)

274.

**REPATRIATION COMMISSION, MELBOURNE—REGISTERED TELEGRAPHIC ADDRESS.**

It is notified that REPATPENS is the registered telegraphic address of the Repatriation Commission (or Department of Repatriation), Melbourne.

2. Pending the receipt of Appendix XIV. to Government Telegraph Code 1922, vide A.F.O. 858/23, a pencil notation of that address should be made in all copies of O.U. 5299 "Telegraphic Addresses" and inside the front cover of Government Code.

(GB.443/18/2.)

275.

**RECOVERIES FOR THE LOSS OF OFFICERS' MESS TRAPS.**

With reference to Navy Order No. 141 of 1923, examinations of Officers' Mess Traps Accounts (Form A.S.100—Parts I., II. and III.), reveal that in several instances, particularly in the case of one Ship, the amounts recovered for the loss of Mess Traps have not been based on the full value plus percentage charges as stated in Navy Order No. 13 of 1921.

2. It is pointed out that the responsibility for the proper recovery being made rests with the Accountant Officer, and any future losses to the Crown in this respect will be a matter for which the Accountant Officer concerned will be considered liable.

(GA.530/204/9.)

276.

**SELECTION OF OFFICERS—AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE ROYAL AUSTRALIAN NAVAL RESERVE.**

The following amendment of the Regulations and Instructions for the Royal Australian Naval Reserve has been approved:—

Article 46 is cancelled and the following Article is inserted in its stead:—

46. An Officer of the Royal Australian Naval Reserve, other than a Medical Officer, or Bandmaster or an Officer appointed under Articles 48 and 54 shall be selected from Cadet Members of that Force who are in the last year of their Cadet Training.

(2) A selected candidate shall be appointed "on probation" on the recommendation of the Selection Board and will be confirmed in his rank on completion of the course of instruction prescribed, subject to his passing a qualifying examination as prescribed in Appendix II. of these Regulations, and being recommended by the Commanding Officer of the Ship or Establishment in which the course of instruction is undergone.

(3) Appointment "on probation" shall be dated and take effect as from the first day of July of the year in which the candidate becomes a member of the Adult Force.

(G.361/4/120.)

277.

**DISTINCTIONS ON UNIFORMS—AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE ROYAL AUSTRALIAN NAVAL RESERVE.**

The following amendments of Regulations and Instructions for the Royal Australian Naval Reserve have been approved:—

1. Article 250 is amended as follows:—

(a) by adding at the end of paragraph (a) the following words:—  
"For Warrant Officers the distinctive gold lace shall be one-eighth inch."

(b) by omitting paragraph (c) and inserting in its stead the following paragraph:—

"(c) The edges of the coloured cloth denoting branches other than the Military Branch shall be waved to follow the curves of the lace and shall be worn as follows:—

In the case of an Officer of rank equivalent to that of Sub-Lieutenant or Warrant Officer, it shall be worn showing to a width of one-quarter of an inch below the ring of lace; where there is more than one stripe of distinctive lace, coloured cloth shall fill the space between the stripes. Engineer Midshipmen shall wear a single waved stripe of one-quarter inch purple cloth, and Paymaster Midshipmen a single waved stripe of one-quarter inch white cloth."

(S.410/1/230.)

278.

**DESCRIPTION OF UNIFORM, OFFICERS.—AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE R.A.N.R.**

The following amendment of the Regulations and Instructions for the R.A.N.R. has been approved:—

Article 250 is amended by omitting paragraph (g) and inserting in its stead the following:—

(g) The white turn-back and buttonhole of white twist for Midshipmen is replaced by a maroon turn-back and buttonhole of maroon twist.

(S.410/1/279.)

279.

**PAY OF BANDMASTERS.—AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE ROYAL AUSTRALIAN NAVAL RESERVE.**

The following amendment of Regulations and Instructions for the Royal Australian Naval Reserve has been approved, with effect as from 1st July, 1923:—

**AMENDMENT.**

Article 352 is amended as follows:—

(1) By omitting from sub-clause (a) of clause (1) the words "Commissioned Bandmaster—£40 p.a." and "Bandmaster—£30 p.a."

(2) By adding after clause (2) the following clause:—

"(3) Commissioned Bandmasters and Bandmasters shall in addition to the rate of pay for their relative rank set forth in clause (1), for attendances in accordance with Article 25 of these Regulations and Instructions, receive an allowance at the rate of £30 per annum for services as Instructors."

(AN.35/1/1.)

280.

**FEEES FOR MEDICAL ATTENDANCE—AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE ROYAL AUSTRALIAN NAVAL RESERVE.**

The following amendment of Regulations and Instructions for the Royal Australian Naval Reserve has been approved:—

Article 376 is amended by adding at the end of clause (1) the following sub-clause:—

(2) (4) Medical examination of members of Royal Australian Fleet Reserve prior to commencement of drill—2s. 6d."

(P.368/5/3.)

281.

## STATUTORY RULES 1923, No. 106.

(Approved 15th August, 1923, gazetted 16th August, 1923, to come into operation forthwith, unless specified herein.)

## AMENDMENT OF NAVAL RESERVE REGULATIONS.

(Statutory Rules 1922, No. 165).

This Statutory Rule will be issued separately.

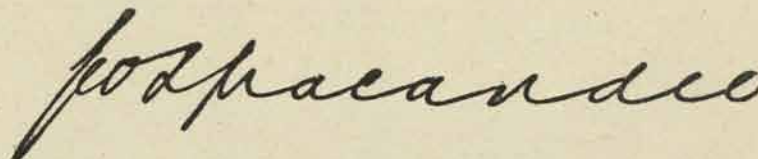
2. The amendments contained therein correspond to the amendments of Regulations and Instructions for the Royal Australian Naval Reserve notified in Navy Orders Nos. 276, 277, 278, 279, and 280 of 1923.

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
21st August, 1923.

The following Order, having been approved, is hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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282.

**AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE  
R.A.N.R.—REVISED ESTABLISHMENT OF NAVAL ARMAMENT  
STORES (INCLUDING GUNMOUNTING AND TORPEDO).**

Navy Order No. 251 of 1923 is hereby cancelled.

2. The Regulations and Instructions for the Royal Australian Naval Reserve are to be amended as follows:—

Appendix VII., pages 140-146 inclusive, are cancelled, and the following are inserted in their stead:—

**ARMAMENT SECTION.**

Article.	Basis of Establishment.
Rifles, Short, M.L.E., H.V.A. .. ..	75 per cent. of authorized adult strength
Rifles, Short, M.L.E.—	
Bolts, breech (assembled), III. ..	1 spare to every 50 or less No. of rifles
Bolts, locking, Mark III. .. ..	" " " "
Catches, safety, bolt, locking, Mark I. ..	" " " "
Extractors, Mark I. .. ..	" " " "
Leaves, backsight (assembled), Mark III., No. 2 .. ..	" " " "
Magazines (assembled), Mark I., No. 4 ..	" " " "
Pins, axis, backsight, Mark III. .. ..	" " " "
Screws, sear .. ..	" " " "
Screws, spring, sight back, Mark III. ..	" " " "
Screws, swivel, Mark I.* .. ..	" " " "
Sears, Mark I. .. ..	" " " "
Springs, extractor, Mark III. .. ..	" " " "
Springs, main .. ..	2 spares to every 50 or less No. of rifles
Springs, sear .. ..	1 spare to every 50 or less No. of rifles
Strikers, Mark I., No. 2 .. ..	2 spares to every 50 or less No. of rifles
Swivels, band, Mark I. .. ..	1 spare to every 50 or less No. of rifles
Swivels, piling, Mark II. .. ..	" " " "
Washers, pin, axis, backsight, Mark I. ..	" " " "
Appurtenances of M.L.E. Rifles—	
Aim correctors, No. 1, Mark II. .. ..	2 spares to every 100 or less No. of rifles
Bottles, oil .. ..	3 spares to every 100 or less No. of rifles
Pull-throughs, .303" arms, Mark IV. ..	30 spares to every 100 or less No. of rifles
Pull-throughs, .303" arms, Mark IV.—	
Cords .. ..	50 spares to every 100 or less No. of rifles
Gauze, wire, pieces .. ..	50 spares to every 100 or less No. of rifles
Scabbards, sword-bayonets, Pn. 1907 ..	1 to each sword-bayonet
Sword-bayonets, Pn. 1907 .. ..	1 to each rifle
Bolts (assembled) .. ..	1 spare to every 50 swords
Rifles, short, .22", R.F., Naval Pattern ..	50 per cent. of authorized strength of the two Cadet divisions
Rifles, short, .22" R.F., W.O.P. (for drill purposes only)	25 per cent. of authorized Junior Cadet division (16 years)
Rifles, short, .22" R.F. :—	
Bolts, breech (assembled), Mark II. ..	1 to every 4 or less No. of R.F. rifles
Extractors, Mark I. .. ..	" " " "
Pins, firing, Mark I. .. ..	1 per R.F. rifle
Springs, sear .. ..	1 to every 2 or less No. of R.F. rifles
Strikers, Mark I., No. 2 .. ..	1 to every 4 or less No. R.F. rifles
Triggers .. ..	1 to every 2 or less No. R.F. rifles
Appurtenances of aiming tubes—	
Brushes, cleaning .. ..	2 to every 4 or less No. R.F. rifles
Cleaners, Mark I. .. ..	" " " "
Rods, clearing rifle .. ..	" " " "
Pistols, Webley, with 4" barrel .. ..	1 per Officer and P.O. of authorized adult strength

## ARMAMENT SECTION—continued.

Article.	Mark of Pistol with which used.	Basis of Establishment.
Pistols, Webley—		
Catches, hammer .. ..	I, I*, II, III, and IV.	1 to every 20 or less No. pistols
Levers, extractor, assembled, Mark III.	" " "	" "
Pawls, Mark II. .. ..	" " "	" "
Pins, joint, axis, Mark I. ..	I, I*, and II. ..	" "
Pins, joint, axis, Mark III. ..	III and IV. ..	" "
Screws, catch, hammer .. ..	I, I*, II, III, and IV.	" "
Screws, hammer or trigger ..	" " "	" "
Screws, pin, joint, axis .. ..	" " "	" "
Screws, swivel, hammer .. ..	" " "	" "
Springs, catch, barrel .. ..	" " "	" "
Springs, catch, hammer, Mark I.	I and I* .. ..	" "
Springs, catch, hammer, Mark II.	II, III, and IV. ..	" "
Springs, extractor .. ..	III and IV. ..	" "
Springs, main .. ..	I, I*, II, III, and IV.	" "
Springs, main, auxiliary .. ..	" " "	" "
Springs, spindle, extractor ..	I, I*, and II. ..	" "
Springs, stop, trigger .. ..	I, I*, II, III, and IV.	" "
Stops, trigger .. ..	" " "	" "
Swivels, hammer, Mark II. ..	" " "	" "
Swords, Naval .. ..	" " "	1 per P.O.
Scabbards, sword, Naval .. ..	" " "	1 per sword, Naval

Article.	Basis of Establishment.
Small Arm Tools:—	
Braces, armourers' bits, stock-bolt, M.L.M. .. ..	1 per drill hall
Drifts, fore-end, M.L.M. Rifle, Mark II. .. ..	" "
Drivers, screw, extractor, axis, M.L.M. Rifle .. ..	" "
Drivers, screw, fork, dial sight, M.L.M. rifle .. ..	" "
Gauges, Armourer's—	
distance of bolt from end of chamber, M.L.M. '064" ..	" "
" " " " " " " " '074" ..	" "
pistol, Webley, distance of cylinder from face of body, '052 rejecting .. ..	" "
pistol, Webley, hammer projection and radius of point.. striker, point, pattern "C" .. ..	" "
Guides, muzzle No. 2 .. ..	" "
Implements, action—	
rifle, short, M.L.E. .. ..	1 to every 100 rifles
pistols, Webley .. ..	1 to every 20 or less No. of pistols
Plates, screw, 20 taps, 20 holes .. ..	sets 1 per drill hall
Plates, screw, 6 taps, 6 holes .. ..	" "
Plugs, clearing, plain, '303" arms .. ..	" "
Reflectors, mirror, S.A., '303" .. ..	1 to every 50 or less No. of rifles
Rods, cleaning, '303", No. 1 .. ..	1 per drill hall
Rods, cleaning, '303", No. 4 .. ..	" "
Rods, cleaning, S.S. pistol, Webley .. ..	2 to every 10 or less No. of pistols
Rods, cleaning, cylinder, pistol, Webley .. ..	1 to every 50 or less No. of pistols
Scribers, tool, sight line, rifle, short, M.L.E. .. ..	1 per drill hall
Stones, oil, slips, Arkansas, large .. ..	" "
Testers, trigger, pull .. ..	" "

## ARMAMENT SECTION—continued.

Article.	Basis of Establishment.
Small Arm Tools—continued.	
Tools, adjusting, foresight, rifle, short, M.L.E.—	
Cramps .. ..	1 per drill hall
Punches .. ..	" "
Tools, clearing, '303" Arms—	
bits, screw .. ..	" "
bushes, bit, screw .. ..	" "
Tools, extractor, spring .. ..	" "
Tools, removing, handguard, No. 1 .. ..	" "
Tools, removing, striker, Pattern "B" .. ..	" "
Tools, removing, plate, keeper, screw, wind-gauge, rifle, short, M.L.E. .. ..	" "
Tools, sight-line, rifle, short, M.L.E., No. 2 .. ..	" "
Vices, breeching up clamps, '303" rifle, M.L.E. short ..	" "
Wire, armourers', brass, No. 26, W.G., hard, 3" lengths ..	1 oz. to every 50 or less No. of rifles
Accoutrements—	
Web Equipment Pattern 1908—	
Belts, waist .. ..	1 per drill hall
Braces, with buckle .. ..	pairs " "
Carriers, cartridge, 75 rds. left .. ..	" "
Carriers, cartridge, 75 rds. right .. ..	" "
Carriers, intrenching tool, heads .. ..	" "
Carriers, intrenching tool, helms .. ..	" "
Web Equipment Pattern 1908—	
Carriers, water bottle .. ..	" "
Covers, mess tin .. ..	" "
Frogs .. ..	" "
Haversacks .. ..	" "
Packs .. ..	" "
Packs, straps, supporting .. ..	pairs " "
Slings, rifle .. ..	" "
Intrenching implements, heads .. ..	" "
Intrenching implements, helms .. ..	" "
Pattern 1901—	
Beckets, sword .. ..	1 to each sword, Naval
Belts, waist .. ..	1 per rifle and pistol
Bottles, water, enamelled, Marks V. or VI. .. ..	1 per drill hall
Mess tins .. ..	" "
Slings, rifle .. ..	1 per rifle
Bags, ammunition .. ..	1 to each rifle
Bandoliers .. ..	" "
Cases, pistol, Webley .. ..	1 to each pistol
Pouches, cartridge, pistol .. ..	" "
Cases, implement, pistol .. ..	1 to every 20 or less No. of pistols
Frogs .. ..	1 per sword, Naval
Musical instruments—	
Bugles .. ..	1 per cent. of the autho- rized strength
Strings, bugle, blue .. ..	1 per bugle
Ordnance, Common Fittings, &c.—	
Appurtenances and Implements—	
{ Drifts, No. 7, Mark II. .. ..	1 to each drill hall supplied with O.Q.F. 12 pdr., 12 cwt.
{ Gauges, striker, eccentricity, large .. ..	1 to each drill hall supplied with O.B.L. 4 inch IX*.
* { Plugs (boxes of 100) .. ..	1 to each drill hall supplied with O.B.L. 4 inch IX*.
{ Gauges, striker, eccentricity, small .. ..	1 to each drill hall supplied with O.Q.F. 12 pdr., 12 cwt.

\* Items bracketted and marked \* are supplied on loan.

## ARMAMENT SECTION—continued.

Article.	Basis of Establishment.
<b>Ordnance, Common Fittings, &amp;c.—continued.</b>	
<b>Appurtenances and Implements—continued.</b>	
Gauges, striker, eccentricity, small :— Plugs (boxes of 100) .. .. .	1 to each drill hall supplied with O.Q.F. 12 pdr., 12 cwt.
Gauges, striker, protrusion, No. 3 .. .. .	1 to each drill hall supplied with O.B.L. 4" IX*.
Hammers, lead, B.L. and Q.F. guns .. .. .	1 to each drill hall supplied with O.Q.F. 12 pdr., 12 cwt.
Loops, supporting cable .. .. .	1 to each O.B.L. 4" and O.Q.F. 12 pdr., 12 cwt.
<b>Ordnance, B.L.—</b>	
Ordnance B.L., 4", Mark IX* .. .. .	As authorized
Pins, firing, locks, electric and percussion "E.F.," "T.," "V.," and percussion "S" and "Y" and striker M.L. 3.5" bomb-thrower .. .. .	2 to each B.L. 4", IX* gun
Springs, catch, retaining breech screw, No. 6 .. .. .	1 to each B.L. 4", IX* gun
Springs, catch retaining, V.S. tube, box slide, "F," "G," "K," "O" and "O1" .. .. .	" "
Springs, guide, bolt lock, No. 1 .. .. .	" "
Springs, lock, sleeve, withdrawing lever, box slide, "F," "G," "K," "O" and "O1" .. .. .	" "
* Springs, main, lock, electric, W., W <sup>1</sup> and W <sup>11</sup> .. .. .	" "
Springs, trigger sear, lock, percussion "S," "S1," "Y," "P.A.," "P.B.," "P.C.," "P.D." and "P.E." .. .. .	" "
Washers, needle lock electric, "E.," "R.," and "W" to "W11" .. .. .	" "
Springs, main, lock, percussion, "S.," "S1," "Y.," "P.A.," "P.B.," "P.C.," and "P.E." .. .. .	" "
<b>Appurtenances and Implements—</b>	
Boxes, obturator, B.L., 4", "A.," Marks VII.—VIII., IX.—IX** and XI. and 4.7", Marks I and I* .. .. .	" "
Clearers, vent, No. 27, Marks II. or III. (or rimer, vent, axial, large in lieu) .. .. .	" "
Discs, adjusting obturator, B.L., 4", "A.," Marks VII.—VIII., IX. to IX** and XI. and 4.7", Marks I.—I* .. .. .	As necessary. To be held on separate charge.
Drifts, ejecting tube, No. 3 (or borer, tube, chamber, large, square end and pointed end in lieu) .. .. .	1 to each B.L., 4", IX* gun
Obturator, B.L., 4", "A.," Marks VII.—VIII., IX.—IX** and XI. and 4.7", Marks I.—I* .. .. .	1 to each B.L., 4", IX* gun. (To be held on separate charge)
Rimers, vent, axial, large, Mark I* .. .. .	1 to each B.L., 4", Mark IX* gun
Wrenches, breech mechanism, No. 54 .. .. .	1 to each drill hall supplied with B.L., 4", IX*.
Wrenches, breech mechanism, No. 55 .. .. .	" "
Ordnance, B.L. 4", "A.," Marks VII.—VIII., IX.—IX** and XI. and 4.7", Marks I.—I*—	" "
*Springs, catch retaining, breech mechanism lever .. .. .	1 to each B.L. 4", IX* gun
<b>Ordnance B.L., 4", wire—</b>	
*Springs, firing plunger .. .. .	" "
<b>Ordnance, Q.F.—</b>	
<b>Appurtenances and implements—</b>	
Extractors, cartridge, hand, small .. .. .	1 to each Q.F. 12-pdr. 12-cwt. gun
Gauges, striker, protrusion, No. 1 .. .. .	1 to each drill hall supplied with Q.F. 12-pdr. 12-cwt. gun
Rimers, vent, axial, short .. .. .	" "
Wrenches, breech mechanism, No. 67 .. .. .	" "
Wrenches, breech mechanism, No. 78 .. .. .	" "
Wrenches, breech mechanism, No. 79 .. .. .	" "

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## ARMAMENT SECTION—continued.

Article.	Basis of Establishment.
Ordnance, Q.F. 12-pdr. 12-cwt. .. .. .	As authorized
Ordnance, Q.F. 12-pdr. 8-cwt. .. .. .	" "
Ordnance, Q.F. 12-pdr., 12 and 8 cwt.— Pins, firing, striker, E. and P.— Long .. .. .	1 to each drill hall supplied with Q.F. 12-pdr. 12-cwt. gun
Short .. .. .	" " "
Springs, catch, retaining, breech screw, II. .. .. .	" " "
Springs, extractor .. .. .	" " "
Springs, main .. .. .	" " "
Springs, retaining, lever, b.m. .. .. .	" " "
Washers, needle, large .. .. .	2 to each Q.F. 12-pdr. 12-cwt. gun
Washers, needle, small .. .. .	" " "
Washers, sheath, E. and P. striker .. .. .	" " "
Guns, Lewis, .303" .. .. .	As authorized
Guns, Lewis, .303" :— Rods, cleaning cylinder .. .. .	1 to each .303" Lewis gun
Brushes, wire, rod, cleaning cylinder .. .. .	2 to each .303" Lewis gun
Mops, rod, cleaning cylinder .. .. .	" "
Rods, cleaning, .303" .. .. .	1 to each .303" Lewis gun
<b>Side arms—</b>	
Bandoliers, V.S. tubes, No. 1 .. .. .	1 to each Q.F. 12-pdr. gun
Bandoliers, V.S. tubes, No. 2 .. .. .	1 to each B.L. 4" IX* gun
Brushes, piasaba, Q.F. 3", No. 1, Mark III. .. .. .	1 to each drill hall supplied with Q.F. 12-pdr. 12-cwt. gun
Brushes, rammer and sponge, B.L. 4" gun, chamber No. 2 .. .. .	1 to each B.L. 4" IX* gun
Caps, sponge, No. 7 .. .. .	1 to each 4" brush, rammer and sponge
Cases, cartridge, No. 57, Mark IIIA. .. .. .	1 to each drill hall supplied with O.B.L. 4" IX*.
Cleaners, jag, 4", Mark I. .. .. .	" " "
Cleaners, piasaba, No. 13, Mark I. heads .. .. .	" " "
Ejectors, projectile, B.L. and Q.F. 4", Mark IV. .. .. .	" " "
Ejectors, projectile, Q.F. 12-pdr. .. .. .	1 to each drill hall supplied with Q.F. 12-pdr. 12-cwt. gun
Lanyards, firing, No. 9, W/O loop. .. .. .	1 to each Q.F. 12-pdr. 12-cwt. gun
Lanyards, firing, No. 11, Mark III* .. .. .	" "
Lanyards, firing, No. 16 .. .. .	1 to each B.L. 4" IX* gun
Spindles, cleaner, B.L. 4.7" and 4" .. .. .	1 to each head cleaner, No. 13
Staves end, No. 23, Mark I. .. .. .	1 to each 12-pdr. ejector projectile
Staves end, No. 38, Mark I. .. .. .	1 to each head cleaner, No. 13
Staves, intermediate, B.L. and Q.F. 4.7" and 4", No. 4 .. .. .	" "
Tampons, B.L. and Q.F. 4", W/O stave, Mark III. .. .. .	1 to each B.L. 4" IX* gun
Tampons, Q.F. 12-pdr., 13-pdr., and 3", W/O stave, Mark III. .. .. .	1 to each O.Q.F. 12-pdr. 12-cwt.
Trays, loading, Q.F. 12-pdr., Mark II. .. .. .	" " "
Machines, rocket, signal .. .. .	1 per drill hall
Pistols, signal, Very's cartridge, 1" .. .. .	" "
Magazines, boat .. .. .	" "
Magazines, gig .. .. .	" "

\* Items bracketted and marked \* are supplied on loan.

## ARMAMENT SECTION—continued.

Article.	Basis of Establishment.
Cordite in bulk—	
Cordite, M.D., size 45 .. .. .	4 oz. per drill hall
Cordite, M.D., size 26 .. .. .	" "
Cordite, M.D., size 19 .. .. .	" "
Cordite, M.D., size 16 .. .. .	" "
Cordite, M.D., size 11 .. .. .	" "
Cordite, M.D., size 4½ .. .. .	" "
Cordite, M.D.T., size 5-2 .. .. .	2 oz. per drill hall
Cordite, Webley, pistol, size 1 .. .. .	" "
Cordite, size 20, sliced, blank .. .. .	1 oz. per drill hall
Components, B.L. and Q.F. cartridges, non-explosive—	
Cartridges, Q.F. or Q.F.C.—	
Adapters .. .. .	1 per drill hall
Packages, empty—	
Boxes, cartridge, Q.F. 12-pdr. 12-cwt. .. .. .	" "
Boxes, A.S.A., .303", Half Naval .. .. .	" "
Boxes, A.S.A., G.S. .. .. .	" "
Cases, powder, rectangular "O" (B.L. 4") .. .. .	" "
Cases, powder, metal, lined half .. .. .	" "
Cases, powder, metal, lined, quarter .. .. .	" "
Cases, powder, metal, lined, keys .. .. .	" "
Keys, cases, powder, rectangular—	
No. 1, Mark VI .. .. .	" "
No. 3, Mark II (B.L. 4") .. .. .	" "
Shells, 6" and below—	
Shot, practice, B.L. 6" .. .. .	" "
*Shot, practice, B.L. or Q.F. 4", heavy .. .. .	10 per loading teacher
*Shot, practice, Q.F. 12-pdr., 12 and 8 cwt. .. .. .	" " "
Gunpowder in bulk—	
Gunpowder, blank, L.G. .. .. .	2 oz. per drill hall
Gunpowder, blank, F.G. .. .. .	" "
Gunpowder, shell, P. .. .. .	" "
Gunpowder, shell, Q.F. .. .. .	" "
Gunpowder, R.F.G.² .. .. .	" "
Small arm ammunition—	
Cartridges, small arm, ball, .455", revolver .. .. .	50 rounds for each Officer and P.O.
Cartridges, small arm, ball, .303", Mark VII. .. .. .	150 rounds for each adult
Cartridges, small arm, blank, .303", W/O bullet, Mark V. .. .. .	10 rounds for each adult
Cartridges, .22", R.F. .. .. .	200 rounds for each member
Miscellaneous magazine stores—	
Cartridges, drill—	
*B.L. 4", 7½ lbs., Mark I. .. .. .	10 per loading teacher
Q.F. 12-pdr., 12 and 8 cwt. .. .. .	1 per drill hall
Cartridges, dummy, B.L., 4" .. .. .	" "
Cartridges, dummy—	
*Q.F. 12-pdr. 12-cwt. .. .. .	10 per loading teacher
Q.F. 12-pdr. 12-cwt. blank .. .. .	1 per drill hall
Implements, ammunition—	
Holders, cartridge, Q.F. 12-pdr., 12 and 8 cwt. .. .. .	1 per drill hall
Holders, shell, Q.F. 12-pdr. .. .. .	" "
Keys, No. 5, G.S. fuze-hole .. .. .	" "
Keys, No. 20, T. and P. and D.A., fuzes and adapters, Mark I. .. .. .	" "
Keys, No. 24, adapter or primer .. .. .	" "
Keys, No. 25, adapter or primer .. .. .	" "
Keys, No. 33, night tracers .. .. .	" "
Lights, short, G.S., Mark IV., dummy .. .. .	" "
Portfires, common, dummy .. .. .	" "
Rockets, signal, 1-lb. service, dummy .. .. .	" "

\* Items marked \* are supplied on loan.

## ARMAMENT SECTION—continued.

Article.	Basis of Establishment.
Miscellaneous magazine stores—continued.	
Rockets, sound, ½-lb., Mark II, dummy .. .. .	1 per drill hall
Rockets, sound, ½-lb., Mark II.—	
Detonators, No. 2, dummy .. .. .	" "
G.C. dry primers, rocket, 2-oz., dummy .. .. .	" "
Rockets, sound, uprights, firing .. .. .	2 per drill hall
Rockets, sticks, 5', with notch .. .. .	" "
Rockets, sticks, 4' 6" .. .. .	" "
Rockets, sticks, 1' 6½" .. .. .	" "
Shells, B.L., dummy—	
C.P.C., 6" gun, Mark I. .. .. .	1 per drill hall
C.P., 4" .. .. .	" "
H.E., 4" .. .. .	" "
Shrapnel, 4" .. .. .	" "
Star, 4" .. .. .	" "
Smoke, 4" .. .. .	" "
Shells, Q.F., dummy—	
H.E., 12-pdr. .. .. .	" "
Shrapnel, 12-pdr. .. .. .	" "
Star, 12-pdr. .. .. .	" "
Fuze scales, registered number—	
61A .. .. .	" "
36A .. .. .	" "
59A .. .. .	" "
Stores for instruction—	
Cartridges for instruction—	
M.G., .45", cordite—	
Whole .. .. .	" "
Section .. .. .	" "
Aiming rifle, 1", electric—	
Whole .. .. .	" "
Section .. .. .	" "
Small arm ball, pistol, Webley—	
Whole .. .. .	" "
Section .. .. .	" "
.303", Mark VII.—	
Whole .. .. .	" "
Section .. .. .	" "
Small arm, blank, .303", W/O bullet, VI.—	
Whole .. .. .	" "
Section .. .. .	" "
Aiming rifle, 1" percussion—	
Whole .. .. .	" "
Section .. .. .	" "
S.A. ball, revolver, .455", II.—	
Whole .. .. .	" "
Section .. .. .	" "
Boxes for instructional cartridges, M.G. and S.A.	" "
Fuzes for instruction—	
Percussion, D.A. impact, solid, whole—	
No. 18, Mark II. .. .. .	" "
No. 19A .. .. .	" "
No. 45, Mark II. .. .. .	" "
No. 131 .. .. .	" "
No. 133 .. .. .	" "
Percussion, base, Hotchkiss, IV.—	
Whole .. .. .	" "
Section .. .. .	" "



ARMAMENT SECTION—*continued.*

Article.	Basis of Establishment.
Stores for instruction— <i>continued.</i>	
Fuzes for instruction— <i>continued.</i>	
T. and P., No. 92, Mark II.—	
Whole .. .. .	1 per drill hall
Section .. .. .	"
T. and P., No. 069, whole, solid, No. 81, Mark II.—	
Whole .. .. .	"
Section .. .. .	"
Percussion, base, medium, No. 12, Mark XI.—	
Whole .. .. .	"
Section .. .. .	"
Percussion, base, large, No. 16, Mark IV., W/O delay—	
Whole .. .. .	"
Section .. .. .	"
Percussion, base, large, No. 15, Mark IV., whole, solid	
T. and P., No. 93, Mark I.—	
Whole .. .. .	"
Section .. .. .	"
Time, No. 200, solid, whole	"
D.A., No. 44, Mark IV., solid, whole	"
H.V., No. 8, solid, whole	"
Time, solid, whole—	
No. 80/44 .. .. .	"
No. 124 .. .. .	"
No. 185 .. .. .	"
Gaines for instruction, No. 8, Mark III., solid, whole	"
Boxes for instructional fuzes..	"
Primers for instruction—	
Percussion, No. 2, Mark IV.—	
Whole .. .. .	"
Section .. .. .	"
Percussion, No. 1, Mark II.	
Whole .. .. .	"
Section .. .. .	"
Tubes for instruction—	
V.S., electric, "S," large—	
Whole .. .. .	"
Section .. .. .	"
V.S., electric, "P," Mark VI. —	
Whole .. .. .	"
Section .. .. .	"
V.S., electric, large, Mark IV.—	
Whole .. .. .	"
Section .. .. .	"
V.S., percussion, Mark VII.—	
Whole .. .. .	"
Section .. .. .	"
V.S., percussion, large—	
Whole .. .. .	"
Section .. .. .	"
Boxes, instructional, tubes and primers	"

## GUNMOUNTING SECTION.

Article.	Authorized allowance of spare parts, &c.	
	For each R.A.N.R. Depot affected.	To be maintained at Gunmounting Depot, Sydney.
4" C.P.I. mountings .. .. .	As authorized	
Carriage—		
Pin and chain for capsquare .. .. .	1	..
Stud for capsquare .. .. .	1	..
Cradle—		
Plug-filling and air .. .. .	2	..
Plug-filling drain .. .. .	1	..
Washer plug drain air and filling .. .. .	3	..
Washer front and rear end .. .. .	2	..
Hat leather .. .. .	1	..
Spring R.O., right hand .. .. .	..	2
Spring R.O., left hand .. .. .	..	2
Front compressor plate .. .. .	..	1
Disc R.O. springs .. .. .	..	3
Rear compressor plate .. .. .	..	1
Running out rod .. .. .	..	1
Compressor tube .. .. .	..	1
Nut compressor rod .. .. .	..	1
Bush compressor rod .. .. .	..	1
Screw front compressor plate .. .. .	..	2
Stop R.O. spring .. .. .	..	1
Screw securing stop .. .. .	..	2
Piston rod .. .. .	..	1
Plug cylinder .. .. .	..	1
Neck ring .. .. .	..	1
Gland .. .. .	..	1
Nut Piston rod .. .. .	..	1
Screwed collar piston rod .. .. .	..	1
Retarding ram .. .. .	..	1
Valve spindle by-pass .. .. .	..	1
Nut lock valve spindle .. .. .	..	1
Screws for bush .. .. .	..	3
Screw locking piston rod .. .. .	..	1
Lifting eye .. .. .	2	..
Training gear—		
*Belleville spring washer .. .. .	1	..
*Oil, screws .. .. .	1	..
*Washer oil screws .. .. .	1	..
Complete set of split pins, .. .. .	1	sets
Pinion, training .. .. .	..	1
*Wormwheel, training .. .. .	..	1
*Friction disc steel .. .. .	..	4
*Friction disc M.B. .. .. .	..	4
*Worm training and elevating .. .. .	..	2
*Bevel wheel training worm shaft .. .. .	..	1
*Bevel pinion training handwheel shaft .. .. .	..	1
*Training handwheel shaft .. .. .	..	1
*Training shaft .. .. .	..	1
Compressor nut .. .. .	..	1
*Friction washer .. .. .	..	8
*Collar training pinion shaft .. .. .	..	1
*Collar training bevel shaft .. .. .	..	1
Compressor plate .. .. .	..	1
*Training worm shaft .. .. .	..	1
*Collar training worm shaft .. .. .	..	1
*Training handwheel .. .. .	..	1
*Handle for handwheel .. .. .	..	1
*Spindle for handle .. .. .	..	1

\* Gear interchangeable with 4" C.P. III. and C.P. III. C. mountings.

GUNMOUNTING SECTION—*continued.*

Article.	Authorized allowance of spare parts, &c.	
	For each R.A.N.R. Depot affected.	To be maintained at Gunmounting Depot, Sydney.
4" C.P.I. mountings— <i>continued.</i>		
Firing gear.		
Rod, complete, with handle, shaft, crank, rod spring, &c. . . . .	..	1
Base—		
*Rollers .. .. .	..	2
Pin, rollers .. .. .	..	2
*Guard, ring .. .. .	..	1
Elevating gear—		
*Worm wheel elevating .. .. .	..	1
*Shaft pinion and worm wheel, elevating .. .. .	..	1
Nut pinion and worm wheel, elevating .. .. .	..	1
Holding screw elev. worm shaft .. .. .	..	1
Bevel wheel elev. handwheel shaft .. .. .	..	2
Bevel pinion elev. worm shaft .. .. .	..	1
Nut worm and handwheel shaft .. .. .	..	2
Shaft elevating worm .. .. .	..	1
Shaft elevating handwheel .. .. .	..	1
*Handwheel, elevating .. .. .	..	1
*Pin handle, elevating .. .. .	..	1
*Handle .. .. .	..	1
Elevating pinion stem body rest .. .. .	..	1
*Bracket, body rest .. .. .	..	1
*Body rest .. .. .	..	1
*Clamping handle .. .. .	..	2
*Bolt and nut for clamping .. .. .	..	2
*Pointed, elevating and screws complete .. .. .	..	2
Sighting gear—		
Sights, complete .. .. .	..	1
Night sight gear—		
Gear illuminating sight .. .. .	1	..
Cables, complete .. .. .	1	..
Connection, three-way .. .. .	1	..
Holder lamp, deflection complete .. .. .	1	..
Holder lamp, range complete .. .. .	1	..
Switch night sight .. .. .	1	..
Switch dial lampsight .. .. .	1	..
Tools—		
Spanner, piston rod nuts .. .. .	1	1
Spanner, cylinder plug glands .. .. .	1	1
Spanner for compressor bolt and adjusting screw .. .. .	1	1
Wrench T-handled for screws of elev. arc .. .. .	1	1
Tool for cutting leather washers .. .. .	1	..
Mould cup leather .. .. .	1	..
Box for tools and spare parts .. .. .	1	..
Muzzle cross wires .. .. .	..	1
Bore telescope and holder .. .. .	..	1
12-pdr. P.V. mountings .. .. . As authorized .. .. .		
Cradle—		
Gland, piston rod, outer .. .. .	..	1
Gland, piston rod, inner .. .. .	..	1
Plugs, airhole .. .. .	1	..
Plugs, filling hole .. .. .	1	..
Plugs, drain hole .. .. .	2	..
Plugs, tank cleaning hole .. .. .	1	..
Spring, running out, complete .. .. .	..	1
Piston rod, complete .. .. .	..	1
Plug, hydraulic cylinder .. .. .	..	1
Plunger controlling running out .. .. .	..	1
Valve key and bolt securing .. .. .	..	1

\* Gear interchangeable with 4" C.P. III. and O.P. III. C. mountings.

GUNMOUNTING SECTION—*continued.*

Article.	Authorized allowance of spare parts, &c.	
	For each R.A.N.R. Depot affected.	To be maintained at Gunmounting Depot, Sydney.
12-pdr. P.V. mountings— <i>continued.</i>		
Carriage—		
Pins securing cap squares .. .. .	1	1
Body rest, with I.R. pad .. .. .	..	1
Elevating gear—		
Washer spring belleville .. .. .	1	..
Wheel hand metal with handle .. .. .	..	1
Pinion, elev. combined with shaft, &c. .. .. .	..	1
Shaft wheel hand, elevating and bevel pinion combined .. .. .	..	1
Pinion bevel elevating .. .. .	..	1
Wheel worm .. .. .	..	1
Worm .. .. .	..	1
Arc elevating .. .. .	..	1
Shaft worm elevating .. .. .	..	1
Firing gear—		
Cable from striker to safety contact on breech screw, complete .. .. .	..	1
Pistol grip, complete .. .. .	..	1
Box battery .. .. .	..	1
Cable, from striker to safety contact on breech mechanism .. .. .	..	1
Cable from safety contact on B.M. to duplex contact on gun .. .. .	..	1
Cable from contact on cradle to pistol .. .. .	..	1
Cable from pistol to battery .. .. .	..	1
Cable from battery to earth connexion .. .. .	..	1
Contact on gun .. .. .	..	1
Contact on cradle .. .. .	..	1
Bracket for contact on cradle .. .. .	..	1
Bracket for contact on gun .. .. .	..	1
Dummy connexion on gun for auxiliary circuit .. .. .	..	1
Safety contact on carrier of B.M. .. .. .	..	1
Safety contact on carrier of breech screw .. .. .	..	1
Night sight gear—		
Cable N.S. from telescope to switch .. .. .	2	..
Cable N.S. from switch to three-way connexion .. .. .	2	..
Switch dial lamp .. .. .	1	..
Switch night sight .. .. .	1	..
Cable N.S. from battery-box to three-way connexion .. .. .	2	..
Cable duplex from dial lamp switch to dial lamp .. .. .	1	..
Range dial lamp-holder .. .. .	1	..
Deflection dial lamp-holder .. .. .	1	..
Three-way piece .. .. .	1	..
Cable from three-way to dial lamp switch .. .. .	1	..
Cable connecting night sight switches .. .. .	1	..
Telescope V.P. .. .. .	1	..
Training gear—		
Worm .. .. .	1	..
Wheel hand with handle and steel grub screw .. .. .	1	..
Shaft training .. .. .	1	..
Ball bearing for end of worm .. .. .	1	..
Sighting gear, complete, set .. .. .	..	1

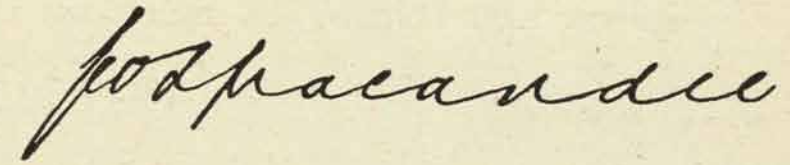
*M. B. Martin*

# Commonwealth Navy Orders.

Navy Office, Melbourne,  
28th August, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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286.	Fires in Motor Boats—Prevention and Extinction.
287.	Excess Luggage Warrants—Irregular use of.
288.	Corrigendum.

283.

**NAVAL BOARD—TEMPORARY APPOINTMENTS.**

Vice Admiral Sir Allan F. Everett, K.C.M.G., K.C.V.O., C.B., First Naval Member, will leave Melbourne for Great Britain on 29th August, 1923. The following temporary appointments will take effect on and from 30th August:—

Captain George F. Hyde, A.D.C., R.A.N., to be Acting First Naval Member, as Commodore, 2nd Class.

Captain Ralph S. Sneyd, D.S.O., R.N., to be Acting Second Naval Member.

2. Captain Sneyd will continue to be in command of Flinders Naval Depot. He will visit the Navy Office as necessary in connexion with his duties as Acting Second Naval Member of the Navy Board.

(G.A. 404/202/31.)

284.

**ELECTRIC HAND LANTERNS FOR MEDICAL USE.**

For emergency purposes in the event of the failure of electric light in H.M.A. Ships, Oldham's Miners' Lamps (electric) are approved for supply for medical use as follows:—

**WAR ESTABLISHMENT.**

Light Cruisers	.. 12 No.	Each Action Station	.. 3 No.
Sloops	.. 6 No.	Each Stretcher Party	.. 1 No.
Hospital Carriers	.. 12 No.		

**PEACE ESTABLISHMENT.**

Ships carrying Medical Officers .. 2 No. ... Torches or Hand Lamps (portion of the above War Supply).

2. The Senior Medical Officer, Garden Island, should make necessary arrangements with the Naval Store Officer to ensure that the required supply of abovementioned lamps is held in readiness for issue with special Medical Stores on the outbreak of hostilities.

3. H.M.A. Ships should forward Demands on Naval Store Officer, Sydney, for present requirements accordingly.

(S.A.450/39/19.)

285.

**COMPOSITION OF PAINT TO BE USED IN PAINTING DOUBLE BOTTOMS AND CONFINED SPACES.**

Particular attention is drawn to Admiralty Fleet Order 1685/1923 on the above subject.

(S.A.612/233/23.)

286.

**FIRES IN MOTOR BOATS — PREVENTION AND EXTINCTION.**

The directions contained in Admiralty Fleet Order 1110 of 1923 should be read and observed in conjunction with Article 124, Consolidated Navy Orders, 1911-1920.

(G.A.475/202/11.)

287.

**EXCESS LUGGAGE WARRANTS — IRREGULAR USE OF.**

Attention is drawn to Article 22 of the Financial Regulations and Instructions (Sea-Going) and to Navy Order No. 252 of 1922 regarding the issue of Excess Luggage Warrants.

2. The Departmental Warrant for excess luggage is issued to cover charges on *necessary service baggage* of members of the Permanent Naval Forces only. The attention of officers authorized to issue Railway Warrants is to be drawn to the necessity for impressing on ranks and ratings that the excess luggage of any person, other than the person to whom the excess luggage warrant is issued, should not be booked on the Departmental Warrant.

(A.A.401/221/33.)

288.

**CORRIGENDUM.**

Navy Order No. 266 of 1923 is amended by omitting the words "distinguished by a (x)" in paragraph 4, line three, of Section V., and inserting in their stead the words "distinguished by a (†)."

(P.A.559/216/58.)

*m. A. Martin*

289—295

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
4th September, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. O. Macarandee*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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294.	Registered Telegraphic Addresses.
295.	Local Additions to Government Telegraph Code.

*Naval Ap  
Reps + Inst  
Amendment*

289.

**IRREGULARITIES OF COASTAL LIGHTS—REPORTING OF.**

Reports have been received concerning the irregularity of some Light<sup>s</sup> around the coast. When reporting these to the Navy Office a similar report should be sent to the District Lighthouse Engineer of the State in which the Light is situated. The telegraphic address of this official in each State is "Commonwealth Lighthouses."

2. The Lights of each State are administered as follows:—

Western Australia and Northern Territory	District Lighthouse Engineer, 14 Dalgety's Buildings, Fremantle, Western Australia.
Queensland .. .. .	District Lighthouse Engineer, Q.T.C. Buildings, Petrie's Bight, Brisbane, Queensland.
Victoria .. .. .	District Lighthouse Engineer, Wills-street, Melbourne.
New South Wales .. .. .	Assistant District Officer, 145 George-street North, Sydney, New South Wales.
Tasmania .. .. .	Lighthouse Inspector, corner Gladstone-street and Salamanca-place, Hobart, Tasmania.
South Australia .. .. .	District Lighthouse Engineer, Queen's Buildings, Port Adelaide, South Australia.

(GA.658/201/56.)

290.

**OFFICERS AND MEN PROCEEDING TO UNITED KINGDOM.**

Navy Order No. 205 of 1920 is cancelled and the following Navy Order is substituted:—

Officers and Men proceeding to the United Kingdom should in all cases be discharged to the Books of H.M.A.S. *Cerberus* for passage. Pay documents are to be dealt with in the following manner:—

In cases where Officers and Men in special circumstances take passage direct to London Naval Depot from H.M.A. Ship in which serving and not from H.M.A.S. *Cerberus*, the former Ship shall prepare Transfer List in duplicate, one copy to be forwarded to the Naval Representative, without fail by the same vessel in which the Officer or Man is travelling. The second copy is to be forwarded to H.M.A.S. *Cerberus* with a note thereon of date of despatch of original to United Kingdom and Ship by which Officer or Man is travelling.

On receipt of duplicate Transfer List in H.M.A.S. *Cerberus* the Officer or Man is to be entered on *Cerberus* ledger and the state of his account shown in *Cerberus*, and duplicate Transfer List forwarded without delay to the Naval Representative.

It will be the responsibility of the Ship discharging the Officer or Man to advise *Cerberus* of any change in account that occurs after the Officer or Man has been discharged for passage, particularly where passage is taken direct and not through *Cerberus*.

It will be the duty of *Cerberus*, and not the Ship from which the Officer or Man is discharged, to advise the Naval Representative of any variation made in the account after the despatch of the Transfer List. Any alteration in respect of allotment in force will also be notified to Navy Office by *Cerberus*.

The Officer or rating in charge of a draft will be responsible for notifying *Cerberus* immediately, by telegram, of any member of the draft, who fails to complete passage to the United Kingdom on account of death, sickness, desertion, &c., the Naval Representative being also informed on arrival in the United Kingdom. If the first opportunity for making this report is on arrival in England, it should be made through the Naval Representative.

Officers or Men received in H.M.A. Depot, London, from Ships other than *Cerberus* are to be treated as "Received from H.M.A.S. *Cerberus*."

The Transfer Lists of Officers and Men transferred direct from *Cerberus* to H.M.A. London Depot, are to be forwarded by the vessel in which the Officer or Man takes passage.

(P.A.323/1/142.)

291.

**OFFICERS' PAY BOOKS AND CASUAL PAYMENTS BOOKS—EXAMINATION OF.**

Examination of Officers' Pay Books (A.S. 57) and Casual Payments Books (A.S. 18) forwarded into office by Ships and Establishments as required by Navy Order 379 of 1922, indicates that regulations and instructions governing the use of these books are not being observed in many particulars.

2. The attention of Commanding Officers and Accountant Officers is directed to the necessity for strict compliance with the provisions of Naval Account and other Regulations in connexion with the completion of these supporting vouchers to payments, particularly in regard to the undermentioned matters:—

	Reference to Relative Instruction.
1. Payments through Casual Payments Books (A.S. 57) should be confined to Petty Officers and Men; payments to Officers to be made through Officers' Payments Book (A.S. 18).	Naval Account Regulations and Instructions. Article 130 (10) Article 130 (15).
2. A signature should be obtained for each payment made, the member concerned signing in person for the amount shown opposite his name, except as provided hereunder. <i>Note</i> .—Cases have come under notice where surname only appears as signature; it is desirable that signature include initials of Christian name and full surname in all cases.	Naval Account Regulations and Instructions. Article 130 (10) Article 130 (15).
(a) Where it is not practicable for an Officer or man personally to sign for the amount due to him, he may in writing authorize an agent to so sign on his behalf, such authorization to be permanently attached to the page of the book on which payment appears.	Naval Account Regulations and Instructions. Article 350.

## OFFICERS' PAY BOOKS—continued.

	Reference to Relative Instruction.
(b) The medical officer should sign for amounts due to members in the Sick Bay who are unable to sign in person.	Naval Account Regulations and Instructions. Article 130 (10).
3. In no circumstances should payments through Officers' and Casual Payments Books include items which it is usual to pay on voucher through the Cash Account, or any amount not included in the Ship's Ledger. Fines imposed by a Civil Court may, however, be paid through the Casual Payments Book in the manner stated in the regulation quoted opposite.	Naval Account Regulations and Instructions. Article 113.
4. A separate page of each book should be opened for each pay period. Each quarter's transactions should be self-contained and a separate sheet used for the first period of each quarter in order that the transactions for the final pay period of the preceding quarter may be forwarded into office with the quarter's transactions.	Naval Account Regulations and Instructions. Article 130 (11).
5. Certificates of Casual and Officers' payments should be furnished at the foot of the total payments for each pay period of the quarter by both the Commanding Officer and Accountant Officer, a reference being furnished to the pay certificate in which the amount is included together with the date thereof.	Navy Order 379/22.
6. Alterations should be initialled by the person making same, except that:—	Naval Account Regulations and Instructions. Article 130 (14).
(a) Alterations in amounts paid should be initialled by both the payee and the Accountant Officer, and	
(b) Any alteration in total amounts for periods should be initialled by both the Commanding Officer and the Accountant Officer.	
7. Special care is to be taken to insure that sheets forwarded into office in support of payments made through Officers' and Casual Payments Books for each quarter are properly bound and covered to obviate any possibility of mutilation in transit.	Navy Order 379/22.

3. In addition to Forms A.S. 57 (Officer's Pay Book) and A.S.17 (Casual Payments Book) Form A.S. 17 (B) (Payments to Officers in tenders) is to be forwarded into office if any transactions have been recorded thereon during the quarter.

(G.A.418/2/202.)

292.

## WIRELESS TRAFFIC WITH H.M.A. SHIPS—ACCOUNTING FOR.

The following instructions regarding the procedure to be followed in respect of the above subject are promulgated for general information:—

- (a) Monthly returns of official messages, on Form A.S. 1097Z, and private messages, on Form S 536, are to include both outward and inward messages. See N.O. 58/1924
- (b) The column on Form S.536 for the charge in respect of private messages is to be totalled. A certificate should be given on the form by the Accountant Officer, to the effect that Such amount has been debited in the Cash Account for the month for which the Return is furnished, and the return forwarded as an enclosure to Ship's Monthly Cash Account.
- (c) As instances have occurred where the cost of private W/T. messages has not been recovered during the month of despatch owing to the Accountant Officer not being aware that the message had been sent, action should be taken to ensure that the Accountant Officer is advised at once of all private messages despatched, in order that the cost may be brought to account in the current Cash Account. Private messages should be paid for at the time of despatch.
- (d) In cases where a message is despatched by one ship on behalf of another, such message should be included in the Monthly Return of the despatching ship with a notation that the message originated in H.M.A.S. (state the name of originating ship), and monthly Return of originating ship should also include this message with a notation that it was despatched by H.M.A.S. (state the name of despatching ship). If a private message, the cost should be brought to account in the Cash Account of the originating Ship. This information is essential, as claims made on Department for radio messages from H.M.A. Ships indicate the despatching ship only.
- (e) The following are the charges <sup>per word</sup> on radio telegrams transmitted by H.M.A. Ships:— N.O. 311/23.

## SERVICE MESSAGES.

Via Commonwealth Coast Stations.

	Coast Charge	Land Line Charge	Ship Charge
To Naval Establishments and Offices, R.A.N. and R.N. Ships	..	..	..
To Australian Merchant Ships	..	..	..
To British Merchant Ships	..	..	..

*Land line charges 2d. per word*

Sent direct from Ship to Ship.

To Australian Merchant Ships	..	Ship Charge	..	1d.
To British Merchant Ships	..	Ship Charge	..	2d.

Settlement for service messages is effected by Navy Office and no charges are collected on board.

## PRIVATE MESSAGES.

(Charges to be collected on board the Ship from which the Message is despatched).

*Viâ Commonwealth Coast Stations.*

To Australia .. .. .	Coast Charge .. .. .	3d.
	Land Line Charge .. .. .	1d.
	Ship Charge .. .. .	2d.
To Australian Merchant Ships ..	Coast Charge .. .. .	3d.
	Land Line Charge .. .. .	1d.
	Sending Ship Charge .. .. .	2d.
	Receiving Ship Charge .. .. .	2d.
To British and Foreign Merchant Ships	Coast Charge .. .. .	6d.
	Land Line Charge .. .. .	1d.
	Sending Ship Charge .. .. .	2d.
	Receiving Ship Charge .. .. .	4d.
To R.N. Ships .. .. .	Coast Charge .. .. .	6d.
	Land Line Charge .. .. .	1d.
Press Messages .. .. .	Coast Charge .. .. .	1½d.
	Land Line Charge .. .. .	d.
	Ship Charge .. .. .	2d.

*Sent direct from Ship to Ship.*

To Australian Merchant Ships ..	Sending Ship .. .. .	2d.
	Receiving Ship .. .. .	2d.
To British and Foreign Merchant Ships	Sending Ship .. .. .	2d.
	Receiving Ship .. .. .	4d.

NOTE.—Attention is particularly drawn to the necessity for collecting on board Ship the Sending Ship Charge of 2d. per word on private messages.

(f) Where the charges on private messages transmitted *viâ* a Coast Station other than Commonwealth are not known, the Coast Station should be asked for its charges, together with Land Line or Cable rates for delivery of the particular message to destination.

(g) Navy Order No. 244 of 1919 is hereby cancelled.

(AA.401/219/63.)

293.

### RESPONSIBILITY FOR VERIFICATION OF PUBLIC FUNDS HELD ON H.M.A. SHIPS.

It has come under the notice of the Naval Board that the checks prescribed by Regulations and Instructions to be carried out by the officers responsible have, in some instances, not been fully complied with and as a result of such omission a loss of public funds was facilitated.

The attention of Commanding Officers and Accountant Officers is, therefore, directed to the necessity for strict compliance with the specific Instructions in force relating to the verification of the whole of the cash on board in the charge or custody of the Accountant Officer, viz. :—

*Article 123—Naval Account Regulations and Instructions.*

(See also King's Regulations and Admiralty Instructions Article 588). "Verification of balance of Public Money."

*Article 1335 of King's Regulations and Admiralty Instructions.*

Accountant Officers weekly report of balance of public money in his hands.

*Article 1666 of King's Regulations and Admiralty Instructions.*

Use of Cash Balance Book on all occasions when public cash is counted.

The following amendment of Naval Account Regulations and Instructions has been approved :—

Article 123 is amended as follows :—

Clause (2) is amended—

- (i) by inserting after the word "Statement" in line six of paragraph (a) the words "(Form A.D. 452A)";
- (ii) by adding at the end of paragraph (a) thereof the following :—

"The Examining Officer is to see that a record of the balances has been entered in the Cash Balance Book (Form A.S. 39) and after satisfying himself that these balances are correct, he is to countersign the latter book in the space provided."

(AA.418/202/21.)

294.

### REGISTERED TELEGRAPHIC ADDRESSES.

With reference to Navy Order No. 286 of 1922, attention is drawn to the fact that "NAVRES" has been omitted as a registered telegraphic address.

2. Telegrams are still being received at the General Post Office (Telegraph Branch), addressed to "NAVRES." This form of address is to be discontinued.

(G.238/1/23.)

295.

### LOCAL ADDITIONS TO GOVERNMENT TELEGRAPH CODE.

The following significations are to be inserted in Appendix X of Government Telegraph Code, commencing at page 700 with group ZOZWU :—

PAGE 700.

ZOZWU	Gladstone Jervis Bay Launceston Port Darwin Rabaul Townsville	ZOYRY	Warmambool Port Pirie Port Melbourne Port Philip Port Lincoln
to	Maryborough Cooktown Bundaberg Port Kembla Westernport	to	Port Jackson Madaug Eitape Kieta Tulagi Bynoe
ZOYPA	Flinders Naval Depot	ZUAED	Hervey Bay



ZUAHA	Wondlark Island Duok Island Bunbury Geraldton Roebourne	ZJBAG	Wallaroo Burnie
to	Port Hedland Port Moresby Samarai Lord Howe Island Flinders Island King Island	to	Port Stephens
ZUAZI	Port Fairy	ZUBGA	Gabo Island

2. The above are also to be inserted in pencil in correct alphabetical sequence in the Code, adding in brackets "(R.A.N. only)."

3. A pencil note is to be placed at the top of pages 700 to 703 in all copies of Government Telegraph Code, as follows:—

"To be used only in communication with holders in H.M.A. Naval Service."

4. Suggestions as to additional geographical places, words and phrases which are not provided for in the Code and are frequently used locally should be forwarded to Navy Office.

(S.C. 1997/7/23.)

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
11th September, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board.

*J. P. Macandee*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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298.	Advertising Accounts—Contracts.
299.	Payment of Salary in advance when proceeding on Recreation Leave.

*Naval ofc  
N. H. Rego (S)  
amended*

296.

**HIGHER EDUCATIONAL TEST—TEXT BOOK.**

After the next Higher Educational Test to be held in October, 1923, *Gateways of Commerce* (Fairgeieve and Young) will be used in the Royal Australian Navy as Geography Text Book, in lieu of *Applied Geography* (Scott Keltie).

(G.A. 571/201/93.)

*(This Order will be reprinted for posting on Notice Boards.)*

297.

**SECONDARY BATTERIES, ETC., FOR FIRE CONTROL—ACCOUNTING.**

With reference to A.F.O. 1116/1923 relative to the accounting for Secondary Batteries, &c., for Fire Control on H.M. Ships, approval is given to transfer to Lists of Fixtures of H.M.A. Ships all Secondary Batteries of the patterns referred to, together with Cells and Steel Trays used with these Batteries, which may be on charge in the Ships Naval Store Accounts, and which are at present allowed by Establishment. When the above-mentioned transfers have been effected, Forms D 526 are to be prepared in the usual manner and forwarded to the Captain-in-Charge, New South Wales.

(S.A. 612/208/5.)

298.

**ADVERTISING ACCOUNTS—CONTRACTS.**

It has been decided that, as from 1st July, 1923, the cost of advertising in connexion with contracts for supplies and services for the Defence Department will be met from the Munitions Supply Branch, Contingencies Vote. Any claims received should, therefore, be forwarded to the Secretary of the District Contract Board in the State concerned.

2. The following amendment of Naval Account Regulations and Instructions is approved:—

Article 236 is amended by adding new clause, as follows:—

“(2) The cost of advertising in connexion with contracts is payable from the Munitions Supply Branch, Contingencies Vote, and accounts should be forwarded to the Secretary of the District Contract Board.”

(A.A. 401/223/22.)

299.

**PAYMENT OF SALARY IN ADVANCE WHEN PROCEEDING ON RECREATION LEAVE.**

The following amendments of Regulations and Instructions are approved:—

**1. NAVAL ACCOUNT REGULATIONS AND INSTRUCTIONS.**

Article 253 is repealed, and the following Article is inserted in its stead:—

253. (1) All Permanent and Temporary Officers of the Service when proceeding on Recreation Leave may be paid in advance (if they so desire) the amount of salary and allowances which will fall due for payment during such leave.

(2) Payments made should not exceed the amount which would ordinarily fall due for payment during the period of one year's recreation leave, *i.e.*, 18 days (or as the case may be) from date of commencement of leave.

(3) In cases where accumulated leave is granted covering more than one year's leave, advances of salary and allowances may be made after each period of leave due for one year has expired for the amount which would ordinarily fall due for payment during the next period of one year's leave. In no case should the advance be in excess of the amount which would be ordinarily due for payment during the period of leave for which the advance is made.

Circular Letters 237, 21/4949, 1922/12, and 1922/36 are hereby cancelled.

**2. FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

Article 29 is amended by adding the following paragraphs:—

Payments made should not exceed the amount which would ordinarily fall due for payment during the period of one year's recreation leave.

In cases where accumulated leave is granted covering more than one year's leave, advances of pay and allowances may be made after each period of leave due for one year has expired for the amount which would ordinarily fall due for payment during the next period of one year's leave. In no case should the advance be in excess of the amount which would be ordinarily due for payment during the period of leave for which the advance is made.

(A.N. 30/1/64.)

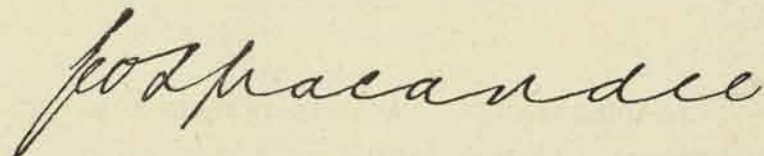
*No. H. Martin*

# Commonwealth Navy Orders.

Navy Office, Melbourne,  
18th September, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
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300.

**TRAINING OF BOY WRITERS AND SUPPLY BOYS.**

In accordance with Training Ship Regulations, Boy Writers and Supply Boys, after final selection in H.M.A.S. *Tingira* for their rating, undergo a period of three months' training. On completion of this training, these Boys will in future be drafted direct to Sea-going Ships.

2. Accountant Officers of the Ships to which these Boys are drafted are to consider themselves personally responsible that their training in their respective duties is continued on proper and systematic lines.

(G.A.629/206/36.)

301.

**LEADING SEAMEN — VACANCIES IN FLEET NUMBERS.**

Attention is drawn to the fact that there is at present a large number of vacancies in Fleet numbers for Leading Seamen.

2. The qualifications necessary for the rating of Leading Seaman, *vide* Appendix XV., Part I., No. 3, King's Regulations and Admiralty Instructions, are as follow :—

One year's Sea-going service as Able Seaman, and must be recommended by Captain of last Sea-going Ship.

Candidates must have passed the Educational Test, Part One, and a professional examination.

3. Ratings are eligible for examination for Leading Seaman at any time after being rated Able Seaman.

4. Until existing vacancies are complete, Commanding Officers are to forward Form A.S. 507—Ratings recommended for Advancement — to the Commanding Officer, Flinders Naval Depôt, Westernport, immediately an Able Seaman becomes eligible and is recommended for the higher rating, instead of quarterly, as is usually the case.

(PA.349/12/23.)

*(This Order will be reprinted for posting on Notice Boards.)*

302.

**CARE AND UPKEEP OF GRAVES OF DECEASED NAVAL PERSONNEL.**

Attention is directed to the necessity for compliance with the provisions of paragraph 3 (a) of Navy Order No. 306 of 1922, regarding the reporting to Navy Office of the particulars of burial of deceased Naval personnel.

2. Should Form A.S. 1121 (Report of Death) have been rendered prior to burial, the particulars required are to be furnished on Form A.S. 51 (Monthly Return of Deaths and Desertions).

3. The Return, notifying the location of graves to be inspected, will in future be issued from Navy Office half yearly instead of quarterly.

4. Navy Order No. 306 of 1922, paragraph 3 (a) and (b) is amended accordingly.

(PA.446/201/20.)

303.

**KITS—OFFICERS' STEWARDS AND COOKS, 3rd and 4th CLASS, AND BOY SERVANTS.**

The provisions of A.F.O. 1478 of 1923 relating to the kits of Officers' Stewards and Cooks, 3rd and 4th Class, and Boy Servants, have been adopted in the Royal Australian Navy with the exception that the double-breasted suit will be of Diagonal Serge instead of Cloth.

2. The following amendment of Financial Regulations and Instructions (Sea-going) is approved :—

Article 80, Kits — Class III.—Petty Officers, men and boys not dressed as Seamen is amended by omitting the following notation appearing against the first three items :—

“ S.B. Serge Suit in lieu for Officers' Stewards and Cooks, 3rd Class.”

(S.A.516/201/7.)

304.

**DISPOSAL OF BOOKS AND ACCOUNTS OF A SHIP ON PAYING OFF.**

When any Ship of the Royal Australian Navy is to be paid off, all books and accounts of the Ship not required to close off the accounts are to be dealt with in accordance with the provisions of Article 1123 of the King's Regulations and Admiralty Instructions.

2. Consequent upon the above, the following amendments of Naval Account Regulations and Instructions have been approved :—

(1) Immediately after Article 75 insert new Article 75A, to read as follows :—

“ 75A. *Final Disposal of Books and Accounts on Ship's Paying Off.*

When any H.M.A. Ship is about to be paid off, all books and accounts of the Ship not required to close the accounts shall be forwarded to the Branches of Navy Office concerned, unless otherwise provided for in these Regulations and Instructions.

(2) Article 81 is amended by adding the following new clause (2) to read as follows :—

“ (2) The counterfoils of all completed Official Receipt Books (Form A.S. 65z) shall be forwarded to the Director of Navy Accounts, as early as practicable.

(3) Article 453 is repealed and the following inserted in its stead :—

“ 453. *Disposal of Completed Books.*—The Counterfoils of completed railway warrant books shall, immediately after reference to the paid account has been noted thereon, be forwarded to the Director of Navy Accounts.”

(A.A. 584/205/5.)

305.

**ISSUE OF RAILWAY PASSES AT COMMONWEALTH EXPENSE TO PROCEED ON LEAVE.—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

With reference to Navy Order No. 254 of 1923, the following amendment to Financial Regulations and Instructions (Sea-going) (59) is approved:—

Clause 4 of Article 21 is amended by adding at the end of paragraph (i) thereof the words:—

“ This concession shall apply also where leave is granted from any other port, provided that warrants at Government expense shall not be issued for tickets to any place within the State in which the Port from which leave is granted is situated.”

(A.A.43/3/573.)

(The above will be reprinted as an Amendment.)

306.

**CORNERED BEEF AND CORNERED MUTTON—COMPULSORY ISSUE.**

In order to provide a turnover within the period of warranty for the Emergency Reserve of Corned Beef and Corned Mutton maintained at Royal Edward Victualling Yard, it has been decided that, until further notice, a compulsory issue of these Preserved Meats in the form of a dinner or supper ration is to be made at the rate of one pound per man per quarter in all Shore Establishments and stationary ships and in Sea-going Ships fitted with cold storage accommodation. For the present Corned Beef and Corned Mutton are to be issued in equal proportions.

(S.A.668/211/4.)

307.

**CONTRACT DEMANDS.**

With reference to Navy Order 410 of 1922, a standard Contract Demand Form for use in obtaining stores through Contract Boards has been adopted for use in the Naval Service and all Officers concerned are to cause the new form to be introduced forthwith in lieu of form previously used, *vide* Appendix I. of Contract Board Instructions. A first supply has been made.

2. Stock of the new Contract Demand Forms will be maintained by the Naval Store Officer, Sydney, from whom future requirements are to be demanded.

3. Should it not be possible at any time, when it is desired to obtain stores through the Contract Board, to complete one of the certificates provided on Contract Demand in respect to the necessity for the purchase of the stores, the Contract Demand is to be forwarded to either the Director of Naval Stores, Director of Victualling, Director of Naval Medical Services or Director of Ordnance, Torpedoes and Mines, as may be applicable, for necessary action.

(GB.480/9/201.)

308.

**TYPEWRITERS AND DUPLICATORS FOR USE IN R.A.N.R. DISTRICTS AND SUB-DISTRICTS.**

The following Establishment of Typewriters and Duplicators for use in R.A.N.R. Districts and Sub-Districts is approved:—

Office.	Typewriters.	Duplicators.
<i>Queensland—</i>		
Brisbane District Office .. ..	3	1
Brisbane Sub-District Office .. ..	2	—
<i>New South Wales—</i>		
Sydney District Office .. ..	3	1
Sydney Sub-District Office .. ..	3	—
Newcastle Sub-District Office .. ..	2	1
<i>Victoria—</i>		
Port Melbourne District Office .. ..	3	1
Port Melbourne Sub-District Office .. ..	2	—
Williamstown Sub-District Office .. ..	2	—
Geelong Sub-District Office .. ..	2	1
<i>South Australia—</i>		
Port Adelaide District Office .. ..	3	1
Port Adelaide Sub-District Office .. ..	2	—
<i>Western Australia—</i>		
Fremantle District Office .. ..	3	1
Fremantle Sub-District Office .. ..	2	—
<i>Tasmania—</i>		
Hobart District Office .. ..	2	1
Hobart Sub-District Office .. ..	1	—
Launceston Sub-District Office .. ..	1	—

2. These Machines are to be taken on charge in the Furniture and Fixture Account Form R.A.N.R. 25.

3. Machines surplus to establishment are to be returned to the Naval Store Office, Garden Island, Sydney.

4. Demands to complete to establishment are to be forwarded to the Naval Store Officer, Garden Island, Sydney, for compliance.

(S.A.524/204/8.)

309.

**NAVAL DISCIPLINE ACT AS APPLIED TO THE R.A.N. (REVISED 1923).**

A revised edition of the Naval Discipline Act, as applied to the Royal Australian Navy, is in course of printing and first supply according to Establishment will be made to H.M.A. Ships, Naval Establishments and Naval Reserve Districts, by the Naval Store Officer, Sydney, without demand.

2. Care is to be taken that the above edition (and not that issued by the Admiralty) is used for reference in the Royal Australian Navy.

3. All previous editions of the Act, as applied to the Royal Australian Navy, are to be destroyed on receipt of this revised edition.

(G.A.403/201/4.)

310.

**GOVERNMENT TELEGRAPH CODE — CORRECTIONS.**

The undermentioned corrections are to be made in all copies of "Government Telegraph Code, 1922":—

Page 157 .. For ENCUO substitute EMCUO.  
 Page 160 .. For ANABI substitute ENABI.  
 Page 264 .. For IDODU substitute IHODU.  
 Page 275 .. For IMJOI substitute INJOI.

2. Appendix XIII., Terminational List, should also be amended in respect of the first, third, and fourth corrections above.

(G.B.443/14/445.)

311.

**CORRIGENDA.**

1. Navy Order No. 27 of 1923 is amended by omitting from paragraph (3) the words "Lieutenant-Colonel F. H. Griffiths, R.M.L.I., Director of Naval Intelligence" and inserting in their stead the words "Commander R. D. Binney, R.N., Director of Naval Intelligence."

2. In the first line of clause (e) of Navy Order No. 292 of 1923 the words "per word" are to be inserted after the word "charges."

3. Navy Order No. 280 of 1923 is amended by omitting the figure "(2)" prefixed to the new sub-clause to be added, and inserting in lieu "(z)".

(G.A.664/201/5.)

*No. 6 Martin***Commonwealth Navy Orders.**

Navy Office, Melbourne,

25th September, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. O. Macandee*

*The Commodore Commanding H.M.A. Fleet,  
 and Commanding Officers of H.M.A. Ships,  
 Officers in Charge of H.M.A. Naval  
 Establishments, and others concerned.*

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No.	Subject.
312.	R.A.N. Non-substantive Allowances—Rates and Conditions of Payment.
313.	Public Holidays.
314.	Payment of Allotments Twice Monthly.

312.

**R.A.N. NON-SUBSTANTIVE ALLOWANCES—RATES AND CONDITIONS OF PAYMENT.**

It is notified for information that the Naval Board have under consideration the question of bringing the rates and conditions of certain Non-substantive Allowances in the R.A.N. into line with those in the Royal Navy.

2. A number of the existing R.A.N. allowances differ to some extent from the equivalent R.N. allowance, either as regards the rate or in the conditions of payment. The Board consider it desirable, where an allowance is paid for a non-substantive qualification or duty the requirements of which are the same in either Service, that the rates and conditions should, as far as possible, be identical.

3. With the object, therefore, of obtaining more uniformity in this respect, the undermentioned allowances are now under review, but any change decided upon will not be brought into effect until 1st July, 1924 :—

- (i) All Gunnery and Torpedo Non-sub. Allowances.  
 (ii) ~~Machinery Allowance~~  
 (iii) Allowance for Temporary Stokers.  
 (iv) Dispensing, Mental and Zymotic Allowances.  
 (v) Shorthand Allowance.  
 (vi) Servant to Warrant Officers Allowance.  
 (vii) Charge Pay—Commissioned and Warrant Writers.  
 (viii) Physical Training Instructor Staff.

(AN.30/1/59.)

(This Order will be reprinted for posting on Notice Boards.)

313.

**PUBLIC HOLIDAYS.**

Paragraphs 1 and 2 of Navy Order 244 of 1921 are cancelled, and the following substituted :—

“The following are the statutory holidays to be observed in Naval Offices and Establishments—

- 1st day of January,  
 26th day of January,  
 Good Friday,  
 Easter Saturday,  
 Easter Monday,  
 25th day of April,  
 King's Birthday,  
 Christmas Day,  
 Boxing Day,

and any day proclaimed by the Governor-General or required by any Act to be observed in lieu of any of the said days.

2. In addition to the above, the following are to be observed as holidays in the centres shown, making a maximum of twelve paid holidays per annum. The holidays shown in this paragraph apply

to hourly-paid office staff in Naval Establishments, but not to hourly-paid employees who are governed by Naval Establishment Regulation 40 (1)—see paragraph 6 of this Order :—

**NEW SOUTH WALES.**

*Sydney.*

Prince of Wales Birthday.  
 Eight Hours Day.  
 Day following Boxing Day.

*Other Districts.*

Prince of Wales Birthday.  
 Eight Hours Day, or Local Show or Races or Sports Day, &c. (as selected by the Officer-in-charge), whole day.  
 Day following Boxing Day.

**VICTORIA.**

*Melbourne.*

Eight Hours Day.  
 Melbourne Cup Day.  
 Day following Boxing Day.

*Other Districts.*

Eight Hours Day (where observed by State Government).  
 Local Show or Races or Sports Day, &c. (as selected by the Officer-in-charge), whole day.  
 Day following Boxing Day.

**QUEENSLAND.**

*Brisbane.*

Eight Hours Day.  
 Exhibition Day.  
 Day following Boxing Day.

*Other Districts.*

Eight Hours Day.  
 Local Show or Races or Sports Day, &c. (as selected by the Officer-in-charge), whole day.  
 Day following Boxing Day.

**SOUTH AUSTRALIA.**

*Adelaide.*

Eight Hours Day.  
 Proclamation Day.  
 Day following Boxing Day.

*Other Districts.*

} Same as for Adelaide.

**WESTERN AUSTRALIA.**

*Perth and Fremantle.*

Royal Agricultural Show Day.  
 Labour Day.  
 Day following Boxing Day.

*Other Districts.*

Local Show or Races or Sports Day, &c. (as selected by the Officer-in-charge), whole day.  
 Day following Boxing Day.  
 Labour Day.

**TASMANIA.**

*Hobart.*

Agricultural Show Day : half-day.  
 Hobart Cup Day : half-day.  
 Eight Hours Day.  
 Day following Boxing Day.

*Other Districts.*

Annual Show and Race Days (half-day each), as selected by Officer-in-charge).  
 Eight Hours Day.  
 Day following Boxing Day.”  
 (G.B.496/1/209.)

314.

**PAYMENT OF ALLOTMENTS TWICE MONTHLY.**

Commencing from 1st October, 1923, allotments payable at Post Offices in Australia will be paid twice monthly, *i.e.*, on the 15th and the last working day of each month. Allotments payable to Banking Accounts will continue to be paid monthly.

2. So far as Ships' Ledgers are concerned, there will be no material alteration. Allotments should continue to be declared on a monthly basis, and charged in ledgers monthly. In cases of desertion, allotments should be stopped, and charged to the last date of payment preceding the date of desertion, advice being telegraphed in all cases.

3. An even amount (pounds and/or shillings) will be paid on each pay day, representing half the monthly allotment; and future declarations should be arranged accordingly.

4. Allotments now in force to which this cannot be applied will be increased in Navy Office by 1s. per month. Accountant Officers should, therefore, make the additional charge of 1s. as from 1st October, and forward into Office as early as possible a list (in duplicate) of such additional charges. It is not desired that fresh declarations be obtained covering such increase but, in the event of any rating objecting to the increase, he is to be required to declare a fresh allotment for a reduced amount which will be equally divisible (eliminating pence).

5. The necessary amendments to Regulations and Instructions will be promulgated in due course.

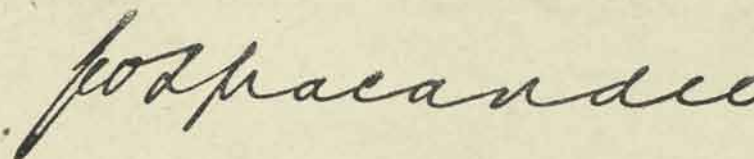
(A.A. 556/207/68.)

**Commonwealth Navy Orders.**

Navy Office, Melbourne,  
2nd October, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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315.

**EDUCATIONAL TEST FOR THE RANK OF WARRANT OFFICER.**

With reference to Appendix X., Part XII., King's Regulations and Admiralty Instructions, until further notice, R.A.N. ratings of the Engineer, Mechanician and Shipwright Branches will be required to pass in the General Subjects only of the Higher Educational Test to qualify educationally for Warrant Rank, the Special Subjects being regarded as optional.

2. The General Subjects of the Higher Educational Test comprise :—

Paper I.—General Knowledge.

„ II.—History.

„ III.—Geography.

Candidates belonging to the above-mentioned Branches are therefore required to obtain, for the present, first-class marks (75 per cent.) in any one of these subjects or second-class marks (55 per cent.) in any two of them, to qualify educationally for Warrant rank.

(PA.465/204/30.)

(This Order will be reprinted for posting on Notice Boards.)

316.

**APPLICATION FOR LONG SERVICE PENSION.**

The attention of Commanding Officers of H.M.A. Ships and Naval Establishments is drawn to the necessity for making timely application to the Admiralty for the Long Service Pensions of R.N. ratings whose time for Pension is about to expire. Applications should be forwarded direct to the Accountant-General of the Navy, London, on Form S.409, and should arrive at the Admiralty at least one month before Pension is due.

2. A certified copy of the rating's Service Certificate is to accompany the application form, and a duplicate copy of the latter is to be transmitted to Navy Office.

3. Attention is drawn to Article 1934, paragraph 6, King's Regulations and Admiralty Instructions (K.R.9/1923) notifying that all Seaman and Stoker ratings who become due for a Long Service Pension on and after 1st March, 1923, are, as one of the conditions of award, required to serve in the Royal Fleet Reserve up to the age of 50 years if their services should be required.

4. Article 258 of Consolidated Navy Orders 1911-1920 is hereby cancelled.

(AA.558/204/6.)

317.

**MEDICAL ATTENDANCE FOR, BURIAL, AND PAY DURING ILLNESS OF, MEMBERS OF THE CREWS OF H.M.A. FLEET AUXILIARIES.**

Navy Order 122 of 1922 is cancelled and the following instructions are substituted :—

**MEDICAL ATTENDANCE.**

The Master, an officer, or any member of the crew of a Fleet Auxiliary may be granted the benefits laid down by the Commonwealth Navigation Act as regards medical attendance and maintenance in case of sickness or injury arising in the course of his employment.

2. The Navigation Act provides that the Master or a seaman may receive surgical and medical attendance (including the provision of medicines), maintenance and treatment in hospital at the expense of the employer, if he—

(a) receives any hurt or injury, or contracts disease in the service of the ship, or

(b) suffers from any illness (not being venereal disease or an illness due to his own wilful act or default, or to his own misbehaviour).

The eligibility for medical attendance terminates when the member is cured, or is brought or taken back, if shipped in the King's Dominions, to the Port where in accordance with his agreement, he is entitled to be discharged, or such other port as is mutually agreed upon with the approval of the proper authority.

3. A member entitled to Medical Attendance as aforesaid should, where practicable, be attended by a Naval Medical Officer of the Permanent or Reserve Forces, and be given treatment in Naval Wards. If this be not practicable, he should be treated in a public hospital in accordance with the terms of the Navigation Act.

Should a patient elect to be treated at a hospital of his own choice, the liability of the Commonwealth Government is limited to the amount necessary to provide medical attendance (including medicines), maintenance and treatment in a Naval Ward or Public Hospital.

4. Treatment should be given until the patient is fit for full duty. Should any patient demur at the decision of a Naval Medical Officer as to his fitness for full duty, he should be sent to a Medical Inspector of Seamen appointed under the Navigation Act for final decision.

5. The expense of all medicines, surgical and medical advice, and attendance given to a Master, officer or seaman whilst on board his ship, is also a liability of the Commonwealth Government.

6. In all other cases not covered by paragraphs 2 to 5 inclusive, and paragraph 9 of this Navy Order, any reasonable expenses incurred in respect of illness, and/or burial of any member who dies whilst on service, ~~should be deducted from the wages of the member concerned.~~

7. In each case of illness, a report should be rendered to the Secretary, Naval Board, through the Captain-in-Charge, New South Wales, advising—

(i) the nature of the illness, cause (if known), and the arrangements made for the medical treatment and maintenance in hospital of the person concerned ;

See new  
phrase  
17036/1724.

- (ii) particulars of advances of pay, if any, authorized; and  
 (iii) date of the person's discharge from the ship.

8. A full report, in duplicate, of any injury received, whether by accident or otherwise, by any member of the crew must be forwarded to the Secretary, Naval Board, through the Captain-in-Charge, New South Wales, at the earliest opportunity after the occurrence.

The report should contain the following information:—

- (i) Name and rating of person injured;
- (ii) Date, and whereabouts of the vessel at the time of the accident;
- (iii) Full particulars of the nature of injuries;
- (iv) Cause of same, and the circumstances under which the accident occurred;
- (v) Condition of the person injured at the time of accident, whether sober or otherwise;
- (vi) Name and rank or rating of each witness;
- (vii) Whether blame attached to any person, and if so, to whom;
- (viii) Arrangements made for treatment of person injured;
- (ix) Report of Master;
- (x) Medical Report (if practicable);
- (xi) Advance of pay, if any, authorized.

#### BURIAL EXPENSES.

9. In the case of death resulting from illness, or disease contracted, or injury received as in (a) and (b) of paragraph 2 above, the expense, if any, of the member's burial is a charge against the Commonwealth, without any deduction therefor from the member's wages.

#### PAY DURING ILLNESS.

10. An Officer (exclusive of the Master) or member of the crew left behind for treatment may be paid on the following basis:—

- (a) *If landed at his home port*, wages up to the expiration of one week after the date of his recovery, provided that:—
  - (i) if his agreement will expire within one month of date of landing at Home Port—wages for one month;
  - (ii) if the agreement does not expire within a period of one month, the wages shall not exceed a period of three months.
- (b) *If landed at any other than his home port*, he shall receive, after his recovery, wages until arrival at that port. Provided that if, after recovery, the member rejoins his ship, or takes other employment or is offered and refuses employment on some other vessel proceeding to his home port at a similar rate of pay, his right to continue to receive wages under this paragraph shall cease. Provided that the illness, hurt or injury which shall entitle a member to the above benefits shall—
  - (i) be such as wholly to incapacitate him from the performance of his duty, and
  - (ii) be, or appear to be, of such a nature as to require, or be likely to require, medical treatment for a period of not less than 14 days, and

- (iii) so far as can be ascertained, be an illness contracted on board the ship, or in the service of the ship or the Commonwealth, or a hurt or injury sustained in the service of the ship or Commonwealth.

If the illness is due to his own wilful act or default or to his misbehaviour, or is a venereal disease, the member shall not be entitled to the above benefits.

11. The maximum period for which salary will be paid is three months. Should the officer or man be still not fit for duty at the expiration of that period, he will, if suffering from injury arising out of, or in the course of, his employment, come within the provisions of the Seamen's Compensation Act for weekly payments or compensation.

#### GENERAL.

12. Any cases which may arise not definitely covered by the above provisions are to be referred to the Naval Board for special instructions.

(PA.527/211/14.)

#### 318.

#### EMPLOYMENT WITH THE CITIZEN FORCES OF MEMBERS OF THE PERMANENT CIVILIAN STAFF OF THE DEFENCE DEPARTMENT (NAVY OFFICE AND NAVAL ESTABLISHMENTS).

The question of the employment with the Citizen Forces of Members of the Permanent Civilian Staff of the Defence Department has been considered by the Naval Board and it has been decided that Members of the Permanent Civilian Staff of the Defence Department are not to be permitted to serve with the Citizen Forces, as, on mobilization, their services would be required in connexion with the positions they occupy in the Department, and they would, therefore, not be available for employment with the Forces.

2. This decision, however, is not to exempt any member, liable for training, from carrying out his obligation under Part XII. of the Defence Act.

3. In the case of persons referred to in paragraph 2 it has been decided that such persons who qualify may be permitted to accept commissions in the Citizen Forces, but on the expiration of the period of their liability for training under section 125 of the Act, they will be transferred to the Retired List.

(PA.436/201/3.)

#### 319.

#### AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING) — MACHINERY AND SENIOR ENGINEER'S ALLOWANCES FOR RATINGS.

The amendment of the rates and conditions of payment of Machinery and Senior Engineer's Allowances for ratings, as set out in Navy Order No. 406 of 1921, was inadvertently omitted in the reprint of the Financial Regulations (Sea-going), dated 11th May, 1922. Article 9, clause 22, should, therefore, be amended in accordance with Navy Order 406 of 1921.

(P.21/9973.)

(This amendment will be reprinted.)

320.

**SIGNAL LETTERS OF BRITISH SHIPS.**

The following Commercial Code Signals have been appropriated to the undermentioned British ships:—

Date.	Signal Letters.	Name of Ship.	Port of Registry and Official Number.	Sail or Steam, Rig, and Net Registered Tonnage.	Owners.
7.9.23	T.H.S.B.	<i>Euroa</i> ...	Melbourne 151806	Steam, Fore and Aft, 1922	Commonwealth Government
7.9.23	T.H.S.C.	<i>Flouera</i>	Melbourne 151808	Steam, Fore and Aft, 1916	Commonwealth Government

(G.A.663/291/12.)

321.

**ADOPTION, REVISION, AND ABOLITION OF ESTABLISHED FORMS AND SUPPLY OF PUBLICATIONS.**

The undermentioned "A.S." Form will not be reprinted:—

A.S. 171A. "Monthly Return of Ratings Discharged to Public Hospitals."

(G.A.480/202/116.)

2. The undermentioned "A.S." Forms have been abolished:—

A.S. 296A. "Squadron Summary of Full Calibre Gunnery Practices for the Half-year ending "

(G.A.480/202/3.)

A.S. 507A. "Half-yearly Return of all Writers, Ships' Stewards, &c., belonging to "

(G.A.480/202/110.)

Attention is invited to A.F.O. 441/1923 regarding the rendering of Form S.296 in lieu of Form S.296A.

3. The undermentioned "A.S." Forms have been revised. First supply will be made by the Naval Store Officer, Sydney, without demand. The existing Forms will then become obsolete:—

A.S. 71z. "Fresh Provisions Remaining."

(G.A.480/202/111.)

A.S. 54. "List of Allotments to be stopped."

A.S. 63. "List of Allotments Signed—Naval, Mercantile and Reserve Ranks and Ratings."

(G.A.418/2/237.)

4. The undermentioned "A.S." Forms have been revised, and supply will be made by the Naval Store Officer, Sydney, on demand in the usual manner. Present stocks are to be utilized until exhausted:—

A.S. 72z. "Daily Statement of General Mess."

(G.A.480/202/99.)

A.S. 169z. "Monthly Return of Numbers Borne, Vacancies and Supernumeraries."

(G.A.480/202/109.)

A.S. 1155, No. 7. "Analysis of Destroyer Firing."

(G.A.480/202/120.)

5. It has been decided to utilize the corresponding Admiralty "S" Forms in lieu of the undermentioned "A.S." Forms, which will not be reprinted. Present stocks are to be utilized until exhausted:—

A.S. 41c. "Alphabetical Index."

A.S. 238 } "Report of Docking—State of Compositions of H.M.A. A.D. 495; Ships."

A.S. 346. "Report of Trials of Machinery at Sea."

A.S. 1150, No. 5. "Rough Elevation Record."

A.S. 1295 } "Alphabetical Book."

A.D. 220 )

A.S. 1304. "Candidate for Acting Mate—Form of Particulars."

A.S. 1305. "Candidate for Acting Mate (E)—Form of Particulars."

(G.A.480/202/116.)

6. Instances are occurring of H.M.A. Ships and Establishments rendering returns on obsolete prints of the undermentioned "A.S." Forms contrary to the provisions of Navy Orders quoted hereunder. H.M.A. Ships and Establishments which have not received supplies of the revised Forms should demand supplies from the Naval Store Officer, Sydney, forthwith:—

A.S. 166z. "Monthly Return of State and Condition."

(Navy Order 160/1921.)

(S.20/10501.)

A.S. 229. "Statement of Fuel and Fuelling Gear Lost while Fueling."

(Navy Order 238/1922.)

(S.418/2/62.)

A.S. 330. "Report of Survey of Victualling Stores."

(Navy Order 339/1922.)

(G.A.480/202/98.)

7. Supplies of the undermentioned Forms referred to in Navy Order 199/1923 have now been received from printer. First supply of these Forms will be made by the Naval Store Officer, Sydney, on demand in the usual manner. Navy Order 199/1923 should be amended accordingly:—

A.S. 1233. "Trade Certificate: Seaman Branch — Gunnery Ratings."

A.S. 1233A. "Trade Certificate: Seaman Branch — Torpedo Ratings."

A.S. 1233B. "Trade Certificate: Seaman Branch — Torpedo or Submarine Coxswains."

A.S. 1233c. "Trade Certificate: Writers."

A.S. 1233d. "Trade Certificate: Victualling Ratings."

A.S. 1233e. "Trade Certificate: Cook Ratings."

A.S. 1233f. "Trade Certificate: Ordnance Artificers."

A.S. 1233i. "Trade Certificate: Electrical Artificers."

A.S. 1233l. "Trade Certificate: Coopers."

(G.A.480/201/37.)

8. To avoid confusion with the Admiralty "S" Form of the same number the number of Form A.S. 1330A has been amended as follows:—Present stocks of this Form and Form A.S.I should be renumbered accordingly:—

A.S. 1330x. "Receipt Note for Documents marked "Secret" or "Confidential."

(G.A.480/202/86.)

9. The undermentioned "R.A.N.R." Forms have been revised and supply will be made by the Naval Store Officer, Sydney, on demand in the usual manner:—

R.A.N.R. 7. "Transfer Sheet."

R.A.N.R. 9. "Annual Report on Officers."

(G.A.480/203/4.)

10. The undermentioned "A.D." Form has been revised and supply will be made by the Naval Store Officer, Sydney, on demand in the usual manner. Present stocks are to be utilized until exhausted:—

A.D. 237A. "Report of Completion of Defects, Alterations, and (A.S. 339A) Additions of H.M.A. Ships."

(G.A.480/202/103.)

11. First supply of the undermentioned publications has been received from the Admiralty and issued by the Naval Store Officer, Sydney, without demand:—

O.U. 5238A. "Addenda to O.U. 5238 — Pocket Book for Power Worked Mountings, 1920."

(A.F.O.701/1923.)

(G.A.571/203/36.)

"Admiralty Memorandum on Naval Court-Martial Procedure, 1922."

(A.F.O.697/1923.)

(G.A.571/202/51.)

"Range Table No. 90a for 4" B.L. Marks IX. to IX.\*\* and 4" Q.F. Marks V. and V.\* Guns."

(A.F.O.1063/1923.)

(G.A.571/202/30.)

12. A supply of the undermentioned publication has been ordered from the Admiralty and on receipt distribution will be effected by the Naval Store Officer, Sydney, without demand:—

"Field Service Regulations, Volumes I. and II."

(A.F.O.1855/1922.)

(G.A.584/201/5.)

## Commonwealth Navy Orders.

Navy Office, Melbourne,

9th October, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. P. Macandee*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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322.

### TRANSFER OF ARMOURER RATINGS AND E.R.A.'s TO ORDNANCE ARTIFICER BRANCH.

It is notified for information that transfers of Armourer Ratings and Engine Room Artificers to the Ordnance Branch, under the provisions of Navy Order No. 141 of 1919, have been discontinued, and no further applications for such transfer will be considered.

2. Navy Order No. 141 of 1919 is hereby cancelled.

(P.A.349/3/27.)

(This Order will be reprinted for Posting on Notice Boards.)

323.

### MATE AND MATE (E) R.A.N.—PROMOTION TO.

Candidates for promotion to the rank of Mate and Mate (E) in the Royal Australian Navy will be selected from Warrant Officers, Petty Officers and Leading Rates under the same conditions as govern such promotions in the Royal Navy. The Regulations contained in Appendix X., Part II.A. and Part V., King's Regulations and Admiralty Instructions, are applicable to the Royal Australian Navy.

2. Separate Selection Committees will be appointed to interview candidates for Mate and Mate (E) respectively. The Selection Committees will sit at Sydney about the end of September in each year, the definite dates and *personnel* being arranged by the Commodore Commanding, H.M.A. Fleet.

3. Candidates from H.M.A. Ships and Establishments not under the orders of the Commodore Commanding, H.M.A. Fleet, will appear before the same Selection Committees as candidates from the Fleet. All recommendations for such candidates should be forwarded to the Commodore Commanding, H.M.A. Fleet, so as to reach him not later than 1st September in each year.

4. Article 163 of the Consolidated Navy Orders 1911-1920 is hereby cancelled.

(S.C.568/202/6.)

324.

### BUTCHER RATINGS.

Approval is given for Butchers, 3rd Class, of "Exceptional" ability to be eligible for advancement to Acting Butcher, 2nd Class, after 2½ years' service in the lower rating.

2. Paragraph 3 of Navy Order No. 137 of 1923 is amended by including the following note in the qualification (a) for advancement to Butcher, 2nd Class (leading rate) :—

NOTE.—Butchers, 3rd Class, of "Exceptional" ability may be advanced to Acting Butcher, 2nd Class, on completing 2½ years' service in the lower rating.

(P.A.349/6/4.)

325.

### PROCEDURE TO BE OBSERVED IN CASES WHERE THE WEIGHTS AND MEASUREMENTS OF GOODS RECEIVED DO NOT AGREE WITH BILL OF LADING.

In connexion with the settlement of accounts for freight charges on stores and equipment shipped from United Kingdom to Australia on behalf of this Department, a case has recently arisen in which delivery was accepted of certain equipment *ex* one of the vessels of the Commonwealth Government Line of Steamers, but subsequently the freight charges were disputed on the grounds that the measurements of the equipment received did not agree with the Bill of Lading upon which such equipment was shipped.

2. The Management of the Line has pointed out that it is not in accordance with the usual shipping practice for consignees to dispute the measurements in the Bill of Lading *after the goods have been landed and delivered*, but that it is the correct procedure, in any case where the consignees are not satisfied with the weights and measurements of goods disclosed in the Bill of Lading, to ask that the goods be checked *before delivery is taken*, in order to afford the ship's agents an opportunity of assembling and checking the cargo on its discharge from the steamers. The Management of the Line has further stated that the latter procedure only will be recognised in future.

3. The representations of the Commonwealth Line as set out in the preceding paragraph are accordingly promulgated for information, and necessary action, should the occasion arise, in order to obviate a recurrence of the difficulty in effecting settlement of accounts for freight, which has been experienced in the case alluded to above.

(A.A.401/220/68.)

326.

### PURCHASE OF KEROSENE.

With reference to Navy Order No. 174 of 1923, the prices at which Kerosene is obtainable as from 8th September, 1923, under Commonwealth Supply and Tender Board Contract, are shown hereunder :—

Centre.	"Laurel" Kerosene— Illuminating.		"Texaco" Kerosene— Power.	
	Per case.		Per case.	
	s.	d.	s.	d.
Fremantle ..	10	9	11	0
Port Adelaide ..	10	9	11	0
Melbourne ..	10	9	11	0
Geelong ..	10	9	11	0
Hobart ..	11	3	11	6
Launceston ..	11	3	11	6
Sydney ..	10	9	11	0
Newcastle ..	10	9	11	0
Brisbane ..	10	9	11	0

2. The Contractors are, for Laurel Kerosene the Vacuum Oil Company, and for "Texaco" Kerosene the Texas Company (Australasia) Ltd. A discount of 2½ per cent. will be allowed in respect to supplies on all accounts paid within 30 days of the date of invoice.

3. Supplies will be effected within the metropolitan area in the case of capital cities, and within the city limits in the case of each of the other cities mentioned or f.o.b. or f.o.r. at such centres.

4. All previous Navy Orders in regard to supply of Kerosene are hereby cancelled.

(SA.482/202/28.)

327.

**SUPPLY BRANCH—FORMATION.**

The Naval Board have approved in principle of the introduction of the Central Storekeeping System in the Royal Australian Navy, but considerable time must necessarily elapse before this policy can be carried into effect.

2. The provisions of Admiralty Fleet Order No. 3032/1922, regarding the formation of the Supply Branch in the Royal Navy, are applicable, generally, to the Royal Australian Navy.

3. The titles of the new ranks and ratings will be as follow :—

Commissioned Supply Officer .. ..	(Cd.S.O.)
Warrant Supply Officer .. ..	(Wt.S.O.)
Supply Chief Petty Officer .. ..	(S.C.P.O.)
Supply Petty Officer .. ..	(Sy.P.O.)*
Leading Supply Assistant .. ..	(L.S.A.)
Supply Assistant .. ..	(S.A.)
Supply Boy .. ..	(S.B.)

\* To avoid confusion with Stoker Petty Officer.

4. All Officers and ratings of the Victualling Branch now serving in the Royal Australian Navy will become Officers and ratings of corresponding grades in the Supply Branch, from the date of this Order, with titles accordingly, and will retain their existing seniorities.

5. For the present, no transfer to the Supply Branch of other than Victualling ratings is to take place.

6. The rates of pay in the Supply Branch will be the same as those now authorized for the Victualling Branch.

7. The period of "acting" time referred to in Clause 30 of Admiralty Fleet Order No. 3032/1922 will, for the present, be extended indefinitely. The conditions regarding advancement, generally, will be the same as laid down for the Royal Navy.

8. Consequent upon the above, the following amendment of the Financial Regulations and Instructions (Sea-going) has been approved :—

**AMENDMENT.**

Wherever appearing throughout these Financial Regulations and Instructions (Sea-going) the words "Commissioned Victualling Officer," "Warrant Victualling Officer," "Victualling Chief Petty Officer," "Victualling Petty Officer," "Leading Victualling Assistant," "Victualling Assistant" and "Victualling Boy" are omitted, and the following words are respectively inserted in their stead :— "Commissioned Supply Officer," "Warrant Supply Officer," "Supply Chief Petty Officer," "Supply Petty Officer," "Leading Supply Assistant," "Supply Assistant," and "Supply Boy."

(S.N.467/1/24.)

328.

**PAY OF ARMOURER'S CREW AND ARMOURER'S MATE—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of Financial Regulations and Instructions (Sea-going) has been approved as from 1st January, 1923 :—

**AMENDMENT.**

Article 5 is amended by omitting from the scale of pay for Armourers in clause (1) the rates "9s. 2d." and "9s. 6d." for Armourer's Crew and Armourer's Mate respectively, and inserting in their stead the following rates :—"9s. 6d." and "9s. 10d."

(A.30/7/75.)

329.

**REDUCED ALLOWANCE IN LIEU OF RATIONS—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of the Financial Regulations and Instructions (Sea-going) has been approved :—

**AMENDMENT.**

Article 6 is amended as follows :—

(1) by omitting Clause (10) as from 1st October, 1922, and inserting in its stead the following Clause :—

(10) (a) *Rations*.—Rations shall be supplied to Officers and Men of Permanent Naval Forces (Sea-going), subject to such conditions as may be determined by the Naval Board.

(b) *Victualling Allowance*.—Except in such cases as may be approved by the Naval Board, Ships and Establishments shall be victualled under the General Messing System at a rate of 1s. 9d. per head per diem. This allowance may also be paid in lieu of the Standard Ration and Messing Allowance, subject to such conditions as may be determined by the Naval Board.

The rates to be charged for provisions issued on repayment to the General Mess and to a Repayment Mess shall be as set forth in the Fixed Issuing Price List approved by the Naval Board.

(c) *Standard Ration*.—The daily Standard Ration for Ships not victualled on the General Messing System shall be as follows :—

Bread—12 ozs.

Butter—2 ozs.

Tea— $\frac{1}{2}$  oz., or Coffee—2 ozs.

Sugar—3 ozs.

Chocolate— $\frac{1}{2}$  oz.

Potatoes—12 ozs.

Condensed Milk (unsweetened)—2 ozs., or

Fresh Milk— $\frac{1}{2}$  pint

Fresh Vegetables— $\frac{1}{2}$  lb. Fresh Meat—9 to 12 ozs.

Fresh Vegetables to consist of one of the following :—Cabbage, Carrots, Onions, Parsnips, Swedes, Pumpkin, Vegetable Marrow. Fresh Meat to consist of :—Carcass beef, 12 ozs.; Corned Beef, 12 ozs.; Mutton Carcass, 12 ozs.; Mutton Chops, 12 ozs.; Rolled Ribs, 9 ozs.; Topside or Thick Flank, 9 ozs.; Veal, 12 ozs.

If satisfactory arrangement for supply can be made, the daily meat ration may be made up of one-half of any two of the foregoing quantities.

Substitutes when fresh provisions are not available :—

In lieu of Bread—Biscuit, 8 ozs. or Flour, 12 ozs.

In lieu of Fresh Meat—Preserved Meat, 8 ozs.

In lieu of Potatoes—Rice, 3 ozs., or Flour, 5 ozs.

In lieu of Fresh Vegetables—Dried Peas or Haricot Beans, 3 ozs.

The Naval Board may approve of the above scale being varied in special circumstances, provided that the total value of the daily Standard Ration is not exceeded.

(d) *Messing Allowance.*—In addition to the daily Standard Ration above-mentioned, an allowance of 9d. per head per diem shall be payable in cash to the Messes of Officers and Men who are victualled on the Standard Ration.

(e) *Leave Allowance.*—When rations in kind are not supplied during periods on leave exceeding 48 hours, an allowance at the rate of 1s. 9d. per diem shall be paid in lieu of rations. This allowance shall not be paid on account of ordinary week-end leave.

(2) By inserting at the end of sub-regulation 10 as from 1st January, 1923, the following :—

(f) *Provision Allowance.*—When rations in kind are not supplied during periods of absence on detached duty, an allowance at the rate of 3s. per diem shall be paid, provided that this allowance shall not be paid to parties of twelve or more persons when working together on detached duty and able to form a mess.

(A.4/22/63.)

## 330.

**ALLOWANCE TO OFFICERS FOR PHYSICAL AND RECREATIONAL TRAINING DUTIES—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

In view of the present shortage of Officers who are fully qualified as Specialists for carrying out Physical and Recreational Training duties, the Naval Board have approved of an allowance of 1s. per diem being paid temporarily to non-qualified Officers who are employed on these duties, until such time as Specialist Officers are available.

2. This allowance will be paid in Flag-ship, Training Cruiser, *Tingira*, Royal Australian Naval College, and Flinders Naval Depot.

3. The following amendment of the Financial Regulations and Instructions (Sea-going) is approved :—

Article 7 is amended as from 7th December, 1922, by inserting after the words "War Staff" in the first line of Clause (17) the words "Physical and Recreational Training."

(A.4/1/35.)

## 331.

**STORE ALLOWANCES—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendments of the Financial Regulations and Instruction (Sea-going) have been approved, with effect as from 9th November, 1922 :—

## AMENDMENTS.

Article 8, clause (8) is amended as follows :—

(1) by re-lettering sub-clause (i) sub-clause (j).

(2) by inserting new sub-clause (i) as follows :—

(i) If for any reason it is necessary to place Warrant Officers' Naval Stores in the charge of any rating, as provided for in King's Regulations and Admiralty Instructions, the foregoing rates of Store Allowances are to apply.

Article 9 is amended as from 9th November, 1922, by omitting clause (33) thereof.

(A.4/29/22.)

## 332.

**TROPICAL ALLOWANCE FOR SWITCHBOARD WATCHKEEPERS—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

Consequent upon Admiralty Fleet Order No. 1506 of 1922, the following amendment of the Financial Regulations and Instructions (Sea-going) has been approved, with effect as from 1st May, 1923 :—

## AMENDMENT.

Article 9, clause (25) is amended by inserting after the words "laid down" in the third line of sub-clause (b) the words "and to Main Control Switchboard Watchkeepers, in the *Melbourne* Class Light Cruisers."

(A.4/31/4.)

## 333.

**DEFERRED PAY—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendments of the Financial Regulations and Instructions (Sea-going) have been approved, with effect as from 1st May, 1923 :—

## AMENDMENTS.

Article 12 is amended as follows :—

(1) Clause 3 is amended by omitting from sub-paragraph (i) the words, "(b) Upon resignation or voluntary retirement."

(2) Clause 4 is amended by inserting immediately after sub-paragraph (iv) the following sub-paragraph :—

"(v) discharged at own request, whether by voluntary retirement or resignation."

(P.354/1/66.)

See  
N.O.  
363/25

334.

**DEFERRED PAY, MIDSHIPMEN—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of the Financial Regulations and Instructions (Sea-going) has been approved, with effect as from 11th May, 1923:—

**AMENDMENT.**

Article 13 is amended by inserting after the word "Midshipman" in the nineteenth line the words "Is. per diem."

(N.20/11330.)

335.

**OFFICIAL SECRETS ACT.**

Attention is called to the fact that, by British Order in Council, dated 30th November, 1915, the operation of the *Official Secrets Act* 1911 is suspended in the Commonwealth of Australia, and the provisions of Part VII. of the *Commonwealth Crimes Act* 1914 apply instead. Should it be necessary to take any action in relation to the matters referred to therein in any ship or Naval Establishment in Australia, or within Australian waters, it must be taken under the last-named Statute.

(GA.403/201/6.)

336.

**STATUTORY RULES 1923, No. 128.**

(Approved 20th September, 1923; gazetted 24th September, 1923; to come into operation forthwith, unless specified herein.)

**AMENDMENT OF NAVAL FINANCIAL REGULATIONS.**

(Statutory Rules 1920, No. 248, as amended to present date.)

This Statutory Rule will be issued separately.

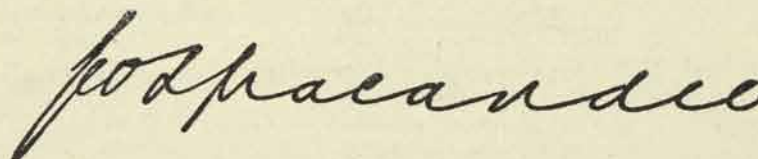
2. The amendments contained therein correspond to the amendments of the Financial Regulations and Instructions (Sea-going), notified in Navy Orders Nos. 327, 328, 329, 330, 331, 332, 333, and 334 of 1923.

**Commonwealth Navy Orders.**

Navy Office, Melbourne,  
16th October, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.

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337.

### ALTERATIONS AND ADDITIONS, DEFECTS, WORK DONE BY SHIP'S STAFF, ETC.

Article 120 of Consolidated Navy Orders 1911-1920 is cancelled, and the following is inserted in its stead:—

#### I. ALTERATIONS AND ADDITIONS.

The Commanding Officer is not to make, except in cases of absolute necessity, any alterations or additions whatever to the ship's hull, machinery, decks, cabins, store-rooms, or other external or internal fittings or arrangements. If such a necessity arises, the steps taken should be reported to the Naval Board.

#### Priority of Items.

2. The following list shows the classification of Alterations and Additions according to priority, in the order shown:—

- (1) Those required for safety, *i.e.*, magazine regulations, stability, &c.
- (2) Sea-going efficiency, including engines and boilers.
- (3) Gunnery and Torpedo equipment.
- (4) Gunnery and Torpedo control.
- (5) Communications.
- (6) General equipment.
- (7) Welfare items for officers and men.

In forwarding lists of "proposed" and "approved" Alterations and Additions submitted by Commanding Officers, the C.C.A.F. and other Senior Officers are to remark on those items which they consider of paramount importance, apart from the order of priority given above. In submitting their lists, Commanding Officers should draw attention to such of the items which have already been partially completed, either by the Dockyard or Ship's Staff, stating the percentage of work already done.

#### Procedure for Forwarding Lists.

3. Any "proposed" Alterations and Additions in H.M.A. Ships under the C.C.A.F., which experience suggests are desirable in all Ships of a similar class, are to be reported by letter (in triplicate) to the Naval Board through the C.C.A.F. and C.C., N.S.W.

The C.C.A.F. will consider such proposals with a view to the sea-going and fighting efficiency of Ships, whilst the C.C., N.S.W., will review the proposals on the following lines:—

- (a) Practicability.
- (b) Stability and strength of ship.
- (c) Resources of dockyard in carrying out proposals.
- (d) Cost, time, and labour required.

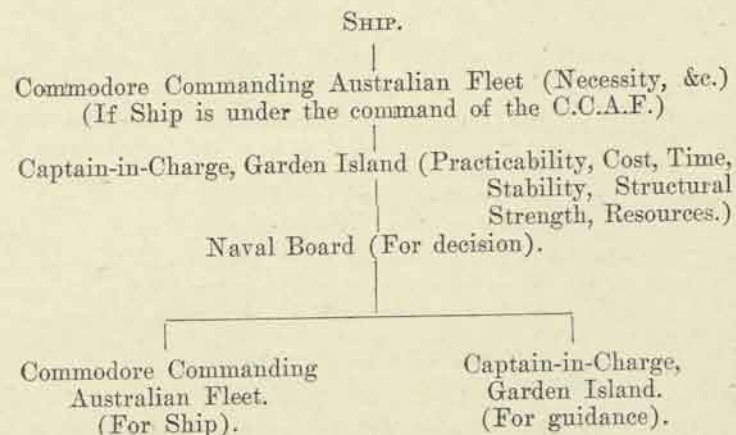
Reports and recommendations from the Officers mentioned are to accompany the lists sent to the Naval Board.

Ships not under the command of the C.C.A.F. are to forward lists direct through the C.C., N.S.W.

Items are to be grouped under the following headings:—

- (a) Hull.
- (b) Machinery.
- (c) Gunnery.
- (d) Torpedo and Electrical.
- (e) General.

Briefly, the procedure for forwarding lists of alterations and additions will be as follows:—



4. It is to be distinctly understood that no "proposed" alterations or additions are to be taken in hand without the approval of the Naval Board. They are not to be included as items in a defect list. It is not sufficient to quote C.I.O.'s, C.M.O.'s, &c., as authority for "Approval."

5. In order to arrive at a satisfactory list of proposed and approved items, the lists prepared in accordance with the directions given in the preceding paragraphs are to be typed in hectograph ink, in letter form, and forwarded to the Naval Board not less than two months before the date arranged for the ship to commence refit. A hectograph copy of the lists is at the same time to be forwarded to the Captain-in-Charge, H.M.A. Ships and Naval Establishments, New South Wales, at which the refit of the ship is to be carried out, in order that the lists may be considered at the Conference. Sketches of the proposed arrangements are to accompany each report.

#### Estimate of Cost.

6. The Captain-in-Charge, H.M.A. Ships and Naval Establishments, New South Wales, will then be directed to estimate for such items as it is proposed to carry out during refit. The Dockyard Officers should take the opportunity to visit the ship when next she returns to Sydney, and after consultation with the Ship's Officers, should forward to the Naval Board the

estimates on Form D. 275A for carrying out the work. This procedure will obviate any delay in starting the work at the commencement of the refit on such items as may be ultimately approved.

*Notation in Sketch-book and Engineer Officer's Note-book.*

7. Should any "approved" alterations and additions be made in the machinery while the ship is in commission or undergoing repairs, explanatory sketches are to be inserted in the sketch-book, and a notification of such changes made in the Engineer Officer's note-book. (See Articles 4, 20, and 22, *Steam Manual*.)

*Sketch of Modification to be Sent to Navy Office.*

8. When any "approved" work is carried out which entails an alteration to the arrangement plans of a ship, a sketch showing the modification is to be forwarded to the Navy Office, in order that the plans may be kept up to date.

*Demand of Material for Ship's Staff.*

9. In forwarding proposals for alterations and additions which can be carried out by Ship's Artificers or Artisans, a demand for the necessary materials should accompany the report.

*Compensating Weights.*

10. In no circumstances is any work to be carried out which in any way adds to the weight of a ship without full approval being obtained from the Naval Board. If the proposal involves an addition of weight, it is to be stated if this can be compensated for by removing a corresponding weight. Weights as compensation should be noted in the column for remarks on Form D. 275A.

*Completion Report of Draught, &c., of Ship.*

11. On the completion of alterations and additions a statement is to be forwarded to the Naval Board, giving the draughts forward and aft and condition of the vessel in question, also the altered position of the centre of gravity due to any added weight.

*System of Numbering Items.*

12. The following revised system of numbering the items of alterations and additions is to be strictly observed:—

- (a) Only one number is to be allocated to each item, and this number is never to be changed from the time of its origin to the scrapping of the ship.
- (b) This number is to be used on all occasions, *i.e.*, in the lists forwarded by the ships' officers, in the Programme of Dockyard Work, in the estimates furnished by the Dockyard Officers, &c.

(c) In the event of a ship paying off the numbers can be obtained from the Naval Board on re-commissioning.

(d) In order to arrive at this number, each ship, on the first occasion of sending in the lists of alterations and additions, should furnish two lists in duplicate: "approved" and "proposed", in which the items are numbered from one upwards; in the first instance, the proposed items being numbered consecutively to the approval, *e.g.*, H.M.A.S. "X" has 20 approved and 11 proposed items; the approved would be numbered from 1 to 20, the proposed 21 to 31.

(e) On the next occasion of furnishing these lists, the same numbers should be used, items which have been completed or cancelled, or are no longer required, merely being omitted; proposed new items being added consecutively to the last highest number, and, as before, approved and proposed items being on separate lists, *e.g.*, H.M.A.S. "X" having had items 1 to 7, 11 to 15 completed, items 8 to 10, 16 to 20, and 25 to 27 approved but not completed, items 21 to 24 and 28 to 31 deferred, and proposing six new items, would furnish two lists, which should read as follows:—

33,  
Approved—8, 9, 10, 16, 17, 18, 19, 20, 25,  
26, 27.

Proposed—21, 22, 23, 24, 28, 29, 30, 31, 33,  
34, 35, 36, 37.

(f) In the event of instructions emanating from the Naval Board for a new item to be done, a C.N.O. or letters will be issued giving the nature of the item, and instructing the Commanding Officer to give it the next highest number available, and to inform both the Naval Board and the Dockyard of the number assigned, *e.g.*, in the above case, when the Naval Board orders H.M.A.S. "X" to have a new alteration carried out, the Commanding Officer would give that item the number 38, and would add it to the next "approved" list.

13. A report is to be furnished through the C.C.A.F. or other senior officers, of any alterations and additions that have been made in the ship which the Commanding Officer considers have proved advantageous. The Naval Board's letter approving the alteration or addition should be quoted in each case.

## II. DEFECT LISTS.

1. Defect lists are to be sent to the Navy Office for approval as soon as possible after they have been examined by the necessary Dockyard Officers at a conference with ship's officers.

N.O. 78/1923

*Procedure for Forwarding Defect Lists.*

2. The following is the procedure for forwarding defect lists from H.M.A. Ships:—

Ships under the Command of the C.C.A.F. are to send defect lists to the C.C.A.F. for approval. He is to scrutinize them and delete all unnecessary items. Defect lists are then to be forwarded to the dockyard, and it should be arranged that these arrive at least two weeks before a ship is taken in hand.

As soon as possible after a ship's arrival, a conference of ship's officers, dockyard officials, and officers of the staff of the Commodore Commanding, under the presidency of the C.C., N.S.W., is to be held, at the conclusion of which the defect list is to be sent to the Naval Board for approval. It is considered that a defect list should reach the Navy Office for approval within four days of the conference, which would enable the Naval Board to cancel by telegraph any items they may consider necessary.

Ships not under the command of the C.C.A.F. are to send their defect lists to the Captain-in-Charge, Garden Island, for scrutiny by the Dockyard Officers before a refit begins, and the same procedure of forwarding defect lists to the Navy Office, after a conference, is then to follow.

Copies of these defect lists, as approved by the Naval Board, will then be sent by C.C., N.S.W., immediately to—

- (a) The ship in question;
- (b) The dockyard at which the refit is to take place; and
- (c) The C.C.A.F., if the ship in question is under his command.

3. The C.C., N.S.W., is to forward to the Naval Board, through the C.C.A.F., a report stating whether, in his opinion, any of the defects forwarded by ships under the command of the C.C.A.F. should have been allotted to ship's artificers. The C.C.A.F. is to signify his concurrence or otherwise.

A similar procedure is to be carried out with defect lists of ships not under the command of the C.C.A.F., except that for C.C.A.F. read C.O. of the ship forwarding the defect list.

4. When ships are in hand for half-yearly docking only, it will be necessary to restrict the work to docking, re-coating ship's bottom, and the examination of such under-water fittings as are known to be defective. The six-monthly docking is not to be made the opportunity for sending in defect lists for other work.

5. Commanding Officers are informed that, with reference to lists of defects, only items for specific repairs, &c., should appear in the lists. Such items as "require repair or renewal as necessary," "to be examined and refitted as necessary," and "etcetera," are not to appear in defect lists.

6. In the case of any fittings requiring special preparation, all the necessary details are to be sent with the defect list, and accurate and fully dimensioned sketches—with templates,

gauges, or patterns of any parts requiring renewal—should accompany the lists, so that castings and forgings can be put in hand without delay.

7. The practice of sending in a defect list on every occasion of a ship visiting Sydney is to be discontinued. Only urgent defects which definitely affect the fighting or sea-going efficiency of a ship, and which cannot be undertaken by the ship's staff, may be taken in hand by the dockyard on these occasions. Full reasons for these defects, with explanatory sketches, if necessary, must be sent to the Naval Board by the C.C., N.S.W., for Board approval before the work commences.

8. Defects which can be completely undertaken by the ship's staff are not to be included in defect lists.

9. In order to avoid duplication of labour in dealing with lists of defects in H.M.A. ships, the pink lists (Form S.340) should contain all items of work which, in the opinion of the Commanding Officer, cannot be deferred without loss of fighting and sea-going efficiency.

*List of Work to be done by Ship's Staff.*

10. On each occasion of one of H.M.A. Ships—except T.B.D.'s and smaller craft—proceeding to a dockyard to refit, a list of items of work not included in the defect list is to accompany the defect list, showing the necessary work on which the ship's staff will be occupied during the time available, in order that the dockyard officers may be made fully aware of the extent of the employment of the ship's staff, and to enable the amount of dockyard assistance to be arranged, so as to insure the completion of all known defects within the time available.

*Length of Refits.*

11. The length of a refit will be one month—under normal circumstances—and ships under the command of the C.C.A.F., will refit according to a programme submitted by him, and approved by the Naval Board. Time spent in storing, fueling, ammunitioning, &c., is not included in the month allowed for the refit, but as much as possible should be done in that month, provided the work of the dockyard is not interfered with.

Refitting programmes for ships not under the command of the C.C.A.F. will be arranged by the Naval Board.

12. Commanding Officers of Destroyers forming part of a flotilla are to render weekly Repair Sheets, Form A.S. 343, to the Commander (D), who is to scrutinize them carefully and eliminate any item that could be done by the Destroyers' staff. If necessary, the Commander (D) is to detail assistance from other vessels of the flotilla.

*Repair Ship.*

13. All ships requiring work to be carried out by the Repair Ship are to forward the list of items to the C.C.A.F. in triplicate, who will cause them to be scrutinized by the Fleet Engineering Officer. They are then to be forwarded to the C.O. of the Repair Ship; any item not within the capacity of the workshop being indicated by him. One list is to be retained by the Repair Ship, and the two remaining are to be sent to C.C.A.F., one for retention in the office of the Fleet Engineer Officer, and the other for the ship concerned.

14. Items from each ship are to have numbers consecutive to the previous lists.

15. Lists from Destroyers are to be forwarded through Commander (D), who is to authorize the taking in hand of urgent defects in the absence of the Flagship. The complete lists are, however, to be forwarded to C.C.A.F. showing those items which have been taken in hand.

16. No alterations or additions are to be effected by the Repair Ship without previous approval by the Naval Board.

17. Individual ships are responsible that the correct patterns, templates, detailed drawings, &c., are sent to the Repair Ship. Detailed drawings or templates supplied by ships for items of defects likely to recur from time to time are to be kept in the Repair Ship, and registered on the request of the ships concerned.

18. Special attention is directed to the necessity for the keeping of the following books:—

The Journal of Work and Record of Defects;  
The Record of Work Book.

The Commanding Officer is responsible that these books are carefully kept, and that the heads of Departments do not allow defects that can be undertaken by the ship's staff to accumulate.

When the ship is about to be taken in hand for refit, these books are to be produced at the conference referred to in section IV., paragraph 1, and will be carefully considered in relation to the apportionment of work.

19. When one or more ships of the Fleet are in company with the Flag, the C.C.A.F. is to arrange for Staff Officers to visit each ship periodically and scrutinize the Journal of Work and Record of Defects, and the Record of Work Book. They are to report to the C.C.A.F. the items on Dockyard Defect List in the Journal, which should be carried out by the ship's staff and Repair Ship. The C.C.A.F. is to take the necessary action in the matter. This does not in any way relieve the Captain of the ship of his duties in this connexion.

## III. SUPPLEMENTARY DEFECT LISTS.

1. Should any defects develop for which Dockyard assistance is required subsequent to the transmission of the main defect list, a supplementary list is to be sent direct to the Navy Office, through the C.C., N.S.W., for approval. The list is to be strictly confined to items of work which could not be foreseen at the time of the first report. A letter from the Commanding Officer of the ship, stating the reason for each defect, is to accompany the list.

2. Defects, which are discovered in opening up the ship during a refit, and which must be made good for reasons of sea-going and fighting efficiency, may be taken in hand at once by the dockyard. Full reasons for these defects, with explanatory sketches and an estimate of cost, must be sent to the Navy Office by the C.C., N.S.W.

## IV. INSPECTION OF DEFECTS—CONFERENCE.

1. When ships in commission are taken in hand by Garden Island Dockyard for refit, an inspection of defects will be carried out on board the ship by dockyard officers.

A conference will then be held, the C.C., N.S.W., presiding; those attending being the Ship's Commanding Officer and specialist officers, dockyard officers, and, if the C.C.A.F. desires it, the specialist officers of his staff. The conference will determine the exact procedure of the refit and the work to be apportioned to the ship's staff and dockyard respectively.

The date of completion of the refit will also be decided at the conference, taking into consideration the question of "approved" alterations and additions.

The Naval Board and the C.C.A.F. are to be kept informed of the dates when ships under refit are to be ready for sea.

2. When ships in commission are taken in hand by Cockatoo Island Dockyard for refit, the Engineer Manager of Garden Island will be responsible, as overseer, for the work, which will be carried out under the supervision of the C.C., N.S.W.

## V. REFITS—ESTIMATES FOR DEFECTS, ALTERATIONS, ADDITIONS, ETC.

1. The following financial procedure is to be observed when forwarding Defect Lists and Lists of Alterations and Additions into office:—

- (a) An approximate estimate of the total cost of the proposed work is to be made.
- (b) Notation is to be made on the Defect List by the Certifying Officer whether funds are or are not available locally to the amount of the approximate estimate.

2. The following procedure is to be observed when work is completed:—

(a) A detailed list of expenditure is to be prepared showing the amount of the actual expenditure as compared with the approximate estimate, and the Certifying Officer at Garden Island is to take the following action:—

(i) If cost exceeds the estimate, to certify that funds to the additional amount are or are not available at that Establishment.

(ii) If cost is less than the estimate to note the reduction.

(b) The expenditure statement is then to be forwarded to the Naval Board for information; and, if the expenditure exceeds the estimate, covering approval and Finance Authority Number sought for the excess expenditure.

3. It should be clearly understood that the strictest economy is to be observed in regard to all defects.

338.

#### THE THOMAS GERALD GRICE SCHOLARSHIP.

The attention of Commanding Officers and all concerned is drawn to Article 342 of the Consolidated Navy Orders 1911–1920, regarding the Thomas Gerald Grice Scholarship.

2. The dates of the examination in 1923 are Tuesday, 6th November, and Wednesday, 7th November.

(A.465/202/188.)

339.

#### LIABILITY TO CUSTOMS DUTY IN RESPECT OF STORES DISPOSED OF BY DEFENCE DEPARTMENT.

The Crown Solicitor has given an opinion that Customs duty is not payable on stores disposed of by the Commonwealth, notwithstanding that such stores would have been liable to duty at time of importation had they been imported by a member of the public.

2. Section 131 of the Customs Act provides that no goods, the property of the Commonwealth, shall be liable to any duty of Customs. The subsequent sale of the goods does not alter the position, as Customs duty is not chargeable upon sale, but is chargeable upon importation.

3. The practice which has existed hitherto of paying Customs duty on imported stores sold to the public is, therefore, to be discontinued.

4. The following amendment of Naval Account Instructions is approved:—

After Article 237 the following Article is inserted:—

“237A. *Customs Duty*.—Customs duty is not payable on stores sold by the Commonwealth, notwithstanding that such stores would have been liable to duty at time of importation had they not been imported by the Commonwealth.”

(S.A.612/201/75.)

340.

#### IRREGULARITIES IN ACCOUNTS, STORES, ETC.

Attention is directed to the provisions of Naval Account Instruction No. 403, which should be complied with by all Officers concerned.

2. So far as this order relates to H.M.A. Ships, reports regarding such matters should be made to the Naval Board, who will notify the Auditor-General.

3. Article 403 of the Naval Account Instructions is repealed, and the following Article is inserted in its stead:—

403. *Irregularities*.—Advice to Naval Board and Auditor-General.

(a) *H.M.A. Establishments and Offices*.

Any cases of alleged embezzlement or defalcation or misappropriation of cash or goods, the property of the Commonwealth, are to be reported in full to the Naval Board immediately upon discovery.

The Auditor-General, or his representative, is to be advised direct at the same time, and a copy of notification to Auditor-General forwarded to Naval Board.

(b) *H.M.A. Ships*.

Any such cases arising in connexion with H.M.A. Ships are to be reported to Naval Board, who will take steps necessary to inform Auditor-General.

(AA.474/205/1.)

341.

**CONTRACT PRICES FOR FRESH PROVISIONS—SCHEDULE OF.**

The following are the contract prices for supplies of fresh provisions to H.M.A. Ships and Naval Establishments at Sydney, Melbourne, and Westernport during the period commencing 1st October, 1923 :—

**MEAT—FRESH AND FROZEN.**

For Contract Standard—See page 4 of General Conditions, &c. (Contract Form "B.B.")

Period of Contracts—1st October, 1923, to 31st March, 1924.

Item.	Per—	Contract Rates.	
		Sydney.	Melbourne and Westernport.†
Beef, fores } Carcasses to be cut in eight	lb.	s. d.	s. d.
Beef, hinds } pieces		0 1½	0 3½†
Beef, ribs, boned and rolled (Chuck ribs will not be accepted)	..	0 5	0 4½
*Beef, topsides, to be cut clear of aitch-bone	..	0 4½	0 4½
*Beef, thick flanks	..	0 4½	0 4½
Beef, corned, briskets	..	0 1½	0 2
Beef, corned, rounds	..	0 4½	0 5
Veal	..	0 4½	0 3½
Mutton, carcasses	..	0 4½	0 4½
Lamb, carcasses	..	0 6½	0 5½
Mutton, chops	..	0 6	0 5½
Pork, sides	..	0 11	0 9½
Pork, corned	..	0 10	0 9½
Sausages, pork	..	0 7	0 6
Sausages, mixed meat	..	0 4½	0 4½
Sausages, Belgian	..	0 6	0 8
Fresh Suet, beef, kidney	..	0 6	0 6
Brawn	..	0 8	0 8
Hearts, Ox, to average 3 lb. each	..each	0 6	0 3 per lb.
Kidneys, Ox	..	0 10	0 9
Kidneys, Sheep	.. doz.	1 6	1 0
Sheep's Fry	..	3 0	4 0
Soup Meat	.. lb.	0 2	0 1½
Tripe, Ox, cooked	..	0 4	0 5½
Rabbits	.. pair	1 2	0 10
Ice	.. cwt.	2 6	2 0
Dripping	.. lb.	0 5	0 6
		Freezing, †d. per lb., dozen, or pair extra on above rates	†Rates for Westernport are for delivery f.o.r. Melbourne
Name and Address of Contractor—		T. PLAYFAIR LTD., Argyle - street, Sydney	F. WATKINS PTY. LTD., 184 Bourke-street, Melbourne

Delivery to vessels lying away from wharfs to be made alongside.

\* When supplies of Top-sides are ordered, a quantity of thick flank not less than one-half the total weight of top-sides will also be ordered.

† When Beef is required equal quantities fores and hinds to be demanded.

**VEGETABLES.**

For Contract Standard—See page 3 of General Conditions, &c. (Contract Form "B.B.")  
Period of Contracts.—1st October, 1923, to 31st March, 1924.

Item.	Per—	Contract Rates.	
		Sydney.	Melbourne and Westernport.*
Potatoes .. .. in bags	cwt.	s. d. 10 6	s. d. 9 0
Potatoes .. .. in crates	cwt.	12 0	—
Cabbages .. ..	lb.	0 1½	0 2
Cauliflowers .. ..	lb.	0 1½	0 2½
Turnips, white	cwt.	18 8	15 0
Turnips, swede	cwt.	8 0	5 6
Carrots .. ..	cwt.	18 8	15 0
Parsnips .. ..	cwt.	18 8	15 0
Marrows .. ..	cwt.	10 0	10 0
Pumpkins .. ..	cwt.	14 0	10 0
Onions .. .. in bags	cwt.	7 6	6 0
Onions .. .. in crates	cwt.	9 0	6 0
Radishes .. ..	doz. bunches	1 6	1 6
Spring Onions .. ..	doz. bunches	3 0	1 6
Lettuce .. ..	doz. bunches	2 0	2 8
Extra for bags supplied with Vegetables other than potatoes and onions	each	0 3	Nil
Name and address of Contractor—		J. P. COLLINS, 42 City Fruit Markets, Quay-street, Sydney.	MAINE BROS., 46 Market-street, Melbourne.

*Cancelled*  
*See NO. 59/24.*

\* Rates for Westernport are for delivery f.o.r. Melbourne.

**FISH.**

For Contract Standard—See page 5 of General Conditions, &c. (Contract Form "B.B.")  
Period of Contracts.—1st October, 1923, to 31st March, 1924.

Item.	Melbourne and Westernport.*		Sydney.	
	Fresh.	Frozen.	Fresh.	Frozen.
	s. d.	s. d.	s. d.	s. d.
Bream .. ..	0 7 per lb.	0 7 per lb.	0 9 per lb.	0 9 per lb.
Flathead .. ..	0 7 "	0 7 "	0 8 "	0 8 "
Mullet .. ..	0 7 "	0 7 "	0 6 "	0 5 "
Trout .. ..	0 6 "	0 6 "	0 6 "	0 5 "
Schnapper .. ..	0 9 "	0 9 "	0 10 "	0 10 "
Salmon .. ..	0 6 "	0 6 "	0 4 "	0 4 "
Murray Cod .. ..	0 9 "	0 9 "	0 11 "	0 11 "
Murray Perch .. ..	0 8 "	0 8 "	0 9 "	0 9 "
Smoked Blue Cod .. ..	1 1 "	—	1 3 "	—
Smoked Murray Cod .. ..	0 10 "	—	1 3 "	—
Smoked Murray Perch .. ..	0 10 "	—	1 0 "	—
Extra for baskets not returned in good order and condition	Nil	Nil	Baskets 10s. Boxes 2s.	
Name and address of Contractor—		Melbourne and Westernport— D. HYLAND AND SONS LTD., 571 Flinders-street, Melbourne.	Sydney.—DAVID HYLAND AND SONS PTY. LTD., 755 Harris-street, Sydney.	

\* Rates for Westernport are for delivery f.o.r. Melbourne.

## DAIRY PRODUCE.

For Contract Standard—See page 5 of General Conditions, &c. (Contract Form "BB.")  
Period of Contracts—1st October, 1923, to 31st December, 1923.

Item.	Sydney.	Melbourne and Westernport.*
Bacon, sides, 40-50 lbs. . .	Market rates plus 3d. for each 56 lbs.	1s. 2d. per lb.† (D. B. Co.'s Brand)
Butter in prints (cost of boxes included)	Market Rates plus 3d. per box	Market Rates†
Cheese, semi-matured, large	Market Rates plus 3d. for each 56 lbs.	Market Rates†
Cheese, choice, matured, mellow, large	Market Rates plus 3d. for each 56 lbs.	Market Rates†
Eggs, new laid . . . . .	Market Rates plus— 3d. per case of 18 dozen 6d. per case of 36 dozen	Market Rates†
Egg cases if not returned in good order and condition, extra . . . . .	5s. each . . . . .	1s. each
Name and address of Contractors—	COASTAL FARMERS CO-OP. SOCIETY LIMITED, Valentine and Quay streets, Sydney. Postal Address—Box 2691, G.P.O., Sydney.	GIPPSLAND AND NORTHERN CO-OP. CO. LTD., 492 Flinders-lane, Melbourne.

All H.M.A. Ships and Establishments will be advised weekly of the *actual rates* to be paid for supplies obtained. At Sydney, this information will be furnished by the Captain-in-Charge, at Melbourne by the Navy Office, and at Westernport by the Commanding Officer, Flinders Naval Depot. It is to be distinctly understood that such rates shall be inclusive of all charges and will represent the actual prices to be paid for supplies made.

\* Rates for Westernport are for delivery f.o.r. Melbourne.

† These rates subject to payment of accounts within 14 days of rendition, *vide* Clause 8, page 2, General Conditions, &c. (Contract Form "BB.")

*Launch Hire Ships in Hobson's Bay.*—For supplies made to Ships lying away from wharfs in Hobson's Bay the Contractor is to be reimbursed the actual amount expended on launch hire.

*Cartage—Ships at Williamstown.*—Where the Contractor is required to make delivery to Ships at Williamstown of any quantity of produce which represents an expenditure of less than £20, the Contractor is to be reimbursed the actual amount expended on cartage.

NOTE.—*Launch Hire and/or Cartage* shall be prepaid by the Contractor and the amount shown separately in account for supplies, the receipt voucher for payment being attached to claim. Before accounts for launch hire and/or cartage are passed for payment officers concerned shall satisfy themselves that Conductor has arranged same at reasonable rates.

## FRESH MILK.

For Contract Standard—See page 6 of General Conditions, &c. (Contract Form "BB.")  
Period of Contract.—1st October, 1923, to 31st March, 1924.

Service.	Contract Rate per Imperial gallon.
<i>Fresh Milk delivered—</i>	s. d.
(a) On board Vessel lying in stream, Sydney . .	1 9
(b) On board Vessel lying alongside Garden or Cockatoo Islands . . . . .	1 9
(c) At Pier, Lyne Park, for delivery to H.M.A.S. <i>Tingira</i> . . . . .	1 7
Name and address of Contractor—	DOUBLE BAY AND ROSE BAY DAIRIES LTD., Manning-road, Woollahra, Sydney.

## BREAD.

For Contract Standard—See page 2 of General Conditions, &c. (Contract Form "BB.")  
Period of Contracts.—1st October, 1923, to 31st March, 1924.

Service.	Contract Rates per 100 lbs.	
<i>Bread delivered—</i>	s. d.	
(a) On board Vessel lying in stream, Sydney . .	15	6
(b) On board Vessel lying alongside Garden or Cockatoo Islands . . . . .	16	3
(c) On Pier, Lyne Park, for delivery to H.M.A.S. <i>Tingira</i> . . . . .	..	13 4½
(d) At H.M.A. Naval Establishments, Sydney . .	..	13 6
Name and address of Contractors—	GARTRELL WHITE LTD., 458 King-street, Newtown, N.S.W.	BAKERIES LTD., Notts-street, Surrey Hills, Sydney.

Above rates are based on price of Flour at £11 per ton and are subject to an increase or decrease of 9d. per 100 lbs. for every £1 per ton fluctuation in the price of Flour. The Captain-in-Charge, Sydney, will notify all Ships and Establishments of any variations in the Contract Rates.

2. As certain slight modifications have been made to existing Contract Conditions and Standards, special attention is invited to the various Specifications set out on pages 2 and 7 of Form "BB," General Main Conditions of Contract for the supply of Fresh Provisions to H.M.A. Ships and Naval Establishments.

342.

## CORRIGENDA.

Navy Order No. 312 of 1923 is amended by omitting from paragraph 3 the following clause "(ii) Machinery Allowance."

(AN.30/1/59.)

Sub-paragraph (iii), paragraph 7, of Navy Order No. 219 of 1923 is cancelled, with effect as from 19th July, 1923.

(AB.407/7/469.)

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne

*H. B. Martin*

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## Commonwealth Navy Orders.

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Navy Office, Melbourne,  
23rd October, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. O. Macarandee*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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343.

**ELECTRIC FANS IN H.M.A. SHIPS.**

Returns are to be forwarded by all H.M.A. Ships in commission and in reserve, showing (a) particulars of Electric Fans now fitted, giving full information as shown hereunder; also (b) with reference to Admiralty Fleet Order 978/1923, a separate list as indicated below, showing additional fans recommended for supply. The reason for the supply of each additional fan should be clearly indicated, and, having in view the necessity for economy, only minimum requirements should be included.

*Electric Fans at present fitted.*

Patt. No.	Size.	Voltage.	Quantity.	Where Situated.
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*Additional Electric Fans recommended for supply.*

Patt. No.	Size.	Voltage.	Quantity.	Where to be Fitted.	Reason for Fitting.
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2. The above returns should reach Navy Office not later than 30th November, 1923.

(S.A.612/226/18.)

344.

**COPY OF LOG AND LOG BOOKS.**

Attention is called to the frequent omissions of the Draught of Ship on arrival or departure in the Copy of Log (A.S. 321B), and Log Books (S. 321A), forwarded to the Navy Office. This information should be carefully entered on all such occasions.

(G.A.546/203/14.)

345.

**ORDINARY SEAMEN (DIRECT ENTRY).**

Ordinary Seamen (Direct Entry) may be advanced to the rating of Able Seaman on completing six months' service afloat, and being otherwise qualified for the rating under Appendix XV., K.R. & A.I. (K.R. 5/1922).

(P.A.349/12/26.

*(This Order will be reprinted for posting on Notice Boards.)*

346.

**PURCHASES OF FRESH AND OTHER PROVISIONS WHERE NO CONTRACT APPLICABLE.**

In the case of H.M.A. Ships calling at Australian Ports where a definite contract for supply of fresh provisions is not known to exist, Ships should, wherever practicable, arrange in advance with the Secretary of the District Contract Board of the State concerned to obtain necessary requirements, as that Board is in a position to take the required action to obtain supplies with the least delay and to the best advantage. Even if previous arrangements cannot be made before arrival at a capital port, the District Contract Board has the necessary machinery to obtain supplies with the greatest expedition, but wherever possible reasonable notice of requirements is desirable, particularly in the case of outports.

2. The foregoing procedure is intended to apply only in cases where visits are unexpected or of short duration. Until further notice it is desired that the necessary Contracts for supplies during Fleet Cruises should continue to be arranged through Navy Office.

3. Action similar to that indicated in paragraph 1 above should be followed where in cases of emergency the purchase of provisions ordinarily obtained from the Royal Edward Victualling Yard is necessary at ports other than Sydney.

G.A.(404/201/10.)

347.

**AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE AUXILIARY SERVICES OF THE PERMANENT NAVAL FORCES.**

The following amendments of the Regulations and Instructions for the Auxiliary Services of the Permanent Naval Forces have been approved:—

1. After Article 24, the following Article is inserted:—

“ 24 (a). *Good Conduct Badges and Medals.*—The King's Regulations and Admiralty Instructions in regard to the award, deprivation and restoration of Good Conduct Medals and Badges apply to members of the Auxiliary Services. Badges are to be awarded as from the date they become due; but pay will be credited only when the member is in receipt of seagoing rates of pay, as provided for in Article 65. Applications for the award of the Long Service and Good Conduct Medal are to be made when due; a gratuity and allowance are payable on the award of a Long Service and Good Conduct Medal as provided in Article 74.”

2. Article 56 is amended by omitting from the third and fourth lines of clause (1) the words “any badge of distinction whatever” and inserting in their stead the words “Badges of distinction, except such Good Conduct Badges as the general workman may be entitled to under the Regulations for the Permanent Naval Forces.”

3. Article 58 is amended by omitting from the fifth and sixth lines of clause (1) the words “any badge of distinction whatever” and inserting in their stead the words “Badges of distinction, except such Good Conduct Badges as the employee may be entitled to under the Regulations for the Permanent Naval Forces.”

4. Article 74 is amended by omitting from the third line the words “on the R.A.N.R. Staff” and inserting in their stead the words “in the Auxiliary Services.”

(S.A.416/201/4.)

See  
N.O.  
114/24.

## CORRIGENDA.

Navy Order No. 272 of 1923 is amended as follows:—

(1) by inserting in the first line of paragraph (1) after the words "Commanders in Command" the words "and District Naval Officers (within their respective States)".

(2) by inserting in the third line of sub-paragraph (2) after the words "Command only" the words "and District Naval Officers (within their respective States)". (G.A.546/203/6.)

Navy Order No. 277 of 1922 is amended by inserting in the second line of paragraph (1) after the word "Blankets" the words "Quilts, Counterpanes." (S.A.612/235/19.)

*No. 16. 10. 1923*

## Commonwealth Navy Orders.

Navy Office, Melbourne,

30th October, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. P. Macarandee*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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349.

**PASSAGES OF OFFICERS AND MEN TO AND FROM THE UNITED KINGDOM.**

The following instructions are issued for guidance in connexion with the arrangement of passages for Officers and ratings between Australia and the United Kingdom:—

(i) Officers of the rank of Commander or above shall have the option of travelling between Australia and the United Kingdom by the P. and O. or Orient Steamers, if berths are available.

(ii) Officers below Commander's rank except Officers in charge of drafts (who will travel by the Commonwealth Government Line of Steamers), will normally travel by the Cape route.

(iii) In cases where special approval is given to Officers to make their own arrangements for passage *via* America, &c., the amount of money advanced will normally be the equivalent of the cost to the Department of a passage by the Cape route, *viz.*, ordinary rates less 5 per cent.

(iv) Chief Petty Officers will travel in Ships having second class accommodation.

(v) All other ratings will travel by the Commonwealth Government Line of Steamers.

2. Navy Order No. 406 of 1922 is hereby cancelled.

(P.A.632/212/19.)

(This Order will be reprinted for posting on Notice Boards.)

350.

**COAL HULK "HANKOW" AT THURSDAY ISLAND—INSTRUCTIONS.**

The coal hulk *Hankow* has been transferred to Thursday Island with Westport coal for Fleet purposes and is under the immediate supervision of the Naval Agent at that Port.

2. Supplies will not be issued unless Naval Board authority has been given in accordance with Article 136 of Consolidated Navy Orders 1911–1920.

3. Ships receiving coal are to tally supplies in the usual manner, in conjunction with the Caretaker of hulk, and Form A.S. 134D (in duplicate), receipted as necessary for quantity supplied, is to be delivered to the Caretaker on completion of coaling. Ships are to insure that before departure Supply Notes in respect to supplies are obtained.

4. The Caretaker is required to afford every assistance to Ships coaling, and, *inter alia*, to keep all coaling gear in good order and to make good small defects, as far as lies in his power. Commanding Officers of H.M.A. Ships coaling from hulk are to cause assistance to be provided to make good defects which can be undertaken by Ship's Staff, and for which assistance is requested by the Naval Agent.

5. The Naval Agent is required to transmit to Secretary Naval Board, a quarterly report on the general condition of hulk, machinery, coal and coaling gear, specially detailing defects which require attention, and Commanding Officers of H.M.A. Ships visiting Thursday Island are to arrange wherever practicable for such a report to be furnished when requested by the Naval Agent.

6. The hulk is to be left as far as possible on an even keel after coaling operations have been completed.

7. Commanding Officers of Ships coaling are responsible that, as far as is practicable, all damage to gear, &c., is made good before leaving Thursday Island.

8. H.M.A. Ships are to provide labour for running the boiler and machinery of hulk whilst coaling, and, except in the case of Fleet Auxiliaries, shore labour for coaling is not to be employed without special Naval Board approval.

9. Commanding Officers of Ships are to arrange, when requested by the Naval Agent, for replenishment of *Hankow's* Consumable Naval Stores when such stores are urgently required. On all occasions when replenishment is made by H.M.A. Ships, Transfer Voucher A.S. 549 is to be completed, one copy supplied to hulk and a receipted copy forwarded to the Director of Naval Stores, Navy Office. Ordinarily all Naval Stores for hulk will be demanded by the Naval Agent from the Naval Store Officer, Sydney, but in special circumstances stores will occasionally require replenishment by ships present at the port.

10. Commanding Officers of H.M.A. Ships are to endeavour to keep the hulk constantly efficient, employing the ship's staff wherever possible so that the cost of upkeep will be reduced to a minimum.

(G.A.603/202/15.)

351.

**ADVANCEMENT OF PETTY OFFICERS AND MEN.**

The rules governing the advancement of ratings in the Royal Australian Navy are to be as laid down in the King's Regulations and Admiralty Instructions, provided that—

- Where the authority to give the rating is shown as "Admiralty," the "Naval Board" is to be substituted.
- The Commanding Officer, Flinders Naval Depôt, will be the authority for the advancement of all ratings, except in cases where the authority of the Naval Board is specifically required.
- Where, to meet local conditions, Royal Australian Navy Regulations differing from K.R. & A.I. have been introduced, the R.A.N. Regulations shall prevail.
- Where the qualifications laid down can only be obtained by a course in one of the Royal Navy Training Ships in England, the Naval Board may substitute a course or examination to be carried out in Australia.

2. With reference to the foregoing, it has been decided that no advancements to fill vacancies which may occur in the complements of Ships and Establishments are to be made by the Commanding Officers. Such vacancies should be reported to the Commanding Officer, Flinders Naval Depôt, in order that consideration may be given to the claims of all ratings serving in other Ships and Establishments who may possess greater claims for advancement to the vacant position. That is to say, advancement will be made by roster, and drafting arrangements, if necessary, will be made to fill the vacancy.

(Article No. 174 of Consolidated Navy Orders 1911–1920 and Navy Orders 265 of 1922 and 210 of 1923 are hereby cancelled.)

(P.A.568/202/38.)

See (iii) -  
N.O. 79/24

See  
N.O.  
392/23

See N.O.  
34/1924

352.

### ROYAL NAVY RATINGS ON LOAN—ADVANCEMENT.

The names of ratings lent from the Royal Navy are retained on the promotion rosters of their Home Port Divisions, and they will be advanced in the ordinary course on reaching their turn on these rosters, if qualified and recommended. The higher pay is not, however, payable where promotion involves immediate reversion to the Royal Navy.

2. The usual half-yearly returns of ratings lent from the Royal Navy who, having passed, are qualified and recommended for advancement, are to be rendered direct to the Naval Representative for communication to the Commodores of the Home Ports (*vide* Article 333 Consolidated Navy Orders 1911-1920).

3. Prior to the issue of Navy Order No. 265 of 1922, dated 22nd August, 1922, it was possible for a rating to be advanced to a higher rating on the authority of the Commanding Officer of the Ship in which he was serving, to fill an actual vacancy in the Ship's complement, provided that he was fully qualified for advancement, and that the authority to grant the higher rating was vested in the Captain under King's Regulations. In such cases, promotion was regarded as final, and no reversion took place on the rating's return to the Royal Navy.

4. Navy Order No. 265 of 1922, however, withdrew from the Commanding Officer, as regards the Royal Australian Navy, the authority to make advancements in the Ship on vacancies occurring, and, since the date of this Navy Order, all advancements in the Royal Australian Navy require the authority of the Naval Board or the Commanding Officer, Flinders Naval Depot, as the case may be. All advancements are, in fact, made solely on the basis of Fleet numbers.

5. In accordance with A.F.O. 2690/1921, any local rating conferred in a Dominion Navy, otherwise than in a vacancy in complement, will be regarded as a local promotion only. In the case of R.N. ratings, therefore, who have been promoted in the Royal Australian Navy since 22nd August, 1922, otherwise than from their Port Division rosters, their advancement must be regarded as having only local effect, and, in the event of their turn for advancement on their Home roster not having arrived prior to the completion of their engagement in the Royal Australian Navy, such ratings must revert to their former rating on return to the Royal Navy.

6. Attention is called to Clause 3 of A.F.O. 2690 of 1921, which provides that any "local" rating conferred in the Royal Australian Navy, other than a vacancy in complement, should be noted on the Certificate of Service in the column headed "Special recommendation, &c.," at the bottom of page 2.

7. In the case of ratings now serving in the Royal Australian Navy, who may have been advanced prior to 22nd August, 1922, to fill an actual vacancy in the complement of a Ship, and where such ratings belong to a class in which the Captain was authorized to grant the higher rating, no reversion will take place on return to the Royal Navy.

8. There is reason to believe that Admiralty instructions referred to in Clause 6 have not always been observed, and that, in certain cases, notations of local advancement have been made in the main portion of page 2 of the Service Certificate instead of at the foot.

9. When a rating, therefore, who has been advanced in the R.A.N. prior to 22nd August, 1922, is being returned to the United Kingdom for reversion to the Royal Navy, a communication should be attached to his Service Certificate, stating whether his advancement was to fill a vacancy in the complement of the Ship, or to complete Fleet numbers. In the event of definite information on this point not being available from Ship's records, it should be obtained by reference to the Commanding Officer, Flinders Naval Depot.

10. Navy Order No. 433 of 1921 is hereby cancelled.

(P.A.568/202/38.)

(This Order will be reprinted for posting on Notice Boards.)

353.

### EDUCATIONAL TEST FOR ACCELERATED ADVANCEMENT TO MAN'S RATING, JUNE AND SEPTEMBER, 1923—RESULTS.

The following ratings passed the Educational Test for Accelerated Advancement to Man's Rating, held in June and September, 1923:—

Name.	Rating.	O.N.	Where Serving at date of Examination.
12th and 13th June, 1923.			
Murphy, Charles W. G.	Boy .. .. .	13540	Tingira
Fanning, Albert R.	.. .. .	13894	..
18th and 19th September, 1923.			
Dockrey, Francis	Boy Telegraphist .. .. .	12603	Adelaide
Castles, Stanley W.	Ordinary Signalman, 2nd Class .. .. .	13442	..
Dobson, Samuel T.	Boy .. .. .	13634	Tingira
Gallehawk, Sydney K.	.. .. .	13927	..
Moodie, William S.	.. .. .	13926	..
Betts, Edmund G.	.. .. .	13953	..
Fanning, Albert R.	.. .. .	13894	..
Harvey, Charles	Ordinary Seaman, 2nd Class .. .. .	13500	Cerberus
White, Keith M.	Boy, 1st Class. .. .. .	13495	..
Taylor, Ernest M.	.. .. .	13534	..

2. The necessary notation is to be made on the Service Certificates of these ratings.

(P.A.465/203/26.)

(This Order will be reprinted for posting on Notice Boards.)

354.

## EDUCATIONAL TEST, PART ONE—SEPTEMBER, 1923—RESULTS.

The following ratings passed the Educational Test, Part One, held on the 25th September, 1923:—

Name.	Rating.	O.N.	Where Serving.
Venus, Thomas R.	Arm. Crew	10450	<i>Cerberus</i>
Fraser, David	Stoker	11917	"
Chivers, John	A/Ldg. Sto.	9241	"
Gould, Douglas C.	"	11778	"
Stanton, Thomas L.	"	11544	"
Hall, George	"	5911	"
Dickson, Wallace	"	12408	"
Rowland, Harold E.	"	12269	"
Wright, Reginald S.	"	11522	"
Brownjohn, Frank E. M.	"	11074	"
Qualtrough, Balfour L.	Stoker	6823	"
Tickell, William A. J.	"	6937	"
Saunders, John	A.B.	10147	"
Oberg, Victor	Stoker	11079	"
Andrew, Thomas E.	Stoker, 2nd Cl.	13876	"
Patterson, Norman	"	13995	"
Le Prevost, Phillip B.	E.R.A.	9210	"
Nairn, Alec.	"	9526	"
Dybing, Alexander	A.B.	5694	"
Hoolahan, Francis W.	Ord. Sea.	13986	"
Martin, William J.	Off. Std. 2nd Cl.	6664	"
Begelhole, Frederick	Cook	11482	"
Ford, Frederick	"	12328	"
Culbert, Roy	"	12437	"
Betell, Patrick T.	"	10642	"
Smith, William	"	9937	"
Grace, Donald	Ldg. Tel.	11570	"
Edwards, Sydney	Plumber	12577	"
Walker, George	L.S.B.A.	8403	"
Levy, Jack	S.B.P.O.	3296	"
McGuigan, James H. L.	S.B.A.	12220	"
Slack, John L.	Off. Std. 2nd Cl.	12334	"
Howden, Ashley	Stoker	11281	<i>Tasmania</i>
Fry, Leslie	"	11457	"
Moutray, Mervyn W.	Off. Std. 2nd Cl.	11207	R.A.N. College
Goodwin, Frank W.	Stoker	12260	"
Howlett, Horace J.	Boy, 1st Cl.	13264	<i>Melbourne</i>
Devlin, Herbert	"	13351	"
Cook, Neil	"	12864	"
Horse, Henry F.	"	13350	"
Robinson, Jack I.	Ldg. Cook	11571	"
Simon, Eric L.	Cook	13090	"
Hamilton, Noble A. J.	Off. Std.	5977	"
Fryer, Allan B.	A.B.	6284	"
Roberts, George W.	Ord. Seaman	13122	<i>Adelaide</i>
Hutchison, George F.	"	13263	"
Hall, Leslie T. H.	Stoker	11408	"
Howard, Hedley C.	"	12986	"
Janes, Henry R.	"	13708	"
Emmerton, Gordon S.	"	13251	"
Dunn, Oscar T.	"	11471	"
Hall, William A.	"	6624	"
Huxley, Basil G.	"	12715	"
Mooney, James F.	Stoker, 2nd Cl.	13811	"
Goding, Edward R.	Ord. Seaman	13360	"
Mattuizzi, Matthew J.	"	13364	"

## RESULTS—continued.

Name.	Rating.	O.N.	Where Serving.
Haylock, Harold T.	Shipwright	10447	<i>Adelaide</i>
McCloskey, John F.	Cook	11388	"
Logan, John	A.B.	12172	"
Knell, George V.	"	9334	"
Page, Clement E.	Signalman	13583	<i>Brisbane</i>
Hannan, Cecil G.	Ord. Seaman	13782	"
Robinson, Alfred W.	Shipwright	10635	"
Sherring, Harry J.	Cook	13004	"
Zachariah, Henry	Stoker	13685	<i>Platypus</i>
Millwood, Henry W.	Stoker, 2nd Cl.	13759	"
Morgan, Evan	Off. Std., 4th Cl.	13624	"
Powell, Herbert	Signal Boy	13131	"
Thomas, William	Ord. Seaman	12979	"
Warrington, James	A.B.	10556	"
Mount, George T.	"	4585	<i>Anzac</i>
Hardy, Henry L.	Off. Std., 2nd Cl.	9451	<i>Anzac</i>
Brooks, Percy	Cook	4973	"
Rueben, William	Ord. Seaman	6681	"
Passell, Cecil E. G.	Signalman	9592	<i>Marguerite</i>
Bennett, William L.	A.B.	5557	"
Svenson, Albert	"	6157	"
Gordon, Charles N.	Shipwright	8179	"
Lyon, James	A.B.	9677	"
Rathbone, Edward	Stoker, 2nd Cl.	11835	"
Hayes, Henry	Boy, 1st Cl.	13637	<i>Tingira</i>
Baxter, Donald F.	"	13530	"
Burrows, Vernon	Boy, 2nd Cl.	14049	"
Bastock, John	"	14025	"
Free, George B.	"	14050	"
Cheetham, Horace	"	14054	"
Hoope, Ernest G.	"	14026	"
Franks, Eric N.	"	14014	"
Fraser, Stanley W.	"	14068	"
Kludas, Arthur E.	"	14051	"
Thomas, Gordon	"	14065	"
Taylor, Keith S.	"	14070	"
Heather, John	"	13580	"
Hannan, Patrick T.	"	13635	"
Watkins, Raymond	"	13901	"
Ashenden, Jack W.	"	13910	"
Thompson, Irvine E.	"	13929	"
Fitzgerald, Ernest E.	"	13946	"
Metcalfe, Thomas	Vict. Boy	13911	"
Roach, Harold V.	Vict. Asst.	6455	"
Huntingdon, John A.	A.B.	8430	<i>Geranium</i>
Miles, William H.	Cook	12896	"

2. The necessary notation is to be made on the Service Certificates of these ratings.

(P.A.465/205/34.)

(This Order will be reprinted for posting on Notice Boards.)

355.

**WASHING OF OFFICERS' BEDDING IN H.M.A. SHIPS.**

Several instances have recently occurred where claims for the washing of Officers' Loan Bedding, such as Blankets, Pillow Slips, Mattress Covers, &c., have been referred to Navy Office for special approval. It is pointed out in this respect that, where it is considered to be more advantageous for the Service for Officers' Bedding to be laundered direct from the Ship or Establishment concerned, it is desired such course be followed.

2. Washing of Officers' Loan Bedding is only a Service liability on super-session of the Officers concerned or on paying off, and where washing is effected by a Ship at Sydney arrangements are to be made, as far as is practicable, for the Service Contractor to undertake the work at contract rates.

3. The contractor for the carrying out of Laundry Services for H.M.A. Naval Establishments at Sydney for period 1st January to 31st December, 1923, is the Lanham Steam Laundry, Forest-street, Forest Lodge, Sydney. Further information required can be obtained on application to the Naval Store Officer, Sydney.

(A.N.1/1/325.)

356.

**ADOPTION AND ABOLITION OF FORMS AND SUPPLY OF PUBLICATIONS.**

First supply of undermentioned publications has been received from the Admiralty and distributed to H.M.A. Ships and Establishments. A further supply has been ordered, and, on receipt, distribution will be completed by Naval Store Officer, Sydney:—

"Mercantile Navy List," 1923.

(G.A.571/201/125.)

O.U. 5286 "R.N. Field Service Pocket Book."

(G.A.571/203/88.)

(A.F.O.3121/22.)

O.U. 5291 "Naval Magazine and Explosive Regulations, 1923."

(G.A.571/203/80.)

(A.F.O.855/1923.)

2. An order has been placed with the Admiralty for a supply of the following O.U. publication, and, on receipt, issue will be made by Naval Store Officer, Sydney, without demand:—

O.U. 6087 (30) "Handbook for W/T. Model Outfit M.D. 1923."

(G.A.571/203/62.)

(A.F.O.1410/1923.)

3. With reference to paragraph 6 of A.F.O. 855/1923, a supply of the undermentioned forms has been ordered from the Admiralty for amendment of Magazine Logs and Covers of Logs on board H.M.A. Ships. On receipt, distribution will be made by Naval Store Officer, Sydney, without demand:—

Forms for Amendment of S.285A.

" " S.285B.

" " S.285C.

" " S.285D.

G.A.571/203/80.)

4 A supply of the undermentioned publications for general use in the Royal Australian Navy has been ordered from the Admiralty. On receipt, supply will be made by Naval Store Officer, Sydney, to H.M.A. Ships and Establishments, without demand. These books are, except for the Naval College, to be kept in the custody of the Engineer Officer for the use of Engineer-room ratings as required. A supply will be made to the R.A.N. College so that one copy of each publication will be available for use of each Cadet Midshipman under instruction:—

"Notes and Sketches on Boilers, Combustion, Fuel, &c."

"Engineering Notes and Sketches."

(G.A.571/202/55.)

5. It has been decided to utilize in the Royal Australian Navy the undermentioned Weekly Health Report Forms referred to in A.F.O. 1650/1923. A supply of these Forms has been ordered from the Admiralty, and, on receipt, first supply will be made by Naval Store Officer, Sydney, to H.M.A. Ships and Establishments without demand:—

S.159. "General Health of Officers and Men."

S.159A. "Squadron Summary."

Form S.159A is to be rendered to Director of Naval Medical Services, Navy Office, by the Fleet Medical Officer, Senior Medical Officer, Garden Island (for Ships and Establishments at Sydney), and Senior Medical Officer, Flinders Naval Depot.

(G.A.480/202/114.)

6. With reference to paragraph 11 of Navy Order No. 321 of 1923, a supply of interleaved "Sale" copies of the undermentioned publication has been ordered from the Admiralty for issue, on repayment, to Officers requiring a copy, the price of issue being 3s. per copy:—

"Admiralty Memorandum on Naval Court Martial Procedure 1922."

7. A supply of the undermentioned "S" Form referred to in A.F.O. No. 697 of 1923 has also been ordered from the Admiralty for Court Martial Boxes, and, on receipt, issue will be made by Naval Store Officer without demand:—

S. 1343A.—"Court Martial.—Notice to Senior Surviving Officer when no specific charge is made."

(G.A.571/202/64.)

8. It has been decided to utilize the corresponding Admiralty Forms in the Royal Australian Navy in lieu of the undermentioned A.S. Forms. The A.S. Form is to be utilized until present stocks are exhausted and then supply of the "S" Form will be made, on demand, by Naval Store Officer in the usual manner:—

A.S. 128. "Guard Book for Supplies."

A.S. 129. "Guard Book for Returns."

A.S. 257. "Gangway Victualling and Check Book."

A.S. 262. "Master at Arms Mess Book."

A.S. 292. "Register of Gun Practice."

A.S. 304A. "Torpedo Log and Progress Book."

A.S. 321B. "Copy of Log Book—Monthly."

A.S. 322. "Deck Log Book."

- A.S. 325A. "W/T. Cabinet Log."  
 A.S. 398. "Progress Book of Subordinate Officers."  
 A.S. 406. "Record of Swimming Instruction."  
 A.S. 519. "Journal for the use of Midshipmen."  
 A.S. 548. "Work Book for Navigating Officers."  
 (G.A.418/2/228.)  
 A.S. 134D. "Demand to Replenish—Supplementary."  
 (G.A.480/202/126.)  
 A.S. 558. "Schedule to be transmitted with Accounts."  
 A.S. 553. "Night Order Book."  
 A.S. 10A. "Extra Pay for Work in Double Bottoms—Records Book."  
 (G.A.480/202/61.)

9. The following forms have been abolished:—

- A.S. 292A. "Register of Heavy Gun Practice."  
 A.S. 299. "Annual Return of Pressures obtained in Guns."

Present stocks of A.S. 292A are to be used for stock-taking purposes in accordance with A.F.O. No. 1798 of 1923.

(G.A.480/202/115.)

357.

### SIGNAL LETTERS OF BRITISH SHIPS.

The following Commercial Code Signals have been appropriated to the undermentioned British ships:—

Date.	Signal Letters.	Name of Ship.	Port of Registry and Official Number.	Sail or Steam, Rig and Net Registered Tonnage.	Owner.
9.10.23	T.Q.K.F.	<i>Lotus II.</i>	Sydney; 125243	Schooner (Oil Launch); 25	A. T. H. Pitter, Hotel Mansions, Darlinghurst, Sydney
11.10.23	Q.T.W.S.	<i>Evaleeta</i>	Hobart; 151552	Ketch; 80	T. H. C. Spaulding, 25 Colville-street, Battery Point, Hobart

(G.A.663/201/15.)

By Authority: ALBERT J. MULLETT, Government Printer, Melbourne

*B. B. Martin*

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
7th November, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. P. Macandee*

*The Commodore Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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358.

**SHIP'S AGENTS.**

With reference to Navy Order No. 108 of 1923, Commanding Officers of all ships should make a new appointment of Ship's Agents in accordance with A.F.O. 2367/1923. The form of appointment should be prepared in triplicate and forwarded to Navy Office for transmission to the Accountant-General of the Navy.

(G.A.603/201/54.)

359.

*NO.*  
*47/1924*

**.303-INCH MARK VII. AMMUNITION OF C.A.C., 1920 MANUFACTURE WITHDRAWAL OF.**

All .303-inch Mark VII. Ammunition of C.A.C., 1920 manufacture, is to be returned to the R.A.N. Armament Depot, Sydney, at the first convenient opportunity, and other ammunition drawn in lieu.

2. Gunnery School and R.A.N.R. Depôts are not affected.

(S.A.408/206/18.)

360.

**OFFICERS AND MEN LENT FROM THE R.N. OR ENTERED IN THE UNITED KINGDOM FROM THE SHORE — DEFERMENT OF RETURN PASSAGES TO UNITED KINGDOM.**

Officers and Men who are entitled to a return passage to the United Kingdom at Government expense, and who are permitted to remain in Australia on the termination of their engagement, have been, under existing instructions, permitted to defer their return passage to the United Kingdom for a period of eighteen months. The Naval Board have decided that in future the period during which passages may be so deferred shall be limited to six months from the date of the termination of service in the R.A.N.

2. Navy Order No. 94 of 1921 is amended accordingly.

(A.340/1/21.)

*(This Order will be reprinted for posting on Notice Boards.)*

361.

**PHYSICAL AND RECREATIONAL TRAINING INSTRUCTORS—  
REPORTS ON.**

The provisions of Admiralty Fleet Order No. 1944 of 1923, regarding Half-yearly Reports on Physical and Recreational Training Instructors, have been adopted in the Royal Australian Navy.

2. The reports rendered in accordance with K.R. & A.I., Article 907, Clause 6, are to be finally transmitted to the Captain Superintendent of Training, Flinders Naval Depot.

3. Navy Order No. 96 of 1923 is hereby cancelled.

(G.A.546/202/9.)

362.

**DEFERRED PAY.**

1. The Naval Board is of opinion that there are certain misunderstandings in the Fleet in regard to the purposes of Deferred Pay, and the conditions under which it is provided.

2. It should be clearly understood that Deferred Pay is not a sum of money accumulating to the credit of an individual which has been deducted from his emoluments for his current services, and which is available to him to draw upon at regular intervals or when any particular pecuniary liability becomes imminent. It is a fund, quite independent of pay for current work, and is payable only on the fulfilment by the individual of certain conditions and for certain purposes.

3. The primary object of Deferred Pay is to enable a member of the Permanent Naval Forces, on finally retiring from the Service, to make provision for his future, and takes into consideration the disadvantage which such a person suffers in re-entering civil life after a long period of service in the Naval Forces. In effect it serves the same purpose as Retired Pay and Pension granted to members of the Royal Navy, but has a wider application in that both long and short service members are credited.

4. Another purpose of Deferred Pay is that it operates as a form of insurance for the benefit of the member and his dependents against—

- (a) Invalidity.
- (b) Old age.
- (c) Death.

the benefits from which are not available until one or other of the above contingencies arise.

5. It is observed that a great part of the early service of both Officers and Men is more or less non-effective, as it consists of training and the gaining of experience to qualify for the higher ranks and ratings. Further, during those early years many facilities at Government expense are available to improve a member's education and thus to improve his value, not only in the Naval Service, but in civil life on his discharge from the Service. From this point of view it will be evident that the Service does not begin to receive value to warrant payment of Deferred Pay until some time after the initial period of training is completed.

6. In the event of an Officer or Man leaving the Service before having completed a reasonably long period of service, it cannot be considered that he has earned Deferred Pay in view of the following:—

- (a) He has not returned in effective service the value of his training.
- (b) The cost of the training is lost to the Government, as it involves the entry and training of another to replace him.
- (c) The practicability of his entering into civil life has not only not been impaired by his short service, but has most probably been very much enhanced.

7. The Naval Board, therefore, desire that it should be thoroughly understood by all concerned, that they have no claim to the payment of Deferred Pay unless and until the conditions under which it is granted have been entirely and satisfactorily fulfilled.

(A.A.556/201/45.)



363.

**PAYMENT OF DEFERRED PAY OF OFFICERS ON RESIGNATION OR VOLUNTARY RETIREMENT.**

With reference to Navy Order No. 333 of 1923, promulgating amendments to Financial Regulations and Instructions (Sea-going), Article 12, Clauses 3 and 4, regarding the position, in respect of Deferred Pay, of Officers who are discharged from the Service at their own request, whether by voluntary retirement or resignation, the Board wish Officers to understand that it is not the intention that the act of resignation or voluntary retirement should in every case *necessarily* involve forfeiture of Deferred Pay.

2. The amendment of the Regulations is intended to give the Board the power to withhold Deferred Pay in cases where Officers insist on resigning against the wishes of the Board and after being informed that such resignation involves an appreciable loss or inconvenience to the Service.

3. Clause 5 of Article 12, Financial Regulations and Instructions (Sea-going), provides that the Board may in special circumstances authorize payment of the whole or any portion of the Deferred Pay which, under Clause 4 as amended, would otherwise have been forfeited, and it may be anticipated that as a general rule, payment of Deferred Pay would be authorized in cases where resignation or voluntary retirement takes place with the concurrence of the Naval Board and without involving loss or inconvenience to the Service.

4. Generally speaking, Officers will be expected to give a certain period of service before their resignation can be viewed as other than contrary to the interests of the Service. The period of service required of an Officer in this connexion would vary according to whether he had been entirely trained in the Service or otherwise, viz. :—

<i>Class of Officer.</i>	<i>Period of Service normally required.</i>
Officers entered through the R.A.N. College ..	17 years from age of 18 years
All other Officers .. .. .	10 years from date of first commission or warrant

5. It should be clearly understood that the periods of service shown in the preceding paragraph are no more than an indication of the probable Board decision in normal cases. Each individual case will be dealt with on its merits, the primary consideration being always the requirements of the Service. In exceptional cases an Officer who could conveniently be spared might be allowed to receive his Deferred Pay on resignation, even though he had not completed the service mentioned above; conversely, the Board might decline to authorize payment to an Officer who has fulfilled the specified service, if his resignation were regarded as a serious loss to the Service.

6. The attention of Officers is drawn to the conditions under which R.N. Officers are placed as regards voluntary retirement with Retired Pay or gratuity. It will be noticed that the option of retirement, carrying with it either retired pay or gratuity, can only be exercised with the approval of the Admiralty, *i.e.*, if the state of the List permits. Deferred Pay is a substitute for the Admiralty retired pay or gratuity, and Officers, by the recent amendment to the Deferred Pay Regulations, are placed under no disadvantage as compared with Officers of the Royal Navy.

(P.354/1/66.)

364.

**EDUCATIONAL EXAMINATIONS, R.A.N.**

The following arrangements in regard to Educational Examinations held in the Royal Australian Navy have been approved :—

(a) *Higher Educational Test.*—The provisions of Appendix X., Part XVII., King's Regulations and Admiralty Instructions, regarding the Higher Educational Test are applicable to the Royal Australian Navy. This Examination will be held, in future, about March and October.

2. Returns, showing approximate numbers of papers required in each subject, should be forwarded to Navy Office half-yearly by all Ships and Establishments. Returns for R.N. candidates should be transmitted so as to reach the Navy Office on 1st July and 1st December in each year, and for R.A.N. candidates on the 1st February and 1st September in each year. Blank Returns are required.

3. Examination Papers for R.A.N. candidates will be set and marked by the R.A.N. College.

Examination Papers for R.N. candidates will be obtained from the Admiralty.

4. The worked papers of R.A.N. candidates are to be forwarded, under sealed cover, at the end of each day of the examination, to the Commanding Officer, R.A.N. College, for marking and transmission of results to Navy Office.

The worked papers of R.N. candidates are to be forwarded to Navy Office, under sealed cover, on completion of the Examination, for transmission to the Admiralty.

(b) *Educational Test, Part One.*—The provisions of Appendix X., Part XVII., King's Regulations and Admiralty Instructions, regarding the Educational Test, Part One, are applicable to the R.A.N.

2. The R.N. examination will be held, in future, three times annually, *i.e.*, on the first Tuesday in March, July, and November; Paper I. being taken in the forenoon, and Paper II. in the afternoon.

3. The R.A.N. examination will be held three times annually, when the Fleet is at Sydney, viz., in September, about Christmas and about Easter.

4. Returns, showing the approximate number of candidates for whom papers are required, should be forwarded so as to reach Navy Office as follows :—

*R.N. candidates.*

On 1st February, 1st June, and 1st October, in each year.

*R.A.N. candidates.*

On 1st March, 1st August, and 1st November, in each year.

Blank Returns are required.

5. The Examination papers for R.A.N. candidates will be set and marked by H.M.A.S. *Cerberus*.

Examination papers for R.N. candidates will be obtained from the Admiralty.

6. The following procedure is to be carried out regarding the disposal of the worked papers of R.N. and R.A.N. candidates :—

- (i) The worked papers are to be forwarded to the Commanding Officer, Flinders Naval Depôt, at the end of the day of the Examination, the Commanding Officer, Flinders Naval Depôt, being informed by Signal when this has been done.
- (ii) When no worked papers are being forwarded, nil returns are to be rendered by all Examination Centres and detached Ships.

(c) *Educational Test for Accelerated Advancement to Man's rating.*—The present arrangements, promulgated in Navy Order No. 66 of 1922, are to continue.

Candidates should not be allowed to sit for Educational Examinations unless they are recommended by their Commanding Officers, and are, in the opinion of the Instructor Officer or Schoolmaster, considered to have a reasonable chance of passing.

Navy Orders Nos. 51, 72, 185, 409, and 432 of 1921, and Article 198 of the Consolidated Navy Orders 1911–1920 are hereby cancelled.

(P.A.465/202/225.)

(This Order will be reprinted for posting on Notice Boards.)

365.

#### REFRIGERATORS—CAPACITY REPORT.

With reference to Admiralty Fleet Order 2056 of 1923, all H.M.A. Ships and Establishments are to forward to the Director of Victualling, so as to arrive at Navy Office not later than 30th November, 1923, reports giving the information called for in the above quoted Admiralty Fleet Order.

(S.A.524/208/6.)

366.

#### NAVAL ACCOUNT REGULATIONS AND INSTRUCTIONS.

The Book entitled—

“Royal Australian Navy.

“Naval Account Regulations and Instructions,”

bearing printer's No. C.11590, which has been issued to H.M.A. Ships and Naval Establishments, is to be brought into force forthwith, and all regulations and instructions contained therein are to be carefully observed by all concerned. The date, “1923,” is to be inserted conspicuously on the cover of all copies of this publication.

2. References to this book are to be in the form of—“Naval Account Regulations and Instructions, Article —, Clause —.”

3. All previous editions of the Naval Account Regulations and Instructions are hereby superseded.

4. This Navy Order is being reprinted and a copy of the reprint is to be inserted in all copies of the above mentioned book.

5. A return is to be furnished immediately by all H.M.A. Ships and Naval Establishments, stating the number of copies of Draft Naval Account Regulations already held, *i.e.*, those supplied prior to the issue referred to herein.

367.

#### CONSOLIDATED ORDERS AND REGULATIONS, AND OTHER BOOKS OF REGULATIONS AND INSTRUCTIONS — ROUTINE FOR PROMULGATING AMENDMENTS.

1. The Consolidated Navy Orders are now being reprinted and will be ready for issue shortly. The new volume, which will include all Orders of a permanent nature issued up to 30th June, 1923, as well as the Naval Forces Regulations, incorporated in appropriate Chapters, will be entitled “Consolidated Orders and Regulations, Volume I.”, short title, “C.O.R., Vol. I.”

2. Volume II. of C.O.R. will be reprinted annually. It will contain all amendments and additions to Volume I., made since the publication of the original book.

3. Separate amendments and additions to C.O.R. will be promulgated from time to time in Navy Orders, in the same manner as amendments of other Books of Regulations and Instructions.

4. On account of its size, it has been found impracticable to interleave the C.O.R. with blank pages for the purpose of pasting in amendments. In order to facilitate the reading of Articles of C.O.R. which are amended, a scheme similar to that followed in K.R. and A.I. amendments will be instituted. This scheme will be extended to cover amendments of all Books of Regulations and Instructions in use.

5. Once a month, or more frequently if found necessary, amendments and additions to these Books will be printed in a series entitled “R.I.”, on one side of the paper only, for the convenience of those who prefer amending Books of Regulations by the pasting-in method. At the end of each issue of R.I. will appear a set of tables, one for each Book of Regulations and Instructions, showing seriatim, the Articles which have been amended, and the number of the issue of R.I. effecting the amendment. Therefore, in reading Books of Regulations and Instructions, it will be necessary to consult the latest issue of the “R.I.” series. The practice of reprinting amendments on separate sheets will be discontinued.

6. The date upon which this revised procedure will come into operation will be notified in due course.

(G.A.546/203/7.)

368.

#### PAY OF SCHOOLMASTERS — AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).

Navy Order No. 238 of 1923 is amended by adding the following :—

Article 6 is amended by omitting from clause (2) the words “Schoolmaster on confirmation” and inserting in their stead the words “Probationary Schoolmaster on appointment.”

Article 7 is amended by omitting clause (51).

(P.A.339/12/26.)

See  
No  
107/124

N.O.  
359/12

369.

**COUNTING OF TIME FOR INCREASE IN PAY AFTER THREE YEARS AND SIX YEARS MAN'S TIME — AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

With reference to the adoption in the Royal Australian Navy of Admiralty Monthly Order No. 2748 of 1919, by Article 266, Consolidated Navy Orders 1911-1920, in so far as applicable to the R.A.N., the Naval Board has decided that time prior to *and in* desertion shall not be allowed to count as service for purpose of Increments of Pay in the R.A.N.

2. Recovered deserters should be credited with the "on promotion" rate of pay of their rating. Time for increment will commence from date of recovery, time waiting trial and in detention not being forfeited.

3. Royal Navy Ratings on loan to the Royal Australian Navy are subject to R.A.N. Regulations and must be similarly treated while serving in the R.A.N.

4. The following amendment of Financial Regulations and Instructions (Sea-going) has been approved:—

Article 5 is amended by inserting after the words "Time prior to" in the second line of clause (5) the words "and in".

(A.A.30/37/27.)

370.

**UNIFORM GRATUITY PAYABLE TO ACTING MATES ON CONFIRMATION — AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of Financial Regulations and Instructions (Sea-going) has been approved, with effect as from 1st July, 1923:—

## AMENDMENT.

Article 6 is amended by inserting in clause (2) after the words "Petty Officer or other rating on promotion to Acting Mate or Acting Mate (E)—£50", the words "Acting Mate and Acting Maté (E) on confirmation—£50."

(A.A.4/33/3.)

371.

**FREE ISSUE OF REDUCED KIT TO EX ROYAL NAVY RATINGS SERVING IN THE ROYAL AUSTRALIAN NAVY — AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of Financial Regulations and Instructions (Sea-going) has been approved:—

## AMENDMENT.

Article 6 is amended by omitting clause (5) and inserting in its stead the following clause:—

"(5) (i) A rating whose engagement in the Royal Navy expires whilst on loan to the Royal Australian Navy, and who engages for a period in the Royal Australian Navy, service being continuous, shall not receive any free issue of kit on effecting such engagement.

(ii) A former rating of the Royal Navy, Royal Australian Navy, or Royal Fleet Reserve who engages in the Royal Australian Navy within six months of discharge shall not receive any free issue of kit on engagement except in special circumstances, with the approval of the Naval Board.

(iii) A former rating of the Royal Navy, Royal Australian Navy, or Royal Fleet Reserve who engages in the Royal Australian Navy, after an interval of not less than six months, for a period of more than three years, shall be issued on engagement, with the full free kit as laid down in Article 80A.

(iv) A person entered from shore for three years or less, including a former rating of the Royal Navy, Royal Australian Navy, or Royal Fleet Reserve discharged more than six months prior to re-entry, shall receive a gratuity or a free issue of articles of kit not exceeding half the value of a full kit, as may be approved by the Naval Board." (S.N.411/1/333.)

372.

**ALLOWANCE PAYABLE TO OFFICERS IN CHARGE OF NAVAL, NAVAL ORDNANCE, NAVAL ORDNANCE TORPEDO, MINING AND WHITEHEAD TORPEDO STORES — AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of Financial Regulations and Instructions (Sea-going) has been approved:—

## AMENDMENT.

Article 8, clause (8), is amended as follows:—

(1) by adding at the end of sub-clause (d), the following paragraph:—

Rate per diem.	
	s. d.
"(iii) Warrant Officers', Naval, Naval Ordnance, Naval Ordnance Torpedo, Mining and Whitehead Torpedo Stores—	

To Officer in charge of all descriptions of above stores	1 0"
--	------

(2) by adding at the end of sub-clause (e) the following paragraph:—

Rate per diem.	
	s. d.
"(iii) Warrant Officers' Naval, Naval Ordnance, Naval Ordnance Torpedo, Mining and Whitehead Torpedo Stores—	

To Officer in charge of all descriptions of above stores	0 6"
--	------

(3) by inserting in sub-clause (f) after the fifteenth line the following words:—

Rate per diem.	
	s. d.
"Warrant Officers', Naval, Naval Ordnance, Naval Ordnance Torpedo, Mining and Whitehead Torpedo Stores—	

To Officer in charge of all descriptions of above stores	1 0"
--	------

(4) by inserting in sub-clause (f) after the twenty-fourth line, the following words:—

Rate per diem.	
	s. d.
"Warrant Officers', Naval, Naval Ordnance, Naval Ordnance Torpedo, Mining and Whitehead Torpedo Stores—	

To Officer in charge of all descriptions of above stores	0 6"
--	------

(A.A.4/29/41.)

373.

**PRIZE MONEY FOR TORPEDO PROFICIENCY — AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

Approval is given for the adoption in the Royal Australian Navy of the provisions of Admiralty Monthly Order 1965 of 1920, regarding payment of Prize Money for Torpedo Proficiency.

The following amendment of Financial Regulations and Instructions (Sea-going), is approved :—

“ Article 10 is amended by omitting clause (6) and inserting in its stead the following clause :—

(6) *Good Shooting and Torpedo Proficiency Prizes.*—Prizes, as provided in King's Regulations and Admiralty Instructions, shall be allowed, subject to the conditions prescribed therein.

(A.A.407/219/3.)

374.

**BOOKING OF SEATS—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

Approval has been given to Request No. 60 of the Welfare Committee, 1922, that the cost of booking of seats when travelling by rail be borne by the Department.

2. Steps should always be taken, however, by Commanding Officers to see that when drafts are travelling and sufficient notice can be given to the Railways Authorities, seats are reserved in advance without extra charge. The Victorian Railways Department has agreed to reserve compartments without charge in the 4.0 p.m. express to Albury, where drafts of eight or more are travelling, and also in the 8.25 a.m. express Albury to Melbourne. Application in the latter case should be made to the New South Wales Railways Department, which will make the arrangements on behalf of the Victorian Railways Department.

3. The New South Wales Railways Department performs the booking of seats on behalf of other railway departments whose services connect at the borders with the New South Wales Railways, and as regards the 8.25 a.m. express from Albury to Melbourne, they should be requested to reserve accommodation in the unbooked portion of the train when drafts of Naval ratings are travelling thereby. The Queensland Railways Department advises that the usual charge of 1s. will be made for all seats booked on Queensland railways.

4. The following amendment of Financial Regulations and Instructions (Sea-going) has been approved :—

**AMENDMENT.**

Article 19 is amended by adding at the end thereof the following clause :—

“ (6) Where a warrant is issued chargeable to the Department, the cost of booking a seat, if necessary, shall be included in the warrant.”

(A.A.632/202/15.)

375.

**BAGGAGE SCALE FOR OFFICERS — AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

The following amendment of Financial Regulations and Instructions (Sea-going), has been approved :—

**AMENDMENT.**

Article 22 is amended by inserting after clause (1) the following clause :—

“ (1A) Flag Officers, Commodores, and Officers in Command, appointed in the United Kingdom to the Royal Australian Navy, who join their ships at Ports in Australia may be allowed free conveyance to Australia of combined baggage and mess stores in accordance with the scale prescribed in King's Regulations and Admiralty Instructions.”

(A.A.1/1/286.)

376.

**FURLOUGH AND EXTENDED LEAVE—AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).**

With reference to Navy Order No. 230 of 1923, the following amendments of the Financial Regulations and Instructions (Sea-going) have been approved :—

**AMENDMENTS.**

Articles 45 to 49 inclusive are cancelled and the following are inserted in their stead :—

Article 45.—*Furlough.*—When a person has continued in the service of the Commonwealth under the provisions of the Defence or Naval Defence Acts for at least twenty years, the Naval Board may grant him leave of absence for a period not exceeding one month and a half on full pay, or three months on half pay, in respect of each completed five years of continuous service :

Provided that such person shall not be granted leave of absence to exceed a continuous period of twelve months at any one time and that service in the Permanent Naval Forces on loan from the Royal Navy shall not be counted as service qualifying for such leave of absence :

Provided further that in the case of any person being appointed to or enlisting in the Naval Forces after 30th November, 1919, the service which shall be taken into account for the purposes of this regulation shall not include any service in a temporary capacity.

Article 45A.—*Previous Service.*—Where a person has become transferred or appointed from any position of a permanent nature under the State or Commonwealth to a permanent position in the service of the Commonwealth under the provisions of the Defence Act or Naval Defence Act, all continuous service of such person under the State or Commonwealth shall, for the purpose of furlough, as provided in Articles 45 and 49, be reckoned as service in the service of the Commonwealth under the provisions of the Defence Act or Naval Defence Act.

Article 46.—Members of the Permanent Naval Forces who served under the terms of the *Naval Agreement Act 1903*, may, for the purpose of furlough, be allowed to count service under the terms of the *Naval Agreement Act 1903* as service in the service of the Commonwealth under the provision of the Defence Act or Naval Defence Act, provided that service under the Defence Act or Naval Defence Act is continuous with service under the *Naval Agreement Act 1903*.

Article 46A.—*Furlough on Retirement*.—When a person who has continued in the service of the Commonwealth for at least twenty years is retiring, the Naval Board may authorize payment to him upon retirement of a sum equivalent to the amount of pay that would have been received by him during such leave of absence as would immediately prior to retirement have been granted to him under Article 45.

Article 47.—*Furlough Due at Death*.—Upon the death of a person who at the date of his death was eligible under the foregoing Articles for grant of leave of absence, the Naval Board may authorize payment to the dependants of the member of a sum equivalent to the amount of pay which would, under those Articles, have been granted to the person had he retired immediately prior to the date of his death.

Article 48.—Notwithstanding anything contained in the above Articles—

- under the foregoing articles*  
N.O.  
354/23
- (a) There shall not be granted, in respect of the service of any person, leave of absence or pay on retirement or death exceeding in the whole twelve months on full pay or its equivalent;
  - (b) Except upon the retirement of a person who had attained the prescribed age of retirement, leave of absence for recreation shall not be granted under regulation 140 of the Naval Forces Regulations in respect of the year in which leave of absence granted under the foregoing Articles commences, and, if leave of absence for recreation has been granted in the year in which leave of absence granted under the Articles aforementioned commences, it shall be regarded as part of the period of such leave of absence, provided that the total period of leave of absence for recreation, which may under this paragraph be withheld or regarded as portion of the period of leave of absence granted under the foregoing articles during any person's period of service, shall not exceed the period of absence for recreation which may be granted in respect of one year of service; and
  - (c) The official conduct record of a person shall be taken into consideration in determining whether the whole or any portion of the leave of absence or pay provided in the foregoing Articles may be granted.

Article 49.—*Extended Leave*.—(1) The Naval Board may grant to any person whose period of service is less than twenty years who is ineligible for furlough under Articles 45 to 46A immediately prior to his retirement from the service on or subsequent to his attaining the

prescribed age for retirement, leave of absence on full pay for a period not exceeding that appropriate to his service, as specified in the following scale :—

- Service of sixteen years and less than twenty years—five months.
- Service of twelve years and less than sixteen years—four months.
- Service of eight years and less than twelve years—three months.
- Service of four years and less than eight years—two months.

(2) Except as provided in clause (5) a person shall not be eligible for the grant of extended leave under this Article unless he has completed twelve years' service.

(3) *Payment in Lieu of Extended Leave*.—In lieu of leave in accordance with the foregoing clauses, the Naval Board may authorize payment to a person eligible for such leave upon his retirement from the service of a sum equivalent to the pay for a period of leave not exceeding that which the person could have been granted under this Article.

(4) When a person who has not attained the prescribed age for retirement is invalidated from the service after less than twenty years' service, and the cause of such invaliding is permanent and is not due to misconduct or to causes within his own control, the Naval Board may authorize payment to the person of a sum equivalent to the pay for a period of leave not exceeding that for which, had he attained the prescribed age for retirement, he would have been eligible under clauses (1) and (2) of this Article.

(5) In the event of the death of a person before he has completed twenty years' service and either before or after he has attained the prescribed age for retirement, the Naval Board may authorize payment to the dependants of deceased of a sum equivalent to the pay for the period of leave which the member would have received had he been eligible for, and granted leave of absence under clause (1) of this Article.

(6) The official conduct record of a person shall be taken into consideration in determining whether the whole or portion of his leave of absence or pay provided in this Article may be granted.

(A.A.21/2/31.)

377.

#### STATUTORY RULES 1923, No. 161.

(Approved 31st October, 1923, gazetted 1st November, 1923, to come into operation forthwith, unless otherwise specified herein.)

#### AMENDMENT OF NAVAL FINANCIAL REGULATIONS.

(Statutory Rules 1920, No. 248, as amended to present date.)

This Statutory Rule will be issued separately.

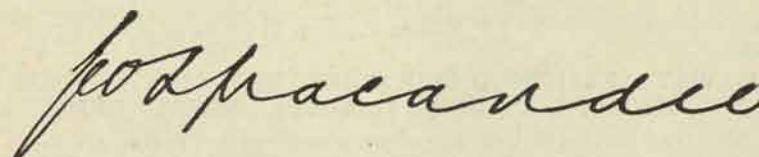
2. The amendments contained therein correspond to the amendments of the Financial Regulations and Instructions (Sea-going), notified in Navy Orders Nos. 238, 368, 369, 370, 371, 372, 373, 374, 375, and 376 of 1923.

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
13th November, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Rear-Admiral Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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378.

**COMMODORE COMMANDING H.M. AUSTRALIAN FLEET—  
PROMOTION OF.**

Commodore A. P. Addison, C.M.G., has been promoted by the Admiralty to the rank of Rear-Admiral.

In future, all correspondence should be addressed to Rear-Admiral Commanding H.M. Australian Fleet, abbreviated title, "R.A.C.A.F."

(P.A.568/201/20.)

379.

**"MEASURED DISTANCES" ON THE AUSTRALIAN COAST.**

With reference to paragraph 2 of Article 63 Consolidated Navy Orders 1911-20, the Measured Mile Marks at Maroubra Bay, New South Wales, are no longer in existence.

2. Their re-erection or the selection of a new site is under consideration.

(G.A.603/204/44.)

380.

**RAILWAY SERVICE TO CRIB POINT—VICTORIAN RATINGS AND  
RECRUITS JOINING FLINDERS NAVAL DEPOT.**

The train service to Crib Point has been revised. Trains now leave Melbourne for Crib Point at 5.5 p.m. on Mondays, Wednesdays, Fridays and Saturdays.

2. Ratings and Recruits ordered to join Flinders Naval Depot should be sent forward to arrive at Melbourne on these days only.

3. Navy Order No. 299 of 1922 is hereby cancelled.

(A.A.632/202/41.)

381.

**REPLACEMENT OF MEDALS AND DECORATIONS.**

The following instructions regarding applications for the replacement of Medals and Decorations lost or destroyed, are promulgated for general information and guidance:—

*(A) R.A.N. Ranks and Ratings Still Serving.*

(i) Replacement of medals and decorations at public expense is confined solely to cases in which they have been lost or destroyed in circumstances due entirely to the exigencies of the Service. In other cases medals or decorations may be replaced at the expense of the Officer or Man concerned.

(ii) Men who are found to have illegally disposed of their medals will be dealt with in accordance with K.R. & A.I., Article 1560 (3).

(iii) The Commanding Officer will in all cases make inquiry as to the cause of the loss, and the measures taken for recovery, and a report of his investigation should accompany any application for replacement, which should be made to the Naval Board.

(iv) On Naval Board approval being given for the issue, on payment, of a duplicate medal or decoration, the Officer or Man concerned will be called upon to pay the amount of cost in cash, an Official Receipt for same being issued. The medal or decoration will then be issued and, in the case of a rating, the necessary notation inserted on his Service Certificate.

Details of the cost of issue, &c., will be included in Navy Office notification of approval of replacement.

(v) Amounts received in payment of these issues are to be credited to "Navy Revenue" in the case of medals, *i.e.*, L.S. & G.C. Medal, 1914-15 Star, British War Medal, and Victory Medal, and to "Trust Fund, Admiralty Account," in the case of decorations.

The receipt of the amount and the number of the Official Receipt issued should be reported to Navy Office when acknowledging the receipt of the duplicate medal or decoration.

*(B) R.A.N. Ranks and Ratings Discharged.*

(i) Applications from ex R.A.N. Ranks and Ratings for new medals or decorations to replace those which have been lost by them should be addressed to the Secretary, Navy Office, Department of Defence, Melbourne, and must be accompanied by a Statutory Declaration as to the circumstances in which the originals were lost, and the efforts made to recover them.

New medals will not be issued until a period of six months has elapsed after the date upon which the loss occurred.

(ii) Before approval is given for the issue of a duplicate medal or decoration, the applicant will be called upon to pay the cost of the replacement of same. This amount should be paid to the Receiver of Public Moneys, Navy Office, Melbourne, who will issue an Official Receipt to the person concerned for the full sum received, and will make an indorsement accordingly on the application for replacement.

(iii) Amounts received in payment of these issues are to be brought to account as detailed in paragraph (v) of the preceding Section (A).

2. The attention of all concerned is directed to the necessity for the careful custody of medals and decorations awarded to them, and every effort should be made to prevent their falling into the possession of unauthorized persons. Approval for duplicate issues will not be given until after strict inquiry is made into the circumstances of the loss, and unless the facts submitted show that there is little chance of the originals being recovered.

(P.A.448/201/57.)

*(This Order will be reprinted for posting on Notice Boards.)*

382.

**CLAIMS ON OTHER COMMONWEALTH DEPARTMENTS AND  
OTHER ADMINISTRATIONS.**

The Commonwealth Audit Department has requested that claims, made by Naval Establishments or Offices on the Administration of New Guinea in respect of payments made on its behalf, be submitted by the office raising the claim to the Local Auditor for verification before being forwarded.

2. The following amendment of Naval Account Instructions is approved:—

Article 310 is amended by adding the following clause:—

"(3) Where the claim is made on a Department in another State or on the Administrator, Rabaul, it should be referred to the Local Auditor for verification and certificate before being forwarded."

(A.A.401/201/56.)

*(This Order will NOT be reprinted in "Amendments.")*

383.

**STATUTORY RULES 1923, No. 160.**

(Approved 31st October, 1923, gazetted 1st November, 1923, to come into operation forthwith, unless otherwise specified herein.)

**AMENDMENT OF NAVAL RESERVE (SEA-GOING) REGULATIONS.**

(Statutory Rules 1916, No. 327, as amended to present date).

1. Regulation 8 is repealed and the following regulation is inserted in its stead:—

“8. (1) In order to qualify for appointment as Lieutenant direct from the Mercantile Marine, a candidate must—

- (a) have commanded a first-class British or British-Colonial steam-ship of at least 1,500 tons, or a British or British-Colonial sailing ship of 1,000 tons gross tonnage, for not less than twelve months;
- (b) have served in command of a British or British-Colonial ship within six months prior to making his application for commission;
- (c) certify that he intends to follow the sea as a profession.

(2) Notwithstanding the provisions of sub-regulation (1), a candidate who served afloat during the war of 1914-1918 as an Officer of the rank of Lieutenant or above in the Royal Navy, Royal Australian Navy, Royal Naval Reserve, or Royal Naval Volunteer Reserve, will be eligible for appointment as Lieutenant direct from the Mercantile Marine, providing such candidate possesses a Master's Certificate and is serving as an officer in the Mercantile Marine.”

2. Regulation 44 is amended as from 1st January, 1923, by inserting at the beginning of the seventh line before the word “Commanders” the words “Captains, £30.”

(This Order will be reprinted in “Amendments.”)

384.

**CORRIGENDUM.**

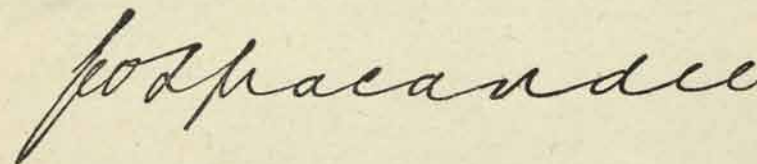
Navy Order No. 376 of 1923 is amended by inserting after the word “granted” in the first line of clause (a) of Article 48, the words “under the foregoing Articles.”

**Commonwealth Navy Orders.**

Navy Office, Melbourne,  
20th November, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



The Rear-Admiral Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.

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389.	Naval Account Regulations and Instructions.
390.	Civil Staff—Vacancies.



385.

**ACTING DIRECTOR OF NAVY ACCOUNTS—APPOINTMENT OF.**

Mr. G. W. Mitchell, Accountant, Class I., has been appointed Acting Director of Navy Accounts from 14th May, 1923, during the absence on duty in England of Mr. R. Abercrombie, Director of Navy Accounts.

(G.A.404/202/20.)

386.

**TRANSPORT SERVICES.**

Navy Order No. 393 of 1922 is to be amended as follows:—

After word "transport" in first line of paragraph 3, insert "(a)".

Add new clause to paragraph 3 as follows:—(b) *Towage and Lighterage at Sydney*:—

- (1) Whenever conveyance by water of explosives is required, on Deputy Armament Supply Officer, Spectacle Island, being communicated with Naval Craft will be made available if possible.
- (2) Whenever conveyance of stores and gear, other than explosives is required, on the Master Attendant, Garden Island, being communicated with, Naval Craft will be made available if possible.
- (3) Should Naval Craft not be available, the engagement of the services of Tugs, Lighters (other than Naval Craft), is to be made and paid for direct by the Military Authorities.

(S.B.631/1/140.)

387.

**HIGHER EDUCATIONAL TEST EXAMINATION, OCTOBER, 1923.—  
RESULTS.**

The results obtained by R.A.N. candidates in Subjects taken by them at the Higher Educational Test Examination, held between the 1st and 5th October, 1923, are promulgated hereunder for information. Included in these results are the pass marks obtained by each candidate at previous Examinations where such marks are higher than those obtained at the October, 1923, Examination.

RESULTS.

Name.	Rating.	O. N.	Where serving at Time of Examination.	Papers.						Remarks.			
				I.	II.	III.	IV.	V.	VI.		VII.	VIII.	IX.
Beaumont, Joseph E...	Stoker	13814	Cerberus	55	79	63	79	90	74*				Awarded H.E. Certificate, 1st Class Qualified for Warrant Rank
Booth, Reginald S.	Yeo. Sigs.	4604	Cerberus			78*							Awarded H.E. Certificate, 2nd Class Qualified for Warrant Rank
Edmar, Sydney L.	V.C.P.O.	5386	Cerberus	80	69	69	73		68				Awarded H.E. Certificate, 2nd Class Qualified for Warrant Rank
Halls, Albert J.	E.A., 4th Class	13824	Cerberus	69*	67*	83*	57						Awarded H.E. Certificate, 1st Class Qualified for Warrant Rank
Hardie, William I.	E.A., 3rd Class	19663	Cerberus	66	77	78	57						Awarded H.E. Certificate, 1st Class Qualified for Warrant Rank
Harding, Harold	E.A., 3rd Class	6793	Cerberus		87	72							Qualified for Warrant Rank (N.O. 315/22)
Honeyburn, Walter J.	C.P.O., Cook	8245	Cerberus		74*	93					81		
Johnson, Hugh M.	Yeo. Ass't.	12377	Cerberus	92									
Le Prevost, Philip B. S.	E.R.A., 3rd Cl.	9210	Cerberus										Qualified for Warrant Rank
Nairn, Alexander	E.R.A., 3rd Cl.	9526	Cerberus	57		73							
Rankin, John	E.A., 4th Cl.	14045	Cerberus			75*	66						
Toyn, Thomas W.	P.O.	1794	Cerberus	62*									
Yeoys, Thomas R.	Arm. Crew	10450	Cerberus		69	81							
Walker, George	L.S.B. AHd.	8493	Cerberus	63									
Wilson, Charles	V.C.P.O.	9457	Cerberus	58									
Fowler, Donald H.	Tel.	12941	Adelaide	75			60						
Staple, Donald H.	R.P.O.	10507	Adelaide	76		86	80						
Staple, Alfred A.	Ldg. Tel.	3643	Adelaide	75		61	79*						
Servinson, Clarence T.	Ldg. Sea.	6038	Adelaide	55		78							
Stratton, David V.	P.O. Tel.	1743	Philippus	75*					71			56	
Lane, Ralph	A.B.	6454	Philippus	76†	55‡	60‡	79		68‡				
Myers, Francis J.	Ldg. Sea.	6414	Azac	75‡	96*	72‡	76	63‡	75				
Ashiton, George A.	2nd Wtr.	4736	Triangra			75			Mate A				
Blacklock, Charles H.	1st Wtr.	3067	Triangra	68	80*	77‡	69*		67				
Meredith, Reginald B.	Boy 1 Cl.	13577	Triangra	59*	55	55							
Slone, Kenneth W. P.	M.A.A.	7062	Triangra	57	70								
Wald, Cecil R.	V.C.P.O.	3255	Triangra	58									
Williamk, Harry G.													

Hooke, George T.	C.P.O.	5230	Penguin			75							
Pratt, William J.	P.O.	9383	Penguin			66							
Edwards, Arthur O.	Ldg. Tel.	5338	Dryad	61									
Grigor, Bruce	P.O.	2326	Dryad			60							
Phillips, Alfred G.	A.B.	5792	Marsuade	77	78*		76		60				
Robinson, James G.	Ch. Wtr.	1527	Melbourne						Mate A				
Riley, George	C.P.O.	213	R.A.N.R. Staff, Lamington	65	80	69							Awarded H.E. Certificate, 2nd Class Qualified for Warrant Rank

\* Marks obtained at April, 1923, Examination.  
† Marks obtained at October, 1922, Examination.  
‡ Marks obtained at July, 1922, Examination.  
§ Marks obtained at November, 1921, Examination.  
|| Marks obtained at May, 1921, Examination.  
¶ Marks obtained at October, 1920, Examination.

Maximum marks on each subject—100.  
75 per cent. of total marks is considered a First Class Pass.  
55 per cent. of total marks is considered a Second Class Pass.

2. The marks obtained by candidates in subjects in which they did not pass are not shown above. Should any candidate desire to be informed of these marks, he should make application to the Commanding Officer of the Ship or Establishment in which he is now serving, who has been supplied with a statement of the full results obtained by each candidate at the Examination. Notations as regards the award of Higher Educational Certificates and "Qualified Educationally for Warrant Rank" (Q.W.R.) should be made on the Service Certificates of the ratings concerned. (P.A.463/204/51.)

(This Order will be reprinted for posting on Notice Boards.)

388.

**SUPPLIES OF TINNED BUTTER.**

With reference to Navy Order No. 158 of 1921, Tinned Butter is to be added to the list of articles which are obtained by H.M.A. Ships from Royal Edward Victualling Yard, Sydney.

2. Future requirements of this item of provisions are under no circumstances to be purchased direct from the Contractor for the supply of Fresh Butter without special approval, it being desired that, in future, Tinned Butter should be obtained from the trade firms which specialize in the packing of this article.

(S.A.668/205/17.)

389.

**NAVAL ACCOUNT REGULATIONS AND INSTRUCTIONS.**

The instructions contained in Navy Order No. 366 of 1923, are also to be applied to copies of Naval Account Regulations and Instructions which bear Printer's No. 10935, in addition to those bearing Printer's No. 11590.

2. Navy Order No. 366 of 1923 is to be amended accordingly.

(A.A.584/205/7.)

390.

**CIVIL STAFF—VACANCIES.**

Applications will be received from persons qualified for appointment to the positions specified hereunder.

2. Applications must be submitted in the applicant's own handwriting, should show fully qualifications for the position sought, and must be forwarded to reach the Secretary, Department of Defence, not later than 1st December, 1923.

3. Applicants should state full names, date and year of birth, and whether they are natural born or naturalized British subjects.

**NAVAL OR MILITARY TRAINING.**

4. Evidence should be submitted by applicants that they have rendered the personal service required under the Compulsory Clause of the *Defence Act* 1903-18, or have been granted a temporary exemption.

Position.	Branch.	Number of Positions.	Salary.
NAVAL ADMINISTRATION.			
Assistant ..	Secretariat (Melbourne) ..	2	£ Under 18 - 90 At 18 - 102 At 19 - 120 At 20 - 144 At 21 - 195
CENTRAL ADMINISTRATION.			
Assistant ..	Secretariat (Melbourne) ..	1	£ Under 18 - 90 At 18 - 102 At 19 - 120 At 20 - 144 At 21 - 195

(P.C.609/4/251.)

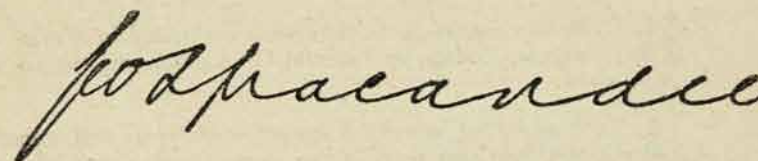
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

**Commonwealth Navy Orders.**

Navy Office, Melbourne,  
27th November, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Rear-Admiral Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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394.	Amendment of Regulations and Instructions for H.M.A. Training Ship "Tingira."
395.	Purchase of Motor Spirit.
396.	Adoption, Revision, and Abolition of Established Forms and Supply of Publications.
397.	Statutory Rules 1923, No. 159.—Council of Defence Regulations.

391.

**CANDIDATES FOR ENTRY TO E.R.A. AND ARTISAN BRANCHES—  
PROOF OF TRADE QUALIFICATIONS.**

The Naval Board have further considered the question of the trade qualifications of candidates for entry to the Engine Room and Artisan Branches, and have decided as follows:—

(a) **ENGINE ROOM ARTIFICERS.**

1. Candidates must produce indentures showing an apprenticeship for 5 years as Fitter and Turner, Coppersmith, Boilermaker, or Engine Smith, or written evidence of practical experience during a similar period. Occasionally a few Patternmakers or Moulders may be entered.

2. Workshop Service must have been performed in Works where Steam Engines, Boilers, or Internal Combustion engines are made or repaired.

3. No time served before the age of fifteen years will be counted and not less than two years of the apprenticeship time must have been spent at fitting, erecting, or repairing engines and machinery, either in the Works or outside.

(b) **ARTISAN BRANCHES.**

1. Candidates must produce indentures showing an apprenticeship of at least five years, or written evidence of practical experience in the respective trade covering a similar period.

2. Candidates who, owing to age on application or other unavoidable causes, are unable entirely to comply with the above requirements, but whose papers show good trade qualifications and experience, are to be allowed to complete the trade test, but must not be finally entered until the whole of the entrance papers, including the result of the trade test, have been submitted to the Naval Board for approval.

3. It is recognised that a candidate may be a fully indentured tradesman and yet may fail to pass the Service trade standard. On the other hand, a candidate may not have served an apprenticeship, but may have sufficient training and experience to comply entirely with Service conditions and trade requirements. Recruiting Officers and Officers conducting trade tests are, therefore, to exercise the greatest care in the selection and passing of these candidates, in order to maintain a high trade standard in the Service.

Navy Order No. 50 of 1923 is hereby cancelled.

(P.349/2/9).

(1922 Class Requests No. 12(b), 118, and 128.)

(This Order will be reprinted for posting on Notice Boards.)

392.

**COAL HULK "HANKOW" AT THURSDAY ISLAND—AMENDMENT  
OF INSTRUCTIONS.**

Navy Order 350 of 1923 is to be amended as follows:—

Paragraph "10" is to be re-numbered "11".

Insert new paragraph "10":—

A survey of hulk's unserviceable stores is required to be carried out at least yearly and Commanding Officers of Ships are to arrange as convenient, and when requested by the Naval Agent, for a Survey Board to be detailed in the usual manner to decide on the disposal of such stores. Ordinarily only unserviceable stores having a specific sale value are to be returned to Store Officers at Sydney by free freight in H.M.A. Ships or Fleet Auxiliaries. Other unserviceable stores are to be destroyed or thrown overboard as necessary and Survey Note certified accordingly.

(G.A. 603/202/15.)

393.

**CONFIDENTIAL REPORT ON OFFICERS (FORM A.S. 206)—  
INSTRUCTIONS AS TO RENDERING.**

The instructions as to rendering Form A.S. 206, as printed upon the revised edition of the Form, dated May, 1923, are to be regarded as cancelled. The following instructions are to be substituted:—

Officers reported on.	When rendered.
Commanding Officers .....	(a) When a ship pays off or the Officer commanding her is superseded. (b) When the senior officer under whose orders the ship has been employed is relieved.
All Officers .....	(a) When a ship pays off. (b) When the Commanding Officer is superseded. (c) When an officer is discharged after not less than three months' service under the same Commanding Officer. (d) Annually on 31st December.
Additional Reports on special occasions } Officers of the relative rank of Lieutenant and below of the following branches:—	
Engineering .....	When the Engineer Officer is superseded.
Medical .....	When the principal Medical Officer is superseded.
Accountant .....	When the Accountant Officer is superseded.

NOTE.—In no case is a report required upon an officer within three months of the date on which a previous report upon him has been rendered.

(G.A. 480/202/60.)

394.

### AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR H.M.A. TRAINING SHIP "TINGIRA."

The following amendments of the Regulations and Instructions for H.M.A. Training Ship *Tingira* have been approved :—

#### AMENDMENTS.

1. Article 63 is cancelled and the following is inserted in its stead :—

"63. The following courses are undergone by the boys in the Harbour Training Service :—

##### Ordinary boys—

- 2 weeks kitting up, bag and hammock, swimming.
- 14 weeks seamanship and school.
- 16 weeks gunnery and school.
- 2 weeks "work of ship" duties.
- 4 weeks disciplinary training.
- 1 week kitting up and preparing for sea.

Total ... 39 weeks

##### Advanced class boys—

- 2 weeks kitting up, bag and hammock, swimming
- 14 weeks seamanship and school
- 1 week "work of ship" duties\*
- 16 weeks gunnery and school.
- 8 weeks disciplinary training and school.
- 1 week kitting up and preparing for sea.

Total .. 42 weeks

- (2.) Boys are to be rated Boys 1st class as follows :—

Ordinary Boys before being drafted to sea-going Training Ship.

Advanced Class and Signal Boys on completing Seamanship Instruction and three months in Advanced Class, if considered deserving."

2. Article 64 is amended as follows :—

(1) by omitting clause (b).

(2) by omitting from clause (c) and (d) the words "Mechanical Training" and inserting in their stead the words "Disciplinary Training".

3. Article 83 is cancelled and the following is inserted in its stead :—

"83. Disciplinary Training Course comprises a period of :—

*Advanced Class Boys.*—8 weeks, during which time they do half time school and half time Technical Instruction.

*Ordinary Boys.*—4 weeks, during which time they do Technical Instruction both forenoon and afternoon.

*Syllabus.*—*Handbook of Field Training* 1920. Parts 1 and 2

Part 5, Sections 2, 3, 7, and 8.

Elementary Platoon Drill.

Lectures on Discipline.

\* Instruction lost by joining Advanced Class, made up during "work of ship" duties.

Ordinary Boys are not to be drafted to Sea-going Training Ship until Advanced Class Boys of the same class have completed Disciplinary Training, and during the month in which they are waiting for Advanced Class Boys to complete course they may be employed two weeks "work of ship" and two weeks advanced seamanship."

4. Article 84 is cancelled and the following is inserted in its stead :—

"84. *Syllabus of Gunnery*—(16 weeks, half days)—

Explanation of typical mountings.

Recoil and runout.

Elevating and training gear.

Gun circuits.

Essential differences between B. L. and Q. F. Breech Blocks.

Safety and firing gear.

Lock and box slide.

*Drill*—

12 Pdr. 4 cwt. Field Gun.

4-in. B.L. Gun.

*Ammunition*—

Elementary instruction.

*Fire control*—

General principles.

Sight setting.

Use of foretop instruments.

Communication drill.

Explanation of clock, Dumaresq and common types of instruments in foretop and transmitting stations."

5. Article 85 is amended by omitting from the second and third lines the words "obtain 100 points" and "obtain 435 points" and inserting in their stead, respectively, the words "obtain 50 per cent. or above" and "obtain 87 per cent."

6. Article 93 is amended by omitting clauses (a) (b) (c) and (d) and inserting in their stead the following clauses :—

"(a) As soon as a Class is formed each boy is to be classed up by the Schoolmaster as follows :—

Lower School—Standard—Preparing for Able Seaman's Test.

Upper School—Standard—Preparing for Educational Test, Part I.

Preparatory and Advanced Classes—Standard—Preparing for Boys' Accelerated Test and Higher Educational Test for exceptionally intelligent Boys.

- (b) Every fortnight an examination is to be held by the Head Schoolmaster. Promotions are to be made from one Class to another at the end of 4, 8, and 12 weeks from entry on result of these examinations.

- (c) Boys are to be awarded marks fortnightly for progress and conduct and at the completion of school period Boys will undergo Final Examination for which marks will also be given.
- (d) Prizes will be given on the result of the Final Examination combined with marks awarded during course. Prizes for Boys who have left the ship should be forwarded to their Commanding Officer for presentation.

7. Article 94 is amended by omitting paragraph (2).

8. Article 97 is amended by omitting Sections I. and II. and inserting in their stead the following :—

I.—ARITHMETIC.

- (a) Lower School—The first four rules, simple and compound. Reduction. Easy vulgar and decimal fractions. Simple proportion.
- (b) Upper School.—A good knowledge of fractions and decimals. Problems involving the use of all ordinary tables. Averages. Mess sums, calculations of pay, Balance sheets. Percentages. Simple interest and Metric system.

II.—GEOGRAPHY.

- (a) The four cardinal points and how to find them approximately by the sun's rising and setting and position at noon.
- (b) Definition of Geographical terms.
- (c) Australia.

9. Article 100 is cancelled.

10. Article 102 is cancelled.

11. Article 106 is amended as follows :—

- (1) by omitting clause (2) and inserting in its stead the following :—  
 “(2) On completion of 14 weeks Seamanship Course, Boys will be allowed to volunteer for selection as Signal, Supply and Writer Boys, the number of each class being based on Naval Board requirements. There should, however, be no limit to the number of Boys in the advanced class.”
- (2) by omitting from the second line of clause (3) the word “Gunnery” and inserting in its stead the words “Disciplinary Training.”

12. Article 107 is amended by omitting “Curriculum of Schoolwork for Advanced Class Boys,” and inserting in its stead the following curriculum :—

“*Practical Mathematics*—

Simple general arithmetic. The use of logarithms with easy examples; the expression of a formula in words and conversely; numerical substitution in a formula, factors; easy fractions.

Simple equations of one or two unknowns; their application to the solution of problems.

The use of squared paper; plotting of related numbers; graphical solution of simple equations and easy problems.

The use of drawing instruments, drawing to scale; division of a line into equal parts; measurement of an angle in degrees; the chief properties of triangles; construction of simple rectilinear figures from given parts. The simple properties of circles. Area of rectangle, triangle, and circle. Surface, area, and volume of the simple solids.

The meaning of the terms—Sine, cosine and tangent of an angle, less than a right angle; finding the same by construction and the converse; use of tables of natural sines, &c. Solution of right-angled triangles without the use of logarithms; the application of simple problems; use of the traverse table.

Application of the above work to the solution of practical problems in connexion with Mechanics, Chartwork, Seamanship, Gunnery, Torpedo, &c.

*Mechanics*—

Idea of force from common experience. Forces measured by comparison with the weight of bodies. Forces measured by the extension or compression of springs. Force of gravity proportional to the quantity of matter in a body. Meaning of mass and weight. Use of the balance. A comparison of forces. Spring balance. Velocity. How measured.

Force a directed quantity. Representation of forces by means of straight lines. Equilibrium of forces. Three forces acting on lines which meet at a point. Triangle of forces. Parallelogram of forces. Resultant of two forces. Resolved part of a force. Illustrations: weight supported by two ropes, boom and stay, inclined plane, &c. Moment of a force. Idea of leverage. Moments about a point in the line of the resultant together equal to zero. Application to lever, wheel and axle, capstan, &c.

Idea of mechanical work. Principle of work exemplified in simple machines, such as a lever, wheel and axle, pulleys. Mechanical advantage. Illustrations from windlass, screw-jack, Weston pulleys, hydraulic press, &c. Loss of work in machines through friction.

Work requires a source of energy. Idea that energy is never destroyed nor produced out of nothing. Illustrations of energy and its transformations. Energy of fuel and of cordite. Energy of a body may be due to position or to motion. Example in the swinging of a pendulum.

*Electricity and Magnetism.*

Magnetic substances; elementary properties of magnets; polarity; magnetization; magnetic induction; the magnetic properties of iron and steel; magnetic screening; the earth a magnet; the magnetic compass; variation; deviation.

Frictional electricity, conductors and non-conductors, potential, induction, capacity, condensers.

The electric circuit, the current, how produced; electro-motive force; resistance. Resistance of conductors as depending on material, cross-section and length. Effects of the current: heating, chemical, magnetic. Common forms of galvanic cell; Service patterns, cells arranged in series and in parallel; "Storage" batteries. Units in practical use. Ampere, volt, ohm. Relation of current to electro-motive force and resistance. Fall of potential along a current-bearing wire.

The galvanometer; the simpler instruments for practical electrical measurements.

Electro-magnets; electro-magnetic induction; induced electro-motive force and current—the induction coil; self-induction.

Production of electricity on a larger scale. Dynamos: Their elementary features and action. The essential parts of a continuous current machine.

Applications of electricity on board ship.

#### *Geography and History.*

The British Empire.—How the several parts were won; their position on the map and their main features; the principal ports and coaling stations of the world; the chief sea routes. The present war areas.

Great Naval Battles.—Famous ships and Naval heroes and the historical events with which they are connected.

The shape and motions of the earth. Seasons, tide, currents, climates.

#### *Navigation.*

The chart.—Meaning of the various signs; true and compass bearings; deviation and variation, course; knot; latitude and longitude; how to fix the position of a ship on a chart by bearings of objects whose positions are marked on the chart.

#### *Composition.*

Short essays on General Knowledge and Historical events. Reproduction of a passage.

13. Clause (8) of Article 107 is amended by omitting from the first line the words "Mechanical Training" and inserting in their stead the words "Disciplinary Training."

(G.A.629/201/15.

14. Article 121 is amended by omitting from the second line of clause (10) the words "Mechanical Training" and inserting in their stead the words "Disciplinary Training."

(G.A.584/201/39.

(This Order will be reprinted as an "Amendment.")

395.

### PURCHASE OF MOTOR SPIRIT.

With reference to Navy Order No. 182 of 1923, the prices at which Motor Spirit and Benzine are obtainable as from 4th October, 1923, under Commonwealth Supply and Tender Board Contract, are as follows:—

Centre.	"Shell" and "Plume" Motor Spirit.	"Powerin" Benzine.
	Per case. s. d.	Per case. s. d.
Fremantle .. ..	17 8	15 8
Port Adelaide .. ..	17 8	15 8
Melbourne .. ..	17 8	15 8
Geelong .. ..	17 8	15 8
Hobart .. ..	18 2	16 2
Launceston .. ..	18 2	16 2
Sydney .. ..	17 8	15 8
Newcastle .. ..	17 8	15 8
Brisbane .. ..	17 8	15 8

2. The contractors are the British Imperial Oil Company for "Shell" Motor Spirit and "Powerin" Benzine, and the Vacuum Oil Company for Plume Motor Spirit.

3. Supplies are for delivery within the metropolitan area in the case of capital cities and within the city limits in the case of other cities, or f.o.b. or f.o.r. such centres.

4. A discount of 2½ per cent. will be allowed on payments made within 30 days of date of invoice.

(S.A.482/202/33.)

396.

### ADOPTION, REVISION, AND ABOLITION OF ESTABLISHED FORMS AND SUPPLY OF PUBLICATIONS.

It has been decided to adopt the "History Sheet for Sperry Gyro Compass," referred to in Navy Order No. 168 of 1923, as form A.S. 386z. A supply of this form is in course of printing and first supply will be made by the Naval Store Officer, Sydney, without demand, on the basis of two copies for every Sperry Gyro Compass on issue. After preliminary particulars of the Compass have been entered duplicate copies of the History Sheet should be forwarded to the Torpedo School, Flinders Naval Depot, for retention.

(S.A.670/202/13.)

2. It has been decided to utilize the corresponding Admiralty forms in lieu of the undermentioned A.S. forms which will not be reprinted. Present stocks of the A.S. forms are to be utilized until exhausted:—

A.S. 1321.—"Return of Signal Exercises from H.M.A.S. "  
(G.A.480/202/150.)

A.S. 241.—"Morning Report of Chief of Police."  
(G.A.480/202/127.)

A.S. 549.—"Demand, Receipt, or Supply Note, for Occasional Supplies."  
(G.A.480/202/139.)

3. The undermentioned form, the title of which has been amended as indicated, has been revised, and supply will be made by the Naval Store Officer Sydney, on demand in the usual manner. Present stocks of the old edition are to be utilized until exhausted :—

A.S. 507.—“Quarterly Return of Ratings Passed, Qualified, and recommended for Advancement in due course, or, where named in red ink, for Early and Special Advancement.”

(G.A.480/202/127.)

4. With reference to Navy Order No. 265 of 1923, it has been decided to reprint the undermentioned A.S. forms to meet requirements for 12 months for *Cerberus* and *Penguin* only. On this supply becoming exhausted the corresponding Admiralty “B” forms will be issued on demand by the Naval Store Officer, Sydney, for Depot use only.

A.S. 257A. } “Gangway Victualling Book.”  
                  } “Gangway Check Book.”

(G.A.480/202/136.)

5. It has been decided to utilize the latest revision of the Admiralty forms S.425, parts 1 to 6, and S.426, parts 1 to 8, in lieu of the A.S. forms of these series. First supply will be made by the Naval Store Officer, Sydney, without demand.

(G.A.480/202/138.)

(A.F.O.3385/1922.)

6. A supply of the undermentioned publications has been ordered from Admiralty and, on receipt, supply will be made by the Naval Store Officer, Sydney, without demand :—

“Wireless Board List of Call Signs, Part I.”

(G.A.571/202/66.)

“Drafting Regulations, 1923.”

(G.A.584/201/42.)

(A.F.O.1985/1923.)

O.U. 6105.—“Handbook for the Calibration of W/T Direction Finding Set, Model Outfit S.D.”

(G.A.571/203/94.)

(A.F.O.1132/1923.)

O.U. 6103.—“Description and Instructions for the use and care of the Barr and Stroud Height and Rangefinder, Type U.B. 3 on Mounting, Type M.T. 13.”

(G.A.571/203/107.)

(A.F.O.1287/1923.)

7. First supply of the undermentioned publication has been received from Admiralty and distributed, and, on receipt of an additional supply on order, H.M.A. Ships will be completed to establishment laid down in Admiralty Fleet Order 1205/1923 :—

“R.N. Handbook of Musketry and Pistol Practices, 1923.”

(G.A.571/201/171.)

8. First supply of the undermentioned publication has been received from Admiralty and distributed to H.M.A. Ships and Establishments without demand :—

O.U. 5205A.—“Addenda to O.U. 5205.”

(G.A.571/203/125.)

(A.F.O.776/1923.)

9. With reference to paragraph 3 of Navy Order No. 321 of 1923, the title of the revised form A.S. 71z should read “Fresh Provisions Stock Book.”

(G.A.480/202/111.)

397.

### STATUTORY RULES 1923.

STATUTORY RULE No. 159.

(Approved 31st October, 1923, gazetted 1st November, 1923, to come into operation forthwith.)

#### COUNCIL OF DEFENCE REGULATIONS.

1. These Regulations may be cited as the Council of Defence Regulations. Short title.
2. In these Regulations, unless the contrary intention appears— Definitions.  
“The Council” means the Council of Defence.
3. The Council of Defence shall— Council of Defence.
  - (a) for the purpose of General Meetings, consist of—  
The Prime Minister of the Commonwealth ;  
The Treasurer of the Commonwealth ;  
The Minister of State for Defence ; and such additional Ministers as are from time to time summoned by the Prime Minister ;  
The First Naval Member of the Naval Board ;  
The Second Naval Member of the Naval Board ;  
Another Senior Naval Officer nominated by the Minister for Defence ;  
The Inspector-General of the Military Forces ;  
The First Military Member of the Military Board ; and  
Two other Senior Military Officers of the Active List, nominated by the Minister of State for Defence ; and
  - (b) for the purpose of Ordinary Meetings, consist of—  
The Minister of State for Defence ;  
The First Naval Member of the Naval Board ;  
The Second Naval Member of the Naval Board ;  
The Inspector-General of the Military Forces ; and  
The First Military Member of the Military Board.
4. The powers and functions of the Council of Defence shall be— Powers and functions of Council.
  - (i) to insure that the whole policy of the defence of Australia by the Naval, Military and Air Forces is consistent generally with Imperial plans, and especially with such of those plans as directly concern Australia, and to issue such instructions in connexion therewith as are necessary ;
  - (ii) to act as the medium of communication with the Committee of Imperial Defence or any other body of a similar nature formed by the Government of the United Kingdom ;
  - (iii) to effect such supervision of the approved defence policy in the Naval, Military, Air and Munition branches as will insure its efficient and economical application ;
  - (iv) to co-ordinate the activities of the Naval, Military, Air and Munition branches with each other as well as with those of other Commonwealth Departments and the commercial and manufacturing activities of Australia in so far as is necessary to insure, in case of need, the mobilization of all resources for the defence of Australia ; and
  - (v) to advise upon and supervise the total expenditure upon defence and the distribution of that expenditure.



How work of Council effected.

5. The work of the Council shall be conducted at General and Ordinary Meetings.

General Meetings.

6. (1) A General Meeting shall be summoned by the Prime Minister, by notice, specifying the time and place of the meeting.

(2) Two Ministers (of whom one shall be the Minister for Defence), two Naval Members, and two Military Members shall constitute a quorum at a General Meeting.

(3) The Prime Minister, when present, and in his absence the Senior Minister present, shall preside at a General Meeting.

(4) The Prime Minister may, for the purposes of consultation, summon to a General Meeting, in addition to the Members of the Council, such other persons as the Minister for Defence thinks fit.

Business of General Meetings.

7. The questions to be considered and determined at a General Meeting shall be specified in the notice summoning the Meeting.

Provided that any member may, with the concurrence of the Minister for Defence obtained prior to the commencement of the Meeting, bring any question before the Meeting.

Ordinary meetings.

8. (1) An Ordinary Meeting shall be summoned by the Minister for Defence.

(2) Three Members (including at least one Naval Member and one Military Member) shall constitute a quorum for an Ordinary Meeting.

(3) The Minister for Defence, when present, and in his absence the Senior Member present, shall preside at an Ordinary Meeting.

(4) The Minister for Defence may, for the purposes of consultation, summon to an Ordinary Meeting, in addition to the Members of the Council, such persons as he thinks fit.

Reference of questions to Council.

9. (1) The Prime Minister or the Minister for Defence may, on the recommendation of the Naval, Military, Air or Munitions Supply Board, or on his own motion, refer any question to the Council.

(2) Any such question shall, unless the Prime Minister or the Minister for Defence otherwise directs, be considered in the first instance at an Ordinary Meeting.

(3) Any member present at the Meeting may request the Minister to refer any question to a General Meeting and the Minister may thereupon defer the question with a view to its being considered by a General Meeting.

Committee.

10. The Council may appoint committees consisting of such persons as the Council from time to time determines to conduct inquiries and make recommendations to the Council on special subjects.

Rules and procedure.

11. The Council may determine its rules and order of procedure:

Provided that all executive action in connexion with the Council shall be taken through existing official channels.

Secretary of the Council.

12. (1) The Secretary, Department of Defence, shall be Secretary of the Council. In the absence of the Secretary to the Department of Defence the officer for the time being performing the duties of the Secretary to the Department shall be the Secretary of the Council.

(2) The Minister of Defence may appoint Assistant Secretaries, representing the Naval, Military, and Air Services respectively, who will be responsible to the Secretary of the Council.

NOTE.—This Statutory Rule supersedes Regulations 9 to 13, inclusive of Naval Forces Regulations, which will be amended shortly.

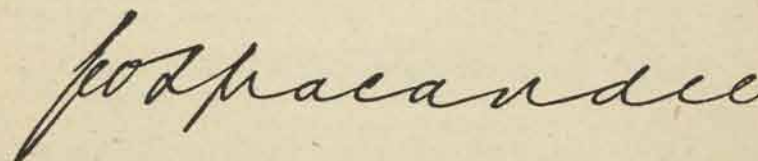
By Authority: ALBERT J. MULLETT, Government Printer, Melbourne.

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
4th December, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Rear-Admiral Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

### TABLE OF CONTENTS.

No.	Subject.
398.	Quarterly Reports on W/T, R/T, S/T Equipments.
399.	Special Xmas-Day Menu for Ships in General Mess.
400.	Publication.—“Medical and Surgical Notes for use of Surgeons of the R.A.N. and R.A.N.R.”

398.

**QUARTERLY REPORTS ON W/T, R/T, S/T EQUIPMENTS.**

1. Quarterly Reports on W/T, R/T, S/T Equipments are to be rendered to Navy Office by all H.M.A. Ships in full commission and by H.M.A. Naval shore W/T stations, Flinders Naval Depot, Garden Island, and Naval College, Jervis Bay, by Rear-Admiral Commanding H.M.A. Fleet and Commanding Officers respectively. Any items in these reports of general interest will be extracted and remarks thereon promulgated for information and guidance.

2. To facilitate any analysis, reports are to contain the following information :—

- (a) List of transmitting and receiving sets installed on board, grouped under the offices in which they are fitted.
- (b) All internal communication schemes fitted are to be reported as follows :—
  - (i) Where buzzer circuits, pneumatic tubes, telephones and voice pipes are fitted for the purpose of inter-communication between W/T offices and other parts of the ships, the names of the system and of the offices and positions thus connected are to be stated.
  - (ii) Where Remote Control of an installation is fitted the fact is to be stated, together with the name of the controlling position.
  - (iii) Where gunnery instruments are fitted in any of the W/T offices in connexion with the transmission of orders, the names of the W/T offices concerned, instruments fitted, and the positions with which these instruments are connected, are to be stated.
- (c) Alterations to equipment and internal communications (including pneumatic tube installations) since forwarding the last report as called for in (a) and (b) above. This should include new apparatus supplied or fitted, alterations in aerial rig, constructional alterations to offices, &c.
- (d) Defects, breakdowns or difficulties experienced during the quarter, both with regard to sets and internal communications, which have not been dealt with in previous A.F.Cs.
- (e)
  - (i) Numbers of any "R" valves whose life has been less than 300 hours, together with conditions in which they were used.
  - (ii) Number of hours which each "T" and "U" valve has burnt when it becomes defective.
- (f) List of W/T Stores allowed by establishment, which are on demand and which have not been supplied, together with date of demand and the Yard to which demand was forwarded.
- (g) Any point of interest in connexion with the apparatus fitted and stores allowed to the ship, together with any suggestions for improvements.

3. Information called for in (a) and (b) is only to be rendered with first quarterly report and for the last quarter in each year thereafter.

4. The individual reports of paragraphs (a) to (f) are to be forwarded through the usual channels, and Rear-Admiral Commanding H.M.A. Fleet should add a covering letter including such of the items reported under paragraph (g) as he considers desirable in regard to Ships under his orders. Ships' reports under paragraph (g) should not themselves be forwarded.

(G.A.546/203/19.)

399.

**SPECIAL XMAS DAY MENU FOR SHIPS IN GENERAL MESS.**

With reference to the Service custom by which H.M.A. Ships and Shore Establishments provide a special menu for the General Mess on Xmas Day, an examination of Provision Accounts of recent years shows that the quantities issued in some instances have been unduly excessive and conducive to waste. It is therefore communicated for future guidance that the Xmas Day menu is to be confined to a maximum cost of two and one half times the value of the Victualling Allowance in force at the time. The full value of issues is to be charged in the Daily Statement of General Mess in the usual manner, credit being taken for the numbers victualled on the basis of the ordinary Victualling Allowance.

2. The foregoing instruction is issued to standardize the Xmas Day menu only, and does not in any way relieve the Accountant Officer of his responsibility under regulations by which the victualling is to be so arranged that the ordinary Victualling Allowance will cover the cost of victualling the Ship's Company over a period.

(S.A.530/201/4.)

400.

**PUBLICATION—"MEDICAL AND SURGICAL NOTES FOR USE OF SURGEONS OF THE R.A.N. AND R.A.N.R."**

It has been brought under notice that a publication—"Medical and Surgical Notes for use of Surgeons of the R.A.N. and R.A.N.R.", issued some years ago, has caused certain misunderstandings.

2. The publication in question contains the following statement :—

"These notes are not to be regarded as Official, or as having been authorized by the Naval Board."

In view of this, all copies of this publication are to be destroyed, and any reference to same should be avoided in future.

3. A publication entitled "Medical Instructions for the Sea-going Forces" will be revised and re-issued at an early date.

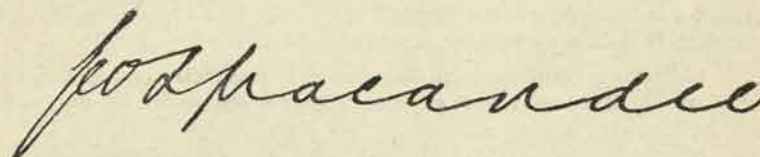
(S.A.530/202/7.)

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
11th December, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Rear-Admiral Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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No.	Subject.
401.	Official Calls—Administrator, New Guinea.
402.	R.N. Ratings Serving in the R.A.N.—Discharge from the Royal Navy.
403.	Amendment of Financial Regulations and Instructions (Sea-going)—Purchase of Naval Stores by H.M.A. Ships (Sea-going).
404.	Service Baggage—Conveyance of.
405.	Cartage of luggage between Spencer-street and Flinders-street Railway Stations, Melbourne.
406.	Fresh Meat—Purchase of, for Consumption in Harbour.
407.	Amendment of Regulations and Instructions for the R.A.N.R., 1922—Trainees attending Educational Establishments.
408.	Victualling Accounts—Signatures and Initials to.
409.	Corrigenda.

401.

**OFFICIAL CALLS—ADMINISTRATOR, NEW GUINEA.**

It has been decided that under the provisions of Article 69, King's Regulations and Admiralty Instructions (Table of Salutes), the Administrator of the Mandated Territory of New Guinea is to be accorded a salute of fifteen (15) guns, and that for the purpose of the interchange of visits with Naval Officers under the provisions of Article 99, King's Regulations and Admiralty Instructions, he shall rank as a Lieutenant-Governor.

(G.A.662/201/3.)

402.

**R.N. RATINGS SERVING IN THE R.A.N.—DISCHARGE FROM ROYAL NAVY.**

With reference to Article 181 of the Consolidated Navy Orders 1911—1920, R.N. ratings on loan to the Royal Australian Navy, who are not desirous of re-engaging in the Royal Navy to complete time for pension, will be discharged from the Royal Navy on the expiration of their first R.N. engagement. Application for discharge from the Royal Navy should be forwarded to Navy Office immediately a rating's R.N. engagement expires.

2. The ratings concerned will be required to complete their R.A.N. engagements, should these not expire prior to or concurrently with the completion of their R.N. engagements.

3. On ratings being finally discharged from the Royal Navy, a statement of R.A.N. service is to be forwarded to Navy Office, on Form A.S. 1243, for transmission to the Admiralty.

4. In the event of a rating's R.A.N. engagement not having expired, a R.A.N. Service Certificate is to be prepared as from the date following that of discharge from the Royal Navy, the R.N. Service Certificate being attached thereto.

(P.A.451/201/3.)

*(This order will be reprinted for posting on Notice Boards.)*

403.

**AMENDMENT OF FINANCIAL REGULATIONS AND INSTRUCTIONS (SEA-GOING).—PURCHASE OF NAVAL STORES BY H.M.A. SHIPS (SEA-GOING).**

The Financial Regulations and Instructions (Sea-going) are amended by adding the following clauses to Article 90, to come into operation forthwith :

"(2) Before Naval Stores are purchased by H.M.A. Ships (Sea-going) responsible Officers are to obtain the approval of the Commanding Officer on requisition Treasury Form 18. Requisitions are to be numbered consecutively from date of commission, and the duplicate copy is to be retained by the responsible Officer and the original forwarded to the Accountant Officer. The special circumstances necessitating the purchase are to be shown in the body of each requisition.

(3) Whenever claims are passed for payment the appropriate requisitions are to be indorsed accordingly. All claims must bear the number of the approved requisition, and arrangements for settlement effected prior to the ship's departure from the port where the purchase is made."

(A.A. 401/207/20.)

*(This Order will be reprinted as an "Amendment.")*

404.

**SERVICE BAGGAGE—CONVEYANCE OF.**

With reference to Navy Order No. 84 of 1922, the following amendment is to be made in Clause 4, line 2, by inserting the following sentence after the words "Cart Notes" :—

"The cart notes should show the number of Bags, Hammocks, and Chests (specifying whether large or small) which the Contractor is authorized to transport."

(S.A. 631/201/24.)

405.

**CARTAGE OF LUGGAGE BETWEEN SPENCER-STREET AND FLINDERS-STREET RAILWAY STATIONS, MELBOURNE.**

With reference to Navy Order No. 447 of 1921, the Victorian Railway Department has now made arrangements to stock through tickets between Crib Point and Sydney and *vice versa*, thus permitting of luggage being way-billed accordingly.

2. Arrangements will be made by the Railway Department to transfer luggage between Flinders-street and Spencer-street, in each direction, in the same way as parcels and other through luggage, and no claims for refund of cartage will be admitted in future.

3. The railway warrant should be prepared for a through ticket, and care should be taken to see that luggage is way-billed through.

4. Navy Order No. 447 of 1921 is amended by omitting the words "in respect of individuals or parties of six or under" in the third paragraph and the whole of the fourth paragraph.

(A.A. 407/221/96.)

406.

**FRESH MEAT—PURCHASE OF, FOR CONSUMPTION IN HARBOUR.**

It is observed that Ships frequently purchase Frozen Meat at Australian Ports for consumption in Harbour. As Fresh Meat is generally cheaper, besides being more palatable, it is the direction of the Naval Board that supplies of Fresh Meat for Harbour consumption should invariably be obtained when such course is practicable, unless it is necessary for some special reason immediately to use any stocks of Frozen Meat remaining on board.

(S.A. 668/211/40.)

407.

**AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR THE R.A.N.R., 1922.—TRAINEES ATTENDING EDUCATIONAL ESTABLISHMENTS.**

The question of the allotment to Naval Units of trainees attending Educational Institutions at which Military detachments are formed has recently been considered by the Naval Board and the Military Board, and as a result the following Article is to be added immediately after Article 105 of Regulations and Instructions for the R.A.N.R. 1922 :—

**TRAINEES ATTENDING EDUCATIONAL INSTITUTIONS.**

105A. (a) Trainees who reside in areas from which Naval trainees are drawn, even though they are attending schools at which Military detachments are formed, are to be permitted to train with Naval units if they so desire.

(b) Trainees who are allotted to Naval units, but who desire to be trained with school Military detachments formed at the Educational Institution they are attending, are to be permitted to do so, and will therefore be transferred to Military control.

(G.A. 629/211/2.)

(This Order will be reprinted as an "Amendment.")

## 408.

#### VICTUALLING ACCOUNTS—SIGNATURES AND INITIALS TO.

The attention of Accountant Officers is drawn to the unauthorized manner, in respect to signatures or initials of the Accountant Officer, in which victualling forms and accounts are in some cases rendered into Office.

2. It should be noted for future guidance that, where the printed forms require the signature or initials of the Accountant Officer, such should be completed by the Accountant Officer himself unless an officer of the Accountant Branch has been specially appointed by the Naval Board for victualling duties. The only departure from this procedure which is permitted is when the responsible officer is absent from the Ship on account of sickness, leave, or special duty. For such periods the forms may be completed by his authorized representative, but this course does not relieve the Accountant Officer of his general responsibility for all victualling transactions of the Ship.

(S.A. 612/211/154.)

## 409.

#### CORRIGENDUM.

Navy Order No. 341 of 1923 is amended as follows:—

Contract of F. Watkins Pty. Ltd., for supply of Meat to Flinders Naval Depôt and H.M.A. Ships in Hobson's Bay and at Westernport, during the period from 1st October, 1923, to 31st March, 1924, should be amended in respect of the item mentioned hereunder:—

"Beef Ribs, boned and rolled, 4½d. per lb.", should read "Beef Ribs, boned and rolled, 4¼d. per lb."

2. Necessary adjustments to Accounts by Ships and Establishments concerned should be effected as from 1st October, 1923.

3. In the case of H.M.A. Ships now absent from the Port, full details of any overpayments are to be reported to the Director of Victualling, Navy Office, when recovery will be effected, and each Ship advised of the result for notation in Ships' Accounts.

(S.A. 668/211/19.)

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
18th December, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,

*J. P. Macarandee*

The Rear-Admiral Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.

amended according to R R A T A .

The attached Navy Orders, dated 18th December, 1923,  
are to be renumbered as follows:—

408	to be	410
409	" "	411
410	" "	412
411	" "	413

All copies of this issue of Navy Orders are to be  
amended accordingly.

(b) Trainees who are allotted to Naval units, but who desire to be trained with school Military detachments formed at the Educational Institution they are attending, are to be permitted to do so, and will therefore be transferred to Military control.

(G.A. 629/211/2.)

(This Order will be reprinted as an "Amendment.")

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"Be

Ribs, 1

2. Necessary concerned should 1

3. In the case any overpayments Office, when receive notation in Ships'

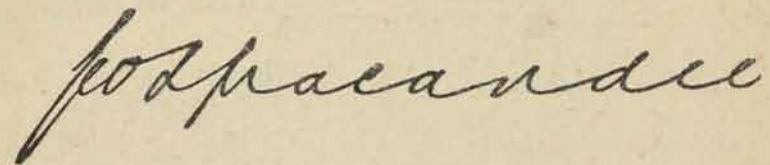
By Authority:

## Commonwealth Navy Orders.

Navy Office, Melbourne,  
18th December, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



The Rear-Admiral Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.

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No.	Subject.
410	Graphical Symbols for Electrical purposes.
411	Auxiliary Services — Amendment of Uniform Instructions.
412	Naval Dockyard Police.
413	Coaling Arrangements—Port Darwin.

### GRAPHICAL SYMBOLS FOR ELECTRICAL PURPOSES.

To insure uniformity in the preparation of drawings of electrical circuits in H.M.A. Ships and Shore Establishments the symbols shown in the British Engineering Standards Association Specification for Graphical Symbols No. 108/1922 are to be used wherever applicable, except as detailed in drawing D.E.E. 3426 attached to Admiralty Fleet Order 1969/1923.

2. Copies of the British Engineering Standards Association Specification No. 108/1922 are being obtained, and will be distributed without demand to H.M.A. Ships and Naval Establishments, when received, by the Naval Store Officer, Sydney.

(G.A.571/202/65.)

### AUXILIARY SERVICES—AMENDMENT OF UNIFORM INSTRUCTIONS.

The following amendments to the Regulations and Instructions for the Auxiliary Services (1921)—Article 61—have been approved:—

Sub-clause (e), in first line the word "four" to be deleted and word "one" substituted.

At the end of sub-clause (e) the following to be inserted:—

"Note.—Petty Officers of one year's seniority or more are to wear the uniform of Class III., the items of the kit being the same as for Chief Petty Officers shown in sub-clause (c) except for the distinguishing buttons and badges."

Sub-clause (f), after the word "Uniform" in the second line, insert the following:—

"Except Petty Officers of one year's seniority or more."

(G.A.584/206/9.)

(This Order will not be reprinted as an "Amendment.")

### NAVAL DOCKYARD POLICE.

It has been decided that, in future, the Naval Dockyard Police shall be enlisted as members of the Permanent Naval Forces (Auxiliary Services).

2. The following amendments are accordingly to be made in the Regulations and Instructions for the Auxiliary Services:—

Article 1 (c), add—

"including Members of the Naval Dockyard Police who hold relative rank as follows:—

Sub-Inspector .. .. .	Warrant Officer
Sergeant .. .. .	Chief Petty Officer
Senior Constable or Constable .. .	Petty Officer "

Article 20.—Sub-clause 4—

*Discipline.*

Insert after the word "pay" in line four:—

"Except in the case of members of the Naval Dockyard Police who will be subject, as regards discipline, to the Commanding Officer of the Establishment in which they are serving."

Article 21A—

*Recreation Leave.*

Officers and men regularly employed may be granted leave of absence for any periods not exceeding in the whole thirty-five (35) days per annum; (which includes Sundays during long leave and Public Holidays) at such times as the Commanding Officer may deem convenient.

(2) The leave prescribed in this regulation shall be the maximum amount allowed whether employed on the Australian Station or elsewhere, and shall include all absences from duty on leave, except the usual short leave at week ends."

(3) Members of the Naval Dockyard Police employed regularly for 7 days per week, may be granted 42 days' leave per annum for such periods and at such times during the year as may be convenient."

Article 49—

Add paragraph (2)—

(2) The provisions of clause 1 shall also apply to Sergeants and Constables of the Naval Dockyard Police, the date of first engagement in that Force being the date governing age for retirement.

Subject to the approval of the Naval Board, a member of the Naval Dockyard Police may be allowed to resign at any time."

Article 52—Clause (3)—

Add at end of Sub-clause (b), after word "duties"—

"and also, in the case of members of the Naval Dockyard Police, as regards discipline."

After Article 54 insert new Article 54A—

"Naval Dockyard Police.—Members of the Naval Dockyard Police will be appointed for duty at Naval Establishments. Preference in appointment will be given to candidates having previous service in the Permanent Naval Force (Sea-going) of a rating or relative rating not lower than that of Leading Seaman.

Article 55—

After "R.A.N.R. Staff", add—

"(except Members of the Naval Dockyard Police)"

And new paragraph (3)—

"Members of the Naval Dockyard Police shall wear the uniform approved for that Force."

412

Article 61, Clause 1, add—

“(g) Naval Dockyard Police—

EQUIPMENT ON JOINING NAVAL DOCKYARD POLICE.

- 2 Tunics (diagonal serge).
- 2 pairs Trousers (diagonal serge).
- 2 pairs Trousers (white drill).
- 2 pairs Boots.
- 1 pair Leggings.
- 1 Mackintosh.
- 1 Overcoat.
- 1 pair (white) Gloves.
- 1 pair (blue) Gloves.
- 1 white Helmet.
- 1 cover for white Helmet.
- 1 white Helmet Plate (lettered “N.D. Police.”)
- 1 blue Cap.
- 1 blue Cap, Badge for (lettered “N.D. Police.”)
- 1 blue Cap, Cover for (lettered “N.D. Police.”)
- 1 Whistle and Chain.
- 1 Baton.
- 1 Button Stick.
- 1 Button Brush.

Article 69, clause 1, add—

NAVAL DOCKYARD POLICE.

Position.	Minimum Salary. p. a.	Maximum Salary. p. a.	Increments.
Sub-Inspector ..	£ 300	£ 348	} Annual increments of £12 each
Sergeant ..	252	276	
Senior Constable	228	246	} Increment of £12 on completion of one year's service, and a further increment of £6 on completion of 2 years' service
Constable ..	204	222	

Article 72, clause 1, line 3.—After the word “Auxiliary Services” add the words “other than Naval Dockyard Police.”

Article 72, Clause 4, add—

“Members of the Naval Dockyard Police shall be paid the Basic Wage Allowance and Child Endowment at the rates and under the conditions prescribed in the Commonwealth Public Service Regulations.”

Article 75, Clause (1), line 2—

After the words “Auxiliary Services” add—  
“(except as members of the Naval Dockyard Police.)”

412-413  
~~410-411~~

Add new Article 75A—

“On first appointment to the Naval Dockyard Police, uniform as approved by the Naval Board shall be provided at Government expense, or a uniform gratuity in lieu may be paid at the following rates:—

Sub-Inspector .. .. .	£25
Sergeant and Senior Constable ..	7
Constable .. .. .	5

(P.C.459/201/110.)

(This Order will be reprinted as an “Amendment.”)

413

COALING ARRANGEMENTS—PORT DARWIN.

Six (6) Wooden Chutes of the following dimensions are held by Messrs Jolly and Company, Naval Coal Agents at Port Darwin, for the use of H.M.A. Ships coaling at that port from shore stocks:—

- 3 No. 25' long 4' wide, with 9" sides.
- 3 No. 15' long 4' wide, with 9" sides.

2. Chutes required should be requisitioned from the Agents and vessels coaling are responsible that the Chutes are re-delivered in good order and condition for future coalings, repairs required being effected by ship's staff wherever possible.

(G.A.482/205/87.)

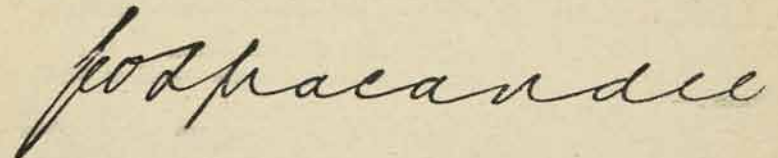


## Commonwealth Navy Orders.

Navy Office, Melbourne,  
27th December, 1923.

The following Orders, having been approved, are hereby promulgated for information and guidance, and necessary action.

By direction of the Naval Board,



*The Rear-Admiral Commanding H.M.A. Fleet,  
and Commanding Officers of H.M.A. Ships,  
Officers in Charge of H.M.A. Naval  
Establishments, and others concerned.*

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414.

**ISSUE OF BOOKS OF CHARGEABLE RAILWAY WARRANTS.**

Special books of chargeable Railway Warrants are being issued to all District Naval Officers and Commanding Officer, H.M.A.S. *Penguin*.

2. As each warrant is issued, advice in the form contained in the warrant book should be despatched to the Director of Navy Accounts and also to the Officer Commanding the ship in which the man is serving.

3. Chargeable warrants should be issued only in the circumstances set out in paragraph 26 of Appendix II. of Consolidated Navy Orders 1911/1920.

4. This Navy Order should be read in conjunction with Navy Orders 239 of 1923 and 250 of 1921.

(A.A.43/3/777.)

415.

**FIXED ISSUING PRICE FOR PROVISIONS—CHEESE.**

With reference to Navy Order 292 of 1922, section (a), the following Article is to be added to the provisions which are issued at Fixed Issuing Prices :—

<i>Article.</i>	<i>Fixed Issuing Price.</i>
Cheese (matured or semi-matured)	.. 1s. 2d. per lb.

2. This price is to be charged for issues on Repayment and to the General Mess as from the date of this Order.

(S.A.668/205/21.)

416.

**GOVERNMENT TELEGRAPH CODE—AMENDMENTS.**

The undermentioned corrections are to be made in all copies of Government Telegraph Code, 1922 :—

- (1) For ELBOX, on page 150, substitute EKBOX
- (2) For ELBRU, on page 150, substitute EKBRU.

2. These groups also require to be rectified in the Terminational List of pages 756 and 752.

(G.A.571/202/76.)

417.

**AMENDMENT OF NAVAL ACCOUNT REGULATIONS AND INSTRUCTIONS.****(a) CREDITS TO VOTES.**

The Treasury has advised that the undermentioned receipts are creditable to the votes concerned and not to Revenue :—

- (a) Amounts refunded by employees in respect of gas supplied to quarters and charged to a departmental vote.
- (b) Rail fares and freight paid by Department from votes and subsequently recovered from officers.
- (c) Telephone trunk line calls of a private nature originating from Departmental services charged to the Departmental votes, and subsequently repaid by the officers concerned.
- (d) Charges for stamped telegraph messages sent on behalf of the public.

2. The following amendment of the Naval Account Regulations and Instructions has been approved :—

*Article 61* is amended as follows :—

(i) by inserting the following notes to para. (c) :—

*Notes.*—The following are creditable to the votes :—

- (i) Rail fares and freight paid by the Department from votes and subsequently recovered from *Officers* and *Employees*.
- (ii) Telephone trunk line calls of a private nature originating from Departmental services charged to Departmental votes and subsequently repaid by the *Officers* or *Employees* concerned.
- (iii) Charges for stamped telegraph messages sent on behalf of the public.

**(b) VOTES CHARGEABLE WITH DEFALCATIONS AND FRAUDULENT PAYMENTS.**

3. The Treasury has instructed that all defalcations and fraudulent payments will be charged to a special vote, irrespective of whether the irregularity arose in a previous financial year or not.

4. Application will, therefore, be made for special appropriation authority in all cases where such authority is necessary to comply with this instruction.

5. The following amendment of Naval Account Instructions is approved :—

(i) Insert new Article 67A, as follows :—

67A. *Defalcations and Fraudulent Payments.*—All defalcations and fraudulent payments are chargeable to a special vote irrespective of whether the irregularity arose in a previous financial year or not and special instructions should be sought in connexion with each case.

(ii) Add at the end of Article 403—“The amount involved must not remain as a debit against the ordinary votes of the Department but action should be taken as prescribed in Article 67A.”

(A.A.474/202/34.)

418.

**PUNISHMENT OF BOYS IN TRAINING SHIP—AMENDMENT OF REGULATIONS AND INSTRUCTIONS FOR H.M.A. TRAINING SHIP “TINGIRA.”**

The following amendment of the Regulations and Instructions for H.M.A. Training Ship *Tingira* has been approved :—

**AMENDMENT.**

Article 135 is amended as follows :—

(1) by omitting from clause (1) punishments Nos. 4 and 4A and inserting in their stead the following :—

“No. 4.—Not to exceed one month. To wear a white stripe on arm and when fallen in with other Boys to stand one pace clear of left flank. To turn out half an hour earlier than other Boys. To take all meals at defaulters' table, no butter, sugar, jam or sweets to be supplied. To receive 6d. a week only as

pocket money. All leave to be stopped and not to be allowed in schoolroom for recreation. To do one hour drill daily during recreation time, drill to be as unlike physical training exercises as possible. If not employed during dog watches, to do one hour walking exercise on upper deck. To fall in on upper deck at 8.45 p.m. daily. To turn in after rounds and sleep in special billet."

(2) by omitting from the second and third lines of sub-clause (4) of clause (1) the words "4 (not to exceed six cuts), and".

(P.A.452/201/13.)

(This Order will be reprinted as an "Amendment.")

419.

### STATUTORY RULES 1923, No. 203.

(Approved 11th December, 1923, gazetted 14th December, 1923, to come into operation forthwith.)

#### AMENDMENT OF TRAINING SHIP "TINGIRA" REGULATIONS.

(Statutory Rules 1919, No. 18, as amended to present date.)

1. Wherever appearing throughout these Regulations the words "Commissioned Victualling Officer", "Warrant Victualling Officer", "Victualling Chief Petty Officer", "Victualling Petty Officer", "Leading Victualling Assistant", "Victualling Assistant", and "Victualling Boy" are omitted, and the following words are, respectively, inserted in their stead:—"Commissioned Supply Officer", "Warrant Supply Officer", "Supply Chief Petty Officer", "Supply Petty Officer", "Leading Supply Assistant", "Supply Assistant", and "Supply Boy".

2. Regulation 15 is amended by omitting from the second line the words "100 points at musketry, and who obtains 435 points" and inserting in their stead the words "50 per cent. or above at musketry, and who obtains 87 per cent."

3. Regulation 24 is repealed.

4. Regulation 40 is amended as follows:—

(1) By omitting from sub-regulation (1) punishments Nos. 4 and 4A and inserting in their stead the following:—

"No. 4. Not to exceed one month. To wear a white stripe on arm and when fallen in with other Boys to stand one pace clear of left flank. To turn out half an hour earlier than other Boys. To take all meals at defaulters' table, no butter, sugar, jam, or sweets to be supplied. To receive 6d. a week only as pocket money. All leave to be stopped and not to be allowed in schoolroom for recreation. To do one hour drill daily during recreation time, drill to be as unlike physical training exercises as possible. If not employed during dog watches, to do one hour walking exercise on upper deck. To fall in on upper deck at 8.45 p.m. daily. To turn in after rounds and sleep in special billet."

(2) By omitting from the second and third lines of sub-regulation (4) the words "4 (not to exceed six cuts), and".

(This Order will be reprinted as an "Amendment.")

420.

### STATUTORY RULES 1923, No. 202.

(Approved 11th December, 1923, gazetted 14th December, 1923, to come into operation forthwith.)

#### AMENDMENT OF NAVAL COLLEGE REGULATIONS.

(Statutory Rules 1921, No. 239, as amended to present date.)

1. After regulation 9, the following regulation is inserted:—

"9A. (1) The Naval Board may appoint suitable persons to supervise examinations, who shall observe such instructions for the conduct of examinations as may be approved by the Naval Board.

(2) The fees payable to supervisors shall be such as the Naval Board fixes from time to time, according to the number of candidates and the time involved."

2. Regulation 27 is amended by omitting from the second line the word "six" and inserting in its stead the word "four".

3. Sub-regulation (2) of regulation 38 is amended as follows:—

(1) By omitting from the first line of clause (c) the words "Board of Studies" and inserting in their stead the word "Captain", and from the third and fourth lines thereof the words "physical unfitness, or unsatisfactory performance of duty" and inserting in their stead the words "or physical unfitness".

(2) By adding at the end thereof the following clause:—

"(d) On the recommendation of the Board of Studies the appointment may be terminated summarily at any time for unsatisfactory performance of duty."

4. Regulation 54 is amended as follows:—

(1) By omitting sub-regulation (1) and inserting in its stead the following sub-regulation:—

"(1) From date of embarkation in the Instructional Cruiser (for the training prescribed in regulation 27), a Cadet Midshipman shall receive the pay and allowances prescribed in Naval Financial Regulations for Midshipman, but shall not be credited with Deferred Pay. In the event of a Cadet Midshipman being returned to the College during the period prescribed to be spent on the Instructional Cruiser he may continue to receive the active pay and allowances prescribed for Midshipman, but shall not be also eligible for the benefits or allowances provided in these Regulations to which he was entitled prior to appointment to the Instructional Cruiser."

(2) By inserting in the first line of sub-regulation (2) after the word "College" the words "prior to appointment to the Instructional Cruiser."

5. Regulation 74, sub-regulation (1) is amended as follows:—

(1) By inserting after the words "Value of" in the fourth line the word "approximately".

(2) By inserting after the words "Value of" in the eighth line the word "approximately".

(3) By inserting after the word "prizes" in the last line the words "which shall not exceed 50 guineas."

(This Order will be reprinted as an "Amendment.")

421.

**PRIZE MONEY—SUPPLEMENTARY DISTRIBUTION—R.A.N.  
OFFICERS AND MEN.**

Arrangements for payment to all officers and men of the Royal Australian Navy entitled to Supplementary Distribution of Prize Money have now been completed.

2. All payments will be authorized by the Director of Navy Accounts on Form P.M. 1b, and applications should be addressed to—

The Director of Navy Accounts,  
Department of Defence,  
St. Kilda-road,  
Melbourne.

A supply of forms is being forwarded to Ships and Establishments concerned.

3. Instructions regarding application and payment are printed on the back of Form P.M. 1b, and attention is drawn to the necessity of strictly complying with these instructions. Paragraph 5 of instructions for rendering application, on the back of Form P.M. 1b, is to be cancelled, and the following inserted in lieu :—

“ 5. Names of ratings are to be arranged on the forms in lexicographical order; new sheets being started at the letters “ E,” “ L,” and “ S ” only. In the case of officers, names are to be arranged in lexicographical order, but separate sheets are not required commencing with the letters “ E,” “ L,” and “ S.” Lists should be numbered consecutively.”

4. Several cases have come under notice where payment of previous distributions made in H.M.A. Ships and Establishments was not indorsed on Service Certificate. It is desired that special attention be given to avoid any such omission in connexion with the Supplementary Distribution.

5. If, after making application, transfer to another Ship occurs before payment, a note that application has been made should be inserted on the Transfer List to obviate a second one being made.

6. Every effort will be made to accelerate the authorization of payments.

(AA.487/203/804.)

422.

**PRIZE MONEY—SUPPLEMENTARY DISTRIBUTION—R.N. OFFICERS  
AND MEN ON LOAN—APPLICATION FOR.**

A supply of Admiralty Prize Money Forms 14a (P.) N.P. 2 is being forwarded to Ships and Establishments concerned.

2. On receipt they should be prepared in *triplicate* and forwarded to the Director of Navy Accounts for recording and transmission to the Accountant-General.

3. Paragraph 5 of Instructions for rendering applications, on the back of form, is more particularly applicable to H.M. Ships. In H.M.A. Ships it will be sufficient to arrange names alphabetically, new sheets being started at the letters “ E,” “ L,” and “ S.”

4. On receipt of authorities from the Accountant-General they will be transcribed as necessary by the Director of Navy Accounts, and *Finance Authority for payment in H.M.A. Ships and Establishments issued on Form P.M. 1b.*

5. *On no account* is Admiralty Form 14a (P.) N.P. 2 to be accepted as authority for payment. Should any such authorities be received in H.M.A. Ships and Establishments they are to be forwarded to the Director of Navy Accounts. Several cases have come under notice where payment of second (final) distribution was made in H.M.A. Ships on receipt of Admiralty Form 14a (P.) N.P. 2 without Finance Authority having been received from the Director of Navy Accounts, and it is desired that special attention be given to this instruction.

(AA.487/203/804.)

*Note—No further issue of Navy Orders will be made for the year 1923.*

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